

CHAIRPERSON
SARAH ANTHONY

VICE-CHAIRPERSON
CAROL KOENIG

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RANDY MAIVILLE

HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
RYAN SEBOLT
DEB NOLAN
BRIAN McGRAIN
SARAH ANTHONY
TERI BANAS
ROBIN CASE NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, APRIL 3, 2017 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [March 20, 2017](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Health Department
 - a. Resolution to [Amend Resolution #15-375](#) to Extend the Agreement with Michigan State University for Psychiatric Services
 - b. Resolution Authorizing an Agreement with Edward W. Sparrow Hospital Association for [Mobile Events](#)
 - c. Services Provided to Immigrants and Refugees (*Discussion*)
2. Controller's Office – Resolution Authorizing [Adjustments](#) to the 2017 Ingham County Budget

Announcements

Public Comment

Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE

March 20, 2017

Draft Minutes

Members Present: Tennis, Anthony (arrived at 6:33pm), Sebolt, McGrain, Nolan, and Case Naeyaert

Members Absent: Banas

Others Present: Jared Cypher, Robin Reynolds, Bob Pena, Maggie Fenger, Liz Kane, and others

The meeting was called to order by Chairperson Tennis at 6:30 p.m. in Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the March 6, 2017 Minutes

WITHOUT OBJECTION, CHAIRPERSON TENNIS RECOGNIZED THAT THE MINUTES OF THE MARCH 6, 2017 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED AS PRESENTED. Absent: Commissioner Banas

Additions to the Agenda

None.

Limited Public Comment

None.

MOVED BY COMM. CASE NAEYAERT, SUPPORTED BY COMM. MCGRAIN, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Health Department
 - a. Resolution Authorizing an Agreement with McKesson Medical-Surgical Inc. for LeadCare II Analyzers
 - b. Resolution to Support the Continuing Assistance of the Ingham County Health Department in Working with Community Organizations that Seek to Develop a Needle Exchange Program
 - c. Resolution to Authorize a Subcontract with the City of Lansing, a Subcontract with Refugee Development Center, and a 0.5 FTE Community Health Worker
 - d. Resolution Honoring Pam Love
 - e. Resolution Honoring Jeffrey Meier, D.O.
2. Facilities – Resolution Awarding a Contract to J.W. Design to Provide Professional Architectural and Engineering Services for Renovating Portions of the Ingham County Health Department

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Banas

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Banas

Please note that later in the meeting, the Committee suspended the rules to allow Commissioner Anthony to vote on the items on the consent agenda.

Commissioner Anthony voted in favor of the items on the consent agenda.

Announcements

None.

Public Comment

Commissioner Nolan stated that she went to the Capital Area District Libraries Renovation Grand Opening at the downtown Lansing location. She further stated that the event was well attended and it was exciting to see the improvements of the library branches.

Commissioner McGrain stated that he was also excited to see what they have done with the library renovation.

Commissioner Anthony arrived at 6:33 p.m.

MOVED BY COMM. CASE NAEYAERT, SUPPORTED BY COMM. MCGRAIN, TO SUSPEND THE RULES AND ALLOW COMMISSIONER ANTHONY TO VOTE ON THE CONSENT AGENDA ITEMS FOR WHICH SHE WAS ABSENT.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Banas

Commissioner Anthony voted in favor of the items on the consent agenda.

Adjournment

The meeting was adjourned at 6:34 p.m.

APRIL 3, 2017 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

1. Health Department

- a. *Resolution to Amend Resolution #15-375 to Extend the Agreement with Michigan State University for Psychiatric Services*

This resolution extends the agreement with MSU to provide psychiatric services for Ingham Community Health Center patients for an additional year. The amended agreement would remain in effect through August 31, 2017 for an additional amount not to exceed \$174,720 with all other terms of the agreement remaining the same. Funds are included in the 2017 budget.

- b. *Resolution Authorizing an Agreement with Edward W. Sparrow Hospital Association for Mobile Events*

This resolution authorizes an agreement with Edward W. Sparrow Hospital Association (Sparrow) relating to 18 mobile clinic site visits (Mobile Events) in which both ICHD and Sparrow will be providing health care services. Sparrow will provide ICHD with remuneration in the form of a cash contribution to assist ICHD in paying for the supplies. Such cash contribution by Sparrow shall be calculated based on the number of individuals that receive services (Sparrow and/or ICHD Services) at the Mobile Events at a rate of \$15.00 per individual. Sparrow may, at its sole discretion, assist in paying additional expenses for the Mobile Events. The maximum total amount of remuneration that Sparrow will contribute for all 18 Mobile events is \$25,000.

