

CHAIRPERSON  
DEB NOLAN

VICE-CHAIRPERSON  
REBECCA BAHAR-COOK

VICE-CHAIRPERSON PRO-TEM  
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE  
TODD TENNIS, CHAIR  
KARA HOPE  
SARAH ANTHONY  
BRIAN McGRAIN  
DEB NOLAN  
DON VICKERS  
RANDY MAIVILLE

## **INGHAM COUNTY BOARD OF COMMISSIONERS**

*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, JUNE 3, 2013 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order  
Approval of the [May 20, 2013 Minutes](#)  
Additions to the Agenda  
Limited Public Comment

1. Presentation: DHS Director Su' Alyn Holbrook
2. Health Department
  - a. Resolution to Authorize an Agreement with the Michigan Public Health Institute (MPHI) to Implement the Michigan Pathways to [Better Health Grant](#)
  - b. Resolution to Authorize an Agreement with Michigan State University's College of Human Medicine to Provide a Part-Time Family Medicine [Physician](#) for the Provision of Primary Medical Care Services
  - c. Resolution to Authorize an Agreement with the Michigan Department of [Environmental Quality](#) for 2012-2013
  - d. Discussion: Clinical Site Planning
3. Board of Commissioners - Resolution Supporting Ingham County [Veterans](#)

Announcements  
Public Comment  
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES  
OR SET TO MUTE OR VIBRATE TO AVOID  
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

## HUMAN SERVICES COMMITTEE

May 20, 2013

Minutes

Members Present: Todd Tennis, Kara Hope, Sarah Anthony, Brian McGrain, Deb Nolan, Don Vickers, and Randy Maiville

Members Absent: None

Others Present: Jared Cypher, Chuck Gray, Randy Marwede, Nancy Hayward, Bill Snyder and John Taylor

The meeting was called to order by Chairperson Tennis at 6:30 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

### Approval of the May 6, 2013 Minutes

The May 6, 2013 Minutes were approved as submitted.

### Additions to the Agenda

None.

### Limited Public Comment

Randy Marwede, Director of Ingham County Veterans Affairs thanked the Committee for recent funding then introduced two newer employees: Mr. Bill Snyder, Trust Fund Agent/Clerk and Mr. John Taylor, Veteran Benefits Counselor.

Comm. Nolan informed the Committee of a recent conversation with Ms. Alfreda Schmidt regarding the State of Michigan's ranking for Veterans receiving their entitled benefits. Comm. Nolan stated Ms. Schmidt is interested in having County Departments like the Health Department ask individuals if they are Veterans in order to make sure they are receiving their entitled benefit. Comm. Nolan stated she was informed by Jason Allen, Sr. Deputy Director of the Department of Military and Veterans Affairs Agency that the State of Michigan is ranked 48<sup>th</sup> in the nation.

Comm. Nolan stated she would like a resolution put forth to say: Be It Further Resolved that Ingham County strives to get Ingham County Veterans their entitled benefits up to the national average. She noted she would like Ms. Schmidt's name included in the resolution.

Comm. McGrain asked if there are statistics for Ingham County. Comm. Nolan stated she has the statistics and will have Mr. Cypher distribute the information to the Committee. Comm. McGrain expressed his concern over the State's ranking along with his interest in the County by County breakdown. Comm. Maiville stated it is his understanding that the UAW has a strong relationship with veterans. Mr. Marwede answered yes.

Mr. Marwede informed the Committee the Secretary of State will begin to identify Veterans on their driver's license and that information will be provided to other State and County Offices like Ingham County. Chairperson Tennis informed the Committee that Representative Schor is also working with the Department of Veterans Affairs to see how to improve access to programs. Comm. Anthony informed the Committee of a discussion between herself and Mr. Marwede regarding expanding educational benefit and including the information on the website.

Ms. Nancy Hayward, Health Department, informed the Committee of the military medic to paramedic program at Lansing Community College (LCC). This is a program is for all five branches of the military. She referenced a press release from a couple of weeks ago that LCC's Dean Clark, Health and Human Services was invited to a White House Forum along with 180 individuals from around the country to present ideas and programs to re-employ returning Veterans. Dean Clark was one of twenty asked to speak because LCC has implemented plans in place. Following the forum the Secretary of Defense named Lansing Community College as the national model. Mr. Gray stated his child is in active duty and this is the kind of thing parents like to hear. Mr. Marwede stated it's great that the public is talking about the service of Veterans.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. MCGRAIN, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. Health Department
  - b. Resolution Honoring Mary (Penny) Darling
  - c. Resolution Recognizing the 75<sup>th</sup> Anniversary of the Organization of the Ingham County Health Department

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

1. Health Department
  - a. Resolution to Authorize an Agreement with ISIAAH to Coordinate "Healthy Heartlands" Activity Initiative in Michigan

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. HOPE, TO APPROVE THE RESOLUTION TO AUTHORIZE AN AGREEMENT WITH ISIAAH TO COORDINATE "HEALTHY HEARTLANDS" ACTIVITY INITIATIVE IN MICHIGAN.

