

CHAIRPERSON
CAROL KOENIG

VICE-CHAIRPERSON
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM
ROBIN NAEYAERT

HUMAN SERVICES COMMITTEE
TERI BANAS, CHAIR
TODD TENNIS
RYAN SEBOLT
DEB NOLAN
CAROL KOENIG
DENNIS LOUNEY
ROBIN NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, APRIL 2, 2018
AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES
BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [March 19, 2018 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Fair Board – Interviews
2. Health Services Millage – Presentation of 2017 Annual Report from [Ingham Health Plan Corporation](#)
3. Parks Department – Resolution to Authorize an Agreement with Comsource, Inc. for [Radios](#) at Hawk Island County Park
4. Health Department
 - a. Resolution to Authorize [Amendment # 2](#) to the 2017-2018 Comprehensive Agreement with the Michigan Department of Health and Human Services
 - b. Resolution to Accept [Healthy! Capital Counties Funds](#)
 - c. Resolution to Authorize an Agreement with the Michigan Department of [Environmental Quality](#) for FY 2018
 - d. Resolution to Authorize Agreements with Licensed [Dentists and Hygienists](#)
 - e. Resolution to Authorize an Agreement with University of Michigan-Flint for Implementation of the [Engaged Father Program](#)
 - f. Resolution to Authorize Conversion of [Nutrition Educator](#) Positions
 - g. Resolution Honoring [Nancy Sherd](#)

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE
March 19, 2018
Draft Minutes

Members Present: Banas, Koenig, Nolan, and Naeyaert

Members Absent: Louney, Tennis, and Sebolt

Others Present: Tim Morgan, Ming Thompson, Natrenah Blackstock, Linda Vail, Jared Cypher, Lindsey LaForte and others.

The meeting was called to order by Chairperson Banas at 6:30 p.m. in Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the March 5, 2018 Closed Session Minutes and March 5, 2018 Minutes

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. NOLAN, TO APPROVE THE MINUTES OF THE MARCH 5 2018 HUMAN SERVICES COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: None.

Additions to the Agenda –

None.

Removed from the Agenda –

2. Veteran Affairs Office
 - b. Resolution to Authorize Acceptance of Five Hundred Dollars Donated from Adelheid Berry, Surviving Spouse of Frederick J. Berry.

Chairperson Banas stated that the item was removed from the agenda because the donation had been withdrawn.

Natrenah Blackstock, Veteran's Affairs, stated that the donor was concerned because the donation had not been accepted yet and she did not understand the process.

Commissioner Koenig asked how long the County had the check without cashing it.

Ms. Blackstock stated that the County had the check for about 2 weeks.

Jared Cypher, Deputy Controller, stated that a resolution could be brought forward to avoid this situation from happening again. He further stated that the Board of Commissioners could adopt a resolution that could allow the Veteran's Affairs office to accept any donations.

Chairperson Banas stated her support for the proposed resolution.

Limited Public Comment

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. NOLAN, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Veteran Affairs Office
 - a. Resolution to Authorize a Lease Agreement with the Kalamazoo Psychology, LLC for Use of Office Space in Ingham County Veteran Affairs
3. Health Department
 - a. Resolution Honoring Lori Brasic
4. Parks Department
 - a. Resolution to Authorize a Contract for the Snow Tube Hill Pump House Foundation Project at Hawk Island County Park

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Louney, Tennis, and Sebolt

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Louney, Tennis, and Sebolt

1. Youth Commission – Interviews

Ming Thompson interviewed for a position to the Youth Commission.

MOVED BY COMM. KOENIG SUPPORTED BY COMM. NAEYAERT, TO RECOMMEND MING THOMPSON FOR A POSITION ON THE YOUTH COMMISSION TO THE BOARD OF COMMISSIONERS.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Louney, Tennis, and Sebolt

4. Parks Department
 - b. Resolution to Authorize an Amendment to the Watershed Management Plan for Lake Lansing

Tim Morgan, Ingham County Parks Director, stated that historically Ingham County contributed \$10,000 to the Watershed Management Plan fund; however, when the County was making hard budget cuts the contribution was reduced to \$5,000. He further stated that when the County did not pay the full \$10,000, the Lake Association owners made up the difference.

