

CHAIRPERSON
BRIAN McGRAIN

VICE-CHAIRPERSON
KARA HOPE

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
DEB NOLAN
SARAH ANTHONY
TERI BANAS
BRIAN McGRAIN
RANDY MAIVILLE
ROBIN CASE NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, OCTOBER 5, 2015
AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES
BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [September 14, 2015](#)

Minutes Additions to the Agenda

Limited Public Comment

1. Health Department
 - a. Resolution to Authorize Agreement with Capital Area Community Services, Inc. [Head Start](#)
 - b. Resolution to Authorize [Amendment #4](#) to the 2014-2015 Comprehensive Agreement with the Michigan Department of Community Health
 - c. Resolution to Authorize an Agreement with Communities in Schools ([CIS](#)) of Michigan
 - d. Resolution to Enter into a Michigan Agriculture Environmental Assurance Program [Clean Sweep Program](#) Agreement with the Michigan Department of Agriculture and Rural Development
 - e. Resolution to Accept an [Expanded Services Award](#) from the U.S. Department of Health and Human Services Health Resources and Services Administration
 - f. Resolution to Authorize a Memorandum of Understanding with [Michigan Primary Care Association](#) to Join an Independent Practice Association
 - g. Resolution to Authorize an Agreement with [Southeast Michigan Health Association](#)
 - h. Resolution to Amend Agreement with [St. Vincent Catholic Charities](#)
 - i. Resolution to [Amend Resolution #14-270](#) to Authorize a No-Cost Extension to the Agreement with Michigan Public Health Institute for the Michigan Pathways to Better Health Project
 - j. Resolution to Authorize Reversion of a Public Health Nurse IV Position to Public Health [Nurse III](#)
 - k. Discussion - Community Health Center Fund Update
2. Health Services Millage - Discussion of Health Care Services Millage Rate

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE
September 14, 2015
Draft – Minutes

Members Present: Tennis, Anthony, Banas, Maiville, McGrain, Naeyaert, and Nolan

Members Absent: None

Others Present: Rick Terrill, Linda Vail, Jared Cypher, Barb Mastin, Robert Sheehan,
Bruce Bragg, George Brookover, Robin Stites, and others

The meeting was called to order by Chairperson Tennis at 6:33 p.m. in the Personnel Conference Room “D&E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the August 17, 2015 and August 31, 2015 Minutes

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. ANTHONY, TO APPROVE THE MINUTES FOR THE AUGUST 17, 2015 AND AUGUST 31, 2015 MEETING.

August 17, 2015 Draft Minutes were amended as follows:

Commissioner Banas stated that there needed to be a change in the relationship between IHP and the Board of Commissioners which would provide more clarity and transparency. She indicated the desire for a stronger presence of the Health Department on the IHP board. She stated that more controls and oversight ~~was~~ **were** needed.

Commissioner Anthony stated that IHP is a separate entity ~~form~~ **from** the county and cannot be required to disclose such information.

The amendments were considered friendly.

THE MOTION, AS AMENDED, CARRIED UNANIMOUSLY.

Additions to the Agenda

Substitute –

3. Health Services Millage - Resolution Authorizing Health Services Millage Contracts with the Ingham Health Plan Corporation (IHPC) and Community Mental Health (CMH)

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. ANTHONY, TO ADOPT A CONSENT AGENDA OF THE FOLLOWING ACTION ITEMS:

2. Health Department
 - a. Resolution to Accept New Access Point Funding for Birch Health Center
 - b. Resolution to Accept Quality Improvement Funds
 - c. Resolution to Authorize a 2015-2016 Americorps*Vista Continuation Grant
 - d. Resolution to Enter into an Agreement with Care Free Medical to Purchase a Medical-Grade Refrigerator and Freezer for Vaccine Storage
 - e. Resolution to Authorize an Agreement with the Michigan Department of Health and Human Services for Refugee Health Assessment Services
 - f. Resolution to Reclassify Vacant Lead Social Worker Position to Medical Social Worker Position
 - g. Resolution Setting a Public Hearing to Amend the Regulation to Require a License for the Retail Sale of Tobacco, to Prohibit Sale of Tobacco to Minors, and to Restrict Location of Tobacco Vending Machines, by Expanding the Scope of the Regulation to Include Electronic Smoking Devices

4. Board of Commissioners - Resolution Honoring Robert Sheehan, Executive Director of the Community Mental Health Authority of Clinton, Eaton and Ingham Counties

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

1. Facilities - Presentation Regarding Forest Clinic Renovations - Rick Terrill

Rick Terrill, Facilities Director, presented an update on the Forest Clinic Renovations.

Commissioner Nolan inquired how the new Health Department logo would be incorporated into the new building.

Barb Mastin, Deputy Health Officer, stated that the logo would be displayed on the interior of the building.

Commissioner Nolan requested that the new logo be prominently displayed on all Health Department buildings.

2. Health Department
 - h. Discussion Item - Communities in Schools of Michigan (CIS)

Linda Vail, Health Officer, reviewed the benefits of Communities in Schools of Michigan (CIS). She stated that currently Ingham County does not have a CIS program, but the State of Michigan is starting a pilot program in a few local schools in the county. She further stated that the Health Department would be partnering with the State for this program.

Commissioner Banas thanked Ms. Vail for bringing this program to the county. She stated that September was Attendance Aware Month and that this program addressed many issues that kept kids from attending school.

Commissioner Anthony asked if Ms. Vail knew the amount that would be matched by the school district and CIS.

Ms. Vail indicated the school district would contribute \$80,000 and she was unsure about the amount of contribution by CIS.

Discussion.

Chairperson Tennis disclosed that he was an alternate board member of the CIS of Michigan.

Ms. Vail indicated to the committee that she would come before them next month with a resolution regarding this matter.

