

HUMAN SERVICES COMMITTEE

June 19, 2017

Draft Minutes

Members Present: Tennis, Anthony, Sebolt (arrived at 6:40 p.m.), McGrain, Banas, and Naeyaert

Members Absent: Nolan

Others Present: Commissioner Grebner, Russ Kolski, Joel Murr, Ian Loree, Beth LeBlanc, Jared Cypher, Liz Kane, and others

The meeting was called to order by Chairperson Tennis at 6:30 p.m. in Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the June 5, 2017 Minutes

WITHOUT OBJECTION, CHAIRPERSON TENNIS RECOGNIZED THAT THE MINUTES OF THE JUNE 5, 2017 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED AS PRESENTED.

Absent: Commissioners Nolan and Sebolt

Additions to the Agenda

None.

Limited Public Comment

None.

1. Interviews – Youth Commission

Ian Loree interviewed for a position on the Youth Commission.

MOVED BY COMM. ANTHONY, SUPPORTED BY COMM. NAEYAERT, TO NOMINATE IAN LOREE TO THE YOUTH COMMISSION.

THE MOTION PASSED UNANIMOUSLY. Absent: Commissioners Nolan and Sebolt

Please note that later in the meeting, the rules were suspended to allow Commissioner Sebolt to vote on the nomination of Ian Loree to the Youth Commission. He voted in favor of the nomination.

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. MCGRAIN, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Health Department

- b. Resolution to Enter an Agreement with Lansing Community College for Medical Assistant Medication Administration Training

- d. Resolution to Authorize a Letter of Intent to Transfer Sparrow Medical Group – Volunteers of America Clinic to Ingham County Health Department

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Nolan and Sebolt

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Nolan and Sebolt

Please note that later in the meeting, the Committee suspended the rules to allow Commissioner Sebolt to vote on the items on the consent agenda. Commissioner Sebolt voted in favor of the items on the consent agenda.

2. Health Department

- a. Resolution to Accept Funding from City of Lansing and to Act as the Fiduciary/Payee for the Human Relations & Community Services Department

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. ANTHONY, TO APPROVE THE RESOLUTION.

Commissioner Naeyaert asked if this agreement was new for the County. She further asked how the County would get the funds from the City of Lansing.

Joel Murr, Deputy Health Officer, stated the County had a long-standing relationship with City of Lansing and this agreement would allow the County to be the beneficiary for these funds.

Commissioner Naeyaert asked if this would be the first time entering into this fiduciary agreement.

Mr. Murr stated it would be the first time entering into the agreement.

Commissioner Naeyaert stated she was curious why the County would act as a fiduciary for the City of Lansing when the City of Lansing had budget shortfalls and other issues. She asked how the agreement would work.

Mr. Murr stated it would be a contractual agreement, where they would receive a certain amount of administrative funding from the City of Lansing. He further stated the County would charge the City of Lansing to support them, and if the City of Lansing did not have the funds, they would not receive the services.

Chairperson Tennis stated the County would be getting paid to do something it already had the capacity to do.

Mr. Murr stated they had similar agreements with other entities, as well.

Commissioner Naeyaert asked if there was any chance that the County would not get paid under the agreement.

Mr. Murr stated that would not happen, because the County would ask the City of Lansing to submit quarterly FSRs, and then the County would support the City in that way.

Commissioner Banas stated it sounded like there was no great risk for the County.

Chairperson Tennis stated Commissioner Banas was correct; because the County would not be adding any FTE's and it would be getting paid for duties the Department already performed.

Commissioner Naeyaert stated she was concerned that this was just a first step on the path where the City of Lansing asked the County to do tasks on their behalf, and they should be aware of the situation for the future.

Commissioner McGrain stated he approved of the agreement, because they already had similar relationships across the County, and they would be receiving funding for a duty they were already performing. He further stated if the County was taking an 11% cut on the agreement, then he did not see why the Board of Commissioners should not take the deal and he hoped the City of Lansing was also saving money with the agreement.

Commissioner Sebolt arrived at 6:40 p.m.

Commissioner Banas asked if the Health Department supported the agreement.

Mr. Murr stated the Health Department did support the agreement.

THE MOTION PASSED UNANIMOUSLY. Absent: Commissioner Nolan

MOVED BY COMM. ANTHONY, SUPPORTED BY COMM. MCGRAIN, TO SUSPEND THE RULES AND ALLOW COMMISSIONER SEBOLT TO VOTE ON THE NOMINATION OF IAN LOREE TO THE YOUTH COMMISSION AND THE ITEMS ON THE CONSENT AGENDA FOR WHICH HE HAD BEEN ABSENT.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Nolan

Commissioner Sebolt voted in favor of the nomination of Ian Loree to the Youth Commission and the items on the consent agenda.

2. Health Department

- c. Resolution to Authorize an Agreement with Redhead Design Studio for a Lyme Disease Public Education Campaign

MOVED BY COMM. BANAS, SUPPORTED BY COMM. ANTHONY, TO APPROVE THE RESOLUTION.

Commissioner Banas stated her district of Meridian Township had a lot of wooded areas and wetlands, and Lyme Disease was a concern, especially with the large population of deer in the area. She asked what the Committee needed to know about the elevated level of risk for Lyme disease in Ingham County, which had been moved from potential risk to known risk.

Mr. Murr stated the change in the risk factor had come about, not because an individual in the county had contracted Lyme disease, but because ticks were located that did carry Lyme disease.

He further stated because of this, they moved to the higher risk factor, like the rest of the State was doing.

Commissioner Banas asked what the County would get for \$24,000.

Mr. Murr stated they would be putting up billboards, distributing pamphlets and bookmarks, and working with the Parks and Road Departments to create signage in the parks.

Commissioner Banas stated she liked the collaboration between departments. She asked what the County's message would be in the campaign.

Mr. Murr stated the campaign would focus on being aware of ticks and they could identify ticks in the community, encouraging people to wear bug spray and long sleeves and pants, teaching them to check for ticks after being outside, and the proper procedure to remove ticks.

Commissioner Naeyaert asked if ticks were becoming more of a problem across the State, because of the warmer winters recently.

Mr. Murr stated that was correct, and they were seeing ticks earlier in the season.

THE MOTION PASSED UNANIMOUSLY. Absent: Commissioner Nolan

3. Human Services Committee – Ingham County Representation on Capital Area Transportation Authority (CATA) Board of Directors (*Discussion*)

Commissioner Anthony stated the Committee did receive correspondence from the County Attorneys which stated the Board of Commissioners could recommend having a member on the CATA Board with voting rights if they wished, and there was no legal objection to doing so. She further stated it would be up to the CATA Board to allow the member to have voting rights, and it was up to the Board of Commissioners if they wanted to make that request or recommendation to the CATA Board.

