

CHAIRPERSON
BRIAN McGRAIN

VICE-CHAIRPERSON
KARA HOPE

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
DEB NOLAN
SARAH ANTHONY
TERI BANAS
BRIAN McGRAIN
RANDY MAIVILLE
ROBIN CASE NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, NOVEMBER 2, 2015 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [October 19, 2015 Minutes](#)

Additions to the Agenda

Limited Public Comment

PLEASE BRING THE 2016 COMMUNITY AGENCY APPLICATIONS NOTEBOOK THAT WAS HANDED OUT AT THE OCTOBER 27, 2015 BOARD OF COMMISSIONERS MEETING

1. Health Department
 - a. Resolution to Amend the Ingham Community [Health Center Board Bylaws](#)
 - b. Resolution to Authorize [Dental Services Agreements](#) with Licensed Dentists from January 1, 2016 through December 31, 2016
 - c. Resolution to Authorize Professional [Service Agreements with Dentists](#) for Services at the Ingham County Health Department's Jail Medical Center
 - d. Resolution to Authorize an Amendment to the Agreement with the Michigan State University College of Nursing for [Nurse Practitioner Services](#) at the Ingham County Health Department's Jail Medical Center
 - e. Discussion Regarding Cost of Human Services Building [Renovations](#) (Memo Attached)
2. Michigan Department of Health and Human Services - Michigan Rehabilitation Services
-Resolution to Authorize a Cooperative [Cash Match Agreement](#) with Michigan Rehabilitation Services
3. Community Agencies - Resolution Authorizing [2016 Agreements](#) for Community Agencies

Announcements

Public Comment

Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE

October 19, 2015

Draft – Minutes

Members Present: Tennis, Anthony (departed at 7:19 p.m.), Banas, Maiville, McGrain, Naeyaert, and Nolan

Members Absent: None

Others Present: Linda Vail, Rick Terrill, Mike Ashton, Matt Nordfjord, Jared Cypher, Robin Stites, Henry Rojas, and others

The meeting was called to order by Chairperson Tennis at 6:31 p.m. in the Personnel Conference Room “D&E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the October 5, 2015

Chairperson Tennis asked if committee members had a chance to review the minutes from October 5, 2015 meeting and if there were any amendments to the minutes.

The minutes were amended as follows:

MOVED BY COMM. ANTHONY, SUPPORTED BY COMM. BANAS, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADJUST THE HEALTH SERVICES MILLAGE FROM ~~0.50~~ **0.52** TO 0.35 FOR THE 2016 BUDGET YEAR.

This was considered a friendly amendment.

Chairperson Tennis stated the amended October 5, 2015, as amended, minutes were adopted without objection.

Additions to the Agenda

4. Health Department
 1. Resolution to Amend Resolution #15-371

Substitute –

2. Facilities
 - b. Resolution Authorizing an Amendment to Resolution #15-144 with Laux Construction, LLC for Renovations at the Ingham County Forest Community Health Center (FCHC)

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, TO ADOPT A CONSENT AGENDA OF THE FOLLOWING ACTION ITEMS:

3. Innovation and Information Technology - Resolution to Authorize the Use of Funds from the Community Health Center Fund for the IT Infrastructure of the Forest Community Health Center

4. Health Department
 - b. Resolution to Authorize a 2015-2016 Agreement with the Michigan Department of Health & Human Services for the Delivery of Public Health Services Under the Comprehensive Agreement
 - c. Authorization to Amend Resolution #15-193 to Include Ingham County Health Department Environmental Health Fees
 - d. Resolution to Authorize an Agreement with Michigan Consumers for Healthcare to Serve as a Local Community Navigator for Ingham County and Surrounding Communities
 - e. Resolution to Accept Base Funding Increase to the Health Center Cluster Award from the U.S. Department of Health and Human Services for Patient Centered Medical Home Recognition

 - f. Resolution to Authorize a No-Cost Agreement with Sparrow Laboratories
 - g. Resolution to Authorize Contracts with the Greater Lansing Food Bank and Saginaw Oakland Commercial Association to Distribute County Urban Redevelopment Funds
 - j. Resolution Authorizing Status Change for Position #601309
 - k. Resolution to Amend Resolution #15-322 to Amend the Terms of the Lease Agreement for the Facility at 5656 South Cedar Street
 - l. Resolution to Amend Resolution #15-371

5. Controller's Office - Resolution Authorizing Adjustments to the 2015 Ingham County Budget

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

1. Special Transportation Millage - Resolution Authorizing the First Amendment to the Agreement with the Capital Area Transportation Authority dated January 1, 2016 through December 31, 2020

MOVED BY COMM. ANTHONY, SUPPORTED BY COMM. NOLAN, TO APPROVE THE RESOLUTION AUTHORIZING THE FIRST AMENDMENT TO THE AGREEMENT WITH THE CAPITAL AREA TRANSPORTATION AUTHORITY DATED JANUARY 1, 2016 THROUGH DECEMBER 31, 2020.

