

CHAIRPERSON  
KARA HOPE

VICE-CHAIRPERSON  
SARAH ANTHONY

VICE-CHAIRPERSON PRO-TEM  
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE  
BRIAN McGRAIN, CHAIR  
TERI BANAS  
TODD TENNIS  
CAROL KOENIG  
DEB NOLAN  
KARA HOPE  
ROBIN CASE NAEYAERT

## **INGHAM COUNTY BOARD OF COMMISSIONERS**

*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, OCTOBER 17, 2016 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order

Approval of the [October 3, 2016 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Interviews - Board of Health
2. Health Department
  - a. Resolution to Authorize an Amendment to the Agreement for [Behavioral Health Services](#) between the Ingham County Health Department and the Community Mental Health Authority of Clinton, Eaton and Ingham Counties
  - b. Resolution to Approve a Policy Prohibiting the Use of [Electronic Smoking Devices](#) within Ingham County Offices
  - c. Resolution to Authorize a FY 2017 Subcontract with [Refugee Development Center](#)
  - d. Resolution to Enter into a Michigan Agriculture Environmental Assurance Program (MAEAP) [Clean Sweep Program](#) Agreement with the Michigan Department of Agriculture and Rural Development (MDARD)
  - e. Resolution to Accept Child and Adolescent Health Center [Program Funding](#) from the Michigan Department of Health and Human Services through the Michigan Primary Care Association
3. Sheriff's Office - Resolution to Enter into an Agreement with the Michigan State University School of Psychiatry to Provide [Psychiatric Services](#) for Inmates at the Ingham County Jail
4. Controller's Office - Child Care Fund Update (*Discussion*)

Announcements

Public Comment

Adjournment

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OR SET TO MUTE OR VIBRATE TO AVOID  
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

HUMAN SERVICES COMMITTEE

October 3, 2016

Draft Minutes

Members Present: McGrain, Banas, Hope, Koenig (arrived 6:34 p.m.), and Nolan

Members Absent: Tennis, Case-Naeyaert

Others Present: Jared Cypher, Susan Cancro, Joan Jackson Johnson, Adriena Hall, Robin Reynolds, Linda Vail, Loria Sabin, and others.

The meeting was called to order by Chairperson McGrain at 6:31 p.m. in Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the September 19, 2016 Minutes

MOVED BY COMM. BANAS SUPPORTED BY COMM. NOLAN TO APPROVE THE MINUTES OF THE SEPTEMBER 19, 2016 HUMAN SERVICES COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Koenig, Case-Naeyaert, Tennis.

Additions to the Agenda

None.

Limited Public Comment

None.

MOVED BY COMM. BANAS SUPPORTED BY COMM. HOPE TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Health Department
  - a. Resolution to Authorize a 2016-2017 AmeriCorps State Grant
  - b. Resolution to Authorize the Fourth Year of the AmeriCorps Vista Grant Cycle for 2016-2017
  - c. Resolution to Authorize an Agreement with Southeastern Michigan Health Association
  - d. Resolution to Increase Immunization Nurse Position #601089 to 1 FTE Using .5 FTE from Vacant Immunization Nurse Position #601086
  - e. Resolution to Authorize an Agreement with Enroll Michigan to Serve as a Local Community Navigator for Ingham County and Surrounding Communities
  - f. Resolution to Authorize Agreements with Mid-State Health Network and Michigan Department of Health & Human Services, Increase Tobacco Reduction Specialist Position #601030 to 1.0 FTE, and Establish a .5 FTE Community Health Worker Position

THE MOTION CARRIED UNANIMOUSLY. Absent: Koenig, Case-Naeyaert, Tennis.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Koenig, Case-Naeyaert, and Tennis.

Please note that later in the meeting, the Committee suspended the rules to allow Commissioner Koenig to vote on the items on the consent agenda. Commissioner Koenig voted to approve the items on the consent agenda.

2. Greater Lansing Homeless Resolution Network - State of Homelessness in Ingham County (*Discussion*)

Joan Jackson Johnson, Human Relations and Community Services Director, addressed the committee regarding homelessness in Ingham County. She provided a copy of the Greater Lansing Area 2015 Annual Homeless Report.

Commissioner Koenig arrived 6:34 p.m.

Ms. Jackson Johnson further stated that there were no rooms in the shelter and that transitional housing units were full. She stated that there were a variety of challenges still present that made placements difficult.

Susan Cancro, Chairperson of the Greater Lansing Homeless Resolution Network (GLHRN), stated that the Michigan State Housing Development Authority had been very helpful in making as many vouchers available as possible.

Ms. Jackson Johnson stated that GLHRN could not engage enough people to shut down the Magnuson Hotel. She further stated that pulling the Health, Mental Health, and Substance Abuse departments together was essential.