Commissioner Grebner stated he had spoken with Ingham County Clerk Barb Byrum regarding the minutes to be kept at the meeting, and because the minutes were kept in detail, he would be euphemistic in his discussion. He further stated he did not think the Board of Commissioners had to ask or suggest having a voting member on the CATA Board, they could just put it in the contract between the County and CATA.

Commissioner Grebner stated the County levied a millage for CATA, and the County had no obligation to provide public transportation, CATA provided it and needed the County's money to do so. He further stated there was a full contract agreed to by CATA and the County every five years, but he imagined if there were things they would like to add to the agreement, they could be put into a scope of services agreement.

Commissioner Grebner stated the Board of Commissioners was not limited to just suggesting or requesting the addition of the member, because if they wanted to add one, they could put it in the contract. He further stated that as long as he was the County representative to the CATA Board, he did not find himself restricted in the range of issues because of his lack of a vote.

Commissioner Grebner stated Commissioner Nolan, who had requested the discussion item, seemed to think the lack of vote meant the County had less power on the CATA Board. He further stated as long as the County's relationship with CATA was to levy 6/10 of a mill and generate CATA \$4 million a year, and as long as CATA needed the money, it was not necessary to add the bargaining position.

Commissioner Grebner stated he was neutral on the situation, and it was unfortunate that Commissioner Nolan was not in attendance to express her views on it.

Commissioner McGrain stated he agreed with Commissioner Grebner's first point, in that if the County put that into the contract and CATA did not approve, then they would not receive the millage money. He further stated he was agnostic on the situation as long as CATA was notifying the Board of Commissioners about substantive changes to their service or what was done with the money and the County had the opportunity to discuss the changes or request services up front, he did not see the need to have a voting member on the CATA Board, but he did like having the option.

Commissioner Banas asked Commissioner Anthony what her thoughts were on being a member of the CATA Board without a vote.

Commissioner Anthony stated she had been thinking about if there was ever an event where the County and CATA did not have the relationship or millage connecting them, if they would want to have the formal relationship allowing the County to have a voting member on the CATA Board. She asked the Committee if they would still want the County to have a seat regardless of the monetary aspect of the relationship.

Commissioner Grebner stated he thought if they were not contributing money to CATA, then it would not be appropriate to have a seat on the CATA Board. He further stated there were only two non-voting members on the CATA Board – the County because of the millage, and Michigan State University because they had a contract to provide transportation on campus, and CATA did not have representation from other organizations in the community other than the townships that levied millages.

Discussion.

Commissioner Naeyaert stated other millages the County levied allowed the County to have representation on their boards. She asked why the Board of Commissioners would not want to have someone sit on the CATA Board, like every other millage the County provided.

Commissioner Grebner acknowledged most organizations affected by millages allowed a voting member from the Board of Commissioners. He further stated the reason they did not have a voting member was because of how he engineered the County transportation services thirty years ago, where it was set up that CATA would provide seamless transportation service to the entire County, rather than having to compete with the previous County-run In-Tran services.

Commissioner Grebner stated CATA was vehemently opposed to the relationship initially and did not allow the County to have a seat on the CATA Board, and because CATA refused to sign the contract for the first two years, the County did not levy the millage. He further stated due to the way public transportation was run in mid-Michigan, he could not imagine that the County would not renew the millages for CATA, and residents were very supportive of CATA.

Commissioner McGrain stated he would be interested in what the community response would be if the County requested to have voting representation on the CATA Board.

Commissioner Grebner stated that the only other governmental entity in a similar situation of providing a large amount of money to CATA was MSU, so they were the only ones who could also ask for a seat on the CATA Board.

Commissioner McGrain asked if MSU had a voting member on the CATA Board already.

Commissioner Grebner stated MSU did not have a voting member on the CATA Board. He further stated he was concerned CATA would have legal opposition to the request to have a voting member from the Board of Commissioners, because they could say they could not have a member on the board from an entity they had a contract with.

Commissioner Grebner stated Meridian Township had a contract with CATA, and they had two voting members on the CATA Board. He further stated he suggested the Committee invite CATA to a meeting, so they could hear their side of the issue.

Commissioner Banas asked if staff could look into the issue. She stated she did not see that there was a great motivation to change the structure of their representation.

Chairperson Tennis asked the staff if they could share the opinion from the County Attorneys with the Board of Commissioners. He stated the Committee could gauge the feeling of other Commissioners at a Board of Commissioners meeting or in caucus meetings.

4. Medical Examiner – Medical Examiner Agreement with Edward W. Sparrow Hospital Association (*Discussion*)

Chairperson Tennis stated the County had received notice that Sparrow Hospital wanted to renegotiate the medical examiner contract with the County, and significantly increase the per capita rate.

Commissioner McGrain asked if the County had received an official termination letter.

Jared Cypher, Deputy Controller, stated the termination letter was sent to the County in error; however the points within the letter remained the same regarding the County's contract with Sparrow. He further stated Sparrow had made it clear that they were subsidizing the medical examination services for the County, and their current contract of 10% annual increases in cost was not sufficient for the services they were providing, so they wanted to renegotiate the contract.

Mr. Cypher stated they were not in a position to terminate their contract in terms of the dates that were sent out in the letter, and he did believe the County could work with Sparrow to transition the services. He further stated the options for the County would be to renegotiate the contract with Sparrow, accept a bid from a different entity that would respond to the RFP that was put out earlier that day, or explore having a County-run medical examiner office.

Commissioner Banas asked why this issue had just come up now. She further stated she recalled the County had been working with Sparrow for at least five or six years, so she wondered if there was a change in services, business model or medical costs that caused this great shift.

Mr. Cypher stated that the last time medical examination services went out for bid, Sparrow wanted to keep the County's business, so they bid very low. He further stated that when that

contract with Sparrow expired and they renegotiated in 2015, Sparrow had requested a 10% annual increase in service costs, which the Board of Commissioners had to vote to waive because it exceeded their policy of accepting contracts with over a 1% annual increase.

Mr. Cypher stated that the County's current contract with Sparrow expired in 2018, so if this had not been addressed now, he had a feeling it would have been addressed in a year when they were renegotiating the contract.

Commissioner Banas disclosed that her husband, who was in the audience, worked at Sparrow Hospital. She further stated she had not discussed the situation with him, and when she was in Committee, her responsibility was to represent her constituents.