3. Health Services Millage - Resolution Authorizing Health Services Millage Contracts with the Ingham Health Plan Corporation (IHPC) and Community Mental Health (CMH)

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. ANTHONY, TO APPROVE THE RESOLUTION AUTHORIZING HEALTH SERVICES MILLAGE CONTRACTS WITH THE INGHAM HEALTH PLAN CORPORATION (IHPC) AND COMMUNITY MENTAL HEALTH (CMH).

Commissioner McGrain thanked the Controller's Office and Ingham Health Plan Corporation's (IHPC) staff for their effort in putting the contract together. He stated the many aspects about the contract that were favorable to him. He further stated that he would be supporting this resolution tonight.

Commissioner Naeyaert indicated that the resolution would be more concise if the IHPC and Community Mental Health (CMH) portions were separated into two resolutions.

Chairperson Tennis suggested that all loose ends could be tied up with this one resolution. He stated that starting next year the health services millage rate could be reduced due to decreased enrollment.

Commissioner Naeyaert asked why dental coverage was a covered service of the health services millage.

Chairperson Tennis stated that dental health was tied to all other aspects physical health. He further stated that dental health was a part of the continuum of basic health care.

Commissioner Naeyaert indicated that dental and vision coverage was often separated from health insurance. Commissioner Naeyaert stated she appreciated meeting with members of the

IHPC Board. She further stated that she still had some concerns and would be moving forward with extreme trepidation.

Commissioner Anthony asked if the mutually agreed upon invoice format had been determined.

Jared Cypher, Deputy Controller, indicated that the process had just begun.

Commissioner Anthony asked if the format should be determined before a contract was signed.

Mr. Cypher stated that if IHPC did not agree on a format then they would not be paid.

Commissioner Anthony thanked the Controller's Office for stipulating IHPC would provide monthly invoices.

Commissioner Banas stated that she would like to see stronger language mandating IHPC would provide requested data. She indicated the resolution should be amended to reflect this. She further stated her satisfaction for the additional oversight the placement of the County's Health Officer on the IHPC Board would provide.

Commissioner Nolan stated that there was no personal animosity with the IHPC. She further stated that this was solely about the business of taking care of the residents of Ingham County. Commissioner Nolan asked for the data to identify the number of people IHPC was serving.

Mr. Cypher indicated that data would need to come from IHPC if they would like to be reimbursed.

Commissioner Nolan stated she was referring to data not billing.

Mr. Cypher stated that IHPC cannot receive payment unless they provide any requested data. He further stated this was a condition of the contract.

Commissioner Nolan indicated she wanted a discussion item at the next Human Services Committee meeting to review the requested data. She further indicated she wanted a discussion regarding the county taking over disbursement of the health services millage next year.

Commissioner Maiville asked if information requested from IHPC was received and received in the format desired.

Mr. Cypher stated there were no pending requests to IHPC. Mr. Cypher further stated that provided data would need to be on a clean consistent format and if there were any issues regarding that, then payment would be withheld.

Commissioner Maiville indicated his concerns were the amount of reserves in place for IHPC. He further indicated it would be difficult to rebuild trust.

Commissioner McGrain pointed to the fact that the contract was a limited term. He stated there may need to be a 30 day out clause, reviewed by the County Attorney, included in the contract. He further stated that he was in agreement that a mutually agreed upon invoice format should be put in place before the contract was signed.

Commissioner Naeyaert asked that if any of the stipulations were not met by IHPC what action would be taken.

Mr. Cypher indicated the Controller's Office would bring the information to the committee and then the Board of Commissioners, as a whole, would vote on termination of the contract.

Commissioner Banas stated that she was in favor of reducing the health services millage in the future.

Chairperson Tennis stated that he was also in favor of reducing the millage in the future. He further stated that consistent review was necessary as a decision could be made during the budget process to reduce the rate.

Commissioner McGrain asked if there was a reasonably agreed upon time frame for the return of requested data.

Mr. Cypher stated it was not outlined in the resolution. He indicated that the time frame could be agreed upon between the Controller's Office and the IHPC staff.

Discussion.

Commissioner Naeyaert asked if the contract would be retroactive to January 1, 2015.

Chairperson Tennis stated that it would include all millage eligible participants for all of 2015 and participants for all of 2016.

Commissioner Naeyaert stated that data was needed to verify if participants were millage eligible and retroactive claims could be paid or not.

Chairperson Tennis stated he was confident in obtaining the data from IHPC. He further stated that a third party auditor would be utilized to verify the data.

Commissioner Banas asked if the auditor would review back to January 1, 2015.

Chairperson Tennis indicated this was part of the contract.

Discussion.

The resolution was amended as follows:

BE IT FURTHER RESOLVED, that Ingham County reserves the right to make requests of IHPC for data that includes enrollment figures, financial reports, and other information **and is obliged to provide this requested data in a timely manner.**

The amendment was considered friendly.

Commissioner Anthony stated that the phrase “timely manner” seemed vague. She further stated that this should be reviewed by the County Attorney.

Chairperson Tennis directed the Controller’s Office to review similar contracts and determine an appropriate time frame.

The resolution was amended as follows:

BE IT FURTHER RESOLVED, the Ingham Health Plan Corporation ~~hall~~ **shall** be subject to regular audits review of member eligibility and expenses relative to this contract to ensure compliance with the contract and with the Health Services Millage ballot language.

The amendment was considered friendly.

Commissioner Maiville stated that CMH should have a separate resolution.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. NAEYAERT, TO AMEND THE RESOLUTION AS FOLLOWS: **RESOLUTION AUTHORIZING HEALTH SERVICES MILLAGE CONTRACTS WITH THE INGHAM HEALTH PLAN CORPORATION (IHPC) AND COMMUNITY MENTAL HEALTH (CMH)...** ~~BE IT FURTHER RESOLVED, THAT THE BOARD OF COMMISSIONERS AUTHORIZES A CONTRACT AMENDMENT WITH CMH FOR PERIOD OF JANUARY 1, 2015 THROUGH DECEMBER 31, 2015 IN AN AMOUNT NOT TO EXCEED \$878,000 TO PROVIDE ADDITIONAL SUPPORT FOR SERVICES AS DETAILED IN ATTACHMENT C.~~

Commissioner Nolan indicated she would be willing to vote for CMH funding now.

