

CHAIRPERSON
KARA HOPE

VICE-CHAIRPERSON
SARAH ANTHONY

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE
BRIAN McGRAIN, CHAIR
TERI BANAS
TODD TENNIS
CAROL KOENIG
DEB NOLAN
KARA HOPE
ROBIN CASE NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, JUNE 20, 2016 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [June 6, 2016 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Health Department
 - a. Resolution to Authorize a 2015-2016 [AmeriCorps Grant Extension](#)
 - b. Resolution to Authorize a 2016-2017 Agreement with the [City of Lansing](#)
 - d. Resolution Authorizing an Amendment to the Service Agreement with [Televox Software, Inc.](#)
 - e. Resolution Authorizing an Agreement with [Rite Aid Corporation](#), for 340B Prescription Drug Services
 - f. Resolution Authorizing an Agreement with NEC Networks, LLC dba [CaptureRx](#), for 340B Prescription Third Party Administrator Services
 - g. Discussion: Status of the Community Health Center Fund

Announcements

Public Comment

Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE

June 6, 2016

Draft Minutes

Members Present: McGrain, Tennis, Nolan, Hope, Koenig (arrived at 6:39 p.m.), and Naeyaert

Members Absent: Banas

Others Present: Rick Terrill, Linda Vail, Jared Cypher, Robin Stites, Damon McGinnis, Wanda Turner, Lakeeyn Jackson, Ed Davis, Bernard Lewis, Larry Curtis, Becky Mastin, Clint Dennis, Treavor Hammons, Paul Williams, Bethany Charboneau, Thomas Charboneau, Donna Adams, Angela Motz, Stephen, Clarke, and others

The meeting was called to order by Chairperson McGrain at 6:34 p.m. in the Personnel Conference Room “D&E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the May 16, 2016 Minutes

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE MINUTES OF THE MAY 16, 2016 MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Banas and Koenig.

Additions to the Agenda

Remove –

1. Facilities Department

- a. Resolution to Proceed with Plans to Renovate the Second Floor of the Human Services Building, Authorizing a Contract with Laux Construction to Provide Interior Renovations, and Amending Resolution #15-124 to Adjust the Cost of the Project

Jared Cypher, Deputy Controller, explained why the Controller’s Office was recommending the removal of this agenda item.

Commissioner Koenig arrived at 6:39 p.m.

Limited Public Comment

Damon McGinnis addressed the committee regarding how the Volunteers of America (VOA) had helped her and how much she appreciated the organization.

Wanda Turner addressed the committee regarding her appreciation for the VOA.

LaKeeyn Jackson addressed the committee regarding the support she has received at the VOA.

Ed Davis addressed the committee regarding his appreciation for the VOA. He further expressed the need to keep the VOA open and functioning.

Bernard Lewis addressed the committee regarding how the VOA had helped him in his time of need. He stated how important it was to keep the VOA open to help people like him.

Larry Curtis addressed the committee regarding the help he received at the VOA. He expressed how important the VOA was to the community.

Becky Mastin addressed the committee regarding the assistance she received at the VOA. She expressed her appreciation for the VOA. She further stated she felt that funding the VOA should be part of the County Budget.

Clint Dennis addressed the committee regarding the assistance he received from the VOA. He expressed what a wonderful place the VOA was for people to get their lives on track.

Trevor Hammons addressed the committee regarding how the VOA had assisted him in a time of need. He stated the importance of the many services the VOA provides to the community.

Paul Williams addressed the committee regarding his appreciation for the services at the VOA.

Bethany Charboneau addressed the committee regarding the support she received at the VOA. She asked the committee to please help the VOA stay open.

Thomas Charboneau addressed the committee regarding the need to fund the VOA to help people like himself.

Donna Adams addressed the committee regarding how the VOA had changed her life. She expressed what a large loss to Lansing it would be if the VOA closes.

Angela Motz addressed the committee regarding the assistance she received at the VOA.

Steven Clarke addressed the committee regarding how grateful he was for the VOA.

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. NAEYAERT, TO ADOPT A
CONSENT AGENDA OF THE FOLLOWING ACTION ITEMS:

2. Health Department
 - a. Resolution to Enter into an Agreement with Community Mental Health Authority of Clinton-Eaton-Ingham Counties (CMHA-CEI) for Psychiatric Consultation Services at the Ingham County Jail
 - b. Resolution Authorizing an Agreement with ERG Environmental for Hazardous Waste Hauling Services
 - c. Resolution to Authorize Amendment #4 to the 2015-2016 Comprehensive Agreement with the Michigan Department of Health and Human Services

- d. Resolution to Authorize Conversion of Three Health Center Nurse Positions to two Health Center Nurse Practitioner Positions
- 3. Controller's Office
 - b. Resolution Supporting the Greater Lansing Homeless Resolution Network
- 4. Board of Commissioners
 - b. Resolution Honoring Don Jacot on his Induction into France's Legion of Honor

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Banas.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Banas.

Commissioner Tennis requested that item 4a on the agenda be discussed first.

- 4. Board of Commissioners
 - a. Resolution Authorizing a Supplemental Appropriation to the 2016 Agreement with Volunteers of America for the New Hope Day Shelter Program

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. HOPE, TO APPROVE THE RESOLUTION AUTHORIZING A SUPPLEMENTAL APPROPRIATION TO THE 2016 AGREEMENT WITH VOLUNTEERS OF AMERICA FOR THE NEW HOPE DAY SHELTER PROGRAM.