Ms. Hayward explained ISIAAH is a faith based coalition of over one-hundred different organizations and is located in Minnesota. She stated that the County's Health Equity and Social Justice (HESJ) Coordinator and Social Justice Coordinator met the Director of ISIAAH while attending a training workshop. The Director of ISIAAH expressed interested in the Ingham County's work and made the trip to Michigan in the late fall to look at the Ingham County's various workshops.

Comm. Anthony asked if there would be any collaboration with local faith based agencies for example Action of Greater Lansing or the Church of Greater Lansing. Ms. Hayward stated that is her understanding. She stated that the work of ISIAAH is unique and the administrative team has been educating themselves on the difference between community organizing and community work. She stated social justice work is done at the Ingham County Health Department but the hope is a focus on community organizing. She noted the work the County does with social justice is more than what is being done by ISIAAH and this is an opportunity to share skills.

Chairperson Tennis asked for an example of community organizing skills. Ms. Hayward explained that is difficult to articulate but will do her best. She explained the power in decision making in a community is a prevalent discussion in public health right now in terms of a community's power to make change for its citizens or the power of a group to make change. Community work is what the Health Department does to meet the needs of the community through an assessment of need and reaching out to address that need while working with a political process to make a change. Community organizing is a very formal, deliberate, and community organized process with a voice of power to create its destiny in a community and make permanent change. She acknowledged it is not the easiest differentiate. She stated in Minnesota ISIAAH organized the community very deliberately to become a powerful voice that has influence to make decisions. Chairperson Tennis suggested, in time, having the HESJ Coordinator and Social Justice Coordinator discuss their plans for this grant.

Comm. Vickers asked how community organizing will be assessed or measured to recognize its success. Ms. Hayward stated that is a challenge for those in public health. She explained in the past it was not measured very well; however, recently the National Public Health Week theme was return on investment (ROI). This is a new concept for many public health workers but with Community Health Assessments there is data and it is easier to measure the success of what the Health Department does. She gave the example of seeing for the first time a reduction in the infant mortality rates. She explained it was a challenge because of the statistics nonetheless by identifying and addressing the problems the result was a rate reduction.

Comm. McGrain stated that he had the opportunity to sit through one of the HESJ Coordinator's trainings where he described power dynamics and understanding information to impact change. Comm. McGrain reminded the Committee of the many discussions of the Health Department's philosophy along with their resolve to recognize what the indicators mean, making adjustments and empowering people to make change.

**MOTION CARRIED UNANIMOUSLY.**

2. Controller's Office - Resolution Approving Criteria for Ranking 2014 Applications for Community Agency Funding

**MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. ANTHONY, TO APPROVE THE RESOLUTION APPROVING CRITERIA FOR RANKING 2014 APPLICATIONS FOR COMMUNITY AGENCY FUNDING.**

The Committee discussed the scope of basic needs, food shelter and clothing, possible additional criteria, funding, number of applications. as well as, Community Agencies understanding the criteria of the application, the meaning of "with priority given to" and intent of the Commissioners.

The Committee asked Mr. Cypher to communicate to the Community Agency applicants that the County's priority of "Meeting Basic Needs", such as food, clothing and shelter will receive the vast majority of funds; however, if funding is available secondary consideration will be given to agencies serving vulnerable populations.

MOTION CARRIED UNANIMOUSLY.

Announcements

Chairperson Tennis updated the Committee on clinical operations including FQHC compliance and the 2011 Medicaid match funds.

Comm. Nolan asked that old business be added to the agendas including: Ingham County Clinic Operations and the consolidated Health Clinic location issue.

Comm. Nolan, Comm. McGrain and Comm. Vickers each asked that when there is an event or grand opening the Commissioners are informed and given the opportunity to speak. Comm. Nolan asked when the next CMH clinic would be opening. Ms. Hayward will forward the date and information to Comm. Nolan.

Comm. Vickers announced he took the opportunity to drive Cornell Road then stated something needs to be done.