Ms. Cancro stated that better relationships with landlords were in order. She stated that lack of education was the greatest enemy and asked that the committee help form meaningful connections whenever possible.

Ms. Jackson Johnson stated that she invited Mike Karl to become a part of the GLHRN, but without result.

Ms. Cancro stated the situation was out of hand. She asked for guidance related to the issue.

Chairperson McGrain asked for clarification from the local group regarding putting the homeless into housing immediately or strategically.

Ms. Jackson Johnson stated that she believed that scattered site placement was the better way to relocate the homeless. She further stated that the current place was filled with safety issues.

Ms. Cancro stated that the homeless hotels she was aware of were more of extended shelters with supportive services incorporated into them, but that the Magnuson Hotel had no structure.

Ms. Jackson Johnson stated that Mike Karl had a huge outstanding bill to the Board of Water and Light (BWL) and that BWL would be turning off utilities for the poor and vulnerable soon due to the outstanding bills. She further stated that they discovered that there were no locks on many of the doors.

Discussion.

Ms. Jackson Johnson stated that the Magnuson Hotel had a bed bug infestation. She stated that there was an arrangement with landlords to do bed bug checks with trained dogs. She further stated that preventative measures were being taken to prevent further infestations.

Ms. Cancro stated that the City of Lansing had been doing an amazing job helping people out with this and reiterated that education and awareness was important.

Ms. Jackson Johnson stated that Ingham County was second to Wayne County in terms of motel nights purchased. She further stated that the bottom line was to find safe and affordable housing.

Commissioner Banas thanked the representatives for their time and for continuing the conversation surrounding the issue. She asked how many beds Ingham County was short and stated that Kalamazoo had a millage regarding homelessness to help reinstate school enrollments.

Ms. Jackson Johnson stated that a millage would certainly help. She further stated that Ann Arbor had a unique model where they utilize an old school to cycle people through.

Chairperson McGrain asked the Controller's Office to ensure that when the Committee went through the Community Agency process that GLHRN received the most updated list as well.

Commissioner Banas asked what needed to be done to be able to prepare housing units for people coming in.

Discussion.

Commissioner Hope asked for clarification regarding who, specifically, would need the education.

Ms. Cancro stated that churches and community groups were doing their work under the radar rather than reaching out to other networks.

Ms. Jackson Johnson stated she would have her staff pull together the zip codes of the homeless and where they originated for the Committee to review.

Discussion.

Ms. Jackson Johnson stated that another issue was the “face of homelessness” seeming to be chronic alcoholics when in reality more than forty percent are actually children and families. She further stated that engagement with landlords was necessary.

Commissioner Nolan commended the representatives on their years of experience and efforts in working with GLHRN. She asked if the Memorandum of Understanding with Eaton County was ever executed.

Ms. Jackson Johnson stated yes.

Discussion.

Commissioner Koenig asked what the total budget for homelessness was in Ingham County.

Ms. Jackson Johnson stated she would have to retrieve the numbers.

Discussion.

Chairperson McGrain thanked representatives for coming to the meeting.

3. Ingham Health Plan Corporation - Update on 2016 Activities and Discussion of 2017 Contract (*Discussion*)

Robin Reynolds, Ingham Health Plan Corporation (IHPC) Executive Director, reviewed the IHPC Health Services Millage Update.

Commissioner Koenig asked if there was a way to tell if the members throughout each quarter were identical.

Adriana Hall, Operations Manager for IHPC, stated that demographics listed in the update offered clarification of current members.

Ms. Reynolds continued to review the report.

Chairperson McGrain asked if there were sites for enrollment in East Lansing or elsewhere outside of the county.

Ms. Hall stated that the IHPC Outreach and Enrollment Coordinator visits Michigan State University (MSU) every other week on Wednesdays. She further stated that the coordinator will occasionally do home visits.

Commissioner Koenig asked if all of the people from MSU were students.

Ms. Hall stated yes.

Commissioner Koenig asked if MSU required all students to have insurance.

Ms. Hall stated, yes, during enrollment, but that many students do not pay the premiums and drop the insurance after enrollment.

Discussion.

Commissioner Nolan thanked IHPC for the report and for including the locations where services were rendered.

Chairperson McGrain requested clarification regarding the amount spent for the first three quarters of the year and asked for the projections for the rest of the year.

Ms. Reynolds confirmed projected cost of about \$200,000 for the remainder of the year.

Jared Cypher, Deputy Controller, stated that he put together an invoice based on numbers from last year as well as the first three quarters of the current year and provided copies of the invoice.

Discussion.

Chairperson McGrain asked what the next steps regarding the 2017 contract would be.

Mr. Cypher stated that the next step would be a resolution authorizing a contract, but not until after the budget has been approved.

Commissioner Koenig asked what the millage language stated.

