

CHAIRPERSON
VICTOR CELENTINO

VICE-CHAIRPERSON
BRIAN McGRAIN

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE
DEB NOLAN, CHAIR
TODD TENNIS
DIANNE HOLMAN
BRIAN McGRAIN
KARA HOPE
SARAH ANTHONY
DON VICKERS

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, NOVEMBER 17, 2014 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [November 3, 2014](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Interviews - Department of Human Services Board
2. Health Department
 - a. Resolution to Authorize an Agreement for [Services](#) between Ingham Health Plan Corporation and Ingham County Health Department
 - b. Resolution Honoring [Jane Noice Marwede](#)
3. Ingham Health Plan - Quarterly Financial and Enrollment [Report](#)
4. Controller's Office
 - a. Resolution Approving Various [Contracts](#) for the 2015 Budget Year
 - b. Discussion Regarding the Health Care Services Millage - Options for 2015

Announcements

Public Comment

Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE
November 3, 2014
Minutes - Draft

Members Present: Deb Nolan, Kara Hope, Don Vickers, Sarah Anthony, Dianne Holman, and Brian McGrain

Members Absent: Todd Tennis

Others Present: Jared Cypher, Linda Vail, Margaret Tindal Brown, Sandra Thompson, Pat Wheeler, Mark Morton, Alex Bryan, Richard Znidarsic, Susan Cancro, Kathy Calkins, Dean Clark, Pete Cunningham, Janet Clark, Bryan Gilmore, Ryan Buck, and others

The meeting was called to order by Chairperson Nolan at 6:31 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the October 20, 2014 Minutes

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. ANTHONY, TO APPROVE THE MINUTES OF THE OCTOBER 20, 2014 MEETING AS PRESENTED.

The minutes were amended as follows:

Commissioner Holman asked whether ~~the Medical Examiner represented the County~~ **the County had a voice in choosing the Medical Examiner.**

THE MOTION, AS AMENDED, CARRIED UNANIMOUSLY. Absent: Commissioner Tennis.

Additions to the Agenda

None.

Limited Public Comment

None.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. MCGRAIN, TO ADOPT A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Michigan State University Extension - Resolution to Authorize an Amendment to the Agreement for Michigan State University Extension Services between Michigan State University and Ingham County Approving the Annual Work Plan for 2015
4. Health Department

- a. Resolution to Amend Resolution #14-266 which Authorized the Purchase Order to Farber Special Vehicles for the Manufacture of a Mobile Dental Unit
 - c. Resolution Honoring Dr. Joyce deJong
5. Facilities Department - Resolution Authorizing the Merging of Two Part-Time Positions into One Full-Time Position

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Tennis.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Tennis.

1. Community Health Center Board - Interview

Margaret Tindal Brown introduced herself to the Committee. She stated that she was a nurse. Ms. Brown provided her academic credentials and work history. Ms. Brown stated that she was originally from Maryland and had lived in Ingham County for the last 5 years. She further stated that appointment to the Community Health Center Board would be a great way to get involved.

Commissioner McGrain asked what Ms. Brown believed were the critical health care needs of county residents.

Ms. Brown stated that after appointment, she hoped to understand what the needs were exactly. She further stated based on her experience with her work in Jackson County, the focuses were on vaccinations, mental health treatment, and the Medicaid expansion.

Commissioner Vickers stated that he supported the appointment of Ms. Brown to the Community Health Center Board.

Chairperson Nolan asked Ms. Brown how she heard of the Community Health Center Board.

Ms. Brown stated that her husband was a member of the Mason City Council and she had heard of the Community Health Center Board through him.

Discussion.

Jared Cypher, Deputy Controller, stated that there were multiple vacancies opening up soon.

Linda Vail, Health Officer, stated that 13 positions existed on the Community Health Center Board and 13 was the minimum that could exist.

COMM. VICKERS MOVED, SUPPORTED COMM. MCGRAIN, TO APPOINT MARGARET LINDAL BROWN TO THE COMMUNITY HEALTH CENTER BOARD.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Tennis.

