

CHAIRPERSON
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VICE-CHAIRPERSON
SARAH ANTHONY

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE
BRIAN McGRAIN, CHAIR
TERI BANAS
TODD TENNIS
CAROL KOENIG
DEB NOLAN
KARA HOPE
ROBIN CASE NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, OCTOBER 3, 2016 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [September 19, 2016 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Health Department
 - a. Resolution to Authorize a 2016-2017 [AmeriCorps State Grant](#)
 - b. Resolution to Authorize the Fourth Year of the [AmeriCorps Vista Grant](#) Cycle for 2016-2017
 - c. Resolution to Authorize an Agreement with [Southeastern Michigan Health Association](#)
 - d. Resolution to Increase [Immunization Nurse](#) Position #601089 to 1 FTE Using .5 FTE from Vacant Immunization Nurse Position #601086
 - e. Resolution to Authorize an Agreement with [Enroll Michigan](#) to Serve as a Local Community Navigator for Ingham County and Surrounding Communities
 - f. Resolution to Authorize Agreements with Mid-State Health Network and Michigan Department of Health & Human Services, Increase [Tobacco Reduction Specialist](#) Position #601030 to 1.0 FTE, and Establish a .5 FTE Community Health Worker Position
2. Greater Lansing Homeless Resolution Network - State of Homelessness in Ingham County (*Discussion*)
3. Ingham Health Plan Corporation - Update on 2016 Activities and Discussion of 2017 Contract (*Discussion*)
4. Controller's Office - Child Care Fund Update

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE

September 19, 2016

Draft Minutes

Members Present: McGrain, Banas, Case-Naeyaert, Koenig (arrived at 6:42 p.m. and departed at 7:49 p.m.), Nolan, and Tennis

Members Absent: Hope

Others Present: Clerk Barb Byrum, Jared Cypher, Rick Terrill, Linda Vail, Mary Lannoye, Todd Heywood, Jacque Liebner, Corey Warren, Patrick Patterson, Robin Stites, Loria Sabin, and others.

The meeting was called to order by Chairperson McGrain at 6:30 p.m. in the Personnel Conference Room "D&E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the August 25, 2016 Minutes

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. CASE-NAEYAERT, TO APPROVE THE MINUTES OF THE AUGUST 25, 2016 MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Hope and Koenig.

Additions to the Agenda

1. Facilities Department
 - c. Storage Update Regarding General Storage (*Discussion*)

5. Ingham County Health Center's Ad Hoc Committee's Needle Exchange Program (*Discussion*)

Limited Public Comment

None.

MOVED BY COMM. BANAS, SUPPORTED BY COMM. TENNIS, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Facilities Department
 - a. Resolution Amending Resolution #16-267 to Add a Day Porter at Forest Community Health Center
 - b. Resolution Authorizing Amending Resolution #16-267 for RNA Facilities Management Janitorial Services

2. Health Department

- a. Resolution to Amend Resolution #15-354 to Accept Additional Funding to Provide Refugee Health Assessments
 - b. Resolution Authorizing a Contract for Medical Direction and Consultation with Barry Eaton District Health Department
 - c. Resolution to Amend the Collaborative Agreement with the Capital Area United Way
 - d. Resolution to Authorize a FY 2017 Provider Agreement with the Ingham Health Plan Corporation
 - e. Resolution to Authorize an Amendment to the Contract with the Ionia County Health Department for Medical Direction and Program Consultation
 - f. Resolution to Enter into an Agency Agreement with Michigan State University to Delegate Certain Environmental Health Responsibilities
 - g. Resolution Authorizing an Agreement with Hospital Network Healthcare Services Medical Waste Management/Disposal through HPS Group Purchasing Contract
 - i. Resolution Honoring Karen Dunlap
 - j. Resolution Honoring Pamela Maxwell
3. Human Resources - Resolution Approving a Letter of Understanding with United Automobile Aerospace and Agricultural Implement Workers of America (UAW-TOPS) Regarding the Medical Assistant Classification

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Hope and Koenig.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Hope and Koenig.

- 1. Facilities Department
 - c. Storage Update Regarding General Storage (*Discussion*)

Chairperson McGrain recognized Rick Terrill, Facilities Director.

Mr. Terrill stated that he did not have an update on file storage as that project has not begun yet. He further stated that he hoped to have a full report by the end of October.

- 2. Health Department
 - h. Resolution Authorizing an Agreement with Volunteers of America Michigan to Provide Certain Dental Services for Poor and Uninsured Individuals who Reside within Ingham County

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION AUTHORIZING AN AGREEMENT WITH VOLUNTEERS OF AMERICA MICHIGAN TO PROVIDE CERTAIN DENTAL SERVICES FOR POOR AND UNINSURED INDIVIDUALS WHO RESIDE WITHIN INGHAM COUNTY

Commissioner Nolan stated that it didn't seem like there was a lot of support for this and asked why the Committee would support another dental clinic to serve the same clientele that the County's facility already does when the County's facility isn't at full capacity yet.

Chairperson McGrain recognized Linda Vail, Health Officer.