Discussion.

Commissioner Anthony stated that it made sense that CMH remain as part of the resolution because both CMH and IHPC were requesting health services millage dollars.

There was a discussion on how to separate CMH from the resolution.

Mr. Cypher suggested passing the resolution as is and then make a motion for a separate resolution for the CMH funding.

Commissioner Maiville withdrew his motion.

Commissioner Naeyaert withdrew her support.

THE MOTION, AS AMENDED, CARRIED UNANIMOUSLY.

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. NOLAN, TO DRAFT A SEPARATE RESOLUTION, FROM THE INGHAM HEALTH PLAN CORPORATION (IHPC), AUTHORIZING A HEALTH SERVICES MILLAGE CONTRACT WITH COMMUNITY MENTAL HEALTH (CMH).

THE MOTION CARRIED UNANIMOUSLY.

Chairperson Tennis recognized Robert Sheehan, Executive Director of CMH, for his service to the community.

Announcements

None.

Public Comment

Mr. Sheehan thanked the committee for all their hard work and funding of CMH.

Adjournment

The meeting was adjourned at 7:48 p.m.

**OCTOBER 5, 2015 HUMAN SERVICES AGENDA
STAFF REVIEW SUMMARY**

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

1. Health Department

a. Resolution to Authorize Agreement with Capital Area Community Services, Inc. Head Start

This resolution authorizes an agreement with CACS Head Start to provide professional development, training, and program evaluation services to assist CACS Head Start in the implementation of the expansion program and help assure program standards are met. Under this agreement, CACS Head Start will pay ICHD up to \$85,000 for these services for the period of October 1, 2015 through September 30, 2016.

b. Resolution to Authorize Amendment #4 to the 2014-2015 Comprehensive Agreement with the Michigan Department of Community Health

This resolution authorizes Amendment #4 of the 2014-2015 Comprehensive Agreement with the Michigan Department of Health & Human Services (MDHHS). This amendment will increase the budget for Comprehensive Local Health Services from \$5,219,136 to \$5,229,937, an increase of \$10,801 to provide new funding for an immunization action plan.

c. Resolution to Authorize an Agreement with Communities in Schools (CIS) of Michigan

This resolution authorizes an agreement between the Ingham County Health Department and Communities in Schools of Michigan in the amount of \$50,000 for the term of October 1, 2015 through September 30, 2016 to provide health coordination services at North and Willow Elementary Schools. Funding for the partnership is contingent upon additional revenue sources that were unanticipated during the creation of the department's 2015-2016 budget.

d. Resolution to Enter into a Michigan Agriculture Environmental Assurance Program Clean Sweep Program Agreement with the Michigan Department of Agriculture and Rural Development

This resolution authorizes a Michigan Agriculture Environmental Assurance Program (MAEAP) Clean Sweep Program Agreement with Michigan Department of Agriculture and Rural Development (MDARD) to allow the Ingham County Health Department (ICHD) to continue to collect pesticides from any end-user of pesticides that resides in the state of Michigan. The terms of the agreement shall be from October 1, 2015 through September 30, 2016. MDARD has agreed to pay ICHD up to \$14,000 for the disposal of pesticides received through the Ingham County Household Hazardous Waste Program.

e. Resolution to Accept an Expanded Services Award from the U.S. Department of Health and Human Services Health Resources and Services Administration

This resolution accepts an expanded services award from the U.S. Department of Health and Human Services' Health Resources and Services Administration (HRSA) to increase access to preventive and primary health care services through the expansion of its scope of behavioral health services by enhancing the provision of mental health services to new and existing patients with severe and complex needs. HRSA has awarded ICHD with \$215,200 of supplemental funds for expanded services for the term of September 1, 2015 through August 31, 2016. These funds include an agreement with the Michigan State University Department of Psychiatry for psychiatric services not to exceed the amount of \$174,720.

f. *Resolution to Authorize a Memorandum of Understanding with Michigan Primary Care Association to Join an Independent Practice Association*

This resolution authorizes a memorandum of understanding with Michigan Primary Care Association (MPCA) to join an Independent Practice Association (IPA). This Memorandum of Understanding with MPCA to join the IPA will require a commitment to a \$10,000 capital contribution.

g. *Resolution to Authorize an Agreement with Southeast Michigan Health Association*

This resolution authorizes a grant from Southeastern Michigan Health Association (SEMHA) in the amount of \$10,000 to conduct outreach services. This grant covers funding for outreach efforts, family involvement, and parent input and feedback on CSHCS policy and procedure. The term of the agreement shall be September 1, 2015 through August 31, 2016.

h. *Resolution to Amend Agreement with St. Vincent Catholic Charities*

This resolution authorizes an extension of the agreement for interpreter services with STVCC from September 1, 2015 through January 31, 2016. STVCC will receive a prorated amount based on the original \$40,000 they were contracted for during the extended term at a rate of \$3,333.33 per month, not to exceed \$56,666.66 for the entirety of the agreement.

i. *Resolution to Amend Resolution #14-270 to Authorize a No-Cost Extension to the Agreement with Michigan Public Health Institute for the Michigan Pathways to Better Health Project*

This resolution authorizes a no-cost extension allocating an additional \$408,980 of carry over funding to continue the Pathways Project thru March 31, 2016.

j. *Resolution to Authorize Reversion of a Public Health Nurse IV Position to Public Health Nurse III*

This resolution authorizes a change to a current Public Health Nurse (PHN) position #601142 from a level IV to a level III. This position was created according to Resolution #13-486 and stated ICHD would internally post a PHN IV position. After the successful candidate was chosen, their PHN III Position will be converted to a PHN IV.