Mr. Cypher answered that the millage language stated that members must be eligible for Medicaid, have an income under \$28,000, be a resident of Ingham County, and cannot have health insurance.

Commissioner Koenig stated that several of the members listed in the report should not have been included as they did not qualify under the millage language. She requested legal counsel regarding the matter.

Mr. Cypher acknowledged the request.

Discussion.

Chairperson McGrain stated that the Controller's Office would need to examine a variety of parameters before a decision would be made by the Committee.

Ms. Reynolds provided and reviewed an organizational chart regarding employees for IHPC.

Discussion.

Commissioner Koenig asked if IHPC limited who members could receive services from.

Ms. Reynolds stated that currently they did not.

Commissioner Koenig asked if there was a way to connect the 44 North program with IHPC.

Ms. Hull stated that this would be unnecessary as IHPC had a standard reimbursement rate regardless of where the members go.

Discussion.

Chairperson McGrain thanked the representatives for the reports and stated that the Committee would be looking for a proposal in an upcoming meeting.

Ms. Reynolds stated that the cost for dental coverage would be reduced.

Mr. Cypher asked if Ms. Reynolds knew the exact value.

Ms. Reynolds stated that she did not.

MOVED BY COMM. BANAS, SUPPORTED BY COMM. HOPE, TO SUSPEND THE RULES SO THAT COMMISSIONER KOENIG MAY VOTE ON THE ITEMS ON THE CONSENT AGENDA.

THE MOTION CARRIED UNANIMOUSLY. Absent: Case-Naeyaert, and Tennis.

COMM. KOENIG VOTED TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

4. Controller's Office - Child Care Fund Update

Mr. Cypher stated that an audit took place regarding four children. He further stated that the first appeal was won, but the second was lost because the appointed Guardian ad Litem (GAL) was not present. He stated that they asked the judge to appeal again, but the request was dismissed.

Commissioner Koenig stated that if the GAL did not show up they should be fired.

Chairperson McGrain asked the Controller's Office to follow-up regarding the reasoning behind the GAL not showing up.

Mr. Cypher stated that he would follow up on the request. He explained the results of the appeals.

Commissioner Nolan asked if there were more options for appeals.

Mr. Cypher stated no. He further stated that the State was catching up on Child Care Fund payments to the county and that they were caught up through May.

Commissioner Koenig recommended that the Controller's Office have the Council involved in future cases of this nature.

Discussion.

Commissioner Hope asked Mr. Cypher if he was aware of the supposed lawsuit regarding Washtenaw and Ottawa Child Care.

Chairperson McGrain asked the Controller's Office to investigate the supposed lawsuit.

Discussion.

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:57 p.m.

**OCTOBER 17, 2016 HUMAN SERVICES AGENDA  
STAFF REVIEW SUMMARY**

**ACTION ITEMS:**

**The Deputy Controller is recommending approval of the following resolutions**

2. *Health Department*

- a. *Resolution to Authorize an Amendment to the Agreement for Behavioral Health Services between the Ingham County Health Department and the Community Mental Health Authority of Clinton, Eaton and Ingham Counties*

This resolution amends the existing contract with CMHA-CEI to provide 1.0 additional contractual FTE for a Medical Social Worker (existing unfilled MSW position with an annual cost of \$80,000) and one new 0.5 FTE Behavioral Health Supervisor position (with an annual cost of \$71,711). The funds for these proposed changes were included in the recommended FY 2017 budget.

- b. *Resolution to Approve a Policy Prohibiting the Use of Electronic Smoking Devices within Ingham County Offices*

This resolution adopts a policy prohibiting the use of electronic smoking devices within Ingham County Offices.

- c. *Resolution to Authorize a FY 2017 Subcontract with Refugee Development Center*

This resolution authorizes the use of \$9,600 in grant funds for the Childhood Lead Poisoning Prevention Program (CLPPP) to subcontract with Refugee Development Center to bring education and assistance into the homes of families where children have elevated blood lead levels as reported by the state, as well as home visits which include education, provision of lead safe cleaning supplies, assistance in identifying and mitigating lead hazards, and assistance in applying for lead safe home grants. The time period of the contract is October 1, 2016 through September 30, 2017.

- d. *Resolution to Enter into a Michigan Agriculture Environmental Assurance Program (MAEAP) Clean Sweep Program Agreement with the Michigan Department of Agriculture and Rural Development (MDARD)*

This resolution accepts \$14,000 from the Michigan Department of Agriculture and Rural Development (MDARD) under the Clean Sweep agreement to provide funding to cover the cost of disposal of pesticides and herbicides collected throughout the year for the time period of October 1, 2016 through September 30, 2017.