Commissioner Tennis thanked the public for their testimony. He stated that the County had been supporting the VOA with a \$30,000 contract. He further stated that due to a shortfall in the VOA budget this request for additional funding appeared to be a remedy to an acute issue. He stated there was some risk dipping into the Contingency Fund, but indicated this is an emergency situation. He stated this money could be allocated now and then revisited during the standard budget process.

Commissioner Nolan stated that she was very impressed by everyone who spoke today and by the work done at the VOA. She further stated she was glad the VOA was available to the community. She encouraged the VOA staff to apply for the annual grants. She inquired as to what other organizations the VOA had approached for help. She stated that the County budget was facing significant shortfalls this year.

Commissioner Hope asked if the requested financial information was received.

Mr. Cypher indicated that it was received.

Commissioner Hope stated that the Department of Human Services (DHS) Foster Care Fund could request approximately \$175,000 from the Contingency Fund for an ongoing issue.

Mr. Cypher stated that DHS was currently conducting an audit and that amount could go higher.

Commissioner Naeyaert stated that she was impressed by all the speakers. She expressed her appreciation for the VOA. She stated that she was concerned though about the County budget deficit and worried about taking money from the Contingency Fund. She further stated that if this resolution passed the Contingency Fund would need to be closed for all other agencies.

Commissioner Koenig inquired as to what emergency situation the VOA was facing. She further inquired if these issues were local or statewide.

Patrick Patterson, VOA Executive Vice President, stated that this was both a local and statewide crisis. He further stated that the VOA was struggling and that their needs had outpaced any fundraising efforts. He reviewed the presentation accompanying the VOA request.

Commissioner Koenig asked what the difference was with this year and why this specific amount was needed.

Mr. Patterson reviewed the reasons for the shortfall.

Commissioner Koenig questioned what would happen if the VOA did not receive this money.

Mr. Patterson indicated this issue would go before his Board of Directors and that some tough decisions would need to be made.

Commissioner Koenig asked why the New Hope Day Shelter Program was the focus.

Mr. Patterson stated that the County had a previous relationship with the New Hope Shelter.

Commissioner Koenig inquired as to why requested financials were not received until now. She further inquired as to who else the VOA had approached for assistance.

Mr. Cypher indicated that the VOA staff was not aware of the committee deadlines to submit the financials.

Mr. Patterson stated that they were talking to anybody and everybody, including the City of Lansing and the State of Michigan. He further stated they were limited on time.

Chairperson McGrain stated that he received the VOA Annual Report in the mail and it outlined a profit for 2015.

Mr. Patterson indicated that a Veterans of Foreign Wars post was closed and their assets were seeded to the VOA.

Chairperson McGrain inquired as to what the 2016 fiscal year end would look like.

Mr. Patterson indicated there would be a loss. He stated that some tough cuts have been made which has reduced their capacity. He further stated his concern that social services for the public would suffer.

Commissioner Naeyaert inquired as to whether the VOA was providing too many services.

Mr. Patterson stated that we have always worn ourselves thin. He further stated that the VOA takes their service mission very seriously.

Commissioner Naeyaert asked if funding is granted to the New Hope Shelter how the other programs offered by the VOA would fare.

The VOA Director of Social Services stated that any cut for the VOA in Lansing would have a devastating effect on the community's most vulnerable population. She further stated that the New Hope Shelter was a place that the homeless could connect to receive all the services offered by the VOA.

Mr. Patterson reviewed the budget after the administration cut was made. He indicated this would be a rebuilding year.

Commissioner Nolan stated that the County funded thirty agencies through its Community Agency Program and that they were all poverty related. She further stated that if money was given to the VOA they would need to open up this process to all the agencies.

Mr. Patterson stated that the VOA was much bigger than other agencies.

Commissioner Hope stated that, despite concerns regarding the Contingency Fund and budget deficit, she would be voting yes. She further stated that it seemed like a relatively small amount of money that could have a huge effect. She further stated this aligned with the County's mission of meeting the basic needs of its people.

Commissioner Koenig stated the difference between the VOA and other organizations was that the VOA was an agency of last resort. She further stated that she could not stand the idea of these services not being available.

Chairperson McGrain expressed frustration that there is not enough money available from the State to fund these types of programs. He stated the County is having its own budget crisis. He indicated he would be willing to allocate a lower amount to VOA from the Contingency Fund.

Discussion.

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. NOLAN, TO AMEND THE RESOLUTION AS FOLLOWS:

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves an additional ~~\$60,000~~ **\$30,000** to the 2016 contract with Volunteers of America for the

New Hope Day Shelter Program for the period of January 1, 2016 – December 31, 2016 for services to Ingham County residents.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to appropriate ~~\$60,000~~ \$30,000 from the 2016 Contingency Fund for this purpose.

~~BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners agrees to consider increasing the amount paid for these services as a part of the County's budget process in future years.~~

Commissioner Tennis stated that he believed Commissioner Naeyaert's intention, in striking thru a portion of the resolution, was not to prohibit the VOA from requested additional funding in the future.

Commissioner Naeyaert stated that she was not trying to prohibit a future request. She further stated that she did not want to lock the County, at this time, into increasing the amount.

Commissioner Tennis clarified what the amendment would do.

Discussion.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Banas.

THE MOTION, AS AMENDED, CARRIED UNANIMOUSLY. Absent: Commissioner Banas.

Chairperson McGrain requested that the amended resolution be placed on the Finance Committee agenda.

