

CHAIRPERSON  
DEB NOLAN

VICE-CHAIRPERSON  
REBECCA BAHAR-COOK

VICE-CHAIRPERSON PRO-TEM  
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE  
TODD TENNIS, CHAIR  
KARA HOPE  
SARAH ANTHONY  
BRIAN McGRAIN  
DEB NOLAN  
DON VICKERS  
RANDY MAIVILLE

## **INGHAM COUNTY BOARD OF COMMISSIONERS**

*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, MARCH 4, 2013 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order  
Approval of the [February 25, 2013 Minutes](#)  
Additions to the Agenda  
Limited Public Comment

1. Community Mental Health - Resolution Authorizing the Transfer of Funds to the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMH) and a 2013 Contract for Accounting with [Respect Thereto](#)
2. Health Department - Resolution to Amend Administrative Support Services Agreements with County [Health Plans](#)
3. Board Referral - Resolution from the Ingham County Women's Commission Regarding Allocating Resources to the Certification of Individuals in [Autism](#) Specialization

Announcements  
Public Comment  
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES  
OR SET TO MUTE OR VIBRATE TO AVOID  
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

HUMAN SERVICES COMMITTEE  
February 25, 2013  
Minutes

Members Present: Todd Tennis, Kara Hope, Sarah Anthony, Brian McGrain, Don Vickers, and Randy Maiville

Members Absent: Deb Nolan

Others Present: Jared Cypher, Chuck Gray, Randy Marwede, Renée Branch Canady, Deb Brinson and others

The meeting was called to order by Chairperson Tennis at 6:30 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the February 4, 2013 Minutes

The February 4, 2013 Minutes were approved as submitted.

Additions to the Agenda

- 2d. Substitute - Resolution to Amend the Agreements with the Lansing Area Aids Network and Community Aids Network Services as Originally Authorized in Resolution #12-347
- 2e. Additional Materials – Birch Health Center Update - Floor Plan

Limited Public Comment

None.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. MCGRAIN, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

- 1. Veterans Affairs - Resolution to Authorize the Second Amendment to the 2013 Appropriations Resolution and the Establishment of a Veterans Clerk/Trust Fund Agent Position
- 2. Health Department
  - a. Resolution to Accept a Grant from the Tri-County Office on Aging to Provide Personal Action Towards Health Classes
  - b. Resolution to Authorize an Agreement with the Michigan Primary Care Association for BridgeIT
  - c. Resolution to Authorize Agreements with Midland County Educational Services Agency for Services Associated with the Great Start to Quality Resource Center
  - d. Resolution to Amend the Agreements with the Lansing Area Aids Network and Community Aids Network Services as Originally Authorized in Resolution #12-347
  - f. Resolution Honoring Suzette Gallt

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Nolan

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Nolan

2. Health Department
  - e. Birch Health Center Update

Dr. Branch Canady stated last week the Health Department hosted Mr. James Haveman, Michigan Department of Community Health (MDCH) Director, drawing on his experience as a social worker and mental health professional to discuss the Birch Health Center, as well as, Community Mental Health (CMH) patients receiving care at the Health Centers and the model Health Center at the CMH site. Dr. Branch Canady stated Mr. Haveman was impressed with the partnership and would like to come to the opening ceremony.

Chairperson Tennis informed the Committee that the Community Health Center (CHC) Board voted to move forward with the Access Grant Application for an East Lansing site. Chairperson Tennis believed there is a good possibility of being awarded the Grant because of the number of Medicaid eligible individuals who are not being served in this location.

Ms. Brinson explained the strong partnership with Sparrow, MSU, CMH, and Ingham County Health Department (ICHD). She stated this partnership has received acclimation from others across the state along with their interest how this is being done with the FQHC piece.

Ms. Brinson announced the preliminary opening of the Birch Health Center will be in April with a formal opening expected in June. The open house will be held in August.

Ms. Brinson explained that CMH is covering the cost of renovations, not charging the County for rent and overhead, in addition to, contributing staff which makes this project feasible. She stated there are some potential grant opportunities she is looking at as well. She pointed out the floor plan noting this is not a small Health Center then described the type of services that will be offered.