3. Community Agencies - Resolution Authorizing 2015 Agreements for Community Agencies

Chairperson Nolan asked those community agency representatives who were in attendance at tonight's meeting to state whether they approved of the funding amounts contemplated in the resolution.

Representatives of the following community agencies stated that they approved of the funding amounts:

Advent House Ministries, Inc.
Boys & Girls Club of Lansing
Capital Area Community Services, Inc.
Capital Area Literacy Coalition
EVE, Inc.
Gateway Community Services
Greater Lansing Food Bank – Garden Project
Greater Lansing Housing Coalition
Haven House
Lansing Area AIDS Network
Leslie Outreach, Inc.
Listening Ear
MSU Detroit College of Law Clinical Programs – Rental Housing Clinic
MSU Safe Place
National Council on Alcoholism
Northwest Initiative
Refugee Development Center
Retired Senior Volunteer Program (RSVP)
Rural Family Services of Ingham County
Southside Community Coalition
Stockbridge Community Outreach
Westside Community YMCA

Mr. Cypher stated that we heard from two agencies that representatives were unable to attend tonight's meeting, Lansing Housing Commission and the Metropolitan YMCA of Lansing.

Discussion.

Commissioner Anthony stated that the Committee had not heard from Cristo Rey Community Center, Edgewood Village Non-Profit Housing Corp., Habitat for Humanity of Greater Ingham County, Southside Community Kitchen, and St. Vincent Catholic Charities.

Mr. Cypher stated that the program that was administered by St. Vincent Catholic Charities was turned over to the Lansing Housing Commission.

Chairperson Nolan thanked the representatives of the community agencies and all the work that they did.

Commissioner McGrain thanked the representatives of the community agencies for the work that they did. He asked the representatives to keep the Committee informed on their activities, community events, and fundraising opportunities.

Commissioner Anthony thanked those community agencies that directly and indirectly effected South Lansing.

Commissioner McGrain stated that the Committee needed to address specific language in the resolution as it applied to one of the community agencies, the specific resolution language being:

BE IT FURTHER RESOLVED, that Resolution #14-222 is amended to eliminate the requirement that no agency can receive more than 10% of the total available funding for community agencies in FY 2015.

Commissioner McGrain stated that he had been contacted by Habitat for Humanity of Greater Ingham County and he had referred them to Mr. Cypher. Commissioner McGrain further stated that Habitat for Humanity was confused by their application this year. Commissioner McGrain stated Habitat for Humanity had changed what they proposed this year and as a result, the Controller's Office recommended not funding Habitat for Humanity's program of marketing and advertising. He stated that the County had always been supportive of Habitat for Humanity and asked whether there was a way to accept a request from them this year. Commissioner McGrain stated that an option would be to allow Habitat for Humanity to submit a new application.

Discussion.

Commissioner Anthony asked what rationale the Controller's Office used to recommend denying funding.

Mr. Cypher stated that the County Attorney deemed the marketing and advertising program to be not fundable.

Chairperson Nolan announced to the community agency representatives that the County did not fund marketing or advertising programs.

Discussion.

Commissioner Anthony asked whether the Metropolitan YMCA of Lansing program had been funded in prior years.

Discussion.

Chairperson Nolan stated that the County also did not fund physical capital improvement programs as per the County Attorney's recommendation.

Commissioner Vickers stated that the current resolution was for \$200,000. He asked whether funding, if approved, for Habitat for Humanity would come out of the contingency fund.

Discussion.

Commissioner Holman asked whether we would fund the three Cristo Rey Community Center programs despite the fact no representative was at tonight's meeting.

Mr. Cypher stated that the Controller's Office had not heard from Cristo Rey Community Center.

Commissioner McGrain asked which of the three Cristo Rey Community Center programs was added in 2014.

Mr. Cypher stated that he thought it may be the Direct Assistance Food Pantry Program, however he would have check and get the answer to the Committee.