Ms. Vail stated that there were reservations listed in alternatives. She stated that this contract would make the Volunteers of America (VOA) an Ingham County Public Health Department to operate for the Health Department. She mentioned that it's a good concept, but that conversations regarding a pilot with mobile clinics and transportation were missed before decisions were made. She stated that they met with the VOA in April with a sense of urgency because they wanted to open the clinic in May, however, the clinic is not open even though a provider is present.

Commissioner Nolan stated that she was confused about why there were reservations from Ms. Vail and the Controller's Office regarding this resolution and yet it was still pushed through.

Jared Cypher, Deputy Controller, stated that there was push from the Committee regarding the resolution although no official vote was made there was discussion in past minutes. He added that certain services would be purchased as part of this agreement from Ingham County. He continued that they would be utilizing existing staff and would not be adding new staff.

Commissioner Koenig arrived at 6:42 p.m.

Ms. Vail stated that there needed to be a mutual exchange of things such as registration enrollment for staff location redirection.

Commissioner Nolan asked why she should not vote no on this resolution. She stated that the mobile unit can be moved for services in those locations.

Comm. Case-Naeyaert stated that the VOA is providing too many services and running short all while eliminating some services to provide other services. She asked what the cost benefit to the county would be.

Ms. Vail stated that the benefit would be getting dental services to homeless people with Medicaid in the community.

Chairperson McGrain stated that the idea through other meetings was to prompt staff to explore other ideas.

Commissioner Tennis pointed out the resolution mentioned reimbursing the VOA for services rendered. He asked if this would be an income source.

Ms. Vail stated that this will be even and a redirection of resources to the community.

Commissioner Tennis asked where the resources were being redirected now.

Ms. Vail stated that they were being redirected through the Health Department by registration and enrollment, but that they would be out in the community as well. She also stated that there

would not be a full-time permanent person in the VOA, but that it would be a number of hours per week.

Commissioner Tennis requested more information regarding the impact to the total patient base with the services this would provide.

Ms. Vail said, yes, it had the potential to increase the patient base because of the variety of other services available and the location.

Commissioner Koenig stated that Community Mental Health (CMH) already had people doing outreach at VOA now even though it's not every day.

Commissioner Case-Naeyaert stated that she believed that the Committee continues to approve things that take away from other opportunities.

Commissioner Banas asked what the impetus was regarding setting up a dental clinic.

Mr. Cypher stated that they needed the County involved.

Ms. Vail noted that the only eligible entities for Dental Adjuster Payments are Public Health Departments.

Commissioner Banas asked what the reasoning was behind setting this up as a 3-year contract.

Ms. Vail responded that there was no particular reason, but that it was just an option and that all contracts have a termination clause.

Commissioner Koenig asked what this was going to cost the County.

Ms. Vail responded that the initial projection from the VOA was \$50,000.

Commissioner Nolan reiterated that she objected to this because there was a beautiful, new dental facility that isn't being fully-utilized and this would be unfair competition.

Chairperson McGrain called for a vote regarding the resolution.

THE MOTION FAILED. Yeas: Koenig, Tennis, **Nays:** McGrain, Banas, Case-Naeyaert, Nolan
Absent: Hope

4. Controller's Office
 - a. Department of Health and Human Services Child Care Fund Update

Commissioner Case-Naeyaert provided an update to the committee regarding her testimony before the Michigan House of Representatives regarding the Child Care Fund.

Mr. Cypher reviewed the issues facing the County regarding the State Child Care Fund.

Discussion.

Commissioner Case-Naeyaert continued with her update. She stated that legislators need to be educated more on the divisions of the Health Care Fund.

Commissioner Nolan thanked Chairperson McGrain for bringing it up and thanked Commissioner Case-Naeyaert for going to the meetings.

Chairperson McGrain stated that the item would be kept on future agendas for continued updates.

b. Ingham Health Plan Audit Update

Chairperson McGrain recognized Mary Lannoye, Mallanoye Consulting, Inc.

Commissioner Nolan asked if there was satisfaction regarding the sample sizes and if more time was needed for more sampling.

Ms. Lannoye stated that she needed to do bigger sample sizes and she could do so within her contract. She expressed concerns regarding members on the eligible millage list that were not “active members” and were being reimbursed for dental costs by the County when they shouldn’t. She reviewed the 2015-Year End Compliance Report to Ingham County Regarding Basic Health Services Provided by Ingham Health Plan Corporation (IHP).

Discussion.

Commissioner Case-Naeyaert asked for clarification regarding citizenship eligibility.

Commissioner Nolan stated they would be eligible under the millage language, but not under Medicaid and asked how someone could prove they were not a citizen.

Discussion.

Commissioner Case-Naeyaert stated that IHP’s numbers differed from the numbers in the report. She also stated that the numbers constantly differ drastically and she had concerns that IHP was taking too much money for the services they provided.

Ms. Lannoye stated that they had been steadily increasing their total members and their millage eligible members.

Chairperson McGrain stated that future committee meetings would discuss the finances and other aspects in more detail.