Commissioner McGrain asked about the agreement.

Jared Cypher, Deputy Controller, answered that by reauthorizing the base agreement, it reauthorized the scope of services.

THE MOTION CARRIED UNANIMOUSLY.

2. Facilities
 - a. Emergency Water Heater Replacement at the Forest Community Health Center Memo

Rick Terrill, Facilities Director, addressed the committee concerning the hot water heater.

Commissioner Nolan asked the age of the water heater and why it was not noted when the facility was purchased.

Mr. Terrill answered that an Engineering firm, DLZ, reviewed the facility when purchased. The water heater was not added to their report and therefore was not noted as an item to be fixed when first purchased. He further stated it was 16 years old.

2. Facilities
 - b. Resolution Authorizing an Amendment to Resolution #15-144 with Laux Construction, LLC for Renovations at the Ingham County Forest Community Health Center (FCHC)

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION #15-144 WITH LAUX CONSTRUCTION, LLC FOR RENOVATIONS AT THE INGHAM COUNTY FOREST COMMUNITY HEALTH CENTER (FCHC).

MOVED BY COMM. BANAS, SUPPORTED BY COMM. NOLAN, TO APPROVE THE SUBSTITUTE RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION #15-144 WITH LAUX CONSTRUCTION, LLC FOR RENOVATIONS AT THE INGHAM COUNTY FOREST COMMUNITY HEALTH CENTER (FCHC).

THE MOTION CARRIED UNANIMOUSLY.

Mr. Terrill addressed the committee regarding the dental area renovation issues.

Commissioner Nolan expressed disappointment that after two years, Forest Hills was not open. She asked if work on the entire facility was delayed because of the dental area.

Mr. Terrill stated that the only area unoccupied was the dental area. He further stated that the construction of the dental area was delayed because of having to put the construction

contract out to bid. He indicated the facility had taken two years to complete because of the process of having all the contracts signed.

Commissioner Anthony asked what the original timeline to complete the facility was.

Mr. Terrill stated November 30th, 2015.

Commissioner Anthony asked for a realistic timeframe for completion.

Mr. Terrill answered that it will be completed by the end of the year.

Commissioner McGrain asked what the degree of confidence for getting everybody in by the end of the month was.

Mr. Terrill answered 96% confidence.

There was a discussion about the “life systems” of the facility.

Commissioner Nolan asked Matt Nordfjord, County Attorney, if the contract with Laux accommodated for the \$50,000 overtime to complete.

Mr. Nordfjord answered that it could be done through the amendment process.

Commissioner Nolan asked Mr. Cypher about his skepticism of the delay.

Mr. Cypher answered that he received no clear explanation as to why a delay in the dental area called for a delay for the entire building.

Commissioner Banas asked if \$50,000 was a definite cost.

Mr. Terrill answered that it was a “not to succeed amount”.

Commissioner Banas asked for the construction cost.

Mr. Terrill answered the construction cost was \$1.6 million.

Mr. Cypher clarified that the construction cost did not include the IT cost.

Chairperson Tennis asked about the contract to purchase dental equipment.

Mr. Terrill answered that the original amount from Paterson was \$438,971. The revised quote was \$182,493.

There was a discussion about the revised quote.

Mr. Cypher stated that the bid process actually saved \$250,000 on the contract.

Chairperson Tennis asked for copies of the change order.

Mr. Terrill said he can provide the bid summary, the change order, and all the support documentation.

THE MOTION, AS AMENDED, CARRIED UNANIMOUSLY.

4. Health Department

- a. Resolution to Accept Child and Adolescent Health Center Program Funding from the Michigan Department of Health and Human Services through the Michigan Primary Care Association

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE RESOLUTION TO ACCEPT CHILD AND ADOLESCENT HEALTH CENTER PROGRAM FUNDING FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES THROUGH THE MICHIGAN PRIMARY CARE ASSOCIATION.

There was a discussion about amending the dates included in the resolution.

