

CHAIRPERSON
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VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM
VINCE DRAGONETTI

HUMAN SERVICES COMMITTEE
DEB NOLAN, CHAIR
TODD TENNIS
ANDY SCHOR
BRIAN McGRAIN
DON VICKERS
STEVE DOUGAN

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, JANUARY 23, 2012 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [December 5, 2011 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Health Department

- a. Resolution to Amend the Agreement with Ingham Intermediate School District Ingham Birth to Five [Great Start Collaborative](#)
- b. Resolution to Authorize an Amendment to Resolution #11-308 - Authorization of the 2011-2012 [AmeriCorps](#) Grant
- c. Resolution to Authorize an Agreement with [Eaton Intermediate](#) School District to Prevent and Reduce Tobacco Use and Alcohol Abuse in Ingham County
- d. Resolution to Authorize an Agreement with [Midland County](#) Educational Services Agency for Services Associated with the Great Start Regional Child Care Resource Center - Central and Eastern Regions
- e. Resolution to Authorize an Agreement with the Michigan Department of [Environmental Quality](#) for 2011-2012
- f. Resolution to Amend the Infectious Disease Physician Services Agreement with Michigan State University College of Osteopathic Medicine - [Tuberculosis](#) Program
- g. Resolution to Authorize an Amendment to the [Pediatric Physician](#) Agreement with the College of Osteopathic Medicine at Michigan State University
- h. Resolution Authorizing Contracts to Distribute County [Urban Redevelopment](#) Funds
- i. Resolution to Authorize an [Infectious Disease Physician](#) Agreement with the College of Osteopathic Medicine at Michigan State University to Provide Infectious Disease Physician Services within the Health Department's HIV Continuum of Care Program
- j. Resolution to Authorize the Restoration of the [Dental Director](#) Position

Announcements **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC**
Public Comment **DEVICES OR SET TO MUTE OR VIBRATE TO AVOID**
Adjournment **DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE
December 5, 2011
Minutes

Members Present: Todd Tennis, Brian McGrain, Carol Koenig, Deb Nolan, Don Vickers, Steve Dougan, and Board Chairperson Grebner

Members Absent: None

Others Present: Mary Lannoye, Chuck Gray, Renee Canady, Deb Brinson, Pat Wheeler, Kathy Fitton, and others.

The meeting was called to order by Chairperson Tennis at 6:32 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the November 14, 2011 Minutes

The November 14, 2011 Minutes were approved as submitted.

Additions to the Agenda

2g. Substitute - Health Department - Resolution Honoring Julie Dingerson

5. Late - Health Department - Recommendation to Authorize an Agreement with Washtenaw County Public Health

Limited Public Comment

None.

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. VICKERS, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. MSU Extension - Resolution to Authorize an Agreement for Michigan State University Extension Services between Michigan State University and Ingham County
2. Health Department
 - a. Resolution to Amend the Collaborative Agreement with the Capital Area United Way
 - b. Resolution to Enter into an Agreement with Michigan Primary Care Association for Medicaid and CHIP Outreach and Enrollment Services
 - c. Resolution to Authorize an Extension of the Temporary Reassignment for Two Public Health Service Employees
 - d. Resolution to Amend Resolution #11-255 to Authorize an Amended Public Health Services Agreement with the Ingham Health Plan Corporation
 - f. Resolution to Authorize an Agreement with TeleInterpreters
 - g. Resolution Honoring Julie Dingerson

5. Health Department - Recommendation to Authorize an Agreement with Washtenaw County Public Health

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. VICKERS, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

2. Health Department
 - e. Resolution to Authorize Amendment #1 to the 2011-2012 Comprehensive Planning, Budgeting and Contracting Agreement with the Michigan Department of Community Health

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. KOENIG, TO APPROVE THE RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE 2011-2012 COMPREHENSIVE PLANNING, BUDGETING AND CONTRACTING AGREEMENT WITH THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH.

Dr. Canady explained that the Federal allocation to the State varies consequently that determines the allocation to the County. There was a discussion of how the amount provided to the County is established and who influences the decision of what programs are impacted either positively or negatively.

Comm. Vickers expressed his concern of One Love Global designating a vendor and asked how One Love Global will spend the money. Dr. Canady explained the County has experience and confidence when working with One Love Global, plus this project is in coordination with the MSU Extension providing broader access to healthy foods in this particular location. She stated a portion of the money will be spent on marketing and staff. Comm. Koenig asked how One Love Global chose the vendor. Dr. Canady explained it was based on MSU Extension's research of need.

MOTION CARRIED UNANIMOUSLY.

3. Human Services Committee - Resolution to Amend Resolution #11-363 Authorizing 2012 Agreements for Community Agencies

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. DOUGAN, TO APPROVE THE RESOLUTION TO AMEND RESOLUTION #11-363 AUTHORIZING 2012 AGREEMENTS FOR COMMUNITY AGENCIES.

Chairperson Tennis explained that this was discussed during the Community Agency process but all of the details could not be worked out at that time. He explained the Resolution would give the National Council on Alcoholism/Lansing Regional Area a one-time addition of funds for the specific purpose of proving furnace repairs at the Holden House and making critical repairs at the Glass House both are residential care facilities. He noted that Patricia Wheeler, Executive Director Nation Council of Alcoholism, is in attendance to answer any questions.

Comm. Dougan expressed his concern that the additional appropriation be identified as an emergency one-time allocation to avoid any confusion next year.

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. VICKERS, TO AMEND THE RESOLUTION BY ADDING “OF WHICH \$7,000 IS A ONE-TIME EMERGENCY ALLOCATION” AFTER \$17,000 IN THE THEREFORE BE IT RESOLVED, AND TO READ AS FOLLOWS:

THEREFORE BE IT RESOLVED, that Resolution #11-363 is hereby amended to reflect the FY 2012 Community Agency allocation for the National Council on Alcoholism/Lansing Regional Area, Inc. to be \$17,000 **of which \$7,000 is a one-time emergency allocation.**

THIS WAS ACCEPTED AS A FRIENDLY AMENDMENT.

Comm. McGrain stated he does not like the term “traditional allocation” and would like to reconsider the Community Agency process next year.

Comm. McGrain stated he will be voting against the resolution because he is not comfortable with this amendment process and would have liked it done when all the Community Agencies are reviewed then approved or denied. He noted he was comfortable last week with the allocations and the amount of money being returned to the Contingency Fund.