Commissioner Naeyaert stated she understood the letter of intent was sent to the Board of Commissioners in error. She asked if the dates in the letter were still relevant, because they requested a response by June 23, 2017, and if they had not received a response, then they would terminate the contract by August 5, 2017.

Mr. Cypher stated that the dates were not necessarily the concern, but the content of the letter and increase in cost was important. He further stated the dates could be flexible, because the County had asked Sparrow if they could have until the beginning of their fiscal year to figure out the situation and although there was not a firm commitment, it was indicated Sparrow would at least be open to a discussion.

Commissioner Naeyaert asked who else provided medical examination services, or if there was any way the County could pool with Eaton County or other counties that were in the same situation.

Mr. Cypher stated that options were limited. He further stated there was a medical examiner in Kalamazoo who served eight to ten counties, a medical examiner in Genesee County, and the University of Michigan performed the medical examination services for Washtenaw County.

Commissioner Naeyaert stated she thought the costs would be outrageous for transportation and other services the County currently received if they changed providers.

Mr. Cypher stated that the costs would hopefully work out through the RFP process, but one of the goals in exploring this situation was to see if the County could have their own medical examiner. He further stated that the County used to provide medical examination, through their previous Health Officer.

Chairperson Tennis stated that the County did perform medical examinations in-house, but it was at a time when the Health Officer, Dean Sienko, had worn three hats as Health Officer, Medical Director and Medical Examiner; and it was not a sustainable operation for anyone else to try to work out when he left. He further stated he agreed with Mr. Cypher that they should explore the option to perform the services in-house, but he thought the RFP process would be the way the County would go.

Commissioner McGrain acknowledged Commissioner Naeyaert's concerns about the costs, and he recalled during the RFP process five or six years ago, the hospital in Flint had presented a much lower rate and Sparrow came back with lower rate so the County could keep medical

examination services local. He further stated given current situations, the County could not just walk into a new contract with an 80% increase, and appreciated that this went out for RFP.

Chairperson Tennis asked if the RFP had already gone out.

Mr. Cypher stated it went out earlier that day.

Commissioner McGrain stated he would have preferred the RFP to go out the day after the Committee meeting, so they could have discussed it a bit first.

Commissioner Banas asked if the County could explore shared medical examination services, as she noticed other counties in the region could be in the same situation. She asked what was needed to set up a medical examiner's office, and if Michigan State University Police had these facilities and could partner with the County.

Mr. Murr stated he did not know if Michigan State University had all of the facilities the County required, but if they did, they could respond to the RFP. He further stated a large part of the concern was the transportation of the bodies, as well as the valuable information sharing Sparrow had provided on opioid overdoses.

Commissioner Sebolt stated he was curious about the historical context of the County's contract with Sparrow. He asked what had happened in 2015 to allow for a 10% annual increase in the cost of their services.

Mr. Murr stated that when Linda Vail, Health Officer, had come to the Ingham County from Kalamazoo, she had just successfully contracted out the medical examination services in Kalamazoo. He further stated when she saw the contract the County had with Sparrow, she acknowledged they were underpaying for the services Sparrow provided, so in order to maintain that relationship, she recommended the County accept the 10% annual increases.

Commissioner Sebolt stated it sounded like Eaton County was in a similar situation to Ingham County. He asked if there had been talks of collaboration with Eaton County.

Mr. Cypher stated if the County did explore an in-house model of medical examinations, they could reach out to surrounding counties and communities about sharing the service. He further stated there was a similar successful model in the Northwest part of Michigan that shared these services.

Commissioner Banas asked if the County knew why the hospital costs were increasing so significantly, and if it had to do with their business model. She stated she understood Sparrow might have underbid in the beginning, but she was curious about the sudden increase in costs.

Mr. Cypher stated Sparrow was subsidizing their medical examination services to the tune of about \$500,000, which included the other counties they provided services for. He further stated that the cost increase was due to an increase of cost in toxicology, but he was not sure about what that meant.

Commissioner Sebolt stated in the letter of intent, it stated that the median cost per capita was \$3.00 but when he did the math on what the County would pay under the new request, the average was \$4.13 per capita. He asked why this was so much higher than the median.

Chairperson Tennis stated he thought the RFP process would sort out the costs, and the County could see how Sparrow stacked up against other providers. He further stated his personal preference would be to not have to find another \$280,000 in their budget and he did not want to ruin the relationship the County had with Sparrow; however it was their duty to provide the best, most efficient services to County residents.

Commissioner McGrain stated the County should also reach out to law enforcement within the County, as he recalled during the initial medical examiner contract negotiations ,they wanted to be included early on.

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:16 p.m.

JULY 17, 2017 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

2. *Tri-County Office on Aging- Resolution Approving Tri-County Office on Aging's Fiscal Year 2018 Annual Implementation Plan*

This resolution approves the Tri-County Office on Aging's Fiscal Year 2018 Annual Implementation Plan. This planning document is required under the Older Americans Act and Older Michiganians Act. The Michigan Aging and Adult Services Agency (AASA) requires Tri-County Office on Aging to ask county commissioners to approve the plan. This plan was endorsed by the Tri-County Office on Aging's Administrative Board on June 19, 2017. If this resolution is not approved by August 1, 2017 Tri-County Office on Aging will consider passive approval of the plan.

3. *Health Department*

a. *Resolution to Authorize FY 2018 Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services under the Comprehensive Agreement*

This resolution authorizes the FY 2018 Comprehensive Agreement with MDHSS for the period of October 1, 2017 through September 30, 2018, the necessary BCCCNP and NFP subcontracts, and the service contracts with agencies to perform outreach activities to potential and current Medicaid beneficiaries. The resolution also authorizes a .75 FTE WIC Breastfeeding Counselor to provide required breastfeeding education services as mandated by the agreement. Compensation for this position is provided in the agreement.

Approximately \$5.3 million dollars in state/federal funds will be made available to Ingham County through the Comprehensive Agreement, and that Ingham County's contribution to expenditures associated with the agreement and budget will not exceed levels appropriated in the County's FY 2018 Budget for these purposes.

b. *Resolution to Authorize the Purchase of Digital Radiography Equipment and an Amendment to the Nextgen Agreement for Expansion of the Digital X-Ray System*

This resolution authorizes the purchase of digital radiography equipment and an amendment to the Nextgen agreement for expansion of the digital x-ray system at Forest Community Health Center. The cost of the software, licenses and field service assistance is \$3,385 to upgrade within the Nextgen system and will be funded from the HRSA Delivery System Health Information Investment (DSHII) funds. The cost of the Digital Intraoral sensors from Benco Dental is \$20,392 and will be funded from the approved 2017 CIP budget of \$17,804. The remaining \$2,588 will be funded from the HRSA Quality Improvement (QI) supplemental grant.

c. *Resolution to Amend Amendment #3 to the 2016-2017 Comprehensive Agreement with the Michigan Department of Health and Human Services*

This resolution amends Resolution #17-210 to authorize changing the temporary .75 FTE WIC Breastfeeding Peer Counselor (UAW Grade C) to a permanent position for the duration of the grant through the comprehensive agreement with MDHHS. The total cost of a .75 FTE WIC Breastfeeding Peer Counselor is \$51,047 (2017 rates at step 5) and the position is funded by the grant.

