

CHAIRPERSON
BRIAN McGRAIN

VICE-CHAIRPERSON
KARA HOPE

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
DEB NOLAN
SARAH ANTHONY
TERI BANAS
BRIAN McGRAIN
RANDY MAIVILLE
ROBIN CASE NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, FEBRUARY 23, 2015 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [January 26, 2015](#) and [February 9, 2015](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Interviews - Youth Commission
2. Ingham County Medical Care Facility - Resolution Authorizing an Expansion and [Renovation](#) of the Ingham County Medical Care Facility
3. Health Department
 - a. Resolution to Authorize an Agreement with Eaton Regional Education Service Agency ([RESA](#)) to Prevent and Reduce Tobacco Use and Alcohol Abuse in Ingham County
 - b. Resolution to Appoint Medical Examiners and Authorize an Agreement with Sparrow Hospital for [Medical Examiner Services](#)
4. Community Agencies - Resolution Amending Resolution #14-471 to Authorize a 2015 Community Agency Agreement with [Habitat for Humanity](#) of Greater Ingham County
5. Controller's Office
 - a. Resolution Establishing [Priorities](#) to Guide the Development of the 2016 Budget and Activities of County Staff
 - b. Resolution Authorizing a Contract with the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMH) for [Health Services](#) Millage Eligible Services

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE
January 26, 2015
Minutes - Draft

Members Present: Todd Tennis, Sarah Anthony, Teri Banas, Brian McGrain, Randy Maiville, and Robin Case Naeyaert

Members Absent: Deb Nolan

Others Present: Jared Cypher, Linda Vail, Mark Stevens, Garry Rowe, and Ryan Buck

The meeting was called to order by Chairperson Tennis at 6:30 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the December 1, 2014 and December 18, 2014 Minutes

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. ANTHONY, TO APPROVE THE MINUTES OF THE DECEMBER 1, 2014 AND DECEMBER 18, 2014 MEETING AS PRESENTED.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Nolan.

Additions to the Agenda

2. Health Department
 - h. Discussion Regarding the Lansing Loses a Million Program

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. MCGRAIN, TO ADOPT A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Health Department
 - a. Resolution to Enter into a Michigan Agriculture Environmental Assurance Program (MAEAP) Clean Sweep Program Agreement with the Michigan Department of Agriculture and Rural Development (MDARD)
 - b. Resolution to Accept Fiscal Year 2015 Health Center Quality Improvement Funds
 - c. Resolution to Authorize the Conversion of Vacant Community Health Representative IV Position to a Community Health Representative II

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Nolan.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Nolan.

1. Ingham County Medical Care Facility - Discussion Item Regarding Expansion and Renovation Plans

Mark Stevens, Ingham County Medical Care Facility Administrator, addressed the Committee regarding the facility. He provided a brief professional autobiography.

Mr. Stevens stated that “younger” seniors had different expectations than “older” seniors. He further stated that health care reforms had changed expectations as well, including capitated funding. Mr. Stevens stated that capitated funding would come into play in 2019.

Mr. Stevens stated that the facility was 37 years old. He further stated they planned to address infrastructure in their renovation plans.

Mr. Stevens stated that the facility was self-funded and they expected to continue to be self-funded in the future.

Mr. Stevens stated that the facility would be working with Plante Moran to develop its plan.

Mr. Stevens provided background on the various phases of the expansion and renovation plan. He stated that the proposed changes were comparable to what other facilities were doing.

Mr. Stevens stated that rehabilitation services created revenue for the facility. He further stated that memory care services were in heavy demand. Mr. Stevens stated that the expansion would allow the facility to cater to lower-income residents who needed memory care services.

Mr. Stevens stated that the goal was to create a person-centered care facility. He further stated that they wanted to depart from an institutional setting.

Mr. Stevens stated that Plante Moran had recommended that the facility alter its entrance to better illustrate the complex set of services that the facility would offer.

Mr. Stevens stated that this project went far towards addressing policies set by the Board of Commissioners and the Department of Human Services Board.

Mr. Stevens provided an overview of the proposal. He stated that the project would cost about \$20 million and would be broken up over three phases. Mr. Stevens stated that the facility would not be overextending itself with this project. He provided a financial overview of the project. Mr. Stevens stated that Plante Moran recommended having 100 days of reserve funds over the course of this project. Mr. Stevens stated that his goal was to plan and budget conservatively.

Mr. Stevens stated that his entire staff had assisted in the development of this plan.

Mr. Stevens stated that currently 102 beds were designated for memory care and their goal was to increase the number of beds by 26.

Commissioner Naeyaert stated that her mother had been a resident of the facility intermittently.

Mr. Stevens stated that there was a demand for beds currently.

Commissioner Naeyaert stated that she had posted an article about the importance of considering dementia and memory care in planning living arrangements for the future.

Mr. Stevens stated that the State of Michigan did not require memory care units, however the facility did operate one.

Discussion.

Commissioner Anthony asked what the nurse to resident ratio was and whether it would be changing with the project.

Mr. Stevens stated that they would maintain the same rate of care. He further stated that they had a nurse to resident ratio of approximately 4.2 hours of care per resident.

Discussion.

There was a discussion on the number of beds this plan would create or change.

Commissioner McGrain asked what occupancy data they were using while budgeting.

Mr. Stevens stated that they used actual occupancy in developing their budget.

Commissioner McGrain asked how the facility planned to finance this plan.

Mr. Stevens stated they were exploring using a line of credit from a bank or a county bond. He further stated they would not have to use much of a line credit if they did go down that route.

Discussion.

Commissioner Banas stated that she also had family members that had utilized long-term care. She asked whether the facility employed nurse practitioners, licensed practical nurses, and registered nurses.

Mr. Stevens stated that they had a mix of all types of nurses. He further stated that his Director of Nursing would advise on what the need was.

Commissioner Banas asked what the turnover rate was for certified nursing assistants.

Mr. Stevens stated that they had one of the lowest turnover rates in the state. He further stated that the facility had an 8-9% turnover rate.

Commissioner Banas asked whether there was additional training for memory care residents.

Mr. Stevens stated that the entire staff received additional training if they worked in the memory care unit.

Commissioner Banas asked for information on how they balance rehabilitation services with long-term care services.

Mr. Stevens stated that they tried to maintain a balance between the two services. He further stated that if they were a for-profit entity, they would focus for Medicare short-term care services, which was far more lucrative than long-term care. Mr. Stevens stated that the goal of the facility was to serve people in addition to addressing the bottom line so the facility tried to strike a balance between long-term and short-term care.

Chairperson Tennis asked for background on the Certificate of Need process.

Mr. Stevens stated that it took about 180 days to receive a response from the State on a Certificate of Need application. He further stated that Plante Moran was assisting him with the application process.

Chairperson Tennis thanked Mr. Stevens for the level of quality and customer service that the facility and its staff had provided.

2. Health Department

- d. Resolution to Name the Building Located at 2316 S. Cedar Street, Lansing

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. ANTHONY, TO APPROVE THE RESOLUTION TO NAME THE BUILDING LOCATED AT 2316 S. CEDAR STREET, LANSING.

Chairperson Tennis stated that the Community Health Center staff had voted to use the name, "Forest," as the name of the facility.

