

CHAIRPERSON
DEB NOLAN

VICE-CHAIRPERSON
REBECCA BAHAR-COOK

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
KARA HOPE
SARAH ANTHONY
BRIAN McGRAIN
DEB NOLAN
DON VICKERS
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, FEBRUARY 25, 2013 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

NOTE CHANGE IN DATE

Agenda

Call to Order
Approval of the [February 4, 2013 Minutes](#)
Additions to the Agenda
Limited Public Comment

1. Veterans Affairs - Resolution to Authorize the Second Amendment to the 2013 Appropriations Resolution and the Establishment of a [Veterans Clerk/Trust Fund Agent Position](#)
2. Health Department
 - a. Resolution to Accept a Grant from the Tri-County Office on Aging to Provide Personal Action Towards [Health Classes](#)
 - b. Resolution to Authorize an Agreement with the Michigan Primary Care Association for [BridgeIT](#)
 - c. Resolution to Authorize Agreements with Midland County Educational Services Agency for Services Associated with the Great Start to [Quality Resource Center](#)
 - d. Resolution to Amend the Agreements with the Lansing Area Aids Network and Community [Aids Network](#) Services as Originally Authorized in Resolution #12-347
 - e. [Birch Health Center](#) Update
 - f. Resolution Honoring [Suzette Gallt](#)

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE
February 4, 2013
Minutes

Members Present: Todd Tennis, Kara Hope, Sarah Anthony, Brian McGrain, Deb Nolan, Don Vickers, and Randy Maiville

Members Absent: None

Others Present: Jared Cypher, Chuck Gray, Randy Marwede, Deb Brinson, Robin Turner, Mary Molloy, Dr. Branch Canady, and others

The meeting was called to order by Chairperson Tennis at 6:33 p.m. in the Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the January 14, 2013 Minutes

The January 14, 2013 Minutes were amended as follows:

Page 3, Item 2, Paragraph 3, 2nd sentence, add “Lansing” before “College”, as follows: She stated there are many non-profits in the building giving the examples of Big Brothers Big Sisters, Michigan Non-Profit Association and **Lansing** College Access Network.

Page 4, Item 1, Paragraph 8, 2nd sentence, strike “noting the UAW-D new position would be a Manager Confidential not responsible for benefit claims or need to be accredited” as follows: Mr. Marwede answered no ~~noting the UAW-D new position would be a Manager Confidential not responsible for benefit claims or need to be accredited.~~

Page 5, Item 1, Paragraph 4, 4th sentence, change “is” to “be” as follows: She expressed her concern that the Board **be** diverse because in her experience many posts are not.

Page 5, Item 1, Paragraph 4, 5th sentence, replace the word “many” with “that 83% of Veterans” and strike “estimating 83%”, as follows: Mr. Hetchler informed the Committee that the Veterans Affairs Board is diverse and some service organizations are more diverse than others but that can be attributed to the fact **that 83% of Veterans** do not participate in service organizations ~~estimating 83%~~ and most posts have an older population.

Page 6, Public Comment, 2nd sentence, change “wiliness” to “willingness”. He expressed his **willingness** to work with Veteran’s Affairs, Controller and Human Resources to create a position and is happy to see people working.

Additions to the Agenda

3k. Substitute – Resolution Honoring Susanne Hoekzema

Limited Public Comment

None.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. NOLAN, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

2. Veterans Affairs - Resolution Approving the Use of Contingency Funds for a Temporary Hire for Ingham County Department of Veteran Affairs

3. Health Department
 - a. Resolution to Accept \$500,000 in School-Based Health Centers Capital Program Funds from the Health Resources and Services Administration
 - b. Resolution to Accept Supplemental Funding for Quality Improvement in Health Centers from the Health Resources and Services Administration and to Authorize the Allocation of these Funds Toward the Purchase of a Patient Portal and Website
 - c. Resolution Amending Resolution #12-199, to Accept Clinical Services Expansion Funding for the Child and Adolescent Health Center Program from the Michigan Department of Community Health, to Establish Positions in the Health Department and Enter into an Agreement with Fahrenheit Creative Group
 - d. Resolution to Authorize an Addendum to the Agreement with NextGen Healthcare Information Systems, Inc.
 - e. Resolution to Authorize a Memorandum of Understanding with the Michigan Primary Care Association for the Placement of an AmeriCorps Member within the Community Health Centers
 - f. Resolution to Authorize Amendment #2 to the 2012-2013 Comprehensive Agreement with the Michigan Department of Community Health
 - h. Resolution to Authorize a Letter of Understanding with the Ingham Intermediate School District for Early On Services
 - i. Resolution Honoring Alice Ailles
 - j. Resolution Honoring Doris Haynes
 - k. Resolution Honoring Suzanne Hoekzema