MOVED BY COMM. MCGRAIN TO REDUCE FUNDING TO THE CRISTO REY COMMUNITY CENTER – DIRECT ASSISTANCE FOOD PANTRY PROGRAM BY \$2,500, ALLOW HABITAT FOR HUMANITY OF GREATER INGHAM COUNTY TO REAPPLY FOR FUNDING BASED ON ESTABLISHED CRITERIA AND COUNTY ATTORNEY REVIEW, AND IF THE REAPPLICATION IS SUCCESSFUL, AWARD \$2,500 TO HABITAT FOR HUMANITY OF GREATER INGHAM COUNTY.

THE MOTION FAILED FOR LACK OF SUPPORT.

MOVED BY COMM. HOLMAN, SUPPORTED BY COMM. VICKERS TO APPROVE THE RESOLUTION AUTHORIZING 2015 AGREEMENTS FOR COMMUNITY AGENCIES.

Commissioner McGrain stated that the Committee still needed to address specific language in the resolution as it applied to one of the community agencies, the specific resolution language being:

BE IT FURTHER RESOLVED, that Resolution #14-222 is amended to eliminate the requirement that no agency can receive more than 10% of the total available funding for community agencies in FY 2015.

Mr. Cypher stated that this specific resolution language could be removed.

Commissioner McGrain stated that we had a limited amount of funding available and the Committee should spread it amongst a variety of different community agencies.

Commissioner Vickers asked whether Commissioner McGrain was referring to Cristo Rey Community Center.

Commissioner McGrain stated that Cristo Rey Community Center was the only community agency that would receive more than 10% of the total available funding if the resolution was approved as written.

Commissioner Hope stated that Cristo Rey Community Center was over by \$1,250. She asked whether there was any opportunity for feedback from Cristo Rey Community Center about which program could bear the a \$1,250 reduction.

Mr. Cypher answered yes.

Discussion.

COMM. HOPED MOVED TO REDUCE FUNDING TO CRISTO REY COMMUNITY CENTER BY \$1,250, DIRECT THE CONTROLLER'S OFFICE TO CONSULT WITH CRISTO REY COMMUNITY CENTER TO DECIDE WHICH OF THE COMMUNITY AGENCY'S THREE PROGRAMS WOULD BEAR THE REDUCTION, AND AMEND THE RESOLUTION AS FOLLOWS:

~~BE IT FURTHER RESOLVED, that Resolution #14-222 is amended to eliminate the requirement that no agency can receive more than 10% of the total available funding for community agencies in FY 2015.~~

This was considered a friendly amendment.

Chairperson Nolan stated that Cristo Rey Community Center would decide which program bore the reduction in consultation with the Controller's Office.

THE MOTION, AS AMENDED, CARRIED UNANIMOUSLY. Absent: Commissioner Tennis.

4. Health Department
 - b. Resolution to Authorize an Agreement with the Michigan Department of Environmental Quality for 2014-2015

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. ANTHONY, TO APPROVE THE RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY FOR 2014-2015.

Chairperson Nolan asked whether the County had entered into similar agreements in the past.

Ms. Vail stated that it was her understanding that the County entered into this type of agreement every year. She further stated that Kalamazoo County entered into this type of agreement every year when she worked there.

Chairperson Nolan asked whether the County absorbed the excess costs.

Ms. Vail stated that fees would be charged to perform the sampling, surveying, and inspection, and these fees would make up difference between the Michigan Department of Environmental Quality reimbursement and actual expenses. She provided a breakdown of the types of sampling, surveying, and inspections that were related to this resolution.

Discussion.

Ms. Vail stated that the fee schedule was submitted to the Committee and the Board of Commissioners via the 2015 budget process.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Tennis.

Announcements

Mr. Cypher stated that Becky Bennett, Board Coordinator, was trying to schedule a joint meeting between this Committee and the Community Health Center Board for the purpose of naming the McLaren building for the Ingham Community Health Center. He further stated that the meeting would be scheduled for December 18 at 5:30 p.m.

Commissioner Vickers stated that the Highfields Strengthening Families Fundraising Breakfast had successfully raised \$105,000 when he inquired three days after the event.

Commissioner Vickers stated that he attended the second IEP for the young lady from Mason. He further stated that he was happy to report that the young lady would be able to participate in activities, including music, gym, and the library.