4. *Controller's Office – Resolution Authorizing Adjustments to the 2017 Ingham County Budget*

This resolution authorizes adjustments to the Ingham County budget for the second quarter of fiscal year 2017. The total decrease to the General Fund is \$631,975.

The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, reappropriations, accounting and contractual changes, and general housekeeping issues.

In the only major change affecting Human Services departments/agencies, the Machinery and Equipment revolving fund is increased by \$90,331 to complete the scheduled replacement of computer equipment in 2017 at the Health Department. This was not originally budgeted, due to limited funds and because the IT department historically had not been able to complete purchase and installation of all scheduled replacements. IT does expect to have all scheduled replacements up to date by the end of this year.

OTHER ITEMS:

1. *Interviews – Capital Area District Library Board*

Agenda Item 2

TO: Board of Commissioners Human Services Committee
FROM: Jared Cypher, Deputy Controller
DATE: June 30, 2017
SUBJECT: TCOA FY 2018 Annual Implementation Plan
For the meeting agenda of 7/17/17 Human Services Committee

BACKGROUND

This resolution approves the Tri-County Office on Aging's Fiscal Year 2018 Annual Implementation Plan. This planning document is required under the Older Americans Act and Older Michiganians Act. The Michigan Aging and Adult Services Agency (AASA) requires Tri-County Office on Aging to ask county commissioners to approve the plan.

This plan was endorsed by the Tri-County Office on Aging's Administrative Board on June 19, 2017.

ALTERNATIVES

If this resolution is not approved by August 1, 2017 Tri-County Office on Aging will consider passive approval of the plan.

FINANCIAL IMPACT

There are no direct financial impacts.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the resolution.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING TRI-COUNTY OFFICE ON AGING'S
FISCAL YEAR 2018 ANNUAL IMPLEMENTATION PLAN**

WHEREAS, the Tri-County Aging Consortium, known as Tri-County Office on Aging, produced the Fiscal Year 2018 Annual Implementation Plan as required by the Older Americans Act and the Older Michiganians Act; and

WHEREAS, the Ingham County Board of Commissioners has reviewed the Tri-County Office on Aging's Fiscal Year 2018 Annual Implementation Plan.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves the Tri-County Office on Aging's Fiscal Year 2018 Annual Implementation Plan.

TO: Board of Commissioners Human Services, County Services & Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: June 15, 2017
SUBJECT: FY 2018 MDHHS Comprehensive Agreement
For the meeting agendas of July 17, 2017 and July 19, 2017

BACKGROUND

The Ingham County Health Department (ICHD) currently receives funding from the Michigan Department of Health and Human Services (MDHHS) via the Comprehensive Agreement. This agreement for the delivery of public health services under the Comprehensive Agreement is the principal mechanism for clarifying the roles and responsibilities of the state and local governments and must be authorized for FY 2018. The agreement serves as a vehicle for accepting slightly more than \$5.3 million in state and federal grants and formula funding to support a number of public health services. The public health services to be delivered under this agreement include Essential Local Public Health Operations and categorical programs including:

- AIDS/HIV Prevention and Care
- Bioterrorism Emergency Preparedness
- Breast & Cervical Cancer Control Navigation Program
- Children Special Health Care Services
- Communicable Disease Prevention
- Family Planning
- Food Vendors and Restaurant Inspections
- Immunizations
- Lead Safe Homes
- Maternal & Child Health Programs
- Tobacco Reduction
- Tuberculosis Control
- Sexually Transmitted Disease Control
- Vision & Hearing Screening
- WIC Program
- WISEWOMAN

In order to meet the terms of the Comprehensive Agreement, ICHD must enter into subcontracts for the Breast and Cervical Cancer Control Navigation Program (BCCCNP) and Nurse Family Partnership (NFP) programs.

ICHD will also enter into service contracts with agencies to perform outreach activities to potential and current Medicaid beneficiaries in the following categories:

- Medicaid Outreach and Public Awareness
- Facilitating Medicaid Eligibility Determination
- Program Planning, Policy Development and Interagency Coordination Related to Medical Services
- Referral, Coordination, and Monitoring of Medicaid Services
- Medicaid-Specific Training on Outreach Eligibility Services
- Arranging for Medicaid-related Transportation and Provision of Medicaid-related Translation

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The grant amounts detailed in the agreement are included in the proposed FY 2018 ICHD budget.

The resolution authorizes a .75 FTE WIC Breastfeeding Counselor to provide required breastfeeding education services as mandated by the agreement. Compensation for this position is provided in the agreement.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize the FY 2018 Comprehensive Agreement with MDHSS for the period of October 1, 2017 through September 30, 2018, the necessary BCCNP and NFP subcontracts, and the service contracts with agencies to perform outreach activities to potential and current Medicaid beneficiaries.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE FY 2018 AGREEMENT WITH
THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY
OF PUBLIC HEALTH SERVICES UNDER THE COMPREHENSIVE AGREEMENT**

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibility of each party in protecting public health; and

WHEREAS, the MDHHS and Ingham County Health Department (ICHD) have proposed a FY 2018 agreement for the delivery of public health services under the Comprehensive Agreement process to clarify roles and responsibilities, including funding relations; and

WHEREAS, the Health Officer recommends approval of the attached resolution to authorize the FY 2018 Comprehensive Agreement with MDHSS for the period of October 1, 2017 through September 30, 2018, the necessary BCCCNP and NFP subcontracts, and the service contracts with agencies to perform outreach activities to potential and current Medicaid beneficiaries.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a FY 2018 Agreement with MDHHS for the delivery of public health services under the Comprehensive Agreement Process for the period of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, the scope of services included in this Agreement shall include essential Local Public Health Services, and several categorical public health programs identified in the attachments to the Agreement.

