

CHAIRPERSON  
DEB NOLAN

VICE-CHAIRPERSON  
REBECCA BAHAR-COOK

VICE-CHAIRPERSON PRO-TEM  
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE  
TODD TENNIS, CHAIR  
KARA HOPE  
SARAH ANTHONY  
BRIAN McGRAIN  
DEB NOLAN  
DON VICKERS  
RANDY MAIVILLE

**INGHAM COUNTY BOARD OF COMMISSIONERS**  
*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, NOVEMBER 18, 2013 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order  
Approval of the [November 4, 2013 Minutes](#)  
Additions to the Agenda  
Limited Public Comment

1. Health Department
  - a. Resolution to Authorize the 2013 – 2014 [Schedule A Addendum](#) to the Blue Cross Blue Shield Administrative Services Agreement for Services to Ingham County Jail Inmates
  - b. Resolution to Extend the [Cooperative Operational Agreement](#) with the Ingham Community Health Center Board of Directors
  - c. Resolution to Authorize an Agreement with [Michigan Consumers for Health Care](#) to Serve as a Local Community Navigator for Ingham County and Surrounding Communities
  - d. Resolution to Authorize Amendments to the [Service Contracts](#) for Outreach Services Authorized in the 2013-2014 Comprehensive Agreement
  - e. Resolution to Authorize a Contract with [David Hunt and Associates](#)
  - f. Discussion Item: Provider Compensation (*No Materials*)
  - g. Discussion Item: Clinical Site Planning (*No Materials*)
2. Controller's Office - Resolution Approving [Various Contracts](#) for the 2014 Budget Year

Announcements  
Public Comment  
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES  
OR SET TO MUTE OR VIBRATE TO AVOID  
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

## HUMAN SERVICES COMMITTEE

November 4, 2013

### Minutes

Members Present: Chairman Tennis, Comm. Vickers, Comm. Nolan, Comm. Hope, Comm. McGrain, Comm. Maiville, Comm. Anthony

Members Absent: None

Others Present: Jared Cypher, Dr. Renee Branch Canady, Robin Reynolds, Cheryl Gildner and others.

The meeting was called to order by Chairman Tennis at 6:30 p.m. in Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

#### Approval of the October 14, 2013 Minutes

The October 14, 2013 minutes were approved as presented.

#### Additions to the Agenda

There were no additions to the agenda.

#### Limited Public Comment

There were no public comments.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. NOLAN TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS: CHAIRPERSON TENNIS REQUESTED ITEM 1 BE REMOVED FROM THE CONSENT AGENDA.

2. Human Services Committee - Resolution to Authorize a Cooperative Cash Match Agreement with the Michigan Department of Human Services - Michigan Rehabilitation Services

3. Ingham Health Plan - Resolution to Amend Resolution #13-163 Authorizing the Intergovernmental Transfer of Ingham County Funds to Support DSH Payment to McLaren Greater Lansing and Sparrow Health System

4. Health Department

a. Resolution to Authorize Dental Services Contracts with Licensed Dentists for 2014

b. Resolution to Accept Funding from the U.S. Department of Health Resources and Services Administration for the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members Aids Healthcare Grant

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. NOLAN TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

1. Community Agencies - Resolution Authorizing 2014 Agreements for Community Agencies

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. MAIVILLE TO APPROVE THE RESOLUTION AUTHORIZING 2014 AGREEMENTS FOR COMMUNITY AGENCIES.

Discussion:

Commissioners Maiville, Nolan, McGrain, Anthony and Tennis all expressed their thanks and complimented the dedicated efforts of the Controller's office and staff for their detailed recommendation list.

Comm. McGrain questioned whether or not the contracts for each agency would contain the required non-profit status requirements as well as the County's non-discrimination policy. Jared Cypher indicated that those details would be included on all contracts.

Comm. Nolan expressed her thanks to Comm's. McGrain & Tennis for their assistance in approving the \$12,000 to \$15,000 increase over the prior year in funding for the Agencies.