Comm. Dougan asked if there have been further discussions with Habitat for Humanity. Chairperson Tennis stated that he is unaware of the status and Mr. Cypher would be the person to ask.

MOTION CARRIED, AS AMENDED, with Comm. McGrain voting no.

4. Board Referral - Letter from State of Michigan Department of Community Health Regarding the Appointment of Dr. Renee Canady

The Board Referral was received and placed on file.

Announcements

None.

Public Comment

None.

CHAIRPERSON TENNIS ADJOURNED THE MEETING AT APPROXIMATELY 6:48 p.m.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. KOENIG, TO SUSPEND THE BOARD RULES TO WITHDRAW ADJOURNMENT AND ALLOW FOR ANNOUNCEMENTS.

MOTION CARRIED UNANIMOUSLY.

Announcements

The Committee thanked Chairperson Tennis for his professionalism and hard work.

The Committee wished Comm. McGrain an early Happy Birthday (tomorrow).

The meeting adjourned at approximately 6:50 p.m.

Respectfully submitted,

Julie Buckmaster

JANUARY 23, 2012 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Assistant Deputy Controller is recommending approval of the following resolutions:

- 1a. Resolution to Amend the Agreement with Ingham Intermediate School District Ingham Birth to Five Great Start Collaborative*
This resolution accepts an additional \$78,860 from Ingham Intermediate School District and extends the subcontract through September 30, 2012. These funds will be used to provide child care scholarships administered by the Office for Young Children, provide coaching for day care providers, support Play and Learn Groups for parents and young children and provide home visits to targeted families provided by Family Outreach Services. The scope of work and funding level are equivalent to previous years.
- 1b. Resolution to Authorize an Amendment to Resolution #11-308 – Authorization of the 2011-2012 AmeriCorps Grant*
This resolution amends Resolution #11-308 - acceptance of a 2011-2012 AmeriCorps Grant. This action is necessary because during the process of developing the contract the County Attorney discovered that three items need to be changed that require approval by the Board of Commissioners.
1. The basic grant amount was increased by one dollar to \$172,026 over the previous number provided by the Department of Human Services/Michigan Community Service Commission (DHS/MCSC).
 2. The amount the Health Department will actually receive under this grant is now \$170,306 as \$1,720 is being withheld for a grantee administrative retention fee that was not charged in past years.
 3. The grant has been extended to March 30, 2013. In years past, most AmeriCorps Programs have requested no-cost extensions to their grants, if member service contracts cannot be completed in the 12 month program period. For 2012-13 DHS/MCSC added an additional article to the contract which automatically extends the contract year for member service costs only.
- 1c. Resolution to Authorize an Agreement with Eaton Intermediate School District to Prevent and Reduce Tobacco Use and Alcohol Abuse in Ingham County*
This resolution authorizes an agreement with Eaton Intermediate School District to perform activities related to tobacco and alcohol prevention and reduction in the Ingham Substance Abuse Prevention Coalition's Implementation Plan. Eaton Intermediate School District will reimburse the County for up to \$35,695 for the activities undertaken from October 1, 2011 through September 30, 2012.
- 1d. Resolution to Authorize an Agreement with Midland County Educational Services Agency for Services Associated with the Great Start Regional Child Care Resource Center - Central and Eastern Regions*
This resolution authorizes an agreement with Midland County Educational Services Agency (MCESA) to administer the Central and Eastern Region Child Care Quality Implementation Plans. Through this proposed agreement, MCESA will pay Ingham County Health Department up to \$212,164. The term of the Agreement is October 1, 2011 through March 31, 2012.
- 1e. Resolution to Authorize an Agreement with the Michigan Department of Environmental Quality for 2011-2012*
This resolution authorizes an agreement with the Michigan Department Environmental Quality (MDEQ) under which the Ingham County Health Department will conduct environmental monitoring and inspections designated by MDEQ. MDEQ shall reimburse Ingham County up to \$25,624 for expenses related to testing and inspection services done between October 1, 2011 and September 30, 2012.

- If. Authorization to Amend the Infectious Disease Physician Services Agreement with Michigan State University College of Osteopathic Medicine – Tuberculosis Program*
This resolution authorizes a one year extension of the agreement with Michigan State University College of Osteopathic Medicine to provide physician specialty services to patients with active tuberculosis. The County will pay the College of Osteopathic Medicine one hundred and sixty-five (\$165.00) dollars per hour for tuberculosis services. This amount includes the salary and benefits. The extension caps the total hours worked at twelve per month. This is a continuation of the terms of the current agreement.
- Ig. Resolution to Authorize an Amendment to the Pediatric Physician Agreement with the College of Osteopathic Medicine at Michigan State University*
This resolution authorizes a Pediatric Physician Services agreement with Michigan State University's College of Osteopathic Medicine. The agreement is for 1.8 FTE pediatric physicians in an amount not to exceed \$1,972,856 through February 28, 2016. Please note that if this resolution is approved, Ingham County will pay MSU COM 2% rate increases each year of the contract. This conflicts with Resolution #10-357: Resolution to Adopt a Policy on Cost increases for Service Related Contracts in Ingham County.
- Ih. Resolution Authorizing Contracts to Distribute County Urban Redevelopment Funds*
This resolution authorizes contracts with Allen Neighborhood Center, and South Lansing Community Development Association, in the amount of \$15,000 each for the time period of January 1, 2012 through September 30, 2012. Allen Neighborhood Center and its partners will expand its Restoration Works project to include, in addition to a focus on residential restoration, the conversion of a functionally obsolete urban warehouse to a Food Resource Center. South Lansing Community Development Association and its partners will use the funds to engage community members in the revitalization of key areas of economic need on Lansing's south side, particularly around Colonial Village and the Jolly/Waverly area.
- Ii. Resolution to Authorize an Infectious Disease Physician Agreement with the College of Osteopathic Medicine at Michigan State University to Provide Infectious Disease Physician Services within the Health Department's HIV Continuum of Care Program*
This resolution authorizes an agreement with Michigan State University College of Osteopathic Medicine for a 0.40 full-time equivalent infectious disease physician, to provide infectious disease physician services within the Health Department's HIV Continuum of Care Program from January 1, 2012 through December 31, 2012. Please note that if this resolution is approved, Ingham County will pay MSU COM a 1.5% increase over the 2011 rate of \$87,837 for a total of \$89,155. This conflicts with Resolution #10-357: Resolution to Adopt a Policy on Cost increases for Service Related Contracts in Ingham County.
- Ij. Resolution to Authorize the Restoration of the Dental Director Position*
This resolution converts a Dentist position, compensated at MCF 14, to a Dental Director/Dentist position, compensated at MCF 15. This action will be paid for by utilizing \$34,906 from the Contractual Services line item of the FY 12 Healthy Smiles Dental Center budget, which was formally dedicated to the University of Michigan School of Dentistry program (UMSD). The Health Department terminated this agreement with UMSD effective August 31, 2011 due to the lack of physical space for the interns to work within the dental centers.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Renée Branch Canady, Ph.D., MPA

