

INGHAM COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING – 6:30 P.M.  
COMMISSIONERS ROOM, COURTHOUSE  
341 SOUTH JEFFERSON, MASON, MICHIGAN 48854  
PUBLIC PARTICIPATION OFFERED VIA ZOOM AT:  
<HTTPS://INGHAM.ZOOM.US/J/86246962326>

**FEBRUARY 26, 2024**

**AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **FEBRUARY 13, 2024**
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
  1. A LETTER FROM **SHARDE' BURTON** RESIGNING FROM THE RACIAL EQUITY TASKFORCE
  2. A NOTICE OF PUBLIC HEARING FROM THE **CITY OF LANSING** REGARDING THE APPROVAL OF BROWNFIELD PLAN #77 AMENDMENT NO. 1 - 500 BLOCK BROWNFIELD REDEVELOPMENT PROJECT
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
  3. COUNTY SERVICES COMMITTEE – RESOLUTION RE-ESTABLISHING A **ROADWAYS SUBCOMMITTEE**
  4. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE A YIELD TO STOP SIGN **TRAFFIC CONTROL ORDER** FOR THE INTERSECTION OF BANYON TRAIL AND BURCHAM DRIVE
  5. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE AND CERTIFY THE INGHAM COUNTY 2023 PUBLIC ROAD **MILEAGE CERTIFICATION**
  6. COUNTY SERVICES COMMITTEE – RESOLUTION TO RECOGNIZE MARCH 2024 AS **WOMEN'S HISTORY MONTH** IN INGHAM COUNTY

7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO EXPEND [BROWNFIELD TAX INCREMENT](#) PROCEEDS FOR ELIGIBLE EXPENSES ON 400 BLOCK OF NORTH MARTIN LUTHER KING JR BOULEVARD
8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A SECURITY ASSESSMENT FROM [DEWPOINT](#)
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE RETAINER HOURS FOR SUPPORT PROVIDED BY [SENTINEL TECHNOLOGIES](#)
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO [W.W. GRAINGER INC.](#), FOR THE METAL DETECTOR AT THE INGHAM COUNTY FAMILY CENTER
11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A SPECIAL PART-TIME [ADMINISTRATIVE ASSISTANT](#) POSITION FOR THE INGHAM COUNTY FACILITIES DEPARTMENT
12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CURRENT AGREEMENT WITH [TEACHOUT SECURITY](#) FOR UNARMED SECURITY SERVICES AT NEW HOPE
13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AGREEMENTS WITH BUNKERHILL, MERIDIAN, STOCKBRIDGE AND WHITE OAK TOWNSHIPS FOR THE 2024 [LOCAL ROAD PROGRAM](#)
14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PURCHASE ORDER FOR [TRIMBLE BUSINESS CENTER](#) SOFTWARE
15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE PURCHASE ORDERS FOR [ROTO MILLING](#) AND PULVERIZING SERVICES
16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A SECOND PARTY AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR A FEDERALLY FUNDED PROJECT ON [HOLT ROAD](#) FROM US-127 TO OKEMOS ROAD
17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND ECONOMIC DEVELOPMENT SERVICE CONTRACT WITH [LANSING ECONOMIC AREA PARTNERSHIP](#)
18. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE CREATION OF A .50 FTE REGION 7 PERINATAL QUALITY COLLABORATIVE [PROJECT SPECIALIST](#)
19. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [GRAPHIC SCIENCES, INC.](#) FOR THE TRANSPORT, STORAGE, AND RETRIEVAL OF HEALTH DEPARTMENT FILES

20. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN PUBLIC HEALTH INSTITUTE FOR PROVISION OF THE [MIPATHWAYS DATA MANAGEMENT SYSTEM](#)
  21. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AGREEMENTS WITH [BARRY-EATON DISTRICT HEALTH DEPARTMENT](#) AND MID-MICHIGAN DISTRICT HEALTH DEPARTMENT FOR THE REGION 7 PERINATAL QUALITY COLLABORATIVE
  22. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [SPARROW HOSPITAL](#) FOR THE REGION 7 PERINATAL QUALITY COLLABORATIVE
  23. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [MICHIGAN PUBLIC HEALTH INSTITUTE CENTER FOR HEALTHY COMMUNITIES](#) FOR THE REGION 7 PERINATAL QUALITY COLLABORATIVE
  24. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF A [WELLBEING GRANT](#) FROM THE MICHIGAN ASSOCIATION FOR LOCAL PUBLIC HEALTH
  25. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE USE OF UNSPENT FUNDS TO COMPLETE THE 2022 SHERIFF’S OFFICE [FLEET PURCHASE ORDER](#)
  26. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO [TYLER TECHNOLOGY’S JURY MANAGEMENT CONTRACT](#)
  27. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A STATEMENT OF WORK WITH [EQUIVANT](#) AND THE STATE COURT ADMINISTRATIVE OFFICE TO PROVIDE FOR CONVERSION OF DATA FROM COURTVIEW TO WEBTCS
  28. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE PURCHASE OF EQUIPMENT AND SERVICES TO RECORD THE [DISASTER RECOVERY PHONES](#) FOR THE 9-1-1 CENTER
- 
- XII. SPECIAL ORDERS OF THE DAY
  - XIII. PUBLIC COMMENT
  - XIV. COMMISSIONER ANNOUNCEMENTS
  - XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
  - XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

**PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

**FULL BOARD PACKETS ARE AVAILABLE AT: [www.ingham.org](http://www.ingham.org)**

## **FEBRUARY 13, 2024 REGULAR MEETING**

Board of Commissioners Room – Courthouse  
Mason, Michigan – 6:30 p.m.

Remote Participation offered via Zoom at: <https://zoom.us/j/86246962326>  
February 13, 2024

### **CALL TO ORDER**

Chairperson Sebolt called the February 13, 2024 Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Cahill, Celentino, Grebner, Johnson, Lawrence, Maiville, Morgan, Pawar, Peña, Polsdofer, Ruest, Sebolt, Schafer, and Tennis.

Members Absent: Trubac.

A quorum was present.

### **PLEDGE OF ALLEGIANCE**

Chairperson Sebolt asked Alan Fox, Ingham County Treasurer, to lead the Board of Commissioners in the Pledge of Allegiance.

### **TIME FOR MEDITATION**

Chairperson Sebolt asked those present for a moment of meditation and reflection and further asked those present to keep those affected by the shooting at the Michigan State University campus one year ago in their thoughts.

### **APPROVAL OF THE MINUTES**

Commissioner Peña moved to approve the minutes of the January 23, 2024 meeting. Commissioner Maiville supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioner Trubac.

### **ADDITIONS TO THE AGENDA**

Chairperson Sebolt stated, without objection, the following substitute resolutions would be added:

30. RESOLUTION TO AUTHORIZE A CONTRACT WITH TRI COUNTY OFFICE ON AGING FOR ELDER SERVICES MILLAGE ELIGIBLE SERVICES
34. RESOLUTION TO AMEND RESOLUTION #23-429 TO INCREASE PER DIEM RATES FOR VARIOUS RESIDENTIAL PLACEMENTS

Chairperson Sebolt stated the Late Resolution introduced by Commissioner Trubac Supporting Statewide Water Affordability Legislation would be referred to the Human Services Committee.

## **FEBRUARY 13, 2024 REGULAR MEETING**

### **PETITIONS AND COMMUNICATIONS**

A NOTICE OF PUBLIC HEARING COMMENT PERIOD AND PUBLIC HEARING ON THE EATON COUNTY MASTER PLAN. Chairperson Sebolt stated this matter would be placed on file.

A LETTER FROM COMMISSIONER TRUBAC RESIGNING FROM THE POTTER PARK ZOO BOARD AND THE PARKS AND RECREATION COMMISSION. Chairperson Sebolt stated this matter would be accepted with regret and placed on file.

A LETTER FROM CHRIS WALTZ RESIGNING FROM THE CAPITAL AREA DISTRICT LIBRARY BOARD. Chairperson Sebolt stated this matter would be accepted with regret and placed on file.

### **LIMITED PUBLIC COMMENT**

None.

### **CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS**

None.

### **CONSIDERATION OF CONSENT AGENDA**

Commissioner Maiville moved to adopt a consent agenda consisting of all action items, with the exception of Agenda Item No. 22. Commissioner Celentino supported the motion.

The motion carried unanimously. Absent: Commissioner Trubac.

Those agenda items that were on the consent agenda were approved by unanimous roll call vote. Absent: Commissioner Trubac.

Items voted on separately are so noted in the minutes.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 3**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION MAKING APPOINTMENTS TO THE HISTORICAL COMMISSION**

**RESOLUTION #24 - 035**

WHEREAS, the Ingham County Historical Commission has several vacancies; and

WHEREAS, the County Services Committee interviewed those interested in serving on the Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

Robert Shelton, 550 Beacon Lake Drive, Apt. 1, Mason, 48854  
Jeffrey Charnley, 3720 Woods Road, Leslie, 49251

to the Historical Commission for terms expiring December 31, 2026.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/06/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 4**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION MAKING AN APPOINTMENT TO THE WOMEN’S COMMISSION**

**RESOLUTION #24 - 036**

WHEREAS, the Ingham County Women’s Commission has several vacancies; and

WHEREAS, the County Services Committee interviewed those interested in serving on the Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Amy Broers, 1325 Lenore Avenue, Lansing, 48910

to the Women’s Commission for a term expiring December 31, 2026.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

**Nays:** None **Absent:** None **Approved 02/06/2024**

Adopted as a part of the consent agenda.



**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 5**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO SET A PUBLIC HEARING ON REPAIR ALTERNATIVES FOR LAKE LANSING  
LEVEL CONTROL STRUCTURE**

**RESOLUTION #24 - 037**

WHEREAS, the Board of Commissioners issued a contract for engineering analysis of the scope of repairs needed to the Lake Lansing level control structure to Spicer Group per Resolution #23-356 on August 22, 2023; and

WHEREAS, Spicer Group filed its report with the Ingham County Drain Commissioner on December 29, 2023, where it is posted on the Drain Commissioner’s page of the County website; and

WHEREAS, numerous persons, and the Lake Lansing Property Owners Association would like to respond to the report and to provide input as to the design, method, and cost of the repairs; and

WHEREAS, the Drain Commissioner is interested in hearing this public response before giving the Board of Commissioners his advice and believes such a hearing would be in the public interest; and

WHEREAS, the Board of Commissioners is interested in exploring alternatives for management of the needed repairs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby determines that a public hearing shall be set for February 20, 2024 at 6:00 PM in Conference Room A of the Human Services Building, 5303 S. Cedar, Lansing, Michigan before the County Services Committee of the Board of Commissioners.

BE IT FURTHER RESOLVED, that the Drain Commissioner shall provide notice of the public hearing to the public by causing notice to be published in a newspaper of general circulation in the County before the date set for the public hearing, and by posting the notice on the County website, and on such websites as are willing, such as the Meridian Township website and that of the Lake Lansing Property Owners Association.

BE IT FURTHER RESOLVED, that following the public hearing on February 20, 2024, a public comment period shall be open and not close sooner than 5:00 p.m. on Friday, April 5, 2024.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/06/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 6**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION OF COMMITMENT AND SUPPORT FOR THE  
BRIDGE INVESTMENT PROGRAM GRANT FOR THE  
MICHIGAN DEPARTMENT OF TRANSPORTATION  
STATEWIDE LOCAL AGENCY BRIDGE BUNDLE PROGRAM**

**RESOLUTION #24 - 038**

WHEREAS, the Michigan Department of Transportation (MDOT) has undertaken an initiative to address the needs of Michigan’s local bridge conditions through an innovative delivery method known as “bridge bundling;” and

WHEREAS, MDOT reached out to the County Road Association of Michigan (CRA) and the Michigan Municipal League (MML) to work together on such an initiative for the benefit of their mutual communities, and in the interest of public safety and the Michigan taxpayers; and

WHEREAS, MDOT has identified funding through a U.S. Department of Transportation Bridge Investment Program (BIP) grant for the Statewide Local Agency Bridge Bundle Program and has screened and selected a number of local bridges from a statewide review for inclusion in same; and

WHEREAS, the Road Department has agreed to the inclusion of the bridge replacement at Hagadorn Road over Mud Creek (SN 3876) in the Statewide Local Agency Bridge Bundle Program, with associated planned work, at no cost to the Road Department up to the budgeted project funding amount; and

WHEREAS, the Road Department understands that the work as planned will be undertaken in a contract to be let and awarded by MDOT with project overage costs the responsibility of the Road Department if the project exceeds the budgeted amount, as defined in a future agreement between Ingham County and MDOT; and

WHEREAS, MDOT will redistribute any excess funding equally to those local agencies who were required to contribute overage funding, as allowed by funding requirements once all planned bridge packages are completed; and

WHEREAS, the Road Department acknowledges that any requests to add or include work to the Statewide Local Agency Bridge Bundle Program identified by MDOT to be either maintenance-related, a betterment or non-structural improvement to the planned scope shall only be undertaken subject to the approval of MDOT and at 100% Road Department cost, except for widening for non-motorized transportation purposes supported by approved local or regional master plans developed in a manner consistent with applicable federal and state requirements; and

## FEBRUARY 13, 2024 REGULAR MEETING

WHEREAS, the Road Department acknowledges that neither MDOT nor its third-party agents, contractors or consultants are assuming any ownership or responsibility for the future operation or maintenance of improvements constructed in connection with the Statewide Local Agency Bridge Bundle Program; and

WHEREAS, both parties agree that if there are any performance warranties, as part of the project, MDOT will oversee said warranted work, during the warranty period; and

WHEREAS, the Road Department agrees to perform long-term, life-cycle maintenance of the improvements made to its bridge included in the Statewide Local Agency Bridge Bundle Program in accordance with sound principles of asset management upon completion of the work; and

WHEREAS, the Road Department has designated an employee representative (CHAMPION) to serve as a point person for the agency with the necessary authority and resources to act and direct its staff and third-party agents to facilitate coordination of its portion of the Statewide Local Agency Bridge Bundle Program with MDOT; and

WHEREAS, the Road Department hereby acknowledges that MDOT and its consultants have the appropriate authority to act on its behalf in the planning, design, construction and administration of the Statewide Local Agency Bridge Bundle Program, while allowing Road Department staff input during design and reasonable access during construction to perform its own observations and inspections if desired; and

WHEREAS, the Road Department agrees to support implementation of the Statewide Local Agency Bridge Bundle Program consistent with the attached “Responsibilities of Local Agency Champions”; and

WHEREAS, the Road Department acknowledges and agrees that none of its direct or indirect costs incurred in connection with its participation in the Statewide Local Agency Bridge Bundle Program shall be reimbursable by MDOT or FHWA; and

WHEREAS, the County on behalf of the Road Department, has been requested by MDOT to provide a resolution of support and commitment for the U.S. Department of Transportation BIP grant for the Statewide Local Agency Bridge Bundle Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners agrees to support implementation of the Statewide Local Agency Bridge Bundle Program to help facilitate the overall goal of improving local bridge conditions in Michigan.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/06/2024**

Adopted as a part of the consent agenda.