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. MAIVILLE, TO AMEND THE RESOLUTION AS FOLLOWS:

WHEREAS, the name recommended for the building at 2316 S. Cedar Street, Lansing, Michigan is ~~XXXXX~~ **Forest** Community Health Center; and

WHEREAS, the Community Health Center Board of Directors supports the name of ~~XXXXX~~ **Forest** Community Health Center; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners approve naming the building ~~XXXXX~~ **Forest** Community Health Center.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the name of the building located at 2316 S. Cedar Street, Lansing, Michigan, as ~~XXXXXX~~ **Forest** Community Health Center effective the date of the passage of this resolution.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Nolan.

THE MOTION TO APPROVE THE RESOLUTION, AS AMENDED, CARRIED UNANIMOUSLY. Absent: Commissioner Nolan.

e. Discussion Regarding Updating the Job Description for the Lead Senior Accountant

Linda Vail, Health Officer, stated that the job description had been revised so that it would more accurately reflect the actual duties of the position. She further stated that the union had been consulted and had approved. Ms. Vail stated that this position was vacant.

f. Discussion Regarding Updating the Job Description and Reclassification for the Power of We Coordinator

Ms. Vail stated that this was a vacant position. She further stated that the job description had been revised so that it would more accurately reflect the actual duties of the position. Ms. Vail stated that she compared this job description with other similar jobs.

Commissioner Anthony asked whether the qualifications of the job could be revisited because it may not align with the goals of the Power of We.

Ms. Vail stated that the education and experience qualifications did include a degree or experience in human services as well.

Discussion.

Commissioner Banas asked for examples of the Power of We's accomplishments.

Ms. Vail stated that the Power of We had engaged in workforce and equity development. She further stated that the Power of We had developed a common agenda.

Commissioner Anthony stated that the creation of a common agenda among about 200 community-based organizations was a huge accomplishment.

Discussion.

g. Discussion Regarding a Position Status Change for a Community Health Representative II

Ms. Vail stated that they currently had a half-time employee who the Department needed to increase to a three-quarter employee due to the Department's need. She further stated that their grant funding provided the necessary funds for this position change.

Discussion.

Commissioner McGrain asked if all these were coming back for action in the next round of meetings.

Ms. Vail answered yes.

Discussion.

h. Discussion Regarding Lansing Loses a Million

Commissioner McGrain stated that Lansing Loses a Million program was focused on health, wellness, and weight loss. He further stated that he discussed this program with Virg Bernero, Lansing Mayor. Commissioner McGrain stated that we could expect more information when Mayor Bernero would make his State of the City address. Commissioner McGrain encouraged the Health Department to work with Lansing.

Discussion.

Commissioner Anthony asked whether there were financial implications in this partnership.

Commissioner McGrain stated that details were forthcoming.

Chairperson Tennis stated that Mayor Bernero should reach out to Ms. Vail.

Discussion.

Announcements

Chairperson Tennis thanked Ms. Vail for attending a YMCA Breakfast for with local legislators.

Commissioner McGrain thanked Garry Rowe, Board of Health member, for attending tonight's meeting.

Commissioner Anthony announced that the 55th Judicial District Court Sobriety Court Graduation ceremony would take place on Tuesday, January 27 at 3 p.m. at Mason City Hall.

Commissioner McGrain stated that the Board of Health was doing a great job, and he appreciated the connection between the Board of Health and Human Services Committee.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:31 p.m.

HUMAN SERVICES COMMITTEE
February 9, 2015
Draft – Minutes

Members Present: Tennis, Nolan, Anthony, Banas, McGrain, Maiville, Naeyaert.

Members Absent: None.

Others Present: Jared Cypher, Linda Vail, Cameo King, Angela Waters Austin, Katie VanSchoick, Katie Jesaitis and others.

The meeting was called to order by Chairperson Tennis at 6:33 p.m. in the Personnel Conference Room “D&E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of Minutes waived to next meeting.

Additions to the Agenda

2a. Substitute – Resolution to authorize an agreement with Southeastern Michigan Health Association.

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. BANAS, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ACTION ITEMS.

2. Health Department
 - a. Resolution to Authorize an Agreement with Southeast Michigan Health Association
 - c. Resolution to Enter into a Subcontract Agreement with Redhead Design Studio
 - d. Resolution to Authorize a Status Change for a Community Health Representative II Position in the Health Department
 - e. Resolution to Update the Power of We Coordinator Job Description and Reclassify the Position
 - f. Resolution to Authorize Updates to the Lead Senior Accountant Job Description

MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

Commissioner Nolan exited Conference Room D & E at 6:45 p.m.

Angela Waters Austin, CEO of One Love Global, addressed the Committee regarding “My Brother’s Keeper” a national challenge posed by President Obama. The challenge must have been accepted by a municipal leader and not a group. Mayor Bernero was the second person to accept the challenge nationwide.

Ms. Austin stated that there were six milestones to choose from – Mayor Bernero chose all six. The six milestones are:

1. Entering school ready to learn
2. Reading at grade level by third grade
3. Graduating from high school ready for college or career
4. Completing post-secondary education or training
5. Successfully entering the workforce
6. Reducing youth violence and providing a second chance

Cameo King, COO of One Love Global, addressed the Committee. Ms. King described what My Brother’s Keeper (MBK) looked like specifically in Lansing. She stated that there were more than 100 partners and that One Love Global served as the MBK Convener.

Ms. Austin stated the six pathways of the program: Power, Policy, Philanthropy, Programs, Practices and Perceptions.

Ms. Austin asked if the Ingham County Board Of Commissioners would accept the challenge with an emphasis on milestones 1,3 and 6.

Austin explained that for the Board, that meant:

1. Authentic Youth and Community Engagement
2. Data Collection and sharing
3. Leverage existing assets
4. Systems and Policy alignment
5. Scaling what works
6. Eliminating what doesn’t work

Chairperson Tennis expressed his gratitude to the presenters.

Commissioner Bans thanked the presenters and asked what the function of the commission would be.

Ms. Austin stated the participation would involve applying a racial equity lens as well as identifying representatives willing to participate.

Discussion.

Commissioner Anthony stated that Peace and Prosperity should be tied to the Ingham County Youth Commission.

Ms. Austin stated that she began working with Ms. King at the Youth Commission but would like to look into more participation.

Ms. King stated there were chapters of MBK growing all over the city.

Discussion on how to measure success.

2. Health Department

b. Resolution to authorize an agreement with Southeastern Michigan Health Association.

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. ANTHONY, TO APPROVE THE RESOLUTION AUTHORIZING AN AGREEMENT WITH SOUTHEASTERN MICHIGN HEALTH ASSICIATION.

Commissioner McGrain disclosed that two of the agencies involved, Allen Neighborhood Center and NorthWest Initiative had representatives who made donations to his campaign.

Commissioner Maiville questioned if the funds were millage dollars coming back or if they were being spent appropriately.

Discussion.

Linda Vail, Ingham County Health Department, addressed the Committee. Ms. Vail stated that some of the funds came from the millage while others are matched by the state.

Discussion.

MOTION CARRIED UNIMOUSLY. Absent: Commissioner Nolan.

