

CHAIRPERSON  
DALE COPEEDGE

VICE-CHAIRPERSON  
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM  
VINCE DRAGONETTI

HUMAN SERVICES COMMITTEE  
DEB NOLAN, CHAIR  
TODD TENNIS  
ANDY SCHOR  
BRIAN McGRAIN  
DON VICKERS  
STEVE DOUGAN

**INGHAM COUNTY BOARD OF COMMISSIONERS**  
*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, NOVEMBER 5, 2012 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order  
Approval of the [October 1, 2012 Minutes](#)  
Additions to the Agenda  
Limited Public Comment

1. Community Agencies - Resolution Authorizing [2013 Agreements](#) for Community Agencies
2. Human Services Committee - Resolution to Authorize a Cooperative [Cash Match](#) Agreement with the Michigan Department of Human Services - Michigan Rehabilitation Services
3. Health Department
  - a. Resolution to Authorize an Amendment to the Lease Agreement for the Willow [Health Center](#)
  - b. Resolution to Authorize a 2012-2013 Agreement with the [City of Lansing](#)
  - c. Resolution Honoring [Marilyn Love](#)

Announcements  
Public Comment  
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES  
OR SET TO MUTE OR VIBRATE TO AVOID  
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

## HUMAN SERVICES COMMITTEE

October 1, 2012

### Minutes

Members Present: Deb Nolan, Todd Tennis, Brian McGrain, Don Vickers, and Steve Dougan

Members Absent: Andy Schor

Others Present: Board Chairperson Copedge, Jared Cypher, Chuck Gray, Renée Branch Canady, Deb Brinson, Randy Bell, Denise Chrysler, Jan Kimble, Denise Coats, Angela Leyrer, Barb Mastin, and others.

The meeting was called to order by Chairperson Nolan at 6:40 p.m. in the Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing.

#### Approval of the September 20, 2012 Minutes

The September 20, 2012 Minutes were approved as submitted.

#### Additions to the Agenda

0. Late – Interview – Denise Chrysler for the Board of Health Advisory Board
4. Late – Presentation – Otto Community Health Center

#### Limited Public Comment

None.

0. Interview – Denise Chrysler for the Board of Health Advisory Board

The Committee interviewed Denise Chrysler for the Board of Health Advisory Board. Ms. Chrysler is being interviewed today because she will be absent during the scheduled October 15, 2012 interviews. Ms. Chrysler disclosed she is married to Paul Pratt, Ingham County Deputy Drain Commissioner.

Comms. Nolan, McGrain and Tennis disclosed that they know Ms. Chrysler further disclosing that they have received contributions from Paul Pratt. Comms. Copedge and Dougan disclosed they know Ms. Chrysler.

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. MSU Extension - Resolution Recognizing “World Food Day” on October 16, 2012, “National Food Day” on October 24, 2012 and the Related Local Events of “Food Fest 2012” in Ingham County

Mr. Bell provided a handout.

2. Health Department

- a. Resolution to Amend the Agreements with the Michigan Primary Care Association for Medicaid and Chip Outreach and Enrollment Services
- b. Resolution to Authorize 2012-2013 Public Health Service Agreement with the Ingham Health Plan Corporation
- e. Resolution Honoring Carolyn Redman
- f. Resolution Honoring Employees of the Otto Community Health Center

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schor

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schor

2. Health Department

- c. Resolution to Amend the Contract with JoHo Technologies, Inc.

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION TO AMEND THE CONTRACT WITH JOHO TECHNOLOGIES, INC.

Comm. Dougan questioned if Safe Records Center LLC of Delhi Township was given the opportunity to bid. Ms. Brinson stated this has been a long standing contract with JOHO Technologies plus they process checks. Ms. Brinson stated she would look into Safe Records and inquire if they also process checks.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schor

- d. Resolution to Authorize an Extended Agreement with Midland County Educational Services Agency for Services Associated with the Great Start Regional Child Care Resource Center

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION TO AUTHORIZE AN EXTENDED AGREEMENT WITH MIDLAND COUNTY EDUCATIONAL SERVICES AGENCY FOR SERVICES ASSOCIATED WITH THE GREAT START REGIONAL CHILD CARE RESOURCE CENTER.