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. NOLAN, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

1. Interviews - Community Health Center Board

The Committee interviewed Mary Molloy for the Community Health Center Board.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. NOLAN, TO APPOINT MARY MOLLOY TO THE COMMUNITY HEALTH CENTER BOARD.

MOTION CARRIED UNANIMOUSLY.

3. Health Department

- g. Resolution to Authorize a Pharmacy Services Agreement for Services at the Ingham County Jail

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. NOLAN, TO APPROVE THE RESOLUTION TO AUTHORIZE A PHARMACY SERVICES AGREEMENT FOR SERVICES AT THE INGHAM COUNTY JAIL.

Comm. McGrain questioned if Jail Medical were to be rebid could the pharmacy services be included in the rebid. Mr. Cypher answered yes. Comm. McGrain asked if there is an early termination clause in this three-year agreement. Ms. Brinson stated the early termination clause is either 30 or 60 days notice. Chairperson Tennis questioned if rebidding Jail Medical is being considered. Comm. Nolan echoed Chairperson Tennis. Dr. Branch Canady stated that rebidding Jail Medical is not in the immediate future; however, she cannot answer for the distant future.

MOTION CARRIED UNANIMOUSLY.

Announcements

Comm. Vickers provided an example of an individual who will be receiving services from the Dental Department and praised the Health Department for the support they provide individuals with special needs. Dr. Branch Canady recognized Dr. Pittel for his leadership.

Comm. Nolan commended the Health Department on receiving a recent \$500,000 grant for a mobile unit that will help deliver medical and dental services to the homeless population throughout the County. Ms. Brinson added the mobile unit will also be going to schools throughout the County. She then acknowledged Ms. Caroline Brown for the success of receiving the grant.

Comm. Nolan shared the success of the official opening of Hawk Island Snow Park on Saturday which included Ryan Neptune snow skating. She described snow skating and provided a brief history of the Snow Park.

Dr. Branch Canady informed the Committee that the Health Department was founded in April 1938 making this year the 75th Anniversary. She stated she is exploring ideas to recognize the County's efforts over the years and is open to suggestions.

Public Comment

None.

The meeting adjourned at approximately 6:51 p.m.

Respectfully submitted,

Julie Buckmaster

FEBRUARY 25, 2013 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Assistant Deputy Controller is recommending approval of the following resolutions:

2a. Health Department - Resolution to Accept a Grant from the Tri-County Office on Aging to Provide Personal Action Towards Health Classes

This resolution authorizes an agreement with the Tri-County Office on Aging through which the Tri-County Office on Aging will provide Ingham County with up to \$10,000 to implement PATH classes throughout the Ingham County community, targeting participants whom are either (1) low income; or (2) persons of color; or (3) speak English as a second language. The grant period will be February 1, 2013 through September 30, 2013

2b. Health Department - Resolution to Authorize an Agreement with the Michigan Primary Care Association for BridgeIT

This agreement will allow will allow the Community Health Centers to meet the mandatory reporting requirements placed on them as a Section 330 grantee of the Health Resources and Services Administration. The Health Department will use funds from the School-Based Health Center Capital Grant's Equipment Project to purchase the required licenses and fees to implement BridgeIT software. The one-time cost of these licenses and fees will not exceed \$13,804. The monthly maintenance fees of \$1,433 will be paid with funds from the Child and Adolescent Health Program grants from the Michigan Department of Community Health. The agreement will be for the period March 1, 2013 through February 28, 2014. This agreement will automatically renew at the end of the term unless either party provides notice otherwise.