1. Facilities Department
 - b. Resolution Authorizing Entering into a Contract with RNA Facilities Management for Janitorial Services at the Human Services Building, Grady Porter Building, Veterans Memorial Courthouse, The Willow Clinic, Ingham County Family Center, Well Child Clinic, The 911 Dispatch Center, Forest Community Health Center, 55th District Court, Drain Office and the Road Department

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. KOENIG, TO APPROVE THE RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH RNA FACILITIES MANAGEMENT FOR JANITORIAL SERVICES AT THE HUMAN SERVICES BUILDING, GRADY PORTER BUILDING, VETERANS MEMORIAL COURTHOUSE, THE WILLOW CLINIC, INGHAM COUNTY FAMILY CENTER, WELL CHILD CLINIC, THE 911 DISPATCH CENTER, FOREST COMMUNITY HEALTH CENTER, 55TH DISTRICT COURT, DRAIN OFFICE AND THE ROAD DEPARTMENT.

Commissioner Hope asked why this particular contract was being recommended and why the service could not be done in-house.

Rick Terrill, Facilities, Director stated that it was more expensive to have the service done in-house as opposed to contracting the services out. He further stated that an extensive evaluation process was used to select a vendor. He indicated that the lowest bidder did not adhere to the Request for Proposal (RFP). He stated that the preferred vendor had been given an excellent recommendation by Washtenaw County and that they have the staffing structure to accommodate the County's account.

Commissioner Hope asked if there would be a savings by switching from the County's current vendor.

Mr. Terrill stated that there would be a savings with the new vendor. He further stated that there had been a lot of challenges with the current vendor.

Commissioner Hope asked if the Living Wage Policy applied.

Mr. Cypher and Mr. Terrill both indicated it did.

Discussion.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Banas.

3. Controller's Office
 - a. Selection of Representative to Serve on Ingham Health Plan Board of Directors

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. NAEYAERT, TO APPOINT COMMISSIONER NOLAN AS THE REPRESENTATIVE TO SERVE ON INGHAM HEALTH PLAN BOARD OF DIRECTORS.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Banas.

3. Controller's Office
 - c. Discussion and Approval of Ingham County Strategic Plan

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. KOENIG, TO ADOPT THE CHANGES MADE BY THE LAW AND COURTS COMMITTEE TO THE INGHAM COUNTY STRATEGIC PLAN.

Commissioner Hope stated that the document seemed very flat.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Banas.

Announcements

Commissioner Hope stated that the Tri-County signing ceremony was being held at 11:00 a.m. on Wednesday, June 8th at the Lansing Regional Chamber of Commerce.

Public Comment

None.

Adjournment

The meeting was adjourned at 8:04 p.m.

JUNE 20, 2016 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions:

1. *Health Department*

b. *Resolution to Authorize a 2015-2016 AmeriCorps Grant Extension*

This resolution authorizes an extension of the 2015-2016 AmeriCorps Grant. Originally set to expire on September 30, 2016, the new expiration date will be February 8, 2017. All other terms and conditions of the grant agreement remain unchanged.

c. *Resolution to Authorize a 2016-2017 Agreement with the City of Lansing*

This resolution authorizes an agreement with the City of Lansing to accept \$65,000 in funds to support public health services for Lansing residents for the period of July 1, 2016 through June 30, 2017.

d. *Resolution Authorizing an Amendment to the Service Agreement with Televox Software, Inc.*

This resolution amends an existing service agreement with TeleVox Software, Inc. (TSI) that authorizes TSI to send appointment reminders to patients of the Ingham Community Health Centers (ICHC) and Immunization Services. Currently, appointment reminders for these offices are completed during business hours based on staff availability. The agreement will run from July 1, 2016 through June 31, 2019 at an estimated additional cost of \$12,000 annually.

e. *Resolution Authorizing an Agreement with Rite Aid Corporation, for 340B Prescription Drug Services*

f. *Resolution Authorizing an Agreement with NEC Networks, LLC dba Capturerox, for 340B Prescription Third Party Administrator Services*

These two companion resolutions authorize contracts with Rite Aid Pharmacies and their preferred Third Party Administrator (TPA) Capture RX for participation in the Health Resources and Services Administration (HRSA) 340B drug discount program. The 340B initiative is a Federal program that requires pharmaceutical manufacturers to sell drugs to eligible providers at a discount for outpatient use. The costs of this agreement will be fully covered by fees collected from commercial insurance payers. No Ingham County funds will be required to pay any expenses related to the program. The Capture RX analysis of the previous 12 months of Rite Aid filled commercial prescriptions shows an estimated \$172,860 in revenue had the Health Department been able to fully participate in the program during that time. Rite Aid represents approximately 21% of the prescriptions electronically filed by ICHC. The Health Department has included a memorandum in the agenda packet that describes the 340B Program in more detail. This program does not fit neatly within Ingham County purchasing policies and RFP procedures. See Health Department memorandum for more detail.

OTHER ITEMS:

1. *Health Department*

g. *Discussion: Status of the Community Health Center Fund*

TO: Board of Commissioners, Human Services, and Finance Committees
FROM: Linda Vail, MPA Health Officer
DATE: June 2, 2016
SUBJECT: Resolution to Authorize 2015-2016 AmeriCorps Grant Extension
For the meeting agenda of June 28, 2016

BACKGROUND

Following a successful 2014-2015 grant year, the Michigan Department of Health and Human Services (MDHHS) granted the Ingham County Health Department (ICHHD), on behalf of the Power of We Consortium, a new AmeriCorps Program grant of \$164,762 for the 2015-2016 fiscal year. This was the first program year of a new 3-year funding cycle, with competitive funding for the 2015-2016 program year. Due to the late addition of a member, the Michigan Community Service Commission (MCSC) has requested that ICHHD amend the original agreement approved on August 25, 2015 in Resolution # 15-321 to reflect a term of October 1, 2015 through February 8, 2017 rather than October 1, 2015 through September 30, 2016. All other terms remain the same.

