

CHAIRPERSON
KARA HOPE

VICE-CHAIRPERSON
SARAH ANTHONY

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE
BRIAN McGRAIN, CHAIR
TERI BANAS
TODD TENNIS
CAROL KOENIG
DEB NOLAN
KARA HOPE
ROBIN CASE NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, MARCH 14, 2016
AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES
BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [February 22, 2016](#) and [February 29, 2016](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Interview - Board of Health
2. Health Department
 - a. Resolution to Authorize Entering into an Agreement with [Avatar](#) for Patient Satisfaction Surveys
 - b. Resolution to Authorize an Administrative Services Agreement with [Blue Cross Blue Shield](#) for Services at the Ingham County Jail
 - c. Resolution to Update Authorized Signers on [Forms 855A and 855B](#)
 - d. Resolution to Amend the Agreement with [St. Vincent Catholic Charities](#)

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE
February 22, 2016
Draft Minutes

Members Present: McGrain, Banas, Tennis, Koenig, Nolan, Hope, and Case-Naeyaert

Members Absent: None

Others Present: Jared Cypher, Linda Vail, Ryan Buck, Sarah Lurie, and Henry Rojas.

The meeting was called to order by Chairperson McGrain at 6:30 p.m. in the Personnel Conference Room "D&E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the February 1, 2016 Minutes

MOVED BY COMM. HOPE, SUPPORTED BY COMM. BANAS, TO APPROVE THE MINUTES OF THE FEBRUARY 1, 2016 MEETING.

The minutes were amended as follows:

Commissioner Hope stated that the **reasons for the** delay should be looked at further before any action was taken.

THE MOTION, AS AMENDED, CARRIED UNANIMOUSLY.

Additions to the Agenda

Substitutes –

2. Community Mental Health - Resolution Authorizing a Contract with the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMH) for Health Services Millage Eligible Services
3. Health Department
 - c. Resolution Honoring Barb Mastin

Limited Public Comment

None.

MOVED BY COMM. CASE-NAEYAERT, SUPPORTED BY COMM. HOPE, TO ADOPT A CONSENT AGENDA OF THE FOLLOWING ACTION ITEMS:

2. Community Mental Health - Resolution Authorizing a Contract with the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMH) for Health Services Millage Eligible Services

3. Health Department
 - a. Resolution to Accept U.S. Department of Health and Human Services Health Resources and Services Administration Health Center Cluster Program Funds
 - b. Resolution Honoring Teresa Byrne
 - c. Resolution Honoring Barb Mastin

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

4. Board of Commissioners - Resolution in Support of Shutting Down Enbridge Line 5 Under the Straits of Mackinac

Commissioner Case-Naeyaert stated that she wanted more information about the resolution.

There was a discussion regarding the origins of the resolution.

MOVED BY COMM. BANAS, SUPPORTED BY COMM. HOPE, TO APPROVE THE RESOLUTION IN SUPPORT OF SHUTTING DOWN ENBRIDGE LINE 5 UNDER THE STRAITS OF MACKINAC.

Commissioner Tennis stated that he wanted to table the resolution so that the originator could be contacted.

Commissioner Nolan stated that she did not know if the resolution was at the correct committee.

Commissioner Banas stated that she wanted to hear the rationale behind the resolution. She further stated that she was not sure how often resolutions concerning state-wide issues were passed.

Commissioner Hope stated that resolutions weighing in on state-wide issues were usually presented by a commissioner that felt particularly passionate about the issue.

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. HOPE, TO TABLE THE RESOLUTION FOR THE NEXT MEETING AND TO ASK THE ORIGINATOR TO SUPPLY ADDITIONAL INFORMATION AND ATTEND THE NEXT MEETING IF AVAILABLE.

THE MOTION CARRIED UNANIMOUSLY.

Announcements

Commissioner Nolan announced that the Forest Community Health Center opened on February 19, 2016 at 8 a.m. and that the opening was well attended.

Commissioner Tennis stated that the excitement surrounding the opening had extended to other departments.

Commissioner Banas expressed appreciation for the hard work put into building the Forest Community Health Center.

Public Comment

Sarah Lurie, CEO of Community Mental Health Authority (CMHA), introduced herself and thanked the committee for their approval of the millage funding for mental health services. She provided an update on the jail psychiatrist position at CMHA.

Adjournment

The meeting was adjourned at 6:46 p.m.

