

CHAIRPERSON
VICTOR CELENTINO

VICE-CHAIRPERSON
BRIAN McGRAIN

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE
DEB NOLAN, CHAIR
TODD TENNIS
DIANNE HOLMAN
BRIAN McGRAIN
KARA HOPE
SARAH ANTHONY
DON VICKERS

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, JANUARY 27, 2014
AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES
BUILDING, 5303 S. CEDAR, LANSING.

NOTE CHANGE IN DATE

Agenda

Call to Order

Approval of the [December 2, 2013 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Health Department
 - a. Resolution to Authorize an Agreement with the [Ingham Health Plan Corporation](#) to be the Michigan Early Childhood Home Visiting HUB for Ingham County
 - b. Resolution to Authorize an Agreement with the Michigan Department of [Environmental Quality](#) for 2013-2014
 - c. Resolution to Amend the [Infectious Disease Physician Services Agreement](#) with Michigan State University's College of Osteopathic Medicine – Tuberculosis Program
 - d. Resolution to Authorize an Agreement with the Michigan State University College of Nursing for [Pediatric Nurse Practitioner Services](#) in Ingham Community Health Centers
 - e. Resolution to Accept Additional Funds from the Health Resources and Services Administration ([HRSA](#)) to Expand Outreach and Enrollment Assistance Activities in the Ingham County Community
 - f. Resolution to Accept Funding in the Amount of \$100,000 from Ingham Health Plan Corporation and Authorize an Agreement with [Capital Link](#) for Capital Project Facilitation Services
 - g. Resolution to Amend Resolution #13-417 and Change the Period of the Agreement with Intelligent Medical Objects, Inc. ([IMO, Inc.](#)) for IMO Problem IT Terminology Service
 - h. Resolution Honoring [Brenda Weisenberger](#)
 - i. Resolution Honoring [Renée Branch Canady](#)
 - j. Discussion: Vision and Goals for 2316 S. Cedar Street (McLaren Building)
2. Board of Commissioners - Resolution Authorizing a Contract with Michigan State University for the Services of Bruce Bragg as [Acting Health Officer](#)

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE

December 2, 2013

Draft – Minutes

Members Present: Todd Tennis, Kara Hope, Sarah Anthony, Brian McGrain, Deb Nolan, Don Vickers and Randy Maiville.

Members Absent: None.

Others Present: Tom Curtis, Debra Voss, Shanda Johnston, Don Lehman, Travis Parsons, Barb Mastin, Renee Canady, John Jacobs, Nancy Hayward, Jared Cypher, Michelle Rutkowski and others.

The meeting was called to order by Chairperson Tennis at 6:30 p.m. in the Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the November 18, 2013 Minutes and Closed Session Minutes

The minutes of the November 18, 2013 meeting were approved as amended. The minutes of the Closed Session from November 18, 2013 were approved as submitted.

Additions to the Agenda

2. Additional Information - Agreement for Extension Services provided by Michigan State University to Ingham County - Annual Work Plan FY 2014
3. Additional Information - CHC Provider Market Salary Information
- 4g. Late - Resolution to Extend a Lease Agreement for the Healthy Smiles Dental Center at 2815 S. Pennsylvania Ave., Suite 203, Lansing MI.
6. Late - Discussion on Health Officer Replacement

Limited Public Comment

Tom Curtis, Chair of the Ingham County Community Health Center Board, expressed his gratitude to the Committee for its longstanding support. He also spoke on his support for the approval of agenda item 4c (the Resolution to Authorize a Reorganization to Adjust Health Department Capacity in Response to Federal Requirements).

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. NOLAN, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

4. Health Department
 - a. Resolution to Authorize Dental Services Agreements at the Ingham County Jail for 2014.

- d. Resolution to Amend the Agreements with the Michigan Primary Care Association for Medicaid and CHIP Outreach and Enrollment Services.
- e. Resolution to Authorize an Addendum to the Patient Management and Electronic Health Records Software Agreement with NextGen® Health Information Systems, Inc. for Ingham County Oral Health Services.
- f. Resolution to Enter Into a Clean Sweep Program Agreement with the Michigan Department of Agriculture and Rural Development.

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. NOLAN, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

1. Housing Commission
 - a. Interviews

The Human Services Committee interviewed Mark Wilhelm and Dianne Cunningham via speaker phone for the Housing Commission. There is one vacancy.

Chairperson Tennis expressed appreciation to both candidates for their interest.

- b. Presentation (*No Materials*)

Shanda Johnston, Executive Director of the ICHC, and Debra Voss, Board Chairperson of the ICHC, were present to report on the most recent updates with the Ingham County Housing Commission. They each provided handouts as reports to the Human Services Committee of the County of Ingham.

Ms. Johnston welcomed the committee members to visit their facilities. She reported that the ICHC has provided housing to the elderly or disabled in Ingham County for over 30 years. She said despite tight funding, the ICHC continues to give excellent service to the Public Housing and Housing Choice Voucher programs. Ms. Johnston also said that despite fiscally trying times, the ICHC would like to increase its capacity to provide an affordable assisted living facility on the vacant land to the north of the Carriage Lane Apartments. She reminded the committee that the services of the ICHC cost the County nothing, however, she asked that the County increase its support for affordable housing and utilize the ICHC in that effort for years to come.

Ms. Voss stated that assisted living is near and dear to her heart. She emphasized the importance of the possible expansion on the vacant land to the north of the Carriage Lane Apartments that would allow an increase in assisted living capacity. Ms. Voss invited the committee members to visit Carriage Lane Apartments to see firsthand that it is a wonderful public housing option.

2. MSU Extension – Resolution to Authorize an Amendment to the Agreement for Michigan State University Extension Services Between Michigan State University and Ingham County Approving the Annual Work Plan for 2014.