MOTION CARRIED UNANIMOUSLY.

4c. Discussion: Clinical Site Planning

Dr. Renee Branch Canady updated the Committee on the current status of the proposed Cedar Street Professional Building, formerly known as McLaren. At this point, all parties are waiting on the baseline environmental study & appraisal before further work can proceed.

Jared Cypher advised that the Controller's office is looking into a possible recommendation of short term financing of the building as opposed to outright purchase in order to account for future funding needs in other areas should they occur.

Comm. Vickers requested the Controller's office to prepare a bottom line cost of the building and interest costs report. Mr. Cypher agreed to have the information prepared for the Committee for additional review.

Dr. Canady continued to advise the committee on additional locations that are being reviewed for future planning, including the Stamp Rite property in Lansing. Currently a "test fit" is being conducted for suitability.

Comm. McGrain suggested reaching out to the City of Lansing's Planning & Development Committee to make them aware of the needs of the County and to utilize their resources as available. Chairman Tennis agreed that this would be an appropriate action to take.

On an added note, Dr. Canady indicated that a new Nurse Practitioner has started and a new Physician will be on board beginning the 18<sup>th</sup> of November. Additional meetings with a candidate for a Community Health Care Director are being planned for the near future.

Chairman Tennis requested that the Clinical Site Planning topic remain on the agenda for the near future.

Comm. Nolan requested an update on the department study that is underway. Dr. Canady advised the committee that she has seen an initial draft memo and is working with Human Resources and that progress is being made. Mr. Cypher indicated that this topic is expected to be included as an agenda item for the next meeting.

#### Announcements

Comm. McGrain announced that the first indoor market of the season would be held at the Allen Street Market on November 6<sup>th</sup>. Times are approximately 2 p.m. to 6 p.m.

Chairman Tennis advised the Committee that on Tuesday, November 5, SB 652 is scheduled for a hearing. The bill, if approved, would move the Court of Claims out of Ingham County. He noted that this could have a financial impact on the County should this occur and indicated that anyone that would be interested in following the bill should attend the hearing.

#### Public Comment

There was no public comment.

The meeting adjourned at approximately 6:59 p.m.

# NOVEMBER 18, 2013 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

## **ACTION ITEMS:**

**The Assistant Deputy Controller is recommending approval of the following resolutions**

*1a. Health Department - Resolution to Authorize the 2013 – 2014 Schedule A Addendum to the Blue Cross Blue Shield Administrative Services Agreement for Services to Ingham County Jail Inmates*

This resolution updates the agreement between Ingham County and Blue Cross Blue Shield (BCBS) of Michigan wherein BCBS of Michigan would pay the claims of health care services provided to inmates of the Ingham County Jail. This agreement is updated annually by executing a Schedule A Addendum to the Administrative Services Contract. The current agreement was last amended in Resolution #12-435. The proposed Schedule A Addendum authorized through the attached resolution will cover the period of December 1, 2013 through November 30, 2014. The 2013-14 Schedule A Addendum proposed by BCBS remains the same as the 2012-13 agreement, with the exception of a change in the Additional Administrative Compensation as a percent of paid claims which is proposed to be not less than 10.00% or greater than 10.61% for the agreement period.

*1b. Health Department - Resolution to Extend the Cooperative Operational Agreement with the Ingham Community Health Center Board of Directors*

This resolution extends the County's current cooperative operational agreement with the Ingham Community Health Center Board through January 31, 2014. The Board of Commissioners will be asked to approve a new agreement as soon as HRSA gives their approval to that agreement.