BE IT FURTHER RESOLVED, that approximately \$5.3 million dollars in state/federal funds will be made available to Ingham County through the Comprehensive Agreement, and that Ingham County's contribution to expenditures associated with the agreement and budget shall not exceed levels appropriated in the County's FY 2018 Budget for these purposes.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes subcontracts for the period of October 1, 2017 through September 30, 2018 with specialty physicians, laboratories, health care institutions, and other service providers necessary to implement the Breast and Cervical Cancer Control Navigation Programs (BCCCNP) in Clinton, Gratiot, Ingham, Ionia, Jackson, Livingston, Washtenaw, Genessee, Lapeer, and Shiawassee counties, a program included in the Comprehensive Agreement.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a subcontract for the period of October 1, 2017 through September 30, 2018 with Nurse Family Partnership to provide technical support, training, and materials specific to the Nurse Family Partnership model, a program included in the Comprehensive Agreement.

BE IT FURTHER RESOLVED, the resolution authorizes a .75 FTE WIC Breastfeeding Counselor (UAW Grade C) to provide services as required in the Agreement, funded by additional grant dollars that were allocated to the Ingham County Health Department to provide these services.

BE IT FURTHER RESOLVED, that service contracts are authorized with the providers named below to support outreach activities to potential and current Medicaid beneficiaries in the following categories:

- Medical Outreach and Public Awareness
- Facilitating Medicaid Eligibility Determination
- Program Planning, Policy Development and Interagency Coordination Related to Medicaid Services
- Referral, Coordination and Monitoring of Medicaid Services
- Medicaid-Specific Training on Outreach Eligibility and Services
- Arranging for Medicaid-related Transportation and Provision for Medicaid-related Translation

These service contracts braid together requirements and funds from multiple sources including the County and Medicaid Administration (Federal Share), the braided contracts shall be authorized up to the amounts identified below for the period of October 1, 2017 through September 30, 2018:

- Allen Neighborhood Center \$83,684
- Northwest Initiative \$83,684
- South Lansing Community Development Association \$23,704
- South Side Community Coalition \$81,307
- Child & Family Charities \$49,638
- Catholic Charities St Vincent Home \$128,250
- Cristo Rey \$58,663
- Family Community Development Services \$126,190

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, is authorized to submit the FY 2018 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 3b

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: June 29, 2017
SUBJECT: Resolution to authorize the purchase of digital radiography equipment and an amendment to the Nextgen agreement for expansion of the digital x-ray system
For the meeting agendas of July 17th and 19th, 2017

BACKGROUND

Ingham County Health Department (ICHD) and Nextgen have had a contract since 2012 to provide the Ingham County Health Department (ICHD), through Resolution 12-275, with Electronic Health Record and Patient Management Systems. The Health Department currently has Dental radiography x-ray software and Gendex Intraoral sensors on the mobile dental unit which can be captured within the patient chart.

ALTERNATIVES

There are no other alternatives.

FINANCIAL IMPACT

Nextgen will provide licenses and software to utilize with the Digital Intraoral sensors within the Forest Dental Center. The cost of the software, licenses and field service assistance is \$3,385 to upgrade within the Nextgen system and will be funded from the HRSA Delivery System Health Information Investment (DSHII) funds. The cost of the Digital Intraoral sensors from Benco Dental is \$20,392 and will be funded from the approved 2017 CIP budget of \$17,804. The remaining \$2,588 will be funded from the HRSA Quality Improvement (QI) supplemental grant.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to amend the existing contract with Nextgen to include the Digital x-ray software and to purchase the Digital Intraoral sensors from Benco Dental.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF DIGITAL RADIOGRAPHY EQUIPMENT
AND AN AMENDMENT TO THE NEXTGEN AGREEMENT FOR EXPANSION OF THE DIGITAL
X-RAY SYSTEM**

WHEREAS, In Resolution #12-275, the Board of Commissioners authorized the Health Department to enter into an agreement with NextGen for Electronic Patient Management (EPM) and Electronic Health Records (EHR); and

WHEREAS, within the NextGen Electronic Record and Patient Management System, the Health Department currently has Dental digital radiography software and Gendex Intraoral sensors on the mobile dental unit which can be captured within the patient chart; and

WHEREAS, these new Digital Intraoral Sensors are portable, enhance acuity and sustainability and can be processed in 2 minutes or less reducing the time it takes to provide services; and

WHEREAS, Digital radiography eliminates the need to purchase, handle and dispose of chemical solutions used for the traditional dental x-ray films; and

WHEREAS, the clarity of the high definition Digital Intraoral images allow them to be rotated and viewed at a closer range affording the dentist improved diagnostic ability; and

WHEREAS, in order to increase efficiency and thereby increase visits and revenue, it is necessary that the Health Department add digital radiography sensor equipment within the Forest Dental Clinic; and

WHEREAS, the cost of the sensors is \$20,392; and

WHEREAS, the 2017 Capital budget approved \$17,804 for the purchase of the sensor equipment for Dental Digital Radiography and the remaining balance of \$2,588 will be funded from the HRSA Quality Improvement (QI) supplemental grant; and

WHEREAS, the additional NextGen cost for software, licenses and field service assistance is \$3,385; and

WHEREAS, ICHC received Delivery System Health Information Investment (DSHII) funds (\$68,154) which will fund the cost of the software and licenses to activate the usage of these digital sensors; and

WHEREAS, this purchase will launch the first phase of digitization at Forest Community Health Centers; and

WHEREAS, full implementation of digitization of dental at Forest Community Health Center will be accomplished in future purchases of licenses and digital radiologic equipment as budget and available funds allow; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the usage of the CIP and QI funds to purchase the Digital Intraoral Sensors; and authorize the usage of the DSHII funds and an amendment to the Agreement with NextGen to add the software and licenses to activate the usage of the Digital Intraoral Sensors.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an amendment to the existing agreement and/or the establishment of a separate agreement as required between NextGen and Ingham County, in an amount not to exceed \$3,500 for additional software, licenses and field service assistance.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Purchasing Department to issue a Purchase Order in an amount not to exceed \$21,000 to Benco Dental to purchase the Dental Intraoral Sensors.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

Agenda Item 3c

TO: Board of Commissioners Human Services, County Services & Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: June 30th, 2017
SUBJECT: Resolution to Amend Resolution #17-210
For the meeting agendas of July 17th, 18th & 19th, 2017

BACKGROUND

Resolution #17-210 authorized the Comprehensive Agreement Amendment #3 to receive funding from the Michigan Department of Health and Human Services. Additionally, Resolution #17-210 authorized funding for the Women Infants Children (WIC) program to hire a temporary .75 FTE WIC Breastfeeding Peer Counselor (UAW Grade C) through 9/30/17. The creation of the temporary .75 FTE Breastfeeding Peer Counselor position was in error; instead the Breastfeeding Peer Counselor position should be a permanent position for the duration of the grant. The MDHHS grant fully supports this change.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