OTHER ITEMS:

1. *Health Department*

k. *Discussion – Community Health Center Fund Update*

2. *Health Services Millage – Discussion of Health Care Services Millage Rate*

Agenda Item 1a

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: September 14, 2015

RE: Resolution to Authorize Agreement with Capital Area Community Services, Inc.
Head Start (CACS)

Capital Area Community Services, Inc. (CACS) Head Start recently received an Early Head Start Partnership expansion grant. As a result of this grant, CACS Head Start has requested the Ingham County Health Department's (ICHD) Office for Young Children (OYC) program provide training support to Early Head Start child care providers/partners. As part of this agreement, OYC will provide professional development, training, and program evaluation services to assist CACS Head Start in the implementation of the expansion program and help assure program standards are met.

Under this agreement, CACS Head Start will pay ICHD up to \$85,000 for these services for the period of October 1, 2015 through September 30, 2016. The agreement will include payments for providers who complete the Child Development Associate training track, additional class supports, and funding for Head Start Classroom Assessment Scoring System evaluations. In order for ICHD to provide the proposed services for CACS Head Start, this resolution would also establish a new 1.0 FTE Early Childhood Consultant position for the duration of the grant.

I recommend the Board of Commissioners adopt the attached resolution and authorize ICHD the agreement with CACS Head Start.

c: Debbie Edokpolo w/attachment
Eric Thelen w/ attachment

**Proposed Budget "OYC and Head Start and Early Head Start"
Ingham County Health Department, Office of Young Children
Budget Period 10/01/15 thru 09/30/16 (12 months)**

CATEGORY	BUDGET:	
Salary: Early Childhood Consultant ICEA Prof, Grade 5, Step 1, 1.0 FTE	42,667	
Fringe Benefits	29,906	
Laptop, Monitors & Software	1,868	
Travel-mileage	1,380	
Printing	600	
Office Supplies	122	
Telephone (Desk) and Smartphone	1,200	
TOTAL DIRECT	<u>77,743</u>	
Indirect Costs: (10% of Salary & Fringe)	<u>7,257</u>	
TOTAL EXPENDITURES	<u><u>85,000</u></u>	
SOURCE OF FUNDS		
Local Funding	0	
Head Start & Early Head Start Contract	<u>85,000</u>	
TOTAL FUNDING	<u><u>85,000</u></u>	
Laptop w/docking station	904	
Dual Monitors	278	
Software: Microsoft Office Suite 2010	340	
Software: Adobe Acrobat 11 Professional	346	
Total Computer:	<u>1,868</u>	
Travel: 200 miles per mth 12 mths x \$0.575/mile	1,380	
Printing : \$50/mth x 12 months =	600	
Purchase Smart Phone	300	
Smart Cell Phones: \$50/mth x 12 mths	600	
Desk Phone Allocation: \$25/mth x 12 mths =	300	
Total Telephone:	<u>1,200</u>	

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AGREEMENT WITH
CAPITAL AREA COMMUNITY SERVICES, INC. HEAD START**

WHEREAS, Capital Area Community Services, Inc. (CACS) Head Start recently received an Early Head Start Partnership expansion grant and as a result of this grant, has requested the Ingham County Health Department's (ICHD) Office for Young Children (OYC) program provide training support to Early Head Start child care providers/partners; and

WHEREAS, as part of this agreement, OYC will provide professional development, training, and program evaluation services to assist CACS Head Start in the implementation of the expansion program and help assure program standards are met; and

WHEREAS, under this agreement CACS Head Start shall pay ICHD up to \$85,000.00 for this work; and

WHEREAS, the term of this agreement shall be October 1, 2015 – September 30, 2016; and

WHEREAS, in order for ICHD to provide the proposed services for CACS Head Start, this resolution would also establish a new 1.0 FTE Early Childhood Consultant position for the duration of the grant; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the proposed agreement with CACS Head Start.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with CACS Head Start for up to \$85,000.00 to administer professional development, training, and evaluation services for the period of October 1, 2015 to September 30, 2016.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 1b

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: September 14, 2015

RE: Resolution to Authorize Amendment #4 to the 2014-2015 Comprehensive Agreement with the Michigan Department of Health & Human Services

This is a recommendation to authorize Amendment #4 of the 2014-2015 Comprehensive Agreement with the Michigan Department of Health & Human Services (MDHHS). The Comprehensive Agreement is the annual process whereby the MDHHS transmits State and Federal funds to Ingham County to support public health programs. The Comprehensive Agreement establishes the funding levels and the terms and conditions under which the funds are disbursed. The Board of Commissioners authorized the 2014-2015 Agreement in Resolution #14-451, Amendment #1 in Resolution #15-78, Amendment #2 in Resolution #15-195 and Amendment #3 in Resolution #15-284.

The Comprehensive Agreement is regularly amended to adjust funding levels and clarify terms and conditions. This amendment will increase the budget for Comprehensive Local Health Services from \$5,219,136 to \$5,229,937, an increase of \$10,801. The amendment makes the following specific changes in the budget:

Amendment #4

1. Immunization Action Plan (IAP), \$10,801 – new funding.

I recommend that the Board of Commissioners adopt the attached resolution.

c: Eric Thelen w/attachment
Debbie Edokpolo w/attachment
Barb Mastin w/attachment
Joel Murr w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT #4 TO THE 2014-2015 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibility of each party in protecting public health; and

WHEREAS, the MDHHS and the Ingham County Health Department have entered into a 2014-2015 Agreement authorized in Resolution #14-451, Amendment # 1 in Resolution #15-78, Amendment # 2 in #15-195, and Amendment # 3 in Resolution #15-284; and

WHEREAS, MDHHS has proposed Amendment #4 to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #4 to the 2014-2015 Comprehensive Agreement with MDHHS.