Comm. Hope announced the Tri-County on Aging is holding the annual Older Michiganians Day Rally on the lawn of the State Capitol June 4 from 10:30 a.m. to 2:30 pm. All are welcome to attend.

Public Comment

Chuck Gray thanked Comm. Vickers for driving Cornell Road.

Chuck Gray, UAW, stated he would like to have more communication with the Health Department regarding employees because there have been many rumors. He invited the Commissioners to schedule a walk-through with him.

The meeting adjourned at approximately 7:31 p.m.

Respectfully submitted,

Julie Buckmaster

## **JUNE 3, 2013 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY**

### **ACTION ITEMS:**

**The Assistant Deputy Controller is recommending approval of the following resolutions:**

2. Health Department
  - a. Resolution to Authorize an Agreement with the Michigan Public Health Institute (MPHI) to Implement the Michigan Pathways to Better Health Grant

This resolution does the following:

- authorizes a contract with MPHI to implement the Michigan Pathways to Better Health Grant in the amount of \$1,344,869 for the grant period of July 1, 2013 through June 30, 2014.
- creates the following positions in the Health Department:
  - Lead Social Worker to serve as a Clinical Supervisor and Master-Trainer (ICEA/PRO8)  
1.0 FTE
  - Community Health Worker (UAW D) – 6.0 FTE
  - Public Health Nurse IV to serve as a Clinical Supervisor and Master-Trainer – 1.0 FTE (ICEA/PHN4)
- authorizes subcontracts with the following seven agencies to hire/continue to employ 1-2 CHWs:

Allen Neighborhood Center	up-to \$55,000	One CHW
South Side Community Coalition	up-to \$55,000	One CHW
North West Initiative	up-to \$55,000	One CHW
Tri-County Office on Aging	up-to \$55,000	One CHW
National Counsel on Alcohol	up-to \$55,000	One CHW
Volunteers of America	up-to \$100,000	Two CHW
Capital Area Community Services	up-to \$100,000	Two CHW
- The Health Department's Power of We will be allocated \$10,000 to serve as the Convener to support the MPBH through maintenance of a functioning network of all community partner agencies and Facilitates agreements related data sharing and other functions.
- The Health Department will contract with the Ingham Health Plan Corporation in the amount of up to \$175,000 for referral services, outreach, project management and data analysis.
- Grant funds will be used to continue supporting two existing Family Outreach Advocates within the Health Department assigned to work on this project as Community Outreach Workers.

The goals of the program are: 1) to improve outcomes and quality indicators in management of chronic diseases and conditions (obesity, diabetes, asthma, cardiovascular disease, cancer, arthritis, etc.) for clients assisted by the CHWs. 2) Decrease unnecessary hospitalizations and ER visits for the identified at-risk persons who are Medicaid or Medicare beneficiaries; 3) Improve the utilization of CHWs by healthcare providers and healthcare teams to sustain this cost-effective approach to healthcare quality improvement.

- b. Resolution to Authorize an Agreement with Michigan State University's College of Human Medicine to Provide a Part-Time Family Medicine Physician for the Provision of Primary Medical Care Services

This resolution authorizes an agreement with Michigan State University's College of Human Medicine for the provision of primary physician care for eight hours a week within the Ingham Community Health Center's Birch Health Center. The term of the agreement shall be July 1, 2013 through June 30, 2014, with the option to automatically renew from year to year. Ingham County shall pay MSU CHM a rate of \$110/hour. The associated program income and other personnel savings will financially offset the contractual expenditure.

- c. Resolution to Authorize an Agreement with the Michigan Department of Environmental Quality for 2012-2013

This resolution authorizes an agreement with the Michigan Department Environmental Quality (MDEQ) under which the Ingham County Health Department will conduct environmental monitoring and inspections of MDEQ Non-Community programs. The \$25,218 provided by MDEQ will cover a portion of the cost for these activities through September 30, 2014.