Commissioner Nolan requested that the Controller’s Office provide a report regarding the increase from 10% to 35% for administrative costs from IHP.

Mr. Cypher agreed and said that he would not recommend the County pay 35%.

Commissioner Banas stated that she would like to improve the oversight of the operation and asked for guidance regarding what percent should be considered satisfactory.

Commissioner Koenig asked Ms. Lannoye how there could be files with no addresses. She commented that, in the future, it should be specified that the Committee would not pay for any ineligible members.

Discussion.

Commissioner Case-Naeyaert stated that the Committee would still need to have something to verify that some members are still eligible.

Commissioner Nolan said she observed that the IHP Board was actively looking to have them come in with a more balanced budget. She stated that there were three new Board members that have been involved in the health community for quite some time.

5. Ingham County Health Center's Ad Hoc Committee's Needle Exchange Program
(Discussion)

Commissioner Tennis provided an overview that this was created through the Community Health Center Board to examine and do research on a Needle Exchange Program to prevent communicable diseases.

Todd Heywood, Ingham County Health Center's Ad Hoc Committee Chair, explained that the report was a 6-month exploration effort regarding whether or not Ingham County needed a Needle Exchange Program. Mr. Heywood asked the Committee to pass this on to other elected officials to adopt the program to be run by non-governmental organizations. He stated that RISE Recovery Community and Lansing Area Aids Network (LAAN) have expressed their interest in the opportunity in developing the program.

Commissioner Tennis explained that the issue of providing a Needle Exchange Program was not about recovery, but more about preventing the spread of communicable disease surrounding the opioid epidemic and providing a trustworthy entry point for addicts who want to stop. He stated that law enforcement provided positive feedback regarding this program and mentioned that some ordinances would need to be adjusted to prevent those that utilize the program from being arrested for using it.

Commissioner Banas thanked the Committee members for serving. She asked if there was input from the Opioid Task Force headed up by the Health Department.

Mr. Heywood stated that the Committee utilized data from the Opioid Task Force.

Commissioner Case-Naeyaert asked if an addict would want to be tested for those Communicable Diseases.

Corey Warren, President of Wai-Iam, Inc., stated that it was something that was always in the back of their minds.

Commissioner Case-Naeyaert asked if this would be a safe place for addicts to turn to receive these services.

Mr. Warren said it was crucial to keep this out of governmental entities and that users in the community were actively seeking out those who were trustworthy.

Ms. Jacque Liebner, CFAO of Wai-Iam, Inc., stated that they have about 80 members in their community kept back after a meeting and asked if they would utilize a program like this and all but 1 of the 45 members present said they would.

Commissioner Nolan thanked the efforts of the Committee and asked how this would be funded.

Mr. Heywood stated that the number one option was to avoid government entities and stated that recently the Federal Government ban on funding Needle Exchange Programs was lifted. He further stated that he anticipated private agencies, such as RISE Recovery and LAAN, would be able to find funding through federal grants such as Age United.

Commissioner Tennis mentioned that none of the recommendations were for the County to spend money or run these programs, but simply for administrative or moral support from the Health Department.

Chairperson McGrain stated that he was surprised the community doesn't already have this asset and was looking for the Health Officer to say that this was something they would partner with.

Mr. Heywood said there has never been a Needle Exchange Program in Ingham County before although the option has been presented, but was shut down due to its controversy. He described this program as a way to encourage those who do use to do so safely, similarly to encouraging those who drink to find designated drivers.

Chairperson McGrain asked Ms. Vail if the Health Department was on board with the program.

Ms. Vail stated that yes they were on board, but that some ordinances would have to be changed and stated that the opioid epidemic and the quadrupling of opioid related deaths in the last ten years has opened up people's eyes. She further stated that it was still necessary to increase the awareness that addiction is a mental health issue and should be treated similarly to other health issues involving relapses.

Chairperson McGrain asked for a recommendation from Commissioner Tennis regarding the topic.

Commissioner Tennis said it might be helpful to have a resolution supporting the report so the Committee can take it to other jurisdictions to move forward with the ordinance changes and send the message of support to law enforcement.

Commissioner Koenig asked what the timeline was for this.

Mr. Warren stated ideally, it would be as soon as possible and that they already have a 501c(3).

Ms. Liebner stated that she had spoken with their lawyer regarding the status and would like to find funding for help writing the grant. She stated she hoped to implement this program by year's end.

Commissioner Case-Naeyaert asked for outreach to faith-based communities and specifically questioned how this would be implemented into rural communities. She further asked how this would reach people who don't know about RISE Recovery and other programs.

Clerk Barb Byrum stated that as a rural county resident this was a major concern. She further stated that a mobile unit was discussed as a viable option. She indicated that she would be willing to go out and meet with members of the rural community, as necessary, for discussions.

Commissioner Case-Naeyaert expressed willingness to have these discussions, as well.

Commissioner Nolan stated that she felt this was very implementable, but stated that the most challenging piece would be to get additional substance abuse counselors and rehab places because there is a huge shortage.

Mr. Heywood stated that CMH initially had people attending meetings and having this conversation, but that they had to discontinue coming to meetings due to scheduling conflicts, however, they continued to stay up-to-date on the topic and decisions and offered their support.