3. Controllers Office – Resolution Authorizing a Contract with the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMH) for Inpatient Psychiatric Services at the Ingham County Jail

MOVED BY COMM. ANTHONY, SUPPORTED BY COMM. MGRAIN, TO APPROVE THE RESOLUTION AUTHORIZING A CONTRACT WITH THE COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON, EATON AND INGHAM COUNTIES (CMH) FOR INPATIENT PSYCHIATRIC SERVICES AT THE INGHAM COUNTY JAIL.

Commissioner Maiville stated that he did not feel the voters intended for the millage dollars to be used the way the resolution suggests it should be.

Commissioner McGrain stated the four qualifiers individuals must meet to qualify as well as the fact that they must sign an affidavit to receive any benefits.

Discussion established the legality of using millage dollars for inpatient psychiatric services.

Mr. Cypher, Deputy Controller, addressed the committee. He stated that CMH came to a meeting in December to give a presentation. Their new proposal would be on the next agenda.

Chairperson Tennis stated that he understood trepidation but felt that because voters approved the full millage there was latitude for this request.

Commissioner Banas asked why mental health wasn't brought up during millage discussions.

Commissioner McGrain stated that the program was developed to help as it was but programs and needs changed.

MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Nolan.

Announcements

Commissioner McGrain stated that Mayor Bernero was publicly declared obese during the State of the City for the "Lansing Loses a Million" campaign.

Commissioner Anthony stated that the website was a good resource for participation.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:32 p.m.

FEBRUARY 23, 2015 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

2. *Ingham County Medical Care Facility – Resolution Authorizing an Expansion and Renovation of the Ingham County Medical Care Facility*

This resolution authorizes the expansion and renovation of the Ingham County Medical Care Facility at a cost not to exceed \$20,000,000. The plan will:

1. Construct a short-term stay rehabilitation center consisting of 58 private rooms and private bathrooms.
2. Construct an outpatient therapy clinic to allow for growth of the current program, utilize the therapy pool to its full potential and to serve the community by offering this post-acute option.
3. Add 26 licensed nursing home beds to meet the Ingham County area's growing demand for dementia care. ICMCF continues to experience a significant demand for the Facility's dementia care beds; beds that maintain a 100% occupancy rate.
4. Establish nine (9) self-contained neighborhood-styled units reflective of resident's lifelong habits/preferences/choice/control by renovating the long-term care portion of the Facility. The renovations will be designed to meet the senior populations' growing expectations for person-centered care.
5. Renovate and add onto the Facility's entryway and office area.

The Medical Care Facility will return to the Board of Commissioners with a separate resolution should they decide to seek bond financing through Ingham County.

3. *Health Department*

a. *Resolution to Authorize an Agreement with Eaton Regional Education Service Agency (RESA) to Prevent and Reduce Tobacco Use and Alcohol Abuse in Ingham County*

This resolution authorizes an agreement with Eaton Education Service Agency (RESA) to prevent and reduce tobacco use and alcohol abuse in Ingham County. Utilizing a grant from CEI/CMH-CA, the Eaton RESA contracts each year with community partners, including the Ingham County Health Department, to carry out activities contained in the ISAPC Implementation Plan. The Health Department has contracted with Eaton RESA since 2008. The specific activities to be performed by the Health Department are included in the attached memorandum. These activities are highly consistent with other prevention work undertaken by the Health Department. Eaton RESA will reimburse the County up to \$40,000 for these activities.

b. *Resolution to Appoint Medical Examiners and Authorize an Agreement with Sparrow Hospital for Medical Examiner Services*

This resolution authorizes the appointment of Dr. Michael Markey, M.D., to the position of Chief Medical Examiner and Philip A. Croft, M.D., and John Bechinski, M.D., to the position of Deputy Medical Examiner for Ingham County. It also authorizes an agreement with Sparrow Hospital for Medical Examiner services. The term of their appointments and the contract shall be for the period March 1, 2015 through December 31, 2018. The agreement with Sparrow continues current rates through December 31, 2015 and provides for approximately a 10% increase each year after that. That 10% increase each year brings the price Sparrow charges to Ingham County more in line with the price charged to other counties that receive Medical Examiner services from Sparrow.

4. Community Agencies - Resolution Amending Resolution #14-471 to Authorize a 2015 Community Agency Agreement with Habitat for Humanity of Greater Ingham County

This resolution authorizes a community agency agreement with Habitat for Humanity of Greater Ingham County. In November 2014, the Ingham County Board of Commissioners authorized contracts with 28 community agencies totaling \$198,750. Habitat for Humanity of Greater Ingham County submitted an application that was deemed ineligible for funding after consultation with the County Attorney.

The Human Services Committee indicated a willingness to consider a revised application from Habitat for Humanity of Greater Ingham County. A revised application in the amount of \$3,000 was submitted (see attached) for critical home repair, which is an activity that is eligible for funding, and has been funded in the past. \$200,000 was budgeted for Community Agencies in 2015. Since \$198,750 has already been allocated, \$1,250 remains. This resolution authorizes a 2015 community agency agreement with Habitat for Humanity of Greater Ingham County in the amount of \$1,250 for critical home repair.

5. Controller's Office

a. Resolution Establishing Priorities to Guide the Development of the 2016 Budget and Activities of County Staff

This resolution would authorize areas of priority to guide the 2016 activities and budget development. The resolution has been developed from recent discussions regarding the status of current areas of priority. We have front loaded the adoption of the priority resolution this year earlier than previous years. By adopting the priority resolution in February the Board's established 2016 priorities will be known by departments and agencies which will assist them in developing the strategic planning information they submit to the Controller's Office. Hopefully, this change in process will assist County Departments in providing us with strategic planning information that is consistent with the priorities identified by the Board.

The resolution included in your agenda packet includes proposed changes from the 2015 resolution establishing areas of priority that are indicated through bolded and struck-out language. The adopted resolution will be distributed to departments and offices for their information as they prepare their proposed budgets and activities for 2016 and will be used to guide the development of the Controller/Administrator's Recommended Budget. (see attached memo for details)

b. Resolution Authorizing a Contract with the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMH) for Health Services Millage Eligible Services

This resolution authorizes a contract with CMH for a comprehensive package of behavioral healthcare services designed to address of the most pressing behavioral healthcare needs in the Ingham County community. This request from CMH will help alleviate a 65% cut in state general fund dollars. The contract would not exceed \$1,038,803 from the Ingham County Health Services Millage for millage eligible CMH services provided between October 1, 2014 and September 30, 2015. Services to be provided by CMH include:

- A free-standing (outside of hospital grounds) 24/7 psychiatric crisis services and inpatient pre-screening unit
- An assessment and referral team
- A comprehensive older adult services program
- An assertive community treatment (ACT) team
- Services to children with conditions on the autism spectrum
- Psychiatric care and outpatient therapy for children and adults with moderate mental health needs

Further detail can be found in the proposal from CMH, which is attached.

