CHAIRPERSON VICTOR CELENTINO

VICE-CHAIRPERSON BRIAN McGRAIN

VICE-CHAIRPERSON PRO-TEM RANDY MAIVILLE

HUMAN SERVICES COMMITTEE

DEB NOLAN, CHAIR

TODD TENNIS

DIANNE HOLMAN

BRIAN McGRAIN

KARA HOPE

SARAH ANTHONY

DON VICKERS

### INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, MAY 5, 2014 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order
Approval of the April 21, 2014 Minutes
Additions to the Agenda
Limited Public Comment

### 1. <u>Health Department</u>

- a. Resolution to Accept Funding from the W. K. Kellogg Foundation and Act as the Fiduciary for the Wayne Children's Healthcare Access Program
- b. Resolution to Authorize to Amend the Service Contracts for Outreach Services Authorized in the 2013-2014 Comprehensive Agreement
- c. Discussion: Health Department Budget and Finances (*No Materials*)
- 2. Controller's Office Resolution Updating Various Fees for County Services

### 3. Board Referrals

- a. Resolution from the Ingham County Women's Commission to Express the Sense of the Ingham County Women's Commission that the County of Ingham Act Expeditiously to Hire a Native American Outreach and Family Advocate
- b. Letter from the Federal Department of Health and Human Services Regarding an Organization-Wide Audit for the 2012 Calendar Year

Announcements Public Comment Adjournment

# PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at <a href="https://www.ingham.org">www.ingham.org</a>.

### **HUMAN SERVICES COMMITTEE**

April 21, 2014 Draft – Minutes

Members Present: Deb Nolan, Todd Tennis, Dianne Holman, Brian McGrain, Kara Hope,

Sarah Anthony and Don Vickers.

Members Absent: None.

Others Present: Jared Cypher, Robin Reynolds, Carey McLamara, Teresa Kmetz, Don

Caswell, Jennifer Shuster and others.

The meeting was called to order by Chairperson Nolan at 6:30 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

### Approval of the April 7, 2014 Minutes

MOVED BY COMM. HOPE, SUPPORTED BY COMM. VICKERS, TO APPROVE THE MINUTES OF THE APRIL 7, 2014 HUMAN SERVICES COMMITTEE MEETING.

### MOTION CARRIED UNANIMOUSLY.

### Additions to the Agenda

### Substitute -

5c. Resolution establishing priorities to guide the development of the 2015 Budget and Activities of County Staff

### Late -

6b. Resolution proclaiming the week of May 18<sup>th</sup> through May 24<sup>th</sup> as "Mental Health First Aid Week" in Ingham County.

### **Limited Public Comment**

None.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. ANTHONY, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

- 3. <u>Facilities</u> Resolution Entering into an Agreement with Safety Systems, Inc. to Install Alarm Equipment to Monitor for Fire, Intrusion, Boiler and Generator at the New Ingham County Community Health Care Facility
- 4. Health Department

- a. Resolution to Authorize Amendments to Two Lease Agreements with Sparrow Health System
- b. Resolution to Authorize an Amendment to Agreement with Sparrow Hospital for Medical Examiner Services

#### 5. Controller

b. Resolution Authorizing the Transfer of Funds to the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMH) and a 2014 Contract for Accounting with Respect Thereto

### 6. Board of Commissioners

- a. Resolution to Honor Nancy Hayward for Serving as Acting Health Officer
- b. Resolution proclaiming the week of May 18<sup>th</sup> through May 24<sup>th</sup> as "Mental Health First Aid Week" in Ingham County.

### MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. ANTHONY, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

### MOTION CARRIED UNANIMOUSLY.

1. Interviews - Veterans Affairs Committee

The Committee interviewed Don Caswell for the Veterans Affairs Committee. There is currently one vacancy.

Chairperson Nolan thanked Mr. Caswell for his interest in the position and also his 36 years of service. She stated that the Ingham County Democratic Caucus will be voting on this vacancy at its next meeting on April 29<sup>th</sup> and that he will be contacted afterwards.

### 5. <u>Controller</u>

a. Resolution to Authorize a Contract with Capital Area United Way to Provide Administrative Oversight and Programming Leadership to the Community Coalition for Youth for 2014

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION TO AUTHORIZE A CONTRACT WITH CAPITAL AREA UNITED WAY TO PROVIDE ADMINISTRATIVE OVERSIGHT AND PROGRAMMING LEADERSHIP TO THE COMMUNITY COALITION FOR YOUTH FOR 2014.

Discussion.

Carey McLamara and Teresa Kmetz, both of the Capital Area United Way, addressed the Committee regarding the resolution.

Ms. McLamara stated that they are asking for \$13,500 to continue the contract with the Community Coalition for Youth for 2014 so that they can continue working with them on operating as an independent entity.

Ms. Kmetz stated that she believes they are coming to the end of the transitional period for the Coalition to operate as an independent entity and that the United Way will then only be used as resource for them. She stated that she would like to return to a meeting in June with an update.

### MOTION CARRIED UNANIMOULY.

2. <u>Ingham Health Plan</u> - Presentation on Use of Health Services Millage Funds and Discussion Regarding Millage Renewal

Robin Reynolds, executive director of the Ingham Health Plan Corp., addressed the Committee and presented on the use of the Health Services Millage Funds. She distributed hard copies of a spreadsheet that displayed Plan B Revenue and Expenditures for Fiscal Years 2013, 2014 and a projection draft of 2015.

Discussion.

A discussion was then conducted regarding Ms. Reynolds' request for an early millage renewal in the year 2014 instead of 2015 since there will be no Ingham County races on the ballot in 2015.

Commissioner Anthony asked that this request be added to the agenda for the Board Leadership meeting scheduled for May 22 to be included with prioritizing the millage requests.

Commissioner Vickers asked about the cost of a special millage.

Ms. Reynolds stated that the cost would be approximately \$80,000.

Chairperson Nolan agreed with Commissioner Anthony and stated that she would like all of the millage information ready for the Board Leadership meeting on May 22, including Election deadline dates.

### 5. Controller

c. Resolution Establishing Priorities to Guide the Development of the 2015 Budget and Activities of County Staff

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION ESTABLISHING PRIORITIES TO GUIDE THE DEVELOPMENT OF THE 2015 BUDGET AND ACTIVITIES OF COUNTY STAFF.

Discussion.

Commissioner Tennis stated the amendments that the Law & Courts Committee made to the

resolution were satisfactory and that he felt it was a good compromise.

Commissioners Tennis and Vickers left the meeting at 7:33 p.m.