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. VICKERS, TO APPROVE THE RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT FOR MICHIGAN STATE UNIVERSITY EXTENSION SERVICES BETWEEN MICHIGAN STATE UNIVERSITY AND INGHAM COUNTY APPROVING THE ANNUAL WORK PLAN FOR 2014.

Discussion.

A handout was distributed: An Agreement for Extension Services provided by Michigan State University to Ingham County – Annual Work Plan FY 2014.

Don Lehman, MSU Extension Coordinator, gave a summary on the services provided by MSU Extension, those included youth development programs and horticulture education.

After Commissioner Anthony expressed her concern regarding outreach to urban youth, Mr. Lehman assured the committee that part of a staff member's job is specifically to market the program to all of the youth in Ingham County.

MOTION CARRIED UNANIMOUSLY.

3. Human Resources – Resolution Approving Ingham County Community Health Centers – Provider Salaries.

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. HOPE, TO APPROVE THE RESOLUTION APPROVING INGHAM COUNTY COMMUNITY HEALTH CENTERS – PROVIDER SALARIES.

Discussion.

A memorandum regarding the CHC Provider Market Salary Information was distributed.

Commissioners McGrain and Nolan expressed their gratitude for the hard work conducted to complete the studies which provided necessary information to approve the resolution.

Commissioner Vickers suggested that CHC Provider Market Salary Information be reviewed every two years.

MOTION CARRIED UNANIMOUSLY.

4. Health Department

- b. Resolution to Authorize a Revised Cooperative Operational Agreement with the Community Health Center Board of Directors.

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. ANTHONY, TO APPROVE THE RESOLUTION TO AUTHORIZE A REVISED COOPERATIVE OPERATIONAL AGREEMENT WITH THE COMMUNITY HEALTH CENTER BOARD OF DIRECTORS.

Discussion.

Dr. Renee Canady explained to the Committee that changes to the resolution included items that capture the financial management philosophy of the Health Department.

Commissioner Nolan asked about board training opportunities. To which, Dr. Canady stated that she plans to ask for funding for board training travel costs. She also suggested joint meetings between the Human Services Committee and the Community Health Center Board.

Dr. Canady also stated that the new process by which the Health Center Board appointments are made will allow more strength in selection for the Commissioners.

Chairperson Tennis was appreciative of the collaborative effort.

MOTION CARRIED UNANIMOUSLY.

4. Health Department
 - c. Resolution to Authorize a Reorganization to Adjust Health Department Capacity in Response to Federal Requirements.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION TO AUTHORIZE A REORGANIZATION TO ADJUST HEALTH DEPARTMENT CAPACITY IN RESPONSE TO FEDERAL REQUIREMENTS.

Discussion.

Commissioner Nolan asked that with Dr. Renee Canady's impending resignation, would this reorganization be better left to the new director?

Dr. Canady stated that she would not suggest a delay in the reorganization and that it includes work constructed by Deputy Health Officers as well.

Chairperson Tennis stated that the nature of the reorganization is in line with what the Community Health Center needs to abide by with the ACA.

MOTION CARRIED UNANIMOUSLY.

4. Health Department

- g. Resolution to Extend a Lease Agreement for the Healthy Smiles Dental Center at 2815 S. Pennsylvania Ave., Suite 203, Lansing MI.

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. VICKERS, TO APPROVE THE RESOLUTION TO EXTEND A LEASE AGREEMENT FOR THE HEALTHY SMILES DENTAL CENTER AT 2815 S. PENNSYLVANIA AVE., SUITE 203, LANSING MI.

Discussion.

Barb Mastin, Deputy Health Officer, stated that this office will be eventually moving to one of the county facilities.

MOTION CARRIED UNANIMOUSLY.

5. Controller/Administrator's Office – Resolution Authorizing Adjustments to the 2013 Ingham County Budget.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2013 INGHAM COUNTY BUDGET.

Discussion.

Commissioner Nolan inquired about the \$130,000 proposed change amount for the DHS Child Care Fund. To which, Jared Cypher, Assistant Deputy Controller, stated that it is a one-time amount that resulted from a billing error.

Commissioner McGrain made a request to Mr. Cypher that Teri Morton, Budget Director, be advised that the question of where the funds will be generated from to cover the cost of the one-time lump sum wage supplement may be asked at upcoming Committee Meetings.

MOTION CARRIED UNANIMOUSLY.

6. Health Officer Replacement

Discussion.

Chairperson Tennis stated that upon Dr. Renee Canady's resignation, he would like a replacement by the end of January. He recommended going through the old notes from the last hiring process. Chairperson Tennis said the job posting should be placed right away to the sources used last time and those recommended by Dr. Canady.

Dr. Canady stated, after Commissioner Nolan's inquiry, that she would be flexible to work some time at both locations through the end of January.

Chairperson Tennis recommended a Search Committee be established by the December 10th Board of Commissioners Meeting that is comprised of the Chair, Vice Chair, Committee Chairs and any other Commissioner interested.

Announcements

Chairperson Tennis called on Jared Cypher to give an update on the potential financing of the new site plan for the Cedar Street Professional Building (formerly known as McClaren). Mr. Cypher stated that he was not hopeful that any kind of financing agreement will be in place by the December 10th Board of Commissioners meeting because of time constraints. However, there is cash in place to perform a cash transaction in time to meet the December 31st deadline. He said meeting the December 31st deadline will allow the avoidance of a \$42,000 tax bill. He said a resolution will be submitted for the next Board of Commissioners meeting.

Chairperson Tennis took a moment to wish Commissioner Anthony a "Happy Birthday."

Commissioner Nolan expressed her gratitude to Commissioner Maiville for his service on the Human Services Committee. She also reminded the committee members of the two upcoming holiday parties: one on December 6th for all County employees; and the other on December 10th at Los Tres Amigos in Mason after the Board of Commissioners meeting for Commissioners and Department Heads.