OTHER ITEMS:

1. Interviews – Youth Commission

Agenda Item 2

TO: INGHAM COUNTY HUMAN SERVICES COMMITTEE MEMBERS
INGHAM COUNTY FINANCE COMMITTEE MEMBERS

FROM: MARK H. STEVENS, INGHAM COUNTY MEDICAL CARE FACILITY
ADMINISTRATOR

DATE: FEBRUARY 4, 2015

SUBJECT: RESOLUTION TO EXPAND AND RENOVATE INGHAM COUNTY
MEDICAL CARE FACILITY

Ingham County Medical Care Facility (ICMCF), along with all other long-term care providers, is preparing to meet the expanding and competitive needs of seniors by becoming ready for the challenge of a growing, diverse senior population. This aging group will differ from past patient models as they will demand to define their own care. They are educated, accustomed to choice and distrustful of large institutions such as government and healthcare organizations. These seniors will retain high expectations for convenience, quality, autonomy, dignity, privacy and choice while remaining part of a community and receiving a full range of quality clinical services.

ICMCF has responded to the growing demands of the area's senior population by developing initiatives to address this population in their current and desired marketplaces; including expansion and renovation initiatives. The attached resolution seeks approval for the Facility's \$20,000,000 expansion and renovation plans:

1. Construct a short-term stay rehabilitation center consisting of 58 private rooms and private bathrooms.
2. Construct an outpatient therapy clinic to allow for growth of the current program, utilize the therapy pool to its full potential and to serve the community by offering this post-acute option.
3. Add 26 licensed nursing home beds to meet the Ingham County area's growing demand for dementia care. ICMCF continues to experience a significant demand for the Facility's dementia care beds; beds that maintain a 100% occupancy rate.
4. Establish nine (9) self-contained neighborhood-styled units reflective of residents' lifelong habits/preferences/choice/control by renovating the long-term care portion of the Facility. The renovations will be designed to meet the senior populations' growing expectations for person-centered care.
5. Renovating and adding onto the Facility's entryway and office area.

The Facility's expansion and renovation plans advance both the Ingham County Board of Commissioners and the Ingham County Department of Human Services Board's identified strategic policy objectives. Additionally, the expansion and renovation plans are directly aligned with the Facility's strategic goals and Mission: "DEDICATED TO IMPROVING LIVES".

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING AN EXPANSION AND RENOVATION OF THE
INGHAM COUNTY MEDICAL CARE FACILITY**

WHEREAS, the Ingham County Department of Human Services is requesting that the Ingham County Board of Commissioners authorize an expansion and renovation of the Medical Care Facility in order to meet the demand for additional beds; and

WHEREAS, the Ingham County Department of Human Services believes that the expansion and renovation will assist the Facility in meeting the expanding and competitive needs of a growing, diverse senior population; and

WHEREAS, the Ingham County Department of Human Services believes that the expansion and renovation will assist the Facility in meeting the expectations contained within the “Patient Protection and Affordable Care Act” (Healthcare Reform); and

WHEREAS, the Ingham County Department of Human Services believes that the expansion and renovation will assist the Facility with the growing physical plant needs associated with the Facility’s 37 year old building; and

WHEREAS, the Facility’s plans will assist the Facility to continually operate in a financially self-sufficient manner without the need for Ingham County General Fund support; and

WHEREAS, the Facility has a three (3) phase expansion and renovation plan:

1. Phase I. The addition of a 58 bed rehabilitation center consisting of: (1) private rooms and private bathrooms; (2) enhanced bariatric services; (3) a therapy gym; (4) an outpatient therapy clinic; (5) a therapeutic activities area; (6) fine dining/restaurant style services; (7) beauty shop/spa; (8) additional office space; (9) storage space; (10) a community meeting room; and (11) an additional driveway and parking lot.
2. Phase II. Increasing the number of long-term care beds by 26, going from 178 beds to 204 beds (increasing the Facility’s total capacity from 236 beds to 262 beds) and renovating the long-term care portion of the Facility to meet the senior populations’ growing expectations for person-centered care, including the transformation of many semi-private rooms into private rooms with private bathrooms.
3. Phase III. The addition of a front entrance and office space; and

WHEREAS, the Facility’s plans advance both the Ingham County Board of Commissioners and the Ingham County Department of Human Services Board’s identified policy areas:

1. Promoting accessible health care.
2. Maintaining and expanding access to health care for Ingham County residents.
3. Maximizing the ability to capture more federal funds for health care.
4. Assisting in meeting basic needs.

5. Providing the very best health care services to the residents of Ingham County.
6. Directing resources towards maintenance of and reinvestment in existing assets.
7. Improving lives.
8. Fostering economic well-being.
9. Expanding essential programs and services.
10. Pursuing focused clinical growth to enhance access to care, and meet evolving health needs.
11. Improving financial health to support success.
12. Providing superior quality personalized care.
13. Providing environments that are welcoming, warm, safe, secure and alive with natural beauty.
14. Providing access to cost effective care while promoting innovations in the continuity of care.
15. Providing value to residents, patients, staff, and the community.
16. Meeting the area's senior market's growing demand for personalized service.
17. Utilizing space in a financially beneficial manner; and

WHEREAS, the Facility's operational costs associated with the Facility's plans will be funded through a combination of Medicaid, Medicare, third party payers and private payers; and

WHEREAS, the cost of the project will be paid for by utilizing \$14,000,000 of the Facility's cash reserves which has a balance as of December 31, 2014 of \$19,133,434 and the lesser of a \$6,000,000 bond secured through Ingham County or a line of credit secured through a financial institution.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Ingham County Department of Human Services Board to implement the proposed expansion and renovation of the Medical Care Facility at a cost not to exceed \$20,000,000.

BE IT FURTHER RESOLVED, the Facility's expansion and renovation be financed by utilizing \$14,000,000 of the Facility's unrestricted cash reserves and the lesser of a \$6,000,000 bond secured through Ingham County or a line of credit secured through a financial institution.

BE IT FURTHER RESOLVED, that the project will be conducted in accordance with Ingham County policies regarding the payment of Prevailing Wages and adherence to Equal Opportunity/Non-Discrimination Policies.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents that are consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, Health Officer

DATE: February 2nd, 2015

RE: Resolution to Authorize an Agreement with Eaton Education Service Agency (RESA) to Prevent and Reduce Tobacco Use and Alcohol Abuse in Ingham County

The Health Department is strongly committed to preventing and reducing tobacco use, alcohol abuse, and medication misuse in our community. The Department is an active member of the Ingham Substance Abuse Prevention Coalition (ISAPC), which is dedicated to effective prevention services through comprehensive collaboration. Eaton Education Service Agency (RESA) provides administrative and staff support to ISAPC.

Utilizing a grant from CEI/CMH-CA, the Eaton RESA contracts each year with community partners, including the Ingham County Health Department, to carry out activities contained in the ISAPC Implementation Plan. The Health Department has contracted with Eaton RESA since 2008.

The activities to be performed by the Health Department include:

- Support the Mason-Capital Area Prescription Drug Task Force;
- Create an Action Plan to address medication misuse, promote model programs, and support expansion of the Take-Back Meds program to other communities in the Region;
- Support research-based tobacco programs that address prevention, education, and monitoring;
- Convene a Facilitated Dialogue to identify resources that address Grief, Trauma, and Loss;
- Serve as DYTUR agency for Ingham County and conduct SYNAR compliance checks with records provided to CMH/CEI-CA;
- Provide “Screening, Brief Intervention, and Referral to Treatment” to primary care providers in Ingham County;
- Coordinate activities of the Media and Communications Committee to promote monthly drug-prevention media messages; and
- Facilitate six (6) alcohol-server trainings that target bars, restaurants, festival volunteers, and carry-out establishments that serve alcohol in Ingham County.