2. Controller's Office – *Resolution Authorizing Adjustments to the 2017 Ingham County Budget*

This resolution authorizes adjustments to the Ingham County budget for the first quarter of fiscal year 2017. The only major adjustment affecting Human Services departments and agencies is an increased use of fund balance in the general fund of \$30,000 for supplemental funding for the contract with Volunteers of America authorized by Resolution 16-269, but not spent in the Health Department's 2016 fiscal year.

OTHER ITEMS:

1. Health Department – *Services Provided to Immigrants and Refugees (Discussion)*

TO: Board of Commissioners Human Services & Finance Committee
FROM: Linda S. Vail, MPA, Health Officer
DATE: March 17, 2017
SUBJECT: Resolution to Amend Resolution #15-375
For the meeting agenda of April 3, 2017 and April 5, 2017

BACKGROUND

Resolution #15-375 authorized an agreement between Michigan State University (MSU) and Ingham County Health Department (ICHD) to provide psychiatric services for Ingham Community Health Center patients. This agreement expands the scope of behavioral health services by enhancing the provision of mental health services to new and existing patients with severe and complex needs. The agreement was effective from September 1, 2015 through August 31, 2016. ICHD wishes to extend the agreement for an additional year. The amended agreement would remain in effect through August 31, 2017 for an additional amount not to exceed \$174,720 with all other terms of the agreement remaining the same.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The \$174,720 in additional funds for this amendment has been included in the FY 2017 budget.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to amend Resolution #15-375 to extend the agreement with MSU for psychiatric services through August 31, 2017 for an additional amount not to exceed \$174,720.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #15-375 TO EXTEND THE AGREEMENT WITH MICHIGAN STATE UNIVERSITY FOR PSYCHIATRIC SERVICES

WHEREAS, Resolution #15-375 authorized an agreement between Michigan State University (MSU) and Ingham County Health Department (ICHHD) to provide psychiatric services for Ingham Community Health Center patients; and

WHEREAS, this agreement expands the scope of behavioral health services by enhancing the provision of mental health services to new and existing patients with severe and complex needs; and

WHEREAS, the agreement was effective from September 1, 2015 through August 31, 2016 and the ICHD wishes to extend this agreement for an additional year; and

WHEREAS, the amended agreement would remain in effect through August 31, 2017 for an additional amount not to exceed \$174,720 with all other terms of the agreement remaining the same; and

WHEREAS, the \$174,720 in additional funds for this amendment has been included in the FY 2017 budget; and

WHEREAS, the Health Officer recommends approval of this resolution to amend Resolution #15-375 to extend the agreement with MSU for psychiatric services through August 31, 2017 for an additional amount not to exceed \$174,720.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves an amendment to Resolution #15-375 to extend the agreement with MSU for psychiatric services through August 31, 2017 for an additional amount not to exceed \$174,720.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: March 8, 2017
SUBJECT: 2017 Mobile Clinic Site Visits
For the meeting agendas of 4/3/17 and 4/5/17

BACKGROUND

The attached agreement establishes the understanding of Edward W. Sparrow Hospital Association (Sparrow) and Ingham County Health Department (ICHD), in regards to 18 mobile clinic site visits (Mobile Events) in which both ICHD and Sparrow will be providing health care services.

The Mobile Events are designed to provide certain free health care services to individuals in need in Ingham County. The Mobile Events are further designed to assist ICHD and Sparrow in assessing the health care needs of the individuals located in the areas served by the Mobile Events. ICHD and Sparrow desire to provide additional future mobile health services. The Mobile Events further Sparrow's charitable goals and are consistent with ICHD's mission. The Mobile Events specifically address three health priorities in Sparrow Health System's 2016 Community Health Needs Assessment – (1) access to care, (2) chronic disease diagnosis and management, and (3) diabetes and mental health diagnosis and management.

ALTERNATIVES

N/A

FINANCIAL IMPACT

Sparrow shall provide ICHD with remuneration in the form of a cash contribution to assist ICHD in paying for the supplies. Such cash contribution by Sparrow shall be calculated based on the number of individuals that receive services (Sparrow and/or ICHD Services) at the Mobile Events at a rate of \$15.00 per individual. Sparrow may, at its sole discretion, assist in paying additional expenses for the Mobile Events. The maximum total amount of remuneration that Sparrow shall contribute for all 18 Mobile events is \$25,000.00.