Comm. McGrain asked for the pattern of events since this is over. Dr. Branch Canady explained the MCESA contract has been in flux at their level. They initially went to a five month extension then expanded another month. She pointed out they have been paying the County in the absence of a contract and are now catching up on their paper work. She noted they are traditionally late.

Comm. Dougan asked if there will be a continuation after these dates. Dr. Branch Canady stated there is an upcoming resolution for an extension from October 1, 2012 to September 30, 2013. She then explained it is not quite a continuation because it is significantly less due to a grant loss. Comm. Dougan asked if the scope of work will be changing because of the grant loss specifically the Office for Young Children personnel budget cuts and will that impact the contract. Dr. Branch Canady explained the portion that remains was taken into consideration in the budget process including personnel.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schor

- g. Resolution to Amend Resolution #10-394 to Extend the Cooperative Operational Agreement with the Ingham Community Health Center Board of Directors

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION TO AMEND RESOLUTION #10-394 TO EXTEND THE COOPERATIVE OPERATIONAL AGREEMENT WITH THE INGHAM COMMUNITY HEALTH CENTER BOARD OF DIRECTORS.

Comm. Nolan noted this did not get staff recommendation asking for an explanation of their concern.

Mr. Cypher stated they were reluctant to include this in the agenda because back in February Ms. Prorok, Management Solutions Consulting Group Inc. (MSCG) provided a presentation and recommendations plus there has not been an agreement in place since December 31<sup>st</sup>. Mr. Cypher explained according to the consultant there needs to be an agreement in place to continue viably moving forward plus the agreement needs significant revisions. Mr. Cypher stated the Controller's Office would like to have further discussions about the agreement with the Health Department in order to move forward.

Mr. Cypher referenced the 1<sup>st</sup> Be It Further Resolved that authorizes a process to revise the existing cooperative operational agreement suggesting an aggressive time table. Chairperson Nolan acknowledged this resolution is asking for an extension through September 30, 2013 then asked what the Controller's office recommends. Mr. Cypher stated they would like an agreement that supersedes this agreement approved by the Board of Commissioners several months before September 30, 2013. Chairperson Nolan asked if he is suggesting February or March a year from Ms. Prorok's presentation. Ms. Brinson stated that the Health Department received Ms. Prorok's report in June 2012 then described the multi-step approval process including negotiations and HRSA's review. She further described the FQHC compliance. Ms. Brinson stated that realistically the process could not be completed until June.

There was a discussion to amend the resolution to September 30, 2012 or sooner, or, no later than September 30, 2012. Dr. Branch Canady informed the Committee it is always the goal of the Health Department to move expediently and avoid delays. She provided the Committee with a series of events that caused this delay which included a change in the guidelines. She expressed her concern of meeting a June deadline and affirmed that the Health Department will work with due diligence to work as efficiently as possible given the process and keeping the Controller, CHC Board and HRSA requirements in mind. Ms. Brinson explained why bringing forth an agreement that has not been approved by the CHC Board and HRSA could become cumbersome and futile. Mr. Cypher acknowledged that there is no control over HRSA suggesting the date does not need to be changed but a target date on the process could be established.

Comm. Tennis stated that the County is under federal scrutiny because there is an advantage to receiving funds and as a result anything done at the County level can have an impact on that relationship. He acknowledged the timely nature of the agreement and is not interest in changing the language which may change events. However, he strongly suggested based on how the Health Department described the process that the Controller's Office have a seat at the table beginning with Step 1 instead of further along in the process. Comm. McGrain agreed with Comm. Tennis and is satisfied with the language.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schor

3. Controller's Office - Resolution Authorizing Adjustments to the 2012 Ingham County Budget

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2012 INGHAM COUNTY BUDGET.

Comm. Dougan stated that he does not like consenting Budget Adjustments and that is why this agenda item was not included in the consent. He asked Chairperson Nolan if this could be an open opportunity to recognize anything that comes to a Commissioners attention pointing out the Court numbers. He also asked if the Chairperson preferred that discussion go to the Finance Committee. Chairperson Nolan stated her preference of it being addressed at the Finance Committee. Comm. Tennis noted although not a policy generally it is discussed at the designated Liaison Meeting. Comm. McGrain mentioned that he would like to see contingency funds revert back to the General Fund.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schor

4. Presentation – Otto Community Health Center

Otto Community Health Center: Jan Kimball, Program Coordinator; Angela Leyrer, Nurse; and Denise Coats, Nurse Practitioner

Comm. Dougan asked if the Otto location is long term. Ms. Brinson explained it is uncertain because the Lansing School District is evaluating the use of all their properties; however, the County has had a very long relationship with the Lansing School District and it is not in the immediate future. Ms. Mastin noted that nothing will be done until current renovations of various school district buildings are completed.