*1c. Health Department - Resolution to Authorize an Agreement with Michigan Consumers for Health Care to Serve as a Local Community Navigator for Ingham County and Surrounding Communities*

This resolution accepts a \$15,000 grant from Michigan Consumers for Healthcare (MCH) to serve as an initial point of contact and support for the Ingham County area as a Local Community Navigator (LCO) organization. The Coalition will be working closely with Enroll America and other grassroots organizations to ensure that outreach and education efforts are tied closely into the local navigator. MCH will provide compensation to the Health Department to support a staff member to be certified and made available on at least a part time basis to assist local consumers in understanding their enrollment options. The Registration and Enrollment Unit will provide community members with navigation services. Nancy Diawara, Project Specialist is designated as the certified Navigator for the Health Department.

*1d. Health Department - Resolution to Authorize Amendments to the Service Contracts for Outreach Services Authorized in the 2013-2014 Comprehensive Agreement*

This resolution authorizes amendments to the service contracts for outreach services authorized in the 2013-2014 Comprehensive Agreement. The Ingham Health Plan Corporation is providing an additional \$25,000 to support the outreach activities in these service contracts for the first quarter (October to December) of FY 2014. The remaining increase is funded by a redetermination of Medicaid Administration (Federal Share). There is no increase in General Fund dollars.

These services contracts shall be increased as followed:

Allen Neighborhood Center – from \$88,087 to \$98,626

NorthWest Initiative – from \$88,087 to \$98,626

Carefree Medical – from \$3,780 to \$6,480

South Side Community Coalition – from \$85,586 to \$92,317

Greater Lansing African American Health Institute – from \$67,204 to \$71,320

Family and Com. Dev. Services – from \$100,000 to \$126,190

*1e. Health Department - Resolution to Authorize a Contract with David Hunt and Associates*

This resolution authorizes a contract with David Hunt and Associates utilizing grant funding in the amount of \$7,900 to provide introductory workshops in community organizing to the staff, clients, and community members involved in Healthy Start. The workshops will contribute to the creation of a strong and supportive community network dedicated to reversing the conditions that sustain infant mortality disparities in Ingham County. All but one of the workshops will be provided before the end of 2013. The final, culminating workshop will take place before March 31, 2014.

*2. Controller's Office - Resolution Approving Various Contracts for the 2014 Budget Year*

This resolution will approve the attached list of contracts for the 2014 budget year. The list consists only of contracts that are included in the 2014 Adopted Budget. Please see the attached memorandum for more details.

**OTHER ITEMS:**

*1f. Health Department – Discussion Item: Provider Compensation*

*1g. Health Department – Discussion Item: Clinical Site Planning*

## MEMORANDUM

To: Human Services Committee  
Finance Committee

From: Renée Branch Canady, PhD, MPA, Health Officer

Date: November 5, 2013

Subject: Resolution to Authorize the 2013-14 Schedule A Addendum to the Blue Cross Blue Shield Administrative Services Agreement for Services to Ingham County Jail Inmates

Ingham County and Blue Cross Blue Shield (BCBS) of Michigan entered into an agreement in 1996 wherein BCBS of Michigan would pay the claims of health care services provided to inmates of the Ingham County Jail. This agreement is updated annually by executing a Schedule A Addendum to the Administrative Services Contract. The currently agreement was amended in Resolution #12-435. The proposed Schedule A Addendum authorized through the attached resolution will cover the period of December 1, 2013 through November 30, 2014.

The 2013-14 Schedule A Addendum proposed by BCBS remains the same, with the exception of a change in the Additional Administrative Compensation as a percent of paid claims which is proposed to be not less than 10.00% or greater than 10.61% for the agreement period.

I recommend that the Board of Commissioners authorize the 2013 - 2014 Schedule A Addendum to the BCBSM Administrative Services Agreement for the 2013-14 agreement period in order to maintain BCBS services for paying claims for health care services provided to inmates of the Ingham County Jail.

c: John Jacobs, w/ attachment  
Barbara Watts Mastin, w/attachment

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE 2013 – 2014 SCHEDULE A ADDENDUM TO THE  
BLUE CROSS BLUE SHIELD ADMINISTRATIVE SERVICES AGREEMENT FOR SERVICES TO  
INGHAM COUNTY JAIL INMATES**