HUMAN SERVICES COMMITTEE

February 29, 2016

Draft Minutes

Members Present: McGrain, Banas (Arrived at 6:34 p.m.), Tennis, Koenig (Arrived at 6:34 p.m.), Nolan, and Hope

Members Absent: Case-Naeyaert

Others Present: Commissioner Maiville, Jared Cypher, Rick Terrill, Linda Vail, Ron Kardos, and Henry Rojas.

The meeting was called to order by Chairperson McGrain at 6:32 p.m. in the Personnel Conference Room "D&E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Additions to the Agenda

5. Resolution in Support of Shutting Down Enbridge Line 5 Under the Straits of Mackinac
2. Health Department
 - h. Resolution Honoring Randy Marwede on the Event of His Retirement

Limited Public Comment

None.

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. HOPE, TO ADOPT A CONSENT AGENDA OF THE FOLLOWING ACTION ITEMS:

1. Facilities Department
 - b. Resolution Authorizing a Purchase Order to Mudman Drywall to Replace Damaged Drywall at Forest Community Health Center
2. Health Department
 - b. Resolution to Authorize an Agreement with the Michigan Children's Trust Fund to Serve Families and Children through the Family Outreach Services Program/Parent Education Program
 - c. Resolution to Authorize the Extension of the Agreement with Edward W. Sparrow Hospital Association for Physician and Medical Direction Services for Women's Health
 - d. Resolution to Authorize an Agreement with Eaton Regional Education Service Agency (RESA) to Prevent and Reduce Tobacco Use and Alcohol Abuse in Ingham County
 - e. Resolution Honoring Cindy Darden
 - f. Resolution Honoring Teresa Yarbrough

- g. Resolution Honoring Linda Yencich
 - h. Resolution Honoring Randy Marwede on the Event of His Retirement
3. Board of Commissioners - Resolution to Oppose Section 298 of the Executive Budget Proposal for Fiscal Year 2017

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners: Koenig, Banas, and Case-Naeyaert.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners: Koenig, Banas, and Case-Naeyaert.

Commissioners Banas arrived at 6:34 p.m.

Commissioner Koenig arrived at 6:34 p.m.

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. HOPE, TO SUSPEND THE RULES AND ALLOW COMMISSIONERS KOENIG AND BANAS TO VOTE ON THE CONSENT AGENDA ITEMS FOR WHICH THEY WERE ABSENT.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Case-Naeyaert.

Commissioners Koenig and Banas voted in favor of the items on the consent agenda.

- 1. Facilities Department
 - a. Resolution Amending the Contract Amount with Dietz Janitorial Service to Include Cleaning Services at Forest Community Health Center

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. HOPE, TO APPROVE THE RESOLUTION AMENDING THE CONTRACT AMOUNT WITH DIETZ JANITORIAL SERVICE TO INCLUDE CLEANING SERVICES AT FOREST COMMUNITY HEALTH CENTER.

Commissioner Nolan asked why the cost was so high.

Rick Terrill, Facilities Director, answered that it included hand soap, paper products, and all cleaning materials. He stated that he negotiated the price based on a shadowing of Dietz's cleaning of the Forest Community Health Center. He stated that the price seemed to be consistent with what the County was being charged at other facilities.

There was a discussion regarding Dietz's service to the County.

Commissioner Hope asked how many hours were worked at the Forest Community Health Center when he shadowed their cleaning.

Mr. Terrill answered about 40 hours a week.

Commissioner Banas asked if the contract would include all County buildings when the contract went out to bid.

Mr. Terrill answered it would apply to all County buildings. He stated that it would be done with a competitive bid process and then a Referral for Payment (RFP) would go out.

Commissioner Banas asked how Dietz's work product was over the 10 years they worked with the County.

Mr. Terrill answered that the County had worked with Dietz in areas that they were deficient.

Commissioner Nolan stated that the work seemed like it could be done in-house.

Mr. Terrill stated that the quality would be better and more consistent, but it would cost the County more. He further stated it would cost an approximate \$30,000 extra annually to hire two individuals.

Commissioner Nolan stated that she would be interested in seeing the breakdown of the cost when the contract comes before County Services.

Mr. Terrill stated that supervisory and management staff would have to be hired to oversee the employees after hours.

Commissioner Banas asked what kind of incentives were built into a contract to ensure better performance for janitorial services.

Mr. Terrill answered that liquidated damages could be built in. He stated that he could take a look at more options with the Purchasing Department.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Case-Naeyaert.