Mr. Morgan stated that as part of the budget process for 2018 it would be helpful if the County allocated the full \$10,000 to match the \$10,000 that the Meridian Charter Township allocated.

Chairperson Banas asked how successful the program was.

Mr. Morgan stated that since this program started, the tests have shown a lot of improvement in the water quality of Lake Lansing.

Commissioner Nolan stated Lake Lansing was Chairperson Banas' district and that Commissioner Koenig's mother lived on the lake. She further stated that the home values had dramatically improved over the last 25 years and the lakeside home owners were likely to be able to handle the increased cost.

Chairperson Banas stated that the homeowners were individually assessed.

Commissioner Nolan stated that the individual assessment would all go up to equal the amount needed depending on how short the funding had been based on the frontage and square footage of the lots.

Chairperson Banas stated that the homeowners were collectively paying more than \$10,000 currently because the total amount needed for this project is about \$90,000 annually with Meridian Township contributing \$10,000 and Ingham County funding \$5,000. She further stated that historically the County's contribution was \$10,000 and the agreement was to contribute an equal share as Meridian Charter Township.

Discussion.

Commissioner Nolan stated that she supported funding at the current rate.

Commissioner Koenig stated that her mother lived on Lake Lansing and she did not mind paying to maintain the lake because she loved Lake Lansing, although others may not have felt the same.

Commissioner Naeyaert stated that her friends who lived on Lake Lansing also did not mind paying to maintain the lake.

Chairperson Banas stated that for this year the funding remained at \$5,000.

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. BANAS, TO APPROVE THE RESOLUTION.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Louney, Tennis, and Sebolt

3. Health Department

b. Discussion – Ground Water Quality/Clean Water Action Correspondence

Linda Vail, Ingham County Health Officer, stated that Clean Water Action had been sending letters and going door-to-door in the County, including her door. She further stated that she met with Clean Water Action as the Health Officer after meeting them at her home.

Ms. Vail stated that Ingham County was ahead of a lot of other counties, so the request made by Clean Water Action was to have septic tank inspections every three years. She further stated that she could not support inspections every three years of septic tanks, as it did not seem to have enough benefits to outweigh the cost.

Ms. Vail stated that in other counties, Ingham County's Point of Sale inspections was touted as the goal. She further stated that she did not have a problem with a State-wide sanitary code as long as it did not have a local preemption.

Ms. Vail presented information regarding the Sanitary Code and Septic Inspection Programs.

Chairperson Banas thanked Ms. Vail and her staff for their work on the presentation.

Commissioner Nolan stated that she was very impressed by the information provided and thanked the staff for putting the information together. She further stated that most Board of Commissioners members had not been on the Board of Commissioners when the point-of-sale inspections were first enacted and it had been a hot-button issue at the time.

Commissioner Nolan stated that she did not think that inspections every ten years would be any less contested than the point-of-sale resolution was years ago.

Commissioner Naeyaert stated that as a Realtor and Commissioner, she had experience with this issue and the current system had a lot of draw backs, but she could see the ten-year inspections as something that would work better.

Ms. Vail stated that the approach currently was not very equitable, so this change to a ten-year inspection cycle could address that. She further stated that a potential buyer could still be protected because if they wanted to have an additional inspection on the septic system, they could.

Commissioner Koenig stated that she was very supportive of this plan and it seemed to be the next phase moving forward from the point-of-sale. She further stated a large challenge was making it affordable for people who needed to upgrade outdated systems.

Commissioner Koenig stated that this was not only an out-County problem, cities just had to deal with this in another way by replacing the pipes leading to the sewer. She stated that this might not be popular, but it was the right thing to do.

Ms. Vail stated that staffing levels needed to be increased in order to implement this. She further stated that she believed that Realtors were supportive of this plan.

Commissioner Naeyaert stated that she anticipated that this would be very popular with the Realtors.

Commissioner Koenig stated that she wanted to see some way to help people afford upgrades, such as a grant or low-interest loan.

Commissioner Naeyaert stated that the number one reason why people did not sell when they had a well and septic system was because they were afraid of the potential problems and the cost to address them.

Chairperson Banas stated that she appreciated the work done for this report. She further asked the Commissioners if they felt the need for the policy change, including asking staff for further work such as reporting cost that the Health Department could incur.