Mr. Warren stated that they have been able to build connections for the people they serve now as well as in the future.

Commissioner Banas praised the involvement from RISE Recovery and asked for clarification regarding the building site for the program.

Ms. Liebner stated that they have a building on Pine Street in Lansing and that the upper-level is a recovery house that could easily be converted as long as it was made into a commercial space.

Chairperson McGrain said he would look to Commissioner Tennis and the taskforce to come up with a resolution soon.

Commissioner Koenig departed at 7:49 p.m.

6. Human Services Committee - Rescheduling the October 31, 2016 Human Services Committee Meeting (*Discussion*)

Chairperson McGrain asked for a vote regarding rescheduling the October 31st meeting.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. BANAS,
TO RESCHEDULE THE HUMAN SERVICES COMMITTEE MEETING FOR MONDAY,
NOVEMBER 7th.

THE MOTION PASSED UNANIMOUSLY. Absent: Commissioners Hope and Koenig.

Announcements

None.

Public Comment

Patrick Patterson, Volunteers of America, asked the Committee to re-examine the dental clinic at the VOA.

Adjournment

The meeting was adjourned at 7:55 p.m.

OCTOBER 3, 2016 HUMAN SERVICES AGENDA

STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

1. Health Department

a. *Resolution to Authorize a 2016-2017 AmeriCorps State Grant*

This resolution authorizes an AmeriCorps Program grant of \$164,762 is for the 2016-2017 fiscal year. Of this \$164,762 MCSC will withhold \$1,715 as an administrative fee and the net grant to ICHD will be \$163,047. This is the second program year of a three year funding cycle, with competitive funding for the 2016-2017 program year. This grant and the new funding is included in the ICHD 2016-2017 budget. The grant amount offered by MDHHS includes \$65,739 (salary and fringe) for the full-time coordinator, plus staff training/travel; and partial AmeriCorps member support. The grant requires a non-federal 43% local match of cash and/or in-kind contributions. A total of 12.65 FTE AmeriCorps members will be placed in host sites selected through an RFP process.

b. *Resolution to Authorize the Fourth Year of the AmeriCorps Vista Grant Cycle for 2016-2017*

This resolution accepts fourth year funding for up to sixteen (16) AmeriCorps*VISTA members to perform national service to strengthen and supplement efforts to eliminate poverty and poverty-related human, social and environmental problems. The Corporation for National and Community Services (CNCS) has granted Ingham County the fourth year funding for the AmeriCorps*VISTA Program with \$135,225 for the 2016-2017 fiscal year. \$15,000 will be CNCS funds and \$120,225 from local resources (contributions from host sites). Out of the total of 16 FTE AmeriCorps*VISTA members, 15 FTE will be placed in host sites selected through an RFP process and 1 FTE AmeriCorps*VISTA Leader will be placed with the Power of We Consortium.

c. *Resolution to Authorize an Agreement with Southeastern Michigan Health Association*

This resolution authorizes a \$10,000 grant from Southeastern Michigan Health Association (SEMHA) to support outreach efforts and to facilitate parent input and feedback, as well as family involvement with the Children's Special Health Care Services (CSHCS) division at the Ingham County Health Department policy and procedure process.

d. *Resolution to Increase Immunization Nurse Position #601089 to 1 FTE Using .5 FTE from Vacant Immunization Nurse Position #601086*

This resolution increases an Immunization Nurse position (#601089) from .5 FTE to 1.0 FTE. Funding for this increase will come from a vacant .75 FTE Immunizations Nurse position (#601086). ICHD is proposing that .5 FTE of #601086 be added to position #601089. This increase will provide more continuity to the office as well as improved patient flow and dissemination of information. The remaining .25 FTE of Position #601086 will remain vacant.

e. *Resolution to Authorize an Agreement with Enroll Michigan to Serve as a Local Community Navigator for Ingham County and Surrounding Communities*

This resolution authorizes an agreement with Enroll Michigan. Enroll Michigan will provide Ingham County with up to \$25,000 to serve as an initial point of contact and support for the Ingham County area as a Local Community Navigator (LCO) organization. As an LCO, the Registration and Enrollment (R&E) Unit will provide outreach, education, and enrollment both through the Marketplace and the MI-Bridges program. R&E staff are certified Navigators and available to assist local consumers in understanding their enrollment options.

- f. *Resolution to Authorize Agreements with Mid-State Health Network and Michigan Department of Health & Human Services, Increase Tobacco Reduction Specialist Position #601030 to 1.0 FTE, and Establish a .5 FTE Community Health Worker Position*

This resolution accepts an award from the Mid-State Health Network (MSHN) for \$60,000 and combines that with two funding awards from Michigan Department of Health and Human Services (MDHHS) which are included in the Comprehensive Agreement. One for the Tobacco Reduction in People Living with HIV/AIDS Project for \$57,386 and one for the Tobacco Control Program for \$30,000, along with a projected \$15,000 in revenue from tobacco cessation billing, to increase the Tobacco Reduction Specialist Position #601030 to 1.0 FTE. The award from MSHN will also support establishing a .5 FTE Community Health Worker (CHW) position

OTHER ITEMS:

2. *Greater Lansing Homeless Resolution Network – State of Homelessness in Ingham County (Discussion)*

In July, representatives of the Greater Lansing Homeless Resolution Network (GLHRN) attended a Human Services meeting to discuss the possibility of appointing a commissioner to serve on the GLHRN Board. At the conclusion of the discussion, it was agreed that GLHRN would come back to the Human Services Committee in October for an update.

