

CHAIRPERSON  
DEB NOLAN

VICE-CHAIRPERSON  
REBECCA BAHAR-COOK

VICE-CHAIRPERSON PRO-TEM  
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE  
TODD TENNIS, CHAIR  
KARA HOPE  
SARAH ANTHONY  
BRIAN McGRAIN  
DEB NOLAN  
DON VICKERS  
RANDY MAIVILLE

## **INGHAM COUNTY BOARD OF COMMISSIONERS**

*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, JULY 15, 2013 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order  
Approval of the [June 17, 2013 Minutes](#)  
Additions to the Agenda  
Limited Public Comment

1. Tri-County Office on Aging - Discussion
2. Health Department
  - a. Resolution to Authorize Amendments to Two Lease Agreements with [Sparrow Health System](#)
  - b. Discussion: Clinical Site Planning
3. Controller's Office
  - a. Resolution Authorizing [Adjustments](#) to the 2013 Ingham County Budget
  - b. Resolution Authorizing the County Controller/Administrator to Procure Property for a Community [Health Center Facility](#)

Announcements  
Public Comment  
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES  
OR SET TO MUTE OR VIBRATE TO AVOID  
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

HUMAN SERVICES COMMITTEE

June 17, 2013

Minutes

Members Present: Todd Tennis, Kara Hope, Sarah Anthony, Brian McGrain, Deb Nolan, Don Vickers, and Randy Maiville

Members Absent: None

Others Present: Jared Cypher, Chuck Gray, Renée Branch Canady, Randy Marwede, Alfreda Schmidt, and Robin Reynolds

The meeting was called to order by Chairperson Tennis at 6:30 p.m. in the Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the June 3, 2013 Minutes

The June 3, 2013 Minutes were approved as submitted.

Additions to the Agenda

None.

Limited Public Comment

None.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. NOLAN, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

2. Ingham Health Plan - Resolution Honoring Chuck Steinberg for his Service to the Ingham Health Plan Corporation
3. Health Department
  - a. Resolution to Authorize a 2013-2014 Agreement with the City of Lansing
  - b. Resolution to Authorize an Agreement with the National Association of County and City Health Officials (NACCHO) to Coordinate “Building Networks” Initiative in Michigan
  - c. Resolution to Authorize an Amendment to the Memorandum of Understanding Between St. Vincent Catholic Charities, Microenterprise Childcare Program of Michigan

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. NOLAN, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

4. Board of Commissioners - Resolution Supporting Ingham County Veterans

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. VICKERS, TO APPROVE THE RESOLUTION SUPPORTING INGHAM COUNTY VETERANS.

Ms. Alfreda Schmidt informed the Committee that she had the privilege to be involved during the formation of the new Michigan Veterans Affairs Agency because of her husband's original Veteran's Trust Fund paperwork. She expressed the need to help Veterans obtain their entitled benefits and shared her plans for the Alfreda Schmidt Community Center.

Comm. Nolan informed the Committee that she and Ms. Schmidt have had discussions with Randy Marwede, Director Ingham County of Veterans Affairs; Andy Schor, State Representative; and Jason Allen, Senior Deputy Director for Veterans Affairs State of Michigan. She pointed out in the resolution that Michigan has the 11<sup>th</sup> largest Veteran population in the United States including Puerto Rico and Guam and ranks 50<sup>th</sup> in per capita total expenditures on Veterans. Comm. Nolan stated that is a sad situation and a concern.

Comm. Nolan explained the intent of this resolution is to ensure Veterans are receiving their entitled benefits and County Department Directors are instructing staff to inquire if individuals are Veterans. If an individual is a Veteran and is not receiving their benefits they will be referred to the County Veteran's Affairs Office. The goal is to meet or exceed the national average of Veterans receiving their benefits and not to lag behind.

Mr. Marwede informed the Committee that it is also important to identify surviving spouses and their children because they are also entitled to benefits. He provided an example of a spouse who was entitled to benefits because of changes in the laws and benefits to children.

Mr. Marwede informed the Committee that two grants were received and the Veterans Affairs Office will be upgrading their software and attending training. He described the recent funding for training.