WHEREAS, Ingham County and Blue Cross Blue Shield (BCBS) of Michigan entered into an agreement in 1996 wherein BCBS of Michigan would pay the claims of health care services provided to inmates of the Ingham County Jail; and

WHEREAS, that agreement is updated by executing a Schedule A attachment; and

WHEREAS, the current agreement was authorized in Resolution #12-435 for the period of December 1, 2012 through November 30, 2013; and

WHEREAS, BCBS of Michigan has proposed a 2013 – 2014 Schedule A Addendum to the Administrative Services Agreement; and

WHEREAS, proposed 2013 – 2014 Schedule A Addendum to the Administrative Services Agreement remains the same as the 2012-13 Schedule A Addendum with exception of the Additional Administrative Compensation as a percent of paid claims which will not be less than 10.00% or greater than 10.61% for the 2013-14 agreement period; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the 2013 - 2014 Schedule A Addendum to the BCBSM Administrative Services Agreement for inmates of the Ingham County Jail.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the attached Schedule A Addendum to the Administrative Services Agreement with Blue Cross and Blue Shield of Michigan for paying claims for health care services provided to inmates of the Ingham County Jail.

BE IT FURTHER RESOLVED, that the Schedule A Addendum shall be effective December 1, 2013 through November 30, 2014.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.





Wire Number

Bank

American Bank Assoc

- 10 In the event the Schedule A in the form as submitted to Group by BCBSM ("this Schedule A") is not signed by Group and delivered to BCBSM on or before the 15th day after the Renewal Date, Group's administrative fee shall increase by \$2 per contract per month during the Term until the first day of the month following BCBSM's receipt of this Schedule A as signed by Group. Notwithstanding the foregoing, Group's total increase in its administrative fee shall not exceed \$10,000 per month.
- 11 BCBSM will charge an additional administrative fee of \$4.00 per contract per month if an ASC customer obtains stop-loss coverage from a third-party stop-loss vendor.
- 12 Your rate does not include taxes or assessments under consideration by federal and state governments that, if enacted, would be added to your bill.

BCBSM:

THE GROUP:

BY: \_\_\_\_\_  
(Signature)

BY: \_\_\_\_\_  
(Signature)

NAME: \_\_\_\_\_  
(Print)

NAME: \_\_\_\_\_  
(Print)

TITLE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

BY: \_\_\_\_\_  
(Signature)

BY: \_\_\_\_\_  
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NAME: \_\_\_\_\_  
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NAME: \_\_\_\_\_  
(Print)

TITLE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

Blue Cross Blue Shield of Michigan is an independent licensee of the Blue Cross and Blue Shield Association.

Ingham County Inmates

## MEMORANDUM

TO: Human Services Committee

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: November 8, 2013

RE: Resolution to Extend the Cooperative Operations Agreement between the Health Department and the Ingham Community Health Center Board of Directors

Attached is a resolution to authorize the extension of the Cooperative Operational Agreement with the Ingham County Community Health Center Board of Directors. The current agreement expires on November 30, 2013. This resolution would extend this agreement through January 31, 2014.

As a Health Center Program Grantee of the U.S. Department of Health and Human Services' Health Resources and Services Administration (HRSA), the Health Department is required by Section 330 of the Public Health Services (PHS) Act to maintain a governing board composed of individuals, a majority of who are being served by the center and, who as a group, represent the individuals being served by the center in terms of demographic factors such as race, ethnicity and sex. The Health Department may fulfill this requirement with two separate boards. Each board's responsibilities must be specified in writing so that responsibilities for carrying out the governance functions are clearly understood. The health center board's functions must include the selection of services to be provided by the centers, determination of hours during which such services will be provided, approval of the center's annual budget and grant application, and approval of the selection and dismissal of the chief executive of the health center.

