THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, MARCH 2, 2015
AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES
BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order
Approval of the February 23, 2015 Minutes
Additions to the Agenda
Limited Public Comment

1. Community Health Center Board - Interviews

2. Health Department
   a. Resolution to Authorize Amendment #1 to the 2014-2015 Comprehensive
      Agreement with the Michigan Department of Community Health
   b. Resolution to Amend Resolution #14-451 to Subcontract with South Lansing
      Community Development Association

3. Board Referral - Letter from State of Michigan Department of Community Health
   Thanking the Board of Commissioners for their Participation in the Michigan Local
   Public Health Accreditation Program

Announcements
Public Comment
Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired
and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at
the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or
services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners,
P.O. Box 319, Mason, MI 48854  Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at
this meeting. Meeting information is also available on line at www.ingham.org.
HUMAN SERVICES COMMITTEE
February 23, 2015
Draft – Minutes


Members Absent: Tennis, Banas and Anthony.

Others Present: Commissioner Bryan Crenshaw, Jared Cypher, Chris McDaniel, Jalina Crawford, Keegan Royston, Katie VanSchoick and others.

The meeting was called to order by Commissioner Nolan at 6:30 p.m.in the Personnel Conference Room “D&E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the January 26, 2015 and February 9, 2015 Minutes

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE MINUTES OF THE JANUARY 26, 2015 AND FEBRUARY 9, 2015 MEETINGS.

The January 26, 2015 Minutes were amended as follows:

“Mr. Stevens stated that his goal was to plan and budget conservatively.”

“Chairperson Tennis thanked Ms. Vail for attending a YMCA breakfast for local legislators.”

The amendments were considered friendly.

The February 9, 2015 Minutes were amended as follows:

“Commissioner Banas thanked the presenters…”

Ms. Austin stated the participation would involve applying a racial equity lens as well as identifying representatives willing to participate.”

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. ANTHONY, TO APPROVE THE RESOLUTION AUTHORIZING AN AGREEMENT WITH SOUTHEASTERN MICHIGAN HEALTH ASSOCIATION.

“Commissioner McGrain stated that Mayor Bernero was publicly declared obese during the State of the City for the “Lansing Loses a Million” campaign discussed the “Lansing Loses a Million” campaign.

The amendments were considered friendly.
MOTION, AS AMENDED, CARRIED UNANIMOUSLY. Absent: Commissioners Tennis, Banas and Anthony.

Additions to the Agenda

5a. Substitute – Resolution Establishing Priorities to Guide the Development of the 2016 Budget and Activities of County Staff.

3b. Additional Information Memo

Limited Public Comment

None.

Interviews - Youth Commission

Commissioner Nolan invited Commissioner Crenshaw to come to the table for the interview.

Commissioner Crenshaw stated that he was present to observe.

The Committee interviewed Jalina Crawford and Keegen Royston for the Youth Commission.

Commissioner Naeyaert thanked the interviewees for applying and attending the meeting.

Commissioner Nolan thanked the interviewees and stated that the appointments would be discussed at the next Democratic Caucus meeting. She further stated each interviewee would be notified of the decision by Becky Bennett.

Jared Cypher, County Deputy Controller, addressed the committee. Mr. Cypher stated that agenda item No. 2 would be pulled from the agenda. He further stated that the resolution was being pulled at the request of the Building Authority.

Mr. Cypher updated the committee on the Building Authority.

Discussion on the funding of the Building Authority took place.

Commissioner McGrain asked whether the resolution would be sent back to the Finance Committee.

Mr. Cypher stated that he would look into the issue. He further stated that it would most likely not return to the Finance Committee as the resolution itself would not change.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. MCGRAIN, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ACTION ITEMS.
3. **Health Department**
   a. Resolution to Authorize an Agreement with Eaton Regional Education Service Agency (RESA) to Prevent and Reduce Tobacco Use and Alcohol Abuse in Ingham County
   b. Resolution to Appoint Medical Examiners and Authorize an Agreement with Sparrow Hospital for Medical Examiner Services

5. **Controller’s Office**
   a. Resolution Establishing Priorities to Guide the Development of the 2016 Budget and Activities of County Staff

MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Tennis, Banas and Anthony.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Tennis, Banas and Anthony.