ALTERNATIVES

N/A

FINANCIAL IMPACT

All financial terms of the original agreement approved on August 25, 2015 in Resolution # 15-321 remain the same. The only change is the end date of the agreement. The grant amount offered by MDHHS includes \$67,579 (salary and fringe) for the full-time coordinator, plus staff training/travel; and partial AmeriCorps member support.

The grant requires a match.

	Amount	Percent
Grant	164,762	58%
Match	117,989	42%*
Total	282,751	

*Grant guidelines direct applicants to hold the MDHHS share at less than \$13,300 per member. Our match put the MDHHS share of our application at \$13,025 per member.

The match is drawn from:

- 1) cash contributions from the external host sites totaling \$107,500;
- 2) existing salary and fringe used as match of \$3,628; and
- 3) indirect costs used as match of \$6,861.

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the extension of this grant from the Michigan Department of Health and Human Services for the first year of this AmeriCorps Program to the new expiration date of February 8, 2017.

AGREEMENT NUMBER: MACF16-33357

AMENDMENT NUMBER: 1

Between

**THE STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES**

And

GRANTEE	Ingham County Health Department
GRANTEE ADDRESS	5303 S. Cedar Street, Lansing, Michigan 48911-3800
GRANTEE EMAIL	avillanueva@ingham.org

CONTRACT ADMINISTRATOR	EMAIL
Carole Rush-Witt	rushwittc@michigan.gov

AGREEMENT SUMMARY			
SERVICE DESCRIPTION	Volunteer Service, Recruitment & Engagement		
GEOGRAPHIC AREA	Ingham County		
INITIAL EFFECTIVE DATE	October 1, 2015	CURRENT EXPIRATION DATE	September 30, 2016
CURRENT AGREEMENT VALUE	\$163,047.00		
AGREEMENT TYPE	Actual Cost		

AMENDMENT DESCRIPTION				
EXTEND EXPIRATION DATE	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	NEW EXPIRATION DATE	February 8, 2017
AMENDMENT AMOUNT	ESTIMATED REVISED AGGREGATE AGREEMENT VALUE			
\$	<input type="checkbox"/> INCREASE	<input type="checkbox"/> DECREASE	\$163,047.00	
NATURE OF CHANGE	This amendment is to extend the agreement for member service completion.			

The undersigned have the lawful authority to bind the Grantee and the Michigan Department of Health and Human Services (MDHHS) to the terms set forth in this Agreement.

FOR THE GRANTEE:

Ingham County Health Department

Grantee

Signature of Director or Authorized Designee

Print Name

Date

FOR THE STATE:

MICHIGAN DEPARTMENT OF HEALTH AND HUMAN
SERVICES

Signature of Director or Authorized Designee

Kim Stephen

Print Name

Date

Agreement Number: MACF16-33357
Amendment Number: 1

	<u>Agreement Period</u>	<u>Amount</u>
Year 1	October 1, 2015 through February 8, 2017	\$163,047.00
Total Amount:		\$163,047.00

Check all agreement years affected by this amendment:
 Year 1 Year 2 Year 3
 Year 4 Year 5 Year 6

Annual Agreement Value: \$163,047.00

**STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES**

WHEREAS, the Michigan Department of Health and Human Services (hereinafter referred to as "MDHHS") entered into a contractual Agreement effective October 1, 2015, with Ingham County Health Department (hereinafter referred to as "Grantee"), having a mailing address of 5303 S. Cedar Street, Lansing, Michigan 48911-3800, for the provision of certain services as set forth therein; and,

WHEREAS, it is mutually desirable to MDHHS and to the Grantee to amend the aforesaid Agreement.

THEREFORE, in consideration of the promises and mutual covenants hereinabove and hereinafter contained, the parties hereto agree to the following amendment of said Agreement. This amendment shall be attached to the Agreement, said Agreement being hereby reaffirmed and made a part hereof.

Article I

This amendment shall be effective on the date of MDHHS signature.

Article II

The end date of the Agreement shall be changed from September 30, 2016 to February 8, 2017. The dollar amount of the Agreement shall remain the same.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A 2015-2016 AMERICORPS GRANT EXTENSION

WHEREAS, following a successful 2014-2015 grant year, the Michigan Department of Health and Human Services (MDHHS) granted the Ingham County Health Department (ICHHD), on behalf of the Power of We Consortium, a new AmeriCorps Program grant of \$164,762 for the 2015-2016 fiscal year; and

WHEREAS, this was the first program year of a new 3-year funding cycle, with competitive funding for the 2015-2016 program year; and

WHEREAS, due to the late addition of a member, the Michigan Community Service Commission (MCSC) has requested that ICHHD amend the original agreement approved on August 25, 2015 in Resolution # 15-321 to reflect a term of October 1, 2015 through February 8, 2017 rather than October 1, 2015 through September 30, 2016; and

WHEREAS, all other terms remain the same; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners accept the AmeriCorps grant agreement amendment.