In Resolution #13-337, the Cooperative Agreement was extended through November 30, 2013 to satisfy these requirements. The terms and conditions of a new Cooperative Agreement are currently under reviewed and must be approved by HRSA before a new resolution for a revised Cooperative Agreement can be brought forth to the Ingham County Board of Commissioners and the Ingham Community Health Center Board of Directors.

In order to remain in compliance as a HRSA grantee during the interim from November 30, 2013 to the time that a revised Cooperative Agreement is established, the term of the current Cooperative Agreement must be extended through January 31, 2014.

I recommend that the Board of Commissioners authorize an extension of the terms and duration of the current Cooperative Operational Agreement with the Ingham County Community Health Center Board of Directors through January 31, 2014.

Attachment

c: John Jacobs w/attachment  
Barbara Mastin, w/attachment

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO EXTEND THE COOPERATIVE OPERATIONAL AGREEMENT WITH THE  
INGHAM COMMUNITY HEALTH CENTER BOARD OF DIRECTORS**

WHEREAS, In Resolution #13-337, the Cooperative Operational Agreement between Ingham County and the Ingham County Community Health Center Board of Directors was extended for the period of October 1, 2013 through November 30, 2013; and

WHEREAS, as a Health Center Program Grantee of the U.S. Department of Health and Human Services' Health Resources and Services Administration, Ingham County is required by Section 330 of the Public Health Services (PHS) Act to maintain a governing board composed of individuals, a majority of who are being served by the center and, who as a group, represent the individuals being served by the center in terms of demographic factors such as race, ethnicity and sex; and

WHEREAS, as a public entity health department, Ingham County may fulfill this requirement with two separate boards; and

WHEREAS, when two boards exist, each board's responsibilities must be specified in writing so that responsibilities for carrying out the governance functions are clearly understood; and

WHEREAS, the health center board's functions must, at a minimum, include the:

- selection of services to be provided by the center;
- determination of hours during which such services will be provided;
- approval of the center's annual budget and grant application, and
- approval of the selection and dismissal of the chief executive of the health center; and

WHEREAS, Ingham County fulfills this requirement through a Cooperative Operational Agreement with the Ingham Community Health Center Board of Directors; and

WHEREAS, the current Cooperative Operational Agreement ends November 30, 2013; and

WHEREAS, in order to maintain compliance, the term of this agreement must be extended; and

WHEREAS, the Ingham Community Health Center Board of Directors has reviewed and supports the agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize and extension of the Cooperative Operational Agreement through January 31, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an extension of the Cooperative Operational Agreement with the Ingham Community Health Center Board through January 31, 2014.

BE IT FURTHER RESOLVED, that all terms conditions of the Cooperative Operational Agreement are unchanged.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

## MEMORANDUM

TO: Human Services Committee  
Finance Committee

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: November 12, 2013

RE: Resolution to Authorize the Michigan Consumers for Healthcare Grant

The Michigan Consumers for Healthcare (MCH) coalition has been selected by the federal government to be a Navigator assisting the uninsured in making their enrollment decisions. The coalition will be Michigan's only statewide Navigator program, engaging more than 120 partner agencies in the important work of reaching out to and assisting hard to reach populations everywhere.

MCH would like to contract with the Health Department to serve as an initial point of contact and support for the Ingham County area as a Local Community Navigator (LCO) organizations. The Coalition will be working closely with Enroll America and other grassroots organizations to ensure that outreach and education efforts are tied closely into the local navigator.

MCH will provide \$15,000 in compensation to the Health Department to support a staff member to be certified and made available on at least a part time basis to assist local consumers in understanding their enrollment options. The Registration and Enrollment Unit will provide community members with navigation services. Nancy Diawara, Project Specialist is designated as the certified Navigator for the Health Department.

I recommend that the Board of Commissioners adopt the attached resolution and authorize the agreement with MCH.