3. *Ingham Health Plan Corporation – Update on 2016 Activities and Discussion of 2017 Contract (Discussion)*

Representatives from the Ingham Health Plan Corporation will be in attendance to discuss 2016 activities to date, and their 2017 budget request.

4. *Controller's Office – Child Care Fund Update*

The Deputy Controller will provide an update on the Child Care Fund.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: September 14, 2016
SUBJECT: Resolution to Authorize a 2016-2017 AmeriCorps Grant
For the meeting agenda of October 10, 2016

BACKGROUND

The Power of We Consortium (PWC) will soon complete a successful first-year of a three year grant cycle of the AmeriCorps State Program, funded by the Michigan Department of Health and Human Services (MDHHS), on behalf of the Michigan Community Service Commission (MCSC) as part of a three year funding cycle, and authorized by Resolution #15-321. As a condition of this grant, Ingham County Health Department (ICHD) must, at a minimum, enter into agreements with each AmeriCorps host site and with each AmeriCorps member. A total of 12.65 FTE AmeriCorps members will be placed in host sites selected through an RFP process.

ALTERNATIVES

N/A

FINANCIAL IMPACT

This new AmeriCorps Program grant of \$164,762 is for the 2016-2017 fiscal year. Of this \$164,762 MCSC will withhold \$1,715 as an administrative fee and the net grant to ICHD will be \$163,047. This is the second program year of a three year funding cycle, with competitive funding for the 2016-2017 program year. This grant and the new funding is included in the ICHD 2016-2017 budget.

The grant amount offered by MDHHS includes \$65,739 (salary and fringe) for the full-time coordinator, plus staff training/travel; and partial AmeriCorps member support.

The grant requires a non-federal 43% local match of cash and/or in-kind contributions.

	Amount	Percent
Grant	164,762	57%
Match	123,264	43%
Total	288,026	100%

*Grant guidelines direct applicants to hold the MDHHS share at less than \$13,300 per member. Our match put the MDHHS share of our application at \$13,025 per member.

The match is drawn from:

- 1) cash contributions from the external host sites totaling \$112,775;
- 2) existing salary and fringe used as match of \$3,628; and
- 3) indirect costs used as match of \$6,861.

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the AmeriCorps Grant for the fiscal year of 2016-2017 in the net amount of \$163,047.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A 2016-2017 AMERICORPS STATE GRANT

WHEREAS, the Power of We Consortium (PWC) will soon complete a successful first-year of a three year grant cycle of the AmeriCorps State Program, funded by the Michigan Department of Human Services (MDHHS), on behalf of the Michigan Community Service Commission (MCSC) as part of a three year funding cycle, and authorized by Resolution #15-321; and

WHEREAS, as a condition of this grant, Ingham County Health Department (ICHD) must, at a minimum, enter into agreements with each AmeriCorps host site and with each AmeriCorps member; and

WHEREAS, A total of 12.65 FTE AmeriCorps members will be placed in host sites selected through an RFP process; and

WHEREAS, this new AmeriCorps Program grant of \$164,762 is for the 2016-2017 fiscal year; and

WHEREAS, this grant and the new funding is included in the ICHD 2016-2017 budget; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners accept the AmeriCorps grant award.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts this new AmeriCorps Program grant of \$164,762 for the 2016-2017 fiscal year.

BE IT FURTHER RESOLVED, of this \$164,762 MCSC will withhold \$1,715 as an administrative fee, the net grant to ICHD will be \$163,047.

BE IT FURTHER RESOLVED, this is the second program year of a three year funding cycle, with competitive funding for the 2016-2017 program year; a total of 12.65 FTE AmeriCorps members will be placed in host sites selected through an RFP process.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees

FROM: Linda S. Vail, MPA, Health Officer

DATE: September 14, 2016

SUBJECT: Resolution to Authorize the fourth year of funding cycle of the AmeriCorps*VISTA Project
For the meeting agenda of October 10, 2016

BACKGROUND

Ingham County Health Department (ICHHD) on behalf of the Power of We Consortium (PWC) was the recurring recipient of grant funds in support of the AmeriCorps* VISTA Project from 2006-2010, and annual renewal of such funding was accepted by resolution (#06-333, #07-307, #08-321, #09-159, #10-055, #10-396). The Corporation for National and Community Services (CNCS) provided a new funding cycle which the first year of such funding was accepted by resolution #13-380; and the second year funding was accepted by #14-388; and the third year funding was accepted by #15-352. CNCS has provided Ingham County a fourth year of the funding cycle for 2016-2017 providing funding with up to sixteen (16) AmeriCorps*VISTA members to perform national service to strengthen and supplement efforts to eliminate poverty and poverty-related human, social and environmental problems.