Commissioner Nolan stated that she would like to open this up to public discussion and that the Committee would be surprised about the public's opinion on this matter.

Commissioner Koenig stated that maybe Commissioner Nolan was thinking of a different issue, the Pollution Prevention Program (P2.)

Mr. Cypher stated that both issues had a lot of public interest.

Commissioner Koenig stated that it would be of interest to find out if there were low-interest loans for low-income home owners who needed to make upgrades to their septic systems.

Chairperson Banas stated that this was a good starting point and once more information was gathered by Mr. Cypher and Ms. Vail, it could be put further to public hearings, perhaps in a couple months.

Mr. Cypher stated that to adopt this policy, a change the Ingham County Sanitary Code was needed. He further stated that there was a process for making a change to that Code which included public hearings.

Chairperson Banas asked Mr. Cypher to bring the Committee more information about making changes to the Sanitary Code.

Commissioner Nolan asked about the percentage of homes with septic fields in Ingham County.

Ms. Vail stated that there were about 20,000 homes with septic fields but she was unsure about what percentage of homes that was. She further stated that the information was based on random sampling from the Register of Deeds.

Chairperson Banas thanked Ms. Vail for the presentation.

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:25 p.m.

APRIL 2, 2018 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

3. Parks Department – *Resolution to Authorize an Agreement with Comsource, Inc. for Radios at Hawk Island County Park*

This resolution authorizes a contract with Comsource, Inc. for the use of eight radios for three years and an option to renew for an additional two years. The cost for eight radios is \$280 a month. The total cost per year is \$3,360 and funds are available in the 2018 approved park budget.

4. Health Department

a. *Resolution to Authorize Amendment # 2 to the 2017-2018 Comprehensive Agreement with the Michigan Department of Health and Human Services*

This resolution authorizes Amendment # 2 with Michigan Department of Health & Human Services (MDHSS) effective October 1, 2017 through September 30, 2018. This amendment will increase the agreement for Comprehensive Local Health Services from \$5,439,244 to \$5,440,644, an increase of \$1,400. The amendment makes the following specific change in the budget:

WISEWOMAN: increase of \$1,400 from \$40,000 to \$41,400

b. *Resolution to Accept Healthy! Capital Counties Funds*

This resolution authorizes acceptance of Healthy! Capital Counties funds from the Barry-Eaton District Health Department to provide financial support to ICHD with the amount of \$31,841 in support of the Community Health Assessment team's work on the Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP).

c. *Resolution to Authorize an Agreement with the Michigan Department of Environmental Quality for FY 2018*

This resolution authorizes an agreement with MDEQ to conduct environmental monitoring and inspections of MDEQ Non-Community programs for the period of October 1, 2017 through September 30, 2018. MDEQ shall reimburse ICHD up to \$31,308 for expenses related to testing and inspection services as follows:

- Non-Community Public Water Supply Program – up to \$23,663
- Drinking Water Long-Term Monitoring – up to \$700
- Public Swimming Pools – up to \$5,300
- Campground Requirements – up to \$225
- Capacity Development & Source Water Assessment – up to \$1,350

d. *Resolution to Authorize Agreements with Licensed Dentists and Hygienists*

This resolution authorizes ICHD to enter into dental services contract agreements for the period of January 1, 2018 through December 31, 2018, with licensed Dentists at the rate of \$64.66 - \$66.14 per hour, and with licensed Dental Hygienists at the rate of \$30.88 - \$36.63 per hour, for a total amount not to exceed \$ 172,596.

e. *Resolution to Authorize an Agreement with University of Michigan-Flint for Implementation of the Engaged Father Program*

This resolution authorizes an agreement by which UM-Flint will provide Ingham County with up to \$60,000 in funding to implement the Engaged Father Program for the period of April 1, 2018 through September 30, 2019. This funding was not anticipated in the ICHD FY 2018 budget but it will be included in the FY 2019 budget.

f. *Resolution to Authorize Conversion of Nutrition Educator Positions*

This resolution authorizes the conversion of two existing WIC Nutrition Educator positions (#601330 and #601401) to Registered Dietitian positions. The proposed conversion of these positions would cost an additional \$43,966 annually based on the Step 5 personnel cost comparison for the previous positions. This cost would be offset by the elimination of a vacant Medical Assistant II position (#601105) allocated at \$75,000.

g. *Resolution Honoring Nancy Sherd*

This resolution honors Nancy Sherd for her 18 years of dedicated service to the community and for her commitment to her work.