Comm. McGrain informed the Commissioners new to this Committee there were discussions and presentations last year which included financial information. Dr. Branch Canady stated if the presentations were PowerPoint presentations she will forward them to the Commissioners who are new to this Committee.

#### Announcements

Comm. McGrain questioned when the discussion will be held on autism because there was some confusion with parents coming to tonight's meeting. He then asked what the resolution addresses. Chairperson Tennis stated that resolution will be on the next Agenda. Mr. Cypher stated the resolution encourages more access to care for those with autism.

Comm. Hope stated she attended the Tri-County Consortium on Aging meeting where she was informed of a new dining site that will be open three days a week in late March located in Leslie at Grace Lutheran Church. She noted this is a partnership with Community Mental Health Transitions Program. In addition, Meals on Wheels is looking for volunteers.

Public Comment

None.

The meeting adjourned at approximately 6:45 p.m.

Respectfully submitted,

Julie Buckmaster

## **MARCH 4, 2013 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY**

### **ACTION ITEMS:**

**The Assistant Deputy Controller is recommending approval of the following resolutions:**

1. *Community Mental Health – Resolution Authorizing the Transfer of Funds to the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMH) and a 2013 Contract for Accounting with Respect Thereto*

This resolution will authorize the transfer of State Liquor tax funds to the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH), to use the funds for substance abuse prevention and treatment programs. Please see the memorandum included in the agenda packet for more details.

2. *Health Department - Resolution to Amend Administrative Support Services Agreements with County Health Plans*

This resolution authorizes amendments to the administrative services agreements with several County Health Plans. County Health Plans have experienced reduced enrollment. As a result, several Plans have chosen to reduce services, while others have decided to bring certain functions in house, to reduce costs. For this reason, several County Health Plans have proposed changes to their existing Administrative Services agreements. The end result of these amendments will be a reduction in revenue to the Health Plan Management unit of the Health Department.

**MEMORANDUM**

TO: Human Services and Finance Committees

FROM: Jared Cypher, Assistant Deputy Controller

RE: Agreement with CMH for the distribution of liquor tax revenue

DATE: February 20, 2013

This resolution will authorize the transfer of State Liquor tax funds to the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH), to use the funds for substance abuse prevention and treatment programs per the terms of the state statute, along with the accounting and auditing requirements. MCL 211.24(e), commonly known as the State Liquor Tax Law, allows Ingham County the option of retaining the entire amount of liquor tax revenue provided that these monies be used to offset property tax revenues by an equal amount, or the option of retaining one-half of the revenues and distributing the other half to the County's designated coordinating agency for substance abuse prevention and treatment services. The Board of Commissioners chose to keep one-half of the funds for the General Fund budget in 2013, and is now required to give the other half to the designated substance abuse coordinating agency for their use as described above. The expected/budgeted total distribution for 2013 is \$2,143,468 with Mid-South Substance Abuse Commission receiving \$1,071,734 and the County General Fund receiving the other half.

This is the initial contract with CMH since they became Ingham County's substance abuse coordinating agency on October 1, 2012. The contract will be a 15 month agreement, in order to pick up the final quarter of 2012 as well as all of calendar year 2013. In the event that the amount of liquor tax revenues to be disbursed to CMH exceeds the amount of the contract, this resolution provides authorization to automatically amend the contract in the appropriate dollar amount, with all other terms and conditions remaining unchanged.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS TO THE COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON, EATON AND INGHAM COUNTIES (CMH) AND A 2013 CONTRACT FOR ACCOUNTING WITH RESPECT THERETO**

WHEREAS, MCL 211.24(e), commonly known as the State Liquor Tax Law, allowed Ingham County the option of retaining the entire amount of liquor tax revenue provided that these monies be used to offset property tax revenues by an equal amount, or the option of retaining one-half of the revenues and distributing the other half to the County's designated coordinating agency for substance abuse prevention and treatment; and

WHEREAS, the Ingham County Board of Commissioners, during the 2013 budget process, chose to retain one-half of these liquor tax revenues for the General Fund and is now required to distribute the other one-half of these revenues to the designated coordinating agency, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH), to use said funds for substance abuse prevention and treatment programs in Ingham County; and

WHEREAS, the Statute requires CMH to use said funds for substance abuse prevention and treatment programs in Ingham County; and

WHEREAS, the Department of Treasury has recommended certain accounting and/or auditing procedures to be used with respect thereto.