4. **Community Agencies** - Resolution Amending Resolution #14-471 to Authorize a 2015 Community Agency Agreement with Habitat for Humanity of Greater Ingham County

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE RESOLUTION AMENDING RESOLUTION #14-471 TO AUTHORIZE A 2015 COMMUNITY AGENCY AGREEMENT WITH HABITATIE FOR HUMANITY OF GREATER INGHAM COUNTY.

Commissioner McGrain requested permission to abstain from the resolution. He further stated that he had not been involved with this resolution nor had he received any financial benefits from this resolution.

Commissioner Nolan asked whether an abstention was allowed to be granted to present Commissioners under Mason Rules.

Discussion on abstention rules and the Mason Rules took place.

Commissioner McGrain withdrew his request. Commissioner McGrain further disclosed that this was an issue discussed previously that ended up falling through. He further stated that he had been pushing for this resolution until there were concerns over his involvement.

THE MOTION PASSED UNANIMOUSLY. Absent: Commissioner Tennis, Banas and Anthony.

Commissioner McGrain asked whether the questions on the other agencies had been resolved. He further asked whether the Committee was allowed to do what it pleased with this issue.

Mr. Cypher stated that it was completely discretionary and that it was okay to do what the Committee did.

Commissioner Nolan asked Mr. Cypher to look into whether the committee was allowed to do what they
5. Controller’s Office
   b. Resolution Authorizing a Contract with the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMH) for Health Services Millage Eligible Services

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. MAIVILLE TO APPROVE THE RESOLUTION AUTHORIZING A CONTRACT WITH THE COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON, EATON AND INGHAM COUNTIES (CMH) FOR HEALTH SERVICES MILLAGE ELIGIBLE SERVICES.

Chris McDaniel, Director of Adult Mental Services at Community Mental Health (CMH), addressed the committee. Mr. McDaniel introduced himself. He further thanked the committee for discussing the resolution. Mr. McDaniel introduced the resolution.

Commissioner Maiville stated that the millage language is very specific and inquired how the funding would go to the correct demographics. He further asked what checks and balances were in place to make sure that the funding goes to the correct demographics.

Mr. McDaniel stated that there would be similar process to the jail impatient admission that was approved. He further stated a separate invoice system would be created for this resolution. He further stated that there would be an invoice system through an audit process to determine if individuals were qualified for the funding.

Commissioner Maiville asked if the funding amount specified in the resolution was the maximum amount being requested.

Mr. McDaniel stated that the funding amount specified was the expected support needed to cover their programs.

Commissioner Naeyaert stated that Governor Snyder recently introduced an executive order that would increase spending by 20 million for general funds. She further stated that she was excited to see how it would move through the legislature and how it would effect CMH.

Mr. McDaniel stated that there was a 48 million dollar cut to the statewide general funds in the past year.

Commissioner McGrain stated that low income and uninsured Ingham County Residents and a fourth qualification were the criteria for receiving funding. He further stated that he trusted CMH to verify that the correct people receive support.

Commissioner McGrain stated that there had been discussion regarding seeing this as a larger proposal that would involve long term funding support. He further stated that he believed that this resolution met the millage language and looked forward to seeing this evolve.
Commissioner Nolan asked what services were being provided for $40,000 per client for autistic individuals.

Mr. McDaniels stated that it went towards a one-on-one in-house behavior training geared towards youth who had been diagnosed with autism.

Commissioner Noland stated that $40,000 was a large amount per person.

Mr. McDaniel stated that it was similar to having a full-time therapist.

THE MOTION CARIED UNANIMOUSLY. Absent: Commissioners Tennis, Banas and Anthony.

Commissioner Nolan inquired about the sub-community of the Ingham Health Plan (IHP) that was discussing using Ingham Health Plan money in similar ways. She further stated that there were multiple non-profit agencies at the table including CMH. She further stated that they have reserves of roughly ten million dollars and asked if they were looking to disperse grants.

Mr. McDaniel stated that the IHP was aiming to create a mental health benefit toward IHP enrollees.

Mr. Cypher stated that they were looking to provide outpatient benefits.

Commissioner Nolan asked why nonprofits were present.

Mr. Cypher stated that it was to gain information on what resources existed in the community.

Commissioner McGrain asked if CMH was present at the meeting.

Mr. Cypher stated that he was present.

Commissioner Nolan stated that if the IHP partners with another agency for mental health services, the agency to lead and administer that plan should be CMH.

Commissioner Naeyaert asked how the sub-committee was started and who it is comprised of.

Mr. Cypher stated that they are unaware of how it was initiated. He further stated that it is comprised of staff members, various community members and local non-profits.