OTHER CONSIDERATIONS

Sparrow shall provide professional liability insurance for the provision of the Sparrow Services. Any and all other insurance, including but not limited to automobile insurance for the mobile unit, shall be provided by ICHD. Sparrow shall be solely responsible for the acts and omissions of the Sparrow Personnel. ICHD shall be solely responsible for the acts and omissions of the ICHD Personnel and any other individuals performing ICHD Services.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached Resolution in regards to 18 Mobile Events in which both ICHD and Sparrow will be providing health care services in 2017.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN AGREEMENT WITH EDWARD W. SPARROW HOSPITAL ASSOCIATION FOR MOBILE EVENTS

WHEREAS, Edward W. Sparrow Hospital Association (Sparrow) and Ingham County Health Department (ICHD) would like to enter into an agreement in regards to 18 mobile clinic site visits (Mobile Events) in which both ICHD and Sparrow will be providing health care services; and

WHEREAS, the Mobile Events are designed to provide certain free health care services to individuals in need in Ingham County; and

WHEREAS, the Mobile Events are further designed to assist ICHD and Sparrow in assessing the health care needs of the individuals located in the areas served by the Mobile Events; and

WHEREAS, the Mobile Events further Sparrow's charitable goals and are consistent with ICHD's mission; and

WHEREAS, the Mobile Events specifically address three health priorities in Sparrow Health System's 2016 Community Health Needs Assessment – (1) access to care, (2) chronic disease diagnosis and management, and (3) diabetes and mental health diagnosis and management; and

WHEREAS, Sparrow shall provide ICHD with remuneration in the form of a cash contribution to assist ICHD in paying for the supplies and such cash contribution by Sparrow shall be calculated based on the number of individuals that receive services (Sparrow and/or ICHD Services) at the Mobile Events at a rate of \$15.00 per individual; and

WHEREAS, the maximum total amount of remuneration that Sparrow shall contribute for all 18 Mobile events is \$25,000.00; and

WHEREAS, Sparrow shall provide professional liability insurance for the provision of the Sparrow Services and any and all other insurance, including but not limited to automobile insurance for the mobile unit, shall be provided by ICHD; and

WHEREAS, Sparrow shall be solely responsible for the acts and omissions of the Sparrow Personnel and ICHD shall be solely responsible for the acts and omissions of the ICHD Personnel and any other individuals performing ICHD Services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement between Sparrow and ICHD for 18 Mobile Events in 2017.

BE IT FURTHER RESOLVED, the maximum total amount of remuneration that Sparrow shall contribute for all 18 Mobile Events is \$25,000.00.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Finance and Liaison Committees
FROM: Teri Morton, Deputy Controller
DATE: March 21, 2017
SUBJECT: First Quarter 2017 Budget Adjustments and Contingency Fund Update
For the meeting agendas of 3/30 Law and Courts, 4/3 Human Services, 4/4
County Services, and 4/5 Finance

BACKGROUND

The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, reappropriations, accounting and contractual changes, and general housekeeping issues.

FINANCIAL IMPACT

Detail of the the recommended adjustments to the Ingham County budget for the first quarter of fiscal year 2017 are attached. The total increase to the General Fund is \$31,600.

The majority of adjustments this quarter are reappropriations of funds budgeted but not spent in 2016. Some of the larger projects carried over from the 2016 budget include \$229,960 for parking lot replacement at the Human Services Building, \$159,500 for Hawk Island's Overlook Shelter roof and restrooms, \$151,200 for the McNamara accessible boat launch, \$92,121 for Mason Courthouse lighting upgrades and three major imaging/scanning projects which are ongoing, \$171,580 for Probate Court, \$228,702 for Circuit Court and \$175,000 for the Clerk. Also reappropriated are the majority of the Trails and Parks millage projects approved by Resolutions 16-257 and 16-328. The balance of these projects totals \$5,451,426. A total of \$174,490 in computer replacements budgeted in 2016 is also reappropriated to 2017.

The use of fund balance in the general fund is increased \$31,600 for training funds for the new jury management system (\$1,600) and supplemental funding for the contract with Volunteers of America authorized by Resolution 16-269, but not spent in the Health Department's 2016 fiscal year.

The revenue estimate in the Hotel/Motel fund is increased from \$2.7 million to \$2.9 million, based on 2016 actual collections, which will also increase allocations to the Greater Lansing Convention and Visitors Bureau, the Arts Council, and the Fair's capital project fund.