2c. Health Department - Resolution to Authorize Agreements with Midland County Educational Services Agency for Services Associated with the Great Start to Quality Resource Center

This resolution authorizes an agreement with MCESA to implement the Great Start to Quality Work Plan to continue the scope of services in the Central Region. The services listed in the scope of work will be funded by a Great Start to Quality Resource Center grant MCESA has received from the Early Childhood Investment Corporation (ECIC). Through these proposed agreements, MCESA will pay Ingham County Health Department up to \$372,976. The terms of these Agreements shall be October 1, through December 31, 2012 for an amount of \$93,244; and January 1, through September 30, 2013 for an amount of \$279,732. The budget and work plan for these agreements were finalized with MCESA and ECIC in late December, 2012.

2d. Health Department - Resolution to Amend the Agreements with the Lansing Area Aids Network and Community Aids Network Services as Originally Authorized in Resolution #12-347

This resolution changes the period of both agreements to January 1, 2013 through July 31, 2013, with the option to renew to complete project requirements. This amendment will result in reduced costs to the Health Department for the current year. The amount to be paid from January 1, 2013 to July 31, 2013 to the Lansing Area AIDS Network will not exceed \$29,171. The amount to be paid to Community AIDS Resource and Education services for the same time period will not exceed \$57,674.

The Assistant Deputy Controller is not taking a position on the following resolution:

1. Veterans Affairs – Resolution to Authorize the Second Amendment to the 2013 Appropriations Resolution and the Establishment of a Veterans Clerk/Trust Fund Agent Position

This resolution amends the 2013 Appropriations resolution to increase the millage for services to indigent veterans by .01 mills. The additional revenue will be used to create a .75 FTE Veterans Clerk/Trust Fund Agent Position. Please see the memorandum and resolution for more details.

OTHER/HONORARY ITEMS:

2e. Health Department - Birch Health Center Update

This update is being presented as required by resolution #12-234.

2f. Health Department - Resolution Honoring Suzette Gallt

MEMORANDUM

TO: Human Services, County Services and Finance Committees
FROM: Jared Cypher, Assistant Deputy Controller
RE: Veterans Millage
DATE: February 7, 2013

This resolution authorizes amendments to the 2013 Appropriations Resolution. In a somewhat unique and unusual circumstance of increasing this millage outside of the traditional budget process, the amendments allow for an increase of .01 mills to the millage for services to indigent veterans. If approved, the indigent veterans millage would increase from .023 mills to .033 mills. The Veterans Affairs Department has asked for this increase to help address an increase in caseload, about 78% of which is services provided to veterans classified as indigent.

This increase will generate an estimated \$63,267 which will be utilized to fund a new three-quarter time Veterans Clerk/Trust Fund Agent position in the Veterans Affairs Department. The intent of the new position is to allow the Veterans Affairs Department to provide better service to an increasing number of veterans, given the small size of the Department, which is only 5.0 FTE including a driver funded through the Special Transportation Millage.

The maximum millage for indigent veterans is 0.1 mill. However, the maximum allowable general fund millage is 6.4206. The indigent veterans millage counts toward the maximum allowable general fund millage. Therefore, with an operating general fund millage of 6.3512, the maximum veterans millage would be .0694.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE SECOND AMENDMENT TO THE
2013 APPROPRIATIONS RESOLUTION AND THE ESTABLISHMENT OF A
VETERANS CLERK/TRUST FUND AGENT POSITION**

WHEREAS, the 2013 Appropriations Resolution was approved by Resolution #12-353 on October 23, 2012 and amended by Resolution #12-391 on November 27, 2012; and

WHEREAS, caseload has increased dramatically in the Veterans Affairs Department over the past five years; and

WHEREAS, about 78% of services provided by the Veterans Affairs Department are to veterans classified as indigent; and

WHEREAS, since 2009 Ingham County has levied a millage to support services provided to indigent veterans.

THEREFORE BE IT RESOLVED, that the 2013 Appropriations Resolution is amended by adding to the county's authorized levies .01 mills to the Indigent Veterans Support millage of 0.023 mills as approved by Resolution #12-353 and #12-391, bringing the total levy for indigent veterans support to .0330 mills.