DATE: January 10, 2012

RE: Authorization to Amend the Agreement with Ingham Intermediate School District

The Capital Region Community Foundation, Capital Area United Way, and Consumers Energy have demonstrated their investment in Ingham County through an ongoing partnership with the Ingham County Birth to Five Great Start Collaborative. Ingham Intermediate School District serves as fiscal agent for the project which is focused on:

- Developing strong relationships between children and parents.
- Helping parents become confident and knowledgeable caregivers of their young children.
- Providing safe home environments for young children.
- Giving children the social and emotional skills necessary to enter school.
- Assisting parents in establishing good health outcomes for their children
- Using innovative strategies for outreach to at-risk families.
- Making sure children have access to high-quality early educational opportunities.
- Helping to assure quality child care by increasing the capacity of child care providers.

The Office for Young Children and Family Outreach Services have been providing these services under an agreement Resolution #09-085. The agreement was later amended in resolutions #10-138 and #11-020 to accept additional funding and extend the period of the agreement.

We received a request from Ingham Intermediate School District to accept an additional \$78,860 and to extend the subcontract through September 30, 2012. These funds will be used to provide child care scholarships administered by the Office for Young Children, provide coaching for day care providers, support Play and Learn Groups for parents and young children and provide home visits to targeted families provided by Family Outreach Services. The scope of work and funding level are equivalent to previous years.

This extension will enable the Health Department to continue its work to foster strong families and appropriate youth development. The Department's FY12 budget anticipated continuance of the agreement with Ingham Intermediate School District.

I recommend that the Board authorize the amendment and accept the funds for this work.

c: John Jacobs w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE AGREEMENT
WITH INGHAM INTERMEDIATE SCHOOL DISTRICT
INGHAM BIRTH TO FIVE GREAT START COLLABORATIVE**

WHEREAS, the Capital Region Community Foundation in collaboration with the Capital Area United Way and Consumers Energy, have provided funding to Ingham Intermediate School District to support the Ingham County Birth to Five Great Start Collaborative; and

WHEREAS, several Health Department units provide services to youth including Family Outreach Services and Office for Young Children; and

WHEREAS, the Board of Commissioners authorized an agreement with Ingham Intermediate School District to provide services and childcare scholarships under the Birth to Five Great Start Collaborative in Resolution #09-085; and

WHEREAS, the agreement was extended in Resolution #10-138 and #11-020; and

WHEREAS, Ingham Intermediate School District has again requested to provide additional funding under the agreement and to extend the agreement's time period.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreement with Ingham Intermediate School District to support the Ingham County Birth to Five Great Start Collaborative.

BE IT FURTHER RESOLVED, that the Commissioners accept up to \$78,860 of additional funding bringing the total amount the agreement up to \$258,528.

BE IT FURTHER RESOLVED, that the Commissioners authorize the use of up to \$15,000 of the new funding for childcare scholarships in accordance with established procedures in the Health Department's Office for Young Children.

BE IT FURTHER RESOLVED, that the agreement is extended through September 30, 2012.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign the amended documents after review as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Renée Branch Canady, PhD, Health Officer

DATE: January 5, 2012

RE: Resolution to Authorize an Amendment to Resolution #11-308 – Authorization of the 2011-2012 AmeriCorps Grant

In Resolution #11-308, the Board authorized the acceptance of a 2011-2012 AmeriCorps Grant. During the process of developing the contract the County Attorney discovered that three items need to be changed that require approval by the Board of Commissioners.

4. The basic grant amount was increased by one dollar to \$172,026 over the previous number provided by the Department of Human Services/Michigan Community Service Commission (DHS/MCSC).
5. The amount the Health Department will actually receive under this grant is now \$170,306 as \$1,720 is being withheld for a grantee administrative retention fee that was not charged in past years.
6. The grant has been extended to March 30, 2013. In years past, most AmeriCorps Programs have requested no-cost extensions to their grants, if member service contracts cannot be completed in the 12 month program period. For 2012-13 DHS/MCSC added an additional article to the contract which automatically extends the contract year for member service costs only.

For the 2011-12 grant year, 13 AmeriCorps members (9FTE's) have been placed at:

- Allen Neighborhood Center – 2 Full-Time (FT); 1 Part-Time (PT)
- East Lansing Parks, Recreation and Arts – 1 PT
- Fenner Conservancy – 1 PT
- Greater Lansing Food Bank – 1 FT
- Ingham County Land Bank – 1 FT
- Ingham Family Center – 1 PT
- Michigan Energy Options – 1 FT
- Mid-Michigan Environmental Action Council – 1 PT
- NorthWest Initiative – 1 PT
- South Lansing Community Development Association – 1 FT

Nine additional quarter-time members selected via an RFP process will be placed in organizations during Summer 2012.

I recommend that the Board of Commissioners authorize an amendment to Resolution #11-308, to include these changes and extend the agreement through March 31, 2013.

c: John Jacobs w/attachment, Peggy Roberts w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO RESOLUTION #11-308 –
AUTHORIZATION OF THE 2011-2012 AMERICORPS GRANT**

WHEREAS, in Resolution #11-308, the Board of Commissioners authorized an AmeriCorps grant from the Department of Human Services (DHS), on behalf of the Michigan Community Service Commission (MCSC), in the amount of \$172,025 for a period of October 1, 2011 through September 30, 2012; and

WHEREAS, the Health Department received the AmeriCorps Grant Agreement from DHS/MCSC on behalf of the Power of We Consortium; and

WHEREAS, this Agreement contains three unexpected changes that must be approved by the Board:

1. The grant amount shall be \$172,026.
2. The actual amount the Health Department will receive is \$170,306 as \$1,720 is being withheld for a new grantee administrative retention fee.
3. The grant end date has been extended to March 30, 2013 to accommodate AmeriCorps member service costs.