After review 2016 actuals, the Fair Director recommended some budget adjustments to the Fair's operating budget, which will decrease revenues by \$99,330, decrease expenses by \$57,304 and decrease the projected addition to fund balance by \$42,026.

OTHER CONSIDERATIONS

Also included is an update of contingency fund spending so far this year. The current contingency amount is \$330,219. The attached document details how the Board has allocated the contingency funds throughout the year, beginning with a balance of \$350,000.

RECOMMENDATION

It is recommended that the Board adopt the adjustments to the Ingham County budget for the first quarter of fiscal year 2017 as presented in the attached resolution and schedule.

2017 CONTINGENCY

Adopted Contingency Amount	\$350,000
R17-042: Temporary Special Assistant Prosecutor	(12,656)
R17-080: Mass Communication Project	(7,125)
Current Contingency Amount	\$330,219

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2017 INGHAM COUNTY BUDGET

WHEREAS, the Board of Commissioners adopted the 2017 Budget on October 25, 2016 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2017 BUDGET</u> <u>3/15/17</u>	<u>PROPOSED</u> <u>CHANGES</u>	<u>PROPOSED</u> <u>BUDGET</u>
101	General Fund	\$82,532,531	\$31,600	\$82,564,131
208	Parks	2,279,379	18,239	2,297,618
215	Friend of the Court	5,717,262	12,100	5,729,362
228	Trails & Parks Millage	338,456	5,661,986	6,000,442
230	Hotel/Motel	2,700,000	204,851	2,904,851
245	Public Improvements	509,500	708,258	1,217,758
261	911 Emergency Phone	8,244,123	94,816	8,338,939
267	Community Corrections	406,486	(8,054)	398,432
292	Family Div. Child Care Fund	14,200,023	9,675	14,209,698
561	Fair	1,181,674	(52,453)	1,129,221
631	Building Authority Operating	3,678,611	342,132	4,023,743
636	Innovation & Technology	5,103,209	434,624	5,537,833
664	Mach. & Equip. Revolving	1,041,590	746,329	1,787,919

GENERAL FUND REVENUES

	2017 Budget – <u>3/15/17</u>	Proposed <u>Changes</u>	2017 Proposed <u>Budget</u>
Tax Revenues			
County Property Tax	45,750,675	0	45,750,675
Property Tax Adjustments	(50,000)	0	(50,000)
Delinquent Real Property Tax	15,000	0	15,000
Unpaid Personally Property Tax	15,000	0	15,000
IFT/CFT	275,000	0	275,000
Trailer Fee Tax	15,000	0	15,000
Intergovernmental Transfers			
State Revenue Sharing	6,149,564	0	6,149,564
Convention/Tourism Tax - Liquor	1,429,396	0	1,429,396
Court Equity Funding	1,510,000	0	1,510,000
Use of Fund Balance - Committed	1,600,000	0	1,600,000
Use of Fund Balance - Uncommitted	3,100,000	31,600	3,131,600
Department Generated Revenue			
Animal Control	939,041	0	939,041
Circuit Court - Family Division	1,203,451	0	1,203,451
Circuit Court - Friend of the Court	587,000	0	587,000
Circuit Crt - General Trial	2,388,631	0	2,388,631
Controller	3,170	0	3,170
Cooperative Extension	2,500	0	2,500
County Clerk	629,210	0	629,210
District Court	2,673,298	0	2,673,298
Drain Commissioner/Drain Tax	415,500	0	415,500
Economic Development	63,037	0	63,037
Elections	66,550	0	66,550
Homeland Security/Emergency Ops	60,135	0	60,135
Equalization /Tax Mapping	10,100	0	10,100
Facilities	175,647	0	175,647
Financial Services	89,673	0	89,673
Health Department	120,000	0	120,000
Human Resources	43,303	0	43,303
Probate Court	277,178	0	277,178
Prosecuting Attorney	654,093	0	654,093
Purchasing	0		0
Register of Deeds	2,036,729	0	2,036,729
Remonumentation Grant	85,000	0	85,000

Sheriff	5,394,914	0	5,394,914
Treasurer	4,352,133	0	4,352,133
Tri-County Regional Planning	63,921	0	63,921
Veteran Affairs	388,682	0	388,682
Total General Fund Revenues	82,532,531	31,600	82,564,131