Commissioner McGrain suggested the following change to the resolution due to awkwardness:

\*Providing a quality transportation system network including roads

Commissioner McGrain also stated that he may have further suggested changes for the resolution at the Finance Committee meeting on April 23<sup>rd</sup>.

Commissioner Anthony would like more focus on short-term objectives, as well. She also asked to insert the following statement within the resolution:

• Innovative use of technology; and

# WHEREAS, these services are to be delivered to promote fairness, equity and social justice; and

Commissioner Anthony also suggested the following change:

\*Assuring **efficient** judicial processing

Jared Cypher, Deputy Controller, addressed Commissioner Anthony's inquiry about short-term objectives and stated that priority area no. 5 covered those as priority consideration.

Commissioner Anthony requested that the language then include "short-term objectives" so that it can be easily identified.

Commissioner Anthony asked that the following two bullet points receive expansion as the other three bullet points did:

- Attract and retain an educated and participating citizenry by providing a high quality of life
- Protection of the environment and a thriving economy

Commissioner Hope pointed out that "long-term" is sometimes hyphenated throughout the resolution and not in other incidents. She would like that taken care of.

Commissioner Holman requested the following change to the resolution:

2. Maximize ability to draw down capture more federal funds for health care.

Lastly, Commissioner Hope suggested the following change to the resolution:

\*Assuring fair and efficient judicial processing

## MOTION WITH ALL OF THE STATED CHANGES TO THE RESOLUTION CARRIED UNANIMOUSLY. Absent: Commissioners Tennis and Vickers.

Commissioner McGrain left the meeting at 7:45 p.m.

d. Discussion Item - Resolution Updating Various Fees for County Services

Mr. Cypher addressed the Committee regarding the resolution updating various fees for County Services. He stated that this was brought to the Human Services Committee for a discussion item at this time and that answers can be brought to the next meeting if there are any questions.

Chairperson Nolan asked if an across-the-board percentage was applied to all of the fees.

Mr. Cypher said that each fee is based on the cost factor (Consumer Price Index).

There was no further discussion.

### Announcements

Chairperson Nolan invited the Committee to the Arbor Day celebration at the Potter Park Zoo to take place on Friday, April 25<sup>th</sup> beginning at 11:30 a.m.

### **Public Comment**

None.

The meeting was adjourned at approximately 7:48 p.m.

### MAY 5, 2014 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

### **ACTION ITEMS:**

### The Deputy Controller is recommending approval of the following resolutions

### 1. Health Department

a. Resolution to Accept Funding from the W. K. Kellogg Foundation and Act as the Fiduciary for the Wayne Children's Healthcare Access Program

This resolution accepts funds from the Kellogg Foundation in the amount up to \$500,000 and enters into an agreement to act as the fiduciary for the Wayne Children's Healthcare Access Program (WCHAP). The contract period will be from May 1, 2014 through June 30, 2015. The Health Department will charge WCHAP a 7.5% fee on the Medicaid match funding made available to them. Specific details regarding the responsibilities of the Health Department and WCHAP are included in the Health Department's explanatory memorandum.

b. Resolution to Authorize to Amend the Service Contracts for Outreach Services Authorized in the 2013-2014 Comprehensive Agreement

This resolution increases service contracts that support outreach activities to potential and current Medicaid beneficiaries. These increases will be funded with \$50,000 provided by the Ingham Health Plan and the remainder from a redetermination of Medicaid Administration (Federal Share).

These service contracts will be increased as follows:

Allen Neighborhood Center –from \$109,165 to \$115,487 NorthWest Initiative –from \$109,165 to \$115,487 Carefree Medical –from \$9,180 to \$10,800 South Side Community Coalition – from \$99,048 to \$103,086 Greater Lansing African American Health Institute –from \$75,435 to \$77,904 Capital Area Community Services – from \$3,538 to \$4,000

2. <u>Controller's Office</u> - Resolution Updating Various Fees for County Services

This resolution updates various fees for County services for 2015. If the fee adjustments are passed as proposed, additional annual revenue would total approximately \$196,000. Any additional revenue will be recognized in the 2015 Controller Recommended Budget. As directed by the Board of Commissioners, the Controller's Office has incorporated the update of county fees into the annual budget process. This will allow the county to annually and incrementally adjust fees based on changing costs, rather than to make large adjustments at one time. Please see the attached memorandum and resolution for more details.

### **MEMORANDUM**

TO: Human Services Committee

Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: April 24, 2014

RE: Resolution to Accept Funding from the Kellogg Foundation and Act as the Fiduciary for the

Wayne Children's Healthcare Access Program

There is evidence that some people who are potentially eligible for Medicaid do not seek enrollment because of various barriers. The Health Department has demonstrated the ability to engage families with the intent of overcoming these barriers to enrollment. Local Health Departments, under the CPBC agreements can report their Medicaid Outreach activities to maximize reimbursement available for these services.

Wayne Children's Healthcare Access Program (WCHAP) is a pediatric medical home implementation program now in its fourth year. A State of Michigan non-profit since March, 2012. WCHAP is a program that coordinates an integrated system of early childhood support services that is voluntary, accessible, and culturally competent for families with children who are on Medicaid or are Medicaid eligible. WCHAP provides this service through a variety of avenues including but not limited to, telephone consultation, education, transportation, home visits, interpretation services and asthma case management services.

WCHAP is in the process of building its infrastructure for sustainability and growth and has been approved by their funder and grantor, W.K. Kellogg Foundation (WKKF) to seek a fiduciary/payee to manage their existing grant and to seek a partner for Medicaid match revenue. WCHAP has asked Ingham County Health Department to serve as "fiduciary/payee" with Kellogg Foundation. (WCHAP would remain as the grantee). Medicaid Outreach Matching funds are a critical underpinning for CHAP sustainability. WCHAP has stated that under normal circumstances, they would ideally contract with a local health department. WCHAP has diligently consulted with, and is a partner with, the Detroit Department of Health and Wellness Promotion (DDHWP) over the past two years. DDHWP is now under a State Emergency Manager and the Department has been reduced to four staff. There is no mechanism to expedite Medicaid Outreach Matching Funds at DDHWP for the foreseeable future. The contract review process for Wayne County Health Department is subject to additional obstructions, that, along with the Institute of Population Health not being approved for Medicaid Outreach Match, leaves no local Health Department to act as the fiduciary and Medicaid Match Partner.

The Health Department is uniquely suited to assuming the responsibility of being the fiduciary/payee for the WCHAP. We believe that we have the internal systems already in place to provide this service. We are proposing a Medicaid Match Sub-contract with the WCHAP wherein the Health Department will charge WCHAP a 7.5 percent fee on the total funding made available to them.