These activities are highly consistent with other prevention work undertaken by the Health Department. Eaton RESA will reimburse the County up to \$ 40,000 for these activities. Revenue from this agreement was anticipated in the projections for the Department’s 2015 budget.

The attached resolution will authorize the agreement with Eaton RESA. I recommend adoption of this resolution.

c: Eric Thelen, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH EATON
REGIONAL EDUCATION SERVICE AGENCY (RESA) TO PREVENT AND REDUCE
TOBACCO USE AND ALCOHOL ABUSE IN INGHAM COUNTY**

WHEREAS, Eaton Regional Education Service Agency (RESA) provides administrative support for the Ingham Substance Abuse Prevention Coalition to collaborate and advocate for stronger prevention measures for the access and availability of tobacco and alcohol; and

WHEREAS, Ingham Substance Abuse Prevention Coalition's Implementation Plan for FY2015 includes several outcomes targeted to prevent and reduce tobacco use and alcohol abuse in Ingham County; and

WHEREAS, the Ingham County Health Department is committed to preventing and reducing the use of tobacco and alcohol abuse; and

WHEREAS, the Ingham County Health Department has been requested to perform activities related to tobacco and alcohol prevention and reduction in the Ingham Substance Abuse Prevention Coalition's Implementation Plan; and

WHEREAS, Eaton Regional Education Service Agency has agreed to reimburse the County for up to \$40,000 for performance of such activities; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with Eaton Regional Education Services Agency (RESA) for tobacco and alcohol prevention and reduction activities in Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Eaton Regional Education Service Agency (RESA) for up to \$40,000 for tobacco and alcohol prevention and reduction activities in Ingham County.

BE IT FURTHER RESOLVED, the contract period shall be from October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign the agreement after it is approved as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, Health Officer

DATE: February 2nd, 2015

RE: Resolution to Appoint Medical Examiners and Authorize an Agreement with Sparrow Hospital for Medical Examiner Services

This resolution authorizes the appointment of Dr. Michael Markey, M.D., to the position of Chief Medical Examiner and Philip A. Croft, M.D., and John Bechinski, M.D., to the position of Deputy Medical Examiner for Ingham County. It also authorizes an agreement with Sparrow Hospital for Medical Examiner services. The term of their appointments and the contract shall be for the period March 1, 2015 through December 31, 2018.

Public Act 181 of 1953, Section 52.201 requires the board of commissioners of each county to appoint a Medical Examiner to hold office for a period of four years to fulfill the duties as outlined in state law. County Medical Examiners shall be physicians licensed to practice within the State of Michigan. Dr. Michael Markey, M.D. is a board-certified forensic pathologist licensed to practice medicine in the State of Michigan, who currently serves as Medical Examiner for Ingham, Eaton, Ionia, Isabella, Montcalm and Shiawassee Counties.

Sparrow Hospital and Ingham County have negotiated a price agreeable to both parties for Medical Examiner services. The term of the agreement shall be March 1, 2015 through December 31, 2018. In the agreement, in Year One (March 1, 2015-December 31, 2015), Ingham County will reimburse Sparrow Hospital for all services performed under this agreement at an annual rate of \$295,833.33, Year Two (January 1, 2016-December 31, 2016) at an annual rate of \$390,500, Year Three (January 1, 2017-December 31, 2017) at an annual rate of \$429,550, and Year Four (January 1, 2018-December 31, 2018) at an annual rate of \$472,505.

In the event the number of deaths reported to the Medical Examiner is greater than 797 during the time period from March 1, 2015 to December 31, 2015, the annual amount paid to Sparrow Hospital shall be increased by 10% from the base amount, not to exceed \$325,416 for the 10 month period, based on an expected annual rate of 870 reported deaths. If the number of deaths reported to the Medical Examiner is less than 652 during the time period from March 1, 2015 to December 31, 2015, the annual amount paid to Sparrow Hospital shall be decreased by 10% from the base amount, not to fall below \$266,250.00 for the 10 month period, based on an expected annual rate of 870 reported deaths.

In the event the number of deaths reported to the Medical Examiner is greater than 957 during any calendar year beginning on January 1, 2016, the annual amount paid to Sparrow Hospital shall be increased by 10% from the annual base amount for that calendar year, not to exceed the annual base amount plus 10%, based on an expected annual rate of 870 reported deaths. If the number of deaths reported to the Medical Examiner is less than 783 during any calendar year beginning on January 1, 2016, the annual amount paid to Sparrow Hospital shall be decreased by 10% from the annual base amount for that calendar year, not to exceed the annual base amount less 10%, based on an expected annual rate of 870 reported deaths.

I recommend the Board of Commissioners adopt the resolution to appoint a Chief Medical Examiner and Deputy Medical Examiners for Ingham County and authorize an agreement with Sparrow Hospital for Medical Examiner services.

c: Eric Thelen, w/ attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPOINT MEDICAL EXAMINERS AND AUTHORIZE AN AGREEMENT WITH SPARROW HOSPITAL FOR MEDICAL EXAMINER SERVICES

WHEREAS, according to Public Act 181 of 1953, Section 52.201, the Board of Commissioners of each county must appoint a county medical examiner to hold office for a period of four years to fulfill the duties as outlined in state law; and

WHEREAS, County Medical Examiners shall be physicians licensed to practice within the State of Michigan; and

WHEREAS, Dr. Michael Markey, M.D., is a board-certified forensic pathologist licensed to practice medicine in the State of Michigan, who currently serves as Medical Examiner for Ingham, Eaton, Ionia, Isabella, Montcalm and Shiawassee Counties; and

WHEREAS, Philip A. Croft, M.D., and John Bechinski, M.D., are board-certified forensic pathologists licensed to practice medicine in the State of Michigan; and

WHEREAS, Sparrow Hospital and Ingham County have negotiated a price agreeable to both parties for Medical Examiner services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners appoints Dr. Michael Markey, M.D. to the position of Chief Medical Examiner and appoints Philip A. Croft, M.D., and John Bechinski, M.D., to the position of Deputy Medical Examiner.

BE IT FURTHER RESOLVED, that the term of their appointments shall be for the period March 1, 2015 through December 31, 2018.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners enter into an agreement with Sparrow Hospital to conduct medical examiner functions as described in their proposal for the time period of March 1, 2015 through December 31, 2018.

BE IT FURTHER RESOLVED, that the term of the agreement shall be March 1, 2015 through December 31, 2018.

BE IT FURTHER RESOLVED, that in Year One (March 1, 2015-December 31, 2015), Ingham County will reimburse Sparrow Hospital for all services performed under this agreement at an annual rate of \$295,833.33, Year Two (January 1, 2016-December 31, 2016) at an annual rate of \$390,500, Year Three (January 1, 2017-December 31, 2017) at an annual rate of \$429,550, and Year Four (January 1, 2018-December 31, 2018) at an annual rate of \$472,505.

BE IT FURTHER RESOLVED, that in the event the number of deaths reported to the Medical Examiner is greater than 797 during the time period from March 1, 2015 to December 31, 2015, the annual amount paid to Sparrow Hospital shall be increased by 10% from the base amount, not to exceed \$325,416 for the 10 month period, based on an expected annual rate of 870 reported deaths.