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts MCSC request to amend the original agreement approved on August 25, 2015 in Resolution # 15-321 to reflect a term of October 1, 2015 through February 8, 2017 rather than October 1, 2015 through September 30, 2016.

BE IT FURTHER RESOLVED, all other terms remain the same.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any grant award documents, and any host site and member agreements, after review by the county attorney.

TO: Board of Commissioners Human Services & Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: June. 2016
SUBJECT: 2016-2017 Agreement with the City of Lansing
For the meeting agenda of 6/20/16

BACKGROUND

For several years, the City of Lansing has provided financial support for various services provided by or through the Ingham County Health Department (ICHD) that benefit Lansing residents. The City of Lansing would like to continue providing this support for 2016-17. Supported services will include the following:

1. \$11,000 to support the position of a nurse in the Adult Health Center.
2. \$42,000 to support the Day Care Scholarship Program. This funding will consist of \$35,000 in scholarship monies and \$7,000 for an Early Childhood Consultant in the Office for Young Children which will administer the scholarships. Approximately 80 low-income families will benefit from this program.
3. \$12,000 to support counseling and psychological treatment for youth in families affected by the sexual abuse of children. The youth are identified by ICHD, the Department of Social Services, Probate Court, and other community agencies. If there is no other source of assistance, the youth are referred to the Lead Counselor at the High Risk Adolescent Program at Willow Plaza Services who makes referrals to psychologists or counselors who provide treatment at a discounted rate. The City has allocated \$10,000 for psychological services for 25 youth and \$2,000 toward the salary of the Lead Counselor.

ALTERNATIVES

N/A

FINANCIAL IMPACT

Acceptance of the \$65,000 in proposed funding helps ICHD maintain services it may otherwise be unable to provide. These funds have been included in the 2016-17 budget.

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize an agreement with the City of Lansing to accept \$65,000 in funds to support public health services for Lansing residents for the period of July 1, 2016 through June 30, 2017.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A
2016-2017 AGREEMENT WITH THE CITY OF LANSING**

WHEREAS, the City of Lansing has for many years provided funding to Ingham County Health Department (ICHHD) to help support public health services for City of Lansing residents; and

WHEREAS, the City of Lansing is proposing to provide \$65,000 in funding for the 2016-2017 fiscal year; and

WHEREAS, these revenues are anticipated in ICHHD's budget request; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the agreement with the City of Lansing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the City of Lansing to provide financial support to certain services provided by or through ICHHD.

BE IT FURTHER RESOLVED, that the period of the agreement shall be July 1, 2016 through June 30, 2017.

BE IT FURTHER RESOLVED, that the City of Lansing shall provide \$65,000 to support the following services:

1. Forest Community Health Center - \$11,000
2. Child Care Scholarship Program - \$42,000
3. High Risk Adolescent Program - \$12,000

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Finance Committee & Human Services Committee
FROM: Linda S. Vail, MPA, Health Officer
DATE: June 2, 2016
SUBJECT: Amendment to the Service Agreement with TeleVox Software, Inc.
For the meeting agenda of June 20, 2016

BACKGROUND

The Ingham County Health Department (ICHD) currently contracts with TeleVox Software, Inc. (TSI) to provide laboratory test results for patients of the HIV/STI Prevention Program. ICHD is proposing an amendment to this agreement that authorizes TSI to send appointment reminders to patients of the Ingham Community Health Centers (ICHC) and Immunization Services. Currently, appointment reminders for these offices are completed during business hours based on staff availability. The TSI software will allow patients to be sent reminders in the evenings and on the weekends; it will also allow those reminders to be sent via phone call, email, and text message. This will result in more effective patient communication and an improved patient experience. It should also decrease the rate of missed appointments in these offices which could lead to improved immunization rates and patient health outcomes.

ALTERNATIVES

N/A

FINANCIAL IMPACT

Funds for this software are included in the FY 2016-17 budgets. The monthly cost for this software is based on the volume of patient reminders sent out. At our current volume of appointments, we estimate an annual cost of approximately \$12,000.00. ICHC will incur 75% of the annual cost and Communicable Disease, which oversees both the HIV/STI Prevention Program and Immunization Services, will incur 25% of the annual cost.

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to amend the existing service agreement with TSI to include appointment reminders for ICHC and Immunization Services for the period of July 1, 2016 through June 31, 2019 at the rates outlined in TSI’s proposal.

Base System	Downloaded Events* Per Month	Per Call Charge
House Calls	0-5,000	\$0.17
(voice, text, email)	5,001-10,000	\$0.15
	10,001+	\$0.10
Additional Cost May Include:		
Call Transfers	\$0.08	
Calls > 1 Minute	\$0.08 per minute	

Introduced by the Finance and Human Services Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE
SERVICE AGREEMENT WITH TELEVOX SOFTWARE, INC.**

WHEREAS, the Ingham County Health Department (ICHHD) currently contracts with TeleVox Software, Inc. (TSI) to provide laboratory test results for patients of the HIV/STI Prevention Program; and

WHEREAS, ICHHD is proposing an amendment to this agreement that authorizes TSI to send appointment reminders to patients of the Ingham Community Health Centers (ICHC) and Immunization Services; and

WHEREAS, the TSI software will allow patients to be sent reminders in the evenings and on the weekends and will also allow those reminders to be sent via phone call, email, and text message; and

WHEREAS, this improved patient communication is expected to decrease the rate of missed appointments in these offices which could lead to improved immunization rates and patient health outcomes; and

WHEREAS, funds have already been budgeted for this service; and

WHEREAS, the Health Officer recommends amending the agreement with TSI to include appointment reminders for ICHC and Immunization Services for the period of July 1, 2016 through June 31, 2019 at the rates outlined in TSI's proposal.