THEREFORE BE IT RESOLVED, that Resolution #11-308 is hereby amended in order to incorporate the changes.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the Health Department's budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Renée Branch Canady, Ph.D., MPA, Health Officer

DATE: January 5, 2012

RE: Resolution to Authorize an Agreement with Eaton Intermediate School District

The Health Department is strongly committed to preventing and reducing tobacco use and alcohol abuse in our community. The Department is an active member of the Ingham Substance Abuse Prevention Coalition (ISAPC) which is dedicated to effective prevention services through comprehensive collaboration. Eaton Intermediate School District (EISD) provides administrative and staff support to ISAPC.

Utilizing a grant from Mid-South Substance Abuse Commission, the EISD contracts each year with community partners, including the Health Department, to carry out activities contained in the ISAPC Implementation Plan. The Health Department has contracted with EISD community service projects since 2008.

The activities to be performed by the Health Department include:

- Conduct a Community Scan and create a 'White Paper' on prescription drugs, medical marijuana and disposal of controlled substances.
- Enhance disposal events for prescription drugs in Ingham County through cooperation with Household Hazardous Waste (HHW) and Clean Sweep disposal programs.
- Conduct a Resource Scan, Action Plan and Logic Model for offering Seeking Safety regionally.
- Conduct a Media Training in four media classrooms and develop an Action Plan for distribution of materials.
- Create an Action Plan outlining recommendations on temporary alcohol-vendors to be server-trained.
- Conduct tobacco compliance checks on all tobacco vendors and serve as DYTUR for Ingham County.
- Create and distribute a listing of quit-tobacco resources to the community.
- Propose language that would amend the existing Ingham Clean Air Regulation language, and would serve as a model for Michigan municipalities to strengthen local support for, and mimics the Michigan Clean Air Law.
- Create a web-based training to be utilized by licensed tobacco vendors, which prevents tobacco sales to minors.
- Collect pre and post surveys and evaluations on the tobacco clerk training program.
- Host two "Pain Management Alternative" in-services for medical professionals in Ingham County, collecting pre and post surveys from attendees.
- Facilitate two Trainings for the Mid-South Region on "Prescription Drug Abuse" and "Social Justice".

These activities are highly consistent with other prevention work undertaken by the Health Department. EISD will reimburse the County for up to \$35,695 for the activities. Revenue from this agreement was anticipated in the projections for the Department's 2012 budget.

The attached resolution will authorize the agreement with Eaton Intermediate School District. I recommend adoption of this resolution.

c: John Jacobs w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH EATON INTERMEDIATE SCHOOL DISTRICT TO PREVENT AND REDUCE TOBACCO USE AND ALCOHOL ABUSE IN INGHAM COUNTY

WHEREAS, Eaton Intermediate School District provides administrative support for the Ingham Substance Abuse Prevention Coalition to collaborate and advocate for stronger prevention measures for the access and availability of tobacco and alcohol; and

WHEREAS, Ingham Substance Abuse Prevention Coalition's Implementation Plan for FY2012 includes several outcomes targeted to prevent and reduce tobacco use and alcohol abuse in Ingham County; and

WHEREAS, the Ingham County Health Department is committed to preventing and reducing the use of tobacco and alcohol abuse; and

WHEREAS, the Ingham County Health Department has been requested to perform activities related to tobacco and alcohol prevention and reduction in the Ingham Substance Abuse Prevention Coalition's Implementation Plan; and

WHEREAS, Eaton Intermediate School District has agreed to reimburse the County for up to \$35,695 for performance of such activities.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Eaton Intermediate School District for up to \$35,695 to engage in the tobacco and alcohol prevention and reduction activities.

BE IT FURTHER RESOLVED, the contract period shall be from October 1, 2011 through September 30, 2012.

BE IT FURTHER RESOLVED that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the agreement after it is approved as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Renée Branch Canady PhD, MPA, Health Officer

DATE: January 5, 2012

RE: Resolution to Authorize an Agreement with the Midland County Educational Services Agency for Services Associated with the Great Start Regional Child Care Resource Center-Central and Eastern Regions

An Agreement with Midland County Educational Services Agency (MCESA) was authorized in Resolution #09-275 securing the services of the Office for Young Children (OYC) to develop the Great Start Central Region Child Care Quality Implementation Plan. The Agreement was amended in Resolution #10-074 to continue work on the Implementation Plan. Resolutions #10-272 and #11-022 authorized amendments to the agreement that expanded the initial scope of services to include the Eastern Region. MCESA has proposed a new agreement for FY2012 under which OYC will continue to administer both the Central and Eastern Region Plans.

The scope of work shall include the following services:

- Coordinate program communication and outreach
- Perform the duties and responsibilities of the Central/Eastern Region Program Director
- Coordinate professional development opportunities for licensed and registered child care providers and relative and day care aide (unlicensed) providers
- Provide support services and resources to childcare providers
- Provide assistance in families choosing quality childcare
- Provide assistance in families searching for childcare and to providers updating records on the Great Start Connect database
- Provide data and evaluation reports as specified in the agreement

The services listed in the scope of work will be funded by a Great Start Regional Child Care Resource Center grant MCESA has received from the Early Childhood Investment Corporation (ECIC). Through this proposed agreement, MCESA will pay Ingham County Health Department up to \$212,164. The term of the Agreement is October 1, 2011 through March 31, 2012 and we anticipate additional six months of funding April 1, 2012.

The Health Department's FY2012 budget anticipated the provision of these services and receipt of these funds. I recommend the Board of Commissioners adopt the attached resolution and authorize an agreement with Midland County Educational Services Agency.

c: John Jacobs w/ attachment
Barb Monroe w/ attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MIDLAND COUNTY EDUCATIONAL SERVICES AGENCY FOR SERVICES ASSOCIATED WITH THE GREAT START REGIONAL CHILD CARE RESOURCE CENTER - CENTRAL AND EASTERN REGIONS

WHEREAS, in Resolution #09-275 an agreement was authorized with Midland County Educational Services Agency (MCESA) to develop the Great Start Central Region Child Care Quality Implementation Plan (the Plan); and

WHEREAS, in Resolution #10-074 an amendment was authorized with MCESA to continue work on the Implementation Plan; and

WHEREAS, in Resolution #10-272 and #11-022 the agreement was amended to include additional duties related to the Eastern Region; and

WHEREAS, MCESA has proposed a new agreement for FY2012 for continued administration of the Central and Eastern Regions; and

WHEREAS, MCESA shall pay Ingham County up to \$214,164 for this work; and

WHEREAS, the term of the Agreement shall be October 1, 2011 through March 31, 2012; and

WHEREAS, the Health Department's 2012 Budget anticipates providing these services and receiving these funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Midland County Educational Services Agency (MCESA) to administer the Central and Eastern Region Child Care Quality Implementation Plans.