MOVED BY COMM. ANTHONY, SUPPORTED BY COMM. MCGRAIN, TO AMEND THE RESOLUTION AS FOLLOWS: THEREFORE BE IT RESOLVED, THAT THE INGHAM COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES ACCEPTANCE OF UP TO \$745,000 IN CAHC PROGRAM AND CLINICAL SERVICE EXPANSION FUNDING FOR THE PERIOD OF ~~OCTOBER 1, 2014~~ **OCTOBER 1, 2015** THROUGH SEPTEMBER 30, 2016.

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION, AS AMENDED, CARRIED UNANIMOUSLY.

6. Health Services Millage - Ingham Health Plan Corporation Demographic Data

There was a discussion about the organization of the demographic chart.

Commissioner Nolan asked the Controller's Office for the data to only include individuals covered by the contract established.

Commissioner Anthony thanked the Controller's office for the simplicity of the data format.

There was another discussion about the organization of the demographic chart.

Commissioner Banas asked if anyone from the Controller's Office or Health Department has been attending the meetings.

Linda Vail, Health Officer, stated she had not received any information regarding the meetings.

Commissioner Banas stated she would like the meetings to be attended.

Commissioner Naeyaert asked if there was a full contract in place.

Mr. Cypher stated it was being worked on.

Announcements

Commissioner McGrain stated that Mayor Virg Bernero, City of Lansing, requested a task force to address the rising numbers of heroin and opioid overdoses and abuse.

Ms. Vail addressed the committee regarding the rising number of heroin and opioid overdoses and abuse. She stated that it was an epidemic. She discussed Narcan, a drug used by EMTs to bring overdosed users conscious. She stated that she would like real time data collection on the epidemic and that prevention was ~~an~~ important.

Commissioner Banas thanked Ms. Vail for her efforts in informing the community about the heroin/opioid epidemic.

Commissioner Anthony departed at 7:19 p.m.

There was a discussion about brining public schools into the discussion and Narcan.

Commissioner Nolan asked for an update on the Federally Qualified Health Center (FQHC) Look-Alike status for Carefree Clinic and Cristo Rey Clinic. She asked if the Controller's Office could do a press release about ~~the~~ lowering of the health millage rate.

Ms. Vail stated the Health Department has a Public Relations Officer and offered their services.

Commissioner Banas thanked the Health Department for sending out notices when they release public statements.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:29 p.m.

**NOVEMBER 2, 2015 HUMAN SERVICES AGENDA
STAFF REVIEW SUMMARY**

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

1. Health Department

a. *Resolution to Amend the Ingham Community Health Center Board Bylaws*

This resolution amends the Community Health Center Bylaws to state that the ICHC Board shall approve the application and budget for both 330 health center programs and Look-Alikes. The deadline for HRSA to receive the amended bylaws is December 7, 2015.

b. *Resolution to Authorize Dental Services Agreements with Licensed Dentists from January 1, 2016 through December 31, 2016*

This resolution authorizes professional service agreements with dentists for services at the ICHD's Dental Center and Mobile Dental Center for the period of January 1, 2016 through December 31, 2016 at a rate of \$58.58 per hour for services, not to exceed \$61,918.

c. *Resolution to Authorize Professional Service Agreements with Dentists for Services at the Ingham County Health Department's Jail Medical Center*

This resolution authorizes professional service agreements with dentists for services at the ICHD Jail Medical Center for the period of January 1, 2016 through December 31, 2016 at a rate of \$70.00 per hour for services, not to exceed \$22,000.

d. *Resolution to Authorize an Amendment to the Agreement with the Michigan State University College of Nursing for Nurse Practitioner Services at the Ingham County Health Department's Jail Medical Center*

This resolution extends the agreement with Michigan State College of Nursing for Nurse Practitioner services at ICHD's Jail Medical Center for the period of January 1, 2016 through December 31, 2018, with a 2.5% rate of pay increase for each year of the contract.

2. Michigan Department of Health and Human Services – Michigan Rehabilitation Services -

Resolution to Authorize a Cooperative Cash Match Agreement with Michigan Rehabilitation Services

This resolution authorizes Ingham County to act as the fiduciary pass-through agency in a cash match agreement with Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services. Match funding is provided by Peckham, Inc. This agreement is similar to other agreements going back to 2008, whereby Ingham County replaced the Ingham County Department of Human Services in this role, because the prior arrangement came under scrutiny because match dollars may not be federal, and the agreement between two state agencies raised that concern. The agreement will not exceed \$407,407 (\$110,000 local match provided by Peckham). The agreement with Michigan Rehabilitation Services will be for the time period of October 1, 2015 through September 30, 2016.