THEREFORE BE IT RESOLVED that the Ingham County Board of Commissioners authorizes an amendment to the agreement with TSI to include appointment reminders for ICHC and Immunization Services for the period of July 1, 2016 through June 31, 2019 at the rates outlined in TSI's proposal.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Date: June 8, 2016

To: Ingham County Human Services Committee

From: Linda S. Vail MPA, Health Officer

RE: 340B Program Contracting

ACTION REQUESTED

The Ingham Community Health Centers (ICHC) is requesting to enter into a contract with Rite Aid Pharmacies and their preferred Third Party Administrator (TPA) Capture RX for participation in the Health Resources and Services Administration (HRSA) 340B drug discount program.

DESCRIPTION OF SUBJECT

The 340B initiative is a Federal program that requires pharmaceutical manufacturers to sell drugs to eligible providers at a discount for outpatient use. Public Law 102-585 – Veterans Health Care Act of 1992 codified as Section 340B of the Public Health Service Act limits the amount that manufactures may charge covered entities. The program offers opportunities to purchase discounted drugs for use during the patient visit, for dispensing from a covered entity owned pharmacy or via contract arrangement with a retail pharmacy. The Ingham County Health Department and Community Health Centers currently participates in the 340B program only for the purchase of drugs administered as part of a patient visit. It is eligible to participate under several aspects of the act; Title X (family planning), Ryan White Care (HIV), Certified Tuberculosis Clinic programs, Certified STD Clinic programs and Federally Qualified Health Centers.

The purpose of the program is to allow covered entities to stretch scarce federal resources, increase access for eligible patients and enable eligible entities to provide more comprehensive services by utilizing the savings from drug purchases. The 340B drug discount program is not federally funded; it is paid for by the manufacturers.

The program does not change where prescriptions are filled by patients. It provides a mechanism where eligible prescriptions are filled with drugs purchased by ICHC under the 340B program to replace those used by the local pharmacy at the time a patient presents a prescription. The TPA pays a pre-determined dispensing fee (\$28 as proposed by Rite Aid) to the pharmacy from the paid prescription claim. They then withhold a claim processing fee (\$6.50 as proposed by Capture RX) from the payment and return the balance of the funds to ICHC minus payment transaction fees. ICHC then replaces the medication from an acceptable wholesaler and pays for the drug from the payment received. The remaining funds are referred to as the “savings” that are now available for other uses within ICHC. A generic graphic showing the process is available as Attachment 1.

RELATIONSHIP TO GOALS

This change supports the Ingham County Health Department goal of Health Equity. The ICHC seeks to reduce health care disparities among all persons within Ingham County by utilizing the 340B program. The program provides for reduced patient drug costs if the patient is at 200% of the Federal poverty level or below and allows ICHC to service additional patients and increase or enhance the services offered with the retained savings.

FUNDING SOURCE

The costs of this agreement will be fully covered by fees collected from commercial insurance payers. No Ingham County funds will be required to pay any expenses related to the program. The Capture Rx analysis of the previous 12 months of Rite Aid filled commercial prescriptions (Attachment 2) shows an estimated \$172,860 in revenue had we been able to fully participate in the program during that time. Rite Aid represents approximately 21% of the prescriptions electronically filed by ICHC.

PERSONNEL

No personnel are affected by this agreement. It is anticipated that as additional agreements are added, personnel will be required to audit compliance with the 340B program requirements. These fees will be paid from the 340B program savings.

ISSUES / CONCERNS

Limited Enrollment Period: The 340B program is only open for enrollment of new contract pharmacies during the first 15 days of each quarter (January, April, July and October). The program then requires a waiting period until the first day of the next quarter before prescriptions can be processed by registered contract pharmacies. In order for ICHC to generate revenue through 340B program savings in October 1, 2016, a contract must be fully executed prior to the end of the July registration period. The Rite Aid contract represents approximately \$40,000 in revenue (drug cost savings) per quarter and is lost if the contract pharmacy is not enrolled at the time the eligible prescription is filled.

ICHC Purchasing Requirements: ICHC wishes to enter into contracts via negotiation rather than through the utilization of the standard Ingham County RFP process. The standard County RFP process is designed to provide a competitive advantage to Ingham County in the procurement of goods and services. The 340B program does not fit this process for the following reasons:

- The RFP process seeks to identify local eligible and interested vendors. All currently targeted 340B eligible vendors are pharmacies with local storefront locations. (Future consideration will be given to mail order pharmacies).
- Eligible pharmacies are determined by the volume of prescriptions filled by our patients at their locations. The decision of where to fill a prescription is the choice of the patient. The program will be open to all community pharmacies that can show the potential savings generated will exceed the cost of operating the program (direct costs plus program audit expenses). This is currently estimated to be 30 prescriptions per month. This represents approximately 57 potential pharmacy locations across 17 chains. It is estimated that we will end up with 10 to 12 agreements when fully functioning. Agreements will be added or deleted based upon the prescription fill patterns of our patients to assure maximum savings are obtained.
- National pharmacy chains (Rite Aid, Walgreens, CVS, Walmart, Kroger) present a “take it or leave it” approach to contracting. If ICHC does not like the terms of the agreement, we are welcome not to participate. The HRSA 340B program requires that only “reasonable” dispensing and administration fees should be paid to a partnering contract pharmacy. All listed national pharmacies have an excellent track record working within the 340B program structure.
- Local pharmacies often require education on the intent of the 340B program and the intent to produce savings for the FQHC and not the local pharmacy. This is difficult to address through the standard RFP process.