Commissioner McGrain expressed his gratitude at the end of the last Human Services Committee meeting of the calendar year to Chairperson Tennis and all of the staff for their hard work.

Public Comment

None.

The meeting was adjourned at approximately 7:58 p.m.

JANUARY 27, 2014 HUMAN SERVICES AGENDA

STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

1. Health Department

- a. *Resolution to Authorize An Agreement With The Ingham Health Plan Corporation to be the Michigan Early Childhood Home Visiting HUB for Ingham County*

This resolution authorizes an agreement with the Health Department and the Ingham Health Plan Corporation to be the Maternal Infant Early Childhood Home Visiting HUB for Ingham County. The HUB is a single place or process for people to access services and where outreach, intake, screenings, assessments and referrals take place in order to better distribute services. MDCH is providing Ingham County with \$50,000 for 2013-14 to continue to support the MIECHV HUB. Ingham County will act as the fiduciary and Ingham Health Plan Corporation will continue in the role of the HUB. Funding for this contract was included in the Comprehensive Agreement with MDCH, authorized in resolution 13-384.

- b. *Resolution to Authorize an Agreement with the Michigan Department of Environmental Quality for 2013-2014*

This resolution authorizes an agreement with the Michigan Department of Environmental Quality (MDEQ) under which the Ingham County Health Department will conduct environmental monitoring and inspections of MDEQ Non-Community programs. The period of the agreement shall be October 1, 2013 through September 30, 2014 and MDEQ shall reimburse Ingham County up to \$26,121 for expenses related to testing and inspection services.

- c. *Resolution to Amend the Infectious Disease Physician Services Agreement with Michigan State University's College of Osteopathic Medicine – Tuberculosis Program*

This resolution authorizes a two year extension of the agreement with Michigan State University's College of Osteopathic Medicine to provide physician specialty services to patients with active tuberculosis at a rate of \$165 per hour through December 31, 2015.

- d. *Resolution to Authorize an Agreement with the Michigan State University College of Nursing for Pediatric Nurse Practitioner Services in Ingham Community Health Centers*

This resolution authorizes an agreement with the Michigan State University College of Nursing for up to 12 hours a week of pediatric Nurse Practitioner services in Ingham Community Health Centers (IHC) for the period of March 1, 2014 through December 31, 2015. At an hourly rate of \$59 for 2014 and \$59.59 for 2015, the annual cost will be approximately \$28,320 for 2014 and \$37,000 for 2015.

- e. *Resolution to Accept Additional Funds from the Health Resources and Services Administration (HRSA) to Expand Outreach and Enrollment Assistance Activities in the Ingham County Community*

This resolution accepts an additional award of \$76,961 from the Health Resources and Services Administration (HRSA) to expand outreach and enrollment assistance activities in the Ingham County Community. It is the expectation of the granting agency (HRSA) that awardees act expediently to utilize the additional award to increase outreach and enrollment activity in advance of the closure of the open enrollment period through the Health Insurance Marketplace (March 30, 2014) and to facilitate enrollment in Medicaid, CHIP and expanded Medicaid programs through the end of the grant period.

- f. *Resolution to Accept Funding in the Amount of \$100,000 from Ingham Health Plan Corporation and Authorize an Agreement with Capital Link for Capital Project Facilitation Services*

This resolution accepts funding in the amount of \$100,000 from Ingham Health Plan Corporation to facilitate the relocation and renovation of the Ingham Community Health Centers' clinical services. These funds will be used for Capital Project Facilitation Services through Capital Link, which includes oversight and consultation of the consolidation, renovation, and reorganization of primary care services at three sites.

- g. *Resolution to Amend Resolution #13-417 and Change the Period of the Agreement with Intelligent Medical Objects, Inc. (IMO, Inc.) for IMO Problem IT Terminology Service*

This resolution amends the agreement with Intelligent Medical Objects, Inc. for IMO Problem IT Terminology Service. In Resolution #13-417, a three year agreement was authorized between the Health Department and Intelligent Medical Objects, Inc. (IMO, Inc.) for the IMO Problem IT Terminology Service (the "Service") for a total cost of \$8,500. This amendment will change the term of the agreement to a one year agreement period, from November 1, 2013 through October 31, 2014. The agreement would automatically renew for successive one year periods thereafter at the Annual End-user Fee cost of \$6,000 per year. The Health Department can cease the Service as other technology solutions become available by providing written notification to IMO, Inc. not to renew at least ninety (90) days prior to the end of the then current term. All other terms of the agreement remain unchanged.

- h. *Resolution Honoring Brenda Weisenberger*

- i. *Resolution Honoring Renée Branch Canady*

- j. *Discussion: Vision and Goals for 2316 S. Cedar Street (McLaren Building)*

2. *Board of Commissioners - Resolution Authorizing a Contract with Michigan State University for the Services of Bruce Bragg as Acting Health Officer*

This resolution authorizes a contract with Michigan State University for the services of Bruce Bragg as Acting Health Officer. Dr. Renee Canady has resigned as Ingham County Health Officer, and it is necessary to appoint an Acting Health Officer until a permanent replacement is selected. Former Ingham County Health Officer Bruce Bragg has been identified as an ideal candidate for the position. (see attached memo for details)

MEMORANDUM

TO: Human Services & Finance Committees

FROM: Renée Branch Canady PhD, MPA, Health Officer

DATE: January 9, 2014

RE: Resolution to Authorize an Agreement with the Ingham Health Plan Corporation to be the Michigan Early Childhood Home Visiting HUB for Ingham County

In Resolution #13-211, an agreement was authorized with between the Health Department and the Ingham Health Plan Corporation to be the Maternal Infant Early Childhood Home Visiting HUB for Ingham County. Funds were provided through the Comprehensive Agreement with the Michigan Department of Community Health (MDCH). The HUB is a single place or process for people to access services and where outreach, intake, screenings, assessments and referrals take place in order to better distribute services.