- e. *Resolution to Accept Child and Adolescent Health Center Program Funding from the Michigan Department of Health and Human Services through the Michigan Primary Care Association*

This resolution accepts Child and Adolescent Health Center (CAHC) Program Funding from the Michigan Department of Health and Human Services (MDHHS), as administered through the Michigan Primary Care Association (MPCA). CAHC program funding supports continued operations of ICHD's school-based/school-linked health centers. CAHC program funding award for the term of October 1, 2016 through September 30, 2017 is as follows:

- Eastern - \$195,000
- Sexton - \$195,000
- Willow - \$250,000

3. *Sheriff's Office – Resolution to Enter Into an Agreement with the Michigan State University School of Psychiatry to Provide Psychiatric Services for Inmates at the Ingham County Jail*

This resolution will authorize a not to exceed \$58,240 contract between the Ingham County Sheriff's Office and the Michigan State University Department of Psychiatry to provide psychiatric services at the Ingham County Jail.

Effective May 27, 2016, funding and staffing for psychiatric assessments and treatment plans offered by the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) was no longer available at the Ingham County Jail.

The 55<sup>th</sup> District Court and the Michigan State University Department of Psychiatry have already developed a successful and mutually beneficial relationship in the evolution of the 55<sup>th</sup> District Court Mental Health Court, and MSU will extend this arrangement to contract with the Ingham County Jail to provide psychiatric services to inmates in need of such care.

The Michigan State University Department of Psychiatry will assign one senior-level resident psychiatrist to provide psychiatric services to inmates at the Ingham County Jail for up to eight hours weekly. The services of one attending psychiatrist to supervise the resident psychiatrist or provide psychiatric services to inmates at the Ingham County Jail in the absence of a resident will be contracted for up to eight hours weekly at the rate of \$140 an hour for a total budget not to exceed \$58,240 for the time period of November 1, 2016 through October 31, 2017.

The funds are to come from the Health Services Millage funds and the services must be in adherence to the Millage criteria.

- “providing basic health care services,” including “access to doctor visits, generic medications, and essential care such as preventative testing and treatment for cancer, diabetes, heart disease and other serious illnesses;”
- “to Ingham County residents;”
- “who are not eligible for Medicaid under the Federal Affordable Care Act;”
- “whose individual income is less than \$28,000;” and
- “who do not have medical insurance.”

**OTHER ITEMS:**

1. *Interviews – Board of Health*

4. *Controller's Office – Child Care Fund Update (Discussion)*

**TO:** Board of Commissioners Finance Committee & Human Services Committee

**FROM:** Linda S. Vail, MPA, Health Officer

**DATE:** September 30, 2016

**SUBJECT:** Amendment to Community Mental Health - CEI Agreement  
For the meeting agenda of October 25, 2016

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**BACKGROUND**

Ingham County Health Department (ICHHD) and the Community Mental Health Authority of Clinton, Eaton and Ingham (CMH-CEI) currently contract for 4.0 FTE Mental Health Therapists and consulting psychiatric evaluation services at a cost of up to \$350,000 annually. Resolution #11-185 authorized this agreement which became effective March 1, 2011; it was amended and extended through January 31, 2017 by Resolutions #15-350 and #16-147. Collaboration between ICHHD and CMHA-CEI allows each organization to provide services within its area of expertise and has proven to be highly effective for recruiting and hiring difficult to fill Masters Social Worker (MSW) positions.

ICHHD seeks to add the services of an additional CMH-CEI Mental Health Therapist and a part time Behavioral Health Supervisor to the agreement. These additions will provide ICHHD access to CMH-CEI's superior recruiting, as well as allow for rapid implementation of needed care model changes and associated reimbursement. This will ensure the sustainability of the services provided and our ability to meet our projected visit and revenue goals as presented in the FY 2017 budget.

ICHHD also wishes to change the requirement for acceptable minimum level of training to include Limited Licensed Medical Social Workers as fully licensed Medical Social Workers are in short supply and have resulted in unfilled positions for extended periods of time. ICHHD wishes to make all portions of this agreement automatically renewable on an annual basis to match the terms of the original agreement.

**ALTERNATIVES**

There are no alternatives.

**FINANCIAL IMPACT**

The total cost of the amended agreement will be \$501,711 annually. The funds for these proposed changes were included in the recommended ICHHD FY 2017 budget. This represents one additional contractual FTE for a Medical Social Worker (existing unfilled MSW position with an annual cost of \$80,000) and one new 0.5 FTE Behavioral Health Supervisor position (with an annual cost of \$71,711).

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to amend the existing contract with CMH-CEI to provide one additional contractual FTE for a Medical Social Worker (existing unfilled MSW position with an annual cost of \$80,000) and one new 0.5 FTE Behavioral Health Supervisor position (with an annual cost of \$71,711).