THEREFORE BE IT RESOLVED, that a contract be entered into with CMH in an amount not to exceed \$1,071,734 for the time period of October 1, 2012 through December 31, 2013, which provides that CMH will provide Ingham County with substance abuse services and accounting and audit reports consistent with the requirements of the Michigan Department of Treasury, demonstrating its use of funds received from Ingham County from liquor tax revenues, which use shall be in accordance with the requirements of MCL 211.24(e).

BE IT FURTHER RESOLVED, in the event that the amount of liquor tax revenues to be disbursed to CMH exceeds the amount of the contract, an amended contract in the appropriate dollar amount is authorized with all other terms and conditions remaining unchanged.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

**MEMORANDUM**

TO: Human Services Committee  
Finance Committee

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: February 20, 2013

RE: Authorization for Amendments to the Administrative Services Agreements with County Health Plans

In Resolution #11-286, the Board of Commissioners authorized administrative services agreements with community-based corporations planning and operating health benefit programs for low-income, uninsured persons from October 1, 2011 through September 30, 2012, with automatic renewal. The specific set of services to be provided to each corporation was unique. Services include: Outreach and Enrollment, Customer Service, Development and Maintenance of a Provider Network, Adjudication and Payment of Claims, Case Management, and Program Management.

The revenue from these agreements was included in the Department's 2013 budget request.

The County currently has Administrative Services agreements with 15 County Health Plans.

County Health Plans have experienced reduced enrollment. As a result, several Plans have chosen to reduce services, while others have decided to bring certain functions in house, to reduce costs. For this reason, several County Health Plans have proposed changes to their existing Administrative Services agreements. The Health Officer recommends that the Board of Commissioners authorize the following amendments to the Administrative Services agreements with the following County Health Plans:

1. Barry-Eaton Health Plan Corporation – Remove financial support (\$750 per month); Increase administrative support (\$583.33 per month)
2. Branch Hillsdale St. Joseph Health Plan Corporation – Remove Executive Director services (\$18,500 per year); Add Administrative Support Services (\$2,500 per year)
3. Ingham Health Plan Corporation – Reduce PMPM to \$5.57 (both Plan A and Plan B); add \$7000 for administrative support
4. Ingham Health Plan Corporation d/b/a/ Ionia Health Plan – Remove financial support (\$416.67 per month)
5. Ingham Health Plan Corporation d/b/a Livingston Health Plan – Remove financial support (\$333.33 per month)
6. Jackson Health Plan Corporation – Remove financial support (\$416.66 per month); Increase redetermination (\$150 per month)
7. Kalamazoo County Health Plan Corporation – Remove health assessment (\$.05 PMPM – Plan B only)
8. Branch Hillsdale St. Joseph Health Plan Corporation d/b/a Lenawee Health Plan - Remove Executive Director services (\$18,500 per year); Add Administrative Support Services (\$2,500 per year)
9. Washtenaw Health Plan Corporation – Remove health assessment (\$.05 PMPM – Plan B only)

## Attachment

c: Debra A. Brinson, w/attachments  
John Jacobs, w/attachments  
Adriena Krul Hall, w/attachments



Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND ADMINISTRATIVE SUPPORT SERVICES AGREEMENTS WITH COUNTY HEALTH PLANS**

WHEREAS, In Resolution #11-286, Administrative Services agreements with County Health Plan corporations were authorized for the period of October 1, 2011 through September 30, 2012, with automatic renewal; and

WHEREAS, the specific set of administrative services provided varies by corporation; and

WHEREAS, to reduce costs, County Health Plans have proposed changes to their Administrative Services agreements with the Health Department's Health Plan Management Services; and