3. Community Agencies - Resolution Authorizing 2016 Agreements for Community Agencies

This resolution approves community agency funding for FY 2016. Each application was evaluated based on the “meeting basic needs” criteria as approved in Board of Commissioners resolution #15-197. For 2016, twenty nine (29) applications were received, requesting a total of \$315,150, and \$220,000 is included in the 2016 Budget for community agency funding. Every agency is recommended for funding at what they asked for, or what they received last year, with the exception of the new agencies who are recommended at roughly half of their requested amount. Binders containing the applications of each agency have been previously distributed to you. Please bring those with you to the meeting, as they will provide helpful information for your discussions.

OTHER ITEMS:

1. Health Department

e. *Discussion Regarding Cost of Human Services Building Renovations (Memo Attached)*

Agenda Item 1a

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: October 15, 2015

SUBJECT: Resolution to Amend Ingham Community Health Center Board Bylaws

This resolution amends the Ingham Community Health Center (ICHC) Board Bylaws.

Currently, under Article 10, Section C of the bylaws, it states that the ICHC Board shall review and approve the annual Section 330 grant budget and recommend this budget to the Board of Commissioners after review and recommendation by the Community Health Center Finance Committee. The United States Health and Human Services Health Resources and Services Administration (HRSA) is requiring that these be changed to be in compliance with their health center program requirements. This change would amend the bylaws to state that the ICHC Board shall approve the application and budget for both 330 health center programs and Look-Alikes. The deadline for HRSA to receive the amended bylaws is December 7, 2015.

I recommend that the Ingham County Board of Commissioners authorize the amendment to the ICHC Board Bylaws.

c: Eric Thelen, w/ attachment
Barbara Watts Mastin, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE INGHAM COMMUNITY HEALTH CENTER BOARD BYLAWS

WHEREAS, the Ingham County Health Department (ICHHD) operates Ingham Community Health Centers (ICHC), which provide primary health care services to more than 20,000 medically underserved individuals annually; and

WHEREAS, the Federally Qualified Health Center program as established through Section 330 of the Public Health Services Act requires a governing board with a majority of members who are patients of the health center; and

WHEREAS, the U.S. Department of Health and Human Services Health Resources and Services Administration (HRSA) has provided guidance that this requirement can be filled by a public entity FQHC through a co-applicant Community Health Center Board and a Board of Commissioners; and

WHEREAS, the ICHC Board must have established Bylaws in order to ensure compliance with federal stature and programmatic requirements as stipulated by Section 330 of the Public Health Services Act; and

WHEREAS, currently the Bylaws state under Article 10, Item C, that the ICHC Board shall review and approve the annual Section 330 grant budget and recommend this budget to the Board of Commissioners after review and recommendation by the ICHC Finance Committee; and

WHEREAS, HRSA is requiring the ICHC Board amend their Bylaws to state the ICHC Board must approve the annual Section 330 and Look-Alike health center grant applications and budgets; and

WHEREAS, HRSA is requiring that this be completed by December 7, 2015; and

WHEREAS, the ICHC Board has reviewed and supports this amendment to their Bylaws.

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize this amendment to the ICHC Board of Directors Bylaws.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopt the amendment to the Bylaws developed by the ICHC Board of Directors.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

Agenda Item 1b

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: October 8, 2015

SUBJECT: Resolution to Authorize Professional Service Agreements with Dentists for Services at the Ingham County Health Department

This resolution authorizes service agreements with dentists at the Ingham County Health Department's (ICHD) Dental Center and Mobile Dental Center for the period of January 1, 2016 through December 31, 2016.

ICHD utilizes professional service agreements to obtain the services of dentists to serve patients at the ICHD Dental Center and Mobile Dental Center. These service agreements allow ICHD to continue to serve patients. The agreements shall compensate dentists at a rate of \$58.58 per hour for services, not to exceed \$61,918 for the period of January 1, 2016 through December 31, 2016. ICHD's 2016 budget includes \$61,918 for this purpose.