Comm. Dougan expressed his concern that there is sensitivity by the community of how school properties are used because of the locations. Comm. Nolan stated the Land Bank has been in discussions with the Lansing School District on their plans for the use and policy of the school buildings that will be offered for sale and/or lease.

Ms. Kimball provided the Committee with her background, the history of the Otto Community Health Center and the number of providers at the center. She described the services provided then pointed out the number of visits and payor mix in the handout. She noted the Center is also open in the summer and holidays.

Comm. Nolan questioned if space is available at Eastern High School. Ms. Kimball acknowledged space is limited but it is larger than Sexton's Health Center. She explained that there is a small suite of offices that will be renovated into the new space including: 2 exam rooms, a lab, area for a social worker, office space and 2 mini offices for waiting rooms.

Comm. Dougan asked what the accessibility is for people who are not in school. Ms. Kimball stated Eastern is a school based program not a community center that serves adults. She noted that students from other schools can be seen. Comm. McGrain questioned how many adults will be seen at the Otto Community Health Center. Ms. Brinson stated there are approximately 300 patients currently that will continue to stay at Otto and an expected 1,000 more when opening to primary care patients. Comm. McGrain asked how many students will be seen at Eastern. Ms. Kimball stated that is to be seen; however, expects there will be plenty of students providing the example of Sexton's Health Center. Comm. Nolan asked if there is testing for sexually transmitted diseases and pregnancy. Ms. Kimball answered yes explaining by law they are not able to provide contraception so those students are referred to the Willow Center. Comm. Nolan asked if there are referrals to Planned Parenthood. Ms. Kimball answered no. Comm. Nolan asked if there were educational opportunities in the classroom. Ms. Leyrer stated she has provided information on asthma in the classroom. Ms. Kimball explained part of a grant requires some classroom education. Comm. Dougan asked if smoking prevention or cessation is discussed. Ms. Kimball stated the State is pushing obesity education but there are discussions along with drugs.

#### Announcements

Comm. Vickers asked if the informational items regarding the Ingham Health Plan Millage are prepared. Dr. Branch Canady stated Ms. Reynolds is still working on it. Chairperson Nolan asked if Dr. Branch Canady would provide the information to all of the Committee members. Dr. Branch Canady agreed to do so.

Dr. Branch Canady informed the Committee that tomorrow the Lansing State Journal will have a front page article on Infant Mortality. There was a brief discussion of infant mortality.

Comm. McGrain announced that he and Chairperson Nolan will be attending a Land Bank Conference on October 15, 2012 that could conflict with the start of the Human Services Meeting. He suggested the meeting be canceled if the agenda will be short. Dr. Branch Canady will contact the Controller's Office with the agenda items in the next couple of days to determine the feasibility of canceling the meeting.

#### Public Comment

None.

The meeting adjourned at approximately 7:32 p.m.

Respectfully submitted,

Julie Buckmaster

# NOVEMBER 5, 2012 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

## ACTION ITEMS:

**The Assistant Deputy Controller is recommending approval of the following resolutions:**

1. *Community Agencies – Resolution Authorizing 2013 Agreements for Community Agencies*

This resolution approves community agency funding for FY 2013. Each application was evaluated based on the “meeting basic needs” criteria as approved in Board of Commissioners resolution #12-200. For 2013, Twenty-nine (29) agencies requested a total of \$212,620; and \$185,720 is included in the 2013 Budget for community agency funding. The recommendation is to completely fund the requests of the agencies that submitted applications that “meet basic needs” based upon the criteria set forth by the Board of Commissioners earlier this year. Those agencies that do not “meet basic needs” are funded at half their 2012 allocation. One agency submitted their application late, and received a recommendation of \$0. In the event that the initial recommendation from the Controller’s Office is unchanged by the Board of Commissioners there would be some leftover funds (\$4,800) from the 2013 community agency budget of \$185,720. The recommendation is that those leftover funds be returned to the 2013 Contingency Fund.