Commissioner Maiville stated that those services should go through CMH for the purposing of an auditing trail.

Commissioner McGrain stated that the IHP is separate from the County but is dependent on the County for funding. He further stated that it would be wise of the sub-committee to include and consult with the County in their discussions. He further stated that there are concerns with funding such large amounts of a limited amount of individuals.
Commissioner Maiville stated that the funds that were given to the IHP was millage funded dollars and that the surplus was of concern.

Commissioner Nolan asked what the “dish money “for IHP was.

Mr. Cypher stated that for every $1 sent up, roughly $3 came back.

Commissioner clarified that roughly 25% of the $10 million were County funds and that roughly 75% of the $10 million were hospital Federal dish money.

Commissioner Maiville asked how much of the $10 million were millage funds.

Commissioner McGrain stated that that was an irrelevant question.

Commissioner Nolan stated that the board provided those funds and it is therefor irrelevant due to the fact that IHP is a separate 501(c)(3) organization.

Commissioner Naeyaert inquired on the history of the millage. She further asked for clarification on the current situation of IHP.

Commissioner McGrain stated that the IHP was completely separate. He further stated that there were arrangements made to provide funding for uninsured individuals in the County. He further stated that IHP has a $10 to $12 million surplus and that there were roughly 800 individuals insured through the IHP. Commissioner McGrain provided further information on the history of the millage.

Mr. Cypher stated that currently there was no obligation to continue providing funds to the IHP as all obligations have been satisfied. He further stated that it would require Board action to provide further information.

Commissioner Nolan stated that in November 2014, a break out of the average cost per person was requested. She further stated that information on the demographics of who the uninsured members of Ingham County were was requested.

Commissioner Nolan further stated that a three to five year projection of what the IHP would need was requested by Commissioner McGrain. She further stated that a discussion on whether to continue to levy the millage was needed.

Commissioner Naeyaert inquired as to whether or not it were possible to bring the individuals insured under IHP into the County’s care.

Commissioner McGrain stated that the discussion on that topic should be held soon.

Commissioner Nolan stated that a resolution on that may be coming from the Health Department.

Commissioner Nolan thanked Mr. Daniels for attending.
**Announcements**

Commissioner Naeyaert stated that on March 9, 2015 at 6:00 p.m. at Mason City Hall the City of Mason would be celebrating its 150th anniversary.

Commissioner Naeyaert stated that a resolution honoring the City of Mason would be presented. She further asked if a resolution such as that would need to be voted on.

Commissioner Maiville stated it would need to be included as a late agenda item.

Commissioner McGrain stated that if the wording was given to Becky Bennett first thing in the morning, the resolution could be added to the agenda for the Board of Commissioners February 24, 2015 meeting.

**Public Comment**

None.

**Adjournment**

The meeting was adjourned at 7:17 p.m.
ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

2. **Health Department**
   a. **Resolution to Authorize Amendment #1 to the 2014-2015 Comprehensive Agreement with the Michigan Department of Community Health**

   This resolution authorizes Amendment #1 of the 2014-2015 Comprehensive Agreement with the Michigan Department of Community Health (MDCH). The Comprehensive Agreement is the annual process whereby the MDCH transmits State and Federal funds to Ingham County to support public health programs. The Comprehensive Agreement establishes the funding levels and the terms and conditions under which the funds are disbursed. The Board of Commissioners authorized the 2014-2015 Agreement in Resolution #14-451.

   The Comprehensive Agreement is regularly amended to adjust funding levels and clarify terms and conditions. This amendment will increase the budget for Comprehensive Local Health Services from $4,732,654 to $5,201,277, an increase of $468,623. The amendment makes the following specific changes in the budget:

   1. Nurse Family Partnership, $510,300 – new funding
   2. Tobacco Use Reduction in People with HIV/AIDS, $50,000 – new funding
   3. WIC Resident Services, an increase of $10,508 to $1,205,640
   4. HIV Ryan White Part B, an increase of $10,492 to $285,492
   5. Breast & Cervical Cancer Control Program (BCCCP), a decrease of $96,380 to $255,625. This was an expected decrease in funding as we no longer provide case management services to Oakland County
   6. TB Control, a decrease of $12,547 to $13,721
   7. Bioterrorism Regional EPI Support, decrease of $3,750 to $0

   Further details can be found in the attached memorandum.

   b. **Resolution to Amend Resolution #14-451 to Subcontract with South Lansing Community Development Association**