I recommend that the Ingham County Board of Commissioners authorize professional service agreements with dentists for services at the ICHD's Dental Center and Mobile Dental Center for the period of January 1, 2016 through December 31, 2016 at a rate of \$58.58 per hour for services, not to exceed \$61,918.

c: Eric Thelen, w/ attachment
Barbara Watts Mastin, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE DENTAL SERVICES AGREEMENTS WITH LICENSED DENTISTS FROM JANUARY 1, 2016 THROUGH DECEMBER 31, 2016

WHEREAS, the Ingham County Health Department (ICHD) provides dental services to patients at the ICHD Dental Center and Mobile Dental Center; and

WHEREAS, ICHD utilizes professional service agreements to obtain the services of dentists to serve these patients; and

WHEREAS, these service agreements shall compensate dentists at a rate of \$58.58 per hour for services, not to exceed \$61,918 for the period of January 1, 2016 through December 31, 2016; and

WHEREAS, ICHD's 2016 budget includes \$61,918 for the purpose of contracting with dentists; and

WHEREAS, the Ingham Community Health Center Board of Directors supports professional service agreements with dentists to serve patients at the ICHD Dental Center and Mobile Dental Center; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize professional service agreements with dentists to serve patients at the ICHD Dental Center and Mobile Dental Center.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes professional service agreements with dentists to serve patients at the ICHD Dental Center and Mobile Dental Center.

BE IT FURTHER RESOLVED, that the agreements shall compensate dentists at the rate of \$58.58 per hour for services not to exceed a total of \$61,918.

BE IT FURTHER RESOLVED, that the period of the professional service agreements shall be January 1, 2016 through December 31, 2016.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 1c

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: October 8, 2015

SUBJECT: Resolution to Authorize Professional Service Agreements with Dentists for Services at the Ingham County Health Department's Jail Medical Center

This resolution authorizes service agreements with dentists at the Ingham County Health Department's (ICHD) Jail Medical Center for the period of January 1, 2016 through December 31, 2016.

ICHD utilizes professional service agreements to obtain the services of dentists to serve inmates of the Ingham County Jail. The agreements shall compensate dentists at a rate of \$70.00 per hour for services, not to exceed \$22,000 for the period of January 1, 2016 through December 31, 2016. ICHD's 2016 budget includes \$22,000 for this purpose.

I recommend that the Ingham County Board of Commissioners authorize professional service agreements with dentists for services at the ICHD Jail Medical Center for the period of January 1, 2016 through December 31, 2016 at a rate of \$70.00 per hour for services, not to exceed \$22,000.

c: Eric Thelen, w/ attachment
Barbara Watts Mastin, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PROFESSIONAL SERVICE AGREEMENTS WITH DENTISTS
FOR SERVICES AT THE INGHAM COUNTY HEALTH DEPARTMENT'S
JAIL MEDICAL CENTER**

WHEREAS, the Ingham County Health Department (ICHD) provides dental services to individuals incarcerated within the Ingham County Jail; and

WHEREAS, ICHD utilizes professional service agreements to obtain the services of dentists to serve inmates of the Ingham County Jail; and

WHEREAS, these service agreements shall compensate dentists at a rate of \$70.00 per hour for services, not to exceed \$22,000 for the period of January 1, 2016 through December 31, 2016; and

WHEREAS, ICHD's 2016 budget includes \$22,000 for the purpose of contracting with dentists; and

WHEREAS, the Ingham Community Health Center Board of Directors supports professional service agreements with dentists to serve inmates of the Ingham County Jail; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize professional service agreements with dentists to serve inmates of the Ingham County Jail.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes professional service agreements with dentists to serve individuals incarcerated at the Ingham County Jail.

BE IT FURTHER RESOLVED, that the agreements shall compensate dentists at the rate of \$70 per hour for services not to exceed a total of \$22,000.

BE IT FURTHER RESOLVED, that the period of the professional service agreements shall be January 1, 2016 through December 31, 2016.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 1d

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: October 12, 2015

SUBJECT: Resolution to extend the Agreement with the Michigan State University College of Nursing for Nurse Practitioner Services at the Ingham County Health Department's Jail Medical Center

This resolution extends the agreement with the Michigan State University College of Nursing (MSU CON) for Nurse Practitioner services at the Ingham County Health Department's (ICHD) Jail Medical Center.

Since 2007, MSU CON has provided Nurse Practitioner services to ICHD's Jail Medical Center. The need for these services is still present today. MSU CON currently has a contract with ICHD that expires December 31, 2015.

ICHD would like to extend the existing agreement for the period of January 1, 2016 through December 31, 2018. The contractual rate of pay would include a 2.5% increase for each year of the contract. All other terms of the agreement would remain the same.