As the fiduciary/payee of the WKKF funds, the Health Department will:

- 1. Receive from WKKF and other eligible grant funds up-to \$500,000 on behalf of WCHAP.
- 2. Set-up a system to provide WCHAP an initial payment and subsequent reimbursement of costs.
- 3. Process Medicaid Outreach documentation required to draw Medicaid Outreach Matching Funds.
- 4. Perform on site, quarterly sub-recipient monitoring of WCHAP
- 5. Forward any required reports as provided by WCHAP

### WCHAP will be responsible for:

- 1. Providing quarterly financial reports of all expenses as provided by their third party accounting firm Metro Solutions.
- 2. Providing quarterly reports for Medicaid Outreach
- 3. Providing any and all programmatic reports to be sent to WKKF and any other grantors
- 4. Keeping the Health Department up-to-date of any changes in funding.

The contract period will be from May 1, 2014 through June 30, 2015.

I recommend that the Board of Commissioners authorize the acceptance of funds from the Kellogg Foundation in the amount up to \$500,000 and enter into an agreement to act as the fiduciary for the Wayne Children's Healthcare Access Program.

Introduced by the Human Services and Finance Committees of the:

### INGHAM COUNTY BOARD OF COMMISSIONERS

# RESOLUTION TO ACCEPT FUNDING FROM THE W. K. KELLOGG FOUNDATION AND ACT AS THE FIDUCIARY FOR THE WAYNE CHILDREN'S HEALTHCARE ACCESS PROGRAM

WHEREAS, There is evidence that some people who are potentially eligible for Medicaid do not seek enrollment because of various barriers; and

WHEREAS, The Ingham County Health Department has demonstrated the ability to engage families with the intent of overcoming these barriers to enrollment; and

WHEREAS, Local Health Departments, under the CPBC agreements can report their Medicaid Outreach activities to maximize reimbursement available for these services; and

WHEREAS, Wayne Children's Healthcare Access Program (WCHAP) is a pediatric medical home implementation program now in its fourth year; and

WHEREAS, WCHAP is a program that coordinates an integrated system of early childhood support services that are voluntary, accessible, culturally competent to families with children who are on Medicaid or are Medicaid eligible; and

WHEREAS, the W.K. Kellogg Foundation (WKKF) has awarded WCHAP up to \$500,000 to provide these services and has been advised to seek a fiduciary/payee; and

WHEREAS, the local Health Department, Detroit Department of Health and Wellness, is under the State Emergency Manager; and

WHEREAS, WCHAP has asked the Ingham County Health Department to serve as fiduciary/payee with the W.K. Kellogg Foundation; and

WHEREAS, the responsibilities of the fiduciary/payee, the Health Department will:

- 1. Receive from WKKF and other eligible grant funds up to \$500,000 on behalf of WCHAP
- 2. Set-up a system to provide WCHAP an initial payment and subsequent reimbursement of costs
- 3. Process Medicaid Outreach documentation required to draw Medicaid Outreach Matching Funds
- 4. Perform on site, quarterly sub-recipient monitoring of WCHAP
- 5. Forward any required reports as provided by WCHAP

### WHEREAS, WCHAP will be responsible for:

- 1. Providing quarterly financial reports of all expenses as provided by their third party accounting firm Metro Solutions
- 2. Providing quarterly reports for Medicaid Outreach
- 3. Providing any and all programmatic reports to be sent to WKKF and any other grantors
- 4. Keeping the Health Department up-to-date of any changes in funding

WHEREAS, the Health Officer recommends that the Board of Commissioners accept funding from the W.K. Kellogg Foundation and authorize a subcontract with Wayne Children's Healthcare Access to act as the fiduciary/payee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of funding from the W.K. Kellogg Foundation in the amount up to \$500,000 and that the Ingham County Health Department will act as the fiduciary/payee for the Wayne Children's Healthcare Access Program.

BE IT FURTHER RESOLVED, that the Health Department will charge WCHAP a 7.5 percent fee on the total funding made available to them through the Medicaid Match.

### BE IT FURTHER RESOLVED, that the Health Department will:

- 1. Receive from WKKF and other eligible grant funds up-to \$500,000 on behalf of WCHAP
- 2. Set-up a system to provide WCHAP an initial payment and subsequent reimbursement of costs
- 3. Process Medicaid Outreach documentation required to draw Medicaid Outreach Matching Funds
- 4. Perform on site, quarterly sub-recipient monitoring of WCHAP
- 5. Forward any required reports as provided by WCHAP

### BE IT FURTHER RESOLVED, that WCHAP will:

- 1. Providing quarterly financial reports of all expenses as provided by their third party accounting firm Metro Solutions
- 2. Providing quarterly reports for Medicaid Outreach
- 3. Providing any and all programmatic reports to be sent to WKKF and any other grantors
- 4. Keeping the Health Department up-to-date of any changes in funding

BE IT FURTHER RESOLVED, that the period of the subcontract shall be May 1, 2014 through June 30, 2015.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to adjust the Health Department's budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution on behalf of the County upon approval by the County attorney.

### **MEMORANDUM**

TO: Human Services Committee

Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: April 23, 2014

RE: Resolution to Amend the Services Contracts for Outreach Services Authorized in the 2013-14

Comprehensive Agreement

The 2013-14 Agreement for Delivery of Public Health Services under the Comprehensive Process with the Michigan Department of Community Health was authorized in Resolution #13-384. This Agreement is for the period of October 1, 2013 through September 30, 2014.

In Resolution #13-457, the Agreement was amended and authorized service contracts with the providers named below to support outreach activities to potential and current Medicaid beneficiaries. These service contracts are braided together with funds and related requirements from multiple sources, including County and Medicaid Administration (Federal Share).

The Ingham Health Plan Corporation is providing an additional \$50,000 to support the outreach activities in these service contracts through the end of the fiscal year 2014. The remaining increase is funded by a redetermination of Medicaid Administration (Federal Share). There is no increase in General Fund dollars.

These services contracts shall be increased as follows:

Allen Neighborhood Center –to \$115,487 NorthWest Initiative –to \$115,487 Carefree Medical –to \$10,800 South Side Community Coalition to \$103,086 Greater Lansing African American Health Institute –to \$77,904 Capital Area Community Services – to \$4,000

I recommend that the Board accept the \$50,000 from the IHP Corporation and amend the service contracts for outreach activities that were authorized in Resolution #13-384.