2. *Human Services Committee – Resolution to Authorize a Cooperative Cash Match Agreement with the Michigan Department of Human Services – Michigan Rehabilitation Services*

This resolution authorizes Ingham County to act as the fiduciary pass-through agency in a cash match agreement with the Michigan Department of Labor and Economic Growth – Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services. Match funding is provided by Peckham, Inc. The agreement will not exceed \$370,370 (\$100,000 local match). The agreement Michigan Rehabilitation Services will be for the time period of October 1, 2012 through September 30, 2013.

3. *Health Department*

a. *Resolution to Authorize an Amendment to the Lease Agreement for the Willow Health Center*

This resolution modifies the existing lease agreement to state that the landlord will provide adequate assurances of performance. The amendment will also state that in the event that the space at 306 W. Willow, Lansing, MI is not maintained by the landlord, to protect both federal and county investment, Ingham County will maintain the facilities at the landlord’s expense. All other terms of the agreement will remain in effect.

b. *Resolution to Authorize a 2012-2013 Agreement with the City of Lansing*

This resolution authorizes an agreement with the City of Lansing. Lansing will provide \$80,000 to support the following services:

1. Adult Health/STI Clinic
2. Health Care Access
3. Child Care Scholarship Program
4. High Risk Adolescent Program

## OTHER ITEMS:

3c. *Resolution Honoring Marilyn Love*

MEMORANDUM

TO: Human Services and Finance Committees

FROM: Jared Cypher, Assistant Deputy Controller

RE: Resolution Authorizing 2013 Agreements for Community Agencies

DATE: October 25, 2012

Attached is the resolution approving community agency funding for FY 2013. Each application was evaluated based on the "meeting basic needs" criteria as approved in Board of Commissioners resolution #12-200.

For 2013, Twenty-nine (29) agencies requested a total of \$212,620; and \$185,720 is included in the 2013 Budget for community agency funding. The recommendation is to completely fund the requests of the agencies that submitted applications that "meet basic needs" based upon the criteria set forth by the Board of Commissioners earlier this year. Those agencies that do not "meet basic needs" are funded at half their 2012 allocation. One agency submitted their application late, and received a recommendation of \$0. In the event that the initial recommendation from the Controller's Office is unchanged by the Board of Commissioners there would be some leftover funds (\$4,800) from the 2013 community agency budget of \$185,720. The recommendation is that those leftover funds be returned to the 2013 Contingency Fund.

Binders containing the applications of each agency have been previously distributed to you. Please bring those with you to the meeting, as they will provide helpful information for your discussions.



Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING 2013 AGREEMENTS FOR COMMUNITY AGENCIES**

WHEREAS, the 2013 Ingham County Budget has been approved by the Board of Commissioners; and

WHEREAS, under the Community Agency Program a number of agencies have been allocated funds to provide important services that are consistent with the County's Strategic Planning objective to Ingham County residents; and

WHEREAS, the 2013 budget includes \$185,720 allocated for community agencies; and

WHEREAS, the Controller/Administrator has provided recommended funding levels for each agency that were determined using the criteria set forth in Resolution #12-200.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2013 through December 31, 2013, in the amount specified for each community agency listed on the attached, for the services to Ingham County residents previously approved by the Human Services and Finance Committees.

BE IT FURTHER RESOLVED, any funds included in the 2013 budget for community agencies that are not allocated through this resolution will be re-appropriated to the 2013 contingency fund, and the Controller/Administrator is authorized to make the necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign the necessary documents after review by the County Attorney.