ALTERNATIVES

N/A

FINANCIAL IMPACT

CNCS has granted ICHD, on behalf of the PWC, the fourth year funding for the AmeriCorps*VISTA Program with \$135,225 for the 2016-2017 fiscal year. \$15,000 CNCS funds and \$120,225 local resources, and authorizes a grant agreement with the CNCS for the time period of September 18, 2016 through September 16, 2017. Out of a total of 16 FTE AmeriCorps*VISTA members, 15 FTE will be placed in host sites selected through an RFP process and 1 FTE AmeriCorps*VISTA Leader will be placed with the Power of We Consortium. The funding for this is agreement is included in the ICHD 2016-2017 budget.

The Local Resources are drawn from:

- 1) cash contributions from the external host sites totaling \$84,043
- 2) VISTA Deferred Revenue Cost Share Funds \$14,000
- 3) Revenue from Ingham County \$22,182

Separate from the \$135,225 program expenses, CNCS will pay the following member personnel expenses directly to the members out of additional Federal dollars: Living Allowances of \$122,699, Education and End of Service Awards \$78,300, and Health Insurance \$48,600 for a total of \$249,599.

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution for the fourth year funding cycle of the AmeriCorps*VISTA Project in the amount of \$135,225 for the period of September 18, 2016 through September 16, 2017.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE FOURTH YEAR OF THE AMERICORPS VISTA GRANT
CYCLE FOR 2016-2017**

WHEREAS, Ingham County Health Department (ICHHD) on behalf of the Power of We Consortium (PWC) was the recurring recipient of grant funds in support of the AmeriCorps* VISTA Project from 2006-2010, and annual renewal of such funding was accepted by resolution (#06-333, #07-307, #08-321, #09-159, #10-055, #10-396); and

WHEREAS, The Corporation for National and Community Services (CNCS) provided a new funding cycle which the first year of such funding was accepted by resolution #13-380; and the second year funding was accepted by #14-388; and the third year funding was accepted by #15-352; and

WHEREAS, CNCS has provided Ingham County a fourth year of the funding cycle for 2016-2017 providing funding with up to sixteen (16) AmeriCorps*VISTA members to perform national service to strengthen and supplement efforts to eliminate poverty and poverty-related human, social and environmental problems; and

WHEREAS, out of a total of 16 FTE AmeriCorps*VISTA members, 15 FTE will be placed in host sites selected through an RFP process and 1 FTE AmeriCorps*VISTA Leader will be placed with the Power of We Consortium; and

WHEREAS, separate from the \$135,225 program expenses, CNCS will pay the following member personnel expenses directly to the members out of additional Federal dollars: Living Allowances of \$122,699, Education and End of Service Awards \$78,300, and Health Insurance \$48,600 for a total of \$249,599; and

WHEREAS, the funding for this is agreement is included in the ICHD 2016-2017 budget; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners accept the AmeriCorps grant award.

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts the fourth year of the funding cycle for the AmeriCorps*VISTA program with the 2016-2017 year in the amount of \$135,225 made up of \$15,000 CNCS funds and \$120,225 local resources, and authorizes a grant agreement with the CNCS for the time period of September 18, 2016 through September 16, 2017.

BE IT FURTHER RESOLVED, that a non-federal match of \$120,225 is authorized and obtained through the following:

- up to \$5,602.85 from each of fifteen external AmeriCorps*VISTA host sites totaling (\$84,043) as selected through a Request for Proposal process
- up to \$14,000 from VISTA Deferred Revenue Funds
- \$22,182 in Ingham County Funds

BE IT FURTHER RESOLVED, that separate from the \$135,225 program expenses, CNCS will pay the following member personnel expenses directly to the members out of additional Federal dollars: Living Allowances of \$122,699, Education and End of Service Awards \$78,300, and Health Insurance \$56,700 for a total of \$249,599.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA
DATE: 9/13/16
SUBJECT: Agreement with Southeastern Michigan Health Association
For the meeting agendas of 10/3/16 and 10/5/16

BACKGROUND

The Children’s Special Health Care Services (CSHCS) division at the Ingham County Health Department (ICHD) provides coordinated care for children with special needs. CSHCS assists these individuals and their families through the appropriate use of the CSHCS system of care, so that children are able to demonstrate improved health outcomes and an enhanced quality of life. CSHCS has been awarded a \$10,000 grant by Southeastern Michigan Health Association (SEMHA) to support outreach efforts and to facilitate parent input and feedback, as well as family involvement with the CSHCS LHD policy and procedure process.