Commissioner Hope announced that she was selling raffle tickets for Meals on Wheels. She further announced that raffle tickets were \$5 per ticket or \$20 for 5 tickets.

Commissioner Hope announced that she was selling tickets for the South Lansing/Holt Rotary Celebrity Luncheon, which was scheduled for February. She stated that the tickets were \$20 and it raised funds for students at Everett High School, Holt High School, and in Holt's alternative education program.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:09 p.m.

NOVEMBER 17, 2014 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

2. Health Department
 - a. *Resolution to Authorize an Agreement for Services between Ingham Health Plan Corporation and Ingham County Health Department*

The attached resolution is to authorize the Health Department to enter an Agreement with Ingham Health Plan Corporation (IHP) to participate in and provide services to Pathways through the Community Linkages Project. IHP will pay the Health Department an hourly rate of \$75.00 not to exceed a total amount of \$1,500.00 for services set forth in Attachment A to the resolution, as they pertain to the Pathways' Community Linkages Planning Team duties. IHP is using a Community Linkages grant to reimburse the County for these activities. It is separate from the Health Care Services millage.

4. Controller's Office
 - a. *Resolution Approving Various Contracts for the 2015 Budget Year*

This resolution will approve the attached list of contracts for the 2015 budget year. The list consists only of contracts that are included in the 2015 Adopted Budget. Please see the attached memorandum for more details.

OTHER ITEMS:

1. Interviews – *Department of Human Services Board*
2. Health Department
 - b. *Resolution Honoring Jane Noice Marwede*
3. Ingham Health Plan – *Quarterly Financial and Enrollment Report*
4. Controller's Office
 - b. *Discussion Regarding the Health Care Services Millage – Options for 2015*

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: November 4, 2014

RE: Resolution to Authorize an Agreement for Services between Ingham Health Plan Corporation and the Health Department

The attached resolution is to authorize the Health Department to enter an Agreement with Ingham Health Plan Corporation (IHP) to participate in and provide services to Pathways through the Community Linkages Project.

Ingham Health Plan Corporation (IHP) has a contract with Centers for Medicare and Medicaid Services with the Michigan Public Health Institute (MPHI) to implement the Michigan Pathways to Better Health initiative, for the purposes of achieving better health, better health care and lower health care costs. Pathways is a free program for Medicare and Medicaid beneficiaries who have two or more chronic health conditions and have social service needs.

The program enhances communication and coordination of services between healthcare providers through trained Community Health Workers (CHW) who connect eligible Medicare and Medicaid beneficiaries with community services (such as housing, transportation, food and clothing) as well as primary care and preventive health care services. This agreement between IHP and the Health Department is for a Community Linkages Project focused on enhancing the communication and coordination of services between healthcare providers of the Ingham Community Health Centers and Pathways to Better Health in an effort to more seamlessly connect qualifying patients with resources to improve their health outcomes through better integration of medical and social services.

I recommend that the Ingham County Board of Commissioners authorizes the Health Department to enter into an agreement with IHP to participate in and provide services to Pathways through the Community Linkages Project.

c: Eric Thelen, w/attachment
Barbara Watts Mastin, w/attachment

Attachment: Community Linkages Attachment A

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT FOR SERVICES BETWEEN INGHAM HEALTH PLAN CORPORATION AND INGHAM COUNTY HEALTH DEPARTMENT

WHEREAS, Ingham Health Plan Corporation (IHP) is a Michigan nonprofit corporation, exempt from federal income tax under Section 501(a) of the Internal Revenue Code (“Code”) as an organization described under Code Section 501(c)(3); and

WHEREAS, the Centers for Medicare and Medicaid Services entered into a contract with the Michigan Public Health Institute (MPHI) to implement the Michigan Pathways to Better Health initiative, for the purposes of achieving better health, better health care and lower health care costs; and

WHEREAS, MPHI entered into an agreement with IHP to develop processes, protocols, referral mechanisms and tracking tools for Ingham Pathways to Better Health for capital area residents (Pathways); and