BE IT FURTHER RESOLVED, that MCESA shall reimburse Ingham County up to \$212,164 for these services.

BE IT FURTHER RESOLVED, that the term of the Agreement shall be October 1, 2011 through March 31, 2012.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Renée Branch Canady, Ph.D, MPA, Health Officer

DATE: January 5, 2012

RE: Agreement with the Michigan Department of Environmental Quality for 2011-2012

This is a recommendation to authorize an agreement with the Michigan Department Environmental Quality (MDEQ) under which the Ingham County Health Department will conduct environmental monitoring and inspections designated by MDEQ. MDEQ began to contract with Ingham County after the State of Michigan reorganized services and moved many of its environmental protection programs and services to the Department Environmental Quality. The Public Health Code delegates the primary responsibility for environmental protection at the community level with local public health departments. The current contract expired September 30, 2011.

The proposed agreement for 2011-2012 includes the following services and funding of **\$25,624** allocated as follows:

NON-COMMUNITY PUBLIC WATER SUPPLY PROGRAM- up to \$19,124

The Health Department will conduct sanitary surveys of non-community public water supplies in Ingham County. The Health Department will also oversee water quality monitoring at these supplies, issue water well permits for new supplies, and ensure that proper public notice is issued should a supply become unsafe for drinking.

DRINKING WATER LONG-TERM MONITORING- up to \$700

The Health Department will collect samples from drinking water supplies and sites of environmental contamination identified by the State.

PUBLIC SWIMMING POOLS- up to \$5,500

The Health Department will inspect all public swimming pools/spas licensed by the MDEQ in Ingham County. In addition, the Health Department will investigate complaints, conduct meetings and/or conferences related to compliance issues, and complete inspection forms provided by the State.

CAMPGROUND REQUIREMENTS- up to \$300

The Health Department will inspect all campgrounds located in Ingham County, collect fees, investigate complaints, conduct meetings and/or conferences related to compliance issues, and complete inspection forms provided by the State.

I recommend that the Board of Commissioners authorize the agreement with the MDEQ and the Health Department from October 1, 2011 through September 30, 2012. The revenue for these services was anticipated in the Health Department's 2012 budget.

c: Jim Wilson w/attachment
John Jacobs w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY FOR 2011-2012**

WHEREAS, the State of Michigan has placed responsibility for environmental regulation and environmental quality in Michigan Department Environmental Quality (MDEQ); and

WHEREAS, the Michigan Public Health Code places responsibility for environmental protection at the community level with county governments through the network of local health departments; and

WHEREAS, MDEQ proposes to clarify the responsibilities for some environmental services and arrange to purchase environmental monitoring and inspection services from Ingham County; and

WHEREAS, MDEQ will reimburse Ingham County for expenses related to monitor and inspection services; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with MDEQ.

THEREFORE BE IT RESOLVED that the Ingham County Board of Commissioners authorizes an agreement with Michigan Department Environmental Quality to reimburse Ingham County for expenses related to environmental monitoring and inspection services.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2011 through September 30, 2012.

BE IT FURTHER RESOLVED, that MDEQ shall reimburse Ingham County up to \$25,624 for expenses related to testing and inspection services.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: January 4, 2012

RE: Authorization to Amend the Infectious Disease Physician Services
Agreement with Michigan State University's College of Osteopathic Medicine - Tuberculosis
Program

This is a recommendation to amend the Agreement with the Michigan State University College of Osteopathic Medicine to provide infectious disease physician services within the Health Department's Tuberculosis Program by extending it through December 31, 2012. This program is operated at The Lung Institute, 405 West Greenlawn Ave, Suite 130 Lansing, MI, 48910 for Ingham County Health Department and ensures access to primary and specialty care for those afflicted with Tuberculosis Disease.

The Ingham County Health Department is obligated under the Public Health Code 333.5115 (4), 333.5301 (1) and 333.5307 to pay for the treatment of patients with active tuberculosis within its jurisdiction. Funding is included in the Health Department fiscal year 2012 budget, which includes support from the Michigan Department of Community Health.

The Health Department will pay the College of Osteopathic Medicine one hundred and sixty-five (\$165.00) dollars per hour for tuberculosis services. This amount includes the salary and benefits. The extension caps the total hours worked at twelve per month. This is a continuation of the terms of the current agreement.

I recommend that the Board adopt the attached resolution and authorize an amendment to the existing agreement with Michigan State University College of Osteopathic Medicine for infectious disease physician services.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE INFECTIOUS DISEASE PHYSICIAN SERVICES AGREEMENT
WITH MICHIGAN STATE UNIVERSITY COLLEGE OF
OSTEOPATHIC MEDICINE – TUBERCULOSIS PROGRAM**

WHEREAS, the Health Department is obligated under the Public Health Code 333.5115 (4), 333.5301 (1) and 333.5307 to ensure the provision of treatment for patients with active tuberculosis within its jurisdiction; and

WHEREAS, the Health Department has an existing agreement with the Michigan State University College of Osteopathic Medicine to provide services to patients with active tuberculosis at the Health Department's tuberculosis clinic at The Lung Institute, 405 West Greenlawn Avenue, Suite 130 in Lansing, Michigan as authorized in resolution #10-397; and

WHEREAS, Michigan State University College of Osteopathic Medicine wishes to continue their contract that provides physician specialty services to patients with active tuberculosis at one hundred and sixty five (\$165.00) dollars per hour up to a maximum of twelve hours per month ending December 31, 2012; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an one year extension of the agreement with Michigan State University College of Osteopathic Medicine to provide physician specialty services to patients with active tuberculosis.

BE IT FURTHER RESOLVED, that the period of the amendment shall be extended through December 31, 2012.