I recommend that the Ingham County Board of Commissioners authorize the amendment extending the agreement with Michigan State College of Nursing for Nurse Practitioner services at ICHD's Jail Medical Center for the period of January 1, 2016 through December 31, 2018, with a 2.5% rate of pay increase for each year of the contract.

c: Eric Thelen, w/ attachment
Barbara Watts Mastin, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT WITH THE MICHIGAN STATE UNIVERSITY COLLEGE OF NURSING FOR NURSE PRACTITIONER SERVICES AT THE INGHAM COUNTY HEALTH DEPARTMENT'S JAIL MEDICAL CENTER

WHEREAS, in Resolution #12-434 the Ingham County Board of Commissioners authorized the existing agreement between Ingham County Health Department (ICHD) and Michigan State College of Nursing (MSU CON) for Nurse Practitioner services at the ICHD Jail Medical Center for the period of January 1, 2013 through December 31, 2015; and

WHEREAS, the need for Nurse Practitioner services at the Ingham County Jail continues; and

WHEREAS, the MSU CON's Nurse Practitioners have assisted ICHD in reducing costs associated with the provision of medical care to inmates housed within the jail; and

WHEREAS, ICHD would like to extend the current agreement for the period of January 1, 2016 through December 31, 2018; and

WHEREAS, the contractual rate will increase by 2.5% for each year of the contract as follows:

- January 1, 2016 through December 31, 2016- \$143,296.02
- January 1, 2017 through December 31, 2017- \$146,878.42
- January 1, 2018 through December 31, 2018- \$150,550.38

WHEREAS, all other terms of the contract shall remain the same; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports an amendment extending the agreement with MSU CON for a period of January 1, 2016 through December 31, 2018; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the amendment extending the agreement with MSU CON for Nurse Practitioner services.

THEREFORE BE IT RESOLVED, that the agreement between ICHD and MSU CON for Nurse Practitioner Services shall be extended effective January 1, 2016 through December 31, 2018.

BE IT FURTHER RESOLVED, that the contractual rate will increase at a rate of 2.5% for each year of the contract at the following rates:

- January 1, 2016 through December 31, 2016- \$143,296.02
- January 1, 2017 through December 31, 2017- \$146,878.42
- January 1, 2018 through December 31, 2018- \$150,550.38

BE IT FURTHER RESOLVED, that all other terms of the agreement will remain unchanged.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

Agenda Item 1e

TO: Human Services Committee
FROM: Jared Cypher, Deputy Controller
RE: Cost of Human Services Building Renovations
DATE: October 21, 2015

The second phase of the Health Department/Community Health Center facility improvements is to renovate areas the Human Services Building impacting both clinical space and other Health Department activities such as Registration and Enrollment, Immunization, WIC and includes the creation of a large shared waiting room for patients.

Several months ago, our A&E consultant (Hobbs & Black) estimated the costs of construction at the Human Services Building to be just under \$1.3 million, inclusive of their A&E fees and project contingency. Ingham County conducted a bid process and accepted proposals from vendors qualified to perform this renovation work. Proposals were due on October 12. All of the proposals we received were significantly higher than the \$1.3 million we anticipated. Please see below for a list of responsive vendors and their base bid costs:

VENDOR NAME	Base Bid
Laux Construction	\$1,649,000.00
Nielsen Commercial	\$1,662,000.00
Sorensen Gross	\$1,664,000.00
Braun Construction	\$1,690,000.00
Moore Trosper	\$1,770,000.00

Hobbs & Black has offered a few initial reasons the costs may be higher. With more study, additional reasons may be identified. The estimate was required to be prepared months in advance of the final project decisions being made and details being developed that have an impact on the cost of the work.

1. The costs to demo the piping has increased. A decision was made to demo the piping back to the mains instead of capping in the wall. This was done after the construction cost estimate was made by Hobbs & Black.
2. There will be significant work during night hours in the building so that interruptions to daily business will be minimal. This was not taken into account in the Hobbs & Black estimate since it was unknown at the time of the estimate and may have resulted in higher labor costs in the proposals.
3. Since the time of the estimate, times are better for the construction industry and plenty of work is available, resulting in contractors bidding at substantially higher rates than in previous years.

However, we are still looking for more concrete reasons for the inconsistency between the estimate, and the costs of the proposals. In order to gain a better understanding, we have asked the three lowest bidders to provide a breakdown of their costs, so we can see where there are the greatest deviations from the estimate. This can also lead to finding areas where the biggest cost savings can be recovered. We hope to have this information by the end of October.