2. Health Department

- a. Resolution to Authorize an Extension of the Pharmacy Services Agreement for the Ingham County Jail

MOVED BY COMM. HOPE, SUPPORTED BY COMM. NOLAN, TO APPROVE THE RESOLUTION TO AUTHORIZE AN EXTENSION OF THE PHARMACY SERVICES AGREEMENT FOR THE INGHAM COUNTY JAIL.

Commissioner Nolan asked for clarification on a pharmacy at the Forest Community Health Center.

Linda Vail, Health Officer, stated that there was a space that was slated to be a pharmacy at the Forest Community Health Center.

Commissioner Nolan asked if that pharmacy could serve the jail due to their close distance.

Ms. Vail answered it was not under their scope of service, but it could be looked into.

Chairperson McGrain stated that there had been a lot of discussion regarding the Jail and pharmacies but what currently was in place seemed to be working.

Commissioner Koenig stated that Community Mental Health had a pharmacy and it was a key factor for the County to get their clients to get their medication.

Chairperson McGrain asked if there was a timeframe on a potential pharmacy addition to the Forest Community Health Center.

Ms. Vail answered that the health centers were considering it and that she did not know the status.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Case-Naeyaert.

5. Resolution in Support of Shutting Down Enbridge Line 5 Under the Straits of Mackinac

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. HOPE, TO TAKE THE RESOLUTION IN SUPPORT OF SHUTTING DOWN ENBRIDGE LINE 5 UNDER THE STRAITS OF MACKINAC OFF THE TABLE.

Ron Kardos, a representative of Food and Water Watch, addressed the committee regarding Enbridge Line 5.

Commissioner Tennis asked how much oil was being transported and how it would be transported if the line was shut down.

Mr. Kardos answered that the pressure within the pipeline had been increased over the years. He further stated that a purpose of shutting the line down was to move away from fossil fuels and that there were other ways to transport fossil fuels.

Commissioner Nolan stated that she supported the resolution.

Mr. Kardos stated that he suggested considering what Enbridge gained from the pipeline versus what environmentalists do. He relayed a first-hand account of an interaction with Enbridge.

Commissioner Banas expressed worry over the integrity of the pipeline. She stated that she would like to see more public pressure about poorly placed pipelines. She further stated that she was supportive of the resolution.

Commissioner Hope stated that the Sierra Club's website noted that 2.1 million gallons of oil were moved through the pipeline per day.

There was a discussion regarding changes to the motion.

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. NOLAN, TO AMEND THE MOTION AS FOLLOWS:

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners supports shutting down Line 5 ~~and the flow of oil under the Great Lakes.~~

WHEREAS, Enbridge has a ~~shaky~~ track record that includes 1,244 reportable spills, leaks and releases from 1996 to 2013; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners supports stopping the transportation of oil **along Line 5** under the Great Lakes.

THE MOTION TO AMEND CARRIED UNANIMOUSLY. Absent: Commissioner Case-Naeyaert.

Commissioner Tennis stated that he would support the resolution, but was not completely against pipelines for oil transport.

Commissioner Nolan expressed gratitude towards Mr. Kardos, Alice Draeger, and Anne Larson for their citizen activism.

THE MOTION, AS AMENDED, CARRIED UNANIMOUSLY. Absent: Commissioner Case-Naeyaert.

4. Controller's Office - Discussion Regarding Special Transportation Millage Renewal/Reauthorization of the Millage

Jared Cypher, Deputy Controller, provided an update and recommendation regarding the special transportation millage.

Commissioner Nolan stated that she wanted to hear from the Capital Area Transportation Authority (CATA) regarding whether people who used the service were primarily people who were disabled or elderly. She expressed concern over whether Haslett Public Schools had used the service for their students.

Commissioner Tennis stated that the services may have been used for disabled students, but it was not the type of service that would be used for all students.

Commissioner Hope stated that Redi-Ride was the service Haslett Public Schools had used and it was not funded by millage dollars.

Commissioner Koenig suggested that CATA address the Committee regarding how the millage dollars had been used.

Commissioner Banas stated that it was an essential service for elderly and disabled people who lived outside urban areas and were poor. She further stated that she was not worried about the wording of the resolution.

There was a discussion regarding a presentation by CATA regarding millage dollar usage and rider information.

Chairperson McGrain stated that CATA could come in during one of the next meetings to discuss their data before the May 10th due date for submission.