GENERAL FUND EXPENDITURES

	2017 Budget – <u>3/15/17</u>	Proposed <u>Changes</u>	2017 Proposed <u>Budget</u>
Board of Commissioners	611,391	0	611,391
Circuit Court - General Trial	8,708,723	0	8,708,723
District Court	3,225,412	0	3,225,412
Circuit Court - Friend of the Court	1,520,648	0	1,520,648
Jury Board	1,194	0	1,194
Probate Court	1,547,283	0	1,547,283
Circuit Court - Family Division	5,532,357	0	5,532,357
Jury Selection	126,872	1,600	128,472
Elections	259,378	0	259,378
Financial Services	779,377	0	779,377
County Attorney	456,219	0	456,219
County Clerk	957,514	0	957,514
Controller	959,550	0	959,550
Equalization/Tax Services	751,426	0	751,426
Human Resources	724,618	0	724,618
Prosecuting Attorney	6,629,406	0	6,629,406
Purchasing	229,397	0	229,397
Facilities	2,199,467	0	2,199,467
Register of Deeds	749,139	0	749,139
Remonumentation Grant	85,000	0	85,000
Treasurer	557,680	0	557,680
Drain Commissioner	1,011,396	0	1,011,396
Economic Development	137,519	0	137,519
Community Agencies	220,000	0	220,000
Ingham Conservation District Court	8,354	0	8,354
Equal Opportunity Committee	500	0	500
Women's Commission	500	0	500
Historical Commission	500	0	500
Tri-County Regional Planning	113,053	0	113,053
Jail Maintenance	212,600	0	212,600

Sheriff	21,075,674	0	21,075,674
Metro Squad	37,500	0	37,500
Community Corrections	160,899	0	160,899
Animal Control	1,970,276	0	1,970,276
Emergency Operations	215,818	0	215,818
Board of Public Works	300	0	300
Drain Tax at Large	460,000	0	460,000
Health Department	5,731,960	30,000	5,761,960
CHC	2,769,850	0	2,769,850
Jail Medical	1,588,527	0	1,588,527
Medical Examiner	396,575	0	396,575
Substance Abuse	717,954	0	717,954
Community Mental Health	1,968,872	0	1,968,872
Department of Human Services	2,213,279	0	2,213,279
Tri-County Aging	80,867	0	80,867
Veterans Affairs	550,936	0	550,936
Cooperative Extension	454,589	0	454,589
Library Legacy Costs	168,924	0	168,924
Parks and Recreation	1,597,379	0	1,597,379
Contingency Reserves	330,219	0	330,219
Legal Aid	20,000	0	20,000
2-1-1 Project	45,750	0	45,750
Community Coalition for Youth	28,000	0	28,000
Capital Improvements	1,631,910	0	1,631,910
Total General Fund Expenditures	82,532,531	31,600	82,564,131

General Fund Revenues

Use of Fund Balance Increase use of fund balance \$31,600 for reappropriations.

General Fund Expenditures

Jury Administration Reappropriate \$1,600 in training funds for new jury management system. Funds were budgeted in 2016, but training was not completed.

Health Department Reappropriate \$30,000 supplemental funding for contract with Volunteers of America per Resolution 16-269. Funds were not spent in Health Department's 2016 fiscal year.

Non-General Fund Adjustments

Parks Reappropriate funds for the following capital improvement projects:

(F208)	Lake Lansing North restroom roof repair (\$1,836), Lake Lansing South restroom roof repair (\$8,000) and Burchfield gravel/road maintenance (\$7,000) per 2015 capital budget. Reappropriate remaining funds authorized in the 2015 budget for the master plan update (\$1,403).
Friend of the Court (F215)	Set up budget for Access and Visitation Grant per 2017 grant contract (\$4,600). Reappropriate funds for scanner budgeted but not purchased in 2016 (\$7,500).
Trails & Parks Millage (F228)	Reappropriate remaining funds for Trails & Parks projects approved by Resolutions 16-257 and 16-328 (\$5,451,426). Reappropriate remaining funds for magic carpet at Hawk Island (\$16,860) per Resolution 16-198. Reappropriate funds for McNamara accessible boat launch (\$151,200) and Lake Lansing band shell roof (\$8,000) and rental house roof (\$14,500) and Lake Lansing and Burchfield road millings (\$20,000) per 2016 capital budget.
Hotel/Motel Fund (F230)	Increase revenues and expenses \$200,000 to reflect current projections. Reappropriate fair capital funds for repairs budgeted but not completed in 2016. (\$4,851)
Public Improvements (F245)	Reappropriate funds for the following capital improvement projects: new Facilities maintenance garage (\$41,436) per 2014 capital budget, District Court public bath flooring (\$17,293), replace Grady Porter Building rooftop insulation (\$15,000), floor replacement at Women’s Health (\$9,900) and Child Health (\$7,000), boiler replacement (\$67,623) and vent covers (\$12,000) at the Youth Center, countertop replacement at the Hilliard Building (\$1,850), Hawk Island parking lot repair (\$7,000), Lake Lansing South reforestation (\$1,575) and Drain Office vault shelving (\$25,000) per 2015 capital budget, concrete repairs at VMC (\$8,000), new Probate Court file room (\$38,346), indoor firearms range ventilation system for Sheriff (\$5,000), Jail heat pumps and piping (\$45,000), Jail water softener (\$25,000), Jail lock replacement (\$9,016), Jail plumbing repairs (\$6,286) , study for new garage at Forest Community Health Center (\$15,000), Mason Courthouse lighting upgrade (\$92,121), disc golf store inventory (\$3,598) and cross country ski equipment (\$4,000) at Burchfield Park, shoreline stabilization at Lake Lansing boat launch (\$13,197), security cameras and alarms at all parks (\$30,000), Overlook Shelter roof and restrooms (\$159,500), Hawk Island beach house roof (\$20,000) and Hawk Island maintenance building roof (\$20,000) per 2016 capital budget, and Sheriff card access system (\$8,517) per Resolution 16-468.
911 Emergency Phone (F261)	Increase use of fund balance to purchase two replacement PCs (\$1,816). Reappropriate funds for the following projects; upgrade 911 recorder system (\$28,000) per Resolution 16-456, additional work station (\$45,000) per Resolution 16-476, and radio system battery replacement (\$20,000) per 2016 capital budget.

Community Corrections (F267)	Reduce budget and contract for Day Reporting Program per award for Comprehensive Plans and Services. (\$8,054)
Fam. Div. Child Care Fund (F292)	Reappropriate unspent funds for First Step Program and Parenting Wisely curriculum authorized by Resolution 14-327. (\$9,675)
Fair (F561)	Amend Fair budget to better align with current projections as follows: Decrease revenues \$99,330, decrease personnel services \$1,711, decrease controllable expenses \$57,593, increase non-controllable expenses \$2,000, and decrease addition to fund balance \$42,026. Reappropriate capital funds from hotel/motel fund for repairs budgeted but not completed in 2016. (\$4,851)
Bldg. Authority Operating (F631)	Reappropriate funds for the following projects at the Human Services Building: new fire panel (\$45,172), new boilers (\$45,000) and drop ceiling for Public Health Services (\$10,000) per the 2015 capital budget, and replace entrance doors (\$15,000) and parking lot replacement (\$229,960) per 2016 capital budget.
Innovation & Technology (F636)	Reappropriate remaining funds for the following projects: Probate Court scanning project (\$171,528) approved by 2014 capital budget and Resolution 11-120 and Clerk imaging project (\$48,096) approved by the 2014 and 2015 capital budgets and Resolution 13-199, and Prosecuting Attorney Juvenile Foldering project per Resolution 16-378 (\$7,000). Reappropriate unspent network funds for the following projects budgeted but not completed in 2016; UPS replacement (\$75,000), server replacement hosts (\$30,000), core switch upgrades (\$10,000), multi-factor authentication (\$30,000), network access control (\$25,000), and web services (\$38,000).
Mach./Equip. Revolving (F664)	Increase CIP upgrade funds to purchase surface pro for Board of Commissioners Office (\$1,696), copier for Cooperative Extension (\$3,719), and two copiers for the Road Department (\$12,450). Reappropriate Circuit Court imaging/scanning project (\$228,702), and Circuit Court e-filing software/integration (\$10,000) and backscanning (\$50,000) per 2014 capital budget. Reappropriate funds for TV monitors for District Court lobby (\$3,650) and electric letter opener (\$1,000) for Circuit Court per 2015 capital budget. Reappropriate funds for Animal Control toughbooks (\$6,995) and body armor (\$2,000), Clerk electronic imaging project (\$175,000) and website design (\$4,800), Prosecuting Attorney scanner (\$6,190), Sheriff evidence room barcoding tracking system (\$2,129), Sheriff electronic warrant request (\$47,625) and Circuit Court courtroom technology replacements (\$15,883) per 2016 capital budget. Reappropriate funds for computer replacements budgeted but not purchased in 2016 for the following departments; County Clerk (\$1,496), Circuit Court (\$3,119), District Court (\$7,983), Prosecuting Attorney (\$19,007), Drain Commissioner (\$4,216), and Health Department (\$138,669).