OTHER ITEMS:

1. *Fair Board – Interviews*
2. *Health Services Millage – Presentation of 2017 Annual Report from Ingham Health Plan Corporation*

February 23, 2018

Tim Dolehanty, Controller
Ingham County
PO Box 319
Mason, MI 48854

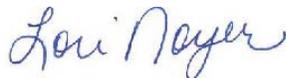
Dear Mr. Dolehanty:

Enclosed is the annual report that details member enrollment and expenditures over the January 1, 2017 to December 31, 2017 term of the health services millage agreement between Ingham County and Ingham Health Plan Corporation. The \$990,652 assisted Ingham Health Plan Corporation in our efforts to continue to offer an organized system of care to uninsured residents of Ingham County with an annual income of \$28,000 or at or below 240% of the Federal Poverty Level for a per member per month cost of \$75.64.

The Ingham Health Plan community benefit was provided to a total of 1,933 residents (unduplicated users) over the course of the year with 1,382 residents considered “millage eligible”. Due to residents going on and off the plan (due to changes in coverage, residency, income, etc.) the snapshot at the end of December was 1,151 “millage eligible” members. For purposes of this annual report, we provided a summary of the membership in December. Data is provided each month along with our invoice.

If you have any questions or need any clarification, please feel free to contact me at 517-336-3778 or email at Lnoyer@ihpmi.org.

Sincerely,



Lori Noyer, MA
Executive Director

Enclosure (1)

cc: Jared Cypher
IHPC Board of Directors



INGHAM HEALTH PLAN CORPORATION

INGHAM COUNTY HEALTH SERVICES MILLAGE FINAL REPORT

JANUARY 1, 2017 – DECEMBER 31, 2017

The Ingham Health Plan Corporation (IHPC) is pleased to submit the 2017 Annual Report identifying how Ingham Health Services Millage funds were used by IHPC. These funds assist IHPC in our efforts to continue to offer a community health benefit to the uninsured residents of Ingham County whose annual income is at or below 240% of the Federal Poverty Level (FPL) or \$28,000 for 1 person.

2017 enrollment in the Ingham Health Plan continues to increase compared to subsequent years. **Total** enrollment in IHPC as of December 2017 was 1,598 and the total number individuals enrolled during the year was 1,933. A summary of services provided in 2017 to all IHP members include:



Medical Services

\$800,824 was paid in claims to community health care providers for eligible benefits which includes [primary care](#), [urgent care](#), [out-patient hospital](#), [immunizations](#), [laboratory](#), [radiology services](#), [physical therapy](#), etc.



Pharmacy

- ✓ \$128,039 was the total cost of prescriptions
- ✓ 15,141 Prescriptions were processed
- ✓ 92% Prescriptions were generic



Dental

- ✓ 4,580 dental services were provided
- ✓ 1,659 preventative cleanings and exams
- ✓ 80 root canals

For the purposes of this report, from this point forward, Ingham Health Plan Corporation (IHPC) is including data on the members that were reimbursed by millage funds only, unless it is specifically identified as "ALL MEMBERS". IHPC has additional members referred to as "bridge members". These members are uninsured & eligible to purchase health insurance on the marketplace, but found the cost unaffordable. They meet all requirements of the millage (see language below), but Ingham County has chosen not to reimburse IHPC for the "bridge members". With looming changes to the Affordable Care Act and the discontinuation of the personal mandate, IHPC have seen an increase in members and utilization and expect to see continual increase.

“INGHAM COUNTY HEALTH SERVICES RENEWAL MILLAGE

For the purpose of reauthorizing and continuing a millage at the same millage level previously approved by the voters in 2012 for funding of providing basic health care services to Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and whose individual income is less than \$28,000 and who do not have medical insurance, including use of these funds to help pay for access to doctor visits, generic medications, and essential care such as preventative testing and treatment for cancer, diabetes, heart disease and other serious illnesses for low-income residents, shall the previously approved millage above the constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan, be continued and renewed at up to 0.52 mills (\$0.52 per thousand dollars of state taxable valuation) for a period of five years (2015-2019), inclusive?