Comm. Anthony asked where Ingham County ranks in providing benefits compared to other Counties. Mr. Marwede stated the County is in the middle but then again lower than the national average. He stated extrapolating the data can be inconsistent because of numbers per capita, benefits received or not received, health care needs, disabled and/or expenditures for specialized services. He stated it is very difficult to compare in dollars.

The Committee discussed various County Departments and entities that could refer Veteran's and their surviving spouses to the Veterans Affairs Office. Ms. Schmidt stated it important to network. Comm. Nolan complimented Mr. Marwede and his staff for their persistence helping surviving spouses during their time of grief and distress.

Comm. McGrain asked if the numbers in the resolution are achievable questioning if they should be left out. Mr. Marwede stated the reports are done each year and believes the numbers are achievable or at the very least something to strive for.

Mr. Vickers stated he is thankful for people like Ms. Schmidt who have the history and knowledge to know what needs to be done.

Mr. Marwede stated this conversation will be just as important in 40 years. Ms. Schmidt agreed, stating it is important that legislation progresses with the Veterans.

MOTION CARRIED UNANIMOUSLY.

Comm. Tennis described the resolution process to Ms. Schmidt.

1. Tri-County Office on Aging - Resolution Approving Tri-County Office on Aging's 2014-2016 Multi-Year Plan

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. NOLAN, TO APPROVE THE RESOLUTION APPROVING TRI-COUNTY OFFICE ON AGING'S 2014-2016 MULTI-YEAR PLAN.

Comm. McGrain asked for an update from the Tri-County Office on Aging. Comm. Nolan agreed, stating that should be done annually. Mr. Cypher stated there could be a presentation. Comm. Anthony suggested in the future an executive summary of the Multi-Year Plan would be helpful.

MOTION CARRIED UNANIMOUSLY.

3. Health Department
  - d. Discussion: Clinical Site Planning

Dr. Branch Canady stated she has been meeting in a small group with Ms. Mastin, Mr. Cypher, Mr. Ashton, Mr. Hudgins, and Mr. Terrill, in addition to, recently meeting with Cindy Barr from Capital Link regarding space planning. She informed the Committee that Ms. Barr provided recommendations for the Cedar Professional Building and will be developing a business plan with their financial planner. In addition, the Health Department is working with the Controller on a spreadsheet identifying the cost of building acquisition, comparing lease rates and terms along with a timeline to be in the building by January 2014.

Dr. Branch Canady expressed her appreciation to the Ingham Health Plan who is funding the consultant site visits. She noted that Ms. Barr will be coming back one more time and until then communication will continue by email and telephone with the purpose of moving forward.

Dr. Branch Canady informed the Committee of her conversation with the Vice-President of Sparrow regarding their lease plans for the clinics at Sparrow and St. Lawrence. In follow up to that conversation Ms. Matson met with Sparrow's planner who informed her they would not be renewing the leases. Dr. Branch Canady stated this is moving more quickly than anticipated and the leases end August 31<sup>st</sup>. She further stated it is the Health Department's intent to ask for a month-to-month lease until there is a clear plan. This affects the overall space plan; however, the Sparrow and St. Lawrence space was dated and not ideal. Dr. Branch Canady noted that Ms. Barr was going to address this issue during her next visit.

Comm. Nolan referred to a form that was provided by the Controller's Office to the Health Department then asked when the form would be completed. Dr. Branch Canady did not have a date certain then described operational decisions leading up to the January 14<sup>th</sup> occupancy date. Mr. Cypher stated he would like to see the form completed as soon as possible pointing out that the Ingham County Family Center timeline could be used as a template. The Committee discussed a reasonable timeframe then requested that the Clinical Site Plan proposal be completed in two weeks. The Committee acknowledged this is a proposal and negotiations have yet to take place.

Comm. Nolan thanked Dr. Branch Canady and staff on a wonderful job celebrating 75 years as a Health Department. Dr. Branch Canady thanked Comm. Nolan for her attendance during the entire event stating staff also appreciated seeing her at the celebration. Dr. Branch Canady commended Ms. Hayward for her work on the celebration.