ICHD will use this grant to fund a temporary position with an area parent currently enrolled in the CSHCS system. This individual will work collaboratively with ICHD-CSHCS staff to develop and implement outreach strategies that focus on engaging other families who have children with special health care needs. This peer support affords parents the benefits of CSHCS, and provides strategies to assist parents in navigating the system.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

SEMHA will provide ICHD with \$10,000 in funding for the period of October 1, 2016 through September 30, 2017.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize an agreement with SEMHA in an amount up to \$10,000 for the period of October 1, 2016 through September 30, 2017.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
SOUTHEASTERN MICHIGAN HEALTH ASSOCIATION**

WHEREAS, the Children's Special Health Care Services (CSHCS) division at the Ingham County Health Department (ICHHD) provides coordinated care for children with special needs; and

WHEREAS, CSHCS assists these individuals and their families through the appropriate use of the CSHCS system of care, so that children are able to demonstrate improved health outcomes and an enhanced quality of life; and

WHEREAS, CSHCS has been awarded a \$10,000 grant by Southeastern Michigan Health Association (SEMHA) to support outreach efforts and to facilitate parent input and feedback, as well as family involvement with the CSHCS LHD policy and procedure process; and

WHEREAS, ICHHD will use this grant to fund a temporary position with an area parent currently enrolled in the CSHCS system; and

WHEREAS, this position will work collaboratively with ICHD-CSHCS staff to develop and implement outreach strategies that focus on engaging other families who have children with special health care needs; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with SEMHA in an amount up to \$10,000 for the period of October 1, 2016 through September 30, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with SEMHA in an amount up to \$10,000 for the period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

Agenda Item 1d

TO: Board of Commissioners Human Services, County Services, and Finance Committees

FROM: Linda S. Vail, MPA, Health Officer

DATE: 9/19/16

SUBJECT: Position Status Change for ICHD Immunizations Nurse Positions
For the meeting agenda of 10/3/16, 10/4/16, and 10/5/16

BACKGROUND

The Ingham County Health Department (ICHD) is proposing to increase an Immunization Nurse position (#601089) from .5 FTE to 1.0 FTE. Funding for this increase will come from a vacant .75 FTE Immunizations Nurse position (#601086). ICHD is proposing that .5 FTE of #601086 be added to position #601089. The employee in Position #601089 has expressed interest in the increase to 1 FTE. This increase will provide more continuity to the office as well as improved patient flow and dissemination of information. The Michigan Nurses Association has reviewed this adjustment.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The proposed adjustments will result in a savings as the remaining .25 FTE of Position #601086 will remain vacant.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize the increase of Position #601089 from .5 FTE to 1.0 FTE using .5 FTE from vacant Position #601086, effective upon approval of the resolution.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO INCREASE IMMUNIZATION NURSE POSITION #601089 TO 1 FTE
USING .5 FTE FROM VACANT IMMUNIZATION NURSE POSITION #601086**

WHEREAS, the Ingham County Health Department (ICHHD) is proposing to increase an Immunization Nurse position (#601089) from .5 FTE to 1.0 FTE; and

WHEREAS, funding for this increase will come from a vacant .75 FTE Immunizations Nurse position (#601086); and

WHEREAS, ICHHD is proposing that .5 FTE of #601086 be added to position #601089; and

WHEREAS, the increase of #601089 to 1.0 FTE will provide more continuity to the office, improve patient flow and dissemination of information, and result in a savings as the remaining .25 FTE of #601086 will remain vacant; and

WHEREAS, the Michigan Nurses Association has reviewed this adjustment; and

WHEREAS, the Health Officer recommends authorization to increase Position #601089 from .5 FTE to 1.0 FTE using .5 FTE from vacant Position #601086, effective upon approval of the resolution.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an increase of Position #601089 from .5 FTE to 1.0 FTE using .5 FTE from vacant Position #601086, effective immediately.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary adjustments to the budget and the position allocation list consistent with this resolution.

TO: Board of Commissioners Human Services and Finance Committees

FROM: Linda S. Vail, MPA

DATE: 9/13/16

SUBJECT: Agreement with Enroll Michigan for Navigator Services
For the meeting agendas of 10/3/16 and 10/5/16

BACKGROUND

Enroll Michigan (EM), previously known as Consumers for Healthcare (MCH), is currently authorized by the federal government to serve as a Navigator assisting the uninsured in making their enrollment decisions. EM is Michigan's only statewide Navigator program, engaging more than 120 partner agencies in the important work of reaching out to and assisting hard-to-reach populations throughout the state.

EM would like to contract with the Ingham County Health Department (ICHD) for a fourth year (previously contracted as MCH) to serve as an initial point of contact and support for the Ingham County area as a Local Community Navigator (LCO) organization. Resolution #15-414 authorized this agreement in FY 2016. This contract will be in effect from 10/1/16 through 9/30/17. As an LCO, the Registration and Enrollment (R&E) Unit will provide outreach, education, and enrollment both through the Marketplace and the MI-Bridges program. R&E staff are certified Navigators and available to assist local consumers in understanding their enrollment options.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

EM will provide up to \$25,000 in compensation to ICHD for LCO services.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize an agreement with EM in an amount up to \$25,000 for ICHD to serve as an LCO for the period of October 1, 2016 through September 30, 2017.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH ENROLL MICHIGAN TO SERVE AS A LOCAL COMMUNITY NAVIGATOR FOR INGHAM COUNTY AND SURROUNDING COMMUNITIES