Introduced by the Finance and Human Services Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT FOR  
BEHAVIORAL HEALTH SERVICES BETWEEN THE INGHAM COUNTY  
HEALTH DEPARTMENT AND THE COMMUNITY MENTAL HEALTH AUTHORITY OF  
CLINTON, EATON AND INGHAM COUNTIES**

WHEREAS, the Ingham County Health Department (ICHD) and the Community Mental Health Authority of Clinton, Eaton and Ingham (CMH-CEI) have a longstanding partnership and contractual agreement for the provision of behavioral health services; and

WHEREAS, Ingham County Health Department (ICHD) and the Community Mental Health Authority of Clinton, Eaton and Ingham (CMH-CEI) currently contract for 4.0 FTE Mental Health Therapists and consulting psychiatric evaluation services at a cost of up to \$350,000 annually; and

WHEREAS, Resolution #11-185 authorized this agreement which became effective March 1, 2011; it was amended and extended through January 31, 2017 by Resolutions #15-350 and #16-147. Collaboration between ICHD and CMH-CEI allows each organization to provide services within its area of expertise and has proven to be highly effective for recruiting and hiring difficult to fill Masters Social Worker (MSW) positions; and

WHEREAS, ICHD seeks to add the services of an additional CMH-CEI Mental Health Therapist and a part time Behavioral Health Supervisor to the agreement; and

WHEREAS, ICHD also wishes to change the requirement for acceptable minimum level of training to include Limited Licensed Medical Social Workers, as fully licensed Medical Social Workers are in short supply and have resulted in unfilled positions for extended periods of time; and

WHEREAS, ICHD wishes to make all portions of this agreement automatically renewable on an annual basis to match the terms of the original agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the execution of an amendment to the agreement for Behavioral Health Services between Ingham County, on behalf of ICHD and CMH-CEI for 1.0 additional Medical Social Worker FTE (existing unfilled MSW position with an annual cost of \$80,000) and one new 0.5 FTE Behavioral Health Supervisor position (with an annual cost of \$71,711).

BE IT FURTHER RESOLVED, the minimum level of training is modified to include Limited Licensed Medical Social Workers.

BE IT FURTHER RESOLVED, that all amendments to the agreement will automatically renew on an annual basis to match the terms of the original agreement.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

**TO:** Board of Commissioners Human Services Committee

**FROM:** Linda S. Vail, MPA, Health Officer

**DATE:** 10/4/16

**SUBJECT:** Authorization for Ingham County Policy Prohibiting Electronic Smoking in County Offices  
For the meeting agenda of October 17, 2016

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**BACKGROUND**

Section 333.12603 of the Michigan Public Health Code prohibits a person from smoking in a public place or the meeting of a public body. This statute was developed shortly after the introduction of electronic smoking devices (ESDs) in the United States, prior to their increased popularity.

Now that use of ESDs has become more prevalent, the Ingham County Health Department (ICHHD) is proposing that Ingham County prohibit their use within all county offices. Although the potential harm of ESDs is still unknown, early research indicates that they can serve as an introduction to tobacco products, especially among youth. The use of ESDs in public places also causes confusion among the public about smoking in public places.

**ALTERNATIVES**

There are no alternatives.

**FINANCIAL IMPACT**

There is no financial impact.

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize a policy prohibiting the use of ESDs in Ingham County offices.

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE A POLICY PROHIBITING THE USE OF ELECTRONIC SMOKING DEVICES WITHIN INGHAM COUNTY OFFICES**

WHEREAS, Section 333.12603 of the Michigan Public Health Code prohibits a person from smoking in a public place or the meeting of a public body; and

WHEREAS, this statute was developed shortly after the introduction of electronic smoking devices (ESDs) in the United States, prior to their increased popularity; and

WHEREAS, now that use of ESDs has become more prevalent, the Ingham County Health Department (ICHHD) is proposing that Ingham County prohibit their use within all county offices; and

WHEREAS, early research indicates that ESDs can serve as an introduction to tobacco products, especially among youth, as well as cause confusion among the public about smoking in public places; and

WHEREAS, the Health Officer recommends approval of the attached policy prohibiting the use of ESDs in Ingham County offices.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the attached policy prohibiting the use of ESDs in Ingham County offices.

## **Policy (Needs Ingham County Format)**

- **Electronic Smoking Device (ESD):** a noncombustible product designed to contain a vapor cartridge or containing nicotine or other substance that employs a heating element, power source, electronic circuit, or other electronic, chemical, or mechanical means, regardless of shape or size, that can be used to produce vapor from nicotine or other substance in a solution or other form. Electronic smoking devices include an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device, and also include a vapor cartridge or other container of nicotine or other substance in a solution or other form that is intended to be used with or in an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device.
- Section 333.12603 of the Michigan Public Health Code prohibits a person from smoking in a public place or the meeting of a public body. This statute was developed shortly after the introduction of electronic smoking devices (ESDs) in the United States, prior to their increased popularity.
- Ingham County prohibits the use of ESDs within all county offices.
- Although the potential harm of ESDs is still unknown, early research indicates that they can serve as an introduction to tobacco products, especially among youth.
- The use of ESDs in public places also causes confusion among the public about smoking in public places.