BE IT FURTHER RESOLVED, that the following tax levies are hereby authorized for the 2012 tax year/2013 budget year for a total county levy of 10.1963 mills, including authorized levies for General Fund operations, special purpose, and Airport Authority millage:

2012/13 Millage Summary

<u>Purpose</u>	<u>Millage</u>
General Operations	6.3512
General Operations – Indigent Veterans Support	.0330
Special Purpose - Emergency Telephone Services	.8431
Special Purpose - County-wide Transportation	.4800
Special Purpose - County-wide Transportation	.1200
Special Purpose - Juvenile Justice	.6000
Special Purpose - Potter Park Zoo and Potter Park	.4100
Special Purpose – Farmland/Open Space Preservation	.1400
Special Purpose – Health Care Services	.5200
Trust & Agency - Capital Region Airport Authority	.6990

BE IT FURTHER RESOLVED, effective upon the adoption of this resolution a .75 FTE Veterans Clerk/Trust Fund Agent (UAW – D) position is established in the Veterans Affairs Department.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list consistent with this resolution.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: February 12, 2013

RE: Resolution in Support of Tri-County Office on Aging
Personal Action Towards Health Grant

The Ingham County Health Department (ICHD) has been actively involved in efforts to provide support to assist in managing chronic health conditions. According to the Healthy Capital Counties project, Ingham County adults have higher rates of diabetes hospitalizations and cardiovascular disease deaths. Additionally, almost half of all deaths in Ingham County can be called “premature,” meaning they occur before the age of 75.

The Chronic Disease Self-Management Program (CDSMP) is an evidence-based model focusing on teaching patients to effectively manage their ongoing health conditions. CDSMP is a six-week workshop that is facilitated by trained leaders; typically non-health care professionals who, themselves, are suffering from a chronic disease. In our state, CDSMP is coordinated by the Michigan Department of Community Health (MDCH) and the program is known as Personal Action Towards Health (PATH).

A randomized, controlled test of over 1,000 people with a chronic disease who enrolled in a CDSMP/PATH class were followed for up to three years to look for changes in many areas. Subjects who enrolled in the classes, when compared to those who did not, demonstrated significant improvements in exercise, cognitive symptom management, communication with physicians, self-reported general health; health distress; fatigue; disability; and social/role activities limitations. Patients also spent fewer days in the hospital with a trend toward fewer outpatient visits and hospitalizations. These data yield a cost to savings ratio of approximately 1:4.

To continue to demonstrate these positive outcomes, ICHD submitted a grant to the Tri-County Office on Aging (TCOA) to support the successful implementation of the PATH classes throughout the Ingham County community. Outreach will be conducted with participants who are either (1) low-income; or (2) persons of color; or (3) persons who speak English as a second language.

ICHD provided similar services through a collaborative effort with TCOA in 2010, when the Department provided targeted PATH classes to the groups described above. ICHD provided PATH classes to over 200 participants in the community through focused outreach and recruitment efforts.

The TCOA grant will provide support for the PATH classes in the amount of \$10,000. The term of the proposed agreement is February 1, 2013 through September 30, 2013.

I recommend that the Board of Commissioners adopt the attached resolution and authorize the agreement with the Tri-County Office on Aging.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT A GRANT FROM THE TRI-COUNTY OFFICE ON AGING
TO PROVIDE PERSONAL ACTION TOWARDS HEALTH CLASSES**

WHEREAS, chronic diseases such as heart disease, cancer, and diabetes are the leading causes of death and disability in the United States; and

WHEREAS, adults in Ingham County face high rates of diabetes hospitalizations and cardiovascular disease death; and

WHEREAS, the Chronic Disease Self-Management Program (CDSMP), developed at Stanford University is an evidence-based program that provides support for persons impacted by chronic diseases; and

WHEREAS, the Michigan Department of Community Health (MDCH) has implemented the CDSMP in sites throughout Michigan, where it is known as Personal Action Towards Health (PATH); and

WHEREAS, the Ingham County Health Department (ICHD) is committed to assisting community members in managing their chronic diseases through innovative strategies; and

WHEREAS, ICHD has demonstrated their commitment to the PATH classes through earlier work which provided targeted outreach to over 200 community participants who graduated from the PATH classes; and

WHEREAS, the ICHD submitted a grant proposal to the Tri-County Office on Aging (TCOA) to implement PATH classes throughout the Ingham County community, targeting participants whom are either (1) low income; or (2) persons of color; or (3) speak English as a second language; and

WHEREAS, the TCOA has awarded ICHD the PATH grant as a result of their successful grant submission and previous experience in delivering this research-based intervention; and

WHEREAS, the Tri-County Office on Aging will provide Ingham County with up to \$10,000 to implement the services and strategies described in the ICHD's proposal; and

WHEREAS, the grant period will be February 1, 2013 through September 30, 2013; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes an agreement with the Tri-County Office on Aging for PATH classes.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an agreement with the Tri-County Office on Aging through which the Tri-County Office on Aging will provide Ingham County with up to \$10,000 to implement PATH classes throughout the Ingham County community, targeting participants whom are either (1) low income; or (2) persons of color; or (3) speak English as a second language.