**OTHER ITEMS:**

1. *Presentation: DHS Director Su'Alyn Holbrook*
- 2d. *Health Department - Discussion: Clinical Site Planning*
3. *Board of Commissioners - Resolution Supporting Ingham County Veterans*

**MEMORANDUM**

TO: Human Services Committee  
County Services Committee  
Finance Committee

FROM: Renée B. Canady, Ph.D., Health Officer

DATE: May 21, 2013

RE: Recommendation to Authorize an Agreement with the Michigan Public Health Institute (MPHI) for the Michigan Pathways to Better Health Grant

The Michigan Public Health Institute (MPHI), in collaboration with State and community agencies, received a grant from the federal Centers for Medicare and Medicaid Services (CMS) to implement an innovative program in three counties (Ingham, Muskegon, and Saginaw). The *Michigan Pathways to Better Health* (MPBH) project will create Community Hubs (referral and tracking centers) which will coordinate community resources to deploy trained Community Health Workers (CHWs). The CHWs will assist adult Medicaid or Medicare beneficiaries who have two or more chronic health conditions plus social and other challenges that impede meeting their health needs. The CHWs will use evidence-based Pathways (protocols) to identify and resolve deficiencies in the Social Determinants of Health (such as housing, food, and education). In other states this approach has been shown to improve the health outcomes and result in fewer hospital admissions and Emergency Room (ER) visits. The Michigan Department of Community Health (MDCH) will collaborate with MPHI on all aspects of the project.

In Resolution #12-399, an agreement was authorized between the Health Department and MPHI for the Ingham County Pathways to Better Health Initiative to begin in January 2013. The Health Department established the following temporary positions: three CHWs, two Clinical Supervisors and a Health Analyst. Additionally, subcontracts were authorized with seven community partners who each hired one CHW. The Health Department subcontracted with the Ingham Health Plan to act as the HUB for the project. To date, the program has received 406 referrals and is currently working with 313 individuals. MPHI has received notification from CMS that they will continue funding the MPBH program for FY 2014. MPHI has notified the Health Department of their wish to continue this project in Ingham County for 2014.

The goals of the program will remain the same: 1) to improve outcomes and quality indicators in management of chronic diseases and conditions (obesity, diabetes, asthma, cardiovascular disease, cancer, arthritis, etc.) for clients assisted by the CHWs. 2) Decrease unnecessary hospitalizations and ER visits for the identified at-risk persons who are Medicaid or Medicare beneficiaries; 3) Improve the utilization of CHWs by healthcare providers and healthcare teams to sustain this cost-effective approach to healthcare quality improvement.

Four main components of the Pathways model are: the Fiduciary, the Hub, the Care Coordination Agencies, and the Convener. Ingham County Health Department (ICHHD) was selected to be the Fiduciary because of need, high healthcare utilization, and their capacity for coordinated action. The Power of We will continue to serve as the Convener; and Ingham Health Plan will continue as the HUB.



In addition, as the fiduciary, the Health Department will subcontract with the following seven agencies to hire/continue to employ 1-2 CHWs:

Allen Neighborhood Center	up-to \$55,000	One CHW
South Side Community Coalition	up-to \$55,000	One CHW
North West Initiative	up-to \$55,000	One CHW
Tri-County Office on Aging	up-to \$55,000	One CHW
National Counsel on Alcohol	up-to \$55,000	One CHW
Volunteers of America	up-to \$100,000	Two CHW
Capital Area and Community Services	up-to \$100,000	Two CHW

Grant funds awarded to the Health Department will be utilized to support the creation of the following positions:

Lead Social Worker to serve as a Clinical Supervisor and Master-Trainer (ICEA/PRO8)  
1.0 FTE

Community Outreach Worker (UAW D) – 6.0 FTE

Public Health Nurse IV to serve as a Clinical Supervisor and Master-Trainer – 1.0 FTE (ICEA/PHN4)

Grant funds will be used to continue supporting two existing Family Outreach Advocates within the Health Department assigned to work on this project as Community Outreach Workers.

Funds in the amount up to \$18,500 will be used for supplies and equipment.

The Health Department's Power of We will be allocated \$10,000 to serve as the Convener to support the MPBH through maintenance of a functioning network of all community partner agencies and Facilitates agreements related data sharing and other functions.

The Health Department will contract with the Ingham Health Plan Corporation in the amount of up to \$175,000 for referral services, outreach, project management and data analysis.

The attached resolution authorizes a contract with MPHI and the Ingham County Health Department in the amount of \$1,344,869 for the proposed grant period of July 1, 2013 through June 30, 2014.

This project is a wonderful opportunity for our community. I recommend that the Board of Commissioners adopt the attached resolution and authorize the agreement for the Michigan Pathways grant.

# INGHAM COUNTY JOB DESCRIPTION

## Community Health Worker

### **General Summary:**

The Community Health Worker (CHW) is the foundation of the MI Pathways to Better Health Program (MPBH). This culturally and geographically connected individual serves as a link between underserved communities and existing community resources. Through home visiting, this individual assists clients in overcoming barriers to health, social services, education and employment.