BE IT FURTHER RESOLVED, that Ingham County shall pay the Michigan State University College of Osteopathic Medicine one hundred and sixty five (\$165.00) dollars per hour, for tuberculosis services up to a maximum of twelve hours per month.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: January 3, 2012

RE: Resolution to Authorize an Amendment to the Pediatric Agreement with the College of Osteopathic Medicine at Michigan State University

This is a recommendation to authorize an amendment to the pediatric agreement with Michigan State University's College of Osteopathic Medicine (MSU COM), authorized in Resolution #08-325, to provide pediatric physician services within the Health Department's Community Health Center Network. Ingham County has contracted with MSU COM for more than 29 years for pediatric physician services to support its Community Health Centers. This is a recommendation to renew and continue this agreement through February 28, 2016 and allow this contract to automatically renew annually until either party requests material alterations.

The proposed pediatric physician services agreement with MSU COM will position the Health Department to continue to deliver primary care and well child services as required for all center programs covered under Section 330 of the Public Health Service Act as amended by the Health Centers Consolidation Act of 1996 (P.L. 104-299). This includes the Health Department's Community Health Center Network. I recommend that the Board of Commissioners authorize an agreement with MSU COM for 1.8 full time equivalent pediatric physicians through February 28, 2016. The contractual rate is established as follows:

1. During Calendar Year 2012 the rate per 1.0 FTE pediatric physician is \$210,612.
2. During Calendar Year 2013 the rate per 1.0 FTE pediatric physician is \$214,824.
3. During Calendar Year 2014 the rate per 1.0 FTE pediatric physician is \$219,120.
4. During Calendar Year 2015 the rate per 1.0 FTE pediatric physician is \$223,503.
5. During Calendar Year 2016 the rate per 1.0 FTE pediatric physician is \$227,972.

These rates are the same rates authorized in Resolution #11-093 that amended the pediatric physician agreement with the College of Human Medicine at Michigan State University.

The Ingham County Community Health Center Board has reviewed and approved the amendment to the agreement.

I recommend that the Board adopt the attached resolution and authorize the agreement for pediatric physician services with the College of Osteopathic Medicine at Michigan State University.

c: Debra Brinson, w/attachment, John Jacobs, w/attachment
Barbara Mastin, w/attachment, Jayson Welter, w/attachment
Carolyn Redman, w/ attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE PEDIATRIC PHYSICIAN AGREEMENT WITH THE COLLEGE OF OSTEOPATHIC MEDICINE AT MICHIGAN STATE UNIVERSITY

WHEREAS, in Resolution #08-325, the Ingham County Board of Commissioners authorized the existing agreement between the Ingham County Health Department and Michigan State University's College of Osteopathic Medicine (MSU COM); and

WHEREAS, the Ingham County Health Department is required to fully comply with the Bureau of Primary Health Care's (BPHC's) Program Expectations as outlined in the Policy Information Notice (PIN) 98-23 for all health center programs covered under section 330 of the Public Health Service Act (P.L. 104-299); and

WHEREAS, in order to comply with PIN 98-23, the Ingham County Health Department is required to provide certain services, either directly or through contracts or cooperative arrangements, including primary care and well child services, among other required services; and

WHEREAS, the Ingham County Health Department requires 1.8 full-time equivalent pediatric physicians to provide these required services; and

WHEREAS, the County has contracted with the MSU COM for more than 29 years for pediatric physician services, to support the primary care provided to children through Ingham County's Community Health Center Network; and

WHEREAS, the Ingham Community Health Center Board has reviewed and approved the amendment; and

WHEREAS, the Health Officer has advised the Board of Commissioners that the associated projected program income (reimbursement) will financially offset the MSU COM contractual expenditure.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the execution of Pediatric Physician Services agreement with Michigan State University's College of Osteopathic Medicine, not to exceed \$1,972,856 through February 28, 2016.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners establishes the contractual rate as follows:

1. During Calendar Year 2012 the rate per 1.0 FTE pediatric physician is \$210,612.
2. During Calendar Year 2013 the rate per 1.0 FTE pediatric physician is \$214,824.
3. During Calendar Year 2014 the rate per 1.0 FTE pediatric physician is \$219,120.
4. During Calendar Year 2015 the rate per 1.0 FTE pediatric physician is \$223,503.
5. During Calendar Year 2016 the rate per 1.0 FTE pediatric physician is \$227,972.

BE IT FURTHER RESOLVED, that MSU COM shall provide 1.8 full-time equivalent Board certified physicians trained in pediatrics and adolescent medicine to implement the following scope of services:

1. Direct patient care (a minimum of 36 hours) to pediatric and adolescent patients of the Ingham County Community Health Center Network.
2. Provide medical consultation to registered nurses and other health team members on pediatric and adolescent health care matters.
3. Provide medical consultation related to pediatric and adolescent health care to other Community Health Center staff.
4. Provide and arrange emergency coverage (telephone triage) 24-hours a day, 7 days a week for all of the Health Department's pediatric patients, inclusive of detained or incarcerated youth.
5. Provide inpatient admissions, rounding and discharge when necessary and appropriate.
6. Referral of patients for specialty care.
7. Participate in team meetings with other staff members.
8. Provide routine physicals of children entering foster care.
9. Provide physical assessments by trained physicians in the area of abuse and neglect, for children who are suspected victims of abuse and neglect.
10. When services are provided by the contractor under the agreement to members/patients of a health plan that has contracted with Ingham County, the Contractor and its physicians shall comply with the applicable terms and conditions of the County's contract with the member's health plan.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments, as needed.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Service Committee
Finance Committee

FROM: Renée Branch Canady, PhD, Health Officer

Date: January 5, 2012

Subject: Authorization of Contracts to Distribute County Urban Redevelopment Funds

Ingham County has a strong and successful history of implementing community summits and cultivating citizen ownership of efforts that expand and enhance opportunities for urban redevelopment. The Ingham County Health Department (ICHD), in partnership with the Power of We Consortium (PWC), has been responsible for carrying out efforts in support of the County's priority to "Promote Environmental Protection and Smart Growth." Specifically, ICHD and PWC have established a mechanism to allocate the Urban Redevelopment Funds in the amount of \$35,000 which was established as part of the Health Department budget. This amount has remained unchanged since 2010.

This important investment of \$35,000 has been used to leverage millions of dollars in federal grants (Compassion Capital Fund) and thousands of volunteer service hours (AmeriCorps) towards making our neighborhoods more attractive, vital, and responsive to our residents. Utilization of these funds has included activities such as completion of the walking trail on the south side of Lansing; match for the PWC's Capacity Building Program for community and faith-based organizations and for the AmeriCorps program; support for the Ingham Change Initiative's Summer Youth Program for young men of color; and support for neighborhood community organizing.