**TO:** Board of Commissioners Human Services and Finance Committees

**FROM:** Linda S. Vail, MPA, Health Officer

**DATE:** September 28, 2016

**SUBJECT:** Authorization to Contract with Refugee Development Center  
For the meeting agendas of October 25, 2016

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**BACKGROUND**

The Ingham County Health Department (ICHHD) has received \$20,000 in grant funds for the Childhood Lead Poisoning Prevention Program (CLPPP) as part of the Comprehensive Agreement with Michigan Department of Health & Human Services (MDHHS). The CLPPP brings education and assistance into the homes of families where children have elevated blood lead levels as reported by the state. Home visits include education, provision of lead safe cleaning supplies, assistance in identifying and mitigating lead hazards, and assistance in applying for lead safe homes grants.

ICHHD subcontracted with the Refugee Development Center (RDC) to provide these services in FY 2016. RDC is a nonprofit organization that provides education, support, and orientation to refugees in the Lansing area; in many cases, RDC is already in contact with families who are referred to CLPPP. RDC is well-suited to work with families across language and cultural barriers that would otherwise inhibit CLPPP outreach attempts. ICHHD wishes to continue subcontracting with RDC for these services in FY 2017, in an amount not to exceed \$9,600.

**ALTERNATIVES**

There are no alternatives.

**FINANCIAL IMPACT**

The \$20,000 in CLPPP funding through the MDHHS Comprehensive Agreement will cover the \$9,600 cost of this subcontract.

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize a subcontract for CLPPP with RDC for the period of October 1, 2016 through September 30, 2017 in an amount not to exceed \$9,600.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A FY 2017 SUBCONTRACT WITH  
REFUGEE DEVELOPMENT CENTER**

WHEREAS, the Ingham County Health Department (ICHD) has received \$20,000 in grant funds for the Childhood Lead Poisoning Prevention Program (CLPPP) as part of the Comprehensive Agreement with Michigan Department of Health & Human Services (MDHHS); and

WHEREAS, the CLPPP brings education and assistance into the homes of families where children have elevated blood lead levels as reported by the state, as well as home visits which include education, provision of lead safe cleaning supplies, assistance in identifying and mitigating lead hazards, and assistance in applying for lead safe home grants; and

WHEREAS, ICHD subcontracted with the Refugee Development Center (RDC) to provide these services in FY 2016; and

WHEREAS, RDC is a nonprofit organization that provides education, support, and orientation to refugees in the Lansing area who in many cases is already in contact with families who are referred to CLPPP; and

WHEREAS, ICHD wishes to continue subcontracting with RDC for these services in FY 2017, in an amount not to exceed \$9,600; and

WHEREAS, the Health Officer recommends approval of a subcontract for CLPPP with RDC for the period of October 1, 2016 through September 30, 2017 in an amount not to exceed \$9,600.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with RDC for the period of October 1, 2016 through September 30, 2017 in an amount not to exceed \$9,600.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

**MEMORANDUM**

**TO:** Board of Commissioners Human Services and Finance Committees

**FROM:** Linda S. Vail, MPA, Health Officer

**DATE:** September 30, 2016

**SUBJECT:** Agreement with Michigan Department of Agriculture and Rural Development  
For the meeting agenda of October 25, 2016

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**BACKGROUND**

The Environmental Health Division of the Ingham County Health Department (ICHHD) operates a Household Hazardous Waste Program (HHW) that accepts hazardous waste for disposal. This program is open to all Ingham county residents free of charge. Annually, the Michigan Department of Agriculture and Rural Development (MDARD) contracts with ICHHD under the Clean Sweep agreement to provide funding to cover the cost of disposal of pesticides and herbicides collected throughout the year. MDARD has proposed to provide ICHHD with up to \$14,000 in funding for FY 2017 for the disposal of pesticides and herbicides.

**ALTERNATIVES**

There are no alternatives.

**FINANCIAL IMPACT**

The MDARD funding of up to \$14,000 was anticipated and has been included in the proposed FY 2017 budget.