Commissioner Nolan stated that she wanted to see how CATA kept track of their rider information.

Commissioner Koenig suggested correcting the dates within the resolution.

Announcements

Mr. Cypher announced that Matrina Blackstock would be the new Vetern's Affair Director.

Commissioner Banas announced that March 7, 2016 would be the final Task Force meeting.

Commissioner Maiville stated that Enbridge was the largest tax payer in Ingham County. He further stated that Enbridge was an active donater to the community.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:22 p.m.

MARCH 14, 2016 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

2. Health Department

a. *Resolution to Authorize Entering into an Agreement with Avatar for Patient Satisfaction Surveys*

This resolution authorizes a three-year agreement with Avatar for Patient Satisfaction Surveys. The cost of the services is \$30,989.80 for three years plus a one-time setup fee of \$2,500. Funding for this agreement comes from the HRSA PCMH (Patient Centered Medical Home) Grant.

b. *Resolution to Authorize an Administrative Services Agreement with Blue Cross Blue Shield for Services at the Ingham County Jail*

This resolution authorizes an update to the Administrative Services Agreement between Ingham County Health Department (ICHHD) and Blue Cross Blue Shield of Michigan (BCBSM) for services at the Ingham County Jail. The agreement will be amended to include the following from the Schedule A addendum: Employee Retirement Income Security Act of 1974 and the Affordable Care Act.

c. *Resolution to Update Authorized Signers on Forms 855A and 855B*

This resolution authorizes the following people to be authorized signers for ICHHD of CMS forms 855A and 855B with the following percent of management control:

- Russell Kolski, Deputy Health Officer/ Executive Director (40%)
- Linda Vail, Health Officer (35%)
- Eric Thelen, Health Department Chief Financial Officer (25%)

CMS Forms 855A and 855B must be completed and filed each time ICHHD establishes, changes, or terminates a health center location to maintain its ability to obtain enhanced reimbursements through Medicaid and Medicare.

d. *Resolution to Amend the Agreement with St. Vincent Catholic Charities*

This resolution extends the agreement with St. Vincent Catholic Charities (STVCC) for interpreter services through January 31, 2017. After that the agreement will automatically renew for one year periods contingent on funding. All other terms of the agreement will remain the same. The agreement (\$40,000) is funded by HRSA funds.

OTHER ITEMS:

1. Interview – Board of Health

Agenda Item 2a

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: February 22, 2016

SUBJECT: Resolution to Authorize Entering into an Agreement with Avatar for Patient Satisfaction Surveys

This Resolution authorizes an agreement between Ingham County Health Department (ICHHD) and Avatar for Patient Satisfaction Surveys.

The Centers for Medicare and Medicaid Services (CMS) have indicated that a payment modifier may be available through Consumer Assessment of Healthcare Providers and Systems (CAHPS) as they move from a fee- for -service model to a value based payment structure.

CMS will require ICHHD Community Health Centers to provide Patient Satisfaction Surveys to continue to receive pay incentives as they move from a fee for service model to a value based payment structure. Patient Satisfaction Surveys allow the Health Department to obtain robust information to enhance the Quality Improvement program within the Community Health Centers.

ICHHD sought bids from three vendors for the purpose of entering into an agreement with a qualified, experienced and CMS and CAHPS certified vendor capable of providing Patient Satisfaction Surveys. Avatar provided the most responsive proposal in terms of being a CAHPS and CMS certified vendor.

ICHHD would like to enter into a three year agreement with Avatar for Patient Satisfaction Surveys. The cost of the services is \$30,989.80 for three years plus a one-time setup fee of \$2,500.

The Ingham Community Health Center Board has reviewed and supports entering into an agreement with Avatar and supports any budget adjustments necessary as part of this agreement,

I recommend that the Ingham County Board of Commissioners authorize ICHHD to enter into an agreement with Avatar for a three year period to provide Patient Satisfaction Surveys for the amount of \$30,989.80 plus a one-time setup fee of \$2,500.

cc: Eric Thelen, w/ attachment
Barbara Watts Mastin, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH AVATAR FOR PATIENT SATISFACTION SURVEYS

WHEREAS, Centers for Medicare and Medicaid Services (CMS) have indicated that a payment modifier may be available through Consumer Assessment of Healthcare Providers and Systems (CAHPS) as they move from a fee-for-service model to a value based payment structure; and

WHEREAS, CMS will require ICHD Community Health Centers to provide Patient Satisfaction Surveys to continue to receive pay incentives as they move from a fee for service model to a value based payment structure; and