If levied in full, this millage would raise an estimated \$3,425,803 in the first calendar year.”

2017 TOTAL IHPC MILLAGE INVOICE SUMMARY

2017 HEALTH SERVICE MILLAGE INVOICES TO INGHAM COUNTY							
	Millage Eligible Members	Medical Expenses	Pharmacy Expenses	Dental Expenses	Dental Credits	Admin	TOTAL
January	1096	\$ 44,967.64	\$ 5,346.18	\$ 16,308.48		\$ 13,324.46	\$ 79,946.76
February	1084	\$ 30,603.65	\$ 4,054.98	\$ 16,129.92		\$ 10,157.71	\$ 60,946.26
March	1107	\$ 74,707.31	\$ 6,132.92	\$ 16,472.16	\$ (2,840.80)	\$ 18,894.32	\$ 113,365.91
April	1114	\$ 50,212.98	\$ 6,318.30	\$ 16,576.32	\$ -	\$ 14,621.52	\$ 87,729.12
May	1076	\$ 57,508.88	\$ 8,139.33	\$ 16,010.88		\$ 16,331.82	\$ 97,990.91
June	1086	\$ 40,110.55	\$ 7,658.68	\$ 16,159.68	\$ (4,349.44)	\$ 11,915.89	\$ 71,495.36
July	1085	\$ 33,995.69	\$ 6,719.03	\$ 16,144.80		\$ 11,371.90	\$ 68,231.42
August	1103	\$ 43,393.30	\$ 7,309.23	\$ 16,412.64		\$ 13,423.03	\$ 80,538.20
September	1110	\$ 36,588.45	\$ 9,198.79	\$ 16,516.80	\$ (610.08)	\$ 12,338.79	\$ 74,032.75
October	1130	\$ 42,157.95	\$ 7,563.88	\$ 17,732.80		\$ 13,490.93	\$ 80,945.56
November	1137	\$ 48,700.98	\$ 6,386.71	\$ 17,384.73		\$ 14,494.48	\$ 86,966.90
December	1151	\$ 49,268.79	\$ 9,287.04	\$ 17,598.79	\$ (2,435.50)	\$ 14,743.82	\$ 88,462.94
	13279	\$552,216.17	\$ 84,115.07	\$199,448.00	\$ (10,235.82)	\$165,108.67	\$990,652.09



Demographics

Snapshot of MILLAGE enrollment in December 2017

Age of Membership

0-20 yrs	21-30 yrs	31-40 yrs	41-50 yrs	51-64 yrs	Over 65
188	177	293	263	141	89
16%	15%	25%	23%	12%	8%

1,151 Millage Members



Race/Ethnicity



White	Black	Hispanic	Indian	Asian	Other	Unknown
185	143	634	1	141	29	18
16%	12%	55%	0%	13%	3%	2%

Demographics

Snapshot of MILLAGE enrollment in December 2017



Key: Conversion of FPL to \$

0% - 138% FPL	\$0 - \$16,394
139% - 150% FPL	\$16,395 - 17,820
151% - 200% FPL	\$17,821 - \$23,760
201% - 240% FPL	\$23,761 - \$28,512

Household Size	0-138% FPL	139-150% FPL	151-200% FPL	201-240% FPL
1	220	9	38	15
2	156	14	17	8
3	154	19	233	6
4	231	8	33	9
5+	168	12	10	1
Total	929	62	121	39



Enrollment by zip code

E. Lansing	48823	129	11%
E. Lansing	48825	3	0%
E. Lansing	48826	1	0%
Haslett	48840	48	4%
Holt	48842	24	2%
Mason	48854	15	1%
Okemos	48864	67	6%
Webberville	48892	3	0%
Williamston	48895	9	1%
Lansing	48906	117	10%
Lansing	48909	1	0%
Lansing	48910	241	21%
S. Lansing	48911	297	26%
Lansing	48912	91	8%
Lansing	48915	52	5%
W. Lansing	48917	35	3%
Lansing	48933	12	1%
Leslie	49251	3	0%
Stockbridge	49285	3	0%
TOTAL		1,151	

2017 IHPC DEMOGRAPHICS



MEMBER TYPE		
Description	Member Count	
ACA INELIGIBLE	610	53%
ESO	406	35%
MA/HMP PEND	19	2%
MARKETPLACE EXEMPTION	7	1%
SPEND-DOWN	109	9%
Total	1,151	100%