BE IT FURTHER RESOLVED, that the total amount of Comprehensive Agreement funding shall increase from \$5,219,136 to \$5,229,937, an increase of \$10,801.

BE IT FURTHER RESOLVED, that the increase consists of the following specific changes to program budget: Immunization Action Plan (IAP), \$10,801 – new funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2015 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, Health Officer is authorized to submit Amendment #4 of the 2014-2015 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: September 21, 2015

SUBJECT: Resolution to Authorize an Agreement with Communities in Schools of Michigan (CIS)

The Ingham County Health Department (ICHHD) seeks to enter into an agreement with Communities in Schools of Michigan (CIS) to deliver health coordination services to underserved, at-risk students in Lansing Public Schools beginning at the start of the 2015-2016 school year with pilot programs in North and Willow Elementary Schools.

Entering into an agreement with CIS to provide health coordination services through its Site Coordinator aligns with ICHHD's work by addressing the social determinants of health for the targeted student population. Health equity is one of ICHHD's core values, and CIS's work will address the inequities that exist within their targeted group of at-risk students by taking a more focused, wrap-around approach than would be possible for an ICHHD employee. Because of its relationship with the school district, CIS is able to place a trusted employee on-site within the school environment.

Health coordination is a key component of the comprehensive Integrated Student Supports that CIS is able to provide in schools with at-risk populations. Through this agreement, CIS will deliver a number of services to assist in health coordination and addressing the social determinants of health in North and Willow Elementary Schools. Services to be provided by CIS include: (1) assessing students' most pressing health-related needs; (2) identifying health-related community resources; (3) helping to bring those resources into the schools where students and families can access them; (4) coordinating, scheduling, and facilitating students' access to services such as the Community Health Center's mobile dental clinic; (5) collaborating with ICHHD's CHA team to gather information about the populations and communities served; and (6) providing quarterly reports to ICHHD on program statistics.

Working with CIS also helps to bridge a gap in the knowledge base of ICHHD's Community Health Assessment (CHA) team. Neighborhood and school-level information is unavailable for many of the measures of the indicators that the CHA team examines. By establishing a connection with CIS, the CHA team should be able to access additional information that will help to complete ICHHD's understanding of the community's health and to aid CIS in learning about the population it serves within the context of the rest of Ingham County's population. The Site Coordinator can collect data to help identify needs within the service population as well as health needs within the community at large.

I recommend authorization of an agreement between the Ingham County Health Department and Communities in Schools of Michigan in the amount of \$50,000 for the term of October 1, 2015 through September 30, 2016 to provide health coordination services at North and Willow Elementary Schools. Funding for the partnership is contingent upon additional revenue sources that were unanticipated during the creation of the department's 2015-2016 budget.

c: Eric Thelen
Debbie Edokpolo
Joel Murr
Barb Mastin

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
COMMUNITIES IN SCHOOLS (CIS) OF MICHIGAN**

WHEREAS, Communities in Schools (CIS) of Michigan is launching important work to reach the underserved, at-risk students in Lansing Public Schools with pilot programs in North and Willow Elementary Schools; and

WHEREAS, health coordination is a key component of the comprehensive Integrated Student Supports that CIS is able to provide in schools with at-risk populations; and

WHEREAS, the Ingham County Health Department (ICHHD) will enter into an agreement in the amount of \$50,000 with CIS for the term of October 1, 2015 to September 30, 2016 to deliver health coordination services at North and Willow Elementary Schools; and

WHEREAS, entering into an agreement with CIS to provide health coordination services through its Site Coordinator would align with ICHHD's work by addressing the social determinants of health for the targeted student population; and

WHEREAS, CIS would deliver the following services under the agreement: (1) assessing students' most pressing health-related needs; (2) identifying health-related community resources; (3) helping to bring those resources into the schools where students and families can access them; (4) coordinating, scheduling, and facilitating students' access to services such as the Community Health Center's mobile dental clinic; (5) collaborating with ICHHD's CHA team to gather information about the populations and communities served; and (6) providing quarterly reports to ICHHD on program statistics; and

WHEREAS, a collaboration with CIS helps to bridge a gap in the knowledge base of ICHHD's Community Health Assessment (CHA) team, as neighborhood and school-level information is often unavailable for many of the indicator measures that the CHA team examines; and

WHEREAS, funding for ICHHD's agreement with CIS is contingent upon additional revenue sources that were unanticipated during the creation of the department's 2015-2016 budget; and

WHEREAS, the Health Office recommends that the Board of Commissioners authorizes entering into an agreement in the amount of \$50,000 with CIS for the term of October 1, 2015 to September 30, 2016 to deliver health coordination services at North and Willow Elementary Schools.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with CIS in the amount of \$50,000 to provide health coordination services through its Site Coordinator at North and Willow Elementary schools.

BE IT FURTHER RESOLVED, that the period of the agreement will be October 1, 2015 to September 30, 2016.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

Agenda Item 1d

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: September 21, 2015

SUBJECT: Resolution to Enter into a Michigan Agriculture Environmental Assurance Program Clean Sweep Program Agreement with the Michigan Department of Agriculture and Rural Development

Attached is a resolution to enter into a Michigan Agriculture Environmental Assurance Program (MAEAP) Clean Sweep Program Agreement with Michigan Department of Agriculture and Rural Development (MDARD) to allow the Ingham County Health Department (ICHHD) to continue to collect pesticides from any end-user of pesticides that resides in the state of Michigan. The terms of the agreement shall be from October 1, 2015 through September 30, 2016. MDARD has agreed to pay ICHHD up to \$14,000 for the disposal of pesticides received through the Ingham County Household Hazardous Waste Program.