BE IT FURTHER RESOLVED, that in the event the number of deaths reported to the Medical Examiner is less than 652 during the time period from March 1, 2015 to December 31, 2015, the annual amount paid to Sparrow Hospital shall be decreased by 10% from the base amount, not to fall below \$266,250.00 for the 10 month period, based on an expected annual rate of 870 reported deaths.

BE IT FURTHER RESOLVED, that in the event the number of deaths reported to the Medical Examiner is greater than 957 during any calendar year beginning on January 1, 2016, the annual amount paid to Sparrow Hospital shall be increased by 10% from the annual base amount for that calendar year, not to exceed the annual base amount plus 10%, based on an expected annual rate of 870 reported deaths.

BE IT FURTHER RESOLVED, that in the event the number of deaths reported to the Medical Examiner is less than 783 during any calendar year beginning on January 1, 2016, the annual amount paid to Sparrow Hospital shall be decreased by 10% from the annual base amount for that calendar year, not to exceed the annual base amount less 10%, based on an expected annual rate of 870 reported deaths.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

MEMORANDUM

TO: Human Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
RE: Habitat for Humanity of Greater Ingham County
DATE: February 5, 2015

In November 2014, the Ingham County Board of Commissioners authorized contracts with 28 community agencies totaling \$198,750. Habitat for Humanity of Greater Ingham County submitted an application that was deemed ineligible for funding after consultation with the County Attorney.

The Human Services Committee indicated a willingness to consider a revised application from Habitat for Humanity of Greater Ingham County. A revised application in the amount of \$3,000 was submitted (see attached) for critical home repair, which is an activity that is eligible for funding, and has been funded in the past.

\$200,000 was budgeted for Community Agencies in 2015. Since \$198,750 has already been allocated, \$1,250 remains. This resolution authorizes a 2015 community agency agreement with Habitat for Humanity of Greater Ingham County in the amount of \$1,250 for critical home repair.

II. APPLICANT INFORMATION – REVISED – SUBMITTED 11/18/14

1. Organization: Habitat for Humanity of Greater Ingham County
2. Contact Person: Racheal Sanford Title: Executive Director
3. Organization's Address: 954 East Grand River, Williamston 48895
4. Phone Number: 517) 655-1872 Fax Number: 517) 655-5727
5. WEB: www.inghamhabitat.org
6. Proposal Title: Critical Home Repair
7. 2014 Amount Requested: \$ 3,000
8. Federal Tax Identification Number: 38-3298306
9. Ingham County communications regarding community agency funds shall be sent to email address: rsanford@inghamhabitat.org
10. Please indicate the names and titles of persons who are authorized to execute agreements on behalf of your organization:
Name: Racheal Sanford Name: Karl Griffin
Title: Executive Director Title: Board President
11. Nonprofit Organization: Please Check One -
 501(c)(2) 501(c)(3) 501(c)(4) 502(c)(3)
 Other (specify)
12. Business organization (profit): _____
13. Unit of government including schools (specify): _____
14. Not incorporated (specify legal and/or professional status of the requesting individual):

15. How long has the applicant's organization been in business? 6/11/96
16. What is the number of full-time equivalent positions currently employed? 3
17. How many volunteers are currently involved? 40 regular volunteers however, there are hundreds of volunteers that come in on occasion.
18. a. How does your proposal involve coordination or collaboration with County services, other local governments, or other agencies?
HFHGI works with the Ingham County Housing Commission and the Ingham County Land Bank to acquire and develop properties. In collaboration with the Ingham County Health Department, HFHGI distributes radon test kits to volunteers and educates the

public about household environmental hazards. HFHGI recently piloted a very successful partnership with the USDA Rural Development office on a critical home repair project. HFHGI also works with local agencies, such as the Franklin Street Community Housing Corporation, the Mason and Williamston Chambers of Commerce, the Kiwanis and Lions Clubs, and Capital Area Community Services to better serve our partner families and communities. Habitat is a strident advocate for decent, affordable housing for all and thoroughly recognizes that community ownership of this mission though our partnerships with individuals, churches, businesses, organizations, agencies and units of government is the only way to address such a massive community need.

- b. What other programs similar to your program are operating in the County?
Other Habitat affiliates have the capabilities to provide critical home repairs all over the areas they serve it is part of what Habitat does, providing safe, decent and affordable housing, . Is this your first request for funds from Ingham County? yes no

20. a. Have you sought funds for this proposal or concept from any other entity? Please identify who and the response. X yes no Capital Region Community Foundation
b. Does the proposal anticipate utilizing funds from other sources? X yes no
c. To what extent is the other funding assured?

We received \$10,000 from CRCF for the Critical Home Repair program that our affiliate is focusing on. The grant money awarded is to be used between June 2014 and June 2015.

III. DETAILED SCOPE OF WORK

The Scope of Work should be one page or less and contain:

1. A statement regarding the general nature of the services and population with which your agency concerns itself.

HFHGI seeks to eliminate substandard housing throughout the rural areas of Ingham County. HFHGI historically has built new homes on vacant lots, but has expanded to include renovations, demolitions, home repairs, and wheelchair ramps. Habitat serves communities through programs that educate and empower families – the foundation of which simply brings people together to help their neighbors.

1. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of *Meeting Basic Needs*; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.

HFHGI helps families meet their basic need for shelter. Decent, affordable shelter provides a foundation for a better life. Stable homeowners, invested in the community, foster general economic well-being. The critical home repairs and wheelchair ramps improve health and public safety. Working within existing developed properties is good for the environment. Volunteers enjoy the opportunity to participate to improve the community while learning about local housing conditions and construction best practices. We constantly leverage our resources through volunteer hours and local partnerships.

The request for funds from the ICCA has been the same over the past year, our affiliate is finding more and more of our community members needing significant help with critical home repairs. As word spreads about our program and what we are able to do, the more that the community is coming to us with their needs. We were awarded a \$10,000 grant from CRCF and fortunately the majority of those funds are going to go help one particular single mother with 3 kids. Our affiliate already has several other applications for critical home repairs that are waiting for approval based on funding availability.

3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.

Critical home repairs are a need within our community. HFHGI receives several phone calls a month from a family that is need of some type of critical home repair; roof replacements and wheelchair ramps are the most common. Not only do families deserve a safe, decent and affordable place to live, they also deserve the right to be able to get in and out of their homes safely and easily.

4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding *and* must serve residents of Ingham County to be eligible)

The partner families demonstrate a need for a change in their housing situation, are able to repay the value of the materials and skilled trades (Habitat finances this), and are willing to partner. Partner family incomes range from 30% to 60% of the county median

5. A statement describing the time for the performance of these services.

It is projected that our affiliate will use 100% of the funds awarded by ICCA within one calendar year.

IV. PROJECT BUDGET

The Proposed Line Item Budget should be structured to address four major areas: Personnel Services, Professional and Contractual Services, Operating Expenses, and Direct Services to Ingham County Residents. Please be advised that for 2014 emphasis will be placed on provision of direct services to county residents and use of Community Agency funds for personnel related expenditures is strongly discouraged.

