



INGHAM COUNTY HISTORICAL COMMISSION

Oldest County Historical Commission in the State of Michigan

Ingham County Courthouse
P.O. Box 319; Mason, MI 48854
Tel: 517.676.7213; Fax: 517.676.7264



Ingham County Heritage Award

MISSION

The Ingham County Historical Commission is appointed by the Ingham County Board of Commissioners. The Historical Commission studies and advises the Board with respect to all matters pertaining to history, and acts as a liaison on historical matters between the Board and other organizations and persons. The Historical Commission keeps a record of its proceedings and actions, and reports in writing to the Board, at least annually, of its activities and recommendations. It develops, promotes, conducts and participates in historical projects, programs, activities and services.

INTRODUCTION

The goal for the Heritage Award is to recognize knowledge about, and commitment to, our county's past. This award is proudly presented by the Historical Commission with hopes that it will increase county-wide participation in preserving the county's heritage. Support for our historical resources is important to the pride and economic well-being of our communities. The Heritage Award celebrates and promotes achievements that may otherwise go unnoticed. Beginning in 2006, awards will be given each year for projects and activities that increase public awareness of, or preserve, Ingham County's rich heritage.

Anyone can submit a nomination. Completed nomination forms must be submitted to Ingham County Historical Commission. Awards will be announced as needed.

ELIGIBILITY and CRITERIA

Any organization, business, or individual is eligible to receive an Ingham County Heritage Award. Nominations for this award will be solicited from the general public, county historical societies, and any group or business with relevant Ingham County involvement.

The nominee may be contemporary or deceased, recognizing that people may have made sizeable contributions before this award existed. The nominee does not need to be a current resident of the county, but their contribution must be pertinent to Ingham County's historical heritage.

Nominations can be submitted for one-time projects, or on-going contributions to our county's history. All nominations will be judged based on their demonstrated commitment and contribution to the preservation or public awareness of Ingham County's heritage. Current Historical Commission members and staff are not eligible to receive this award but they may nominate candidate for the award.

NOMINATION MATERIALS

All Nomination Materials should be neatly presented in an organized manner

- The original completed, signed nomination form.
- The original Summary Description, see below.
- One copy, no originals, of all other supporting documentation.

Because Nomination Materials for entries that do not win may be resubmitted in successive years, applicants are strongly encouraged to retain an additional copy of the completed materials, as materials submitted to the Commission will not be returned.

Summary Description

A brief explanation, not to exceed one page, on why this nomination is being submitted. Please be specific, and give pertinent examples. Each Summary should contain at least the following:

- Describe why this nomination is being submitted.
- Explain the significance to the preservation or public awareness of Ingham County's heritage.
- Note any special designations or awards previously granted.

Supporting Documentation

Nominations may include clippings, brochures, reports, publications, photographs, or other such printed communications. Photos should be full color, 4" x 6" or larger, with captions and photo credits. Please include a CD containing digital images if available, and include a text file of captions and credits.

NOMINATION MAILING

Anyone can submit a nomination. Completed nomination forms must be submitted to the Ingham County Historical Commission by March 1st of each year. Awards will be announced as needed.

Nominations will not be returned. All nomination materials submitted become property of the Ingham County Historical Commission.

Submit nominations to:
Ingham County Historical Commission
Ingham County Courthouse
P.O. Box 319
Mason, MI 48854

For further information:
Call Becky Bennett at 517-676-7200
Or follow the History link at www.ingham.org

Application

Nominated Project: _____

Location: _____

Briefly describe the project that is being nominated: _____

OR

Nominee Name: _____ Title: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Briefly describe the accomplishments of the person or persons being nominated: _____

Nomination submitted by: _____ Title: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Person/Organization designated to receive award (if not nominee):

Name: _____ Title _____

Organization: _____

Address: _____

City: _____ State: _____ Zip _____

Phone: _____ Email: _____

RELEASE AUTHORIZATION

The signature below gives the Ingham County Historical Commission absolute right to use, subject only to copyright restrictions, in whole or in part, all materials submitted in this nomination process. Submitted materials, and the names and likeness of any award winner and/or award- winning project, may be used or reproduced on websites, in publications, and current, or future, Courthouse Centennial activities.

All submitted materials become the property of the Ingham County Historical Commission, and will not be returned. By signing this release the signing party attests that he or she has the legal authority to grant this release authorization.

Release Authorized by: _____

Signature: _____ Date: _____

Staff use