| ORGANIZATION                                | PROGRAM  | 2013<br>REQUEST | 2012 AMT.<br>RECEIVED | 2013<br>CONTROLLER<br>RECOMMENDATION | 2013 HUMAN SERVICES<br>COMMITTEE<br>RECOMMENDATION | 2013 FINANCE<br>COMMITTEE<br>RECOMMENDATION |
|---|--|-----------------|-----------------------|--------------------------------------|--|---|
| Addiction Relief & Supported Recovery, Inc. | <b>ARSR Support Services:</b> Assist recovering homeless addicts and alcoholics by providing safe, sober housing and support services.   | \$11,000.00     | \$5,000.00            | \$11,000.00                          |  |   |
| Advent House Ministries                     | <b>Weekend Day shelter Program:</b> Food, shelter, educational and employment services to homeless people.   | \$8,000.00      | \$5,000.00            | \$8,000.00                           |  |   |
| Boys & Girls Club of Lansing                | <b>Food Program:</b> To provide Food to Youth throughout the year. Also, Lansing School District's "summer Food Nutrition Program" to provide school lunches for 5 weeks in the summer. Emergency food packages to families on Fridays for weekend food. | \$5,200.00      | \$5,200.00            | \$5,200.00                           |  |   |
| Capital Area Community Services, Inc.       | <b>Low Income Heating Assistance:</b> Direct home heating assistance for low income individuals in rural Ingham County with an emphasis on seniors 60+ in age.   | \$8,500.00      | \$8,500.00            | \$8,500.00                           |  |   |
| Capital Area Literacy Coalition             | <b>Literacy Services for Adults and Children:</b> Free, confidential literacy diagnosis, children's books, mentoring and one-on-one tutoring resulting in increased literacy skills.   | \$3,500.00      | \$2,250.00            | \$1,125.00                           |  |   |

|                                   |   |             |             |             |  |  |
|-----------------------------------|---|-------------|-------------|-------------|--|--|
| Cristo Rey Community Center       | <b>Roots &amp; Wings Strengthening Families:</b> Program Supplies for six sessions for 120 parents and youth, of structured intervention and educational program for families with DHS and/or CPS and adolescents in the juvenile justice system or at risk of behavioral problems including substance abuse. | \$1,800.00  | \$1,000.00  | \$500.00    |  |  |
| Cristo Rey Community Center       | <b>Prescription Assistance Program:</b> Guide low income, uninsured individuals to access needed medications for chronic diseases free of charge from pharmaceutical companies' patient assistance programs, and vouchers for emergency medications.  | \$4,000.00  | \$4,000.00  | \$4,000.00  |  |  |
| Cristo Rey Community Center (NEW) | <b>Direct Assistance Food Pantry Program:</b> Provide food to low income individuals or families with Lansing addresses.  | \$4,000.00  | \$0.00      | \$4,000.00  |  |  |
| EVE, Inc.                         | <b>Services for Victims of Domestic Violence and Their Children:</b> Meeting basic needs of domestic violence victims including shelter, food, clothing, transportation, legal protections, crisis intervention, emotional support, access to safe housing resources, and utilities.                          | \$15,000.00 | \$14,000.00 | \$15,000.00 |  |  |
| Gateway Community Services        | <b>Crossroads Homeless Youth Shelter:</b> Personnel costs associated with the Crossroads Shelter for homeless teenagers.  | \$15,300.00 | \$15,300.00 | \$15,300.00 |  |  |

|   |  |             |            |             |  |  |
|---|--|-------------|------------|-------------|--|--|
| Greater Lansing Food Bank - Garden Project    | <b>Gardening and Gleaning Program:</b> 600 Low-income households in the Lansing area grow their own vegetables in home gardens and community plots, low-income residents receive fruits and vegetables through gleaning efforts.   | \$6,500.00  | \$6,500.00 | \$6,500.00  |  |  |
| Greater Lansing Housing Coalition (NEW)       | <b>Ballentine Apartment Program:</b> Program based housing to homeless with special needs.   | \$7,050.00  | \$0.00     | \$7,050.00  |  |  |
| Habitat for Humanity of Greater Ingham County | <b>Construction Truck:</b> Purchase a reliable truck for construction.   | \$7,500.00  | \$7,500.00 | \$3,750.00  |  |  |
| Haven House                                   | <b>Emergency Shelter for Homeless Families with Children:</b> Temporary shelter for homeless families with children, providing a place to sleep, job and housing search assistance, food, goal setting, and referrals to community services.   | \$10,000.00 | \$8,000.00 | \$10,000.00 |  |  |
| Lansing Area Aids Network                     | <b>HIV/AIDS Care and Prevention Services:</b> Funding to supplement current program funding levels and to continue the level of medical case management, client assistance, support services, early intervention services and prevention services that have been provided in the past. | \$5,000.00  | \$5,000.00 | \$5,000.00  |  |  |
| Lansing Area Parents' Respite Center, Inc.    | <b>Lifespan Respite Programs:</b> Provide 421 hours of respite for caregivers to sustain the provision of respite services and enhance the quality of life for family members and care-givers of individuals affected by life altering conditions.                                     | \$3,000.00  | \$3,000.00 | \$1,500.00  |  |  |