## FEBRUARY 13, 2024 REGULAR MEETING

### EXHIBIT A RESPONSIBILITIES OF LOCAL AGENCY CHAMPIONS

The Ingham County Board of Commissioners agrees to support its designated CHAMPION\* and other staff to take the following actions as necessary on behalf of the Road Department to participate in the Statewide Local Agency Bridge Bundle Program:

1. Review and sign environmental permit applications on behalf of the agency, being developed and prepared by MDOT or its consultants on its behalf;
2. Allow MDOT representatives to perform preliminary engineering work on site (surveying, scoping, etc.) and assisting with any routine traffic controls needed;
3. Respond in a timely manner or within deadlines established by MDOT to requests from MDOT or its consultants for relevant data or input on engineering plans or other the Statewide Local Agency Bridge Bundle Program related documents;
4. Issue permits (right-of-way occupancy, trucking, etc.) to MDOT's contractor within deadlines established by MDOT at no cost under uniform or near-uniform conditions as other agencies with the Statewide Local Agency Bridge Bundle Program bridges;
5. Meet MDOT, its consultants, regulatory agency representatives or contractor to review site conditions and discuss planned actions and impacts, such as detour routes, work zone safety and maintenance of traffic requirements;
6. Assist MDOT with identifying detour route(s), including coordinating with adjacent jurisdictions if the detour impacts neighboring roads, with the understanding that the Road Department will be responsible for any over and above routine maintenance costs and liability associated with damages to the detour route, and the contractor will be responsible for any liability costs associated with traffic controls;
7. Develop and implement an actionable plan to facilitate fulfillment of future life-cycle maintenance responsibilities of the completed improvement consistent with sound principles of asset management;
8. Take administrative actions such as executing cost share agreements, as necessary, to support the Statewide Local Agency Bridge Bundle Program budget, quality and schedule goals;
9. Its designated CHAMPION, on behalf of the Road Department, shall lead with support from MDOT and its consultant team, in local public meetings or stakeholder engagement (as needed) to support efforts to inform the public of the program and local impacts;
10. Take additional actions deemed necessary by FHWA to support successful implementation of the Statewide Local Agency Bridge Bundle Program.

\*designated Road Department employee representative to serve as a point person for the agency with necessary authority and resources to act and direct its staff and third-party agents to facilitate coordination of its portion of the Statewide Local Agency Bridge Bundle Program with MDOT.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 7**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING JAMES HUDGINS, JR. ON THE  
EVENT OF HIS RETIREMENT**

**RESOLUTION #24 - 039**

WHEREAS, James Hudgins Jr., began his career with Ingham County as the Purchasing Director on June 12, 2000; and

WHEREAS, as the Director of Purchasing, Jim was responsible for procurement of goods, services, and construction; along with supervision of the Copy Center and courier services for the County; and

WHEREAS, Jim paid impeccable attention to detail as he worked diligently to ensure that all aspects of the purchasing policies and procedures were adhered to by the various departments when purchasing goods and services and that the bidding process was conducted with integrity and equitably; and

WHEREAS, recognizing the use of taxpayer dollars for purchases, he strived to ensure that the County was receiving the best quality products and services for each dollar spent; and

WHEREAS, Jim's dedication, knowledge, and years of experience as Purchasing Director has proven to be of great value to many elected officials and employees of Ingham County; and

WHEREAS, during Jim's tenure with Ingham County, he oversaw several major purchasing projects which include the 9-1-1 Center, the Animal Control & Shelter, demolition of the Grandstands at the Fair, and the Ingham County Justice Complex; and

WHEREAS, on February 14, 2024, after more than 23 years of dedicated service to Ingham County, James Hudgins, Jr. will be retiring from his position as Purchasing Director.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors James Hudgins, Jr. for over 23 years of dedicated service as the Ingham County Purchasing Director and for his dedication and commitment to the County of Ingham and its citizens.

BE IT FURTHER RESOLVED, that the Board of Commissioners congratulates James Hudgins Jr. on his retirement and wishes him the best in future endeavors.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/06/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 8**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE HOUSING TRUST FUND (HTF) COMMITTEE TO  
UPDATE AND ADMINISTER DOWN PAYMENT ASSISTANCE PROGRAM, AS NEEDED**

**RESOLUTION #24 - 040**

WHEREAS, the Ingham County Commissioners, through the passage of Resolution #23-494, approved the Down Payment Assistance (DPA) policy; and

WHEREAS, the Housing Trust Fund (HTF) Committee budgeted no more than \$450,000 for DPA to eligible recipients and to cover program administration costs; and

WHEREAS, due to the dynamic nature of the housing market and fluctuating requirements associated with mortgage lending, down payment requirements, policy changes, and flexible funding requirements are projected to be required to get the funds to the buyers with the greatest need; and

WHEREAS, in order to streamline the assistance process and avoid delays, the HTF Committee will need to make policy adjustments, and issue individual payments for buyers as needed; and

WHEREAS, the HTF Committee will track and oversee administration of the DPA Program, not to exceed the total of \$450,000 designated for DPA awards and administration.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners grant the HTF Committee authority to update the DPA policy as needed, and issue funds to recipients.

BE IT FURTHER RESOLVED, that the Ingham County Treasurer, serving as the HTF chairperson, has the authority to approve agreements utilizing mortgage documents approved by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

**Nays:** None **Absent:** None **Approved 02/06/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville

**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #23-492 AUTHORIZING  
COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING IMPROVING  
LOCAL LIVABILITY PROGRAM APPLICATION**

**RESOLUTION #24 - 041**

WHEREAS, Michigan State Housing Development Authority (MSHDA) has initially approved a commitment of \$500,000 in funding for Ingham County through the Community Development Block Grant (CDBG) Housing Improving Local Livability (CHILL) Program; and

WHEREAS, the Ingham County Board of Commissioners (the Board) authorized the application for CDBG/CHILL Program funds through Resolution #23-492, detailing that proposed projects would complement efforts to make physical improvements to out-county and rural residential neighborhoods through single family housing redevelopment and homeowner-occupied improvement projects for low-to-moderate income homeowners; and

WHEREAS, the proposed reconstruction/resale activities on the identified site in the City of Leslie managed by the Ingham County Land Bank has been determined to be ineligible for CDBG funds because the recently demolished structure was not previously a residential site; and

WHEREAS, the proposed homeowner improvement projects described in the application are eligible for CDBG funds and consistent with the community development plan as described in the application; and

WHEREAS, by increasing the total CDBG funds going toward direct homeowner improvement project costs to \$410,000, with up to 18% going towards program administration (\$90,000), the total request for \$500,000 is consistent with the request submitted in the application; and

WHEREAS, more than 100 properties in need of substantial home improvement services have been identified through programming administered by Capital Area Housing Partnership (CAHP) and Capital Area Community Services (CACS), with at least 20 properties within non-entitlement areas eligible for CDBG/CHILL Program funds; and

WHEREAS, through Resolution #23-125, the Board approved an allocation of \$1.5 million for homeowner occupied housing repair and rehab programming administered by CAHP and CACS to provide local match for homeowner improvement project activities; and

WHEREAS, beneficiaries of CDBG/CHILL Program activities will be limited to individuals with incomes at or below 80% of the area median income (AMI); and

## FEBRUARY 13, 2024 REGULAR MEETING

WHEREAS, no project costs will be incurred prior to a formal invitation to submit the application, official notice of an award, completion of required environmental review procedures, and formal written authorization to incur costs is received from the MSHDA.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an update to the program activities described in the CDBG/CHILL Program Application.

BE IT FURTHER RESOLVED, that the County Treasurer is authorized to amend the application, and sign and submit payment requests.

BE IT FURTHER RESOLVED, that the County Housing Trust Fund Coordinator is authorized to serve as the Certifying Officer who will oversee grant administration and the environmental review process.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the application, attachments, the Grant Agreement, and all amendments, after approval as to form by the County Attorney, if deemed necessary.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

**Nays:** None **Absent:** None **Approved 02/06/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville

**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.



**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 10**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A CONTINGENCY FUND FOR HOUSING TRUST FUND  
COMPETITIVE GRANT PROJECTS**

**RESOLUTION #24 - 042**

WHEREAS, the Ingham County Commissioners, through the passage of Resolution #23-276, approved \$2 million in Housing Trust Fund (HTF) 2023 competitive grant program funds to six entities in Ingham County for low income housing projects; and

WHEREAS, Commonwealth Development Corporation of America, a grant recipient in the amount of \$250,000 for the El Shabazz Senior Housing project failed to receive State funding so therefore will not receive the \$250,000 in HTF funding; and

WHEREAS, due to the dynamic nature and fluctuating costs associated with developing housing projects, change orders for additional funding are projected to be required for a number of the remaining projects; and

WHEREAS, in order to streamline the funding process and avoid project delays, a contingency fund for the HTF 2023 competitive grant project change orders is recommended; and

WHEREAS, this contingency fund can be funded through the \$250,000 remaining from the defunct El Shabazz project.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners approves the creation of a HTF 2023 competitive grant program contingency fund utilizing the \$250,000 from the El Shabazz project to fund anticipated change orders.

BE IT FURTHER RESOLVED, that the Ingham County Treasurer, serving as the HTF chairperson, has the authority to approve change orders utilizing the Ingham County Corporation Counsel approved Contract Change Order form.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest

**Nays:** Schafer **Absent:** None **Approved 02/06/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville

**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 11**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO CHANGE THE SITE OF A HOUSING TRUST FUND PROJECT**

**RESOLUTION #24 - 043**

WHEREAS, the Ingham County Board of Commissioners, in Resolution #23-390 allocated funds to provide gap financing for five organizations and contractors for the new construction or rehabilitation of seven single-family houses; and

WHEREAS, these funds were allocated from American Rescue Plan (ARP) funds allocated to the Ingham County Housing Trust Fund (HTF); and

WHEREAS, the resolution authorized an allocation of \$90,000 to Business Credit Coaching and Consulting LLC (the Contractor) to assist in the construction of a new home on the vacant lot owned by the Ingham County Land Bank and located at 836 Dornell Street in Lansing; and

WHEREAS, as a result of the 2023 tax foreclosure process the contractor has identified a different site, 323 S. Hayford Street in Lansing, now owned by the Ingham County Land Bank, where rehabilitation of an existing structure may be completed for the same cost on a much faster schedule; and

WHEREAS, the contractor has more experience with extensive rehabilitations such as required for 323 S. Hayford Street than it does with new structure construction and has requested that the funds previously allocated be available instead for the rehabilitation of this property; and

WHEREAS, the rehabbed single-family home will be sold to income eligible buyers at or below 80% of Area Median Income, and meet all established HTF funding requirements; and

WHEREAS the Housing Trust Fund Committee has reviewed the contractor’s proposal and recommends approval of the request.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves amending the project list contained in Resolution #23-390, Table A, to change “836 Dornell St” to “323 S Hayford St.”

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest  
**Nays:** Schafer **Absent:** None **Approved 02/06/2024**

**FEBRUARY 13, 2024 REGULAR MEETING**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 12**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO CREATE A HOUSING TRUST FUND GRANTS ADMINISTRATOR POSITION  
IN THE TREASURER’S OFFICE**

**RESOLUTION #24 - 044**

WHEREAS, the Ingham County Board of Commissioners have identified affordable housing as a barrier to home ownership for many residents of Ingham County; and

WHEREAS, Resolution #21-398 created the Housing Trust Fund Committee to develop policies and procedures for the implementation of a housing trust fund to ensure fair and equitable access to funding; and

WHEREAS, the Housing Trust Fund Committee has adopted a Strategic Plan to address a variety of housing quality and affordability issues within Ingham County; and

WHEREAS, Resolution #22-211 allocated \$9,000,000 in American Rescue Plan funds to the Ingham County Housing Trust Fund; and

WHEREAS, the Housing Trust Fund has applied for and intends to apply for additional public and private grant funds to supplement the American Rescue Plan funds; and

WHEREAS, the American Rescue Plan funds and other grant funds each require reporting by the Housing Trust Fund as well as monitoring and reporting of activities by subrecipients and subcontractors that have been allocated funds by the Board of Commissioners; and

WHEREAS, proper handling of these funds and acquisition of other funds would be enhanced by dedicating a staff member to grant compliance, administration, and application; and

WHEREAS, the Housing Trust Fund Committee has by resolution requested creation of this position; and

WHEREAS, the Housing Trust Fund Grants Administrator position will be classified as an ICEA PRO Level 06 (salary range \$55,572.35 to \$66,728.37); and

WHEREAS, the Housing Trust Fund Grants Administrator position will be funded through funds allocated to the Housing Trust Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the creation of a Housing Trust Fund Grants Administrator position under the direction of the County Treasurer.

BE IT FURTHER RESOLVED, that the Controller/Administrator will ensure that the position is eligible for American Rescue Plan funding.