MDCH is providing Ingham County with \$50,000 for 2013-14 to continue to support the MIECHV HUB. The Health Department will act as the fiduciary and Ingham Health Plan Corporation will continue in the role of the HUB. Funding for this contract was included in the Comprehensive Agreement with MDCH, authorized in Resolution #13-384.

The attached Resolution authorizes an agreement with Ingham Health Plan Corporation in the amount of \$50,000 for the period of October 1, 2013 to September 30, 2014.

I recommend that the Board of Commissioners adopt the attached resolution and authorize the agreement with Ingham Health Plan Corporation.

Attachment

c: Debbie Edokpolo w/attachment
John Jacobs w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
THE INGHAM HEALTH PLAN CORPORATION TO BE THE MICHIGAN EARLY CHILDHOOD
HOME VISITING HUB FOR INGHAM COUNTY**

WHEREAS, In Resolution #13-211, an agreement was authorized between the Health Department and the Ingham Health Plan Corporation to be the Maternal Infant Early Childhood Home Visiting HUB for Ingham County through the Comprehensive Agreement with the Michigan Department of Community Health (MDCH); and

WHEREAS, the HUB is a single place or process for people to access services and where outreach, intake, screenings, assessments and referrals take place in order to better distribute services; and

WHEREAS, MDCH is providing Ingham County with \$50,000 for 2013-2014 to continue to support the MIECHV HUB; and

WHEREAS, the Health Department will act as the fiduciary and the Ingham Health Plan Corporation will continue it's role as HUB for Ingham County; and

WHEREAS, funding for this agreement was included in the Comprehensive Agreement with the Michigan Department of Community Health and authorized in Resolution #13-384; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with the Ingham Health Plan Corporation for the period October 1, 2013 through September 30, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement not to exceed \$50,000 with the Ingham Health Plan Corporation to act as the HUB for MIECHV.

BE IT FURTHER RESOLVED, that the period of the Agreement shall be October 1, 2013 through September 30, 2014.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustment consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after review by the County Attorney.

MEMORANDUM

TO: Human Services & Finance Committees

FROM: Renée B. Canady, PhD, MPA, Health Officer

DATE: January 9, 2014

RE: Resolution to Authorize an Agreement with the Michigan Department of Environmental Quality for 2013-2014

Attached is a resolution to authorize an agreement with the Michigan Department of Environmental Quality (MDEQ) under which the Ingham County Health Department will conduct environmental monitoring and inspections of MDEQ Non-Community programs. MDEQ began to contract with Ingham County after the State of Michigan reorganized services and moved many of its environmental protection programs and services to the Department of Environmental Quality. The Public Health Code still locates the primary responsibility for environmental protection at the community level with local public health departments. The current agreement expired on September 30, 2013.

The proposed agreement for 2013-2014 includes the following services and funding of **\$26,121** allocated as follows:

NON-COMMUNITY PUBLIC WATER SUPPLY PROGRAM – up to \$19,571

The Health Department will conduct sanitary surveys of non-community public water supplies in Ingham County. The Health Department will also oversee water quality monitoring at these supplies, issue water well permits for new supplies, and ensure that proper public notice is issued should a supply become unsafe for drinking.

DRINKING WATER LONG-TERM MONITORING – up to \$700

The Health Department will collect samples from drinking water supplies and sites of environmental contamination identified by the State.

PUBLIC SWIMMING POOLS – up to \$5,600

The Health Department will inspect all public swimming pools/spas licensed by the MDEQ in Ingham County. In addition, the Health Department will investigate complaints, conduct meetings and/or conferences related to compliance issues, and complete inspection forms provided by the State.

CAMPGROUND REQUIREMENTS – up to \$250

The Health Department will inspect all campgrounds licensed by the MDEQ located in Ingham County, collect fees, investigate complaints, conduct meetings and/or conferences related to compliance issues, and complete inspection forms provided by the State.

I recommend that the Board of Commissioners authorize the agreement with the Michigan Department of Environmental Quality for the period of October 1, 2013 through September 30, 2014. The revenue for these services anticipated in the Health Department's 2014 budget.

c: Jim Wilson w/attachment
John Jacobs w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY FOR 2013-2014**

WHEREAS, the State of Michigan has placed responsibility for environmental regulation and environmental quality in Michigan Department Environmental Quality (MDEQ), and
WHEREAS, the Michigan Public Health Code places responsibility for environmental protection at the community level with county governments through the network of local health departments; and

WHEREAS, MDEQ proposes to clarify the responsibilities for some environmental services and arrange to purchase environmental monitoring and inspection services from Ingham County; and

WHEREAS, MDEQ will reimburse Ingham County for expenses related to monitor and inspection services; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with MDEQ.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Michigan Department Environmental Quality for Non-Community Programs.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2013 through September 30, 2014.

BE IT FURTHER RESOLVED, that MDEQ shall reimburse Ingham County up to \$26,121 for expenses related to testing and inspection services as follows:

- Non-Community Public Water Supply Program – up to \$19,571
- Drinking Water Long-Term Monitoring – up to \$700
- Public Swimming Pools – up to \$5,600
- Campground Requirements – up to \$250

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

MEMORANDUM

TO: Human Services and Finance Committees

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: December 10, 2013

RE: Resolution to Amend the Infectious Disease Physician Services Agreement with Michigan State University's College of Osteopathic Medicine – Tuberculosis Program

Attached is a resolution to authorize an amendment to the agreement with Michigan State University's College of Osteopathic Medicine – Tuberculosis Program for infectious disease physician services.