### Attachment

c: Nancy Hayward w/attachment  
Debbie Edokpolo w/attachment  
John Jacobs w/attachment  
Jane Noice w/attachment

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN CONSUMERS FOR HEALTH CARE TO SERVE AS A LOCAL COMMUNITY NAVIGATOR FOR INGHAM COUNTY AND SURROUNDING COMMUNITIES**

WHEREAS, Michigan Consumers for Healthcare (MCH) coalition has been selected by the federal government to be a Navigator assisting the uninsured in making their enrollment decisions; and

WHEREAS, The coalition will be Michigan's only statewide Navigator program, engaging more than 120 partner agencies in the important work of reaching out to and assisting hard to reach populations everywhere; and

WHEREAS, MCH would like to contract with the Health Department to serve as an initial point of contact and support for the Ingham County area as a Local Community Navigator (LCO) organizations; and

WHEREAS, MCH will provide \$15,000 in compensation to the Health Department to support a staff member to assist local consumers in understanding their enrollment options; and

WHEREAS, a Program Specialist in the Registration and Enrollment Unit is designated as the certified Navigator for the Health Department; and

WHEREAS, the Health Officer recommends that the Board authorize an agreement with Michigan Consumers for Healthcare for the period of October 1, 2013 to September 30, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Michigan Consumers for Healthcare to provide the Health Department up to \$15,000 to support the salary of a Program Specialist to provide Navigation services to consumers in Ingham County and surrounding communities.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2013 to September 30, 2014.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

## MEMORANDUM

TO: Human Services Committee  
Finance Committee

FROM: Renée B. Canady, PhD, MPA, Health Officer

DATE: November 5, 2013

RE: Resolution to Amend the Services Contracts for Outreach Services Authorized in the 2013-14 Comprehensive Agreement

In Resolution #13-384, the 2013-14 Agreement for Delivery of Public Health Services under the Comprehensive Process with the Michigan Department of Community Health for the period of October 1, 2013 through September 30, 2014.

This resolution authorized service contracts with the providers named below to support outreach activities to potential and current Medicaid beneficiaries. These service contracts braided together with requirements and funds from multiple sources, including County and Medicaid Administration (Federal Share):

The Ingham Health Plan Corporation is providing an additional \$25,000 to support the outreach activities in these service contracts for the first quarter (October to December) of FY 2014. The remaining increase is funded by a redetermination of Medicaid Administration (Federal Share). There is no increase in General Fund dollars.

These services contracts shall be increased as followed:

Allen Neighborhood Center – from \$88,087 to \$98,626  
NorthWest Initiative – from \$88,087 to \$98,626  
Carefree Medical – from \$3,780 to \$6,480  
South Side Community Coalition – from \$85,586 to \$92,317  
Greater Lansing African American Health Institute – from \$67,204 to \$71,320  
Family and Com. Dev. Services – from \$100,000 to \$126,190

I recommend that the Board accept the \$25,000 from the IHP Corporation and amend the service contracts for outreach activities that were authorized in Resolution #13-384.



Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AMENDMENTS TO THE SERVICE CONTRACTS FOR  
OUTREACH SERVICES AUTHORIZED IN THE 2013-2014 COMPREHENSIVE AGREEMENT**

WHEREAS, in Resolution #13-384, the 2013-14 Agreement for Delivery of Public Health Services under the Comprehensive Process with the Michigan Department of Community Health for the period of October 1, 2013 through September 30, 2014; and

WHEREAS, this resolution authorized service contracts with the providers named below to support outreach activities to potential and current Medicaid beneficiaries; and

WHEREAS, these service contracts braided together with requirements and funds from multiple sources, including County and Medicaid Administration (Federal Share); and

WHEREAS, the Ingham Health Plan Corporation is providing an additional \$25,000 to support the outreach activities in these service contracts for the first quarter (October to December) of FY 2013; and

WHEREAS, the remaining increase is funded by a redetermination of Medicaid Administration (Federal Share); and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize these Amendments with the following agencies:

Allen Neighborhood Center – from \$88,087 to \$98,626

NorthWest Initiative – from \$88,087 to \$98,626

Carefree Medical – from \$3,780 to \$6,480

South Side Community Coalition – from \$85,586 to \$92,317

Greater Lansing African American Health Institute – from \$67,204 to \$71,320

Family and Com. Dev. Services – from \$100,000 to \$126,190

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts the \$25,000 from the IHP Corporation and amends the service contracts for outreach activities that were authorized in Resolution #13-384 as follows:

Allen Neighborhood Center – from \$88,087 to \$98,626

NorthWest Initiative – from \$88,087 to \$98,626

Carefree Medical – from \$3,780 to \$6,480

South Side Community Coalition – from \$85,586 to \$92,317

Greater Lansing African American Health Institute – from \$67,204 to \$71,320

Family and Com. Dev. Services – from \$100,000 to \$126,190

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the period of the service contracts remains October 1, 2013 through September 30, 2014.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any agreements consistent with this resolution after review by the County Attorney.

**MEMORANDUM**

TO: Human Services Committee  
Finance Committee

FROM: Renée B. Canady, PhD, MPA, Health Officer

DATE: November 5, 2013

RE: Recommendation to Authorize a Contract with David Hunt and Associates.

In 2009, the Health Department (ICHD) received a grant from the W.K. Kellogg Foundation (WKKF) to advance its Social Justice Initiative in several ways, one of which was to provide training in the discipline of community organizing to Ingham County residents with an interest in health equity. With funds from this grant, ICHD contracted with David Hunt and Associates to provide these trainings from September to November, 2012. Mr. Hunt's work was very well received by both community teams and ICHD staff, and several of the efforts launched by his trainings have continued to have an impact on the community.

The WKKF grant will end on December 31, 2013. A request to extend the grant for another year was not approved; rather, our contract manager from the foundation requested that we reprogram any remaining unobligated funds to be used by the end of 2013. ICHD staff from the Social Justice Initiative and the Healthy Start Program have recommended that a portion of these funds be used to contract with David Hunt and Associates to provide introductory workshops in community organizing to the staff, clients, and community members involved in Healthy Start. The workshops will contribute to the creation of a strong and supportive community network dedicated to reversing the conditions that sustain infant mortality disparities in Ingham County.

All but one of the workshops will be provided before the end of 2013. The final, culminating workshop will take place before March 31, 2014.

The attached resolution authorizes a contract with David Hunt and Associates in the amount of \$7,900 to support this work for the period of November 1, 2013 through March 31, 2014. Reprogrammed funds from the WKKF grant will provide \$6,900 of this amount and the remaining \$1,000 (to fund the final workshop in 2014) will be provided by a grant from ISIAAH, Inc., which is dedicated to creating an alignment between public health professionals and community organizers in Michigan.

I recommend that the Board of Commissioners adopt the attached resolution.

c: John Jacobs w/attachment  
Doak Bloss w/attachment

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH DAVID HUNT AND ASSOCIATES**

WHEREAS, the Health Department has identified health equity – which is the elimination of the root causes of health disparity as one of its core values; and

WHEREAS, in 2004, 2006, and 2009, the Health Department received grant support from the W. K. Kellogg Foundation (Resolutions #04-074, #06-015, #09-198) to launch a social justice network to advance health equity; and

WHEREAS, the 2009 grant from the W. K. Kellogg Foundation included funding to support training in the principles of community organizing in Ingham County, and the Health Department entered into a contract with David Hunt and Associates to provide eight training sessions and additional professional development support to Health Department staff in the fall of 2012; and

WHEREAS, the 2009 W. K. Kellogg grant will end on December 31, 2013, and representatives of the W.K. Kellogg Foundation have advised the Health Department to reprogram any unspent funds remaining in the grant to be expended before December 31, 2013; and

WHEREAS, in Resolution #13-232, the Health Department has been awarded additional support for training in community organizing from ISALAH, Inc.; and

WHEREAS, the Health Department coordinates a Healthy Start initiative designed to reduce disparities in birth outcomes by empowering African American women and others in their social network to build a strong and supportive community network to reverse negative conditions that contribute to infant mortality disparities in their community; and