Introduced by the Human Services and Finance Committees of the:

### INGHAM COUNTY BOARD OF COMMISSIONERS

## RESOLUTION TO AUTHORIZE AMENDING THE SERVICE CONTRACTS FOR OUTREACH SERVICES AUTHORIZED IN THE 2013-2014 COMPREHENSIVE AGREEMENT

WHEREAS, In Resolution #13-384 the 2013-14 Agreement for Delivery of Public Health Services under the Comprehensive Process with the Michigan Department of Community Health was authorized for the period of October 1, 2013 through September 30, 2014; and

WHEREAS, In Resolution #13-457, the Agreement was amended and authorized service contracts with the providers to support outreach activities to potential and current Medicaid beneficiaries; and

WHEREAS, These service contracts are braided together with funds and related requirements from multiple sources, including County and Medicaid Administration (Federal Share); and

WHEREAS, The Ingham Health Plan Corporation is providing an additional \$50,000 to support the outreach activities in these service contracts for FY 2014; and

WHEREAS, the remaining increase is funded by a redetermination of Medicaid Administration (Federal Share) with no increase in General Fund dollars; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize these Amendments to the Service Contracts with the following agencies:

Allen Neighborhood Center -to \$115,487

NorthWest Initiative -to \$115,487

Carefree Medical -to \$10,800

South Side Community Coalition –to \$103,086

Greater Lansing African American Health Institute -to \$77,904

Capital Area Community Services – to \$4,000

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts the \$50,000 from the Ingham Health Plan Corporation and amends the service contracts for outreach as follows:

Allen Neighborhood Center –to \$115,487

NorthWest Initiative -to \$115,487

Carefree Medical -to \$10.800

South Side Community Coalition –to \$103,086

Greater Lansing African American Health Institute –to \$77,904

Capital Area Community Services – to \$4,000

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2014 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, the period of the service contracts remains October 1, 2013 through September 30, 2014.

BE IT FURTHER RESOLVED, that all other terms and conditions of the agreements remain unchanged.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreements after review by the County Attorney.

### **MEMORANDUM**

TO: Finance and Liaison Committees

FROM: Timothy J. Dolehanty, Controller/Administrator

DATE: April 24, 2014

SUBJECT: Resolution Updating Various Fees for County Services

This resolution will authorize the adjustment of various fees for county services to be effective for the Health Department and the Friend of the Court on October 1, 2014, for the Park and Zoo winter seasonal fees on November 1, 2014, and for all other departments on January 1, 2015. These adjustments are based on an update of the "Cost of Services Analysis" completed by Maximus in 2002. In subsequent years, the cost has been determined by multiplying the previous year's cost by a cost increase factor for each department. Utilizing this method again, the 2015 cost was calculated by multiplying the 2014 cost by the 2015 cost increase factor. Updated costs were then multiplied by the target percent of cost to be recovered by the fee for services as identified by the Board of Commissioners. Input was solicited from county departments and offices as part of the process of making these recommended adjustments. A full analysis of each fee was presented to all committees at the previous round of meetings.

If the fee adjustments are passed as proposed, additional annual revenue would total approximately \$196,000. Any additional revenue will be recognized in the 2015 Controller Recommended Budget.

As directed by the Board of Commissioners, the Controller's Office has incorporated the update of county fees into the annual budget process. This will allow the county to annually and incrementally adjust fees based on changing costs, rather than to make large adjustments at one time.

Please contact me if you have any questions regarding this information.

Attachments

### INGHAM COUNTY BOARD OF COMMISSIONERS

### RESOLUTION UPDATING VARIOUS FEES FOR COUNTY SERVICES

WHEREAS, the Board of Commissioners set various fees for county services in Resolution 02-155 based on information and recommendations of the *Maximus Cost of Services Analysis* completed in 2002; and

WHEREAS, the Board of Commissioners also established the percent of the cost of providing the services which should be recovered by such fees, referred to in this process as a "target percent"; and

WHEREAS, the Board of Commissioners has directed the Controller's Office to establish a process for the annual review of these fees and target percents; and

WHEREAS, the annual average United States' consumer price index was used as the cost increase factor; and

WHEREAS, this cost increase factor is applied to the previous year's calculated cost and multiplied by the target percent and in most cases rounded to the lower full dollar amount in order to arrive at a preliminary recommended fee for the upcoming year; and

WHEREAS, in cases where the calculated cost multiplied by target percent is much higher than the current fee, the fee will be recommended to increase gradually each year until the full cost multiplied by target percent is reached, in order to avoid any drastic increases in fees; and

WHEREAS, in cases where the calculated cost multiplied by target percent is lower than the current fee, no fee increase will be recommended for that year; and

WHEREAS, after initial recommendations are made by the Controller, these recommendations are distributed to the affected offices and departments, in order to receive their input; and

WHEREAS, after reviewing the input from the affected offices and departments, the Controller makes final recommendations to the Board of Commissioners; and

WHEREAS, the Controller's Office has finished its annual review of these fees and recommended increases where appropriate based on increased costs of providing services supported by these fees and the percent of the cost of providing the services which should be covered by such fees as established by the Board of Commissioners; and

WHEREAS, the Board of Commissioners has reviewed the Controller's recommendations including the target percentages, along with recommendations of the various county offices, departments, and staff.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes or encourages the following fee increases in Attachments A and B at the rates established effective January 1, 2015 with the exception of the Health Department and Friend of the Court, where new rates will be effective October 1, 2014 and the Park and Zoo winter seasonal fees which will be effective starting November 1, 2014.

BE IT FURTHER RESOLVED, that the fees within major Health Department services are not included on the attachments and were not set by the policy above, but rather through policy established in Resolutions 05-166 and 05-242.