I recommend that the Board of Commissioners adopt the attached resolution and authorize an agreement with MDARD for the period of October 1, 2015 through September 30, 2016.

c: Rod McNeill w/attachment
Eric Thelen w/ attachmen

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ENTER INTO A MICHIGAN AGRICULTURE ENVIRONMENTAL
ASSURANCE PROGRAM CLEAN SWEEP PROGRAM AGREEMENT WITH THE MICHIGAN
DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

WHEREAS, Ingham County Health Department (ICHD) has operated a Household Hazardous Waste Collection Program since 1985; and

WHEREAS, ICHD has had a Michigan Agriculture Environmental Assurance Program (MAEAP) Clean Sweep Program Agreement with the Michigan Department of Agriculture and Rural Development (MDARD) since 2001; and

WHEREAS, each year the Agreement has allowed ICHD to be reimbursed for costs associated with the collection, transportation and disposal of pesticides; and

WHEREAS, MDARD has proposed to enter into a new agreement with ICHD; and

WHEREAS, MDARD shall pay ICHD up to \$14,000 for costs associated with the collection, transportation and disposal of pesticides; and

WHEREAS, the term of the Agreement shall be October 1, 2015 through September 30, 2016; and

WHEREAS, ICHD anticipates a continuation of these services and funds in its 2016 budget; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize a MAEAP Clean Sweep Program Agreement with MDARD.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with MDARD.

BE IT FURTHER RESOLVED, that MDARD shall reimburse ICHD up to \$14,000 for costs associated with the collection, transportation and disposal of pesticides.

BE IT FURTHER RESOLVED, that the term of the agreement shall be October 1, 2015 through September 30, 2016.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 1e

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: September 16, 2015

SUBJECT: Resolution to Accept an Expanded Services Award from the U.S. Department of Health and Human Services Health Resource and Services Administration

Attached is a resolution to accept an expanded services award from the U.S. Department of Health and Human Services' Health Resources and Services Administration (HRSA).

The Ingham County Health Department (ICHD) would like to increase access to preventive and primary health care services through the expansion of its scope of behavioral health services by enhancing the provision of mental health services to new and existing patients with severe and complex needs.

HRSA has awarded ICHD with \$215,200 of supplemental funds for expanded services for the term of September 1, 2015 through August 31, 2016. These funds include an agreement with the Michigan State University Department of Psychiatry for psychiatric services not to exceed the amount of \$174,720.

I recommend that the Ingham County Board of Commissioners authorize acceptance of the expanded services award from HRSA in the amount of \$215,200 for the term of September 1, 2015 through August 31, 2016.

c: Eric Thelen w/attachment
Barbara Mastin w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT AN EXPANDED SERVICES AWARD FROM
THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES HEALTH RESOURCES
AND SERVICES ADMINISTRATION**

WHEREAS, the Ingham County Health Department (ICHD) Ingham Community Health Centers receive Health Center Clusters Program funds, as established through Section 330 of the Public Health Service Act, for the operation of its Federally Qualified Health Centers; and

WHEREAS, the U.S. Department of Health and Human Services' Health Resources and Services Administration (HRSA) requested ICHD apply for Health Center Expanded Services supplemental funds to support increased access to preventive and primary health care services; and

WHEREAS, ICHD responded with a proposal to increase access to preventive and primary health care services through the expansion of our scope of behavioral health services by enhancing the provision of mental health services to new and existing patients with severe and complex needs; and

WHEREAS, HRSA has awarded \$215,200 of Health Center Expanded Services supplemental funds to ICHD for the period of September 1, 2015 through August 31, 2016 for the proposed expanded services activities; and

WHEREAS, the award includes \$174,720 for an agreement with Michigan State University for psychiatric services; and

WHEREAS, the Ingham Community Health Center Board supports the acceptance of this award; and

WHEREAS, the Health Officer recommends that the Board of Commissioners accept an award in the amount of \$215,200 in Health Center Expanded Services supplemental funds from HRSA.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the acceptance of an award in the amount of \$215,200 in Health Center Expanded Services supplemental funds from HRSA for the period of September 1, 2015 through August 31, 2016.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an agreement with the Michigan State University Department of Psychiatry for psychiatric services at a rate of \$140 per hour for a maximum of 24 hours per week and not to exceed \$174,720 for the term of September 1, 2015 through August 31, 2016.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

Agenda Item 1f

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: September 17, 2015

SUBJECT: Resolution to Authorize a Memorandum of Understanding with Michigan Primary Care Association to Join an Independent Practice Association

Attached is a resolution to authorize a memorandum of understanding with Michigan Primary Care Association (MPCA) to join an Independent Practice Association (IPA).

For health centers to be successful they need to have sustainable revenue streams that support patient services and care. Currently, health centers receive more than half of their patient services revenue through health plans and other managed care entities. These managed care organizations serve the majority of all Medicaid beneficiaries and an increasing amount of Medicare beneficiaries.

MPCA has created an IPA, which is a network of FQHCs. The IPA was formed to create leverage to negotiate contractual terms and maximize revenues with managed care organizations. Within the state of Michigan three-quarters of all FQHCs have already joined the IPA. By joining the IPA, Ingham Community Health Centers will have the benefit of the IPA to negotiate these contractual terms to maximize their revenues.

This Memorandum of Understanding with MPCA to join the IPA will require a commitment to a \$10,000 capital contribution.