WHEREAS, Pathways is a free program for Medicare and Medicaid beneficiaries who have two or more chronic health conditions and have social service needs; and

WHEREAS, Pathways’ objectives are to enhance communications and coordination of services between healthcare providers through trained Community Health Workers (CHW) who connect eligible Medicare and Medicaid beneficiaries with community services (such as housing, transportation, food and clothing) as well as primary care and preventive health care services; and

WHEREAS, IHP also entered into a subcontract with the Health Department to serve as the Pathways Community Hub (a referral and tracking center) and coordinator of CHW services in Ingham County; and

WHEREAS, the Health Department and IHP desire that ICHD participate in and provide certain services to Pathways through the Ingham Community Health Centers; and

WHEREAS, the Ingham Community Health Center Board of Directors supports the Health Department’s participation in and provision of services to Pathways; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes ICHD to enter into this agreement with IHP.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Health Department to enter into an agreement with IHP to participate and provide the following services:

1. Provide physicians, case managers and other health care workers, as mutually agreed upon by the Health Department and IHP, to participate on Pathways’ Community Linkages Planning Team; and
2. Assist IHP in meeting the objectives of Pathways providing the services, and carrying out the functions and assuming the responsibilities set forth in Attachment A, as they pertain to the Pathways’ Community Linkages Planning Team duties.

BE IT FURTHER RESOLVED, IHP agrees to pay the Health Department an hourly rate of \$75.00 not to exceed a total amount of \$1,500.00 for services set forth in Attachment A, as they pertain to the Pathways' Community Linkages Planning Team duties.

BE IT FURTHER RESOLVED, that the term of this Agreement shall be March 1, 2014 through June 30, 2015, and shall remain in effect for an additional, successive one year term, provided that the parties execute a written amendment providing for such renewal prior to the expiration of the then-current term.

BE IT FURTHER RESOLVED, that this agreement may be terminated mutually in writing by the parties or by either party, upon at least a thirty day written notice of termination to the other party; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary documents on behalf of the County after approval as to form by the County Attorney.

ATTACHMENT A

Grantee Agency	Ingham Health Plan Corp	Grant Program	Oct 1, 2014 – June 30, 2015
Project Title	Community Linkages Pilot	Title	

Narrative

Project Synopsis	This project will focus on enhancing the communication and coordination of services between healthcare providers and Ingham Pathways to Better Health in an effort to connect patients with two or more chronic conditions and social concerns with resources to improve their health outcomes.
Project Target Area	Ingham County patients with two or more chronic conditions; special emphasis on patients with Hypertension

I. Objective	Improve communication and coordination of services between healthcare practices and Ingham Pathways to Better Health
I. A. Activity	Develop electronic tool(s) to access records for tracking progress made and outcomes of CHW service delivery.
Responsible Staff	IHP and Planning Team
From/To Date	October 2014
Expected Outcome	Healthcare practices receive information in a timely manner regarding patient participation in Ingham Pathways to Better Health
Measurement	Reporting mechanism and/or data systems enhanced

II. Objective	Implement (Pilot) processes and protocols
II. A. Activity	Clinically-based care managers/care coordinators and appropriate staff will refer patients to the Ingham Pathways to Better Health for CHW assistance with social concerns
Responsible Staff	IHP; Planning Team; participating healthcare practices*
From/To Date	October 2014
Expected Outcome	Patients will be identified and referred to Pathways – 20 per site
Measurement	60 new referrals received from participating healthcare practices

II. Objective	Implement (Pilot) processes and protocols
II. B. Activity	Track baseline measurement of participating patient's blood pressure
Responsible Staff	IHP; participating healthcare practices
From/To Date	October 2014
Expected Outcome	Patient's blood pressure will be recorded when medical records are Received
Measurement	Baseline blood pressure readings received

II. Objective	Implement (Pilot) processes and protocols
II. C. Activity	Develop process improvement plan based on feedback of healthcare practice Implementation
Responsible Staff	IHP; Planning Team; participating healthcare practices
From/To Date	October 2014
Expected Outcome	Tools modified as needed
Measurement	Protocol and procedural manual developed