	EES WHICH ARE ADJUSTED			
County Services (	Committee			
Location	_	<b>-</b> .	0011	2215
of	Fee	Target	2014	2015
Service	Description	Percent	Fee	Fee
Clerk	Expedited Svc - copies of Vital Records	100.0%	\$20.00	\$25.00
Drain Comm.	Topography	100.0%	\$550.00	\$555.00
Drain Comm.	Preliminary Comm. Site Plan Review	75.0%	\$670.00	\$680.00
Drain Comm.	Preliminary Plat Review	75.0%	\$670.00	\$680.00
Drain Comm.	Plat and Commercial Drainage Review	400.00/	<b>#070.00</b>	<b>#</b> 000 00
Drain Comm.	Plat and Commercial Drainage Review - First acre	100.0%	\$670.00	\$680.00
Drain Comm.	Additional acre	100.0%	\$75.00	\$76.00
Drain Comm.	Plat Drain Administration Fee	75.0%		\$2,400.00
Drain Comm.	Drain Crossing Permits, Review (Commercial)	100.0%	\$480.00	\$490.00
Drain Comm.	Drain Crossing Permit- (Residential)	100.0%	\$120.00	\$125.00
Drain Comm.	Tap-in Permit - Commercial	75.0%	\$390.00	\$400.00
D O	Soil Erosion Permit - Commercial-12 mo. Duration - 1/2	400.00/	ФE00.00	Ф <b>Г</b> ОО ОО
Drain Comm.	acre or less	100.0%	\$580.00	\$590.00
Drain Comm.	Soil Erosion (12 mo.) - Commercial- each additional acre	100.0%	\$58.00	\$59.00
D O	Soil Erosion Permit - Commercial -9 mo. Duration - 1/2	400.00/	<b>\$540.00</b>	<b>#500.00</b>
Drain Comm.	acre or less	100.0%		\$520.00
Drain Comm.	Soil Erosion (9 mo.) - Commercial- each add'l acre	100.0%		\$52.00
Drain Comm.	Escrow account-1/2 acre or less	100.0%		\$555.00
Drain Comm.	Escrow account - 1/2 to 1 acre		\$1,650.00	\$1,675.00
Drain Comm.	Escrow account - 1 to 5 acres		\$3,300.00	\$3,350.00
Drain Comm.	Escrow account - 5 to 10 acres		\$5,500.00	\$5,590.00
Drain Comm.	Escrow account - each add'l 10 acres	100.0%		\$2,795.00
Drain Comm.	Soil Erosion Permit-Residential-12 mo.	100.0%	\$250.00	\$255.00
Drain Comm.	Soil Erosion Permit - 9 month duration	75.0%	\$240.00	\$245.00
Drain Comm.	Soil Erosion Permit - 6 month duration	75.0%	\$190.00	\$200.00
	Commercial Minor Disturbance Soil Erosion -			
Drain Comm.	Permit/Review/Inspection	75.0%	\$300.00	\$310.00
Drain Comm.	Violation and Cease&Desist Order	100.0%	\$285.00	\$290.00
Equalization	Digitally Produced Paper Maps- Parcel Layer	100.00/	00100	00-00
Equalization	22" x 34"	100.0%	\$24.00	\$25.00
Equalization	28" x 40"	100.0%	\$30.00	\$31.00
Fauglization	Digitally Produced Paper Maps- Parcel layer w/2005 Digital Photo Layer			
Equalization Equalization	11" x 17"	100.0%	\$24.00	¢25.00
Equalization	22" x 34"	100.0%	\$49.00	\$25.00 \$50.00
Equalization	22 × 34 28" × 40"	100.0%	\$49.00	\$62.00
Equalization	34" x 44"	100.0%	\$74.00	\$75.00
Equalization	Custom Maps	100.0%	\$69.00	\$70.00
Z00	Resident Annual	75.0%	\$30.00	\$31.00
Z00	Non-Resident Annual	100.0%	\$40.00	\$41.00
Z00		100.0%	\$40.00	<del>φ4</del> 1.00
Z00	Admission Fees (group rate)	E0 00/	¢4.00	<b>\$0.00</b>
Z00 Z00	Resident Adult (April - October)	50.0%	\$4.00	\$6.00
	Non-Resident Adult (April - October)	100.0%	\$10.00	\$12.00
Z00	Non-Resident Senior (April - October)	100.0%	\$8.00	\$10.00
Z00	Children (age 3-12) (April - October)	25.0%	\$2.00	\$3.00
Zoo	All Adults(November-March): Res, Non-Res, or Senior	25.0%	\$2.00	\$3.00
Zoo	Children (age 3-12) (November - March)	25.0%	\$1.00	\$2.00

Location				
of	Fee	Target	2014	2015
Service	Description	Percent	Fee	Fee
Zoo	Shelters - 300 Person Capacity			
Zoo	Potter Park - Tiger Den	100.0%	\$175.00	\$180.00
RoD	Register of Deeds			·
-				
	Plat Administration Fee- This fee is being reduced is was			
RoD	being charge incorrectly and they charge \$20 per State	100.0%	\$100.00	\$20.00
Treasurer	NSF Checks	100.0%	\$30.00	\$31.00
			·	
Law and Courts Co	mmittee			
Location				
of	Fee	Target	2014	2015
Service	Description	Percent	Fee	Fee
Animal Control	Enforcement/Dog License Fees			
Animal Control	Sterilized - Delinquent	25.0%	\$45.00	\$46.00
Animal Control	Sterilized - 3 year License	25.0%	\$33.00	\$34.00
Animal Control	Un-Sterilized	75.0%	\$65.00	\$70.00
Animal Control	Un-Sterilized - Delinquent	75.0%	\$135.00	\$140.00
Animal Control	Un-Sterilized - 3 year License	75.0%	\$150.00	\$155.00
Animal Control	Boarding Fee-Dangerous Animals	100.0%	\$70.00	\$75.00
Animal Control	Boarding Fee per day-others	75.0%	\$30.00	\$33.00
Animal Control	Adoption Fee	10.070	φοσ.σσ	ψου.σο
Animal Control	Dogs(under six years of age)	75.0%	\$71.00	\$72.00
Animal Control	Cats(under six years of age)	75.0%	\$61.00	\$62.00
Animal Control	Cats(six years or older)	75.0%	\$24.00	\$25.00
Animal Control	Animal Redemption	70.070	Ψ2 1.00	Ψ20.00
Animal Control	Animal Redemption - 1st offense	75.0%	\$30.00	\$31.00
Animal Control	Animal Redemption - 2nd offense	100.0%	\$49.00	\$50.00
Animal Control	Euthanasia Fee	100.0%	\$100.00	\$120.00
Animal Control	Owner Surrender	100.0%	\$40.00	\$44.00
Animal Control	Owner Pick-up Fee	100.0%	\$44.00	\$45.00
Animal Control	Rabies vaccination on redeemed dogs	100.0%	15.00	20.00
Animal Control	Bordatella Vaccination-redeemed dogs	100.0%	15.00	19.00
Animal Control	Spay/neuter deposit-Owners redeeming pet	100.0%	78.00	80.00
Pros Attv	Diversion - Initial Interview	50.0%	\$33.00	\$34.00
Pros Atty	Diversion - Service Fee	30.0 /6	φ33.00	φ34.00
Pros Atty	Diversion - Misdemeanor Offender	50.0%	\$440.00	\$445.00
		50.0%	\$780.00	\$795.00
Pros Atty Pros Atty	Diversion - Felony Offender	10.0%	\$220.00	· · · · · · · · · · · · · · · · · · ·
	Costs for eligible convictions - Trial	100.0%		\$225.00
Jail	Day Rate		\$52.81	\$53.66
Sheriff	Costs for Command per hour	100.0%	\$62.79	\$63.80
Sheriff	Costs for Deputy per hour	100.0%	\$55.00	\$57.22
Sheriff	False Alarm Fee- third offense False Alarm Fee-fourth offense & subsequent/each yr	100.0%	\$40.00	\$42.00
Sheriff	raise Alaitti ree-iouitti olietise & subsequent/each yr	100.0%	\$100.00	\$105.00