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to enter into a Clean Sweep agreement with MDARD for up to \$14,000 for the period of October 1, 2016 through September 30, 2017.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ENTER INTO A MICHIGAN AGRICULTURE ENVIRONMENTAL ASSURANCE PROGRAM (MAEAP) CLEAN SWEEP PROGRAM AGREEMENT WITH THE MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT (MDARD)**

WHEREAS, the Environmental Health Division of the Ingham County Health Department (ICHHD) operates a Household Hazardous Waste Program (HHW) that accepts hazardous waste for disposal; and

WHEREAS, this program is open to all Ingham county residents free of charge; and

WHEREAS, annually, the Michigan Department of Agriculture and Rural Development (MDARD) contracts with ICHHD under the Clean Sweep agreement to provide funding to cover the cost of disposal of pesticides and herbicides collected throughout the year; and

WHEREAS, MDARD has proposed to provide ICHHD with up to \$14,000 in funding for FY 2017 for the disposal of pesticides and herbicides; and

WHEREAS, the term of the agreement shall be October 1, 2016 through September 30, 2017; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize a MAEAP Clean Sweep Program agreement with MDARD for up to \$14,000 for the period of October 1, 2016 through September 30, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an MAEAP Clean Sweep Program agreement with MDARD for up to \$14,000 for the period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

**TO:** Board of Commissioners Human Services Committee

**FROM:** Linda S. Vail, MPA, Health Officer

**DATE:** September 20, 2016

**SUBJECT:** Accept CAHC Funds from MDHHS  
For the meeting agenda of October 25, 2016

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**BACKGROUND**

Resolutions #11-235, #12-199, #13-049, #14-358, and #15-412, the Ingham County Board of Commissioners authorized the Ingham County Health Department (ICHD) to accept Child and Adolescent Health Center (CAHC) Program Funding from the Michigan Department of Health and Human Services (MDHHS), as administered through the Michigan Primary Care Association (MPCA), for the period of October 1, 2011 through September 30, 2016. CAHC program funding supports continued operations of ICHD’s school-based/school-linked health centers. Acceptance of these funds will enable ICHD and the CAHCs to promote the health of children, adolescents and their families by providing important primary, preventative, and early intervention health care services.

**ALTERNATIVES**

Not accepting these funds from MDHHS would result in a significant financial deficit in the three locations operated as part of the CAHC program. The lack of funding would either require additional general fund contributions or the closing of the school clinics as we have reduced staffing to the lowest possible levels in the 2017 budget.

**FINANCIAL IMPACT**

CAHC program funding award for the term of October 1, 2016 through September 30, 2017 is as follows:

- Eastern - \$195,000
- Sexton - \$195,000
- Willow - \$250,000

**OTHER CONSIDERATIONS**

Services provided through the school based and school linked CAHC Program are designed specifically for adolescents 5 through 25 years of age and are aimed at achieving the best possible physical, intellectual, and emotional health status. It is the existence of the school based clinics that allows many students to remain in the classroom rather than being sent home for minor health related conditions. Included in this element are adolescent health centers designed to provide comprehensive primary care, psychosocial and mental health services, health promotion/disease prevention, and outreach services.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize the acceptance of the CAHC program funding in the amount \$640,000 for the term of October 1, 2016 through September 30, 2017.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT CHILD AND ADOLESCENT HEALTH CENTER PROGRAM FUNDING FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES THROUGH THE MICHIGAN PRIMARY CARE ASSOCIATION**

WHEREAS, in Resolution #11-235, #12-199, #13-049, #14-358, and #15-412, the Ingham County Board of Commissioners authorized the Ingham County Health Department (ICHD) to accept Child and Adolescent Health Center (CAHC) Program Funding from the Michigan Department of Health and Human Services (MDHHS), as administered through the Michigan Primary Care Association (MPCA), for the period of October 1, 2011 through September 30, 2016; and

WHEREAS, the purpose of this agreement is to provide funds to ICHD to promote the health of children, adolescents and their families by providing important primary, preventative, and early intervention health care services; and

WHEREAS, the CAHC's provide primary care, preventative care, comprehensive health assessment, vision and hearing screening, medication, immunization, treatment of acute illness, co-management of chronic illness, health education and mental health care; and

WHEREAS, CAHC program funding supports continued operations of ICHD's school-based/school-linked health centers; and

WHEREAS, the CAHC program funding award for the term of October 1, 2016 through September 30, 2017 is as follows: Eastern \$195,000, Sexton \$195,000 and Willow \$250,000; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports the acceptance of this award and supports any budget adjustments necessary as part of this agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with MPCA for acceptance of the CAHC program funding in the amount of \$640,000 for the term of October 1, 2016 through September 30, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the agreement with MPCA for the acceptance of \$640,000 in CAHC program funding for the period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

**Resolution Memo**

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**To:** Ingham County Human Services, Law & Courts, and Finance Committees  
**From:** Sheriff Gene Wriggelsworth  
**Date:** 10/4/16  
**Subject:** Ingham County Jail/MSU Department of Psychiatry Resolution for Fiscal Year 2017

Attached please find a resolution requesting authorization to utilize Health Services Millage funds not to exceed \$58,240 for a contract between the Ingham County Sheriff's Office and the Michigan State University Department of Psychiatry to provide psychiatric services to any inmate at the Ingham County Jail.