BE IT FURTHER RESOLVED, the grant period will be February 1, 2013 through September 30, 2013

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments to the Health Department's 2013 Budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: February 7, 2013

RE: Authorization for an Agreement with the Michigan Primary Care Association for Implementation of the BridgeIT

In Resolution #12-281, the Board of Commissioners authorized a Business Associate Agreement with Vision Data Technologies, Inc., for participation in the BridgeIT data repository. As part of the Health Resources and Services Administration Office of Health Information Technology (HRSA OHIT) grant, administered by the Michigan Primary Care Association, the Health Department's Community Health Centers had the opportunity to sample the BridgeIT Data Repository and reporting service at no charge through this Business Associate Agreement. As a result of these efforts, the Community Health Centers verified and validated patient data in the BridgeIT.

The BridgeIT is essential to the operations of the Community Health Centers as its implementation will allow the Community Health Centers to meet the mandatory reporting requirements placed on them as a Section 330 grantee of the Health Resources and Services Administration.

The following agencies require reports and the BridgeIT Toolkit will provide an effective and efficient method to meet these requirements:

- The Centers for Medicare and Medicaid requires report to receive financial incentives for the "Meaningful Use" of certified EHR technology to improve patient care;
- The National Council on Quality Assurance (NCQA) requires numerous reports for Patient Centered Medical Home (PCMH) Designation;
- The Health Resources and Services Administration requires the Uniform Data System (UDS) for both our Federally Qualified Health Center (FQHC) and our FQHC Look-Alike designations;
- The Michigan Department of Community Health requires a Family Planning Annual Report and a Medicaid Reconciliation Report.

The BridgeIT will not only allow the Community Health Centers to generate the mandatory reports, but will also benefit both administrative and health center staff as the reports will provide up-to-the-minute data, which can be used to identify areas for improvement. The Health Department will use funds from the School-Based Health Center Capital Grant's Equipment Project to purchase the required licenses and fees to implement BridgeIT software. The one-time cost of these licenses and fees will not exceed \$13,804. The monthly maintenance fees of \$1,433 will be paid with funds from the Child and Adolescent Health Program grants from the Michigan Department of Community Health.

I recommend that the Board of Commissioners authorize an agreement with the Michigan Primary Care Association for the implementation of the BridgeIT for the period March 1, 2013 through February 28, 2014. This agreement will automatically renew at the end of the term unless either party provides notice otherwise.

c: Deb Brinson, w/attachment
John Jacobs, w/attachment
Lynn Kiter, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN
PRIMARY CARE ASSOCIATION FOR BRIDGEIT**

WHEREAS, as a Section 330 Health Center Program Grantee of the Health Resources and Services Administration (HRSA) and a recipient of many other federal and state grants, the Health Department's Community Health Centers (CHC) are required to adhere to a variety of mandatory reporting requirements; and

WHEREAS, BridgeIT will transform data into an efficient reporting model and provide additional capabilities designed specifically for speed and ease of use by the Ingham CHC; and

WHEREAS, this repository includes reporting models and task management solutions for Medicaid Reconciliation Payments, Meaningful Use, Uniform Data System, Family Planning, and Patient Centered Medical Home, as well as the ability to create additional models and reports for additional funders as needed; and

WHEREAS, the Community Health Center Board of Directors has reviewed and supports the agreement with the Michigan Primary Care Association; and

WHEREAS, the period of the agreement shall be March 1, 2013 through February 28, 2014 with the option to automatically renew at the end of the term unless either party provides notice otherwise; and

WHEREAS, the cost of the agreement includes a one-time cost of \$13,804, with monthly maintenance fees not to exceed \$1,434; and

WHEREAS, the Community Health Centers will use funding from grants from the Health Resources and Services Administration and the Michigan Department of Community Health; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the agreement with Michigan Primary Care Association for BridgeIT.