I recommend that the Ingham County Board of Commissioners authorize a Memorandum of Understanding with MPCA allowing ICHD to join the IPA and to provide a capital contribution of \$10,000.

c: Eric Thelen w/attachment
Barbara Watts Mastin w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING WITH MICHIGAN
PRIMARY CARE ASSOCIATION TO JOIN AN INDEPENDENT PRACTICE ASSOCIATION**

WHEREAS, health centers need sustainable revenue streams that support impactful models of care and effective patient services; and

WHEREAS, health centers receive more than half of their total patient services related revenue through health plans or other managed care entities; and

WHEREAS, managed care organizations serve a substantial majority of all Medicaid beneficiaries in Michigan and an increasing percentage of Medicare individuals; and

WHEREAS, Michigan Primary Care Association (MPCA) has created an Independent Practice Association (IPA), which is a network of Michigan FQHCs, creating leverage to negotiate contractual terms and maximize revenues with managed care organizations to better align revenue streams with care models and provided services; and

WHEREAS, three-quarters of the FQHCs in the state have joined the IPA; and

WHEREAS, the Ingham County Health Department (ICHD) would enter into a Memorandum of Understanding (MOU) with MPCA to join the IPA and commit to a \$10,000 capital contribution; and

WHEREAS, the Ingham Community Health Center Board of Directors has reviewed and supports this resolution to enter into an MOU with MPCA to join the IPA and supports any budget adjustments necessary; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an MOU with MPCA.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Memorandum of Understanding with MPCA for the purpose of ICHD joining an IPA and providing a \$10,000 capital contribution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 1g

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: September 18, 2015

RE: Resolution to Authorize an Agreement with Southeastern Michigan Health Association

The Ingham County Health Department's (ICHHD) Children's Special Health Care Services (CSHCS) program has been awarded a grant from Southeastern Michigan Health Association (SEMHA) in the amount of \$10,000 to conduct outreach services. This grant covers funding for outreach efforts, family involvement, and parent input and feedback on CSHCS policy and procedure.

CSHCS provides coordinated care for children with special needs. CSHCS assists these individuals and their families through the appropriate use of the CSHCS system of care, so that children are able to demonstrate improved health outcomes and an enhanced quality of life.

CSHCS will subcontract with an area parent who is familiar with CSHCS services to families. This individual will work collaboratively with CSHCS staff to develop and implement outreach strategies that focus on engaging other families who have children with special health care needs. This peer support affords parents the benefits of CSHCS and provides strategies to assist parents in navigating the system. SEMHA will provide \$10,000 to support these services. The term of the agreement shall be September 1, 2015 through August 31, 2016.

I recommend that the Board of Commissioners adopt the attached resolution and authorize the agreement with SEMHA.

c: Debbie Edokpolo w/attachment
Eric Thelen w/ attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
SOUTHEAST MICHIGAN HEALTH ASSOCIATION**

WHEREAS, the Ingham County Health Department's (ICHD) Children's Special Health Care Services Program (CSHCS) has been a core program of ICHD; and

WHEREAS, CSHCS strives to enable individuals with special health care needs to have improved health outcomes and an enhanced quality of life through the appropriate use of the CSHC system of care; and

WHEREAS, CSHCS supports care coordination and case management services, connects families to community based services, and focuses on family centered care; and

WHEREAS, CSHCS provides services to 930 enrolled individuals from birth to age 21; and

WHEREAS, CSHCS submitted and received a grant in the amount of \$10,000 for outreach services from Southeastern Michigan Health Association (SEMHA) to connect individuals with the CSHCS program; and

WHEREAS, ICHD will hire a temporary employee an area parent who is currently enrolled in the system to develop and implement outreach strategies that focus on engaging other families who have children with special health care needs; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with SEMHA for CSHCS outreach services program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the SEMHA in the amount of \$10,000 for the period of September 1, 2015 through August 31, 2016.

BE IT FURTHER RESOLVED, ICHD will hire an area parent currently enrolled in the system as a temporary Community Health Worker through August 31, 2016 to develop and implement outreach strategies.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 1h

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: September 17, 2015

SUBJECT: Resolution to Amend Agreement with St. Vincent Catholic Charities

This resolution amends the agreement with St. Vincent Catholic Charities (STVCC) for interpreter services. The Ingham County Health Department (ICHHD) recently received notification from the U.S. Department of Health and Human Services Health Resources and Services Administration (HRSA) of an extension of Health Center Program Funding for the term of November 1, 2015 through January 31, 2016 in the amount of \$317,995.

This funding includes an extension of the agreement for interpreter services with STVCC from September 1, 2015 through January 31, 2016. STVCC will receive a prorated amount based on the original \$40,000 they were contracted for during the extended term at a rate of \$3,333.33 per month, not to exceed \$56,666.66 for the entirety of the agreement.

I recommend that the Ingham County Board of Commissioners authorize this amendment to the agreement with STVCC for interpreter services.

c: Eric Thelen w/attachment
Barbara Watts Mastin w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND AGREEMENT WITH ST. VINCENT CATHOLIC CHARITIES

WHEREAS, in Resolution #15-286, the Ingham County Board of Commissioners accepted \$317,995 in Health Center Program Extension Funding for the period of November 1, 2015 through January 31, 2016 from the U.S. Department of Health and Human Services Health Resources and Services Administration (HRSA); and

WHEREAS, this funding includes an extension of the agreement for interpreter services with St. Vincent Catholic Charities (STVCC); and

WHEREAS, STVCC will receive a prorated amount based on the original \$40,000 they were contracted for during the extended term at a rate of \$3,333.33 per month, not to exceed \$56,666.66 for the entirety of the agreement; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports an amendment to the agreement with STVCC and any budget adjustments necessary as part of extending the agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize this amendment to extend the agreement with STVCC with an office at 2800 W. Willow, Lansing, MI 48917, from September 1, 2015 through January 31, 2016.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an extension of the agreement for interpreter services with STVCC in the amount of \$3,333.33 per month for a total not to exceed \$56,666.66 for the length of the contract.

BE IT FURTHER RESOLVED, that the agreement with STVCC for interpreter services be extended for the period of September 1, 2015 through January 31, 2016.