WHEREAS, Patient Satisfaction Surveys allow the Health Department to obtain robust information to enhance the Quality Improvement program within the Community Health Centers; and

WHEREAS, ICHD sought bids from three vendors for the purpose of entering into an agreement with a qualified, experienced and CMS and CAHPS certified vendor capable of providing Patient Satisfaction Surveys; and

WHEREAS, Avatar provided the most responsive proposal in terms of being a CAHPS and CMS certified vendor; and

WHEREAS, ICHD would like to enter into a three year agreement with Avatar for Patient Satisfaction Surveys. The cost of the services is \$30,989.80 for three years plus a one-time setup fee of \$2,500; and

WHEREAS, funding for this agreement is available through a Patient Centered Medical Home grant through HRSA; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports entering into agreement with Avatar and supports any budget adjustments necessary as part of this agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize entering into a three-year agreement with Avatar for Patient Satisfaction Surveys.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Avatar for Patient Satisfaction Surveys for a period of three years effective upon Board approval of this resolution, in the amount of \$30,989.80 plus a one-time set up cost of \$2,500.

BE IT FUTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County as to form by the County Attorney.

Agenda Item 2b

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: February 16, 2016

SUBJECT: Resolution to Authorize an update to the Administrative Services Agreement with Blue Cross Blue Shield

This resolution authorizes an update to the Administrative Services Agreement between Ingham County Health Department (ICHD) and Blue Cross Blue Shield of Michigan (BCBSM) for services at the Ingham County Jail.

ICHD and BCBSM entered into an agreement in 1996 wherein BCBSM would pay the claims of health care services provided to inmates of the Ingham County Jail. This agreement is updated annually by executing a Schedule A addendum to the Administrative Services Contract.

BCBSM would like to update the Administrative Services Agreement to include information from the Schedule A addendum. The Administrative Services Agreement should include the following from the Schedule A addendum: Employee Retirement Income Security Act of 1974 and the Affordable Care Act.

I recommend that the Ingham County Board of Commissioners authorize an updated Administrative Services Agreement between ICHD and BCBSM for services at the Ingham County Jail.

cc: Eric Thelen, w/ attachment
Barbara Watts Mastin, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN ADMINISTRATIVE SERVICES AGREEMENT WITH
BLUE CROSS BLUE SHIELD FOR SERVICES AT THE INGHAM COUNTY JAIL**

WHEREAS, Ingham County Health Department (ICHHD) and Blue Cross Blue Shield of Michigan (BCBSM) entered into an agreement in 1996 wherein BCBSM would pay the claims of health care services provided to inmates of the Ingham County Jail; and

WHEREAS, in Resolution #15-488, the Board of Commissioners authorized a Schedule A Addendum to the Administrative Services Agreement; and

WHEREAS, BCBSM would like to update the Administrative Services Agreement to include information from the Schedule A addendum; and

WHEREAS, the Administrative Services Agreement should include the following from the Schedule Addendum A: Employee Retirement Income Security Act of 1974 and the Affordable Care Act; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an updated Administrative Services Agreement between ICHHD and BCBSM for services at the Ingham County Jail.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize an updated Administrative Services Agreement between ICHHD and BCBSM for services at the Ingham County Jail.

BE IT FUTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County as to form by the County Attorney.

Agenda Item 2c

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: February 29, 2016

SUBJECT: Resolution to update authorized signers on Centers for Medicare and Medicaid Services Forms 855A and 855B

This Resolution authorizes Ingham County Health Department (ICHD) to update the authorized signers on the Centers for Medicare and Medicaid Services (CMS) Forms 855A and 855B.

CMS Forms 855A and 855B must be completed and filed each time ICHD establishes, changes, or terminates a health center location to maintain its ability to obtain enhanced reimbursements through Medicaid and Medicare. The Public Health Services Act enables ICHD Community Health Centers, as Federally Qualified Health Centers under section 330e and Federally Qualified Health Center Look-Alikes, to obtain enhanced reimbursement through Medicare and Medicaid.

CMS require that those authorized to sign CMS forms 855A and 855B be named. CMS form 855A indicates that an exact percentage of management control be stated for each health center position.