THEREFORE BE IT RESOLVED, that Board of Commissioners hereby authorizes an agreement with the Michigan Primary Care Association for BridgeIT for the period March 1, 2013 through February 28, 2014, with the option to automatically renew at the end of the term unless either party provides notice otherwise.

BE IT FURTHER RESOLVED, funds from the School-Based Health Center Capital Grant's Equipment Project will be used to purchase the required licenses and fees to implement BridgeIT software at a one-time cost not to exceed \$13,804.

BE IT FURTHER RESOLVED, the monthly maintenance fees of \$1,433 will be paid with funds from the Child and Adolescent Health Program grants from the Michigan Department of Community Health.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Renée Branch Canady PhD, MPA, Health Officer

DATE: February 5, 2013

RE: Resolution to Authorize Agreements with the Midland County Educational Services Agency for Services Associated with the Great Start to Quality Resource Center

Since 2009, the Office for Young Children (OYC) has contracted with Midland County Educational Services Agency (MCESA) for services to develop the Great Start Central Region Child Care Quality Implementation Plan. New agreements are proposed by MCESA to implement the Great Start to Quality Work Plan to continue the scope of services in the Central Region.

The scope of work assures that performance meets expectations and the implementation of the Great Start to Quality Work Plan is carried out in accordance with agreed upon outcomes and objectives. It shall include the following services:

- Coordinate regional communication and outreach
- Perform the duties and responsibilities of the Central Resource Program Director
- Coordinate professional development opportunities for licensed and registered child care providers and relative and day care aide (unlicensed) providers
- Provide assistance to child care programs with the use of Great Start to Quality STARS and the rating system
- Provide assistance to families choosing quality childcare and to navigate Great Start Connect
- Provide data and evaluation reports as specified in the agreement

The services listed in the scope of work will be funded by a Great Start to Quality Resource Center grant MCESA has received from the Early Childhood Investment Corporation (ECIC). Through these proposed agreements, MCESA will pay Ingham County Health Department up to \$372,976. The terms of these Agreements shall be October 1, through December 31, 2012 for an amount of \$93,244; and January 1, through September 30, 2013 for an amount of \$279,732. The budget and work plan for these agreements were finalized with MCESA and ECIC in late December, 2012.

The Health Department's FY13 budget anticipated the provision of these services and receipt of these funds. I recommend the Board of Commissioners adopt the attached resolution and authorize these agreements with Midland County Educational Services Agency.

c: John Jacobs w/ attachment
Nancy Hayward w/attachment
Karen Jennings w/attachment
Barb Monroe w/ attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS WITH MIDLAND COUNTY EDUCATIONAL SERVICES AGENCY FOR SERVICES ASSOCIATED WITH THE GREAT START TO QUALITY RESOURCE CENTER

WHEREAS, since 2009 an agreement was authorized with Midland County Educational Services Agency (MCESA) to develop the Great Start Central Region Child Care Quality Implementation Plan (the Plan); and

WHEREAS, MCESA has proposed two new agreements (October 1 – December 31, 2012 and January 1 – September 30, 2013) to continue the administration of the Central Region and the work of the GREAT START TO QUALITY RESOURCE CENTER; and

WHEREAS, MCESA shall pay Ingham County up to \$372,976 for this work; and

WHEREAS, the two Agreements shall be October 1 through December 31, 2012 in the amount of \$93,244 and January 1 through September 30, 2013 in the amount of \$279,732; and

WHEREAS, the Health Department's 2013 Budget anticipated providing these services and receiving these funds; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize agreements with Midland County Educational Services Agency (MCESA).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes two agreements with Midland County Educational Services Agency (MCESA) to administer the Central Region Great Start to Quality Work Plan.

BE IT FURTHER RESOLVED, the two Agreements shall be October 1, 2012 through December 31, 2012 in the amount of \$93,244 and January 1, 2013 through September 30, 2013 in the amount of \$279,732.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: February 7, 2013

RE: Authorization to Amend Resolution #12-347

In Resolution #12-347 agreements with the Lansing Area AIDS Network (LAAN) for the provision of case management services; and Community AIDS Resource and Education Services (CARES) for the provision of behavioral health therapy and services were authorized for the period of August 1, 2012 through July 31, 2013 with the option to renew to complete project requirements. These agreements are not yet in place.