ACA Ineligible: Not eligible for a Affordable Care Act (Marketplace) product
ESO: Emergency Services Only
MA/HMP Pending: Medicaid/Healthy Michigan Plan Application Pending

Enrollment	Community Enrollment Partners
	Ingham Co Health Dept (47%)
	Allen Neighborhood Center (19%)
	IHPC Enrollment Worker (16%)
	Ingham Community Health Center (15%)
	South Side Community Coalition (2%)
	Other (1%)

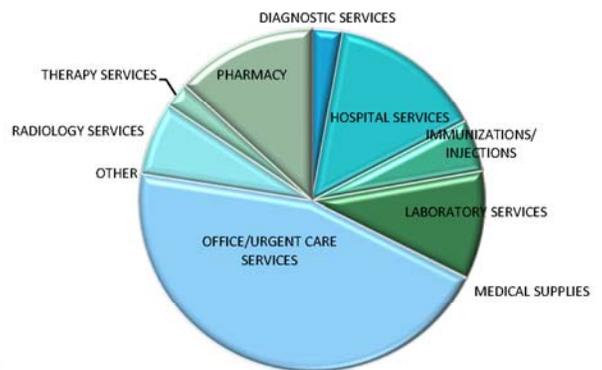
Primary Care Provider Assignment	
Provider Assignment	Members
Ingham Health Centers	44%
Cristo Rey	41%
McLaren Greater Lansing	4%
Michigan State University	4%
Sparrow Medical Group	3%
CareFree	1%
Other	3%



2017 MILLAGE PER MEMBER PER MONTH

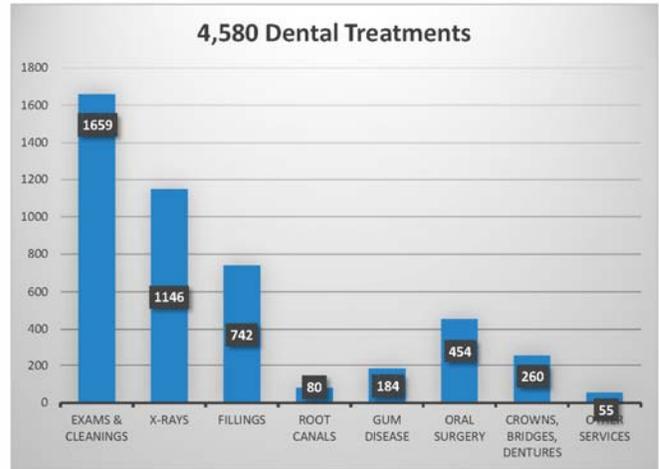
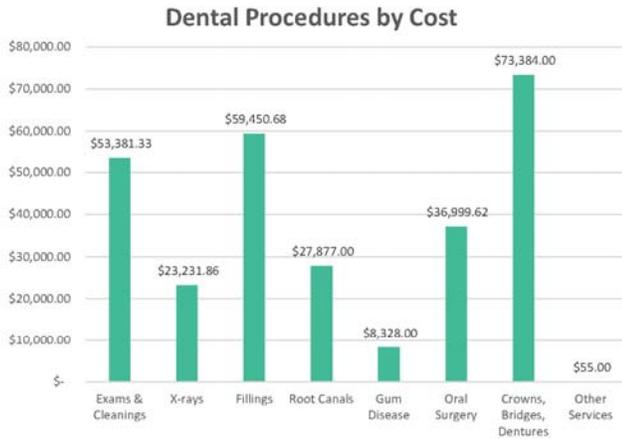
PMPM Report for IHPC (January 2017 - December 2017) ****MILLAGE ONLY ELIGIBLE****
 13,279 Member Months