Location				
of	Fee	Target	2014	2015
Service	Description	Percent	Fee	Fee
Comm. Health	Conting Ed. Fee Diseased Control/Imm.	100.0%	\$14.00	\$15.0
Comm. Health	MIHP Tran. Bus/Van	100.0%	\$33.68	\$35.0
Comm. Health	MIHP - Trans Taxi	100.0%	\$30.80	\$32.0
Comm. Health	MIHP Trans. Volunteer	100.0%	\$0.33	\$0.3
Comm. Health	Compreh Envir Investigation	100.0%	\$275.00	\$290.0
Comm. Health	Assessment of Home	100.0%	\$120.00	\$125.0
Comm. Health	Immigration Physical Exams	100.0%	\$190.00	\$195.0
lmm. Clinic	Internat'l Travel Consult	100.0%	\$60.00	\$61.0
Med Examiner	Cremation Permits	100.0%	\$26.00	\$27.0
Med Examiner	Autopsy Report Copies (family)	100.0%	\$17.00	\$18.0
Med Examiner	Autopsy Report Copies (others)	100.0%	\$44.00	\$45.0
OYC	Consultation Request (per hr.)	100.0%	\$71.00	\$73.0
OYC	Agency Training Request- Base, 1.5 hr.	100.0%	\$210.00	\$212.0
OYC	Agency Training Request- Base, 2.5 hr.	100.0%	\$350.00	\$352.0
OYC	Agency Training Request- Base, 3.0 hr.	100.0%	\$430.00	\$432.0
OYC	Agency Training Request- Base, 5.0 hr.	100.0%	\$685.00	\$687.0
OYC	Agency Train. Request- Base, 1.5 hr, each add.	100.0%	\$14.00	\$16.0
OYC	Agency Train. Request- Base, 1.5 hr, each add.  Agency Train. Request- Base, 2.5 hr, each add.	100.0%	\$21.00	\$23.0
OfC	OYC-Advertised Train 1-2 hr./per person (min. 15	100.0%	Φ21.00	Φ23.0
OYC	attending)	100.0%	\$25.00	\$27.0
OfC	OYC-Advertised Train 2.5-4.5 hr./per person (min. 15	100.0 /6	\$25.00	φ21.0
OYC	attending)	100.0%	\$33.00	\$35.0
010	OYC-Advertised Train 5-7 hrs./per person (min. 15	100.0 /6	φ33.00	φ33.0
OYC	attending).	100.0%	\$68.00	\$70.0
OYC	OYC - Advanced Training - 10 hrs./per person	100.0%	\$108.00	\$110.0
OYC	OYC - Administrator Training - 16 hrs./per person	100.0%	\$136.00	\$138.0
Env. Health	FIXED FOOD SERVICE ESTAB-PROFIT	100.0 /6	\$130.00	φ136.0
Env. Health	FSE Initial License incl.2 hrs Plan Rev	50.0%	\$1,320.00	\$1,350.0
Env. Health	FSE Restricted License Renewal (w/o PR)	50.0%	\$660.00	\$675.0
Env. Health	FSE Initial License (Mobile)	50.0%	\$470.00	\$490.0
Env. Health	MOBILE UNIT RENEWAL LICENSE (4 hours)	50.0%	\$235.00	\$240.0
Env. Health	FSE Renewal Lic -At least \$750,000	50.0%		\$1,150.0
Env. Health	FSE Renewal Lic-At least \$750,000	50.0%	\$900.00	\$1,130.
	FSE Renewal Lic-At least \$500,000,less than \$750,000		\$700.00	\$725.0
Env. Health Env. Health	FSE Renewal Lic-At least \$250,000,less than \$500,000	50.0%		
	` '	50.0%	\$500.00	\$520.
Env. Health	FSE Non-profit License Renewal	25.0%	\$250.00	\$260.
Env. Health	Fixed Food Svc Estab Nonprofit - INITIAL License incl. 2 hr plan rev	25.0%	\$675.00	\$700.
Env. Health	Surcharge-Fail submit plans/chg own	100.0%	\$600.00	\$610.
Env. Health	Special food svc estab surchrg 2nd step of formal hearing	100.0%	\$510.00	\$525.
Env. Health	Special food svc estab surchrg 3rd step of formal hearing	100.0%	\$1,020.00	\$1,050.
Env. Health	Seasonal Renewal License, FSE			
Env. Health	FSE Seasonal Renewal -Gross sales exc. \$750,000	50.0%	\$660.00	\$690.
Env. Health	FSE SeasnI renewal- at least \$500,000,less \$750,000	50.0%	\$540.00	\$560.
Env. Health	FSE SeasnI Renewal -at least \$250,000,less \$500,000	50.0%	\$420.00	\$430.