|  |   |             |             |             |  |  |
|--|---|-------------|-------------|-------------|--|--|
| Leslie Outreach, Inc.  | <b>Food Pantry:</b> Provide services to low-income families including food assistance, medical referrals/assistance, blankets, clothing, housing referrals/assistance, transportation and other services.                     | \$1,250.00  | \$1,000.00  | \$1,250.00  |  |  |
| Listening Ear of East Lansing, Inc. (LATE)                           | <b>Ongoing Crisis Intervention:</b> Ongoing crisis intervention counseling; short term, paraprofessional counseling and advocacy for survivors of sexual assault and their significant others.                                | \$7,000.00  | \$3,175.00  | \$0.00      |  |  |
| MSU Detroit College of Law Clinical Programs - Rental Housing Clinic | <b>Affordable Housing Initiatives for Economically Disadvantaged People in Ingham County:</b> legal services, insuring compliance with locals, monitoring new laws for housing, understanding of law.                         | \$10,000.00 | \$5,500.00  | \$2,750.00  |  |  |
| MSU Safe Place   | <b>Shelter, Advocacy and Support for Domestic Violence Survivors:</b> Food and supplies for shelter residents, advocacy assistance for residents and non-residents, and cover the cost of office and shelter telephone lines. | \$12,820.00 | \$12,820.00 | \$12,820.00 |  |  |
| National Council on Alcoholism/Lansing Regional Area, Inc.           | <b>Housing and Substance Abuse Treatment for Indigent Persons in Ingham County:</b> Transitional housing and treatment services for Ingham County residents.  | \$12,000.00 | \$17,000.00 | \$12,000.00 |  |  |
| Northwest Initiative / dba Northwest Lansing Healthy Communities     | <b>NWI ARRO Outreach Assistance Program:</b> Continue to offer supportive wrap-around services to any ex-offender living in or returning to Ingham County from a correctional facility. Run food pantry, clothing.            | \$7,500.00  | \$7,500.00  | \$7,500.00  |  |  |

|  |  |                     |                     |                     |               |               |
|--|--|---------------------|---------------------|---------------------|---------------|---------------|
| Refugee Development Center             | <b>Bridges:</b> Basic Needs supplies and assistance Outreach and Referral.   | \$8,000.00          | \$8,000.00          | \$8,000.00          |               |               |
| Retired Senior and Volunteer Program   | <b>Capital Area Interfaith Respite (CAIR):</b> Serves families of the frail elderly and chronically ill seniors by providing free in-home respite and friendly visiting. | \$2,700.00          | \$1,350.00          | \$675.00            |               |               |
| Rural Family Services of Ingham County | <b>Rural Family Services Grant:</b> Emergency food, personal needs, and emergency shelter and utility payments for low-income county residents.                          | \$14,000.00         | \$12,000.00         | \$14,000.00         |               |               |
| Southside Community Coalition          | <b>Providing Basic Needs to Low Income Families:</b> Food, clothing, housing.  | \$6,000.00          | \$6,000.00          | \$6,000.00          |               |               |
| Southside Community Kitchen            | <b>Feeding the Hungry:</b> Provide nutritious lunches, free of charge, four days per week to anyone who is hungry.   | \$3,500.00          | \$3,500.00          | \$3,500.00          |               |               |
| St. Vincent Catholic Charities         | <b>St. Vincent Catholic Charities:</b> Mental health counseling to homeless people in the Permanent Supportive Housing Program.  | \$5,000.00          | \$5,000.00          | \$2,500.00          |               |               |
| Stockbridge Community Outreach         | <b>Stockbridge Outreach:</b> Ingham County Grant: Food, utility payments, assistance, prescriptions, and transportation.   | \$3,000.00          | \$3,000.00          | \$3,000.00          |               |               |
| Westside Community YMCA                | <b>"Y" Achievers Program:</b> Assisting youth in making a successful transition from high school to college.   | \$4,500.00          | \$1,000.00          | \$500.00            |               |               |
| <b>TOTAL:</b>                          |  | <b>\$212,620.00</b> | <b>\$177,095.00</b> | <b>\$180,920.00</b> | <b>\$0.00</b> | <b>\$0.00</b> |

MEMORANDUM

TO: Human Services and Finance Committees

FROM: Jared Cypher, Assistant Deputy Controller

RE: Cash Match Agreement with Michigan Department of Human Services – Michigan Rehabilitation Services

DATE: October 26, 2012

This resolution authorizes Ingham County to act as the fiduciary pass-through agency in a cash match agreement with the Michigan Department of Human Services– Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services. Match funding is provided by Peckham, Inc.