**FEBRUARY 13, 2024 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget transfers and changes to the Approved Position List as authorized by this resolution.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/06/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 13**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH FACILITIES 360 FOR  
CARPET CLEANING SERVICES AT SEVERAL INGHAM COUNTY FACILITIES**

**RESOLUTION #24 - 045**

WHEREAS, the carpet and flooring throughout the buildings need to be routinely professionally cleaned; and

WHEREAS, proposals from qualified, experienced vendors were solicited by the Purchasing Department; and

WHEREAS, the Facilities Department recommends an agreement with Facilities 360, who submitted the lowest responsive and responsible proposal of \$28,360 for the carpet cleaning services at several Ingham County facilities for a one-year term with an annual renewal option for a three year period; and

WHEREAS, funds are available in the maintenance contractual line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Facilities 360, 35150 West Michigan Ave., Wayne, Michigan, 48184, for carpet cleaning services at several Ingham County Facilities for a one-year term in the amount of \$28,360 with an annual renewal option for a period of three years.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/06/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 14**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE RENEWAL OF SUPPORT FROM CORE TECHNOLOGY**

**RESOLUTION #24 - 046**

WHEREAS, Core Technology is the company that provides support for the MultiBridge and Talon software used by our Sheriff's Office and patrol cars; and

WHEREAS, ongoing support is critical to ensuring that we have no disruption of service to our law enforcement personnel; and

WHEREAS, the current contract expired on December 30, 2023; and

WHEREAS, the funds are available in the current budgeted year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize payment of the invoice for the renewal of support from Core Technology in the amount not to exceed \$10,632.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the County's Innovation and Technology Department's LOFT Fund #636-25820-932050.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with the resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/06/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 15**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PURCHASE ORDERS FOR  
HOT MIX ASPHALT MIXTURES**

**RESOLUTION #24 - 047**

WHEREAS, the Road Department annually purchases approximately 50,000 tons of hot mix asphalt (HMA) for road maintenance and construction operations; and

WHEREAS, the Purchasing Department recently released Invitation for Bid #8-24 and received competitive bid proposals for the purchase of HMA with a trucking option for a period of one (1) year; and

WHEREAS, bids for HMA Mixtures were solicited and evaluated by the Purchasing Department, and it is their recommendation, together with the concurrence of Road Department staff, to execute purchase orders with Rieth-Riley Construction for HMA Mixtures 13A, 4EML, 36A and with McKearney Asphalt & Sealing Inc. for HMA Mixture Batch Plant 36A (Winter Grade); and

WHEREAS, the Road Department 2024 budget includes sufficient funds to cover the cost associated with the purchase of Hot Mix Asphalt with optional trucking.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the bids and authorizes purchase orders with the following:

Rieth-Riley Construction located at 4150 South Creyts Road, Lansing, Michigan 48917 for HMA Mixtures 13A, 4EML, and 36A

McKearney Asphalt & Sealing Inc. located at 16501 South US 27 Hwy, Lansing, Michigan 48906 for HMA Mixture Batch Plant 36A (Winter Grade)

on an as-needed, unit price basis for a one-year period, at the rates detailed in the proposal responses to Invitation for Bid #8-24.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute purchase orders with Rieth Riley Construction and McKearney Asphalt & Sealing Inc. to purchase these above-named materials as needed and budgeted, on behalf of the Road Department.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/06/2024**



**FEBRUARY 13, 2024 REGULAR MEETING**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 16**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PURCHASE ORDERS FOR  
EMULSIFIED ASPHALTS**

**RESOLUTION #24 - 048**

WHEREAS, the Road Department annually purchases approximately 445,000 gallons of emulsified asphalt for road maintenance and construction operations; and

WHEREAS, the Purchasing Department recently released Invitation for Bid #9-24 and received competitive bid proposals for the purchase of Emulsified Asphalts for a period of one (1) year; and

WHEREAS, bids for emulsified asphalts were solicited and evaluated by the Purchasing Department, and it is their recommendation, together with the concurrence of Road Department staff, to accept bids from all three vendors; and

WHEREAS, the Road Department recommends a purchase order with Asphalt Materials, Inc. for AE-90, CM-300, and Pug Mill Services; and

WHEREAS, the Road Department recommends a purchase order with Michigan Paving and Materials for Low Track Bond Coat and AE-90; and

WHEREAS, the Road Department recommends a purchase order with Bit-Mat Products of Michigan for Low Track Bond Coat, CRS-2M, AE-90, and Fog Seal; and

WHEREAS, the Road Department 2024 budget includes sufficient funds to purchase the emulsified asphalts.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the bid and authorizes the purchase of emulsified asphalts from the following:

Asphalt Materials, Inc located at 8720 Robbins Road, Indianapolis, Indiana 46268 for AE-90, CM-300, and Pug Mill Services

Michigan Paving and Materials located at 1950 Williams Street, Alma, Michigan 48801 for Low Track Bond Coat and AE-90

Bit-Mat Products of Michigan located at PO box 428, Ashley, Indiana 46705 for Low Track Bond Coat, CRS-2M, AE-90, and Fog Seal

on an as-needed, unit price basis for a one-year period, at the rates detailed in the proposal responses to Invitation for Bid #9-24.

**FEBRUARY 13, 2024 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute purchase orders with Asphalt Materials, Inc, Michigan Paving and Materials, and Bit-Mat Products of Michigan to purchase Emulsified Asphalt as needed and budgeted, on behalf of the Road Department.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/06/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 17**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE FUNDING FOR  
BROADBAND STATE MAPPING CHALLENGE CITIZEN OUTREACH**

**RESOLUTION #24 - 049**

WHEREAS, the Michigan High-Speed Internet Office (MIHI) is responsible for the distribution of \$1.6 billion in federal Broadband Equity Access and Deployment (BEAD) Program funding; and

WHEREAS, the BEAD Program grant application process will open in the summer of 2024; and

WHEREAS, BEAD funding will only be available to unserved and underserved (less than 100/20 Mbps) locations as determined by State broadband availability maps; and

WHEREAS, the accuracy of these maps can be challenged through a formal 30-day challenge process; and

WHEREAS, in order to maximize citizen participation in the challenge process, Merit Network has developed outreach materials and developed a website to log challenges and perform speed tests; and

WHEREAS, a not to exceed amount of \$7,500 is requested from the 2024 Contingency Fund for outreach materials and distribution costs.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners approves an expenditure not to exceed \$7,500 from the 2024 Contingency Fund for broadband outreach materials and distribution costs.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/06/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 18**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #22-559 APPROVING AGREEMENTS WITH  
COMMUNITY MENTAL HEALTH AND LJ TRUMBLE BUILDERS, LLC., FOR THE  
RENOVATIONS TO FAMILIES FORWARD SPACE AT THE HUMAN SERVICES BUILDING**

**RESOLUTION #24 - 050**

WHEREAS, Resolution #22-559 approved an agreement with LJ Trumble Builders, LLC., for the renovations to the Families Forward space at the Human Services Building; and

WHEREAS, the contingency needs to be increase by \$53,000 to \$103,000 for unforeseen circumstances; and

WHEREAS, the Facilities Department recommends amending Resolution #22-559 to increase the contingency amount for a total not to exceed amount of \$1,200,000; and

WHEREAS, Community Mental Health (CMH) will reimburse Ingham County up to \$700,000 through the new lease agreement; and

WHEREAS, funds for this project are available as follows:

Ingham CIP carpet; \$200,000

Ingham CIP CMH renovations: \$500,000

Ingham General Fund reserves: \$200,000

CMH building revolving fund; \$300,000; and

WHEREAS, the \$53,000 will come from Ingham General Fund reserves.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to Resolution #22-559 to increase the contingency amount by \$53,000 for the renovations to the Families Forward space at the Human Services building with LJ Trumble Builders LLC., for a not to exceed amount of \$1,200,000 which include a \$103,000 contingency.

BE IT FURTHER RESOLVED, that Ingham County Board of Commissioners authorizes amending the ten-year lease agreement with CMH for the Families Forward space at the Human Services Building to increase by \$53,000 for a total amount not to exceed \$700,000 over the term of the agreement.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

**FEBRUARY 13, 2024 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest  
**Nays:** None **Absent:** Morgan **Approved 02/05/2024**

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/06/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 19**

Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND RESOLUTION #23-542 APPROVING THE  
MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES SPACE RENOVATIONS  
AT THE HUMAN SERVICES BUILDING**

**RESOLUTION #24 - 051**

WHEREAS, Resolution #23-542 approved an agreement with Moore Trosper Construction Co., for the renovations to the Michigan Department of Health and Human Services (MDHHS) at the Human Services Building; and

WHEREAS, the Facilities Department was requested by MDHHS to increase the contingency amount of \$100,000 to \$162,440 to utilize the full 10% contingency allowance on Ingham County projects; and

WHEREAS, the Facilities Department recommends amending the resolution to increase the contingency amount to \$162,400 which will increase the not to exceed amount to \$1,786,840.02; and

WHEREAS, the lease with the State of Michigan will need to be amended to include the funding for this project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to Resolution #23-542 to increase the contingency amount by \$62,400 for the renovations to the MDHHS space at the Human Services Building with Moore Trosper Construction Co., for a not to exceed amount of \$1,786,840.02 which includes a contingency of \$162,440.

BE IT FURTHER RESOLVED, that the lease with the State of Michigan for the Michigan Department of Health and Human Services space at the Human Services Building is hereby amended by an amount not to exceed \$1,786,840.02 to reimburse Ingham County for costs associated with this project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest

**Nays:** None **Absent:** Morgan **Approved 02/05/2024**

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

**Nays:** None **Absent:** None **Approved 02/06/2024**

**FEBRUARY 13, 2024 REGULAR MEETING**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.



**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 20**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT A GRANT FOR THE DEVELOPMENT OF A  
SUSTAINABILITY ACTION PLAN**

**RESOLUTION #24 - 052**

WHEREAS, the Ingham County Environmental Affairs Commission has identified a need to develop a Sustainability Action Plan for Ingham County; and

WHEREAS, the development of a Sustainability Action Plan is crucial for addressing environmental concerns and promoting sustainable practices within Ingham County; and

WHEREAS, the plan will guide the Ingham County Environmental Affairs Commission in fulfilling its duties and responsibilities; and

WHEREAS, with the support of the Ingham County Environmental Affairs Commission, the Environmental Sustainability Manager submitted an application for \$200,000 to Representative Penelope Tsernoglou for funding through the State of Michigan’s Department of Labor and Economic Opportunity Community Enhancement Grant program to develop a Sustainability Action Plan for Ingham County; and

WHEREAS, the application to develop a Sustainability Action Plan was funded under State of Michigan Public Acts 119 of 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby accepts the funding for the development of a Sustainability Action Plan from the Community Enhancement Grant program administered by the Michigan Department of Labor and Economic Opportunity in the amount of \$200,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest  
**Nays:** None **Absent:** Morgan **Approved 02/05/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 21**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RESCIND RESOLUTION #23-543 AND REBID THE  
DECONSTRUCTION OF THE HOOP HOUSE**

**RESOLUTION #24 - 053**

WHEREAS, a tension fabric building known as the hoop house was constructed at the Fairgrounds in 2016 for the purpose of providing additional indoor horseback riding space and livestock showing space; and

WHEREAS, the building was underutilized because of the location on the grounds; and

WHEREAS, the Fairgrounds currently floods during heavy rainstorms; and

WHEREAS, the flood water needs to be retained on the grounds; and

WHEREAS, the location of the hoop house is the ideal location to hold water with the least impact to the overall operations of the fairgrounds; and

WHEREAS, the Ingham County Drain Office agrees that this location is ideal; and

WHEREAS, the hoop house needs to be deconstructed in order to accommodate construction of a retention pond; and

WHEREAS, RFP #47-23 was published in order to obtain a qualified contractor at a competitive rate to deconstruct the hoop house; and

WHEREAS, Freedom Construction and Consulting, LLC was chosen as the contractor for recommendation to the Ingham Board of Commissioner; and

WHEREAS, Resolution #23-543 authorized Freedom Construction and Consulting, LLC to remove the hoop house at a total cost of \$94,000; and

WHEREAS, after further consideration, the Fair Board and management agree that seeking alternate bids providing the opportunity for the winning proposal to assume ownership of the Hoop House building materials after removal may result in the project costing \$0.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners rescinds Resolution #23-543.

**FEBRUARY 13, 2024 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Purchasing Department to issue an RFP to deconstruct the hoop house with the opportunity for the winning proposal to assume ownership of the building materials.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest

**Nays:** None **Absent:** Morgan **Approved 02/05/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville

**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 22**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE PARKS DEPARTMENT  
2024 CAPITAL IMPROVEMENT BUDGET**

**RESOLUTION #24 - 054**

WHEREAS, within the current 2024 Parks Capital Improvement (CIP) budget, two zero-turn electric lawnmowers are scheduled to be replaced; and

WHEREAS, the Parks Department were to begin the transition to carbon neutrality as a priority of the Parks Department as well as the Board of Commissioners; and

WHEREAS, currently commercial grade electrical zero-turn mowers are not at the technological level to withstand mowing large grassy areas for many hours; and

WHEREAS, due to the need to replace current aging mowers, the Parks Department is requesting an alteration of the previously approved Capital expenditure; and

WHEREAS, the Parks Department is requesting the ability to purchase three gas powered zero-turn mowers; and

WHEREAS, there are no additional funds required.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an amendment to the Ingham County Parks Department 2024 CIP budget, to include the purchase of three gas powered zero-turn lawnmowers in place of the originally authorized two zero-turn electric lawnmowers.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest  
**Nays:** None **Absent:** Morgan **Approved 02/05/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Commissioner Cahill moved to adopt the resolution. Commissioner Morgan supported the motion.

The motion to adopt the resolution carried unanimously via roll call vote. Absent: Commissioner Trubac.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 23**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT FUNDS FROM DELTA DENTAL FOUNDATION TO PURCHASE  
NEW DENTAL OPERATORY CHAIRS FOR FOREST COMMUNITY HEALTH CENTER**

**RESOLUTION #24 - 055**

WHEREAS, Ingham County Health Department's (ICHHD's) Community Health Centers (CHCs) wish to accept \$100,000 in funding from the Delta Dental Foundation, effective January 1, 2024 through December 31, 2024; and

WHEREAS, as Forest CHC continues to offer expanded dental services, the existing dental chairs are aging and near the end of their life cycle; and

WHEREAS, these funds will be used to purchase new dental operatory chairs for Forest CHC; and

WHEREAS, there is no cost associated with this resolution; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize accepting funds from the Delta Dental Foundation to purchase new dental operatory chairs for Forest CHC, effective January 1, 2024 through December 31, 2024 in an amount totaling \$100,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes accepting funding from the Delta Dental Foundation to purchase new dental operatory chairs for Forest CHC, effective January 1, 2024 through December 31, 2024 in an amount totaling \$100,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest

**Nays:** None **Absent:** Morgan **Approved 02/05/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville

**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 24**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #23-268 WITH EPIVIDIAN TO INCLUDE  
CHORUS DATA ANALYTICS SERVICES FOR HIV DISEASE MANAGEMENT**

**RESOLUTION #24 - 056**

WHEREAS, Ingham County Health Department’s (ICHD’s) Community Health Centers (CHCs) wish to amend Resolution #23-268 with Epividian to include the CHORUS data analytics service specific to HIV disease management, effective January 1, 2024 through September 30, 2024 for an amount not to exceed \$22,653; and

WHEREAS, Epividian provides an analytics program entitled CHORUS and Ryan White Data Service (RWDS); and

WHEREAS, CHORUS exports electronic health record (EHR) data, interprets and classifies medical data in the EHR to deliver disease management to HIV providers, and delivers population reporting and more; and

WHEREAS, Epividian continues to help ICHD’s CHCs improve data accuracy, patient care delivery, and reduce clerical errors; and

WHEREAS, the current agreement allows Epividian to integrate data from ICHD’s CHCs’ EHRs to a secured, federal clinical data system for patients in the Ryan White Program; and

WHEREAS, the total cost of this amendment will be \$22,653 and will be covered by HIV Care Coordination funding; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending the agreement with Epividian, authorized by Resolution #23-268 to include the CHORUS data analytics service, effective January 1, 2024 through September 30, 2024 for an amount not to exceed \$22,653.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the agreement with Epividian, authorized by Resolution #23-268 to include the CHORUS data analytics service, effective January 1, 2024 through September 30, 2024 for an amount not to exceed \$22,653.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**FEBRUARY 13, 2024 REGULAR MEETING**

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest  
**Nays:** None **Absent:** Morgan **Approved 02/05/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 25**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS TO ACCEPT THE  
2024 MICHIGAN MARIHUANA OPERATION AND OVERSIGHT GRANT**

**RESOLUTION #24 - 057**

WHEREAS, Ingham County Health Department (ICHD) wishes to accept a grant from the State of Michigan Department of Licensing and Regulatory Affairs (LARA) for education, communication, and outreach regarding the Michigan Marihuana Act in an amount totaling \$25,488, effective January 1, 2024, through September 15, 2024; and