The Health Department has an existing agreement with Michigan State University's College of Osteopathic Medicine that provides specialty physician services to patients with active tuberculosis at the Health Department's Tuberculosis Clinic located at the Lung Institute in Lansing, Michigan. This agreement expired on December 31, 2013. The College of Osteopathic Medicine would like to continue this physician services agreement at \$165.00 dollars per hour for up to twelve hours a month through December 31, 2015.

I recommend that the Ingham County Board of Commissioners authorize an amendment to the agreement with Michigan State University's College of Osteopathic Medicine – Tuberculosis Program to extend physician services to Ingham County tuberculosis patients through December 31, 2015.

c: Nancy Hayward, w/attachment
John Jacobs, w/ attachment
Barbara Watts Mastin,w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE INFECTIOUS DISEASE PHYSICIAN SERVICES AGREEMENT
WITH MICHIGAN STATE UNIVERSITY'S COLLEGE OF OSTEOPATHIC MEDICINE –
TUBERCULOSIS PROGRAM**

WHEREAS, the Health Department is obligated under the Public Health Code 333.5115 (4), 333.5301 (1) and 333.5307 to ensure the provision of treatment for patients with active tuberculosis within its jurisdictions; and

WHEREAS, the Health Department has an existing agreement with the Michigan State University's College of Osteopathic Medicine to provide services to patients with active tuberculosis at the Health Department's tuberculosis clinic located at The Lung Institute, 405 West Greenlawn Avenue, Suite 130 in Lansing, Michigan; and

WHEREAS, Michigan State University College of Osteopathic Medicine wishes to continue their contract that provides physician specialty services to patients with active tuberculosis at one hundred and sixty five (\$165.00) dollars per hour up to a maximum of twelve hours per month through December 31, 2015; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports this amendment to the agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a two year extension of the agreement with Michigan State University's College of Osteopathic medicine to provide physician services for patients with active tuberculosis.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize a two year extension of the agreement with Michigan State University's College of Osteopathic Medicine to provide physician specialty services to patients with active tuberculosis.

BE IT FURTHER RESOLVED, that the period of the agreement shall be extended through December 31, 2015.

BE IT FURTHER RESOLVED, that Ingham County shall pay Michigan State University's College of Osteopathic Medicine one hundred and sixty five (\$165.00) dollars per hour, for tuberculosis services up to a maximum of twelve hours per month.

BE IT FURTHER RESOLVED, that the Chairpersons of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services and Finance Committees

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: January 9, 2014

RE: Resolution to Authorize an Agreement with the Michigan State University College of Nursing for Pediatric Nurse Practitioner Services in Ingham Community Health Centers

Attached is a resolution to authorize an agreement with the Michigan State University College of Nursing for up to 12 hours a week of pediatric Nurse Practitioner services in Ingham Community Health Centers (ICHC) for the period of March 1, 2014 through December 31, 2015.

The Health Department has contracted with Michigan State University College of Nursing for Nurse Practitioner services in the past, and has been highly satisfied with the quality of the professionals and services they provide to ICHC patients. Entering into an agreement with MSU's College of Nursing for pediatric Nurse Practitioner services will enable ICHC to provide pediatric services as part of comprehensive high quality health care for its patients. The contracted Nurse Practitioner will provide services primarily through the ICHC's pediatric health centers, but also will be available as needed to provide services throughout the health center network.

I recommend that the Ingham County Board of Commissioners authorize an agreement with the Michigan State University College of Nursing for up to 12 hours a week of pediatric Nurse Practitioner services in Ingham Community Health Centers for the period of March 1, 2014 through December 31, 2014.

c: John Jacobs, w/attachment
Barbara Watts Mastin, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN STATE UNIVERSITY
COLLEGE OF NURSING FOR PEDIATRIC NURSE PRACTITIONER SERVICES IN
INGHAM COMMUNITY HEALTH CENTERS**

WHEREAS, the need for pediatric Nurse Practitioner services at the Health Departments' Community Health Centers continues; and

WHEREAS, Michigan State University College of Nursing (MSU CON) has qualified pediatric Nurse Practitioner services available on a contractual basis; and

WHEREAS, the health care services provided by the pediatric Nurse Practitioners enable the Department to attain its revenue goals; and

WHEREAS, the Health Department advises that the quality of services provided by MSU CON's Nurse Practitioners is very good; and

WHEREAS, the Community Health Center's Board of Directors supports an agreement with MSU CON for up to 12 hours a week of pediatric Nurse Practitioner services; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes an agreement with the Michigan State University College of Nursing for up to 12 hours a week of pediatric Nurse Practitioner services for the period of March 1, 2014 through December 31, 2015 at the following hourly rates:

- March 1, 2014 through December 31, 2014 - \$59.00/hour
- January 1, 2015 through December 31, 2015 - \$59.59/hour

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an agreement with the Michigan State University College of Nursing for up to 12 hours a week of pediatric Nurse Practitioner services at the Ingham Community Health Centers for the period of March 1, 2014 through December 31, 2015 at the following rates:

- March 1, 2014 through December 31, 2014 - \$59.00/hour
- January 1, 2015 through December 31, 2015 - \$59.59/hour

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services and Finance Committees

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: January 9, 2014

RE: Resolution to Accept Additional Funds from the Health Resources and Services Administration (HRSA) to Expand Outreach and Enrollment Assistance Activities in the Ingham County Community

Attached is a resolution to accept an additional award of \$76,961 from the Health Resources and Services Administration (HRSA) to expand outreach and enrollment assistance activities in the Ingham County Community.

The Health Departments' Community Health Centers are a HRSA 330e Grantee. In Resoluton #13-321, the Health Departments' Community Health Centers received a supplemental award of \$140,653 from the Health Resources and Services Administration (HRSA) to expand outreach enrollment assistance activities and facilitate enrollment of eligible health center patients to affordable health insurance coverage for the period of July 1, 2013 through June 30, 2014. HRSA has provided an additional supplemental award in the amount of \$76,961 to be used to increase its current outreach and enrollment assistance capacity.