I do not recommend proceeding with the project until we can find a way to bring the costs of the project back in line with the original estimate.

Agenda Item 2

TO: Human Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
RE: Cash Match Agreement with Michigan Rehabilitation Services
DATE: October 21, 2015

This resolution authorizes Ingham County to act as the fiduciary pass-through agency in a cash match agreement with Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services. Match funding is provided by Peckham, Inc.

This agreement is similar to other agreements the Board of Commissioners going back to 2008, whereby Ingham County replaced the Ingham County Department of Human Services in this role, because the prior arrangement came under scrutiny because match dollars may not be federal, and the agreement between two state agencies raised that concern.

The agreement will not exceed \$407,407 (\$110,000 local match). The agreement with Michigan Rehabilitation Services will be for the time period of October 1, 2015 through September 30, 2016.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A COOPERATIVE CASH MATCH AGREEMENT
WITH MICHIGAN REHABILITATION SERVICES**

WHEREAS, Michigan Rehabilitation Services (MRS) engages in cash match agreements which require contributions from partner organizations; and

WHEREAS, prior to 2008 the Ingham County Department of Human Services (DHS) had a long-standing agreement with MRS to act as a pass through entity for match funding provided by local agencies; and

WHEREAS, the agreement between DHS and MRS came under scrutiny because match dollars may not be federal, and this agreement between two state agencies raises that concern; and

WHEREAS, MRS finds it preferable to establish this agreement with a local government agency to avoid the appearance and confusion of inter-departmental agreements at the state; and

WHEREAS, Ingham County has been identified as an appropriate pass through entity to help maintain this agreement since 2008; and

WHEREAS, MRS wishes to enter into another, similar cash match agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a cash match agreement not to exceed \$407,407 (\$110,000 local match) with Michigan Department of Human Services – Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services.

BE IT FURTHER RESOLVED, that this agreement is contingent upon Ingham County's local match portion (\$110,000) being provided by Peckham, Inc., and no county funds will be used for this purpose.

BE IT FURTHER RESOLVED, the term of this agreement shall be October 1, 2015 through September 30, 2016.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 3

TO: Human Services and Finance Committees

FROM: Jared Cypher, Deputy Controller

RE: Resolution Authorizing 2016 Agreements for Community Agencies

DATE: October 21, 2015

Attached is the resolution approving community agency funding for FY 2016. Each application was evaluated based on the “meeting basic needs” criteria as approved in Board of Commissioners resolution #15-197.

For 2016, Twenty nine (29) applications were received; requesting a total of \$315,150, and \$220,000 is included in the 2016 Budget for community agency funding. Every agency is recommended for funding at what they asked for, or what they received last year, with the exception of the new agencies who are recommended at roughly half of their requested amount.

Notebooks containing the applications of each agency have been previously distributed to you. Please bring those with you to the meeting, as they will provide helpful information for your discussions.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING 2016 AGREEMENTS FOR COMMUNITY AGENCIES

WHEREAS, the 2016 Ingham County Budget has been approved by the Board of Commissioners; and

WHEREAS, under the Community Agency Program a number of agencies have been allocated funds to provide important services that are consistent with the County's Strategic Planning objective to Ingham County residents; and

WHEREAS, the 2016 budget includes \$220,000 allocated for community agencies; and

WHEREAS, the Controller/Administrator has provided recommended funding levels for each agency that were determined using the criteria set forth in Resolution #15-197.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2016 through December 31, 2016, in the amount specified for each community agency listed on the attached, for the services to Ingham County residents previously approved by the Human Services and Finance Committees.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the necessary documents after review by the County Attorney.