   This resolution amends Resolution #14-451 to authorize a subcontract with South Lansing Community Development Association (SLCDA) in the amount of $24,952 to support outreach activities in FY 2015, for the period of October 1, 2014 through September 30, 2015. SLCDA was inadvertently left out of the original resolution because they had not accepted funding by responding to the department’s request for a FY 2015 work plan and budget. The Health Department has since received and approved SLCDA’s work plan and budget. The purpose of this subcontract is to address the social determinants of health by engaging and mobilizing neighborhood residents and community organizations in activities that will promote healthy neighborhoods, all with the intent of improving health outcomes. This subcontract was anticipated in the FY 2015 budget and there is no increase in General Fund dollars.

OTHER ITEMS:

1. **Community Health Center Board - Interviews**
MEMORANDUM

TO: Human Services Committee
    Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: February 9, 2015

RE: Resolution to Authorize Amendment #1 to the 2014-2015 Comprehensive Agreement with the Michigan Department of Community Health

This is a recommendation to authorize Amendment #1 of the 2014-2015 Comprehensive Agreement with the Michigan Department of Community Health (MDCH). The Comprehensive Agreement is the annual process whereby the MDCH transmits State and Federal funds to Ingham County to support public health programs. The Comprehensive Agreement establishes the funding levels and the terms and conditions under which the funds are disbursed. The Board of Commissioners authorized the 2014-2015 Agreement in Resolution #14-451.

The Comprehensive Agreement is regularly amended to adjust funding levels and clarify terms and conditions. This amendment will increase the budget for Comprehensive Local Health Services from $4,732,654 to $5,201,277, an increase of $468,623. The amendment makes the following specific changes in the budget:

Amendment # 1
2. Tobacco Use Reduction in People with HIV/AIDS, $50,000 – new funding
3. WIC Resident Services, an increase of $10,508 to $1,205,640.
5. Breast & Cervical Cancer Control Program (BCCCP), a decrease of $96,380 to $255,625. This was an expected decrease in funding as we no longer provide case management services to Oakland County.
6. TB Control, a decrease of $12,547 to $13,721.
7. Bioterrorism Regional EPI Support, decrease of $3,750 to 0.

Regarding Items #1 and #2 -- the State is providing funds to support the Nurse Family Partnership and Tobacco Use Reduction in People with HIV/AIDS program. Items # 3 and #4 increases funding to provide services in the WIC Resident Services and HIV Ryan White Part B program respectively. Items #5, #6, and #7 decreases State support for the Breast & Cervical Cancer Program, TB Control and the Bioterrorism Regional EPI Support.

I recommend that the Board of Commissioners adopt the attached resolution.

c: Eric Thelen w/attachment
    Debbie Edokpolo w/attachment
    Barb Mastin w/attachment
    Joel Murr w/attachment
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE 2014-2015 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Community Health (MDCH) and local health departments enter into contracts to clarify the role and responsibility of each party in protecting public health; and

WHEREAS, the MDCH and Ingham County have entered into a 2014-2015 Agreement authorized in Resolution #14-451; and

WHEREAS, the MDCH has proposed Amendment #1 to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #1 to the 2014-2015 Comprehensive Agreement with the Michigan Department of Community Health (MDCH).

BE IT FURTHER RESOLVED, that the total amount of Comprehensive Agreement funding shall increase from $4,732,654 to $5,201,277, an increase of $468,623.

BE IT FURTHER RESOLVED, that the increase consists of the following specific changes to program budgets:

- Nurse Family Partnership $510,300 – new funding
- Tobacco Use Reduction in People with HIV/AIDS $50,000 – new funding
- WIC Resident Services, an increase of $10,508 to $1,205,640
- HIV Ryan White Part B, an increase of $10,492 to $285,492
- Breast & Cervical Cancer Control Program (BCCCP), a decrease of $96,380 to $255,625
- TB-Control, a decrease of $12,547 to $13,721
- Bioterrorism Regional EPI Support, a decrease of $3,750 to $0

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, is authorized to submit Amendment #1 of the 2014-2015 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department’s 2015 Budget in order to implement this resolution.
MEMORANDUM

TO: Human Services Committee  
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: February 12, 2015

RE: Resolution to Amend Resolution #14-451 to Subcontract with South Lansing Community Development Association

This is a request to amend Resolution #14-451 to authorize a subcontract with South Lansing Community Development Association (SLCDA) in the amount of $24,952 to support outreach activities in FY 2015, for the period of October 1, 2014 through September 30, 2015.