It is the expectation of the granting agency (HRSA) that awardees act expediently to utilize the additional award to increase outreach and enrollment activity in advance of the closure of the open enrollment period through the Health Insurance Marketplace (March 30, 2014) and to facilitate enrollment in Medicaid, CHIP and expanded Medicaid programs through the end of the grant period. Ingham Community Health Centers is prepared to respond by expanding the number of temporary personnel and the necessary equipment dedicated to increasing outreach and enrollment to health center patients and residents throughout Ingham County in compliance with grant requirements and guidelines.

I recommend that the Ingham County Board of Commissioners authorize the acceptance of the award of \$76,961 to increase outreach enrollment assistance activities.

c: Nancy Hayward, w/attachment
John Jacobs, w/attachment
Barbara Watts Mastin, w/attachment

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT ADDITIONAL FUNDS FROM THE HEALTH RESOURCES AND SERVICES ADMINISTRATION (HRSA) TO EXPAND OUTREACH AND ENROLLMENT ASSISTANCE ACTIVITIES IN THE INGHAM COUNTY COMMUNITY

WHEREAS, In Resolution #13-321 the Board of Commissioners authorized the acceptance of \$140,653 of supplemental funding from the Health Resources and Services Administration (HRSA) to expand outreach enrollment assistance activities and facilitate enrollment of eligible health center patients to affordable health insurance coverage for the period of July 1, 2013 through June 30, 2014; and

WHEREAS, the Health Department's Community Health Centers has been awarded by HRSA an additional \$76,961 to be used to increase its current outreach and enrollment assistance capacity; and

WHEREAS, the period of this additional funding shall be the same as the initial award: July 1, 2013 through June 30, 2014; and

WHEREAS, to increase outreach and enrollment capacity, temporary Community Health Worker staff positions need to be established to assist the existing project staff in outreaching to uninsured individuals and enrolling them in health coverage; and

WHEREAS, the Community Health Center Board supports the acceptance of these funds; and

WHEREAS, the Health Officer recommends that the Board of Commissioners accept these funds and authorize the use to increase current outreach and enrollment activities.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the acceptance of the award of \$76,961 from the Health Resources and Services Administration (HRSA) for the period of July 1, 2013 through June 30, 2014 to increase outreach enrollment assistance activities.

BE IT FURTHER RESOLVED, that up to three (3) temporary Community Health Worker (UAW/D) positions be established in addition to the existing project staff for the duration of the grant.

BE IT FURTHER RESOLVED, that the MIS Director is authorized to purchase laptops, cell phones, software, printers, WiFi cards to assist with enrollment activities.

BE IT FURTHER RESOLVED, that the Health Department is authorized to purchase other equipment or furniture as necessary and appropriate in compliance with the grant guidelines to assist with enrollment activities.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the Health Department's budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services and Finance Committees

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: January 9, 2014

RE: Resolution to Accept Funding in the Amount of \$100,000 from Ingham Health Plan Corporation and Authorize an Agreement with Capital Link for Capital Project Facilitation Services

Attached is a resolution to accept funding in the amount of \$100,000 from Ingham Health Plan Corporation to facilitate the relocation and renovation of the Ingham Community Health Centers' clinical services.

The Ingham Health Plan Corporation Board of Directors authorized funding in the amount of \$100,000 to Ingham County Health Department for health center's overall plan for relocation and renovation of its clinical services. The Ingham Health Plan does not require any reportable outcomes for this funding, but does request to be updated on the progress of the relocation and renovation. A Memorandum of Understanding between Health Department and the Ingham Health Plan will be drafted to outline the terms and expectations for the funds.

These funds will be used for Capital Project Facilitation Services through Capital Link, which includes oversight and consultation of the consolidation, renovation, and reorganization of primary care services at three sites.

I recommend that the Ingham County Board of Commissioners authorize the Health Department to accept these funds from Ingham Health Plan Corporation and to enter an agreement with Capital Link to support the relocation and renovation of the Ingham Community Health Centers' clinical services.

c: John Jacobs, w/attachment
Barbara Watts Mastin, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT FUNDING IN THE AMOUNT OF \$100,000 FROM INGHAM HEALTH PLAN CORPORATION AND AUTHORIZE AN AGREEMENT WITH CAPITAL LINK FOR CAPITAL PROJECT FACILITATION SERVICES

WHEREAS, all of the Ingham Community Health Centers (ICHC) are operating at full capacity and do not have the ability to add additional providers and support staff to meet the current demand because of space constraints; and

WHEREAS, on November 14, 2013 the Ingham Health Plan Corporation Board of Directors authorized the funding in the amount of \$100,000 to Ingham County Health Department for the Community Health Centers overall plan for relocation and renovation of its clinical services; and

WHEREAS, in Resolution #13-322, the Board of Commissioners authorized the County Controller/Administrator to procure property for a Community Health Center Facility as a solution to space issues, and to expand the Health Department's capacity to respond to increasing needs and demands for service and support; and

WHEREAS, Capital Link has worked with ICHC over the past three years to develop a Strategic Facilities Development Plan to consolidate of operations, upgrade facilities and increase capacity and breath of services through the reorganization and renovation of existing facilities and acquisition of additional properties; and

WHEREAS, ICHC wishes to contract with Capital Link for Capital Project Facilitation Services to support the goals associated with the acquisition and renovation of acquired property and reorganization and renovation of existing facilities; and

WHEREAS, the Ingham Community Health Center Board supports the acceptance of \$100,000 in funds from the Ingham Health Plan for ICHC's overall plan for relocation and renovation of its clinical services; and

WHEREAS, the Health Officer recommends that the Board of Commissioners accept funds in the amount of \$100,000 from the Ingham Health Plan Corporation and the authorization of an agreement with Capital Link for Capital Project Facilitation Services.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the acceptance of funding in the amount of \$100,000 from Ingham Health Plan Corporation to support the overall plan for relocation and renovation of its clinical services at three sites.