WHEREAS, the Michigan Legislature has appropriated funds for the Marihuana Operation and Oversight Grant in the Michigan Medical Marihuana Act, 2008 IL 1, MCL 333.26426 and the Michigan Regulation and Taxation of Marihuana Act, 2018, IL 1, MCL 333.27951 to 333.27967; and

WHEREAS, Public Act 87 of 2021 section 901 directs funds appropriated for grants to education, communication, and outreach regarding the Michigan Medical Marihuana Act; and

WHEREAS, grants available to counties are distributed proportionately based upon the number of registry identification cards issued to or renewed for the residents of each county; and

WHEREAS, ICHD previously received this grant in 2019, 2020, 2021, 2022, and 2023 (through Resolutions #19-115, #20-070, #21-128, #22-143, and #23-109); and

WHEREAS, grants may not be used for law enforcement purposes; and

WHEREAS, ICHD seeks to engage in activities such as providing education to adolescents, patients, caregivers and community members through targeted advertising and marketing, and to communicate harm reduction strategies such as safe storage and avoidance of impaired driving to the general public; and

WHEREAS, ICHD seeks to engage in the aforementioned activities with objectives to:

- Educate marijuana users and others about safe storage and provide lock bags to those who have need
- Educate marijuana users and others about the dangers of driving while under the influence of cannabis
- Educate pregnant women and others about the risks associated with marijuana use during pregnancy and breastfeeding
- Increase perception of risk for adolescent marijuana use
- Measure the self-reported use of marijuana; and



**FEBRUARY 13, 2024 REGULAR MEETING**

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize an agreement with LARA to accept funds in an amount totaling \$25,488, effective January 1, 2024, to September 15, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes accepting a grant agreement with LARA for education, communication, and outreach regarding the Michigan Medical Marihuana Act and the Michigan Regulation and Taxation of Marihuana Act, in an amount totaling \$25,488 effective January 1, 2024, to September 15, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest  
**Nays:** None **Absent:** Morgan **Approved 02/05/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 26**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE  
NURSE FAMILY PARTNERSHIP NATIONAL SERVICE OFFICE**

**RESOLUTION #24 - 058**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Nurse Family Partnership (NFP) National Service Office effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$50,000; and

WHEREAS, the Maternal, Infant, and Early Childhood Home Visiting (MIECHV) Program supports pregnant people and parents with young children who live in communities that face greater risks and barriers to achieving positive maternal and child health outcomes; and

WHEREAS, families choose to participate in home visiting programs, and partner with health, social service, and child development professionals to set and achieve goals that improve their health and well-being; and

WHEREAS, this contract will allow ICHD to continue providing NFP Home Visiting Services to low-income, first time mothers in Ingham County; and

WHEREAS, this NFP agreement will be supported with MIECHV grant money provided in partnership with Michigan Department of Health and Human Services (MDHHS), and previously approved through the FY23-24 Comprehensive Agreement via Resolution #23-339; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with the NFP National Service Office effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$50,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with the NFP National Service Office effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$50,000, to continue providing NFP Home Visiting Services to low-income, first time mothers in Ingham County.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest

**Nays:** None **Absent:** Morgan **Approved 02/05/2024**

**FEBRUARY 13, 2024 REGULAR MEETING**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 27**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #2 TO THE 2023–2024 MASTER AGREEMENT  
WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE  
DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE COMPREHENSIVE AGREEMENT**

**RESOLUTION #24 - 059**

WHEREAS, the responsibility from protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health and Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and ICHD have entered into a 2023-2024 Master Agreement authorized through Resolution #23-339; and

WHEREAS, MDHHS has proposed Amendment #2 to adjust grant funding levels and clarify agreement procedures; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize Amendment #2.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #2 to the 2023-2024 Master Agreement with MDHHS for the delivery of public health services under the Comprehensive Agreement Process.

BE IT FURTHER RESOLVED, that the period of Agreement shall be October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the total amount of the Master Agreement funding shall increase from \$7,267,051 to \$9,111,392 for a total increase of \$1,844,341.

BE IT FURTHER RESOLVED, that the increase consists of the following specific change to program budget:

- Breast & Cervical Cancer Control Coordination: decrease of (\$55,781) from \$55,781 to \$0
- Children’s Special Health Care Services (CSHCS) Outreach & Advocacy: increase of \$39,089 from \$177,676 to \$216,765
- Environment, Great Lakes and Energy (EGLE) Drinking Water and Onsite Wastewater Management: increase of \$38,249 from \$162,375 to \$200,624
- Family Planning Services: increase of \$230,281 from \$261,887 to \$492,168

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- Food Essential Local Public Health Services (ELPHS): increase of \$222,606 from \$285,173 to \$507,779
- HIV Ryan White Part B MAI: increase of \$4,787 from \$20,000 to \$24,787
- MDHHS - ELPHS: increase of \$10,706 from \$1,041,852 to \$1,052,558
- Nurse Family Partnership: increase of \$300,000 from \$588,300 to \$888,300
- Oral Health - Kindergarten Assessment: increase of \$30,000 from \$67,273 to \$97,273
- Public Health Emergency Preparedness 10/1-6/30: increase of \$35,475 from \$113,318 to \$148,793
- Regional Perinatal Care System: increase of \$380,681 from \$100,000 to \$480,681
- Social Determinants of Health (SDOH) Planning: increase of \$58,333 from \$25,000 to \$83,333
- SEAL! Michigan Dental Sealant: increase of \$5,000 from \$50,000 to \$55,000
- Sexually Transmitted Infection Control: increase of \$85,000 from \$38,621 to \$123,621
- Child Adolescent Health Construction - East Lansing High School (ELHS): increase of \$283,731 from \$0 to \$283,731.
- Public Health Infrastructure: increase of \$176,184 from \$0 to \$176,184.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2024 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, that the Health Officer, Dr. Adenike Shoyinka. MD, MPH, or her designee, is authorized to sign and submit Amendment #2 to the 2023-2024 Master Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest

**Nays:** None **Absent:** Morgan **Approved 02/05/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville

**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 28**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #23-058 WITH WALGREENS TO ADD PHARMACY #15438, PHARMACY #15443, PHARMACY #16280, AND PHARMACY #16287 TO THE 340B DISCOUNT PROGRAM**

**RESOLUTION #24 - 060**

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to amend Resolution #23-058 with Walgreens to add additional specialty pharmacy locations, effective upon approval; and

WHEREAS, these specialty pharmacy locations include Pharmacy #15438, Pharmacy #15443, Pharmacy #16280, and Pharmacy #16287; and

WHEREAS, Pharmacy #15438 is located at 41460 Haggerty Circle South, Canton, MI 48188; and

WHEREAS, Pharmacy #15443 is located at 10530 John W. Elliot Dr., Ste. 100, Frisco, TX 75033; and

WHEREAS, Pharmacy #16280 is located at 10530 John W. Elliot Dr., Ste. 100, Frisco, TX 75033; and

WHEREAS, Pharmacy #16287 is located at 130 Enterprise Drive, Pittsburgh, PA 15275; and

WHEREAS, the 340B initiative is a Federal program that requires pharmaceutical manufacturers to sell drugs to eligible providers at a discount for outpatient use; and

WHEREAS, Public Law #102-585 states that the Veterans Health Care Act of 1992 codified as Section 340B of the Public Health Service Act, limits the amount that manufactures may charge covered entities; and

WHEREAS, the 340B program offers opportunities to purchase discounted drugs for use during the patient visit, for dispensing from a covered entity owned pharmacy, or via contract arrangement with a retail pharmacy; and

WHEREAS, ICHD's CHCs currently participate in the 340B program only for the purchase of drugs administered as part of a patient visit; and

WHEREAS, there is no cost to participate in this agreement; and

WHEREAS, this agreement will generate \$500,000 in annual savings, based on the volume of existing patients who presently receive prescription medications from Walgreen's Pharmacies #15438, #15443, #16280 and #16287; and

**FEBRUARY 13, 2024 REGULAR MEETING**

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending Resolution #23-058 with Walgreens to add Pharmacy #15438, Pharmacy #15443, Pharmacy #16280, and Pharmacy #16287, effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #23-058 with Walgreens to add Pharmacy #15438, Pharmacy #15443, Pharmacy #16280, and Pharmacy #16287, effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest  
**Nays:** None **Absent:** Morgan **Approved 02/05/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 29**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND RESOLUTION #23-582 WITH NEXTGEN® HEALTHCARE  
INFORMATION SYSTEMS, INC. TO PURCHASE THE MEDICATION INVENTORY CONTROL  
SYSTEM SOLUTION**

**RESOLUTION #24 - 061**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to amend Resolution #23-582 with NextGen® Healthcare Information Systems, Inc. to include the NextGen® Medication Inventory Control System (MICS) solution, for an annual amount not to exceed \$30,000 plus a one-time implementation fee of \$7,000, effective upon approval; and

WHEREAS, NextGen® MICS is an electronic health record (EHR) barcode reader that streamlines the administration documentation of immunizations and inventory for end users; and

WHEREAS, this solution instantly collects inventory or vaccine data and populates key fields improving clinical workflow, while optimizing patient safety and reducing financial waste; and

WHEREAS, the cost for this solution includes an annual amount of \$30,000 plus a one-time implementation fee of \$7,000, and will be covered by 340B revenue; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending the agreement with NextGen® Healthcare Information Systems, Inc. authorized by Resolution #23-582 to include the NextGen® Medication Inventory Control System (MICS) solution, for an annual amount of \$30,000, plus a one-time implementation fee of \$7,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the agreement with NextGen® Healthcare Information Systems, Inc. authorized by Resolution #23-582 to include the NextGen® Medication Inventory Control System (MICS) solution, for an annual amount of \$30,000 plus a one-time implementation fee of \$7,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Peña, Pawar, Ruest  
**Nays:** None **Absent:** Morgan **Approved 02/05/2024**



**FEBRUARY 13, 2024 REGULAR MEETING**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 30**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH TRI COUNTY OFFICE ON AGING  
FOR ELDER SERVICES MILLAGE ELIGIBLE SERVICES**

**RESOLUTION #24 - 062**

WHEREAS, the growth of the 60 and over population throughout the country, including regional, state and county areas, is impacting the services Tri County Office on Aging (TCOA) delivers; and

WHEREAS, more than 57,000 seniors (age 60+) live in Ingham County, thousands lack the financial means to fully care for themselves; and

WHEREAS, many seniors in Ingham County have multiple chronic conditions that make everyday living difficult; and

WHEREAS, as of May 31, 2020, there were almost 200 older adults in Ingham County on wait lists to receive essential services such as assistance with bathing and other personal care, homemaking chores (including snow removal), and respite programs for caregivers; and

WHEREAS, the millage will help reduce waitlists that are expected to rise dramatically with the rapid growth of the older population; and

WHEREAS, in August 2020 the electorate authorized a countywide elder services millage level of 30/100 (.30) of one mill for a period of four years (2020-2023) to be used for the purpose of authorizing funding to eliminate wait lists and expand critical services such as in-home care, meals on wheels, and crisis services to support the growing population of persons age sixty (60) and older residing in Ingham County; and

WHEREAS, TCOA has submitted a proposal to Ingham County to use Elder Services Millage dollars to fund a comprehensive array of essential services to Ingham County residents age 60 and older; and

WHEREAS, funds from the Elder Services Millage are included in the County's 2024 budget for this purpose.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$2,704,224 with Tri-County Office on Aging (TCOA) for services provided to Ingham County residents for the period of January 1, 2024 through December 31, 2024.

BE IT FURTHER RESOLVED, that funds for this contract with TCOA will come from the Elder Services Millage.

BE IT FURTHER RESOLVED, that funds will be utilized by TCOA for Elder Services Millage eligible services as provided in the attached proposal.

**FEBRUARY 13, 2024 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Morgan, Peña, Pawar  
**Nays:** None **Absent:** Ruest, Trubac **Approved 01/22/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

## FEBRUARY 13, 2024 REGULAR MEETING

YEAR 2024

### SERVICES TO BE PROVIDED BY THE CONTRACTOR.

The Contractor shall provide a comprehensive array of services to Ingham County residents aged 60 and older including:

- a) Managing and operating Home Delivered Meals (commonly known as Meals on Wheels) and Congregate (Senior) Dining Sites, providing meals to address food insecurity and meet the nutritional and social needs of the growing population of older adults. Services shall be provided in conformity with state and federal operating standards as outlined in the Older Americans Act.
- b) Providing individuals with In-Home Services and supports depending on the need, designed to provide or enhance their independence and avoid the need for residential/skilled nursing living arrangements. Supports can include personal care (such as assistance with bathing and dressing) homemaking services, grocery shopping assistance, and respite support for persons caring for older adults. Priority will be given to individuals currently on the Tri County Office on Aging's (TCOA's) wait lists and others who may not meet the nursing facility level of care determination but are at risk of health decline or lack of independence without support.
- c) Supplying Chore Services such as snow removal, yard work, and weatherization to enhance safety and enable older adults to remain living in a safe independent environment.
- d) Supporting Healthy Aging and Wellness Activities such as healthy living classes for persons with diabetes and other chronic conditions, caregiver workshops, and other opportunities to engage older adults in the community to promote socialization and prevent isolation, depression, and worsening chronic conditions.
- e) Providing Crisis Services and gap filling supports through financial or other assistance in addressing utility shut offs and safe housing-related expenses (emergency shelter, fumigation, eviction prevention, property tax assistance, etc.) and other immediate needs such as bus passes for low-income seniors in imminent danger of losing independence. Assistance may be available for caregivers to meet one-time, emerging needs in support of the older adult.
- f) Supplying gap-filling support to meet the Non-Covered Medical needs of low-income older adults to prevent serious health crises. Expenses may include prescription medications, dental/oral health care, durable medical equipment (i.e. walkers, shower benches), and hearing aids that are not covered through Medicare or other means. Non-emergency medical transport can be arranged for those awaiting approval for transportation services through Medicaid or Medicare.
- g) Managing and operating Information & Assistance Services to community members with questions about available programs and services, or those who otherwise do not know where to turn. These community members may be seniors, adults with disabilities or the family and friends that support them. The questions or circumstances may be straight forward and result in a simple referral or exchange of information, or they may be more complex, requiring significant time and follow-up. Services may include the support of a Community Resource Navigator who has specific training, knowledge of

## FEBRUARY 13, 2024 REGULAR MEETING

community resources, and background in working with older adults who have chronic health and emotional needs who are not connected to any other supports and have immediate needs.