#### Announcements

The Committee briefly discussed the Kenneth A. Hope Soccer Complex Property.

#### Public Comment

None.

The meeting adjourned at approximately 7:26 p.m.

Respectfully submitted,

Julie Buckmaster

## **JULY 15, 2013 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY**

### **ACTION ITEMS:**

**The Assistant Deputy Controller is recommending approval of the following resolutions:**

- 2a. *Health Department – Resolution to Authorize Amendments to Two Lease Agreements with Sparrow Health System*

This resolution authorizes the renewal of leases for the Sparrow and St. Lawrence Health Centers for one additional year commencing September 1, 2013, and terminating August 31, 2014. Sparrow Health System has agreed to not increase the rent maintaining a rental rate of \$20.21 per square foot.

- 3a. *Controller's Office - Resolution Authorizing Adjustments to the 2013 Ingham County Budget*

This resolution makes adjustments to the Ingham County budget for the second quarter of fiscal year 2013. The total increase to the General Fund is \$82,550. There are no adjustments in this resolution for departments and agencies that report to the Human Services Committee.

- 3b. *Controller's Office - Resolution Authorizing the County Controller/Administrator to Procure Property for a Community Health Center Facility*

This resolution gives the Controller/Administrator the authority to negotiate a purchase agreement to acquire property for a new community health center facility. It also authorizes the Controller/Administrator to enter into contracts as necessary for inspections and environmental assessment.

### **OTHER ITEMS:**

1. *Tri-County Office on Aging - Discussion*
- 2b. *Health Department – Discussion: Clinical Site Planning*

## MEMORANDUM

TO: Human Services Committee  
Finance Committee

FROM: Renée B. Canady, PhD, MPA, Health Officer

DATE: July 2, 2013

RE: Recommendation to Amend the Leases for Sparrow and St. Lawrence Health Centers

This is a recommendation to authorize amendments to the leases for Suite 308, 1322 E. Michigan Avenue in Lansing; and Suite 500, 1100 W. Saginaw in Lansing. Currently, the Health Department operates the Sparrow and St. Lawrence Health Centers at these properties owned by Edward W. Sparrow Hospital Association d/b/a Sparrow Hospital. This amendment will renew both leases for one additional year commencing September 1, 2013, and terminating August 31, 2014.

Sparrow Health System has agreed to not increase the rent maintaining a rental rate of \$20.21 per square foot. The amendment includes a 90-day early termination option for Ingham County and a 180-day early termination option for Sparrow.

The Health Center Board has reviewed the operations of St. Lawrence and Sparrow Community Health Centers and supports the recommendation to amend the lease agreements that maintains primary medical services through the 1100 W. Saginaw and 1322 E. Michigan Avenue sites.

I recommend that the Ingham County Board of Commissioners authorize an amendment to the lease agreement for 3,878 square feet of clinical space located on the fifth floor of 1100 W. Saginaw and 4,508 square feet of clinical space located on the second floor of 1322 E. Michigan Avenue with Sparrow Health System space through August 31, 2014.

c: Barbara Mastin, w/attachment  
John Jacobs, w/attachment  
Phil Wilkinson, w/ attachment

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AMENDMENTS TO TWO LEASE AGREEMENTS  
WITH SPARROW HEALTH SYSTEM**

WHEREAS, the Health Department operates its St. Lawrence and Sparrow Community Health Centers in property owned by Sparrow Health System located at Suite 500, 1100 W. Saginaw in Lansing, and Suite 308, 1322 E. Michigan Avenue in Lansing; and

WHEREAS, the current rental rate at the 1322 E. Michigan Avenue property is \$20.21 and the rental rate at the 1100 W. Saginaw property is \$20.21; and

WHEREAS, Sparrow Health System has agreed to a no rate increase maintaining a rental rate of \$20.21 per square foot; and

WHEREAS, the terms of the leases shall be September 1, 2013 through August 31, 2014; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize an amendment to the lease agreements for the St. Lawrence and Sparrow Health Centers.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the amendments to the leases, for the St. Lawrence and Sparrow Community Health Centers in property owned by Sparrow Health System located at Suite 500, 1100 W. Saginaw in Lansing, and Suite 308, 1322 E. Michigan Avenue in Lansing.