- Ingham County is not directly purchasing a service through the individual pharmacy contracts. The agreements define the “reasonable” dispensing and administration fees that are required to participate in the shared savings portion of the program.
- Drug replacement happens via one of several drug wholesalers. ICHC will be required to participate with a wholesaler that is acceptable to the pharmacy that is accepting the replacement product. Since the 340B drug purchase cost is determined by Federal statute, none of the vendors is able to offer a competitive advantage.

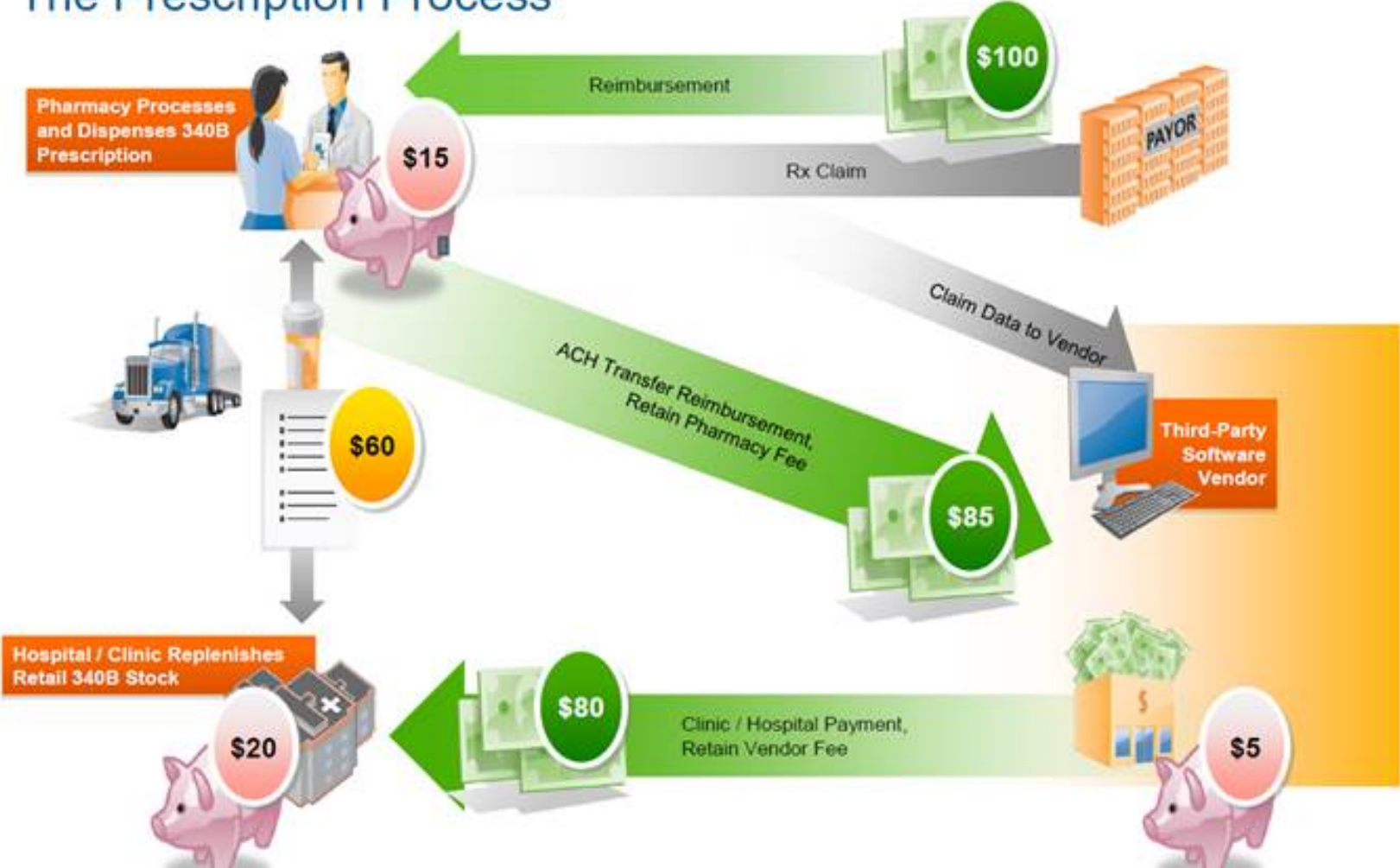
Living Wage Requirements: Ingham County requires service providers to meet the Living Wage requirement. Not all employees involved in the prescription fill process at local pharmacies are paid above the published Ingham County Living Wage. ICHC contends that this requirement should not apply to 340B contract pharmacy arrangements as the prescription fill services are provided to the patient and not directly to Ingham County. The revenue generated by the program is based upon the savings that occur from purchasing the replacement drug at the Federally mandated cost.

Operation of ICHC Pharmacy at Forest Location: The proposal for entry into agreements with contract pharmacies does affect the process for opening a physical pharmacy site in any of our locations. That process will be address by comparing the costs of contracting with an organization to renovate and operate the pharmacy on our behalf via competitive bid RFP with the benefits of directly hiring and managing the operations with county employed staff.