- h) Connecting low income and underserved individuals and their families to Legal Services to provide legal protection, advocacy and representation in the areas of elder abuse, public benefits, senior justice and elder rights. Services also include the Long-Term Care Ombudsman who advocates for the health, safety and rights of persons in nursing and other care facilities and may also include the education of local law enforcement and other key organizations and community partners on elder abuse.
- i) Ten percent of the funds received under this agreement shall be used to pay for the staffing, overhead and other associated costs for the additional administration of the millage.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 31**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE REACTIVATION OF LAW ENFORCEMENT POSITION FOR  
VILLAGE OF WEBBERVILLE COVERING CURRENT AND FUTURE SERVICE AGREEMENTS**

**RESOLUTION #24 - 063**

WHEREAS, the Ingham County Sheriff’s Office and the Village of Webberville have restored the law enforcement services agreement from 40 hours of coverage, Resolution #22-618, to 80 hours of coverage, Resolution #23-515; and

WHEREAS, Resolution #23-515 did not request the accompanying Sheriff’s Office Law Enforcement Deputy position to fulfill the two-year period, beginning January 1, 2024 through December 31, 2025, with an option to extend the agreement an additional one-year period through December 31, 2026; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves restoration of the Sheriff’s Office Law Enforcement Deputy position eliminated due to Resolution #22-618.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make any necessary budget adjustments and changes to the position allocation list consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the Sheriff to sign all necessary contract documents consistent with this resolution upon review and approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Maiville, Schafer  
**Nays:** None **Absent:** None **Approved 02/01/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 32**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACTUAL AGREEMENT BETWEEN THE  
INGHAM COUNTY SHERIFF’S OFFICE AND STRYKER TO PURCHASE AUTOMATED  
EXTERNAL DEFIBRILLATORS**

**RESOLUTION #24 - 064**

WHEREAS, the Ingham County Sheriff’s Office (ICSO) is responsible for maintaining thirty automated external defibrillators (AED’s); and

WHEREAS, AEDs are a lifesaving tool used to help those experiencing sudden cardiac arrest; and

WHEREAS, the AEDs are utilized at the Ingham County Justice Complex, Veterans Memorial Courthouse, ICSO patrol vehicles, as well as at the Sheriff’s Office substations in Delhi Twp and the Village of Webberville; and

WHEREAS, the Sheriff’s Office also maintains three training AED’s, which are used to help train its staff on their proper use; and

WHEREAS, the majority of the Sheriff’s Office AEDs were manufactured in 2008; and

WHEREAS, the American Hospital Association’s Estimated Useful Lives of Depreciable Hospital Assets lists the average life expectancy of an AED at five years; and

WHEREAS, the purchase of new AED’s would also require new defibrillation electrodes, as the electrodes that are currently used would not be compatible with the new AED’s; and

WHEREAS, a group of ICSO staff have researched several AED’s and have concluded that the LIFEPAK CR2 would best suit our needs moving forward; and

WHEREAS, *Stryker* is a company that distributes LIFEPAK products; and

WHEREAS, several greater Lansing area Fire/EMS departments have moved toward a 10 year leasing program with *Stryker*, whereby they receive 40% off of AEDs and 50% off of accessories; and

WHEREAS, *Stryker* has extended this discount to Ingham County for the purchase of AEDs and accessories; and

WHEREAS, *Stryker* has been awarded a contract through Savvik Buying Group, which is a Public Safety Group Purchasing Organization with over 15,000+ agency members; and

**FEBRUARY 13, 2024 REGULAR MEETING**

WHEREAS, *Stryker's* publicly awarded vendor contract with Savvik Buying Group meets Ingham County's competitive bidding requirement for piggybacking on a cooperative purchasing agreement; and

WHEREAS, the funding for this contact was approved as part of a 2024 Strategic Planning Initiative Fund Request; and

WHEREAS, the necessary funds exist within the Ingham County Sheriff's Office budget to make this purchase; and

WHEREAS, this contract would serve to support the objectives of the County's 5-year strategic plan by providing Deputies with access to emergency medical equipment that would be used during their efforts to provide lifesaving care; thereby promoting the well-being and quality of life for the residents of Ingham County.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Sheriff's Office to purchase thirty LIFEPAK CR2 AED's, thirty defibrillation electrodes, and three LIFEPACK CR2 training AEDs from *Stryker*, in the amount of \$54,320.16.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Maiville, Schafer  
**Nays:** None **Absent:** None **Approved 02/01/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.



**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 33**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PROJECT AGREEMENT WITH BLUEWATER  
TECHNOLOGIES TO UPGRADE EMERGENCY OPERATIONS CENTER TECHNOLOGY**

**RESOLUTION #24 - 065**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management received pass through grant funds from the FY2021 and FY2022 Homeland Security Grant Programs (HSGP); and

WHEREAS, the Ingham County Board of Commissioners previously accepted the FY2021 and FY 2022 HSGP grant funds via Resolutions 21-645 and 22-532; and

WHEREAS, the purpose of these grant funds is to purchase equipment and provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the Ingham County Sheriff's Office and Office of Emergency Management utilizes the Emergency Operations Center (EOC) for training, exercising, and activations in the event of a disaster; and

WHEREAS, upgrading the EOC technology is intended to enhance and optimize the functionality and reliability of the workspace; and

WHEREAS, Ingham County previously contracted with Bluewater Technologies to provide the technology hardware and software for the Ingham County Justice Complex; and

WHEREAS, Bluewater provided a quotation identifying the intended hardware, software, and programming upgrades; and

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal; and

WHEREAS, the total expenditure quotation for this proposal is \$55,105.26.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Project Agreement with Bluewater Technologies for \$55,105.26 to expand and upgrade the EOC technology utilizing funding from the FY2021 and FY2022 Homeland Security Grant Program Funding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

**FEBRUARY 13, 2024 REGULAR MEETING**

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Maiville, Schafer  
**Nays:** None **Absent:** None **Approved 02/01/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 34**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND RESOLUTION #23-429 TO INCREASE PER DIEM RATES FOR  
VARIOUS RESIDENTIAL PLACEMENTS**

**RESOLUTION #24 - 066**

WHEREAS, the Ingham County Circuit Court Juvenile Division, after hearing testimony and making findings, may issue an order placing juveniles in an appropriate treatment facility; and

WHEREAS, the Ingham County Commissioners approved residential placement for juveniles with various providers through the passage of Resolution #23-429; and

WHEREAS, after further discussions with three of the providers; Abraxas, Ottawa County, and Sequel/Woodward, it was found that their projected per diems exceeded the previously approved amounts; and

WHEREAS, the Juvenile Division has adequate funding for the increase in per diems for these three providers; and

WHEREAS, the revised per diem list is attached to this resolution.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an amendment to Resolution #23-429 to increase the per diem rates for Abraxas, Ottawa County, and Sequel/Woodward per the attached rate schedule for the time period of October 1, 2023 through September 30, 2026.

BE IT FURTHER RESOLVED, that the funds for these placements will come from the Family Division's Private Institution line item within the Child Care Fund.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any contract documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Maiville, Schafer  
**Nays:** None **Absent:** None **Approved 02/01/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

Ingham County Circuit Court – Juvenile Division  
**Residential Placements**

<b>PLACEMENT NAME</b>	<b>PER DIEM RATES</b>
Abraxas Academy	Not to exceed \$811.20
Abraxas 1	Not to exceed \$674.51
Ottawa County Youth Facility	Not to exceed \$375.00
Sequel/Woodward	Not to exceed \$325.00

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 35**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A THREE-YEAR CONTRACT WITH  
VARIOUS RESIDENTIAL PLACEMENTS**

**RESOLUTION #24 - 067**

WHEREAS, the Ingham County Circuit Court Juvenile Division, after hearing testimony and making findings, may issue an order placing juveniles in an appropriate treatment facility; and

WHEREAS, the Ingham County Circuit Court Juvenile Division would like to enter into three-year contracts with various residential treatment facilities for the purpose of providing treatment intervention to adjudicated delinquent youth; and

WHEREAS, entering into three-year contracts allows for the County to better forecast residential costs for the coming budget years; and

WHEREAS, the Ingham County Circuit Court Juvenile Division conducts ongoing examination of the treatment facilities to ensure services are being delivered appropriately and effectively; and

WHEREAS, a list of residential placement facilities and per diem's can be found attached to this resolution.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement with the attached list of residential treatment facilities for the care and treatment services of Court adjudicated youth not to exceed the per diems listed in the same attachment for the time period of October 1, 2023 through September 30, 2026.

BE IT FURTHER RESOLVED, that the funds for these placements will come from the Family Division's Private Institution line item within the Child Care Fund.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any contract documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Maiville, Schafer  
**Nays:** None **Absent:** None **Approved 02/01/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

Ingham County Circuit Court – Juvenile Division  
**Residential Placements**

<b>PLACEMENT NAME</b>	<b>PER DIEM RATES</b>
Abraxas Leadership Development Center	Not to exceed \$677.54
Abraxas Youth Center	Not to exceed \$699.57
Abraxas Ohio	Not to exceed \$674.97
Bethany Christian Services	Not to exceed state rate, current rate is \$426.42
Summit Academy	Not to exceed \$490.04
New Outlook Academy	Not to exceed \$471.89

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 36**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH RESOLUTION SERVICES CENTER OF  
CENTRAL MICHIGAN TO SUPPORT SMALL CLAIMS WORK**

**RESOLUTION #24 - 068**

WHEREAS, Resolution Services Center of Central Michigan (RSCCM) is a Community Dispute Resolution Program through the State Court Administrator’s Office (SCAO) providing services in the areas of mediation, facilitated dialogues, restorative practices, juvenile diversion, and mediation/restorative training; and

WHEREAS, with the onset of the COVID-19 stay-at-home order, RSCCM responded to requests from the courts in the County to assist with the backlog of small claim cases by developing a referral process for accepting small claims cases, contacting parties, facilitating all cases remotely, and providing outcome information back to the referring courts; and

WHEREAS, these services have proven valuable to both the courts and the parties they serve and the demand for these services is expected to continue into the future; and

WHEREAS, RSCCM submitted a budget request of \$13,000, for 2024, which is included in the 2024 Adopted Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Resolution Services Center of Central Michigan for small claims case assistance at the 55th District Court in the amount of \$13,000 for the time period of January 1, 2024 through December 31, 2024.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Maiville, Schafer  
**Nays:** None **Absent:** None **Approved 02/01/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

**FEBRUARY 13, 2024 REGULAR MEETING**

**ADOPTED – FEBRUARY 13, 2024  
AGENDA ITEM NO. 37**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #23-244 TO REFLECT THE AWARDED FUNDING AMOUNTS FROM THE STATE GRANT UNDER PA511 FOR FY 2023-2024 FOR VARIOUS PROGRAMMING WITH SUBCONTRACTORS OUTLINED HEREIN**

**RESOLUTION #24 - 069**

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the original Ingham County/City of Lansing Community Corrections Comprehensive Plan in 1991; and

WHEREAS, the Community Corrections Advisory Board (CCAB) approved the Funding Application and Plan for FY 2023-2024; and

WHEREAS, the final awarded amount from the State of Michigan differed from the requested amount by a reduction of \$5,230; and

WHEREAS, pursuant to the FY 2023-2024 Application, the County may enter into subcontracts for the purpose of implementing Plans and Services programs and services identified in the Community Corrections Plan and Application; and

WHEREAS, the Subcontractors for Plans and Services programming are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes amending Resolution #23-244 and further authorizes entering into an Agreement with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections for FY 2023-2024 in the amount of \$343,452 (a reduction of \$5,230) in CCAB Plans and Services and Administration funds for the time period of October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts for CCAB Plans and Services programming from October 1, 2023 through September 30, 2024 with Prevention and Training Services for MRT Change Groups for a revised cost not to exceed \$26,500; with Prevention and Training Services for Domestic Violence Intervention Groups for a revised cost not to exceed \$31,903; with TRI-CAP for Opioid Specific Program services for a revised cost not to exceed \$29,582; with CEI-CMH for Relapse Prevention and Recovery services for a not to exceed \$71,918; with Northwest Initiative - ARRO for the CHOICES program services for a revised cost not to exceed \$45,000; and with Judicial Services Group. Ltd. for electronic monitoring services for Pretrial defendants for a not to exceed amount of \$9,317.



## FEBRUARY 13, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the continued funding of a special part-time (19 hours per week) Pretrial Services Investigator position at the ICEA Pro 06 salary grade not to exceed \$26,197.

BE IT FURTHER RESOLVED, that entering into the subcontracts and maintaining the Pretrial Services Investigator position are contingent upon entering into the Agreement with the State.

BE IT FURTHER RESOLVED, that the subcontracts and Pretrial Services Investigator position are contingent throughout the subcontract period on the availability of grant funds from the State of Michigan for these purposes.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts\subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Maiville, Schafer  
**Nays:** None **Absent:** None **Approved 02/01/2024**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Sebolt, Lawrence, Johnson, Maiville  
**Nays:** None **Absent:** Polsdofer **Approved 02/07/2024**

Adopted as a part of the consent agenda.

## **FEBRUARY 13, 2024 REGULAR MEETING**

### **SPECIAL ORDERS OF THE DAY**

Commissioner Lawrence moved to reappoint Alan Platt, Dale Copedge, Raul Gonzales, and Commissioner Sebolt to the Community Mental Health Board, reappoint Gabriel Biber and Jeanine Igl to the Farmland and Open Space Board, appoint Commissioner Ruest to the Parks Commission, appoint Commissioner Pawar to the Potter Park Zoo Board, and appoint Jenna Oesterle to the Fair Board. Commissioner Morgan supported the motion.

The motion carried unanimously. Absent: Commissioner Trubac.

### **PUBLIC COMMENT**

None.

### **COMMISSIONER ANNOUNCEMENTS**

Commissioner Peña stated the City of Lansing had a program for residents to acquire trees to be planted on their residential property and that the deadline was February 15, 2024 to fill out the online form. Commissioner Peña further clarified it was a 3-year commitment to maintain the trees.

Commissioner Peña further stated that the Cristo Rey Church was holding a Lent Fish Fry starting on February 16, 2024 from 5:00 p.m. until 7:00 p.m. and it would continue on Fridays through Lent. Commissioner Peña further stated it was a good outreach to raise funds and that Ingham County partnered with them.

Chairperson Sebolt reminded everyone that the next Board of Commissioners meeting would be Monday February 26, 2024 because of the Presidential Primary Election and to make sure their calendars were marked for that next meeting.

### **CONSIDERATION AND ALLOWANCE OF CLAIMS**

Commissioner Morgan moved to pay the claims in the amount of \$24,036,286.41. Commissioner Grebner supported the motion.

The motion carried unanimously. Absent: Commissioner Trubac.

### **Adjournment**

The meeting was adjourned at 6:39 p.m.

**From:** Sharde' Burton <[shardeburton@gmail.com](mailto:shardeburton@gmail.com)>

**Sent:** Thursday, February 15, 2024 11:03 AM

**To:** Feliz Rodriguez <[FRodriguez@ingham.org](mailto:FRodriguez@ingham.org)>; Versey Williams <[verseyawilliams@sbcglobal.net](mailto:verseyawilliams@sbcglobal.net)>;  
[amberreed14@gmail.com](mailto:amberreed14@gmail.com)

**Subject:** Ingham RET

Hello All,

I hope everyone is doing well! I have unfortunately had to miss several of the last RET meetings, due to being at births (as a doula) and traveling for work.

I received my letter from Becky of the attendance policy, and due to competing priorities right now, I agree it is best I step down and allow someone else the opportunity to join the Taskforce.