### **Essential Functions:**

1. Successfully completes Community Health Assessment Program (CHAP) curriculum.
2. Uses the Pathways protocols for care coordination activities at all times.
3. Interviews clients with problems such as personal and family adjustments, health, finances, employment, food, clothing, housing, utilities, and physical and mental impairments; completes appropriate checklist; and brings information gathered back to CHAP clinical professionals to determine nature and degree of problem.
4. Enters information from home visits into database.
5. Secures information such as medical, psychological and social factors contributing to client's situation and forwards information to clinical professionals for evaluation.
6. Accesses and records client's and community's resource information.
7. Advocates for client and acts as a liaison between client and other service providers.
8. Counsels client individually, in family or other small groups regarding plans for meeting needs and aids client to mobilize inner capacities and environmental resources to improve social functioning.
9. Helps client and family through individual or group conferences to understand, accept and follow medical recommendations.
10. Reviews care plan developed by clinical professionals and performs appropriate follow-up activities as directed.
11. Secures supplementary information such as employment or medical records or school reports as directed.
12. Determines client's eligibility for services such as financial assistance, insurances and other programs in place to assist individuals and refers clients to community resources and other agencies to meet identified needs.

**Other Functions:**

- Performs other duties as assigned.
- Must adhere to departmental standards in regard to HIPAA and other privacy issues.
- During a public health emergency, the employee may be required to perform duties similar to but not limited to those in his/her job description.

*(An employee in this position may be called upon to do any or all of the above tasks. These examples do not include all of the tasks which the employee may be expected to perform.)*

**Employment Qualifications:**

**Education:** A minimum of a High School diploma or equivalent is required.

**Experience:** Experience with social services or public health system is preferred.

**Other Requirements:** None

*(The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria)*

**Physical Requirements:**

- Ability to sit, stand, walk and access client's homes in various environments, bending over and lifting/holding/carrying objects found in an office environment.
- Ability to communicate and respond to co-worker and customer inquiries both in person and over the phone.
- Ability to operate a PC/laptop and to enter & retrieve information from a computer.
- Ability to handle varying and often high levels of stress.
- Ability to travel throughout the County. Must be able to drive.

*(This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the requirements listed above. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements.)*

**Working Conditions:**

- The work environment varies. When in the office, safe work practices in regard to office equipment, avoiding trips/falls and fire regulations are required. When traveling to or spending time at client homes, exposure to unusual, unpleasant or hazardous environments increase. Exposure to unpleasant odors, loud noises, extreme temperatures and unclean living conditions is likely.

**Agenda Item 2a**

TO: Renee Canady, Health Officer  
Debbie Edokpolo, Assistant Deputy Health Officer

FROM: Beth Bliesener, Human Resources Analyst  
Michelle Rutkowski, Human Resources Specialist

DATE: 5/15/13

RE: Participation and analysis for New Classification: Community Health Worker

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Per your request, Human Resources has created a new classification titled Community Health Worker. This is currently a temporary position. The Health Department would like to make it a permanent position as they are expecting the funding for this position to be extended for two more years.

After analysis, the classification has a community of interest with the UAW and is appropriately compensated at a UAW D salary range (\$30,681-\$36,525). The UAW has been notified. They support the classification and salary placement.

Please use this memo as acknowledgement of Human Resources' participation and analysis of your proposed classification. You are now ready to complete the final step in the process: contact Budgeting, write a memo of explanation and prepare a resolution for Board approval.

If I can be of further assistance, please email or call me (887-4375).

<b>Ingham County Health Department</b>			
<b>Personnel</b>	<u>Salary</u>	<u>Fringe</u>	<u>Totals</u>
1.0 FTE Lead Social Worker (ICEA/PR08)	65,271	27,400	92,671
1.0 FT PHN (PHN 3)	68,343	31,338	99,681
.05 FTE Project Director - in kind	0	0	0
2.0 FTE Lead CHW	70,306	21,000	91,306
6.0 FTE Community Health Worker (UAW D)	184,086	135,078	319,164
<b>Total Personnel</b>			<b>602,822</b>
<b>Contracts</b>			
Allen Neighborhood Center	45,000		
North West Initiative	45,000		
Capital Area Community Services (2 CHWs + Fringe)	100,000		
South Side Community Coalition	50,000		
National Counsel on Alcoholism	50,000		
Tri-County Office on Aging	55,000		
Volunteers of America	100,000		
Ingham Health Plan	175,000		
Power of We Consortium	10,000		
<b>Total Contracts</b>			<b>630,000</b>
<b>Other</b>			
Printing including business cards	1,020		
Postage	1,200		
Promotional Materials (Brochures and Flyers)	2,400		
Bus tokens and Cab vouchers	2,035		
Training/Professional Development	2,257		
Mileage	23,681		
Staff Training (for CHWs)	1,500		
Supplies	14,500		
Liability Insurance	5,000		
Equipment 6 computers	4,200		
Indirect - salary and fringe	54,254		
<b>Total Other Costs</b>			<b>112,047</b>
<b>OVERALL TOTAL</b>	<b>1,344,869</b>		<b>1,344,869</b>

Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN PUBLIC HEALTH INSTITUTE (MPHI) TO IMPLEMENT THE MICHIGAN PATHWAYS TO BETTER HEALTH GRANT**

WHEREAS, in 2004 the U.S. spends more on health care than any other country in the world as a percentage of gross domestic product (15.2% in 2004) and Michigan spent 13.5% of its gross state product (GSP) on personal health care in the same year; and

WHEREAS, current rate of growth in health care spending is unsustainable and ultimately damaging to our economy and the health system; and

WHEREAS, social determinants have an undeniable effect on health and well being; and

WHEREAS, Ingham County was one of three sites selected to participant in the Michigan Pathways to Better Health project; and

WHEREAS, in Resolution #12-399, the Board of Commissioners accepted a grant in the amount of \$590,679 and authorized an agreement with the Michigan Public Health Institute (MPHI) for the period of October 1, 2012 through June 30, 2013; and

WHEREAS, the Health Department has been awarded funding by the Michigan Department of Community Health (MDCH) through the Michigan Public Health Institute (MPHI) to continue the Michigan Pathways to Better Health project in Ingham County and the surrounding area; and

WHEREAS, the goals of the program will remain the same: 1) to improve outcomes and quality indicators in management of chronic diseases and conditions (obesity, diabetes, asthma, cardiovascular disease, cancer, arthritis, etc.) for clients assisted by the CHWs. 2) Decrease unnecessary hospitalizations and ER visits for the identified at-risk persons who are Medicaid or Medicare beneficiaries; 3) Improve the utilization of CHWs by healthcare providers and healthcare teams to sustain this cost-effective approach to healthcare quality improvement; and

WHEREAS, the Health Department continues the role as Lead Agency/Fiduciary for this funding will collaborate and contract with MPHI; and

WHEREAS, in addition, will act as the fiduciary and subcontract with the following agencies in the amount of up to \$55,000 each to hire one CHW:

Allen Neighborhood Center  
South Side Community Coalition  
North West Initiative  
Tri-County Office on Aging  
National Counsel on Alcohol

WHEREAS, the Health Department's continue the role as Lead Agency/Fiduciary for this funding The Health Department will collaborate and contract with MPHI. In addition, will act as the fiduciary and subcontract with the following agencies in the amount of up to \$100,000 to hire two CHWs:

Volunteers of America  
Capital Area and Community Services

WHEREAS, the following positions are established in the Health Department for the duration of the grant:

Lead Social Worker (ICEA/PRO8) – 1.0 FTE  
Community Health Worker (UAW D) – 6.0 FTE  
Public Health Nurse 4 (ICEA PHN 4) – 1.0 FTE

WHEREAS, an agreement is authorized with the Ingham Health Plan Corporation in the amount of up to \$175,000 to be the HUB for this project; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners accept the grant award in the amount of up to \$1,344,869 from the Michigan Public Health Institute (MPHI) for the period of July 1, 2013 through June 30, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the Michigan Public Health Institute (MPHI) to implement Ingham County Pathways in the amount of \$1,344,869 for the period of July 1, 2013 through June 30, 2014.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Health Department to act as the Fiduciary and Care Coordination Agency for the Michigan Pathways to Better Health Grant in Ingham County.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Health Department to subcontracts in the amount up-to \$55,000 to hire one CHW with the following agencies: Allen Neighborhood Center, South Side Community Coalition, North West Initiative, Tri-County Office on Aging, National Counsel on Alcohol; and up-to \$100,000 to hire two CHWs to; Capital Area and Community Services and Volunteers of America for the period of July 1, 2013 through June 30, 2014.

BE IT FURTHER RESOLVED, that the Health Department's Power of We will be allocated \$10,000 to serve as the Convener to support the MPBH through maintenance of a functioning network of all community partner agencies and Facilitates agreements related data sharing and other functions for the period of July 1, 2013 through June 30, 2014.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Health Department to contract with the Ingham Health Plan Corporation in the amount of \$175,000 to act as the HUB on this project to provide referral and data analysis for the period of July 1, 2013 through June 30, 2014.