Effective May 27, 2016, funding and staffing for psychiatric assessments and treatment plans offered by the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) was no longer available at the Ingham County Jail. These services are integral to maintaining inmate and staff safety, and in protecting inmates' Eighth Amendment rights against cruel and unusual punishment.

The 55<sup>th</sup> District Court and the Michigan State University Department of Psychiatry have already developed a successful and mutually beneficial relationship in the evolution of the 55<sup>th</sup> District Court Mental Health Court, and MSU will extend this arrangement to contract with the Ingham County Jail to provide psychiatric services to any inmate in need of such care.

The Michigan State University Department of Psychiatry will assign one senior-level resident psychiatrist to provide psychiatric services to any inmate at the Ingham County Jail for up to eight hours weekly and contract the services of one attending psychiatrist to supervise the resident psychiatrist, or provide psychiatric services to any inmate at the Ingham County Jail in the absence of a resident, for up to eight hours weekly at the rate of \$140 an hour for a total budget not to exceed \$58,240 for the time period of November 1, 2016 through October 31, 2017.

Thank you for your consideration.

Introduced by the Law and Courts & Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ENTER INTO AN AGREEMENT WITH THE MICHIGAN STATE UNIVERSITY SCHOOL OF PSYCHIATRY TO PROVIDE PSYCHIATRIC SERVICES FOR INMATES AT THE INGHAM COUNTY JAIL**

WHEREAS, since May 27, 2016 there have been no psychiatric assessments and treatment plans offered by the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) at the Ingham County Jail; and

WHEREAS, the Ingham County Jail recognizes the need to appropriately address the psychiatric needs of all inmates in the interest of maintaining inmate and staff safety, and in protecting inmates' Eighth Amendment rights against cruel and unusual punishment; and

WHEREAS, the United State Supreme Court has ruled on numerous occasions that the failure to provide appropriate mental health and medical care may constitute a violation of the Eighth Amendment (*Estelle v Gamble*, 429 U.S. 97 (1976) (deliberate indifference to prisoners' serious medical needs constitutes cruel and unusual punishment); see, e.g., *Hunt v Uphoff*, 199 F.3d 1220 (10th Cir. 1999) (prison officials violated Eighth Amendment by providing such inadequate medical treatment for inmate's diabetes and hypertension that inmate consequently suffered heart attack); *LaFaut v Smith*, 834 F.2d 389 (4th Cir. 1987) (prison officials violated Eighth Amendment by failing to provide disabled inmate with needed physical therapy and adequate access to facilities); *Madrid v Gomez*, 889 F. Supp. 1146, 1265-66 (N.D. Ca. 1995) (continued confinement of mentally ill inmates in the facility's security housing unit violated the Eighth Amendment); and

WHEREAS, the 55<sup>th</sup> District Court and the Michigan State University Department of Psychiatry have already developed a successful and mutually beneficial relationship in the evolution of the 55<sup>th</sup> District Court Mental Health Court; and

WHEREAS, the Michigan State University Department of Psychiatry currently assigns one senior-level resident psychiatrist to provide psychiatric services to the 55<sup>th</sup> District Court Mental Health Court for up to twelve hours weekly and contracts the services of one attending psychiatrist to supervise the resident psychiatrist or provide psychiatric services in the absence of a resident, for up to four hours weekly at the rate of \$140 an hour; and

WHEREAS, the Michigan State University Department of Psychiatry has agreed to extend this arrangement to contract with the Ingham County Jail to assign one senior-level resident psychiatrist to provide psychiatric services to any inmate at the Ingham County Jail for up to eight hours weekly and contract the services of one attending psychiatrist to supervise the resident psychiatrist, or provide psychiatric services to any inmate at the Ingham County Jail in the absence of a resident, for up to eight hours weekly at the rate of \$140 an hour; and

WHEREAS, the Health Services Millage funding has been identified to fund this contract; and

WHEREAS, the inmates of the Ingham County jail are eligible for services funded by the Health Services Millage because they reside within Ingham County, have no access to private or third party paid services, and are ineligible for Medicaid, all by virtue of their status as inmates.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the Michigan State University Department of Psychiatry to assign one senior-level resident psychiatrist to provide psychiatric services to any inmate at the Ingham County Jail for up to eight hours weekly and contract the services of one attending psychiatrist to supervise the resident psychiatrist, or provide psychiatric services to any inmate at the Ingham County Jail in the absence of a resident, for up to eight hours weekly at the rate of \$140 an hour for a total budget not to exceed \$58,240 for the time period of November 1, 2016 through October 31, 2017.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2016 and 2017 Sheriff's Office budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.