III. Objective	Develop sustainability plan
III. A. Activity	Gather 2 nd data point of blood pressure for participating patients 3-6 months after pilot
Responsible Staff	IHP; participating healthcare practices
From/To Date	Dec 2014
Expected Outcome	Receive blood pressure readings of participating patients
Measurement	Blood Pressure readings

III. Objective	Develop sustainability plan
III. B. Activity	Replicate project with additional healthcare practices
Responsible Staff	IHP
From/To Date	Dec 2014 – June 2015
Expected Outcome	At least three additional healthcare practices will adopt processes and protocols
Measurement	Increased referrals from healthcare practices

*Participating Health Care providers now include:

<ul style="list-style-type: none"> ICHD/Community Health Center McLaren Multi Specialty Group McLaren PO 	{	Original MIPCT:
<ul style="list-style-type: none"> Sparrow PHN Sparrow Medical Group Health Team 	{	New MSU

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING JANE NOICE MARWEDE

WHEREAS, Jane Noice Marwede began her career with Ingham County in October of 1996 as the Administrative Assistant to the Director of the Purchasing and Properties Department; and

WHEREAS, in 1998 Jane began serving as the Executive Assistant to Health Officer Bruce Bragg, since that time she has served as Executive Assistant for three additional Health Officers, Dr. Dean Sienko, Dr. Renee Canady and currently Linda Vail; and

WHEREAS, Jane provided support to the Ingham County Medical Examiner's Office until Dr. Sienko's retirement; and

WHEREAS, Jane has been a very valuable employee and a tremendous asset to Ingham County, one of her most significant strengths is her history with the County and her knowledge and interpretation of the administrative and legal policies and procedures; and

WHEREAS, during her years of service with the County, Jane was always willing to go above and beyond the call of duty, lending a helping hand to her fellow employees, touching the lives of many along the way; and

WHEREAS, Jane proved to be of great assistance to the Board of Commissioners and Board Coordinator taking and transcribing Liaison Committee minutes when requested; and

WHEREAS, after eighteen years of service, Jane is retiring from her position with the Health Department.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Jane Noice Marwede for her 18 years of devotion and dedicated service to the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Board sincerely appreciates the contributions she has made and for making a difference in County government.

BE IT FURTHER RESOLVED, that the Board extends its best wishes to Jane and hopes for continued success in all of her future endeavors.

Agenda Item 3

Ingham Health Plan Corporation

Ingham Health Plan Corporation					
		July 2014 MTD Actual	August 2014 MTD Actual	Sept. 2014 MTD Actual	Sept. 2014 YTD Actual
	REVENUE				
1	Plan A	\$ -	-	\$ -	\$ 1,263,984
2	Plan B	\$ 678,726	\$ 678,766	\$ 987,336	\$ 7,941,226
4	ASO Revenue	\$ 54,786	\$ 54,174	\$ 67,220	\$ 261,210
10	Interest Income	\$ (251)	\$ (136)	\$ 1,254	\$ 3,181
11	TOTAL REVENUES	\$ 733,261	\$ 732,804	\$ 1,055,810	\$ 9,469,601
	EXPENSES				
	Plan A				
12	Adjusted medical claims	\$ 22,131	\$ (1,703)	\$ (9,509)	\$ 948,924
13	Pharmacy services	\$ -	\$ (884)	\$ -	\$ 188,794
14	Laboratory services	\$ -	-	\$ -	\$ 4,183
15	Other expenses (admin., clm proc., M&G)	\$ (5,597)	\$ 6,843	\$ 11,842	\$ 184,323
16	Total Plan A	\$ 16,534	\$ 4,256	\$ 2,333	\$ 1,326,224
	Plan B				
17	Adjusted medical claims	\$ 128,950	\$ 24,776	\$ (157,879)	\$ 3,170,877
18	Pharmacy services	\$ 5,510	\$ 1,993	\$ 8,145	\$ 617,023
19	Laboratory services	\$ 299	\$ 338	\$ 401	\$ 36,953
20	Contractual Services - ICHD	\$ 12,470	\$ 12,470	\$ (42,350)	\$ 120,000
21	Other expenses (admin., clm proc., M&G)	\$ (19,544)	\$ 17,389	\$ 38,656	\$ 828,170
22	Total Plan B	\$ 127,685	\$ 56,966	\$ (153,027)	\$ 4,773,023
	Other expenses				
23	Ingham County Advantage	\$ -	\$ -	\$ -	\$ 7,463
24	Plan sustainability	\$ 4,959	\$ 9,158	\$ 61,701	\$ 75,817
25	Provider capacity building	\$ -	-	\$ -	\$ 130,000
26	TRC - detox grant	\$ -	-	\$ -	\$ 15,000
29	ASO	\$ 43,968	\$ 36,778	\$ 51,577	\$ 279,552
30	Dental Expansion Grant	\$ -	-	\$ -	\$ -
33	Total Other Expense	\$ 48,927	\$ 45,936	\$ 113,278	\$ 507,832
34	TOTAL EXPENSES	\$ 193,146	\$ 107,158	\$ (37,416)	\$ 6,607,079
	Enrollment				
	The number of individuals enrolled in IHP as of November 1, 2014 is 865. This is from a beginning point of 0 on June 1, 2014.				
	Note: Non-audited financial detail				