BE IT FURTHER RESOLVED, that a Memorandum of Understanding between the Ingham Health Plan Corporation and the Health Department is approved for the period of January 1, 2014 through December 31, 2014 to outline the terms and expectations of the acceptance of these funds.

BE IT FURTHER RESOLVED, that the Health Department is authorized to enter an agreement with Capital Link for Capital Project Facilitation Services for a total of \$100,000 for the period of January 1, 2014 through December 31, 2014.

BE IT FURTHER RESOLVED that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract and/or memorandum documents on behalf of the county after approval as to form by the County Attorney.

MEMORANDUM

To: Human Services and Finance Committees

From: Renée Branch Canady, PhD, MPA, Health Officer

Date: January 9, 2014

Subject: Resolution to Amend Resolution #13-417

Attached is a resolution to amend the agreement with Intelligent Medical Objects, Inc. for IMO Problem IT Terminology Service.

In Resolution #13-417, a three year agreement was authorized between the Health Department and Intelligent Medical Objects, Inc. (IMO, Inc.) for the IMO Problem IT Terminology Service (the “Service”) for a total cost of \$8,500.

This amendment will change the term of the agreement to a one year agreement period, from November 1, 2013 through October 31, 2014. The agreement would automatically renew for successive one year periods thereafter at the Annual End-user Fee cost of \$6,000 per year. The Health Department can cease the Service as other technology solutions become available by providing written notification to IMO, Inc. not to renew at least ninety (90) days prior to the end of the then current term.

All other terms of the agreement remain unchanged.

The Ingham County Community Health Center Board has reviewed the corrected term of the agreement and supports the amendment. The expenditures for the initial year of services are included in the Health Department’s 2014 budget.

I recommend that the Board of Commissioners authorize the amendment to the agreement with IMO, Inc. to provide the Service to the Ingham County Health Department for the one year period.

c: John Jacobs, w/attachment
Barbara Watts Mastin, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #13-417 AND CHANGE THE PERIOD OF THE AGREEMENT WITH INTELLIGENT MEDICAL OBJECTS, INC. (IMO, INC.) FOR IMO PROBLEM IT TERMINOLOGY SERVICE

WHEREAS, the Health Department transitioned to the use of Next Gen Electronic Health Records and Patient Management System (Next Gen) throughout its Community Health Centers in 2012; and

WHEREAS, Intelligent Medical Objects, Inc.'s IMO Problem IT Terminology Service (the "Service") provides advanced user-friendly term search functionality to assist providers and clinicians in identifying terminology to document patient diagnosis and histories within Next Gen; and

WHEREAS, Intelligent Medical Objects, Inc.'s (IMO, Inc.) Service is compatible and recommended for use with Next Gen and will enable the Community Health Centers to be fully compliant with required ICD-10-CM diagnostic code use requirements from HRSA by October 1, 2014 and will enhance the efficiency of the diagnostic code search function in Next Gen to ensure quality patient care; and

WHEREAS, the cost of the Service included a one-time implementation fee of \$2,500 and an annual end-user licensing fee per end-user ("Annual End-user Fee") of \$6,000 for 51-100 licensed users and Ingham Community Health Centers has approximately 86 active provider licenses for EHR; and

WHEREAS, in Resolution #13-417 the Board of Commissioners authorized an agreement with IMO, Inc. for a term of service of October 1, 2013 to September 30, 2016 (three years) for a total cost of \$8500; and

WHEREAS, the agreement must be amended to reflect the cost of the Service as \$8,500 for the first initial year of service (\$2,500 implementation fee plus the \$6,000 Annual End-user Fee) with an additional cost of \$6,000 for the Annual End-user Fee for each consecutive year of service; and

WHEREAS, the amendment will change the period of the agreement with IMO, Inc. for a one year term of service at a total cost of \$8,500; and

WHEREAS, the Community Health Center Board supports the amendment; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an amendment to the agreement with IMO, Inc. to provide the Service for the period of November 1, 2013 through October 31, 2014 with automatic renewal at the end of the term unless either party provides notice otherwise.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an amendment to the agreement with IMO, Inc. to provide the Service for the of period November 1, 2013 through October 31, 2014 with automatic renewal at the end of the term unless either party provides notice otherwise.

BE IT FURTHER RESOLVED, that the agreement term shall be for the period November 1, 2013 through October 31, 2014 and will automatically renew for successive one year periods thereafter at the Annual End-user Fee cost of \$6,000 per year unless written notice not to renew is provided not less than 90 days prior to the end of the then current term.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING BRENDA WEISENBERGER

WHEREAS, Brenda Weisenberger began her career with the Ingham County Health Department in May 1989 as a Maternal Infant Outreach Advocate with the Maternal Infant Outreach Program (MIOP); and

WHEREAS, in her position Ms. Weisenberger provided grassroots services, providing home-based support to pregnant women and families with young children throughout Ingham County; and

WHEREAS, Ms. Weisenberger transitioned to a Public Health Advocate with Family Outreach Services in 2008, where she continued to utilize compassion and kindness in her work; and

WHEREAS, Ms. Weisenberger not only links families to medical homes and coverage; she also provides education on prenatal care, developing support systems, and utilizes strengths based approaches helping families access tangible needs; and

WHEREAS, Ms. Weisenberger worked closely with other area service providers, including the Sparrow Perinatal Center and Hannah's House, to provide coordinated case management services for high risk women; and