For fiscal year 2012, the ICHD, in partnership with the PWC, has chosen to continue its support for the 2011 grant recipients in an effort to provide greater impact for these critical initiatives:

- Allen Neighborhood Center (\$15,000) to expand its Restoration Works project to include, in addition to a focus on residential restoration, the conversion of a functionally obsolete urban warehouse to a Food Resource Center (FRC). Urban Redevelopment funds will support engaging partners and community members in helping to co-create these structures—whether houses or the FRC.
- South Lansing Community Development Association (\$15,000) to utilize community forums, visioning sessions, surveys, market studies etc. in the revitalization of key neighborhoods in south Lansing, particularly Colonial Village and Jolly/Waverly area.

I recommend adoption of this resolution to authorize contracts between the Health Department and Allen Neighborhood Center, and South Lansing Community Development Association.

c: John Jacobs w/attachment
Peggy Roberts w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING CONTRACTS TO DISTRIBUTE COUNTY URBAN REDEVELOPMENT FUNDS

WHEREAS, the Ingham County Health Department is responsible for implementing activities that support the County priority to “Promote Environmental Protection and Smart Growth”; and

WHEREAS, the County allocated funds in the amount of \$35,000 intended to expand or enhance opportunities for urban redevelopment through engagement and;

WHEREAS, the purpose of the funds are to strengthen urban cores, revitalize Lansing’s neighborhoods, and curb resident movement into less developed areas, thereby preserving open land and reducing long-term negative impacts on our ecosystem; and

WHEREAS, in 2011 \$30,000 was allocated via a competitive RFP process, overseen by the Investors Steering Committee of the Power of We Consortium, to Allen Neighborhood Center and to South Lansing Community Development Association in the amount of \$15,000 each; and

WHEREAS, the Health Department, in partnership with the Power of We Consortium, has determined that greater impact can be made with the 2012 grant funds by allocating the same amount to each of these two organizations to extend their initiatives; and

WHEREAS, Allen Neighborhood Center and its partners will expand its Restoration Works project to include, in addition to a focus on residential restoration, the conversion of a functionally obsolete urban warehouse to a Food Resource Center; and

WHEREAS, South Lansing Community Development Association and its partners will use the funds to engage community members in the revitalization of key areas of economic need on Lansing’s south side, particularly around Colonial Village and the Jolly/Waverly area.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes contracts with Allen Neighborhood Center, and South Lansing Community Development Association, in the amount of \$15,000 each.

BE IT FURTHER RESOLVED, that the contract period shall be January 1, 2012 through September 30, 2012.

BE IT FURTHER RESOLVED, Chairperson of the Board of commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: January 5, 2012

RE: Resolution to Authorize an Infectious Disease Physician Agreement with the
College of Osteopathic Medicine at Michigan State University

This is a resolution to authorize an infectious disease physician agreement with the College of Osteopathic Medicine at Michigan State University. The Health Department operates an HIV Continuum of Care Program within its Cedar Community Health Center to ensure access to primary and specialty medical care for individuals with HIV/AIDS. The Health Department receives funding through the Michigan Department of Community Health's HIV Continuum of Care program in the amount of \$275,000 to ensure the provision of ambulatory HIV/AIDS services.

To provide high quality medical care to people with HIV/AIDS, the Health Department requires a 0.4 full-time equivalent infectious disease physician. Since establishing its HIV Continuum of Care Program, the Health Department has contracted with Michigan State University College of Osteopathic Medicine (MSU COM) for these services. MSU COM provides a faculty member of the College who is Board Certified in Internal Medicine with a specialty in infectious disease.

The Community Health Board has reviewed and approved this request.

I recommend that the Board of Commissioners authorize an amendment to the agreement with MSU COM for infectious disease physician services for the period of January 1, 2012 through December 31, 2012. Ingham County shall pay MSU COM a 1.5% increase over the 2011 rate of \$87,837 for a total of \$89,155. This continues the standard rate of increase which has been agreed to since 2008.

Attachment

c: Debra Brinson, w/attachment
John Jacobs, w/attachment
Barbara Mastin, w/attachment
Jayson Welter, w/attachment
Carolyn Redman, w/ attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN INFECTIOUS DISEASE PHYSICIAN AGREEMENT WITH THE COLLEGE OF OSTEOPATHIC MEDICINE AT MICHIGAN STATE UNIVERSITY TO PROVIDE INFECTIOUS DISEASE PHYSICIAN SERVICES WITHIN THE HEALTH DEPARTMENT'S HIV CONTINUUM OF CARE PROGRAM

WHEREAS, the Health Department operates a HIV Continuum of Care Program within its Cedar Community Health Center; and

WHEREAS, the Health Department's HIV Continuum of Care Program ensures access to primary and specialty medical care for individuals with HIV/AIDS; and

WHEREAS, the Health Department receives external funding through the Michigan Department of Community Health's HIV Continuum of Care program in the amount of \$275,000 to ensure the provision of ambulatory HIV/AIDS services; and

WHEREAS, the Health Department requires a 0.4 full-time equivalent infectious disease physician to provide high quality medical care to those with HIV/AIDS; and

WHEREAS, the County has contracted with Michigan State University College of Osteopathic Medicine (MSU COM) for these services since establishing its HIV Continuum of Care Program as authorized in resolution #08-323; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the agreement with MSU COM for infectious disease physician services for the period of January 1, 2012 through December 31, 2012.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the execution of an agreement with Michigan State University College of Osteopathic Medicine for a 0.40 full-time equivalent infectious disease physician, to provide infectious disease physician services within the Health Department's HIV Continuum of Care Program, who shall be a faculty member of the College and board certified in internal medicine with a subspecialty in infectious disease.

BE IT FURTHER RESOLVED, that the period of the agreement shall be January 1, 2012 through December 31, 2012.

BE IT FURTHER RESOLVED, that Ingham County shall pay MSU COM an amount not to exceed \$89,154.56.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments, as needed.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
County Services Committee
Finance Committee

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: January 5, 2012

RE: Resolution to Authorize the Restoration of the Dental Director Position

This is a recommendation to authorize the restoration of the Dental Director position. This position was originally authorized in Resolution #00-219. In 2005 however, the position was eliminated as a cost saving measure. Since 2005, the number of dental patients has grown by more than 3,000 patients as the dental health centers have expanded their service areas to include both local elementary schools and community events.