WHEREAS, the Health Department staff currently working on Healthy Start and the Social Justice initiative have determined that Healthy Start clients and staff would benefit from learning the organizing principles taught by David Hunt and Associates; and

WHEREAS, the Health Officer recommends that the Board authorize a contract with David Hunt and Associates in the amount of \$7,900 to provide four training sessions with clients and staff from the Healthy Start initiative.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract in the amount of \$7,900 with David Hunt and Associates to provide four training sessions with clients and staff from the Healthy Start initiative for the period of November 1, 2013 through March 31, 2014.

BE IT FURTHER RESOLVED, that \$6,900 of this subcontract will be supported by the W.K. Kellogg grant and \$1,000 by grant funds from ISALAH, Inc.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the contract after review by the County Attorney.

## Agenda Item 2

DATE: November 7, 2013

TO: Finance and Liaison Committees

FROM: Teri Morton, Budget Director

RE: Resolution Approving Various Contracts for the 2014 Budget Year

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This resolution will approve the attached list of contracts for the 2014 budget year. The list consists only of contracts that are included in the 2014 Adopted Budget. If a contract later exceeds the budgeted amount, a resolution will need to be brought before the Board of Commissioners approving the increased amount. In addition, a separate Board resolution will be required if there is a change in employee status or increase in the total number of employees.

The county contract approval process, as amended by Resolution 09-095, provides that any contract over \$5,000 must be approved by the Board of Commissioners. This resolution includes various routine contract renewals in order to reduce the number of separate resolutions needed to approve contracts. The liaison committees may decide that there are some contracts included on this list that would better be considered as separate resolutions. Those contracts will be removed from this resolution before the passage by the Board of Commissioners, and will be brought back before the Board as separate resolutions at a later date.

Based on the policy on cost increases for service related contracts passed by the Finance Committee and scheduled to be considered by the Board of Commissioners at its November 12<sup>th</sup> meeting, expenditure contracts with a 2014 increase of 2.1% or less are the only ones included in this resolution. The one exception to this is the county's contract with the Capital Area United Way for 2-1-1 Services. An increase of \$12,000 (36%) was approved by the Board of Commissioners as part of the 2014 budget process.

Please contact me if you have any questions.

Introduced by the Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2014 BUDGET YEAR**

WHEREAS, county policy requires that all contracts over \$5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2014 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part in the adopted budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over \$5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

HUMAN SERVICES COMMITTEE										
Line #	DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2013 COST	2014 PROJECTED	Proj. Increase over 2013	% Increase over 2013	Funding Source
1	Ingham County Health Department	Capital Area United Way	Annual Renewal of Contract for Central Michigan 2-1-1 Services	01/01/14	12/31/14	\$ 33,750	\$ 45,750	\$12,000	36%	General Fund
2	Health Department	Volunteers of America	Homeless Day Center	10/01/13	09/30/14	\$ 30,000	\$ 30,000	\$0	0%	General Fund
3	Health Department	Our Savior Lutheran Church	Food Pantry Operation - 1515 W. Holmes Rd	10/01/13	09/30/14	\$ 7,200	\$ 7,200	\$0	0%	General Fund
Revenue Contracts										
Line #	DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2013 COST	2014 PROJECTED	Proj. Increase over 2013	% Increase over 2013	
1	VA	Michigan Veterans Trust Fund	Services Provided for Ingham County Trust Fund	10/01/13	09/30/14	\$ 7,800	\$ 7,800	\$0	0%	
2	VA	Michigan Veterans Trust Fund	Services Provided for Ingham Clinton County Trust Fund	10/01/13	09/30/14	\$ 1,700	\$ 1,700	\$0	0%	
3	VA	Clinton County	Services Provided to Clinton County	01/01/14	12/31/14	\$ 41,021	\$ 34,466	-\$6,555	-16%	