There is no financial impact as the funds authorized in Resolution #17-210 will support a permanent .75FTE WIC Breastfeeding Peer Counselor (UAW Grade C) for the duration of the grant.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to amend Resolution #17-210 to authorize changing the temporary .75 FTE WIC Breastfeeding Peer Counselor (UAW Grade C) to a permanent position for the duration of the grant.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND AMENDMENT #3 TO THE 2016-2017 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Resolution #17-210 authorized the Comprehensive Agreement Amendment #3 to receive funding from the Michigan Department of Health and Human Services; and

WHEREAS, Resolution #17-210 authorized funding to hire a temporary .75 FTE WIC Breastfeeding Peer Counselor (UAW Grade C) for the Women Infants Children (WIC) program through 9/30/17; and

WHEREAS, the creation of the temporary .75 Breastfeeding Peer Counselor position was in error; and

WHEREAS, the Health Department is requesting to amend resolution # 17-210 to create a permanent Breastfeeding Peer Counselor position instead of the temporary position for the duration of the grant; and

WHEREAS, the MDHHS grant fully supports this change; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize this amendment to Resolution # 17-210.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the amendment to Resolution #17-210 to establish a permanent .75 FTE WIC Breastfeeding Peer Counselor (UAW Grade C) position for the remainder of the grant in accordance with the funding allocation from MDHHS outlined in Amendment #3 in Resolution #17-210.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments and changes to the position allocation list, consistent with this resolution.

MEMORANDUM

June 29, 2017

TO: Finance and Liaison Committees

FROM: Teri Morton, Deputy Controller

RE: Second Quarter 2017 Budget Adjustments, Contingency Fund Update, and Quarterly Statement

Enclosed please find the recommended adjustments to the Ingham County budget for the second quarter of fiscal year 2017. The total decrease to the General Fund is \$631,975.

The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, reappropriations, accounting and contractual changes, and general housekeeping issues.

There are several revenue adjustments to the general fund this quarter. First, there is an increase to property tax revenue of \$300,000 based on the 2017 Equalization Report. Taxable value increased slightly more than budgeted.

In the Family Division, indirect cost reimbursement needs to be decreased by \$372,728 as a result of a change in State rules. The net loss to the general fund is half that amount, because there is an offsetting expense. Fortunately, this is a one-time budget problem. Beginning October 1, the State will use a flat 10% reimbursement rate for most child care fund expenses, which will result in a revenue increase in 2018 and going forward.

There were also some errors in the 2017 budget that need to be corrected. Concealed Weapons permit revenues are now collected in the Concealed Weapons Permit fund, so general fund revenue needs to be reduced by \$60,000. There was a miscalculation in the Prosecuting Attorney's forfeiture funds that should be transferred to the general fund budget in 2017. This amount needs to be reduced by \$21,306. Finally, due to a change in allocation of Family Division personnel, the Michigan Department of Human Services Grant revenue needs to be reduced by \$102,067. This was offset by a decrease in the transfer out to the Child Care fund in 2016, but the revenue was not reduced in the 2017 budget.

The largest revenue adjustment is a reduction of \$378,572 to state prisoner care revenue. This is related to the loss of revenue associated with the unfulfilled Wayne County contract and the closure of post 4 of the Ingham County Jail. This is offset somewhat by a projected \$50,000 decrease in Sheriff overtime and an increase of \$2,698 in the Marine Safety Grant.

On the expense side, budgeted pension contributions are reduced by a total of \$395,611 as a result of the \$1.85 million transfer made to MERS in 2016 to eliminate the County's unfunded accrued liability for the Library and Judges divisions.

The Road Department budget is increased by nearly \$4 million as a result of \$1.5 million in 2016 surplus funds and \$2.5 million in additional revenue.

The Machinery and Equipment revolving fund is increased by \$90,331 to complete the scheduled replacement of computer equipment in 2017 at the Health Department. This was not originally budgeted, due to limited funds and because the IT department historically had not been able to complete purchase and installation of all scheduled replacements. IT does expect to have all scheduled replacements up to date by the end of this year.

New this quarter is a general fund budget to actual year to date report. Our bond rating agency suggested that we begin presenting this information to Commissioners on a quarterly basis.

Also included is an update of contingency fund spending so far this year. The current contingency amount is \$167,921. The attached document details how the Board has allocated the contingency funds throughout the year, beginning with a balance of \$350,000.

Should you require any additional information or have questions regarding this process, please don't hesitate to contact me.

2017 CONTINGENCY

| | |
|--|------------------|
| Adopted Contingency Amount | \$350,000 |
| R17-042: Temporary Special Assistant Prosecutor | (12,656) |
| R17-080: Mass Communication Project | (7,125) |
| R17-147: Additional Electronic Monitoring for Indigent Users | (12,000) |
| R17-188: Board payment to CAPCOG | (5,000) |
| R17-194: Inmate Housing Revenue Shortfall | (145,298) |
| Current Contingency Amount | \$167,921 |

Ingham County
 General Fund – Budget Actual Report
 Year to Date as of June 30, 2017

| | Amended Budget (Unaudited) | Actual | Percentage |
|-----------------------------------|----------------------------------|--------------------|------------|
| Revenues | | | |
| Taxes | 46,300,675 | 22,707,629 | 0.49 |
| State Revenue | 11,770,800 | 4,270,430 | 0.36 |
| Register of Deeds Revenue | 1,861,539 | 1,174,845 | 0.63 |
| Police Contract | 4,151,723 | 1,829,840 | 0.44 |
| Indirect Costs | 1,855,000 | 505,976 | 0.27 |
| Investment earning (loss) | 350,000 | 211,070 | 0.60 |
| Transfer in from Other Funds | 3,606,647 | 1,543,865 | 0.43 |
| Other | 7,685,159 | 2,918,693 | 0.38 |
| Total Revenues | 77,581,543 | 35,162,348 | |
| | | | |
| Expenditures | | | |
| Wages and Fringes | 44,307,976 | 20,660,609 | 0.47 |
| Supplies and Postage | 2,181,830 | 818,086 | 0.37 |
| Contractual Services | 5,446,667 | 2,139,179 | 0.39 |
| Building and Equip Maintenance | 2,428,888 | 1,126,449 | 0.46 |
| Community Service | 677,926 | 258,310 | 0.38 |
| Drain Assessment | 460,000 | 491,134 | 1.07 |
| Utilities and Telephone | 1,355,810 | 503,491 | 0.37 |
| IT Services | 2,263,978 | 1,006,162 | 0.44 |
| Mental Health and Substance Abuse | 2,683,570 | 1,142,362 | 0.43 |
| Other Expenditures | 682,950 | 284,836 | 0.42 |
| Transfer out to Other Funds | 19,541,543 | 11,858,176 | 0.61 |
| Capital Outlay | 285,341 | 115,741 | 0.41 |
| Total expenditures | 82,316,479 | 40,404,535 | |
| | | | |
| Revenue over expenditures | (4,734,936) | (5,242,187) | |