WHEREAS, Enroll Michigan (EM), previously known as Consumers for Healthcare (MCH), has been selected by the federal government to be a Navigator assisting the uninsured in making their enrollment decisions; and

WHEREAS, EM will be Michigan's only statewide Navigator program, engaging more than 120 partner agencies in the important work of reaching out to and assisting hard-to-reach populations everywhere; and

WHEREAS, EM would like to contract with the Ingham County Health Department (ICHHD) for a fourth year (previously contracted as MCH) to serve as an initial point of contact and support for the Ingham County area as a Local Community Navigator (LCO) organization; and

WHEREAS, Resolution #15-414 authorized a new agreement for navigation services in FY 2016; and

WHEREAS, EM will provide up to \$25,000 in compensation to ICHHD to support Registration and Enrollment (R&E) staff members to provide outreach, education, and enrollment both through the Marketplace and the Healthy Michigan program; and

WHEREAS, R&E staff are certified as Navigators and available to assist local consumers in understanding their enrollment options; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with EM in an amount up to \$25,000 for ICHHD to serve as an LCO for the period of October 1, 2016 through September 30, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with EM in an amount up to \$25,000 for ICHHD to serve as an LCO for the period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees

FROM: Linda S. Vail, MPA, Health Officer

DATE: September 14, 2016

SUBJECT: Acceptance of Tobacco Cessation Funds from MSHN and MDHHS
For the meeting agendas of 10/3/16 and 10/5/16

BACKGROUND

The Ingham County Health Department (ICHHD) has received an award from the Mid-State Health Network (MSHN) for \$60,000 and two funding awards from Michigan Department of Health and Human Services (MDHHS) which are included in the Comprehensive Agreement, one for the Tobacco Reduction in People Living with HIV/AIDS Project for \$57,386 and one for the Tobacco Control Program for \$30,000. ICHD is proposing to use this funding, along with a projected \$15,000 in revenue from tobacco cessation billing, to increase the Tobacco Reduction Specialist Position #601030 to 1.0 FTE. This position was reduced from 1.0 FTE to .5 FTE in FY 2017 prior to receiving these new funding sources. The award from MSHN will also support establishing a .5 FTE Community Health Worker (CHW) position to facilitate agreed upon activities.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The \$147,386 in funding, along with a projected \$15,000 in revenue from tobacco cessation billing will cover the cost of increasing Position #601030 to 1.0 FTE and establishing a 0.5 FTE CHW position. The CHW position will remain in effect for the duration of the MSHN grant.

OTHER CONSIDERATIONS

The Tobacco Treatment Specialist position previously has not had the capability to bill. Billing may now occur due to the recent completion of the Tobacco Treatment Specialist Certification which is necessary for billing tobacco reduction counseling.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of an agreement with MSHN in an amount up to \$60,000 for the period of October 1, 2016 through September 30, 2017; the MDHHS grant funding will be included under the Comprehensive Agreement. In addition, I recommend the approval to increase the Tobacco Reduction Specialist Position #601030 to 1.0 FTE and to establish a 0.5 FTE Community Health Worker (CHW) position for the duration of the funding.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS WITH MID-STATE HEALTH NETWORK AND MICHIGAN DEPARTMENT OF HEALTH & HUMAN SERVICES, INCREASE TOBACCO REDUCTION SPECIALIST POSITION #601030 TO 1.0 FTE, AND ESTABLISH A .5 FTE COMMUNITY HEALTH WORKER POSITION

WHEREAS, the Ingham County Health Department (ICHD) has received an award from the Mid-State Health Network (MSHN) for \$60,000 and two funding awards from Michigan Department of Health and Human Services' (MDHHS) which are included in the Comprehensive Agreement, one for the Tobacco Reduction in People Living with HIV/AIDS Project for \$57,386 and one for the Tobacco Control Program for \$30,000; and

WHEREAS, ICHD is proposing to use this funding, along with a projected \$15,000 in revenue from tobacco cessation billing, to increase the Tobacco Reduction Specialist Position #601030 to 1.0 FTE; and

WHEREAS, Position #601030 was reduced from 1.0 FTE to .5 FTE in FY 2017 prior to receiving these new funding sources; and

WHEREAS, the award from MSHN will also support establishing a .5 FTE Community Health Worker (CHW) position to facilitate agreed upon activities which will remain in effect for the duration of the MSHN grant; and

WHEREAS, the Health Officer recommends approval of an agreement with MSHN in an amount up to \$60,000 for the period of October 1, 2016 through September 30, 2017; the MDHHS grant funding will be included under the Comprehensive Agreement; and

WHEREAS, the Health Officer also recommends increasing Tobacco Reduction Specialist Position #601030 to 1.0 FTE and establish a 0.5 FTE CHW position for the duration of the funding.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with MSHN in an amount up to \$60,000 for the period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes increasing Tobacco Reduction Specialist Position #601030 to 1.0 FTE and establish a 0.5 FTE CHW position for the duration of the funding.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary adjustments to the budget and the position allocation list consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.