Resolution #14-451 authorized subcontracts to support outreach activities. SLCDA was inadvertently left out of the original Resolution because they had not accepted funding by responding to the department’s request for an FY 2015 work plan and budget. We have since received and approved SLCDA’s work plan and budget. The purpose of this subcontract is to address the social determinants of health by engaging and mobilizing neighborhood residents and community organizations in activities that will promote healthy neighborhoods, all with the intent of improving health outcomes. This subcontract was anticipated in the FY 2015 budget and there is no increase in General Fund dollars.

I recommend that the Board of Commissioners Amend Resolution #14-451 and subcontract with South Lansing Community Development Association in the amount of $24,952.

c: Debbie Edokpolo w/attachment
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #14-451 TO SUBCONTRACT WITH SOUTH LANSING COMMUNITY DEVELOPMENT ASSOCIATION

WHEREAS, Ingham County seeks to promote healthy neighborhoods by addressing the social determinants of health through outreach services; and

WHEREAS, Resolution #14-451 authorized service contracts with providers to support outreach activities; and

WHEREAS, South Lansing Community Development Association is one of the providers engaged in outreach activities; and

WHEREAS, this subcontract was anticipated in the FY 2015 budget and there will be no increase in General Fund dollars.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a subcontract with South Lansing Community Development Association in the amount of $24,952 to provide the above services.

BE IT FURTHER RESOLVED, the period of this agreement is October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.
January 29, 2015

Linda S. Vail, MPA  
Health Officer  
Ingham County Health Department  
5303 S. Cedar St.  
Lansing, MI 48909

Brian McGrain  
Ingham County Bd. of Commissioners  
Ingham County Courthouse  
Box 319  
Mason, MI 48854

Dear Ms. Vail and Mr. McGrain:

On behalf of the Michigan Departments of Community Health, Agriculture and Rural Development, and Environmental Quality, I would like to thank you for your participation in the Michigan Local Public Health Accreditation Program. Your participation, comments, and suggestions over the past five cycles of accreditation have strengthened the program in assuring and enhancing the quality of local public health in Michigan by identifying and promoting the implementation of public health standards.

Based on the January 8, 2015 recommendation of the Michigan Local Public Health Accreditation Commission, we are very pleased to confer accreditation with commendation status on your local public health department. This designation is awarded to local health departments that fully meet the following requirements:

- Meets 95%, cumulatively, of the Essential Indicators within the Minimum Program Requirements during the on-site reviews for the Powers and Duties and seven (7) mandated services* sections,
- Misses not more than two (2) indicators in each of the programs cited above,
- Has zero (0) repeat missed indicators from the previous cycle in each of the included programs, and
- Meets 80% of the Minimum Program Requirements in the Quality Improvement Supplement within the Powers and Duties Section.

* The seven mandated services sections include: Food Service Sanitation, Communicable Disease, Hearing, Immunization, Sexually Transmitted Disease, On-Site Wastewater Treatment Management, and Vision.

This designation is valid until the Michigan Departments of Community Health, Agriculture and Rural Development, and Environmental Quality effect a subsequent decision pursuant to recommendations by the Accreditation Commission.
Ms. Vail and Mr. McGrain  
January 29, 2015  
Page Two  

We are especially pleased to acknowledge your repeated success in becoming accredited. To recognize your achievement, we will soon provide you with a Cycle Five Certificate of Accreditation. To help celebrate your success, arrangements can be made, at your discretion, for a state agency presentation of your certificate during a meeting of your choosing by contacting Mark Miller, Director, Local Health Services, at 517-335-8928.

Again, I wish to thank you for your participation in the accreditation process and commend you on your efforts in this significant accomplishment, one which is directly attributable to a mutual dedication to continuous quality improvement. Michigan’s strong public health network is fortified through continued state and local collaboration and through the Michigan Local Public Health Accreditation Program. Due to your commitment and efforts, Michigan continues to be viewed as a national leader in the area of public health accreditation.

If you have questions regarding the Accreditation Program, please contact Jessie Jones at 517-324-8387.

Sincerely,

Nick Lyon  
Director  

cc: Jamie Clover Adams, Director, MI Dept. of Agriculture and Rural Development  
Dan Wyant, Director, Michigan Department of Environmental Quality  
Michigan Local Public Health Accreditation Commission  
Jessie Jones, Program Coor., MI Local Public Health Accreditation Program