Prepared July 5, 2017 – additional activity will be recorded after this date

Notes:

1. These statements are prepared on a cash basis and have not been reviewed for accruals.
2. 50% of the July 1 tax levy has been included as tax revenue
3. 50% of the transfer in from the Delinquent Tax Fund has been recognized even though the actual transfer will not occur until December
4. The majority of the transfers to other funds represent 75% of the annual appropriation since many of the receiving funds have a September year end
5. The budget does not include the 2nd quarter adjustments recommended to the Board of Commissioners

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2017 INGHAM COUNTY BUDGET

WHEREAS, the Board of Commissioners adopted the 2017 Budget on October 25, 2016 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

| <u>FUND</u> | <u>DESCRIPTION</u> | <u>2017 BUDGET 7/1/17</u> | <u>PROPOSED CHANGES</u> | <u>PROPOSED BUDGET</u> |
|-------------|-----------------------------|-------------------------------|-----------------------------|----------------------------|
| 101 | General Fund | \$82,316,479 | (\$631,975) | \$81,684,504 |
| 201 | Road | 28,898,520 | 3,966,600 | 32,865,120 |
| 215 | Friend of the Court | 5,729,362 | 0 | 5,729,362 |
| 258 | Zoo | 4,163,972 | 2,238 | 4,166,210 |
| 266 | Anti-Drug Abuse Grant | 413,438 | (21,306) | 392,132 |
| 292 | Family Div. Child Care Fund | 14,209,698 | (372,728) | 13,836,970 |
| 636 | Innovation & Technology | 5,696,169 | 250,000 | 5,946,169 |
| 664 | Mach. & Equip. Revolving | 1,787,468 | 90,331 | 1,877,799 |

GENERAL FUND REVENUES

| | <u>2016 Budget –</u> <u>7/1/17</u> | <u>Proposed</u> <u>Changes</u> | <u>2017 Proposed</u> <u>Budget</u> |
|-------------------------------------|---------------------------------------|-----------------------------------|---------------------------------------|
| Tax Revenues | | | |
| County Property Tax | 45,750,675 | 300,000 | 46,050,675 |
| Property Tax Adjustments | (50,000) | 0 | (50,000) |
| Delinquent Real Property Tax | 15,000 | 0 | 15,000 |
| Unpaid Personally Property Tax | 15,000 | 0 | 15,000 |
| IFT/CFT | 275,000 | 0 | 275,000 |
| Trailer Fee Tax | 15,000 | 0 | 15,000 |
| Intergovernmental Transfers | | | |
| State Revenue Sharing | 6,149,564 | 0 | 6,149,564 |
| Convention/Tourism Tax - Liquor | 1,429,396 | 0 | 1,429,396 |
| Court Equity Funding | 1,510,000 | 0 | 1,510,000 |
| Use of Fund Balance - Committed | 1,600,000 | 0 | 1,600,000 |
| Use of Fund Balance - Uncommitted | 3,134,936 | 0 | 3,134,936 |
| Department Generated Revenue | | | |
| Animal Control | 949,041 | 0 | 949,041 |
| Circuit Court - Family Division | 1,203,451 | (474,795) | 728,656 |
| Circuit Court - Friend of the Court | 587,000 | 0 | 587,000 |
| Circuit Crt - General Trial | 2,388,631 | 0 | 2,388,631 |
| Controller | 3,170 | 0 | 3,170 |
| Cooperative Extension | 2,500 | 0 | 2,500 |
| County Clerk | 629,210 | (60,000) | 569,210 |
| District Court | 2,673,298 | 0 | 2,673,298 |
| Drain Commissioner/Drain Tax | 415,500 | 0 | 415,500 |
| Economic Development | 63,037 | 0 | 63,037 |
| Elections | 66,550 | 0 | 66,550 |
| Homeland Security/Emergency Ops | 60,135 | 0 | 60,135 |
| Equalization /Tax Mapping | 10,100 | 0 | 10,100 |
| Facilities | 175,647 | 0 | 175,647 |
| Financial Services | 63,028 | 0 | 63,028 |
| Health Department | 178,240 | 0 | 178,240 |
| Human Resources | 43,303 | 0 | 43,303 |
| Probate Court | 277,178 | 0 | 277,178 |
| Prosecuting Attorney | 654,093 | (21,306) | 632,787 |
| Purchasing | 0 | | 0 |
| Register of Deeds | 2,036,729 | 0 | 2,036,729 |
| Remonumentation Grant | 85,000 | 0 | 85,000 |
| Sheriff | 5,102,331 | (375,874) | 4,726,457 |
| Treasurer | 4,352,133 | 0 | 4,352,133 |

| | | | |
|------------------------------------|-------------------|------------------|-------------------|
| Tri-County Regional Planning | 63,921 | 0 | 63,921 |
| Veteran Affairs | 388,682 | 0 | 388,682 |
| Total General Fund Revenues | 82,316,479 | (631,975) | 81,684,504 |