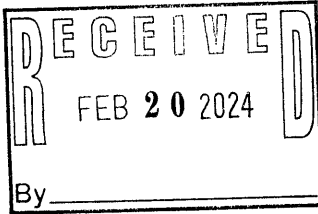
It's been a pleasure serving alongside you all and I know we will continue to collaborate in the community in some ways.

I'd also like to share details of 2 upcoming community events we are hosting through North Star Birthing Services. Our 2nd annual community baby shower and a movie screening of *Below The Belt*. Flyers are attached. Please feel free to share widely amongst your networks.

[www.northstardoulas.com/events](http://www.northstardoulas.com/events)

Thanks,

Sharde' Burton



**CITY OF LANSING  
NOTICE OF PUBLIC HEARING**

The Lansing City Council will hold a public hearing on **Monday, February 26, 2024**, at 7:00 p.m. in the Tony Benavides City of Lansing Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Ave. Lansing, MI 48933, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons and ad valorem taxing units to appear and be heard on the approval of Brownfield Plan #77 Amendment No. 1 – 500 Block Brownfield Redevelopment Project pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, for properties commonly referred to as 520 S. Washington Avenue, 501 S. Capitol Avenue, and 110 W. Hillsdale Street located in the City of Lansing, but more particularly described as:

**520 S. WASHINGTON AVENUE, LANSING MI**

Parcel A Legal Description: A parcel of land being part of Lots 1-4 and 9-12, Block 149, Original Plat of the City of Lansing, Ingham County, Michigan, according to the recorded plat thereof, as recorded in Liber 2 of Plats, Page 36, Ingham County Records, the boundary of said parcel described as: Commencing at the Northwest corner of said Block 149; thence S89°13'23"E along the North line of said Block 149 a distance of 161.50 feet to the point of beginning of this description; thence S89°13'23"E continuing along said North line 168.50 feet to the Northeast corner of said Block; thence S00°32'26"W along the East line of said Block 149 a distance of 263.50 feet to the Southeast corner of Lot 4 of said Block 149; thence N89°18'36"W along the South line of said Lot 4 a distance of 89.00 feet; thence N00°32'27"E 57.50 feet; thence N89°27'35"W 79.50 feet; thence N00°32'26"E 206.46 feet to the point of beginning; said parcel containing 0.91 acre, more or less; said parcel subject to all easements and restrictions, if any.

**501 S. CAPITOL AVENUE, LANSING MI**

Parcel B-1 Legal Description: A parcel of land being part of Lots 4 and 9-12, Block 149, Original Plat of the City of Lansing, Ingham County, Michigan, according to the recorded plat thereof, as recorded in Liber 2 of Plats, Page 36, Ingham County Records, the boundary of said parcel described as: Beginning at the Northwest corner of said Block 149; thence S89°13'23"E along the North line of said Block 149 a distance of 161.50 feet; thence S00°32'26"W 206.46 feet; thence S89°27'35"E 79.50 feet; thence S00°32'27"W 54.50 feet; thence N89°18'36"W 128.00 feet; thence N00°32'27"E 109.52 feet; thence N89°03'58"W 113.00 feet to the West line of said Block 149; thence N00°32'27"E along said West line 151.00 feet to the point of beginning; said parcel containing 0.78 acre, more or less; said parcel subject to all easements and restrictions, if any.

Parcel B-2 Legal Description: A parcel of land being part of Lots 5 & 6, Block 149, Original Plat of the City of Lansing, Ingham County, Michigan, according to the recorded plat thereof, as recorded in Liber 2 of Plats, Page 36, Ingham County Records, the boundary of said parcel described as: Commencing at the Northwest corner of said Block 149; thence S89°13'23"E along the North line of said Block 149 a distance of 330.00 feet to the Northeast corner of said Block 149; thence S00°32'26"W along the East line of said Block 149 a distance of 263.50 feet to the Northeast corner of Lot 5 of said Block 149 and the point of beginning of this description; thence S00°32'26"W continuing along said East line 131.75 feet to the Southeast corner of said Block 149; thence N89°21'13"W along the South line of said Block 149 a distance of 74.00 feet; thence N00°32'26"E 131.81 feet to the North line of said Lot 5; thence S89°18'36"E along said North line 74.00 feet to the point of beginning; said parcel containing 0.22 acre, more or less; said parcel subject to all easements and restrictions, if any .

110 W. HILLSDALE STREET, LANSING MI

Parcel C Legal Description: Part of Block 149, Original Plat of the City of Lansing, Ingham County, Michigan, according to the recorded plat thereof, as recorded in Liber 2 of Plats, Page 36, Ingham County Records, more particularly described as follows: Lots 7 & 8; also the South 3.00 feet of Lot 9; Also the West 113.00 feet of Lot 9; Also the South 47.00 feet of the West 113.00 feet of Lot 10; Also the South 3.00 feet of Lot 4 Except the East 89.00 feet thereof; Also Lots 5 & 6 Except the East 74.00 feet of said lots thereof.

Approval of this Brownfield Plan will enable the Lansing Brownfield Redevelopment Authority to capture incremental tax increases which result from the redevelopment of the property to pay for costs associated therewith. Further information regarding this issue, including maps, plats, and a description of the brownfield plan will be available for public inspection and may be obtained from Kris Klein, Vice President, Lansing Economic Development Corporation, 401 S. Washington Sq, Suite. 101, Lansing, MI 48933, (517) 599-1136.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email [city.clerk@lansingmi.gov](mailto:city.clerk@lansingmi.gov).

**Chris Swope, Lansing City Clerk**  
[www.lansingmi.gov/Clerk](http://www.lansingmi.gov/Clerk)  
[www.facebook.com/LansingClerkSwope](https://www.facebook.com/LansingClerkSwope)

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION RE-ESTABLISHING A ROADWAYS SUBCOMMITTEE**

**RESOLUTION #24 –**

WHEREAS, Resolution #19-078 established a Roadways Subcommittee which was later dissolved per Resolution #20-006; and

WHEREAS, the Ingham County Road Department has an annual budget expenditure of over \$38 million and maintain approximately 1,250 miles of roads and 68 bridges within the County; and

WHEREAS, to better serve the residents of Ingham County, the Board of Commissioners would like to re-establish a permanent Roadways Subcommittee, to closely review road projects, funding and potential road issues or concerns within the Road Department service area; and

WHEREAS, the Roadways Subcommittee, will be a subcommittee of the County Services Committee and shall be appointed on an annual basis; and

WHEREAS, the Roadways Subcommittee will meet as needed and will forward their recommendations to the County Services Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby re-establishes a Roadways Subcommittee consisting of up to 5 members of the County Services Committee.

BE IT FURTHER RESOLVED, that additional, County Commissioners may be appointed to the Roadways Subcommittee as non-voting members.

BE IT FURTHER RESOLVED, that appointments to the Roadways Subcommittee shall be made annually.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 01/16/2024**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE A YIELD TO STOP SIGN  
TRAFFIC CONTROL ORDER FOR THE INTERSECTION OF  
BANYON TRAIL AND BURCHAM DRIVE**

**RESOLUTION #24 –**

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Banyon Trail and Burcham Dive located in Section 16 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed to replace the existing yield sign on Banyon Trail at Burcham Drive.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to replace the existing yield sign with a stop sign on Banyon Trail at the intersection of Burcham Drive, located in Section 16 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/20/2024**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE AND CERTIFY THE  
INGHAM COUNTY 2023 PUBLIC ROAD MILEAGE CERTIFICATION**

**RESOLUTION #24 –**

WHEREAS, Public Act 51 of 1951, as amended, requires that each county submit an annual report to the State Transportation Commission that illustrates its public road mileage at the end of each year; and

WHEREAS, the Ingham County road mileage can fluctuate from year to year through the addition or subtraction of roads through development, jurisdiction transfers, road abandonments, or discovered errors; and

WHEREAS, Ingham County realized a net increase of 0.33 miles of public road centerline mileage in 2023, adjusting the road centerline mileage to 1,255.36 miles; and

WHEREAS, the reported road mileage is used to apportion Michigan Transportation Fund (MTF) revenue to each public road agency (Michigan Department of Transportation, county road commissions/departments, cities, and villages) within the state; and

WHEREAS, the provisions of Public Act 51 of 1951 require that the report “must be signed and dated by the Chairman of the Board of County Road Commissioners”.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves, certifies, and authorizes the Board Chairperson to sign the 2023 Public Road Mileage Certification document that is consistent with this resolution.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

**Nays:** None **Absent:** None **Approved 02/20/2024**



Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO RECOGNIZE MARCH 2024 AS WOMEN'S HISTORY MONTH  
IN INGHAM COUNTY**

**RESOLUTION #24 –**

WHEREAS, women of every race, religion, class, citizenship status, ability status, sexuality, and ethnic background have made historic contributions to the growth and strength of the United States in countless recorded and unrecorded ways; and

WHEREAS, American women served as early leaders in the forefront of every major progressive social change movement, securing their own rights of suffrage and equal opportunity; and

WHEREAS, Michigan women make up more than 50 percent of the population; and

WHEREAS, Michigan women have played and continue to play critical economic, cultural, and social roles to advance our state, helping to create a fair and more just society; and

WHEREAS, despite advances, the role of women in our history is still overlooked and undervalued in the literature, teaching, and study of American history; and

WHEREAS, there are many strong women in Ingham County who have and will continue to empower others, inspire fellow women, and create history right in our backyard; and

WHEREAS, women in Ingham County are not afraid to overcome challenges, become leaders, and break barriers; and

WHEREAS, we take this opportunity to honor the countless recorded and unrecorded achievements of Ingham County women as they, too, make history in seen and unseen ways each day.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners join the Ingham County Women's Commission in recognizing March 2024 as Women's History Month in Ingham County.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/20/2024**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO EXPEND BROWNFIELD TAX INCREMENT PROCEEDS FOR  
ELIGIBLE EXPENSES ON 400 BLOCK OF NORTH MARTIN LUTHER KING JR BOULEVARD**

**RESOLUTION #24 –**

WHEREAS, on November 13, 2001, pursuant to the Brownfield Redevelopment Financing Act, PA 381 of 1996, as amended (“the Act”), the Ingham County Board of Commissioners adopted Resolution #01-328 creating the Ingham County Brownfield Redevelopment Authority (the “ICBRA”), in order to promote the redevelopment of environmentally distressed, functionally obsolete, and/or blighted areas of the County; and

WHEREAS, the Board of Commissioners approved the Brownfield Plan for Redevelopment of Ingham County Land Bank Fast Track Authority Properties on June 26, 2007 (Resolution #07-183) and further amended the Plan on February 12, 2008 (Resolution #08-022) and on October 28, 2008 (Resolution #08-292) in order to restore environmental and economic viability of those properties pursuant to the Act; and

WHEREAS, the plan called for the use of both bond proceeds and funds received through tax increment financing to revitalize parcels within the Brownfield Plan and to restore those properties to the tax roll; and

WHEREAS, redevelopment of the eligible properties within the Plan will increase tax increment revenues to repay the Bonds and improve the County’s environmental and economic viability; and

WHEREAS, the Ingham County Land Bank and ICBRA are engaged In the development of the 400 Block of North Martin Luther King Jr Boulevard, parcel numbers: 33-01-01-17-231-011; 33-01-01-17-231-021; 33-01-01-17-231-031; 33-01-01-17-231-041, currently owned by the Ingham County Land Bank; and

WHEREAS; the site includes eligible property in the Brownfield Plan; and

WHEREAS, the ICBRA recommends expending up to \$182,657, on eligible expenses and activities authorized in the Plan on the 400 Block of North Martin Luther King Jr Boulevard site to enable eligible activities in accordance with City of Lansing planned zoning; and

WHEREAS, the fund used to make payments for bond and eligible activity expenses has sufficient funds to meet obligations including these eligible expenses and activities and is projected to earn more annually in tax increment receipts than it will expend on bond payments.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Ingham authorizes expenditure in the amount of \$182,657 for eligible activities and authorizes the Chair of the Board of Commissioners to execute a Reimbursement Agreement between ICBRA and the Ingham County Land Bank.

BE IT FURTHER RESOLVED, that should any section, clause, or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof

other than the part so declared to be invalid and all resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/20/2024**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Polsdofer, Maiville  
**Nays:** None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A SECURITY ASSESSMENT FROM DEWPOINT**

**RESOLUTION #24 –**

WHEREAS, Ingham County has worked with Dewpoint in the past for security assessments provided by the State of Michigan; and

WHEREAS, the Innovation and Technology Department (ITD) has a need to do a full security assessment; and

WHEREAS, Dewpoint is a local vendor, a participant under the State of Michigan (SOM) MiDeal (Contract #071B3200057) program and Dewpoint has previously performed similar work for Ingham County; and

WHEREAS, ITD is recommending and requesting the Ingham County Board of Commissioners approval to work with Dewpoint to perform said assessment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners does hereby authorize contracting with Dewpoint for a total cost of \$14,500 to perform a security assessment.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the FY 2022 Homeland Security Grant Program #29942610 818000 HS22.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/purchasing documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/20/2024**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Polsdofer, Maiville  
**Nays:** None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE RETAINER HOURS FOR SUPPORT PROVIDED BY  
SENTINEL TECHNOLOGIES**

**RESOLUTION #24 –**

WHEREAS, Ingham County continues to have an ongoing need for support involving our telephone system, network, and backup system; and

WHEREAS, the Innovation and Technology Department (ITD) has worked with Sentinel Technologies for support in the past with much success; and

WHEREAS, the requested amount is in the 2024 budget; and

WHEREAS, ITD has reviewed the potential alternatives and deems Sentinel Technologies as the most capable and cost-effective solution.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize purchasing retainer hours from Sentinel Technologies in the amount not to exceed \$20,000.