The Health Department proposes to amend this resolution to change the period of both agreements to January 1, 2013 through July 31, 2013, with the option to renew to complete project requirements. This amendment will result in reduced costs to the Health Department for the current year. The amount to be paid from January 1, 2013 to July 31, 2013 to the Lansing Area AIDS Network will not exceed \$29,171. The amount to be paid to Community AIDS Resource and Education services for the same time period will not exceed \$57,674.

The Health Officer recommends this amendment. All other terms in Resolution #12-347 remain unchanged.

c: Deb Brinson, w/attachment
John Jacobs, w/attachment
Barb Mastin, w/attachment
Cheryl Gildner, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE AGREEMENTS WITH THE LANSING AREA AIDS NETWORK
AND COMMUNITY AIDS NETWORK SERVICES AS ORIGINALLY AUTHORIZED IN
RESOLUTION #12-347**

WHEREAS, in Resolution #12-347, agreements were authorized with the Lansing Area AIDS Network (LAAN) for the provision of case management services; and Community AIDS Resource and Education Services (CARES) for the provision of behavioral health therapy services from August 1, 2012 through July 31, 2013 with the option to renew to complete project requirements; and

WHEREAS, these agreements are not yet fully executed; and

WHEREAS, the Health Department proposes to amend Resolution #12-347, to change the period of the agreements to January 1, through July 31, 2013 with the option to renew to complete project requirements; and

WHEREAS, this amendment will result in reduced costs to the Health Department for the current year; and

WHEREAS, the amount to be paid from January 1, 2013 to July 31, 2013 to Lansing Area AIDS Network will not exceed \$29,171; and

WHEREAS, the amount to be paid to Community AIDS Resource and Education services for the same time period will not exceed \$57,674; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize this amendment; and

WHEREAS, all other terms of Resolution #12-347 remain unchanged.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes amending Resolution #12-347 to change the term of the agreements with the Lansing Area AIDS Network and Community AIDS Resource and Education Services to commence January 1, 2013 through July 31, 2013 with the option to renew to complete project requirements.

BE IT FURTHER RESOLVED, that Ingham County shall pay the Lansing Area AIDS Network an amount not to exceed \$29,171 for case management services.

BE IT FURTHER RESOLVED, that Ingham County shall pay Community AIDS Resource and Education Services (CARES) an amount not to exceed \$57,674 for behavioral health therapy services.

BE IT FURTHER RESOLVED, that all other terms of Resolution #12-347 remain unchanged.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and County Clerk are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT FUNDING FROM THE U.S. DEPARTMENT OF HEALTH
RESOURCES AND SERVICES ADMINISTRATION FOR THE RYAN WHITE TITLE IV WOMEN,
INFANTS, CHILDREN, YOUTH AND AFFECTED FAMILY MEMBERS AIDS HEALTHCARE
GRANT**

RESOLUTION #12-347

WHEREAS, the Ingham Community Health Centers have applied for the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant on behalf of Ingham County from the U.S. Department of Health Resources and Services Administration; and

WHEREAS, the U.S. Department of Health Resources and Services Administration has awarded a grant to Ingham County in the amount of \$499,974 for the purpose of providing family centered care involving outpatient and ambulatory care for women, infant, children and youth with HIV/AIDS; and

WHEREAS, to successfully meet the requirements and expectations of this grant award, it is recommended that the following position be established: one full time Assistant Social Worker, ICEA Pro Grade 5, one full time Health Center Nurse, MNA Grade 1, and one part time (.50 FTE) Clinical Assistant Technician I UAW Grade D; and

WHEREAS, an existing the vacant part time Clinical Assistant Technician I position (601392), be converted to full time; and

WHEREAS, a subcontract agreement with Michigan State University's College of Osteopathic Medicine is authorized for the provision of Infectious Disease services for one part time (0.20 FTE) Infectious Disease physician in the amount up to \$17,831 for the period of August 1, 2012 through July 31, 2013 with the option to renew for one year periods to complete project requirements; and

WHEREAS, a subcontract agreement with the Lansing Area AIDS Network is authorized for the provision of case management services to patients who reside in Ingham County in the amount up to \$51,108 for the period of August 1, 2012 through July 31, 2013 with the option to renew for one year periods to complete project requirements; and

WHEREAS, a subcontract agreement with Community AIDS Resource and Education Services (CARES) is authorized for the provision of behavioral health therapy services for patients who reside outside of Ingham County in the amount up to \$98,869 for the period of August 1, 2012 through July 31, 2013 with the option to renew for one year periods to complete project requirements; and