WHEREAS, the Health Officer recommends the proposed amendments to the Administrative Services agreements by the County Health Plans.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the following amendments to the Administrative Services agreements with the following County Health Plans:

1. Barry-Eaton Health Plan Corporation – Remove financial support (\$750 per month); Increase administrative support (\$583.33 per month)
2. Branch Hillsdale St. Joseph Health Plan Corporation – Remove Executive Director services (\$18,500 per year); Add Administrative Support Services (\$2,500 per year)
3. Ingham Health Plan Corporation – Reduce PMPM to \$5.57 (both Plan A and Plan B); add \$7000 for administrative support
4. Ingham Health Plan Corporation d/b/a/ Ionia Health Plan – Remove financial support (\$416.67 per month)
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6. Jackson Health Plan Corporation – Remove financial support (\$416.66 per month); Increase redetermination (\$150 per month)
7. Kalamazoo County Health Plan Corporation – Remove health assessment (\$.05 PMPM – Plan B only)
8. Branch Hillsdale St. Joseph Health Plan Corporation d/b/a Lenawee Health Plan - Remove Executive Director services (\$18,500 per year); Add Administrative Support Services (\$2,500 per year)
9. Washtenaw Health Plan Corporation – Remove health assessment (\$.05 PMPM – Plan B only)

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments, as needed.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and County Clerk are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**PRESENTED BY THE INGHAM COUNTY WOMENS COMMISSION**

**RESOLUTION ALLOCATING RESOURCES TO THE CERTIFICATION OF INDIVIDUALS IN  
AUTISM SPECIALIZATION**

**WHEREAS:** Senate Bills 414 and 415 were approved and signed by the Governor and went into effect on April 18, 2012

**WHEREAS:** Senate Bill 981, "autism coverage reimbursement act" was approved and signed by the Governor and went into effect on April 18, 2012

**WHEREAS:** According to the Centers for Disease Control and Prevention, "about one in 88 children has been diagnosed with an Autism Spectrum Disorder"

**WHEREAS:** There are 56,885 persons under 18 in Ingham County (children) in 2011, according to the U.S. Census

**WHEREAS:** This approximately equates to about 646 children 0-17 with an autistic disability living in Ingham County in 2011

**WHEREAS:** According to the state legislation after diagnosis an autistic child must have a diagnosis confirmed by a specialist and then have a recommendations prepared by a board-certified behavior analyst who must then participate in a plan of care in order to access the funds allocated by the State of MI for the treatment and care of autistic children

**WHEREAS:** Blue Cross Blue Shield (BCBS) the health care insurer with the largest market share in Michigan requires individuals to have an autism diagnosis made or confirmed by a BCBS- approved autism evaluation center and then have recommendations prepared by a board-certified behavior analyst at an approved autism evaluation center for applied behavior analysis

**WHEREAS:** There are currently only three available autism evaluation centers identified by Blue Cross Blue Shield, Henry Ford Center for Autism and Developmental Disabilities in Detroit, Spectrum Health Medical Group in Grand Rapids, and University of Michigan Health System in Ann Arbor, to service the entire State of Michigan

**WHEREAS:** The Behavior Analyst Certification Board has only 132 board certified behavior analysts listed in the State of Michigan and only one lives in Ingham County

**WHEREAS:** With these statistics provided it would take the average autistic child 425 days to be able to get into visit a specialist in the State of Michigan, assuming all specialists are working full time and allocating 4 hour appointments per child for evaluations and recommendations for treatment plans.

**WHEREAS:** There are currently no approved evaluation centers in Ingham County to service the residents who have autistic children

**THEREFORE BE IT RESOLVED:** That Ingham County provide access to additional necessary medical and professional personnel to staff an approved evaluation center, including a board certified behavior analyst to shorten the waiting period for children in Ingham County who have autism to receive individual

recommendations and treatment plans through their health care coverage from BCBS of Michigan and/or other health care providers

**BE IT FURTHER RESOLVED:** That Ingham County coordinate with all major Health Care Insurers to provide access to a local approved autism evaluation center(s) within Ingham County.