This agreement is similar to other agreements the Board of Commissioners approved in 2008 and 2011, whereby Ingham County replaced the Ingham County Department of Human Services in this role, because the prior arrangement came under scrutiny because match dollars may not be federal, and the agreement between two state agencies raised that concern.

The agreement will not exceed \$370,370 (\$100,000 local match). The agreement Michigan Rehabilitation Services will be for the time period of October 1, 2012 through September 30, 2013.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A COOPERATIVE CASH MATCH AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HUMAN SERVICES - MICHIGAN REHABILITATION SERVICES**

WHEREAS, Michigan Rehabilitation Services (MRS) engages in cash match agreements which require contributions from partner organizations; and

WHEREAS, prior to 2008 the Ingham County Department of Human Services (DHS) had a long-standing agreement with MRS to act as a pass through entity for match funding provided by local agencies; and

WHEREAS, the agreement between DHS and MRS came under scrutiny because match dollars may not be federal, and this agreement between two state agencies raises that concern; and

WHEREAS, MRS finds it preferable to establish this agreement with a local government agency to avoid the appearance and confusion of inter-departmental agreements at the state; and

WHEREAS, Ingham County was identified as an appropriate pass through entity to help maintain this agreement, and the agreement was authorized through Resolutions #08-265 and #11-364; and

WHEREAS, MRS wishes to enter into another, similar cash match agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a cash match agreement not to exceed \$370,370 (\$100,000 local match) with Michigan Department of Human Services – Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services.

BE IT FURTHER RESOLVED, that this agreement is contingent upon Ingham County's local match portion (\$100,000) being provided by Peckham, Inc., and no county funds will be used for this purpose.

BE IT FURTHER RESOLVED, the term of this agreement shall be October 1, 2012 through September 30, 2013.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.



## MEMORANDUM

TO: Human Services Committee  
Finance Committee

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: October 3, 2012

RE: Resolution to Amend the Agreement with Nick Yono for the Willow Health Center

This is a recommendation to amend the current agreement with Nick Yono, with offices at 1510 N. Grand River Avenue, Lansing, MI 48906 for space to be utilized at the Willow Health Center, 306 W. Willow Street, Lansing, Michigan.

To apply for federal assistance in the form of the School Based Health Center Capital Grant, the Ingham County Board of Commissioners, per Resolution #11-25, authorized an amendment to the lease for property at 306 West Willow Street, Lansing, Michigan, informing the owner that the federal government has an interest in fixtures on the property and requires the owner to make local filings to comply with the federal grant. The Ingham Community Health Centers received the School Based Health Center Capital Grant and in Resolution #11-315, the Ingham County Board of Commissioners authorized the acceptance of this federal assistance award in the amount of \$499,599.00 to support the alteration and renovation of Otto Community Health Center and Willow Health Center and to purchase equipment for these health centers and its School Wellness Program.

Due to the transfer of ownership of the property where Willow Health Center is located, the Ingham Community Health Centers have requested adequate assurances of performance from Nick Yono to ensure that both the federal government's and Ingham County's investment in this space is protected.

The existing agreement with a term of January 1, 2010 through December 31, 2014 will be amended to state that the landlord will provide adequate assurances of performance. The amendment will also state that in the event that the space at 306 W. Willow, Lansing, MI is not maintained by the landlord, to protect both federal and county investment, Ingham County will maintain the facilities at the landlord's expense. All other terms of the agreement will remain in effect.