BE IT FURTHER RESOLVED, that all other terms of the agreement will remain unchanged.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Human Services Committee
County Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: September 18, 2015

RE: Resolution to Amend Resolution #14-270 to Authorize a No-Cost Extension to the Agreement with Michigan Public Health Institute for the Michigan Pathways to Better Health Project

The Ingham County Health Department (ICHD) would like to amend Resolution #14-270 that authorized an agreement with Michigan Public Health Institute (MPHI) to act as Fiduciary and Lead Agency for the Michigan Pathways to Better Health Project (Pathways). The Pathways Project provides home visiting services to adults ages 19-64 with 2 or more chronic conditions who are enrolled in Medicaid or Medicare services. MPHI is requesting a no-cost extension allocating an additional \$408,980 of carry over funding to continue the Pathways Project thru March 31, 2016.

MPHI has received approval from the Centers for Medicaid and Medicare Services (CMS) for a 9 month no-cost extension that will continue funding to the Pathways Project from July 1, 2015 to March 31, 2016. The 9 month no-cost extension funding is significantly lower than funding from previous years which has resulted in downsizing the number of subcontracts and staff in the Pathways Project.

Changes within the amendment would include the following:

- Elimination of the nine subcontracts with Community Agencies to hire and deploy Community Health Workers as authorized in Resolution #14-270.
- Ingham Health Plan (IHP) will contract separately with MPHI for funding to continue its role as the hub for the project.
- ICHD will maintain the current staffing of 1.0 FTE Lead Social Worker, 9.0 FTE Community Health Workers, and 0.5 FTE Manager.

I recommend that the Board of Commissioners amend Resolution #14-270 to accept the \$408,980 carry over funding from MPHI to continue the Pathways Project.

c: Debbie Edokpolo w/attachment
Sarah Bryant w/attachment
Eric Thelen w/attachment

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #14-270 TO AUTHORIZE A NO-COST EXTENSION TO THE AGREEMENT WITH MICHIGAN PUBLIC HEALTH INSTITUTE FOR THE MICHIGAN PATHWAYS TO BETTER HEALTH PROJECT

WHEREAS, in Resolution #14-270 the Board of Commissioners accepted a grant for the Michigan Pathways to Better Health Project (Pathways) in the amount of \$1,719,425 and authorized an agreement with Michigan Public Health Institute (MPHI) for the period of July 1, 2014 through June 30, 2015; and

WHEREAS, MPHI has received approval from Centers for Medicaid and Medicare Services (CMS) for a 9 month no-cost extension which will continue funding to the Pathways Project from July 1, 2015 to March 31, 2016; and

WHEREAS, the Ingham County Health Department (ICHD) has been awarded an additional \$408,980 in carry over funding through MPHI as part of this no-cost extension to continue the Pathways Project in Ingham County; and

WHEREAS, the 9 month no-cost extension funding is significantly lower than previous years funding which has resulted in downsizing the number of Pathways Project subcontracts and staff; and

WHEREAS, Ingham Health Plan (IHP) will contract separately with MPHI for funding to continue its role as the hub for the Pathways Project; and

WHEREAS, ICHD will maintain current staffing of 1.0 FTE Lead Social Worker, 9.0 FTE Community Health Workers, and a 0.5 FTE Manager; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners amends Resolution #14-270 to authorize a no-cost extension agreement with MPHI in the amount of \$408,980 for the period of July 1, 2015 through March 31, 2016.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #14-270 to authorize a no-cost extension agreement with MPHI in the amount of \$408,980 for the period of July 1, 2015 through March 31, 2016.

BE IF FURTHER RESOLVED, that ICHD will maintain current staffing of 1.0 FTE Lead Social Worker, 9.0 FTE Community Health Workers, and a 0.5 FTE Manager.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Human Services Committee
County Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: September 28, 2015

SUBJECT: Resolution to Authorize Reversion of a PHN IV Position to a PHN III Position

The Ingham County Health Department (ICHHD) would like to authorize a change to a current Public Health Nurse (PHN) position #601142 from a level IV to a level III. This position was created according to Resolution #13-486 and stated ICHHD would internally post a PHN IV position. In March of 2014 the successful candidate was chosen and PHN III #601142 was converted to a PHN IV.

Due to unforeseen personal circumstances, the employee resigned as PHN IV on August 10, 2015 and a PAR was created to convert this position back to a PHN III. Through subsequent conversations with the Human Resource Department it was determined that a resolution is necessary to effect the change. Therefore, we are requesting that position #601142 revert back to a PHN III. As a result of this adjustment and per the language in Resolution #13-486, the Maternal Child Health Division plans to repost the PHN IV position and promote a current PHN III whose position number will change to a PHN IV. There will be no increase in the number of authorized positions.

I recommend that the Board of Commissioners adopt the attached resolution and authorize position #601142 to revert back to a PHN III and the PHN IV position to be posted internally.

c: Debbie Edokpolo w/attachment
Regina Traylor w/attachment
Eric Thelen w/attachment

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE REVERSION OF A
PUBLIC HEALTH NURSE IV POSITION TO PUBLIC HEALTH NURSE III**

WHEREAS, the Ingham County Health Department's (ICHHD) Maternal Child Health (MCH) Division provides a number of community-based services throughout Ingham County, including the Maternal Infant Health Program (MIHP), which provides home visiting services to Medicaid-eligible pregnant women and children under the age of one; and

WHEREAS, programmatic changes and additional requirements necessitated the identification of an PHN IV to provide overall program structure and guidance for daily responsibilities of the program; and

WHEREAS, the MCH Division identified an existing Public Health Nurse (PHN) III to be promoted to a PHN IV through Resolution #13-486; and

WHEREAS, position #601142 has functioned as the PHN IV from March 2014 to August 2015; and

WHEREAS, due to unforeseen personal circumstances and resignation of staff, position #601142 will revert back to a PHN III; and

WHEREAS, the MCH Division plans to repost the PHN IV and promote a current PHN III with no change in the number of authorized positions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the reversion of position #601142 from a PHN IV to a PHN III.

BE IT FURTHER RESOLVED, that this staffing change will be effective August 10, 2015.

BE IT FURTHER RESOLVED, that the MCH Division will post the PHN IV position internally.