	ORGANIZATION	PROGRAM	2016 REQUEST	2015 AMOUNT RECEIVED	2016 Controller Recommended	2016 Human Services Recommended	2016 Finance Recommended
	Advent House Ministries, Inc.	Weekend Day Shelter Program, offering food and all day shelter to homeless or needy persons	\$15,000.00	\$10,000.00	\$10,000.00		
	Boys & Girls Club of Lansing	Food Program	\$5,200.00	\$5,200.00	\$5,200.00		
	Capital Area Community Services, Inc.	Low Income Heating Assistance	\$12,500.00	\$8,500.00	\$8,500.00		
	Capital Area Literacy Coalition	Literacy Services for Adults and Children	\$1,300.00	\$1,300.00	\$1,300.00		
NEW	Capital Area United Way Capital College Access Network	College Ambassador and Advising	\$20,000.00		\$9,750.00		
NEW	Cristo Rey Community Center Community Kitchen	The Community Kitchen provides access to fresh food (warm breakfast and sack lunch) every Monday through Friday to feed insecure and vulnerable populations in Ingham County	\$8,500.00	\$4,250.00	\$4,250.00		
	Cristo Rey Community Center Prescription Assistance	Prescription Assistance Program	\$11,500.00	\$6,750.00	\$6,750.00		
	Cristo Rey Community Center Direct Assistance Food Pantry Program	Direct Assistance Food Pantry Program	\$12,000.00	\$9,000.00	\$9,000.00		
	Edgewood Village Non-Profit Housing Corp	AmeriCorps Stipend	\$3,770.00	\$2,700.00	\$2,700.00		
	EVE, Inc.	Shelter and Support Services for Victims of Domestic Violence	\$19,880.00	\$15,500.00	\$15,500.00		
	Gateway Community Services	Crossroads Homeless Youth Shelter	\$15,300.00	\$15,300.00	\$15,300.00		
	Greater Lansing Food Bank	Community Gardening & Fresh Food Access	\$20,000.00	\$11,000.00	\$11,000.00		
	Greater Lansing Housing Coalition	Ballentine - Supportive Apartment Program for Families	\$10,000.00	\$7,500.00	\$7,500.00		
	Greater Lansing Housing Coalition	Tuesday Toolman - Completes small home maintenance & repairs for income qualified senior and disabled homeowners	\$10,000.00	\$3,800.00	\$3,800.00		
	Haven House	Emergency Shelter for Families	\$17,000.00	\$13,000.00	\$13,000.00		
	Lansing Area Aids Network	HIV Continuum of Care Basic Needs Assistance	\$5,000.00	\$5,000.00	\$5,000.00		
	Leslie Outreach, Inc.	Food Pantry	\$1,500.00	\$1,300.00	\$1,300.00		
	Listening Ear	Crisis Intervention for Mental health issues	\$5,000.00	\$2,000.00	\$2,000.00		

	ORGANIZATION	PROGRAM	2016 REQUEST	2015 AMOUNT RECEIVED	2016 Controller Recommended	2016 Human Services Recommended	2016 Finance Recommended
	MSU Detroit College of Law Clinical Programs - Rental Housing Clinic	Affordable Housing Initiatives for Economically Disadvantaged People in Ingham County	NO APP REC'D	\$5,500.00			
	MSU Safe Place	Shelter, Advocacy and Support for Domestic Violence Survivors	\$12,900.00	\$12,900.00	\$12,900.00		
	National Council on Alcoholism Lansing Regional Area, Inc.	Housing with Supportive Services for Homeless Ingham County Males with a substance use disorder	\$18,000.00	\$12,000.00	\$12,000.00		
	Northwest Initiative dba Northwest Lansing Healthy Communities	ARRO Ex-Offender Assistance Program	\$10,000.00	\$7,250.00	\$7,250.00		
NEW	Oasis Family Center	Monitoring Monitors - Provides services for children & families to experience safe exchanges and supervised parenting times - Most cases are referred by the courts	\$20,800.00		\$10,000.00		
	Refugee Development Center	Bridges: Basic Needs to Self Sufficiency	\$8,000.00	\$8,000.00	\$8,000.00		
	Retired Senior Volunteer Program (RSVP)	Adult Respite Services & Capital Area Interfaith Respite working together to address the respite needs of those who take care of individuals that require special attention such as adults with disabilities with chronic illnesses while providing companionship and socialization for individuals	\$5,000.00	\$5,000.00	\$5,000.00		
	Rural Family Services of Ingham County	Coalition of Food Banks, Clothing, and Housing Assistance	\$14,000.00	\$14,000.00	\$14,000.00		
	Southside Community Coalition	Meeting Basic Needs in South Lansing	\$6,000.00	\$6,000.00	\$6,000.00		
	Southside Community Kitchen	Feeding the Hungry	\$2,500.00	\$2,000.00	\$2,000.00		
	Stockbridge Community Outreach	Food Pantry, TIDE ME OVER Program, Transportation, and Utilities	NO APP REC'D	\$3,000.00			
NEW	WAI-IAM	RISE - Sober Living & Transition Housing Program	\$20,000.00		\$10,000.00		
	YMCA - Westside Community	"Y" Achievers Program	\$4,500.00	\$1,000.00	\$1,000.00		
	TOTAL 2016 REQUESTS		\$315,150.00	\$198,750.00	\$220,000.00		