WHEREAS, Ms. Weisenberger's caring and thoughtful nature will be missed by her colleagues at the Health Department who wish her the best as she transitions to focus on her family and friends, and

WHEREAS, Ms. Weisenberger's dedication and commitment to her many rescue animals will be remembered as she continues to provide support to an area 4H club, where she provides leadership to young people in the areas of animal care and development, along with other life skills; and

WHEREAS, Ms. Weisenberger's legacy to the Ingham County Health Department, Family Outreach Services, and women and families in our community will last many years. Her commitment to her work and her kind and giving nature will be missed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Ms. Weisenberger for her nearly 25 years of dedicated service to the community and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING RENÉE BRANCH CANADY

WHEREAS, Renée Branch Canady began her career with the Ingham County Health Department in 1987 as the AIDS Education Coordinator in the Communicable Disease Control Unit; and began building the framework of her public health career; and

WHEREAS, in 1987, she served as the Adolescent Health Coordinator in Adolescent Health Services where she developed and coordinated programs to reduce rates of adolescent pregnancy and implemented adolescent health care services and prevention programs; and

WHEREAS, in 1989, she left the Health Department to pursue graduate studies and earned an MPA with a Specialization in Health Administration in 1993 and her PhD in Medical Sociology in 2001; and

WHEREAS, Dr. Canady's work has remained community driven through collaborations with state and local public health agencies; and solidified lasting relationships between state, local and private sector health organizations to increase collaboration and innovation in public health; and

WHEREAS, in 2007, Dr. Canady returned to her public health roots as the Deputy Health Officer where she had oversight for several divisions including Public Health Nursing, Family Outreach Services, Disease Control, Health Equity and Social Justice, Environmental Justice, Planning and Assessment, Neighborhood Engagement, Environmental Health and Emergency Preparedness, WIC, Food Bank and BCCCP; and provided the encouragement and expertise necessary to move Public Health Services forward, positioning the department to receive many grants and public accolades for initiatives such as House Calls; and

WHEREAS, in 2011, Dr. Canady was appointed as the Health Officer for the Ingham County Health Department where she provided leadership to carry out the statutory responsibility to protect and promote the health of county residents through its local public health operations and its primary care network of health centers; and

WHEREAS, through her relationship based approach she was able to encourage all to reflect and bring personal and professional purpose to the work of the Ingham County Health Department; and

WHEREAS, Dr. Canady has been an outstanding researcher, advocate, educator, trainer and facilitator in the areas of health disparities and inequities, cultural competence, and social justice throughout her career and personal life; and

WHEREAS, Dr. Canady's public health career reflects her longstanding commitment to health promotion interventions, the need to collaborate with community partners and other public health organizations to address and impact infant mortality and disparities and the promotion of health equity through research.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Renée Branch Canady for her years of dedicated service to the community and for the contributions she has made to the Ingham County Health Department and wishes her continued success in all of her future endeavors.

MEMORANDUM

TO: Human Services, County Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
RE: Contract with MSU for Acting Health Officer
DATE: January 14, 2014

This resolution authorizes a contract with Michigan State University for the services of Bruce Bragg as Acting Health Officer. Dr. Renee Canady has resigned as Ingham County Health Officer, and it is necessary to appoint an Acting Health Officer until a permanent replacement is selected. Former Ingham County Health Officer Bruce Bragg has been identified as an ideal candidate for the position.

Mr. Bragg is currently employed part time by Michigan State University. His employment will be increased to full time. The University will make Mr. Bragg available at 60% of full time (24 hours per week) on a regular basis to serve as Acting Health Officer, with the understanding that he will be available 24 hours per day, seven days a week to serve in that role in the event of an emergency. Mr. Bragg will be the Acting Health Officer and he will be responsible to the Ingham County Board of Commissioners to fulfill the duties and responsibilities of the Health Officer as set forth in the Health Officer's job description.

The appointment will be effective on January 21, 2014 and remain in effect for up to 30 days after the start of the new Health Officer. Ingham County will reimburse Michigan State University in an amount not to exceed \$7,561 per month for these services.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT WITH MICHIGAN STATE UNIVERSITY FOR THE SERVICES OF BRUCE BRAGG AS ACTING HEALTH OFFICER

WHEREAS, Dr. Renee Canady has resigned as Ingham County Health Officer; and

WHEREAS, pursuant to MCL 333.2428(1), the Ingham County Board of Commissioners has initiated a search process to select a new Health Officer; and

WHEREAS, it is necessary for the Ingham County Health Department to have a Health Officer, to act as the administrative head of the Health Department, and to carry out the Health Department's delegated functions to protect the public health and prevent disease; and

WHEREAS, a new Health Officer will not be selected prior to Dr. Canady's departure; and

WHEREAS, former Health Officer Bruce Bragg has been identified as the best candidate to function as Acting Health Officer until a permanent replacement is selected; and

WHEREAS, Mr. Bragg's part time employment at Michigan State University is proposed to be increased to full time; and

WHEREAS, Michigan State University will make Mr. Bragg available at 60% of full time (24 hours per week) on a regular basis to serve as Acting Health Officer, with the understanding that he will be available 24 hours per day, seven days a week to serve in that role in the event of an emergency.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a contract with Michigan State University for the services of Bruce Bragg as Acting Health Officer.

BE IT FURTHER RESOLVED, Ingham County will reimburse Michigan State University on a monthly basis for 60% of Mr. Bragg's cost of employment as a full time University employee in an amount not to exceed \$7,561 per month.

BE IT FURTHER RESOLVED, the contract shall commence on January 21, 2014 and remain in effect up to 30 days after the start date of the new Health Officer.

BE IT FURTHER RESOLVED, a copy of this Resolution shall be forwarded to the Michigan Department of Community Health (Local Health Services).

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.