		COUNTY REQUESTED AMOUNT	OTHER SOURCES
1	<u>Personnel Services</u>		
	a. Salaries & Wages	\$300	
	b. FICA		
	c. Unemployment		
	d. Fringe Benefits (may be further subdivided)		
	e. Overtime		
	f. Temporary		
	g. Work Study Wages		
2	<u>Professional and Contractual</u>		
	a. Medical Services (for recipient population)		
	b. Accounting Services		
	c. Membership/Subscriptions		
	d. Federal or State grant match		
	e. Office Equipment Leases		
	f. Maintenance Agreements		
3	<u>Operating Expenses</u>		
	a. Telephone		
	b. Rent		
	c. Utilities		
	d. Postage		
	e. Office Supplies		
	f. Travel		
	g. Insurance		
4	<u>Direct Services to Ingham County Residents</u>		
	a. Food		
	b. Utilities		
	c. Shelter/Housing	\$2,700	
	d. Other Direct Assistance		
	TOTAL	\$2,700	

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AMENDING RESOLUTION #14-471 TO AUTHORIZE A 2015 COMMUNITY AGENCY AGREEMENT WITH HABITAT FOR HUMANITY OF GREATER INGHAM COUNTY

WHEREAS, Resolution #14-471 authorized community agency funding agreements with 28 agencies totaling \$198,750; and

WHEREAS, \$200,000 was budgeted for Community Agencies in 2015 leaving \$1,250 available; and

WHEREAS, Habitat for Humanity of Greater Ingham County submitted an application for funding that was deemed ineligible; and

WHEREAS, Habitat for Humanity of Greater Ingham County has submitted a revised application for funds for critical home repair.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioner authorizes a community agency contract with Habitat for Humanity of Greater Ingham County for critical home repair in an amount not to exceed \$1,250.

BE IT FURTHER RESOLVED, that the period of the agreement shall be January 1, 2015 through December 31, 2015.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any contract documents consistent with this resolution after approval as to form by the County Attorney.

MEMORANDUM

TO: Board of Commissioners
FROM: Jared Cypher, Deputy Controller
RE: Priorities Guiding 2016 Activities and Budget
DATE: February 4, 2015

Attached for your consideration is a proposed resolution establishing areas of priority to guide the 2016 activities and budget development. The resolution has been developed from recent discussions regarding the status of current areas of priority. Proposed changes from the 2015 resolution establishing areas of priority are indicated through bolded and struck-out language.

Usually, as a part of Ingham County's budget and priority setting process, in early February we ask departments and agencies for a variety of information, including activity indicators and performance measures. This year, we will not be asking for that information until late March or early April.

This year, we are recommending that the Board of Commissioners adopt their priority resolution for the upcoming budget year in February. We will then ask departments and agencies to use that resolution as a tool to develop the strategic planning information that they submit to the Controller's Office. Our hope is that this change in process will assist them in providing us with information that is consistent with the priorities identified by the Board.

The adopted resolution will also be distributed to departments and offices for their information as they prepare their proposed budgets and activities for 2016, and will be used to guide the development of the Controller/Administrator's Recommended Budget. Thank you for your consideration of these priorities as we begin to develop the budget for 2016. Please contact me if you have any questions.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ESTABLISHING PRIORITIES TO GUIDE THE DEVELOPMENT OF THE
2016 BUDGET AND ACTIVITIES OF COUNTY STAFF**

WHEREAS, Ingham County government is committed to assuring the provision of services most important to its citizens; and

WHEREAS, Ingham County services are focused on these long term objectives:

- *Enhancing access to county records
- *Providing a quality transportation system including roads
- *Providing a suitable and ecologically sensitive drainage system
- *Providing recreational opportunities
- *Fostering economic well being
- *Promoting environmental protection, smart growth and conservation
- *Preventing and controlling disease
- *Promoting accessible health care
- *Assisting in meeting basic needs
- *Fostering youth development
- *Supporting public safety
- *Assuring fair and efficient judicial processing
- *Providing appropriate evidence based sanctions for adult offenders
- *Providing appropriate evidence based treatment and sanctions for at-risk juveniles; and

WHEREAS, these long term objectives are intended to promote:

- A healthy and active population
- A safe community
- A thriving economy and high quality of life
- A clean and protected environment
- An innovative approach to government; and

WHEREAS, these services are to be delivered to promote fairness, equity, and social justice; and

WHEREAS, the Board of Commissioners has identified priorities to guide the development of the 2016 Budget and activities of county staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the following priority areas to be utilized by the Controller/Administrator's Office and the county offices, departments, agencies, and courts in developing proposed activities and budgets for 2016:

1. Current year expenditures should be supported by current year revenues. The Controller/Administrator will develop a multi-year budget projection and a long-range plan to finance the County's legacy costs. These projections will be used to guide the Board's decision as to the appropriate use of the County's reserves in the development of the 2016 Budget.
2. To the extent necessary and appropriate, mandated services currently provided by county government in support of all its long term objectives should be continued in 2016, with ongoing evaluation to identify possible overlap and duplication of services and to identify more efficient uses of county funds.
3. The Board of Commissioners expects all department offices and courts to consider these priorities in the development of their budgets and activities for 2016.
4. Priority consideration should be given to producing the following outcomes:
 - a) A healthy and active population
 1. Maintain and expand access to health care for Ingham County residents, with an emphasis on the uninsured and under-insured.
 2. Implement the long range plan for the operation and location of Community Health Centers.
 3. Provide accessible recreational opportunities throughout the County guided by the County Parks Master Plan and the Potter Park Master Plan. **Update the County Parks Master Plan and include a long-range plan for the utilization of the Parks and Trails Millage.**
 4. Maximize ability to capture more federal funds for health care.
 5. ~~Evaluate the Health Department budget to determine the appropriate amount of support that is necessary from the County General Fund in order to continue operations at an acceptable level.~~ **Develop and implement a long-range plan for the utilization of the Health Services Millage.**
 - b) A safe community
 1. Encourage the use of appropriate sanctions for adults in order to foster appropriate behavior, reduce criminal recidivism, and effectively manage corrections resources, including the jail population.
 2. Maximize use of the Juvenile Justice Millage funds to provide the most appropriate community-based programming for at-risk juveniles and juvenile offenders. ~~Implement an independent assessment of the success of the Ingham County Juvenile Justice Programs every 3 years beginning in 2014. Explore the cost benefits of providing a male group home.~~
 3. **Develop a plan for renovating or new construction for the Ingham County Jail, 55th District Court, and Animal Control facilities including a financing plan with regional and private partners where appropriate.**
 - c) A thriving economy and high quality of life
 1. Encourage re-use of abandoned, polluted, and tax-reverted properties through various redevelopment tools.
 2. Direct resources towards maintenance of and reinvestment in existing assets.
 3. **Prepare to work with County Departments and Agencies as appropriate in anticipation of additional revenue for road maintenance should the statewide ballot proposal be approved in the Spring of 2015.**

d) A clean and protected environment

1. Encourage County-funded projects to be environmentally sensitive, when appropriate.
2. Monitor environmental hazards and seek to prevent and mitigate pollution.
3. Expend resources to preserve farmland and open space and to prevent urban sprawl.

e) An innovative approach to government

1. Exploration of efficiencies through regional cooperation, emphasizing consolidation and service sharing, accountability and transparency, and controlling costs.
2. Enhanced use of technology to provide information and transparency to the public.
- ~~3. Assess current facility assets to determine current uses and future needs.~~

MEMORANDUM

TO: Human Services and Finance Committees

FROM: Jared Cypher, Deputy Controller

RE: Contract with CMH

DATE: February 5, 2015

This resolution authorizes a contract with CMH for a comprehensive package of behavioral healthcare services designed to address of the most pressing behavioral healthcare needs in the Ingham County community. This request from CMH will help alleviate a 65% cut in state general fund dollars. The contract would not exceed \$1,038,803 from the Ingham County Health Services Millage for millage eligible CMH services provided between October 1, 2014 and September 30, 2015. Further detail can be found in the proposal from CMH, which is attached.