Location				
of	Fee	Target	2014	2015
Service	Description	Percent	Fee	Fee
Env. Health	FSE Seasonal renewal -less than \$250,000	50.0%	\$300.00	\$310.00
Env. Health	FSE - DOE Schools Program - Satellite Kitchen	50.0%	\$340.00	\$350.00
Env. Health	Change of Ownership of FSE	50.0%	\$395.00	\$405.00
Env. Health	Initl Lic Fee Exmpt(plan revw only) Govt	50.0%	\$230.00	\$235.00
	Food Variance Request Fee (Based on BEH Hourly			
Env. Health	Rate, Estimated Time to Deliver Service - One Hour	100.0%	\$115.00	\$120.00
Env. Health	STFU (Special Transitory Food Unit)			
Env. Health	Initial STFU license Incl. Plan Review	50.0%		\$375.00
Env. Health	STFU late inspection request	100.0%	\$160.00	\$165.00
Env. Health	TEMPORARY LICENSE			
Env. Health	Temp FSE - Non-Profit	25.0%		\$120.00
Env. Health	Temp Nonprf FSE-Ops Beg Bef Licg (double)	25.0%		\$235.00
Env. Health	Temp FSE- Preparation Type - For Profit	50.0%		\$240.00
Env. Health	Temp FSE-Ops Began Before Licg (double)	50.0%		\$480.00
Env. Health	Temp FSE-each add'l lic.after 2 at 1 loc	50.0%		\$78.00
Env. Health	Temp Event Inspection Request - Late Fee	100.0%	\$460.00	\$480.00
Env. Health	VENDING			
Env. Health	Vending:1-3 Licensable Mach. in Same Loc.	50.0%		\$86.00
Env. Health	Vending: 4-6 Licensable Mach. in Same Loc.	50.0%		\$115.00
Env. Health	Surcharge-Failure to apply for vending license- Fee	100.0%	\$195.00	\$200.00
Env. Health	POOL			
Env. Health	Public Pool Inspection	100.0%		\$240.00
Env. Health	Each add'l pool at same location	100.0%		\$120.00
Env. Health	Pool Reinspection (after violation)	100.0%	\$115.00	\$120.00
Env. Health	DHS LICENSING			
Env. Health	DHS Licensing Inspection - well & septic	100.0%		\$365.00
Env. Health	DHS Licensing - well & septic only	100.0%		\$145.00
Env. Health	DHS Licensing re-inspection fee hourly rate	100.0%		\$120.00
Env. Health	DHS Initial Licensing Plan Review	100.0%	\$410.00	\$420.00
Env. Health	BODY ART (TATTOO)			
Env. Health	Body Art Business Initial License	50.0%		\$700.00
Env. Health	Body Art License Renewal	50.0%		\$250.00
Env. Health	Body Art Lic-late renewal-additional	50.0%		\$145.00
Env. Health	Body Art w/o initial license/reinstatement of revoked	50.0%		\$600.00
Env. Health	Body Art non-compliant with inspection -hourly rate	50.0%		\$120.00
Env. Health	Reinstmt of Susp Body Art License (fine)	100.0%		\$225.00
Env. Health	Body Art Initial License after July 1	100.0%	\$300.00	\$305.00
	Plan Review Fee for Body Art (BEH Hourly Rate,			
Env. Health	Minimum Time to Deliver Service = Two Hours)	100.0%	\$115.00	\$120.00
Env. Health	DEMAND PROGRAM (per hour)			
Env. Health	Sewage Inspection (Only)	100.0%		\$850.00
Env. Health	Well (Only) Inspection -private	100.0%		\$615.00
Env. Health	Combined Well & Septic Inspection	100.0%		\$1,175.00
Env. Health	Vacant Land Evaluation	100.0%	\$580.00	\$590.00

Location		İ		
of	Fee	Target	2014	2015
Service	Description	Percent	Fee	Fee
Env. Health	On-Site Sewage repair/replace	100.0%	\$825.00	\$850.00
Env. Health	Well Repair	100.0%	\$325.00	\$350.00
Env. Health	Altern On-site Sewage Syst Plan Rew	100.0%	\$440.00	\$450.00
Env. Health	Subdivision Evaluation of Preliminary Plat	100.0%	\$370.00	\$380.00
	Munic Requ Eval. of Well/Septic-(hourly rate - min. 2 hours			
Env. Health	for service)	100.0%	\$115.00	\$120.00
	Septic or Well ownershp trsfr,not installed at time of			
Env. Health	transfer	100.0%	\$195.00	\$200.00
Env. Health	Irrigation Well/Non-potable well - commercial	100.0%	\$345.00	\$350.00
Env. Health	Combined Well & Septic Repair	100.0%	\$950.00	\$1,000.00
Env. Health	Septic Installers Certification (2 hr chrg)	100.0%	\$115.00	\$120.00
Env. Health	BATHING BEACHES			
Env. Health	Bathing Area Operational Permit	100.0%	\$235.00	\$240.00
Env. Health	Reinstmt of bathing area permit	100.0%	\$115.00	\$120.00
Env. Health	Sanitary Surv for Prop. Bathg Beach	100.0%	\$470.00	\$480.00
Env. Health	CAMPGROUNDS			
	Temporary Campground Inspections -New State			
Env. Health	Required Fee		\$0.00	\$240.00
Env. Health	MISC EH PROGRAMS			
	Collection of water samples for Type II Non-Community			
Env. Health	Water Sampling per hr	100.0%	\$115.00	\$120.00
Env. Health	Type II Non Community - Sanitary Survey (non - transient) Fee is new because it is split between non -transient and transient (used to be only one fee under Sanitary Survey) Type II Non Community - Sanitary Survey (Transient) Fee		\$0.00	\$650.00
Env. Health	is new because it is split between non -transient and transient (last year it was only one fee under Sanitary Survey)		\$0.00	\$420.00
Env. Health	POINT OF SALE PROGRAM	400.004	<b>#</b>	<b>*</b> 242.22
Env. Health	Point of Sale- appl processing fee	100.0%	\$205.00	\$210.00
	Point of Sale- on site evaluation well & waste treatment	400.00/	<b>#</b> 405 00	<b>*</b> 44 <b> =</b> 00
Env. Health	system by ICHD	100.0%	\$405.00	\$415.00
Env. Health	Waste Treatment Inspection by ICHD (excludes pumping fees)	100.0%	\$240.00	\$245.00
E 11 M	Well Inspection by ICHD (includes water samples for bacteria	400.00/	#470 00	<b>#475.00</b>
Env. Health	and partial chemicals)	100.0%	\$170.00	\$175.00
C 1.114-	Point of Sale- Extension Evaluations -hourly rate - 2 hours	400.00/	£445.00	<b>#</b> 400.00
Env. Health	minimum for svc	100.0%	\$115.00	\$120.00
Env. Health	Point of Sale- Annl Inspector renwl fee  TOBACCO PROGRAM	100.0%	\$135.00	\$140.00
Env. Health	License- Tobacco Sales- 1yr Retailer-East Lansing	400.00/	Ф00E 00	#200 00
Env. Health		100.0%	\$285.00	\$290.00
Env. Health	License- Tobacco Sales- 1yr Retailer- Non-East Lansing	100.00/	¢220 00	¢225 00
	License- Tobacco Sales- 1yr Vend. Mach.	100.0%	\$330.00	\$335.00
Env. Health	License- Tobacco Sales- Tyr Verid. Macri.  License- Tobacco Sales- Tyr Retailer-East Lansing -	100.0%	\$330.00	\$335.00
Env. Hoolth	Late Fee	150.00/	¢450.00	¢400.00
Env. Health	License- Tobacco Sales- 1yr Retailer- Non-East	150.0%	\$450.00	\$480.00
Env. Health	Lansing - Late Fee	150.0%	\$525.00	\$550 OO
Liv. i italili	Landing Late 1 00	130.0%	φυΖυ.00	\$550.00