DATE: November 6, 2014
TO: Finance and Liaison Committees
FROM: Jill Bauer, Budget Analyst
RE: Resolution Approving Various Contracts for the 2015 Budget Year

This resolution will approve the attached list of contracts for the 2015 budget year. The list consists only of contracts that are included in the 2015 Adopted Budget. If a contract later exceeds the budgeted amount, a resolution will need to be brought before the Board of Commissioners approving the increased amount. In addition, a separate Board resolution will be required if there is a change in employee status or increase in the total number of employees.

The county contract approval process, as amended by Resolution #09-095 provides that any contract over \$5,000 must be approved by the Board of Commissioners. This resolution includes various routine contract renewals in order to reduce the number of separate resolutions needed to approve contracts. The liaison committees may decide that there are some contracts included on this list that would better be considered as separate resolutions. Those contracts will be removed from this resolution before the passage by the Board of Commissioners, and will be brought back before the Board as separate resolutions at a later date.

Based on Resolution #13-439, the Budget Office will be using the Consumer Price Index (CPI) to determine if the contract falls within the Board of Commissioners' Guidelines. Expenditure contracts with a 2015 increase of 1.5% or less are the only ones included in this resolution.

Please contact me if you have any questions.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2015 BUDGET YEAR

WHEREAS, county policy requires that all contracts over \$5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2015 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part in the adopted budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over \$5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

HUMAN SERVICES COMMITTEE

Line #	DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2014 COST	2015 PROJECTED	Proj. Increase over 2014	% Increase over 2014	Funding Source
1	Ingham County	Capital Area United Way	Annual Renewal of Contract for Central Michigan 2-1-1 Services	01/01/15	12/31/15	\$ 45,750	\$ 45,750	\$0	0%	General Fund
2	Health Department	Volunteers of America	Homeless Day Center	10/01/14	09/30/15	\$ 30,000	\$ 30,000	\$0	0%	General Fund
3	Health Department	Our Savior Lutheran Church	Food Pantry Operation - 1515 W. Holmes Rd	10/01/14	09/30/15	\$ 7,200	\$ 7,200	\$0	0%	General Fund

Revenue Contracts

Line #	DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2014 COST	2015 PROJECTED	Proj. Increase over 2014	% Increase over 2014
1	VA	Michigan Veterans Trust Fund	Services Provided for Ingham County Trust Fund	10/01/14	09/30/15	\$ 7,800	\$ 7,800	\$0	0%
2	VA	Michigan Veterans Trust Fund	Services Provided for Ingham Clinton County Trust Fund	10/01/14	09/30/15	\$ 1,700	\$ 1,700	\$0	0%
3	VA	Clinton County	Services Provided to Clinton County	01/01/15	12/31/15	\$ 34,466	\$ 31,111	-\$3,355	-10%