BE IT FURTHER RESOLVED, the total cost will be paid from the County's Innovation and Technology Department Network Consulting Fund #636-25810-802000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

**Nays:** None **Absent:** None **Approved 02/20/2024**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Polsdofer, Maiville

**Nays:** None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO W.W. GRAINGER INC.,  
FOR THE METAL DETECTOR AT THE INGHAM COUNTY FAMILY CENTER**

**RESOLUTION #24 –**

WHEREAS, the metal detector at the Ingham County Family Center has outlived its useful life; and

WHEREAS, quotes were sought from qualified and experienced vendors; and

WHEREAS, the Facilities Department recommends a purchase order to W.W. Grainger Inc., who submitted the most responsive and responsible quote of \$5,025.27 for the Americans with Disabilities Act (ADA) compliant, walk through metal detector for the Ingham County Family Center; and

WHEREAS, funds are available in the Juvenile Justice Mileage line item #264-66400-978000-22F30.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to W.W. Grainger Inc., 5617 Enterprise Drive, Lansing, Michigan 48911, for the ADA-complaint, walk through metal detector at the Ingham County Family Center in the amount of \$5,025.27.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/20/2024**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Polsdofer, Maiville  
**Nays:** None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A SPECIAL PART-TIME ADMINISTRATIVE ASSISTANT  
POSITION FOR THE INGHAM COUNTY FACILITIES DEPARTMENT**

**RESOLUTION #24 –**

WHEREAS, in an effort to keep up with the demands and operations of the Facilities Department Office, a special part-time administrative assistant position is being requested; and

WHEREAS, without the position office staff will struggle to maintain timeliness of requests and duties, which negatively impacts the operations of the Facilities Office; and

WHEREAS, the Human Resources Department and UAW are in agreeance with the creation of this position; and

WHEREAS, funds for the position will come from Facilities wages.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the creation of the special part-time administrative assistant position for the Facilities Department.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make any necessary 2024 budget and position allocation lists adjustments consistent with this resolution.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/20/2024**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Polsdofer, Maiville  
**Nays:** None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CURRENT AGREEMENT WITH  
TEACHOUT SECURITY FOR UNARMED SECURITY SERVICES AT NEW HOPE**

**RESOLUTION #24 –**

WHEREAS, the current agreement with Teachout Security needs to be amended to add the New Hope location for unarmed security services; and

WHEREAS, security services are needed at the New Hope location to keep staff and clients safe; and

WHEREAS, this will be billed at the current hourly bill rate of \$25.76 plus the yearly living wage increase; and

WHEREAS, the Facilities Department recommends amending the current agreement with Teachout Security to add the New Hope location; and

WHEREAS, funds are available in the appropriate 818000 contractual line item.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement amendment with Teachout Security, regional office located at 6920 South Cedar Street Suite 11, Lansing, Michigan, 48911, and corporate offices at 2348 Stone Bridge Drive Flint, Michigan 48532, for unarmed security guard services at New Hope to be billed at the hourly bill rate of \$25.76 plus the yearly living wage increase through July of 2026.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/20/2024**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Polsdofer, Maiville  
**Nays:** None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**



Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AGREEMENTS WITH BUNKERHILL, MERIDIAN,  
STOCKBRIDGE AND WHITE OAK TOWNSHIPS FOR THE 2024 LOCAL ROAD PROGRAM**

**RESOLUTION #24 –**

WHEREAS, per Act 51 of 1951 as amended, the cost of improvements on local roads must be funded at least 50% by other sources than the Road Department, such as a township, millage, or special assessment district; and

WHEREAS, a portion of the Road Department's budget is annually allocated toward the capped 50% match with each township, based on population and local road mileage, for road work occurring on local roads within their boundaries; and

WHEREAS, the Road Department coordinated with each township to determine the priority of road projects included in the annual Local Road Program; and

WHEREAS, Bunkerhill Township, Meridian Township, Stockbridge Township and White Oak Township have coordinated with the Road Department to schedule work for the 2024 construction season, as detailed in the attached table; and

WHEREAS, the Road Department is willing to perform the road improvements for the 2024 construction season, except in Meridian Township, where the work will be performed by outside contractors; and

WHEREAS, the Road Department shall only charge for materials and vendor expenses for the projects performed by Road Department staff, and will pay 50% of the project costs up to the capped allocation for each township; and

WHEREAS, the project costs exceeding the annually allocated 50% capped funding match by the Road Department becomes the full financial responsibility of the township; and

WHEREAS, the Road Department's capped match contribution in the total amount of \$481,600 combined for these four townships is included in the adopted 2024 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into agreements with Bunkerhill Township, Meridian Township, Stockbridge Township and White Oak Township for the 2024 Local Road Program.

BE IT FURTHER RESOLVED, that the Road Department is authorized to match up to 50% of the costs for the respective township projects up to the capped allocation amounts as shown in the attached table.

BE IT FURTHER RESOLVED, that the Road Department shall invoice each respective township for their portion of the project costs at the conclusion of the construction season.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/20/2024**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Polsdofer, Maiville  
**Nays:** None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

## 2024 Local Road Program (LRP)

Township	Match Balance Thru 2023	2024 ICRD Match Allocation	Total 2024 Match Available	Proposed 2024 Local Road Projects	Estimated Total LRP Cost	Estimated Township Cost	ICRD LRP Contribution
Bunkerhill	\$0.00	\$33,300.00	\$33,300.00	HMA pads on Haynes Rd (Baseline Rd to Fitchburg Rd) and HMA overlays on Vicary Rd (Meridian Rd to Nims Rd), Baseline Rd (Haynes Rd to Freiermuth Rd), and Decamp Rd (Williamston Rd to Haynes Rd).	\$328,661.67	\$295,361.67	\$33,300.00
Meridian	\$0.00	\$335,000.00	\$335,000.00	The Township is managing their own local road program through a 10 year township-wide millage.	\$4,250,000.00	\$3,915,000.00	\$335,000.00
Stockbridge	\$0.00	\$33,300.00	\$33,300.00	HMA overlays on Obrien Rd (Parman Rd to Chapman Rd) and Chapman Rd (Obrien Rd to one mile north of Obrien Rd)	\$298,381.00	\$265,081.00	\$33,300.00
White Oak	\$40,000.00	\$40,000.00	\$80,000.00	HMA overlay on Columbia Rd (Meech Rd to Dietz Rd).	\$205,412.00	\$125,412.00	\$80,000.00

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER FOR  
TRIMBLE BUSINESS CENTER SOFTWARE**

**RESOLUTION #24 –**

WHEREAS, the Road Department has been using Bentley Systems software products for approximately 30 years, as using sophisticated software is the most efficient way to generate road and bridge plans for the road and bridge construction industry; and

WHEREAS, the survey equipment currently being used by the Road Department does not have the proper software to communicate with the design software, requiring multiple software workarounds, and significant amounts of manual data entry; and

WHEREAS, the Road Department is seeking authorization to purchase a perpetual license of the Trimble Business Center software, which can efficiently communicate between the surveying equipment and design software; and

WHEREAS, the cost of the perpetual license of the Trimble Business Center software, provided through Seiler Geospatial, the current Road Department survey equipment vendor, is \$9,288; and

WHEREAS, the cost of the perpetual license is anticipated to pay for itself within one construction season, due to the elimination of the manual data entry associated with the current process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase order for one perpetual license of Trimble Business Center software from Seiler Geospatial, located at 5700 N Aurelius Rd, Suite #500, Lansing, MI 48911, in the amount of \$9,288.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute a purchase order with Seiler Geospatial to purchase the Trimble Business Center software on behalf of the Road Department.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/20/2024**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Polsdofer, Maiville  
**Nays:** None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE PURCHASE ORDERS  
FOR ROTO MILLING AND PULVERIZING SERVICES**

**RESOLUTION #24 –**

WHEREAS, the Road Department utilizes roto milling and pulverizing services on road construction projects throughout the county; and

WHEREAS, the Purchasing Department recently released Request for Proposal #35-24 and received bid proposals for the purchase of roto milling and pulverizing services for a period of one (1) year; and

WHEREAS, bids for roto milling and pulverizing were solicited and evaluated by the Purchasing Department, and it is their recommendation, together with the concurrence of Road Department staff, to execute purchase orders with McKearney Asphalt & Sealing Inc. and Extreme Milling & Pulverizing LLC; and

WHEREAS, the Road Department 2024 budget includes sufficient funds to cover the cost associated with the purchase of roto milling and pulverizing services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the bid and authorizes purchase orders with the following:

McKearney Asphalt & Sealing Inc. located at 901 East Gier Street, Lansing, MI 48906

Extreme Milling & Pulverizing LLC located at 16220 National Parkway, Lansing, MI 48906

for providing roto milling and pulverizing services to the Road Department on an as-needed, unit price basis for a one-year period, at the rates detailed in the proposal responses to Request for Proposal #35-24.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute purchase orders with McKearney Asphalt & Sealing Inc. and Extreme Milling & Pulverizing LLC to purchase roto milling and pulverizing services as needed and budgeted, on behalf of the Road Department.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

**Nays:** None **Absent:** None **Approved 02/20/2024**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Polsdofer, Maiville

**Nays:** None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A SECOND PARTY AGREEMENT  
WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION  
FOR A FEDERALLY FUNDED PROJECT ON  
HOLT ROAD FROM US-127 TO OKEMOS ROAD**

**RESOLUTION #24 –**

WHEREAS, the Road Department received federal Surface Transportation Program (STP) funds to reconstruct Holt Road from US-127 to Okemos Road, located in Sections 16-21 of Alaiedon Township; and

WHEREAS, the STP funding pays for 80% of the actual construction costs, with a 20% funding match being the responsibility of the Road Department; and

WHEREAS, the project is also utilizing advance construction STP funds from the 2025 fiscal year in the amount of \$290,000, requiring a deposit from the Road Department in the amount of \$250,000, which shall be eligible for reimbursement in the 2025 fiscal year; and

WHEREAS, the MDOT Contract #24-5021 states the estimated construction funding responsibilities for the project are as follows:

2024 STP Funds (80%):	\$1,490,000
2025 STP Funds (80%):	\$ 290,000
Road Department Match (20%):	<u>\$ 445,000</u>
Total Estimated Project Cost:	\$2,225,000; and

WHEREAS, a contingency is being requested in the amount of 20% of the total estimated project costs for the project to account for unexpected construction costs; and

WHEREAS, the estimated construction funding responsibilities for the project, with a 20% contingency included, are as follows:

2024-2025 STP Funds with 20% Contingency:	\$2,136,000
Road Department Match with 20% Contingency:	<u>\$ 534,000</u>
Total Estimated Project Cost (+20%):	\$2,670,000; and

WHEREAS, the Road Department's anticipated local participation costs and the STP advance construction deposit have been included in the 2024 Road Fund Budget; and

WHEREAS, the construction project will be undertaken pursuant to an agreement between MDOT and the Contractor; and

WHEREAS, the County on behalf of the Road Department, must enter into an associated second party agreement with MDOT consistent with federal funding requirements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into Contract #24-5021 with the Michigan Department of Transportation to reconstruct Holt Road from US-127 to Okemos Road, located in Sections 16-21 of Alaiedon Township for a total estimated project cost of \$2,225,000 consisting of \$1,490,000 in 2024 Surface Transportation Program funding, \$290,000 in 2025 Surface Transportation Program funding and \$445,000 in Road Department funds.

BE IT FURTHER RESOLVED, that the project shall include a contingency in the amount of 20% of the estimated project costs, equating to a total budgeted project cost of \$2,670,000 consisting of \$2,136,000 in 2024-2025 Surface Transportation Program funding and \$534,000 in Road Department funds.

BE IT FURTHER RESOLVED, that the Road Department will provide the Michigan Department of Transportation with a \$250,000 deposit for use of advance construction funds from the 2025 Surface Transportation Program, with the deposit being eligible for reimbursement during their 2025 fiscal year.

BE IT FURTHER RESOLVED, that the Road Department's anticipated local participation match for the federal funding and the STP advance construction deposit have been included in the 2024 Road Fund Budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/20/2024**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Polsdofer, Maiville  
**Nays:** None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND ECONOMIC DEVELOPMENT SERVICE CONTRACT  
WITH LANSING ECONOMIC AREA PARTNERSHIP**

**RESOLUTION #24 –**

WHEREAS, Lansing Economic Area Partnership (LEAP) contracted with Ingham County through the passage of Resolution #20-505 to provide economic development services, including but not limited to coordination of the Economic Development Corporation and Brownfield Redevelopment Authority from January 1, 2021 to December 31, 2023; and

WHEREAS, LEAP is able and willing to continue its role in promoting and administering economic development activities on behalf of Ingham County at the same agreement amount not to exceed \$105,000 for 2024; and

WHEREAS, LEAP has the ability to provide staff services to the County Economic Development Corporation and Brownfield Redevelopment Authority; and

WHEREAS, working directly with LEAP will assure coordination with regional economic development activities.

THEREFORE BE IT RESOLVED, that the Board of Commissioners does hereby authorize an amendment to the existing contract with LEAP in an amount not to exceed \$105,000 per year for a period of January 1, 2024 to December 31, 2024.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/20/2024**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Polsdofer, Maiville  
**Nays:** None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**



Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE CREATION OF A .50 FTE  
REGION 7 PERINATAL QUALITY COLLABORATIVE PROJECT SPECIALIST**

**RESOLUTION #24 –**

WHEREAS, Ingham County Health Department (ICHD) wishes to add a permanent .50 FTE Region 7 Perinatal Quality Collaborative Program Specialist position, an ICEA County Professional Grade 5 (2024 salary range of \$25,650.36 to \$30,801.32); and

WHEREAS, the Region 7 Perinatal Quality Collaborative Program Specialist position is essential to ICHD's Maternal and Child Health (MCH) Division operations, and ensures that the Region 7 Perinatal Quality Collaborative is successful and sustainable; and

WHEREAS, this regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton Counties; and

WHEREAS, this additional position will allow Region 7 ICHD staff to propose and implement projects that can lead to healthier birth outcomes and lower infant mortality rates across Region 7; and

WHEREAS, adding this position will allow extra capacity and staffing hours to further develop the Region 7 Perinatal Quality Collaborative; and

WHEREAS, the total 2024 cost, including wages and benefits for creating this .50 FTE Region 7 Perinatal Quality Collaborative Project Specialist position is \$56,843; and

WHEREAS, all costs for this agreement will be covered by the Region 7 Perinatal Quality Collaborative Grant #01018; and

WHEREAS, the Medical Health Officer recommends that Ingham County Board of Commissioners authorize adding a .50 FTE Region 7 Perinatal Quality Collaborative Program Specialist position, effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes creating a .50 FTE Region 7 Perinatal Quality Collaborative Program Specialist position, an ICEA County Professional Grade 5 (2024 salary range of \$25,650.36 to \$30,801.32), effective upon approval.

BE IT FURTHER RESOLVED, that the costs for this agreement will be covered by the Region 7 Perinatal Quality Collaborative Grant #01018.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and position allocation list consistent with this resolution.