Resolution #14-227 authorized to sign CMS forms 855A and 855B with the following percent of management control:

- Deputy Health Officer/Executive Director (40%)
- Health Officer (35%)
- Health Department Chief Financial Officer (25%)

I recommend that the Ingham County Board of Commissioners authorize the following to be authorized signers for ICHD of CMS forms 855A and 855B with the following percent of management control:

- Russell Kolski, Deputy Health Officer/ Executive Director (40%)
- Linda Vail, Health Officer (35%)
- Eric Thelen, Health Department Chief Financial Officer (25%)

cc: Eric Thelen, w/ attachment
Barbara Watts Mastin, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO UPDATE AUTHORIZED SIGNERS ON FORMS 855A AND 855B

WHEREAS, Centers for Medicare and Medicaid Services (CMS) forms 855A and 855B must be completed and filed each time the ICHD establishes, changes, or terminates a health center location or it will lose its ability to obtain enhanced reimbursements through Medicaid and Medicare; and

WHEREAS, the Public Health Services Act enables ICHD Community Health Centers as Federally Qualified Health Centers under section 330e and Federally Qualified Health Center Look-Alikes, to obtain enhanced reimbursement through Medicaid and Medicare; and

WHEREAS, the CMS require that those authorized to sign CMS forms 855A and 855B be named; and

WHEREAS, CMS form 855A indicates that an exact percentage of management control be stated for each health center position; and

WHEREAS, Resolution #14-227, the following positions were authorized to sign CMS forms 855A and 855B with the following percent of management control:

- Deputy Health Officer/Executive Director (40%)
- Health Officer (35%)
- Health Department Chief Financial Officer (25%)

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the following people to sign CMS forms 855A and 855B with the following percent of management control:

- Russell Kolski, Deputy Health Officer/ Executive Director (40%)
- Linda Vail, Health Officer (35%)
- Eric Thelen, Health Department Chief Financial Officer (25%)

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 2d

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: February 29, 2016

SUBJECT: Resolution to Amend the Agreement with St. Vincent Catholic Charities

This resolution amends the agreement between Ingham County Health Department (ICHD) and St. Vincent Catholic Charities (STVCC) for interpreter services.

Resolution #16-061 authorized acceptance of \$2,286,075 in Health Center Program Funding for the period of February 1, 2016 through January 31, 2017 from the U.S. Department of Health and Human Services Health Resources and Services Administration (HRSA). This HRSA funding includes \$40,000 to support an extension to an agreement with STVCC for interpreter services.

The current agreement with STVCC ended on January 31, 2016. The HRSA funding includes an extension of the agreement between ICHD and STVCC for the period of February 1, 2016 through January 31, 2017. After which the agreement will auto renew for one year periods contingent on funding. All other terms of the agreement will remain the same.

The Ingham Community Health Center Board has reviewed and supports an amendment to the agreement between ICHD and STVCC and supports any budget adjustments necessary as part of extending the agreement.

I recommend that the Ingham County Board of Commissioners authorize the amendment to the agreement between ICHD and STVCC for interpreter services.

cc: Eric Thelen, w/ attachment
Barbara Watts Mastin, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE AGREEMENT WITH ST. VINCENT CATHOLIC CHARITIES

WHEREAS, in Resolution #16-061, the Ingham County Board of Commissioners accepted \$2,286,075 in Health Center Program Funding for the period of February 1, 2016 through January 31, 2017 from the U.S. Department of Health and Human Services Health Resources and Services Administration (HRSA); and

WHEREAS, this HRSA funding includes \$40,000 to support an extension to an agreement with STVCC for interpreter services; and

WHEREAS, the current agreement with STVCC ended on January 31, 2016; and

WHEREAS, the HRSA funding includes an extension of the agreement between ICHD and STVCC for the period of February 1, 2016 through January 31, 2017; and

WHEREAS, after which the agreement will auto renew for one year periods contingent on funding; and

WHEREAS, all other terms of the agreement will remain the same; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports an amendment to the agreement between ICHD and STVCC and supports any budget adjustments necessary as part of extending the agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize this amendment to extend the agreement with St. Vincent Catholic Charities from February 1, 2016 through January 31, 2017 with all other terms of the agreement to remain the same and then auto renew for one year periods contingent on funding.

THEREFORE BE IT RESOLVED, that the agreement between ICHD and STVCC for interpreter services be extended for the period of February 1, 2016 through January 31, 2017.

BE IT FURTHER RESOLVED, after which the agreement will automatically renew for one year periods contingent on funding.

BE IT FURTHER RESOLVED, all other terms of the agreement will remain the same.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County as to form by the County Attorney.