BE IT FURTHER RESOLVED, the continued rate of the leases will be \$20.21 per square foot.

BE IT FURTHER RESOLVED, the terms of the lease agreements shall be September 1, 2013, through August 31, 2014.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the amendments after review by the County Attorney.



MEMORANDUM

July 2, 2013

TO: Finance and Liaison Committees

FROM: Teri Morton, Budget Director

RE: Second Quarter 2013 Budget Adjustments and Contingency Fund Update

Enclosed please find the recommended adjustments to the Ingham County budget for the second quarter of fiscal year 2013. The total increase to the General Fund is \$82,550.

The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, reappropriations, accounting and contractual changes, and general housekeeping issues.

Adjustments that affect three county departments relate to staffing changes at the Potter Park Zoo. Position changes and additions related to the Zoo Director, the Curator and the Security Coordinator have all been approved by previous resolutions. This resolution will approve the necessary budget adjustments. In addition, the Parks Director and Financial Coordinator are no longer being allocated to the Zoo. The general fund cost related to this change will be covered for the most part by a new reimbursement from the Zoo Fund for 10% of the cost of the Facilities Director and Manager and an increase in the indirect cost reimbursement as calculated in the most recent cost allocation plan.

Another sizable adjustment is the establishment of a budget for the Community Development Block Grant (CDBG) Fund. This budget was inadvertently omitted from the 2013 Adopted Budget. The 2013 budget does include a transfer of \$40,000 from the Delinquent Tax Revolving Fund to the CDBG Fund for administrative costs. This resolution will increase that transfer to \$75,000. This is the current estimate from the Treasurer's Office and Financial Services of the amount necessary to balance the fund.

There are also some increases for replacement computer equipment where costs are recouped through chargebacks to user departments as well as a reappropriation of Animal Control donation funds collected but not spent in 2012. Finally, there is a transfer from the MIS consultants line item to temporary salaries to provide staffing for a much needed inventory update.

Also included is an update of contingency fund spending so far this year. The current contingency amount is \$260,671. The attached document details how the Board has allocated the contingency funds throughout the year, beginning with a balance of \$353,259.

Should you require any additional information or have questions regarding this process, please don't hesitate to contact me.

Introduced by the Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2013 INGHAM COUNTY BUDGET**

WHEREAS, the Board of Commissioners adopted the 2013 Budget on October 23, 2012 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2013 BUDGET 7/1/13</u>	<u>PROPOSED CHANGES</u>	<u>PROPOSED BUDGET</u>
101	General Fund	\$72,677,891	\$82,550	\$72,760,441
208	Parks	1,756,261	55,110	1,811,371
258	Potter Park/Zoo	3,505,801	0	3,505,801
287	Comm. Devel. Block Grant	0	665,100	665,100
529	Delinquent Tax Revolving	4,611,631	35,000	4,646,631
636	MIS	4,389,001	1,430	4,390,431
664	Mach. & Equip. Revolving	1,037,457	47,203	1,084,660

## GENERAL FUND REVENUES

	2013 Budget – <u>7/1/13</u>	<u>Proposed</u> <u>Changes</u>	2013 Proposed <u>Budget</u>
<b>Tax Revenues</b>			
County Property Tax	41,058,229		41,058,229
Property Tax Adjustments	(450,000)		(450,000)
Delinquent Real Property Tax	15,000		15,000
Unpaid Personal Property Tax	(25,000)		(25,000)
Industrial Facility Tax	330,000		330,000
Trailer Fee Tax	15,000		15,000
<b>Intergovernmental Transfers</b>			
State Revenue Sharing	4,725,000		4,725,000
Convention/Tourism Tax - Liquor	2,143,468		2,143,468
Court Equity Fund	1,575,000		1,575,000
Use of Fund Balance	2,692,469		2,692,469
<b>Department Generated Revenue</b>			
Animal Control	686,266	27,440	713,706
Circuit Court - Family Division	640,551		640,551
Circuit Court - Friend of the Court	342,000		342,000
Circuit Crt - General Trial	2,401,452		2,401,452
Controller	3,170		3,170
Cooperative Extension	26,325		26,325
County Clerk	630,400		630,400
District Court	2,405,108		2,405,108
Drain Commissioner/Drain Tax	339,658		339,658
Economic Development	49,462		49,462
Elections	28,950		28,950
Emergency Operations	201,813		201,813
Equalization /Tax Mapping	10,100		10,100
Facilities	148,599	22,206	170,805