**HUMAN SERVICES:** The Human Services Committee will meet on 02/22/2024

**COUNTY SERVICES: Yeas:** Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer  
**Nays:** None **Absent:** None **Approved 02/20/2024**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Polsdofer, Maiville  
**Nays:** None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH GRAPHIC SCIENCES, INC. FOR THE  
TRANSPORT, STORAGE, AND RETRIEVAL OF HEALTH DEPARTMENT FILES**

**RESOLUTION #24 –**

WHEREAS, Ingham County Health Department (ICHD) wishes to renew its agreement with Graphic Sciences, Inc. for the transport, storage, and retrieval of ICHD files, effective January 27, 2024 through January 26, 2025 in an amount not to exceed \$49,000; and

WHEREAS, Graphic Sciences, Inc. is a current vendor through the State of Michigan MiDeal Extended Purchasing program for digital imaging, microfilming, and storage; and

WHEREAS, ICHD has a current agreement with Graphic Sciences, Inc. for the transport, storage, and retrieval of Health Department files and has been satisfied with the services provided; and

WHEREAS, the Purchasing Director has confirmed that Graphic Sciences, Inc. is exempt from Ingham County's purchasing policy requiring an Request For Proposal (RFP) or other competitive bidding; and

WHEREAS, Graphic Sciences, Inc. has estimated the costs to store files will be approximately \$2,200 per month, in addition to file retrieval at \$6.95 per file requested; and

WHEREAS, the annual costs for these services will not exceed \$49,000, which will include monthly storage fees, file ingest, file retrieval, and re-file fees; and

WHEREAS, all costs for the storage of Health Department documents is included in the FY 24 ICHD budget; and

WHEREAS, Graphic Science, Inc. has estimated an additional one-time cost of approximately \$18,000 (included in the total \$49,000) to remove, transport, and catalog the files; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize a contract with Graphic Sciences, Inc. for the transport, storage, and retrieval of files, effective January 27, 2024 through January 26, 2025 in an amount not to exceed \$49,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Graphic Sciences, Inc. for the transport, storage, and retrieval of files, effective January 27, 2024 through January 26, 2025 in an amount not to exceed \$49,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:** The Human Services Committee will meet on 02/22/2024

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Polsdofer, Maiville

**Nays:** None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN PUBLIC HEALTH  
INSTITUTE FOR PROVISION OF THE MIPATHWAYS DATA MANAGEMENT SYSTEM**

**RESOLUTION #24 –**

WHEREAS, Ingham County Health Department (ICHHD) wishes to enter into an agreement with Michigan Public Health Institute (MPHI) for the non-exclusive access and use of the internet-based MIPathways Data Management System, effective January 1, 2024 to December 31, 2025 in an amount not to exceed \$6,000; and

WHEREAS, access to the MIPathways Data Management System is a critical database for ICHHD's Family Outreach and Pathways to Care Home Visiting programs; and

WHEREAS, the Family Outreach and Pathways to Care Home Visiting programs utilize the MIPathways system to document and track their work with families and individuals within Ingham County; and

WHEREAS, all costs will be supported by the Family Outreach Services and Pathways to Care budgets, each providing \$3,000 to pay for the costs associated with the MIPathways Data Management System; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with MPHI for the provision of the MIPathways Data Management System, effective January 1, 2024 to December 31, 2025 in an amount not to exceed \$6,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with MPHI for the provision of the MIPathways Data Management System, effective January 1, 2024 to December 31, 2025 in an amount not to exceed \$6,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES:** The Human Services Committee will meet on 02/22/2024

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Polsdofer, Maiville

**Nays:** None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AGREEMENTS WITH BARRY-EATON DISTRICT  
HEALTH DEPARTMENT AND MID-MICHIGAN DISTRICT HEALTH DEPARTMENT FOR  
THE REGION 7 PERINATAL QUALITY COLLABORATIVE**

**RESOLUTION #24 –**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into agreements with Barry-Eaton District Health Department (BEDHD) and Mid-Michigan District Health Department (MMDHD) in amounts not to exceed \$8,000 for BEDHD, and \$8,000 for MMDHD, to enable these counties to participate, attend, and travel for Region 7 Perinatal Quality Collaborative efforts, effective October 1, 2023 through September 30, 2024; and

WHEREAS, ICHD has partnered with the Michigan Department of Health and Human Services (MDHHS) to be the fiduciary for the Region 7 Perinatal Quality Collaborative; and

WHEREAS, this regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton Counties; and

WHEREAS, to fund this collaborative work, MDHHS has given ICHD \$480,681 through the FY23-24 Comprehensive Agreement authorized by Resolution #23-339; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into agreements with BEDHD and MMDHD for providing staff support in amounts not to exceed \$8,000 for BEDHD and \$8,000 for MMDHD, effective October 1, 2023 through September 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into agreements with BEDHD and MMDHD for providing staff support in amounts not to exceed \$8,000 for BEDHD and \$8,000 for MMDHD, effective October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES:** The Human Services Committee will meet on 02/22/2024

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Polsdofer, Maiville

**Nays:** None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SPARROW HOSPITAL FOR THE  
REGION 7 PERINATAL QUALITY COLLABORATIVE**

**RESOLUTION #24 –**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Sparrow Hospital to enable Sparrow to provide a series of five Collaborative Labor Support Classes to Obstetric Nurses, Doulas, and birth workers, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$20,000; and

WHEREAS, ICHD has partnered with Michigan Department of Health and Human Services (MDHHS) to be the fiduciary for the Region 7 Perinatal Quality Collaborative; and

WHEREAS, this regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton Counties; and

WHEREAS, to fund this collaborative work, MDHHS has given ICHD \$480,681 through the FY23-24 Comprehensive Agreement authorized by Resolution #23-339; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with Sparrow Hospital to enable Sparrow to provide a series of five Collaborative Labor Support Classes to Obstetric Nurses, Doulas, and birth workers, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$20,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Sparrow Hospital to enable Sparrow to provide a series of five Collaborative Labor Support Classes to Obstetric Nurses, Doulas, and birth workers effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$20,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

**HUMAN SERVICES:** The Human Services Committee will meet on 02/22/2024

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Polsdofer, Maiville

**Nays:** None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN PUBLIC HEALTH  
INSTITUTE CENTER FOR HEALTHY COMMUNITIES FOR THE REGION 7 PERINATAL  
QUALITY COLLABORATIVE**

**RESOLUTION #24 –**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with the Michigan Public Health Institute (MPHI) Center for Healthy Communities (CHC) to allow MPHI-CHC to provide support to the Region 7 Perinatal Quality Collaborative, and to conduct a Birth Equity Analysis effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$115,604; and

WHEREAS, MPHI-CHC will provide support for general project coordination, including planning meetings, drafting required reports to the Michigan Department of Health and Human Services (MDHHS), and drafting and/or amending the Region 7 Perinatal Quality Collaborative work plan; and

WHEREAS, MPHI-CHC will also provide group facilitation for the steering committee meetings and quarterly collaborative meetings in partnership with the steering committee; and

WHEREAS, as a part of this agreement, MPHI-CHC will conduct an in-depth Birth Equity Analysis to develop a Birth Equity Ecosystem Map for Region 7; and

WHEREAS, the Birth Equity Ecosystem Map is a visual compilation describing all conditions that would need to be in place to ensure that equity in birth outcomes can be achieved by everyone; and

WHEREAS, MPHI-CHC has supported the Regional Perinatal Quality Collaborative (RPQC) since 2018 and currently provides support to three other RPQCs; and

WHEREAS, the cost of this agreement will be in an amount not to exceed \$115,604, and will allow MPHI-CHC to provide support to the Region 7 Perinatal Quality Collaborative and to conduct a Birth Equity Analysis; and

WHEREAS, these funds will be made available through Grant #01018, previously approved through ICHD's Comprehensive Agreement authorized by Resolution #23-339; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize an agreement with MPHI-CHC to provide support to the Region 7 Perinatal Quality Collaborative and to conduct a Birth Equity Analysis in an amount not to exceed \$115,604, effective October 1, 2023 through September 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with MPHI-CHC to provide support to the Region 7 Perinatal Quality Collaborative and to



conduct a Birth Equity Analysis in an amount not to exceed \$115,604, effective October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES:** The Human Services Committee will meet on 02/22/2024

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Polsdofer, Maiville

**Nays:** None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF A WELLBEING GRANT FROM THE  
MICHIGAN ASSOCIATION FOR LOCAL PUBLIC HEALTH**

**RESOLUTION #24 –**

WHEREAS, Ingham County Health Department (ICHHD) wishes to accept a Local Health Department Staff Wellbeing grant from the Michigan Association for Local Public Health (MALPH), effective January 19, 2024 through September 30, 2024 in an amount totaling \$5,000; and

WHEREAS, the purpose of this grant agreement is to specify the responsibilities of MALPH and of the Grantee related to the implementation of the Wellbeing Mini-Grant Program; and

WHEREAS, this funding is designed to create collaborative services for local health department staff affected by the COVID-19 pandemic, and to bolster employees' sense of social and emotional wellbeing; and

WHEREAS, program services may be therapeutic in nature, and may address topics such as teambuilding, mindfulness, dealing with difficult people and situations, and addressing the mitigation of workplace violence; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize accepting a MALPH Local Health Department Staff Wellbeing grant in an amount not to exceed \$5,000, effective January 19, 2024 through September 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes accepting a MALPH Local Health Department Staff Wellbeing grant for an amount not to exceed \$5,000, effective January 19, 2024 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approved to form by the County Attorney.

**HUMAN SERVICES:** The Human Services Committee will meet on 02/22/2024

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Polsdofer, Maiville

**Nays:** None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE USE OF UNSPENT FUNDS TO COMPLETE THE  
2022 SHERIFF'S OFFICE FLEET PURCHASE ORDER**

**RESOLUTION #24 –**

WHEREAS, Ingham County Sheriff's Office (ICSO) was approved for and placed a Purchase Order (PO) to purchase eight new fleet vehicles in 2022 for a total expenditure of \$285,821 as part of its rotating fleet replacement schedule; and

WHEREAS, Ford Motor Company was unable to fulfill the PO in 2022 or 2023 due to pandemic related supply chain and global microchip shortages; and

WHEREAS, Ford Motor Company is now able to fulfill the 2022 PO with the current model year vehicles at an increased cost per vehicle, citing impacts from raw material expenses and inflation; and

WHEREAS, the additional costs for the 2022 ICSO Fleet PO total an additional \$74,032 of expense; and

WHEREAS, Ingham County Sheriff's Office recommends the Board of Commissioners authorize utilizing unspent funds from Ingham County's General Fund balance for a total PO amount of \$359,853 for the 2022 ICSO Fleet order.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes using unspent funds from Ingham County's General Fund balance to cover the total PO amount of \$359,853 for the 2022 ICSO Fleet order.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Cahill, Johnson, Maiville, Schafer

**Nays:** None **Absent:** Lawrence, Celentino, Trubac **Approved 02/15/2024**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Polsdofer, Maiville

**Nays:** None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO TYLER TECHNOLOGY'S  
JURY MANAGEMENT CONTRACT**

**RESOLUTION #24 –**

WHEREAS, as authorized by MCL 600.1300, Ingham County Jury Administration provides jury management services for the 30th Circuit Court, covering locations in Lansing and Mason, as well as for the Ingham County Probate Court, the 54A District Court within the City of Lansing, the 54B District Court within the City of East Lansing, and the 55th District Court in Mason; and

WHEREAS, Ingham County Jury Administration continues to utilize jury management software through a service contract with Tyler Technologies, formerly Courthouse Technologies; and

WHEREAS, once a juror is instructed to report or serves on a jury, they are compensated according to a fee schedule ranging from \$15.00 to \$45.00; and

WHEREAS, presently, after a juror completes their jury duty, Jury Administration calculates the amount to be paid to each juror, then prints and physically mails a check; and

WHEREAS, Tyler Technologies, through the Jury Software, is offering a new Payment Management Program to streamline the process of compensating jurors via an electronic funds transfer process utilizing prepaid cards and other digital solutions; and

WHEREAS, instead of physically mailing checks, jurors will receive automatic payment through this new process; and

WHEREAS, the Payment Management Program will lead to cost savings and the conservation of valuable resources for the Jury Administration, while providing jurors with immediate and convenient access to their funds; and

WHEREAS, Jury Administration recommends authorizing an amendment to the Tyler Technologies agreement dated March 29, 2016 to include the Payment Management Program; and

WHEREAS, funds to support the Payment Management Program are within the existing 2024 Jury Administration budget (Ord Code: 10115500).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an amendment to the Tyler Technology agreement dated March 29, 2016 to include the Payment Management Program at an additional cost not to exceed \$5,000, effective until May 31, 2027.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Budget Director is authorized to transfer \$5,000 from the Jury Administration Postage line-item (1011500 – 729000) to the Jury Administration Contractual Services (1011500 – 818000) line-item.

**LAW & COURTS: Yeas:** Polsdofer, Cahill, Johnson, Maiville, Schafer  
**Nays:** None **Absent:** Lawrence, Celentino, Trubac **Approved 02/15/2024**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Polsdofer, Maiville  
**Nays:** None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A STATEMENT OF WORK WITH EQUIVANT AND THE  
STATE COURT ADMINISTRATIVE OFFICE TO PROVIDE FOR CONVERSION OF DATA FROM  
COURTVIEW TO WEBTCS**

**RESOLUTION #24 –**

WHEREAS, the Circuit and Probate Courts have embarked on a process to change court case management systems from CourtView by Equivant to WebTCS by the Michigan Supreme Court's Judicial Information Systems (JIS) at no cost to the courts; and

WHEREAS, over 20 years of historical data existing in CourtView will need to be converted into WebTCS so that the Circuit and Probate Courts will have access to that data; and

WHEREAS, Slalom is the new preferred conversion vendor for the Michigan Supreme Court; and

WHEREAS, the Supreme Court will pay for courts on case management systems other than one through JIS to change to WebTCS and to have data converted to WebTCS, and thus would have no financial implication to the court or the county; and

WHEREAS, to engage Equivant and Slalom to provide the conversions the Circuit and Probate Courts must enter into appropriate agreements; and

WHEREAS, previous Resolution #23-062 authorized conversion with a prior vendor (White Box) who is no longer being utilized; and

WHEREAS, the funds to support the case management migration, including data conversion, are within an existing CIP (Ord Code: 21413210-973000).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement with Equivant for data conversion at a cost not to exceed \$80,000, effective until December 31, 2025.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents related to this data conversion project after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby rescind Resolution #23-062.

**LAW & COURTS: Yeas:** Polsdofer, Cahill, Johnson, Maiville, Schafer

**Nays:** None **Absent:** Lawrence, Celentino, Trubac **Approved 02/15/2024**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Polsdofer, Maiville

**Nays:** None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE PURCHASE OF EQUIPMENT AND SERVICES TO  
RECORD THE DISASTER RECOVERY PHONES FOR THE 9-1-1 CENTER**

**RESOLUTION #24 –**

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, in 2019, the Ingham County Board of Commissioners approved the improvement of the analog copper 9-1-1 network to an Internet Protocol (IP)-based Next Generation 911 (NG911) infrastructure from Peninsula Fiber Network (PFN), which became our primary 9-1-1 service provider and;

WHEREAS, PFN's NG911 services include a fully redundant, call-routing network, in and outbound texting, network management tools, and MEVO (message evolution), disaster recovery phones which serve as a hot ready standby at our primary 9-1-1 Center and backup 9-1-1 Center if there was a problem with our customer phone equipment (CPE); and

WHEREAS, while the MEVO disaster recovery phones are not often used, these phones are currently not being recorded; and

WHEREAS, to remedy this situation, equipment and services will need to be purchased and installed to achieve this from both INdigital, a service vendor utilized by PFN, and WSI, a service vendor utilized by NICE the company that provides our recording equipment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accept the 9-1-1 Director's recommendation and authorize an expenditure not to exceed \$18,000.00 from the 9-1-1 Emergency Telephone fund to fund the necessary equipment and services from INdigital and WSI to record the MEVO phones at both the primary 9-1-1 Center and the backup 9-1-1 Center.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Cahill, Johnson, Maiville, Schafer  
**Nays:** None **Absent:** Lawrence, Celentino, Trubac **Approved 02/15/2024**

**FINANCE: Yeas:** Grebner, Morgan, Sebolt, Polsdofer, Maiville  
**Nays:** None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**