Both the Community Health Center supervisor and Dental Health Center staff have requested the supervision of a Dental Director to direct the dental health center staff. A dental professional is needed to respond to clinical oral health concerns such as the appropriate course of treatment or proper infection control measures. The restoration of this position will result in an increase in productivity and a consistent standard of care across the health center network.

The Human Resources Department approves the restoration of this position and concludes that the position should be compensated at an MCF 15 salary grade. To accomplish this, and upon approval of the Ingham County Board of Commissioners, a current Dentist position (#601418), which has been vacant since May 28, 2010, would be converted from a Dentist, compensated at MCF 14, to a Dental Director/Dentist position, compensated at MCF 15.

The Dental Director position will be paid using the vacant Dentist position (#601418) and \$34,906 from the Contractual Services line item (22160110 818000 02065) of the FY 12 Healthy Smiles Dental Center budget, which was formally dedicated to the University of Michigan School of Dentistry (UMSD) program. The Health Department terminated this agreement with UMSD effective August 31, 2011 due to lack of physical space for the interns to work within the dental centers.

The Ingham Community Health Center Board of Directors has reviewed and approved this request.

I recommend the restoration of the Dental Director/Dentist position and the conversion of the Dentist position (#601418), compensated at MCF 14, to a Dental Director/Dentist position, compensated at MCF 15. I also request that the hiring freeze and hiring delay be waived for this position.

c: Debra Brinson, w/attachment; John Jacobs, w/attachment; Barbara Mastin, w/attachment
Carolyn Redman, w/ attachment

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE RESTORATION OF THE
DENTAL DIRECTOR POSITION**

WHEREAS, the Health Department established a Dental Director position in Resolution #00-219; and

WHEREAS, in 2005, the Health Department eliminated the position as a cost saving method; and

WHEREAS, since 2005 the need for urgent/emergent oral health services to the un/under insured has vastly grown as the dental health centers served approximately 3,000 more patients in 2010 than was served in 2005; and

WHEREAS, since 2005, the dental health centers have also expanded their pediatric oral health services and programs into local elementary schools and community events; and

WHEREAS, the need for a dental professional to direct these services and supervise dental staff as to the appropriate course of treatment or proper infection control measures has emerged; and

WHEREAS, the restoration of this position will result in an increase in productivity and a consistent standard of care across the health center network; and

WHEREAS, the health center dentists have requested supervision from a Dental Director; and

WHEREAS, the Ingham Community Health Center Board has reviewed and approved the recreation of the Dental Director position; and

WHEREAS, the Health Officer recommends that the Dental Director position is restored.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the restoration of the Dental Director position, compensated at MCF 15 effective upon approval of this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the conversion of a current Dentist position (#601418, MCF 14) to the Dental Director/Dentist position, compensated at MCF 15.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution, including the transfer of \$34,906 from the Contractual Services line item (22160110 818000 02065) of the FY 12 Healthy Smiles Dental Center budget to cover the cost of the position.

BE IT FURTHER RESOLVED, that the hiring freeze and hiring delay are hereby waived for this position.

**INGHAM COUNTY
JOB DESCRIPTION**

**DENTAL DIRECTOR/DENTIST
COMMUNITY HEALTH CARE SERVICES**

General Summary: Under the direction of the Deputy Health Officer for Community Health Care Services and in collaboration with the Medical Director for Community Health Care Services and Community Health Center Supervisor, provides direct patient care and oversees all dental services within the Community Health Center Network. Works in accordance with licensing, state and federal funding sources and the policies and procedures established by the Community Health Board Center and the Ingham County Health Department. Represents the Network in community-wide efforts to improve oral health within the community. Develops and maintains relationships with providers in the community. Serves as a resource for community and school activities that promote oral health of school-age children with appropriate follow-up, treatment, and education.

Essential Functions:

1. Diagnose dental disease or injury, establish treatment plans, perform general dental procedures, record patient-dentist interactions as they occur, and make appropriate referrals.
2. Provide leadership and clinical oversight of all dental care and services within the Community Health Care Network and at schools and community events. Assume quality of care for all dental patients. Evaluate current practice on an ongoing basis and make recommendations.
3. Ensure dental centers and individual providers comply with quality risk measures, credentialing requirements, and other performance standards such as Meaningful Use, Patient Centered Medical Home, Uniform Data System, etc.
4. Provide clinical supervision of Dental Hygienists and Dental Assistants and guide the practice of other directly-employed and contractual Dentists, in addition to interns/students.
5. Assist in the achievement of productivity standards and provide leadership within the health care team to achieve those standards.
6. Establish standards of care and maintain clinical policies and guidelines for the dental centers. Update clinical guidelines, protocols, and procedures in compliance with the most current and accepted standards, and work to ensure that clinical staff adheres to and carries out such protocols and procedures.
7. Participate in the recruitment, selection and training process of dental staff. Facilitate training opportunities for dental students/interns.
8. Assist in planning, implementing, and facilitating school programs and community activities.
9. Serve as a resource for community and school activities to ensure dental/oral health screening for school-age children with appropriate follow-up, treatment, and education.

10. Serve as a liaison to and maintain affiliations with the dental community at-large including local dental organizations, dental schools, and local providers. Represent the needs of the medically underserved and vulnerable populations.

Other Functions:

1. Perform other duties as assigned.
2. Must adhere to departmental standards relative to HIPAA and other privacy issues.
3. During a public health emergency, may be required to perform duties similar to, but not limited to, those in this job description.

(The above statements are intended to describe the general nature and level of work being performed by the people assigned to this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.)

Employment Qualifications:

Education: DDS or DMD from an accredited school of dentistry. A Master's of Public Health is preferred.

Experience: A minimum of five years of experience in areas such as a community dentistry program or Federally Qualified Health Centers.

Other Requirements: License to practice as a dentist in Michigan.

(The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.

Physical Requirements:

1. Ability to sit, stand, walk, bend, and stretch in order to retrieve supplies and operate standard office equipment.
2. Ability to lift, hold, and carry objects weighing up to 25 pounds.
3. Ability to communicate and respond to inquiries both in person and over the phone.
4. Ability to operate a PC/laptop/tablet and other office equipment.
5. Ability to handle varying and often high levels of stress.

(This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the physical requirements listed above. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements.)

Working Conditions:

Works in clinical and office conditions. Exposure to communicable diseases, blood, and other body fluids.