I recommend that the Board of Commissioners authorize the amendment to the agreement.

c: Deb Brinson, w/attachment  
Barb Mastin, w/attachment  
John Jacobs, w/attachment  
Jayson Welter, w/attachment  
Jonathon MacGowen, w/attachment

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE LEASE AGREEMENT  
FOR THE WILLOW HEALTH CENTER**

WHEREAS, Ingham County operates the Willow Health Center at 306 West Willow Street in Lansing; and

WHEREAS, the current lease agreement for this site will expire on December 31, 2014; and

WHEREAS, the Health Department received funding in the form of the School Based Health Center Capital grant through the Health Resources and Services Administration and a requirement is to protect the federal government's investment in the property; and

WHEREAS, this language does not affect the cost or duration of the lease; and

WHEREAS, the owner, Nick Yono, has agreed to the proposed amendment and has agreed to comply with the grant requirements; and

WHEREAS, the Health Officer has recommended the Board of Commissioners authorize the amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize an amendment to the lease for property at 306 West Willow Street, Lansing, Michigan, informing the owner that he must provide adequate assurances of performance for the property and that if the property is not adequately maintained, Ingham County will maintain the facilities at the landlord's expense.

BE IT FURTHER RESOLVED, that the amendment does not change the cost or duration of the existing lease.

BE IT FURTHER RESOLVED, that all other terms and conditions of the lease will remain in full force and effect.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the lease amendment after review by the County Attorney.

## Memorandum

TO: Human Services Committee  
Finance Committee

FROM: Renée B. Canady, PhD, MPA, Health Officer

DATE: October 25, 2012

RE: 2012-2013 Agreement with the City of Lansing

As in previous years, the City of Lansing is proposing to provide financial support for various services provided by or through the Ingham County Health Department that benefit Lansing residents. For this year's agreement the City is offering \$80,000. The supported services include:

1. The City of Lansing will provide \$11,000 to support the position of a nurse in the Adult Health Center, and will provide \$1,000 for pharmaceuticals for low-income un- or under-insured people.
2. The City of Lansing will support a Day Care Scholarship Program with a total of \$47,000 in funding. They will provide \$40,000 in scholarship monies and \$7,000 for an Account Clerk in the Office for Young Children which will administer the scholarships. Approximately 80 low-income families will benefit from this program.
3. The City of Lansing will support counseling and psychological treatment for youth in families affected by the sexual abuse of children with \$21,000 in total funds. The youth are identified by the Health Department, the Department of Social Services, Probate Court, and other community agencies. If there is no other source of assistance, the youth are referred to the Lead Counselor at the High Risk Adolescent Program at Willow Plaza Services who makes referrals to psychologists or counselors who provide treatment at a discounted rate. The City has allocated \$10,000 for psychological services for 25 youth and \$11,000 to support part of the salary of the Lead Counselor.

This support from the City of Lansing helps maintain services the Department could not otherwise provide. The City of Lansing and Ingham County have had a good working relationship for many years. I urge the Board to authorize the continuation of that relationship by adopting the attached resolution.

c: John Jacobs w/attachment

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A  
2012-2013 AGREEMENT WITH THE CITY OF LANSING**

WHEREAS, the City of Lansing has for many years provided funding to Ingham County to help support public health services for City of Lansing residents; and

WHEREAS, the City of Lansing is proposing to provide such support for the 2012-2013 fiscal year; and

WHEREAS, these revenues are anticipated in the Health Department's 2013 budget request; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the agreement with the City of Lansing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the City of Lansing to provide financial support to certain services provided by or through the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the period of the agreement shall be July 1, 2012 through June 30, 2013.

BE IT FURTHER RESOLVED, that the City of Lansing shall provide \$80,000 to support the following services:

1. Adult Health/STI Clinic - \$11,000
2. Health Care Access - \$1,000
3. Child Care Scholarship Program - \$47,000
4. High Risk Adolescent Program - \$21,000

BE IT FURTHER RESOLVED, that the Board Chairperson be authorized to sign the agreement after review by the County Attorney.

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING MARILYN LOVE**

WHEREAS, Marilyn Love began her career with Ingham County in December, 2002 as a Community Health Representative II in the Breast and Cervical Cancer Program (BCCCP); and

WHEREAS, Ms. Love assisted thousands of women by enrolling them into the program; and

WHEREAS, Ms. Love was helpful, patient, kind and compassionate to the women calling to enroll in the program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Marilyn Love for her 10 years of dedicated service to the community and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.