Proposal for the use of Ingham County Health Services Millage to close gaps in
Ingham County's behavioral health care system

January 2015

Addendum to the November 2014 proposal: As requested by the Human Services Committee of the Ingham County Board of Commissioners, the original November 2014 proposal has been revised, with this Addendum, to contain the volume of service projections for each of the services described in the original proposal. (See the endnote for a discussion of a service which was removed from the original proposal due to uncertainty as to whether the service meets the millage criteria.)ⁱ

This proposal seeks funding through the Ingham County Health Services Millage for a comprehensive package of behavioral healthcare services designed to address the most pressing behavioral healthcare needs in the Ingham County community.

Some of the proposed services **address longstanding gaps in services** and some address **gaps which are newly emerging with the dramatic cut in state General Fund dollars** to this CMH and CMHs across the state.

Dialogue and refinement in list of proposals expected: While all of these proposals represent behavioral health care services needed by Ingham County residents, this CMH recognizes the fiscal and eligibility constraints of the Health Services Millage. To that end, dialogue between the staff of Ingham County and CMH is expected in order to result in an agreed upon set of services and related costs.

A. Closing newly emerging gaps in Ingham County's essential behavioral health care services system: These service gaps are the result of the dramatic cut (65%), implemented in April 2014 and expanded in October 2014, in state General Fund dollars to this CMH and CMHs across the state.

The community's free-standing (outside of hospital grounds) 24/7 Psychiatric Crisis Services and Inpatient Pre-Screening Unit: This unit provides around-the-clock access to highly trained behavioral health clinicians who provide: crisis intervention, psychiatric inpatient pre-screening (and funding authorization), short-term stabilization, diversion to appropriate levels of care, housing assistance, and linkages to needed services.

The annual cost of these services which are provided to uninsured Ingham County residents meeting the millage criteria is **\$153,977**.

Estimate of the number of Ingham County residents meeting the millage criteria who would be served, by year, by this program: **2,000**

The community's Assessment and Referral Team: This unit provides a full bio-psychosocial assessment and a comprehensive behavioral health and ancillary treatment, supports, and referral plan (using person-centered planning methods) for persons who are uninsured.

The annual cost of these services which are provided to uninsured Ingham County residents meeting the millage criteria is **\$45,178**.

Estimate of the number of Ingham County residents meeting the millage criteria who would be served, by year, by this program: **450**

The community's comprehensive Older Adult Services program: This program provides case management, psychotherapy, psychiatry, day programming, transportation, nutrition assistance and meals, skills building and other supports to older adults with a mental illness and one or more co-morbid health issues, including a range of dementias.

While the bulk of those served by the program have Medicare coverage, Medicare does not cover the mental health services and supports that are needed by these persons and are provided by this program. The annual cost of these services not funded by Medicare which are provided to Ingham County residents is **\$215,301**.

Estimate of the number of Ingham County residents meeting the millage criteria who would be served, by year, by this program: **180**

The community's Assertive Community treatment (ACT) team: This program (often known as "inpatient care without the walls") provides high frequency (typically daily) case management, health and safety monitoring, psychotherapy, psychiatry, medication delivery, transportation, housing assistance, skills building, referral network linkages, and other supports to persons with very high levels of mental health needs.

The annual cost of these services which are provided to uninsured Ingham County residents meeting the millage criteria or to persons with Medicare coverage but for whom Medicare does not cover the cost of mental health services and supports of the type nor intensity needed by these persons is **\$92,437**.

Estimate of the number of Ingham County residents meeting the millage criteria who would be served, by year, by this program: **100**

Services to children with conditions on the autism spectrum: This CMH provides a broad array of services to children with conditions on the autism spectrum, including: a comprehensive multi-disciplinary assessment and diagnostic evaluation, Applied Behavioral Analysis (the standard behavioral-based treatment for children with autism), speech therapy, occupational therapy, and psychological services.

The annual cost of these services which could be provided to Ingham County residents with commercial insurance coverage but for whom this insurance plan does not cover the cost of autism-related services and supports is **\$195,000**.

Estimate of the number of Ingham County residents meeting the millage criteria who would be served, by year, by this program: **5**

B. Expanding services to the unserved:

Psychiatric care and outpatient therapy for children and adults with moderate mental health needs: This community has long experienced a significant and growing gap in the availability of office-based outpatient psychotherapy for children, adolescents and adults.

The annual cost of these services which could be provided to uninsured Ingham County residents who meet the millage criteria and to those with commercial insurance or Medicaid coverage but for whom access to outpatient psychotherapists is non-existence is **\$336,910**.

Estimate of the number of Ingham County residents meeting the millage criteria who would be served, by year, by this program: **210**

Total cost of package of services which meet the millage criteria:	\$1,038,803
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¹ In addition to those services described in this proposal, CMH’s original proposal included a request for millage support of a consumer-run drop-in and housing assistance center: The non-profit, consumer-run (governed and staffed) organization, Justice in Mental Health Organization (JIMHO) runs the state’s first consumer-run drop-in center. This center, a few blocks from downtown, provides a wide range of services and supports for adults with mental illness, including: employment assistance, housing assistance, health management classes, linkages to community resources, and peer support.

The annual cost of these services which are provided to uninsured Ingham County residents meeting the millage criteria is \$310,000.

This service is not included in this addendum because it is unclear, at this time, whether the services provided by this program meet the millage criteria.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A CONTRACT WITH THE COMMUNITY MENTAL HEALTH
AUTHORITY OF CLINTON, EATON AND INGHAM COUNTIES (CMH)
FOR HEALTH SERVICES MILLAGE ELIGIBLE SERVICES**

WHEREAS, the State of Michigan dramatically reduced State General Fund payments to CMH for fiscal year 2015; and

WHEREAS, the cut eliminated 67% of the State General Fund dollars to the CMH system; and

WHEREAS, CMH has submitted a proposal to Ingham County to use Health Services Millage dollars to fund essential services and alleviate the cut in State General Fund dollars.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a contract not to exceed \$1,038,830 with CMH for services provided for the period of October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, funds for this contract with CMH will come from the Health Services Millage.

BE IT FURTHER RESOLVED, funds will be utilized by CMH for Health Services Millage eligible services including:

- A free-standing (outside of hospital grounds) 24/7 psychiatric crisis services and inpatient pre-screening unit
- An assessment and referral team
- A comprehensive older adult services program
- An assertive community treatment (ACT) team
- Services to children with conditions on the autism spectrum
- Psychiatric care and outpatient therapy for children and adults with moderate mental health needs

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.