Financial Services	54,742		54,742
Health Department	340,327		340,627
Human Resources	55,028		55,028
Probate Court	277,178		277,178
Prosecuting Attorney	583,371		583,371
Register of Deeds	1,646,325		1,646,325
Remonumentation Grant	80,444		80,444
Sheriff	5,029,573		5,029,573
Treasurer	4,187,672	32,904	4,220,576
Tri-County Regional Planning	62,976		62,976
Veteran Affairs	366,935		366,935
<b>Total General Fund Revenues</b>	<b>72,677,891</b>	<b>82,550</b>	<b>72,760,441</b>

#### GENERAL FUND EXPENDITURES

	2013 Budget - <u>7/1/13</u>	Proposed <u>Changes</u>	2013 Proposed <u>Budget</u>
Board of Commissioners	547,230		547,230
Circuit Court - General Trial	8,115,176		8,115,176
District Court	2,368,692		2,368,692
Circuit Court - Friend of the Court	1,377,860		1,377,860
Jury Board	1,123		1,123
Probate Court	1,425,212		1,425,212
Circuit Court - Family Division	4,277,349		4,277,349
Jury Selection	99,543		99,543
Elections	177,651		177,651
Financial Services	753,533		753,533
County Attorney	416,334		416,334
County Clerk	572,533		572,533
Controller	813,437		813,437
Equalization/Tax Services	664,640		664,640

Human Resources	621,681		621,681
Prosecuting Attorney	5,867,587		5,867,587
Purchasing	211,773		211,773
Facilities	1,863,038		1,863,038
Register of Deeds	451,827		451,827
Remonumentation Grant	80,444		80,444
Treasurer	623,707		623,707
Drain Commissioner	886,430		886,430
Economic Development	114,290		114,290
Community Agencies	185,720		185,720
Equal Opportunity Committee	500		500
Women's Commission	500		500
Historical Commission	500		500
Tri-County Regional Planning	104,960		104,960
Jail Maintenance	268,100		268,100
Sheriff	17,990,468		17,990,468
Community Corrections	141,529		141,529
Animal Control	1,412,394	27,440	1,360,501
Emergency Operations	316,269		316,269
Board of Public Works	300		300
Drain Tax at Large	345,000		345,000
Health Department	9,337,640		9,337,640
Community Health Centers	999,682		999,682
Medical Examiner	337,035		337,035
Substance Abuse	1,078,593		1,078,593
Community Mental Health	1,751,631		1,751,631
Department of Human Services	1,778,665		1,778,665
Tri-County Aging	76,225		76,225
Veterans Affairs	478,840		478,840
Cooperative Extension	503,804		503,804

Parks and Recreation	1,318,852	55,110	1,318,852
Contingency Reserves	260,671		260,671
Legal Aid	20,000		20,000
2-1-1 Project	33,750		33,750
Capital Improvements	1,605,173		1,605,173
<b>Total General Fund Expenditures</b>	<b>72,677,891</b>	<b>82,550</b>	<b>72,760,441</b>

### General Fund Revenues

Facilities	Begin 10% reimbursement from Zoo for wages and fringes for Faculties Director and Manager, increasing revenue \$22,206.
Treasurer	Increase indirect cost reimbursement from Zoo \$32,904 per most recent Cost Allocation Plan.
Animal Control	Increase private spay/neuter grant revenue \$27,440. Grant funds were deferred as they were collected but not spent in 2012.