BE IT FURTHER RESOLVED, the following positions are established in the Health Department for the duration of the grant: Lead Social Worker (ICEA/PRO8) – 1.0 FTE, Community Health Worker (UAW D) – 6.0 FTE, and Public Health Nurse 4 (ICEA PHN 4) – 1.0 FTE.

BE IT FURTHER RESOLVED, grant funds will be used to continue supporting two existing Family Outreach Advocates within the Health Department assigned to work on this project as Community Outreach Workers.

BE IT FURTHER RESOLVED, that the County Controller/Administrator is authorized to make any necessary adjustments to the Health Department's budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement and the subcontracts after review by the County Attorney.



**MEMORANDUM**

To: Human Services Committee  
Finance Committee

From: Renée B. Canady, PhD, MPA, Health Officer

Date: May 16, 2013

Subject: Resolution to Authorize an Agreement for a Part-time (.20 FTE) Family Medicine Physician for the Provision of Primary Medical Care Services

This is a recommendation to authorize an agreement with Michigan State University's College of Human Medicine (MSU CHM) to provide primary medical care physician services within the Health Department's Community Health Centers' (CHC) co-location project. CHC's co-location project, Birch Health Center, is located within CEI-Community Mental Health and ensures access to primary care for people with mental illnesses.

In order to ensure high quality and comprehensive health care services for people with mental illnesses the clinical expertise of a board certified family medicine physician with experience providing care to those with mental illnesses is required. Dr. Julie Phillips, through MSU CHM's Department of Family Medicine, has been a provider of clinical services since 2007 at Michigan State University's Family Health Center and was instrumental in piloting the co-location project in 2012.

Dr. Phillips is a board certified family medicine physician and is an assistant professor of Family Medicine at MSU CHM where she cares for patients and teaches medical students and residents. She studies medical education and the ways it shapes the physician workforce. Dr. Phillips' other research interests include inter-professional collaboration, intersections between mental health and primary care, and education for the care of underserved populations. She is a national leader in research relative to the consequences of medical student debt. Dr. Phillips also leads the Family Medicine clerkship in the Lansing community and mentors medical students and residents who are interested in family medicine and research. Dr. Phillips would provide direct patient care at the rate of \$110 an hour at the Birch Health Center six hours a week plus two hours a week of clinical leadership, inclusive of a resident and collaboration with a nurse practitioner.

The term of the agreement shall be July 1, 2013 through June 30, 2014, with the option to automatically renew from year to year. Ingham County shall pay MSU CHM a rate of \$110/hour. The associated program income and other personnel savings will financially offset the contractual expenditure.

I recommend that the Board of Commissioners authorize an agreement with Michigan State University's College of Human Medicine for the provision of primary physician care for eight hours a week within the Ingham Community Health Center's Birch Health Center.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN STATE UNIVERSITY'S COLLEGE OF HUMAN MEDICINE TO PROVIDE A PART-TIME FAMILY MEDICINE PHYSICIAN FOR THE PROVISION OF PRIMARY MEDICAL CARE SERVICES**

WHEREAS, the Health Department's Community Health Centers and the Clinton-Eaton-Ingham Community Mental Health Authority have closely collaborated for more than two years to develop a co-located, integrated health center; and

WHEREAS, on April 1, 2013, the Birch Health Center was opened to provide both primary health care and behavioral health care to the area's most vulnerable residents; and

WHEREAS, in order to ensure high quality and comprehensive health care services for people with mental illnesses the clinical expertise of a board certified family medicine physician with experience providing care to those with mental illnesses is required; and

WHEREAS, Dr. Julie Phillips, through MSU CHM's Department of Family Medicine will provide direct patient care at the rate of \$110 an hour at the Birch Health Center six hours a week plus two hours a week of clinical leadership; and

WHEREAS, that the period of the agreement shall be July 1, 2013 through June 30, 2014, with an option to automatically renew from year to year; and

WHEREAS, the Community Health Center Board of Directors supports the agreement; and

WHEREAS, that the Health Officer recommends that the Board of Commissioners authorize an agreement with MSU's College of Human Medicine to provide a part-time family medicine physician for the provision of primary medical care services to the Birch Health Center for a total amount not to exceed \$45,760.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with MSU's College of Human Medicine to provide a part-time family medicine physician for the provision of primary medical care services to the Birch Health Center for a total amount not to exceed \$45,760.