WHEREAS, the Ingham Community Health Centers Board of Directors supports the acceptance of the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant in the amount of \$499,974, from the U.S. Department of Health Resources and Services Administration; and

WHEREAS, the Health Officer recommends that the Board of Commissioners accept the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant in the amount of \$499,974, from the U.S. Department of Health Resources and Services Administration.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant in the amount of \$499,974, from the U.S. Department of Health Resources and Services Administration, on behalf of the Ingham Community Health Centers for the time period of August 1, 2012 through July 31, 2013.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the establishment of one full time Assistant Social Worker, ICEA Pro Grade 5 (\$42,047 - \$50,477), one full time Health Center Nurse, MNA Grade 1 (\$47,715 - \$57,271).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the conversion of the current vacant Clinical Assistant Technician I (Position #601392), UAW Grade D (\$30,681 - \$36,525) from part-time to full-time.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a subcontract agreement with Michigan State University's College of Osteopathic Medicine for the provision of Infectious Disease services for one part time (0.20 FTE) Infectious Disease physician in the amount up to \$17,831 for the period of August 1, 2012 through July 31, 2013 with the option to renew for one year periods to complete project requirements.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a subcontract agreement with the Lansing Area AIDS Network for the provision of case management services to patients who reside in Ingham County in the amount up to \$51,108 for the period of August 1, 2012 through July 31, 2013 with the option to renew for one year periods to complete project requirements.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a subcontract agreement with Community AIDS Resource and Education Services (CARES) for the provision of behavioral health therapy services for patients who reside outside of Ingham County in the amount up to \$98,869 for the period of August 1, 2012 through July 31, 2013 with the option to renew for one year periods to complete project requirements.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers

Nays: None **Absent:** None **Approved 10/16/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Bahar-Cook, Dougan

Nays: None **Absent:** Tennis **Approved 10/17/12**

MEMORANDUM

TO: Human Services Committee

FROM: Renée B. Canady, PhD, MPA, Health Officer
Debra Brinson, CEO/Director, Community HealthCare Services

DATE: February 7, 2013

RE: Birch Health Center Update

The Ingham Community Health Centers (ICHC) and the Clinton-Eaton-Ingham Community Mental Health Authority (CEI CMH) have closely collaborated for more than two years to develop a co-located, integrated health center. This health center, which will be located inside the current CEI CMH building, will provide both primary health care and behavioral health care to the area's most vulnerable residents. This new health center will be called the Birch Health Center. BIRCH is an acronym for Building Inter-professional Relationships for Community Health. The name was created through a collective effort by members of the primary and behavioral services integrated health team.

The Health Department received formal approval of Federally Qualified Look-Alike designation from the Centers for Medicare and Medicaid Services effective December 2, 2012. We continue to work closely with CEI-CMH to open this health center on a limited schedule April 1, 2013, with full operational status by June 1, 2013. CEI-CMH has been a valuable partner in this endeavor as they have provided invaluable understanding of the target population and they are covering the cost of renovations for this health center. CEI-CMH has already begun renovating the space and is working closely with ICHC staff in its development. In addition, CEI-CMH will provide the space for this health center at no charge. The most recent draft floor plan will be distributed at the meeting.

We are working with Human Resources to hire staff, including a Nurse Practitioner position.

The Primary Behavioral Health Integration work group continues to meet to further define the plan and discuss success and challenges. We look forward to a continued partnership with CEI-CMH.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING SUZETTE GALLT

WHEREAS, Suzette Gallt began her career with the Ingham County Health Department in June, 1995 as a Clerk Typist in the Breast and Cervical Cancer Program; and

WHEREAS, Ms. Gallt was reclassified to a Community Health Representative III as the result of her efforts to enroll those eligible in the Ingham Health Plan in 1999; and

WHEREAS, Ms. Gallt was reclassified to the Membership Data Coordinator position in the Health Plan Management Services area in 2004; and

WHEREAS, Ms. Gallt was instrumental in facilitating access to an organized system of health care for thousands of residents across the state Michigan. She served as a bridge between the County Health Plans, MDCH, and community staff by coordinating enrollment into the programs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Suzette Gallt for her 17 years of dedicated service to the community and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.