### General Fund Expenditures

Animal Control	Increase spay/neuter expenses \$27,440. Private grant funds for this purpose were deferred as they were collected but not spent in 2012.
Parks	Increase general fund appropriation \$55,110 due to the discontinuation of the Parks Director and Financial Coordinator allocation to the Zoo Fund.

### Non-General Fund Adjustments

Parks (F208)	Discontinue Park Director and Financial Coordinator allocation to Zoo resulting in a revenue loss of \$57,831. Decrease controllable expenses by \$2,721. Increase general fund appropriation \$55,110 to balance budget.
Potter Park/Zoo (F258)	Increase personnel costs a net of \$1,212 for the following personnel changes: Eliminate the permanent Zoo Director (\$87,468) and create a special part-time Zoo Director (53,326) per Resolution 12-304, add new Curator (\$67,915) per Resolution 12-414, and new permanent Security Coordinator (\$35,559) and eliminate seasonal Security Coordinator (\$10,289) per Resolution 13-227, and discontinue Park Director and Financial Coordinator allocation (\$57,831). Increase indirect cost reimbursement to general fund \$32,904 per most recent Cost Allocation Plan. Begin 10% reimbursement of wages and fringes for Faculties Director and Manager (\$22,206). Reduce Zoo contingency account \$20,000 and Zoo controllable expenses \$36,322. Net change to Zoo Fund is \$0.

Comm Dev Block Grnt (F287)	Setup budget for Community Development Block Grant (CDBG). Revenues and expenses will total \$665,100. Contribution from Delinquent Tax Fund to cover administrative costs will increase from \$40,000 to \$75,000.
Delinquent Tax Fund (F529)	Increase transfer to Community Development Block Grant Fund to cover administrative costs from \$40,000 to \$75,000.
MIS (F636)	Transfer funds from consultants to temporary salaries in order to provide staffing to update inventory records (\$5,000). Increase budget in order to purchase a CPU and laptop to provide spare inventory in case of need for emergency replacements (\$1,430).
Mach./Equip. Revolving (F664)	Increase CIP upgrade funds to purchase the following replacement equipment: laptop and docking station for the Controller's Office (\$1,053), two CPUs and monitors for Human Resources (\$2,448), Department of Transportation and Roads computer equipment upgrade (\$41,277), and two CPUs and monitors for Financial Services (\$2,425).

**2013 CONTINGENCY**

Adopted Contingency Amount	\$353,259
R13-54: Veterans Affairs Temporary	(5,012)
R13-83: District Court Reorganization	(17,506)
R13-186: 1 <sup>st</sup> Quarter Adjustment	(13,972)
R13-199: County Clerk Imaging	(18,800)
R13-218: Day Reporting Program Transitional Funding	(20,000)
R13-237: 1/3 Funding for Animal Control Volunteer Assistant	(17,298)
<b>Proposed Contingency Amount</b>	<b>\$260,671</b>



Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE COUNTY CONTROLLER/ADMINISTRATOR TO  
PROCURE PROPERTY FOR A COMMUNITY HEALTH CENTER FACILITY**

WHEREAS, the Ingham Community Health Centers (IHC), in partnership with the Ingham County Health Department (ICHD), initiated a process to assess its current operations and facilities to develop a short and long term strategic plan that is responsive to challenges within the existing health center locations; and

WHEREAS, all community health center sites currently operate at full capacity, with no ability to add additional providers and support staff to meet current demand; and

WHEREAS, the health centers are located in out-of-date buildings that are now poorly designed, making it difficult to accommodate new technology; and

WHEREAS, with implementation of the Affordable Care Act (ACA), it is projected that more than 30,000 individuals within Ingham County will become eligible for expanded Medicaid.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the County Controller/Administrator, subject to approval by the Board Chair, to negotiate for the purchase of property for a community health center facility, at a cost most advantageous to the County.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to place a deposit not to exceed \$50,000 towards the purchase of property for a community health center facility.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the Controller/Administrator to enter into contracts as necessary for inspections and environmental assessment.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make contingent offers on suitable properties for the community health center facility, subject to final approval from the Board of Commissioners.