Rite Aid Contract Resolution: The agreement with Rite Aid for services represents the first of several contracts that will be presented in the coming months. Rite Aid is being presented first because they are a significant vendor and were able to provide the potential agreements the quickest. We are currently waiting for a potential agreement from Walgreens.

Capture RX Contract Resolution: The agreement with Capture RX is required as Rite Aid has selected Capture RX as their preferred Third Party Administrator to handle the administrative portion of the program on their behalf. Approval of both the Rite Aid and Capture RX agreements would be required to move forward.

Contract Pharmacy: How Does It Work? The Prescription Process



TO: Board of Commissioners Finance Committee & Human Services Committee
FROM: Linda S. Vail, MPA, Health Officer
DATE: June 9, 2016
SUBJECT: Contracting with Rite Aid Corporation
For the meeting agenda of June 20, 2016

BACKGROUND

The Ingham County Health Department (ICHHD) seeks to enter into a 340B contract pharmacy agreement to allow for patients to fill prescriptions at a reduced cost (if eligible) and that savings from the purchase of medications will be available to expand and enhance ICHC programs.

ALTERNATIVES

N/A

FINANCIAL IMPACT

The costs of this agreement will be fully covered by fees collected from commercial insurance payers. Only funds collected as part of this agreement will be required to pay any expenses related to the program. The Capture Rx analysis of the previous 12 months of Rite Aid filled commercial prescriptions shows an estimated \$172,860 in revenue had we been able to fully participate in the program during that time. Rite Aid represents approximately 21% of the prescriptions electronically filed by ICHC.

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolutions to amend the existing service agreement with Rite Aid Corporation to provide 340B prescription services to our patients at a cost of \$28 per eligible prescription.

CaptureRx Forecast Analysis - Estimated Revenue						
Ingham County Health Department						
Proposed Pharmacy	Rite Aid					
Number of Pharmacy Locations Proposed for Contracting	4					
Type of Program	Brand Only					
Pharmacy Dispense Fee	\$28					
Total Estimated 340B Approved Claims	Total Estimated Gross Payment Per Claim (Third Party and Patient Pay)	Total Gross Revenue - Pharmacy via Third Party/Patient Pay	Total Estimated Pharmacy Revenue (Dispense Fee)	Total Estimated Annual CaptureRx Fees	Total Estimated Drug Replishment Cost	Total Estimated Entity Revenue To Be Used For Patient Services
1,800	\$196	\$352,800	\$50,400	\$23,700	\$105,840	\$172,860
CaptureRx Fees based upon \$6.50 per approved claim, \$250 per batch System Fee, \$250 per batch banking fee.						
(note 24 batches occur each calendar year)						
<i>Note: Savings are estimates only, based upon pharmacy claim pull not upon 340B eligibility standards. All efforts were made to calculate savings conservatively, however the above should be considered an estimate.</i>						

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING AN AGREEMENT WITH RITE AID CORPORATION,
FOR 340B PRESCRIPTION DRUG SERVICES**

WHEREAS, the Ingham County Health Department (ICHHD) desires to participate with Rite Aid Corporation under the Health Resources and Services Administration (HRSA) 340B drug discount program; and

WHEREAS, ICHHD is proposing an agreement that authorizes Rite Aid Corporation to participate in the program under our Federally Qualified Health Center eligibility; and

WHEREAS, the Rite Aid Corporation will allow patients to obtain eligible prescriptions at the lowest possible cost; and

WHEREAS, the 340B program will allow ICHHD to generate revenue from the savings offered by purchasing program drugs at Federally mandated pricing that is substantially lower than retail pricing; and

WHEREAS, the program is fully paid by funds generated from participating in the program; and

WHEREAS, the Health Officer recommends entering into the agreement with Rite Aid Corporation for 340B prescription services for the period of July 1, 2016 through June 31, 2017 at the rates outlined in the Rite Aid Corporation proposal.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the agreement with Rite Aid Corporation for 340B prescription services for the period of July 1, 2016 through June 31, 2017 at the rates outlined in the Rite Aid Corporation proposal.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN AGREEMENT WITH NEC NETWORKS, LLC dba CAPTURERX, FOR 340B PRESCRIPTION THIRD PARTY ADMINISTRATOR SERVICES

WHEREAS, the Ingham County Health Department (ICHHD) desires to participate with Rite Aid Corporation under the Health Resources and Services Administration (HRSA) 340B drug discount program; and

WHEREAS, Rite Aid Corporation requires the utilization of a third party administrator; and

WHEREAS, Rite Aid Corporation has selected CaptureRx as their preferred third party administrator for 340B program participation; and

WHEREAS, ICHHD is proposing an agreement that authorizes CaptureRx as the required third party administrator as part of the 340B program participation under our Federally Qualified Health Center eligibility; and

WHEREAS, participation in the 340B contract pharmacy program will allow patients to obtain eligible prescriptions at the lowest possible cost; and

WHEREAS, the 340B program will allow ICHHD to generate revenue from the savings offered by purchasing program drugs at Federally mandated pricing that is substantially lower than retail pricing; and

WHEREAS, the program is fully paid by funds generated from participating in the program; and

WHEREAS, the Health Officer recommends entering into the agreement with CaptureRx for 340B prescription third party administration services for the period of July 1, 2016 through June 31, 2019 at the rates outlined in the CaptureRx proposal.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the agreement with CaptureRx for 340B prescription third party administration services for the period of July 1, 2016 through June 31, 2019 at the rates outlined in the CaptureRx proposal.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.