BE IT FURTHER RESOLVED, that the associated program income and other personnel savings will financially offset the contractual expenditure.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement and any other documents after review by the County Attorney.

**MEMORANDUM**

TO: Human Services Committee  
Finance Committee

FROM: Renée B. Canady, Ph.D, MPA, Health Officer

DATE: May 16, 2013

RE: Resolution to Authorize an Agreement with the Michigan Department of Environmental Quality for 2012-2013

This is a recommendation to authorize an agreement with the Michigan Department Environmental Quality (MDEQ) under which the Ingham County Health Department will conduct environmental monitoring and inspections of MDEQ Non-Community programs. MDEQ began to contract with Ingham County after the State of Michigan reorganized services and moved many of its environmental protection programs and services to the Department Environmental Quality. The Public Health Code delegates the primary responsibility for environmental protection at the community level with local public health departments. The current contract expired September 30, 2012.

The proposed agreement for 2012-2013 includes the following services and funding of **\$25,218** allocated as follows:

**NON-COMMUNITY PUBLIC WATER SUPPLY PROGRAM- up to \$18,818**

The Health Department will conduct sanitary surveys of non-community public water supplies in Ingham County. The Health Department will also oversee water quality monitoring at these supplies, issue water well permits for new supplies, and ensure that proper public notice is issued should a supply become unsafe for drinking.

**DRINKING WATER LONG-TERM MONITORING- up to \$500**

The Health Department will collect samples from drinking water supplies and sites of environmental contamination identified by the State.

**PUBLIC SWIMMING POOLS- up to \$5,600**

The Health Department will inspect all public swimming pools/spas licensed by the MDEQ in Ingham County. In addition, the Health Department will investigate complaints, conduct meetings and/or conferences related to compliance issues, and complete inspection forms provided by the State.

**CAMPGROUND REQUIREMENTS- up to \$300**

The Health Department will inspect all campgrounds licensed by the MDEQ located in Ingham County, collect fees, investigate complaints, conduct meetings and/or conferences related to compliance issues, and complete inspection forms provided by the State.

I recommend that the Board of Commissioners authorize the agreement with the MDEQ and the Health Department from October 1, 2012 through September 30, 2013. The revenue for these services was anticipated in the Health Department's 2013 budget.

c: Jim Wilson w/attachment  
John Jacobs w/attachment

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH  
THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY FOR 2012-2013**

WHEREAS, the State of Michigan has placed responsibility for environmental regulation and environmental quality in Michigan Department Environmental Quality (MDEQ); and

WHEREAS, the Michigan Public Health Code places responsibility for environmental protection at the community level with county governments through the network of local health departments; and

WHEREAS, MDEQ proposes to clarify the responsibilities for some environmental services and arrange to purchase environmental monitoring and inspection services from Ingham County; and

WHEREAS, MDEQ will reimburse Ingham County for expenses related to monitor and inspection services; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with MDEQ.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Michigan Department Environmental Quality.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2012 through September 30, 2013.

BE IT FURTHER RESOLVED, that MDEQ shall reimburse Ingham County up to \$25,218 for expenses related to testing and inspection services.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

**Agenda Item 3**

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION SUPPORTING INGHAM COUNTY VETERANS**

WHEREAS, Alfreda Schmidt is a lifelong supporter of veterans and their families and began researching the situation for veterans in Ingham County; and

WHEREAS, Michigan has the 11<sup>th</sup> largest veteran population in the United States, including Puerto Rico and Guam; and

WHEREAS, based on the United States Department of Veteran Affairs GDX Report Michigan veterans ranked 53<sup>rd</sup> in per capita total expenditures on veterans, and now ranks 50<sup>th</sup>; and

WHEREAS, there are 15,438 veterans in Ingham County with a per capita compensation of \$3,691 per veteran annually; and

WHEREAS, according to the GDX report the national per capita average for expenditures on veterans benefits is \$5,546; and

WHEREAS, our veterans are entitled to pension and compensation benefits, health care benefits, disability benefits, and G.I. Bill education benefits.

THEREFORE BE IT RESOLVED, that Ingham County will strive to identify our veterans and their families and help them receive the benefits they deserve and have earned.

BE IT FURTHER RESOLVED, that Ingham County will strive to achieve the national per capita average of veteran's benefits of \$5,546 annually or better by December 2015.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners supports the efforts of the Veterans Affairs Department to attain this goal for veterans in our County.