GENERAL FUND EXPENDITURES

| | <u>2017 Budget – 7/1/17</u> | <u>Proposed Changes</u> | <u>2017 Proposed Budget</u> |
|-------------------------------------|---------------------------------|-----------------------------|---------------------------------|
| Board of Commissioners | 616,391 | 0 | 616,391 |
| Circuit Court - General Trial | 8,708,723 | (226,687) | 8,482,036 |
| District Court | 3,225,412 | 0 | 3,225,412 |
| Circuit Court - Friend of the Court | 1,520,648 | 0 | 1,520,648 |
| Jury Board | 1,194 | 0 | 1,194 |
| Probate Court | 1,547,283 | 0 | 1,547,283 |
| Circuit Court - Family Division | 5,532,357 | (186,364) | 5,345,993 |
| Jury Selection | 128,472 | 0 | 128,472 |
| Elections | 259,378 | 0 | 259,378 |
| Financial Services | 752,732 | 0 | 752,732 |
| County Attorney | 456,219 | 0 | 456,219 |
| County Clerk | 957,514 | 0 | 957,514 |
| Controller | 959,550 | 0 | 959,550 |
| Equalization/Tax Services | 751,426 | 0 | 751,426 |
| Human Resources | 724,618 | 0 | 724,618 |
| Prosecuting Attorney | 6,622,281 | 0 | 6,622,281 |
| Purchasing | 229,397 | 0 | 229,397 |
| Facilities | 2,199,467 | 0 | 2,199,467 |
| Register of Deeds | 749,137 | 0 | 749,137 |
| Remonumentation Grant | 85,000 | 0 | 85,000 |
| Treasurer | 557,680 | 0 | 557,680 |
| Drain Commissioner | 1,011,396 | 0 | 1,011,396 |
| Economic Development | 137,519 | 0 | 137,519 |
| Community Agencies | 220,000 | 0 | 220,000 |
| Ingham Conservation District Court | 8,354 | 0 | 8,354 |
| Equal Opportunity Committee | 500 | 0 | 500 |
| Women's Commission | 500 | 0 | 500 |
| Historical Commission | 500 | 0 | 500 |
| Tri-County Regional Planning | 113,053 | 0 | 113,053 |
| Jail Maintenance | 212,600 | 0 | 212,600 |
| Sheriff | 20,928,391 | (50,000) | 20,878,391 |
| Metro Squad | 37,500 | 0 | 37,500 |
| Community Corrections | 172,899 | 0 | 172,899 |
| Animal Control | 1,979,188 | 0 | 1,979,188 |

| | | | |
|--|-------------------|------------------|-------------------|
| Emergency Operations | 222,943 | 0 | 222,943 |
| Board of Public Works | 300 | 0 | 300 |
| Drain Tax at Large | 460,000 | 0 | 460,000 |
| Health Department | 5,820,200 | 0 | 5,820,200 |
| CHC | 2,769,850 | 0 | 2,769,850 |
| Jail Medical | 1,588,527 | 0 | 1,588,527 |
| Medical Examiner | 396,575 | 0 | 396,575 |
| Substance Abuse | 717,954 | 0 | 717,954 |
| Community Mental Health | 1,968,872 | 0 | 1,968,872 |
| Department of Human Services | 2,213,279 | 0 | 2,213,279 |
| Tri-County Aging | 80,867 | 0 | 80,867 |
| Veterans Affairs | 550,936 | 0 | 550,936 |
| Cooperative Extension | 454,589 | 0 | 454,589 |
| Library Legacy Costs | 168,924 | (168,924) | 0 |
| Parks and Recreation | 1,597,379 | 0 | 1,597,379 |
| Contingency Reserves | 167,921 | 0 | 167,921 |
| Legal Aid | 20,000 | 0 | 20,000 |
| 2-1-1 Project | 45,750 | 0 | 45,750 |
| Community Coalition for Youth | 28,000 | 0 | 28,000 |
| Capital Improvements | 1,636,334 | 0 | 1,636,334 |
| Total General Fund Expenditures | 82,316,479 | (631,975) | 81,684,504 |

General Fund Revenues

| | |
|----------------------|--|
| County Clerk | Decrease pistol permit revenue \$60,000. This revenue is now collected in the Concealed Pistol Permit Fund. |
| Property Tax | Increase current year property tax revenue \$300,000 based on 2017 Equalization report. |
| Prosecuting Attorney | Decrease transfer in from Forfeiture Fund \$21,306. Forfeiture transfer was miscalculated in the 2017 Adopted Budget. |
| Sheriff | Decrease state prisoner care revenue \$378,572 related to loss of contract jail bed revenue and closing of Post 4. Increase Marine Safety Grant \$2,698 per grant award. |
| Family Division | Decrease indirect cost reimbursement revenue \$372,728 due to change in State of Michigan's calculation method. There is an offsetting expense reduction equal to 50% of this amount. Decrease Michigan Department of Human Services Grant revenue \$102,067 due to staffing allocation changes implemented in 2016. |

General Fund Expenditures

| | |
|---------------------------|---|
| Circuit Court | Eliminate MERS payment of \$226,687 for Judge's legacy costs. This obligation was prepaid in full in 2016. |
| Sheriff | Decrease overtime budget \$50,000 due to projected decrease in overtime related to maintaining corrections staff after closure of Post 4. |
| Fam. Div. Child Care Fund | Decrease transfer out to Child Care fund \$186,364, due to decrease in indirect cost reimbursement revenue resulting from change in State of Michigan's calculation method. |
| Library | Eliminate MERS payment of \$168,924 for Library legacy costs. This obligation was prepaid in full in 2016. |

Non-General Fund Adjustments

| | |
|-------------------------------------|---|
| Road Department (F201) | Increase revenues as follows: Federal and State Aid \$1,318,668, Other Contributions (Smith Drain, Dart and MDEQ Scrap Tire Grant match) \$811,253, Township Contributions \$336,679, and use of fund balance (available from 2016 surplus funds) \$1.5 million. Increase expenses as follows: Increased road maintenance costs relating to increase in state road funding (temporary salaries \$50,000, overtime \$200,000, asphalt and tack \$200,000), Local Road Program Contractual Services \$480,000, State Road Program Contractual Services \$2,726,600, Drain Assessment \$35,000, and Capital Outlay \$275,000 (replacement of main sign truck). |
| Friend of the Court (F215) | Transfer surplus funds from scanner purchase to cover cost of overtime during extended medical leave of staff member. (\$2,500) |
| Zoo (F258) | Increase capital budget to cover actual cost over budget of planned computer replacements (\$2,238). |
| Anti-Drug Abuse Grant (F266) | Decrease transfer out to general fund from Prosecuting Attorney forfeitures. Forfeiture transfer was miscalculated in the 2017 Adopted Budget. (\$21,306). |
| Fam. Div. Child Care Fund (F292) | Decrease indirect cost charges \$372,728 due to change in State of Michigan's calculation method. Decrease transfer in from general fund and state child care fund reimbursement by \$186,364 each. |
| Innovation & Technology (F636) | Transfer \$50,000 from LOFT reserve account to Imaging reserve account to accommodate necessary expenditures in 2017. Transfer \$250,000 from unreserved fund balance to the Machinery and Equipment Revolving Fund to accommodate 2017 and 2018 replacement schedule. |
| Mach./Equip. Revolving (F664) | Increase CIP upgrade funds to complete replacement of all Health Department PCs and laptops scheduled for replacement through 2017 (\$90,331). Transfer \$250,000 from Innovation and Technology unreserved fund balance to accommodate 2017 and 2018 replacement schedule. |