Location				
of	Fee	Target	2014	2015
Service	Description	Percent	Fee	Fee
Env. Health	Tobacco Failure to change ownership	100.0%	\$185.00	\$190.00
Env. Health	POLLUTION PREVENTION PROGRAM			
Env. Health	Cat 2: 501-5000 Gal report fee	50.0%	\$140.00	\$145.00
Env. Health	Cat 3: 5001 Gal report fee	50.0%	\$210.00	\$220.00
Env. Health	Cat 1: 0-500 Gal Inspection fee	50.0%	\$140.00	\$145.00
Env. Health	Cat 2: 501-5000 Gal Inspection fee	50.0%	\$230.00	\$235.00
Env. Health	Cat 3: 5001 plus Gal Inspection fee	50.0%	\$340.00	\$350.00
Env. Health	Hourly Rate Over Standard Service	100.0%	\$115.00	\$120.00
Env. Health	P2 On-Site Consultation (per hour)	100.0%	\$115.00	\$120.00
Env. Health	P2 Plan Review - hourly rate - 2 hour min.	100.0%	\$115.00	\$120.00

ATTACHMENT	B: FEES FOR WHICH AN ADJUSTMENT IS RECOMMENDED			
Law and Courts (	Committee			
1 6				
Location				
of	Fee	Target	2014	2015
Service	Description	Percent	Fee	Fee
Circuit Court	Felony Case Costs	100.0%	\$635.00	\$650.00
Circuit Court	Show Cause - Probation	100.0%	\$130.00	\$150.00
Family Division	Delinquency Court Costs	100.0%	\$230.00	\$250.00
Family Division	Traffic - Fail to Appear	25.0%	\$25.00	\$26.00
FOC	FOC Bench Warrants	100.0%	\$260.00	\$275.00



### **INGHAM COUNTY WOMEN'S COMMISSION**

INGHAM COUNTY COURTHOUSE P.O. BOX 319 MASON, MI 48854 TELEPHONE: (517) 676-7200 FAX: (517) 676-7264

http://bc.ingham.org/AppointedBoardsandCommissions/WomensCommission.aspx

The Ingham County Women's Commission was established in 1974 and continues to demonstrate strong female leadership in Ingham County. Out of Michigan's eighty-three counties, ICWC is the longest serving Women's Commission. The Commission advises the Ingham County Board of Commissioners regarding the impact of county policies on women and children.

# RESOLUTION TO EXPRESS THE SENSE OF THE INGHAM COUNTY WOMEN'S COMMISSION THAT THE COUNTY OF INGHAM ACT EXPEDITIOUSLY TO HIRE A NATIVE AMERICAN OUTREACH AND FAMILY ADVOCATE

WHEREAS, an estimated 4,600 individuals who identify as Native American/Alaskan Native make their homes in the County of Ingham; and

WHEREAS, members of the Native American/Alaskan Native community comprise an important and valued constituency in the County of Ingham with unique needs; and

WHEREAS, members of the Native American/Alaskan Native community have a rich history of cultural traditions and are vitally important to the future of the County of Ingham; and

WHEREAS, the Native American/Alaskan Native community has been without a Native American Outreach and Family Advocate since March 2013 and the absence of a person in this position has left a void for Native Americans/Alaskan Natives in need of vital information regarding services available from the County of Ingham; and

WHEREAS, Native Americans/Alaskan Natives are deserving of an outreach coordinator who will assist in educating and informing Native Americans/Alaskan Natives about resources available through the Ingham County Health Department aimed at ensuring access to physical and mental healthcare; and

WHEREAS, Native Americans/Alaskan Natives are deserving of an outreach coordinator who will assist in navigating service bureaucracies by providing information and other essential services such as English translation and assistance in completing forms requesting assistance; and

WHEREAS, Native Americans/Alaskan Natives are deserving of an outreach coordinator who may assist in resolving immediate and long-range problems such as health, employment, housing, and education by providing community resources and making referrals; and

WHEREAS, Native Americans/Alaskan Natives are deserving of an advocate who can serve as a witness in foster child adoptions and assist in providing access to resources for resolving legal issues including determination of tribal membership and tribal identification; and

WHEREAS, it is important that the County of Ingham have a liaison between the Native American/Alaskan Native community and agencies and organizations such as Ingham County Health Department, Family Independence Agency, Salvation Army, Michigan Indian Legal Service, Michigan Indian Child Welfare Agency, Michigan Indian Employment and Training Services, Intertribal Council, Indian Education Programs, Nokomis Learning Center, Capital Area Community Services, Indigenous Youth Empowerment Program, tribes, and others; now, therefore, be it

RESOLVED by the Ingham County Women's Commission, that the members of this body believe that the County of Ingham must act expeditiously to hire a Native American Outreach and Family Advocate who possesses the adequate professional training and cultural acumen to address the varied issues faced by Native Americans/ Alaskan Natives living in Ingham County; and now, therefore be it

ALSO RESOLVED that the Ingham County Board of Commissioners shall report to the Ingham County Women's Commission when the position has been filled.

### **DEPARTMENT OF HEALTH & HUMAN SERVICES**



APR 9 2014

Rockville MD 20857

Board of Commissioners Ingham County 121 East Maple Street P.O. Box 319 Mason, Michigan 48854 RECEIVED
APR 10 2014

CIN: A-05-14-23058

Dear Board Members:

We have completed our review of your organization-wide audit for the period January 1, 2012, through December 31, 2012. This review included Health Center Cluster grant no. H80CS00030, ARRA-Capital Improvement Program grant no. C81CS14439, Affordable Care Act-Maternal, Infant and Early Childhood Home Visiting Program grant no. D89MC23151, Affordable Care Act (ACA) Grants for School-Based Health Centers Capital Program grant no. C12CS21822, and Affordable Care Act (ACA) Grants for School-Based Health Centers Capital Program grant no. C12CS25624. The audit was performed by Rehmann Robson, Certified Public Accountants, to meet Federal audit requirements. Included in our review was the November 26, 2013, letter from the Chief Financial Officer responding to the finding and recommendation contained in the report.

Upon review of the finding and your organization's response, we have determined that the non-monetary recommendation which pertains to Procurement, Suspension and Debarment, has been satisfactorily resolved. Nevertheless, it is subject to review during your next audit to determine the adequacy of your corrective actions.

Thank you for your cooperation.

Sincerely Yours,

**Gregory Nagales** 

Accountant

Division of Financial Integrity

Office of Federal Assistance Management