Benefit Service Category	Total Charge	Total paid	PMPM
DIAGNOSTIC SERVICES	\$143,903.91	\$18,164.17	\$1.37
ER SERVICES	\$223,024.11	\$	\$0.00
HOSPITAL SERVICES	\$1,327,887.25	\$92,136.27	\$6.94
IMMUNIZATIONS/ INJECTIONS	\$61,293.44	\$31,275.24	\$2.36
LABORATORY SERVICES	\$472,420.21	\$64,134.13	\$4.83
MEDICAL SUPPLIES	\$4,777.87	\$532.12	\$0.04
OFFICE/URGENT CARE SERVICES	\$538,895.00	\$286,605.85	\$21.58
OTHER	\$131,760.82	\$177.14	\$0.01
RADIOLOGY SERVICES	\$525,722.97	\$43,780.07	\$3.30
THERAPY SERVICES	\$118,142.48	\$15,411.18	\$1.16
TOTAL MEDICAL	\$3,547,828.06	\$552,216.17	\$41.59
PHARMACY	\$84,115.07		\$6.33
TOTAL MEDICAL AND PHARMACY		\$636,331.24	\$47.92
DENTAL		\$189,212.00	\$15.29
ADMINISTRATIVE CAP - 20%		\$165,108.67	\$12.43
GRAND TOTAL		\$990,652	\$75.64



2017 DENTAL STATISTICS*

*Delta Dental administers the IHP dental plan. Effective August 31, 2017, only Millage eligible members received dental benefits. The ending premium cost per person per month was \$15.29 for a total of \$311,588 in premiums to Delta Dental. Delta Dental is unable to extract millage only member data. The following dental statistics include all IHP dental members (Jan-Aug includes "Bridge Members").



For questions on the 2017 Millage Report, Contact:

Lori Noyer, MA
Executive Director

Phone: 517-336-3778

Lnoyer@ihpmi.org

Agenda Item 3

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: March 20, 2018
SUBJECT: Agreement with Comsource, Inc. for Radios at Hawk Island
For the meeting agenda of 4/2/18 Human Services and 4/4/18 Finance

BACKGROUND

Park staff utilizes radios to communicate with each other at Hawk Island County Park. This resolution is to authorize a contract with Comsource, Inc. for the use of eight radios for three years and an option to renew for an additional two years. Comsource, Inc. out of Plymouth, Michigan is the same vendor that Facilities and Potter Park Zoo currently use. The Purchasing Department is not aware of any other radio other than the EDACS (Enhanced Digital Access Communication System) from Harris Corp. which is for the 911 radio system which is not applicable for our use.

ALTERNATIVES

Without radios Rangers and Park Managers would have to make multiple cell phone calls and/or walk or drive for group communication with each other within the park. The radios provide an immediate solution for park staff to communicate. These radios provide group talking that is not possible with cell phones for security, safety, and maintenance.

FINANCIAL IMPACT

The cost for eight radios is \$280 a month. The total cost per year is \$3,360 and funds are available in the 2018 approved park budget in line item 208-75600-818000.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this resolution at their March 19, 2018 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing an agreement with Comsource, Inc. for radios at Hawk Island County Park.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH COMSOURCE, INC.
FOR RADIOS AT HAWK ISLAND COUNTY PARK**

WHEREAS, Ingham County Park staff utilizes radios at Hawk Island County Park; and

WHEREAS, without radios Rangers and Park Managers would have to make multiple cell phone calls and/or walk or drive for group communication with each other within the park. The radios provide an immediate solution for park staff to communicate; and

WHEREAS, these radios provide group talking that is not possible with cell phones for security, safety, and maintenance; and

WHEREAS, Comsource, Inc.'s cost for radios at Hawk Island County Park will be fixed at a cost of \$3,360 per year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a three-year agreement from June 11, 2018 through June 10, 2021 with an option to renew for two additional years with Comsource, Inc. for radios at Hawk Island County Park for a cost of \$3,360 per year.

BE IT FURTHER RESOLVED, that funds are available in 208-75600-818000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: March 13, 2018
SUBJECT: FY 18 State of Michigan Comprehensive Agreement Amendment # 2
For the meeting agendas of April 2, 2018 and April 4, 2018

BACKGROUND

Ingham County Health Department (ICHHD) currently receives funding from Michigan Department of Health and Human Services (MDHHS) via the Comprehensive Agreement. The Comprehensive Agreement is the annual process whereby MDHHS transmits State and Federal Funds to Ingham County to support public health programs. The Board of Commissioners (BOC) authorized the 2017-2018 Comprehensive Agreement through Resolution #17-293 and Amendment # 1 through Resolution # 18-024 and Resolution # 18-081.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The financial impact of this amendment will increase the agreement for Comprehensive Local Health Services from \$5,439,244 to \$5,440,644, an increase of \$1,400. The amendment makes the following specific change in the budget:

WISEWOMAN: increase of \$1,400 from \$40,000 to \$41,400

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support Amendment # 2 with Michigan Department of Health & Human Services (MDHSS) effective October 1, 2017 through September 30, 2018.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT # 2 TO THE 2017-2018 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and Ingham County Health Department (ICHHD), have entered into a 2017-2018 Comprehensive Agreement authorized in Resolution #17-293; and Amendment # 1 in Resolution #18-024 and Resolution #18-081; and

WHEREAS, MDHHS has proposed Amendment # 2 to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment # 2 to the 2017-2018 Comprehensive Agreement with MDHHS, effective October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the total amount of the Comprehensive Agreement funding shall increase from \$5,439,244 to \$5,440,644, an increase of \$1,400.

BE IT FURTHER RESOLVED, that the increase consists of the following specific change to program budget:

WISEWOMAN: increase of \$1,400 from \$40,000 to \$41,400

BE IT FURTHER RESOLVED, that the Health Officer is authorized to submit Amendment #2 of the 2017-2018 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments consistent with this resolution.

Agenda Item 4b

TO: Board of Commissioners Human Services and Finance Committees

FROM: *Linda S. Vail*, MPA, Health Officer

DATE: March 19th, 2018

SUBJECT: Resolution to accept Healthy! Capital Counties funds from the Barry-Eaton District Health Department

For the meeting agendas of April 2, 2018 and April 4, 2018

BACKGROUND

The Ingham County Health Department (ICHD) has partnered with capital area hospitals and local health departments to work on a Community Health Assessment project, Healthy! Capital Counties, for a third cycle.

As part of the Affordable Care Act, the Internal Revenue Service requires not-for-profit hospitals to conduct periodic community health needs assessments and create community health improvement plans to guide their community benefits programs (IRS Notice 2011-52). Hospitals are required to collaborate with local health departments in this work. In the capital area, Sparrow, McLaren Greater Lansing, Eaton Rapids and Hayes Green Beach hospitals are collaborating with ICHD, Mid-Michigan District Health Department (MMDHD) and Barry-Eaton District Health Department (BEDHD). The hospitals are providing financial support for this work and have designated BEDHD as the fiduciary.

This project benefits ICHD in its efforts to earn national accreditation from the Public Health Accreditation Board (PHAB). PHAB requires local health departments to create a Community Health Assessment (CHA) and a Community Health Improvement Plan (CHIP). These documents are created as part of ICHD's participation in Healthy! Capital Counties.

FINANCIAL IMPACT

The participants in this project have agreed to provide financial support to ICHD with the amount of \$31,841 in support of the Community Health Assessment team's work on the CHA and CHIP.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based upon the information presented, I respectfully recommend approval of the attached resolution to accept \$31,841 from the Barry-Eaton District Health Department to support the third cycle of the Healthy! Capital Counties Community Health Assessment.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT
HEALTHY! CAPITAL COUNTIES FUNDS**

WHEREAS, under Internal Revenue Service regulations (IRS Notice 2011-52), not-for-profit hospitals are required to conduct community health needs assessments, write health improvement plans, and partner with local health departments in this work; and

WHEREAS, capital area hospitals and health departments, including the Ingham County Health Department (ICHD), are conducting such a Community Health Assessment (CHA), for a third cycle and will write a Community Health Improvement Plan (CHIP); and

WHEREAS, the participating hospitals are providing financial support for this work and have established the Barry-Eaton District Health Department (BEDHD) as fiduciary for the project; and

WHEREAS, ICHD will play the leading role in conducting the data analysis and writing for the CHA and CHIP; and

WHEREAS, the project participants have agreed to reimburse ICHD \$31,841 for the cost of this work; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes acceptance of 31,841 from BEDHD in support of the Community Health Assessment team's work on the CHA and CHIP, to be effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of \$31,841 from the BEDHD in support of the Community Health Assessment team's work on the CHA and CHIP, to be effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: March 19, 2018
SUBJECT: FY 2018 Agreement with Michigan Department of Environmental Quality
For the meeting agendas of April 2, 2018 and April 4, 2018

BACKGROUND

Each year the Michigan Department of Environmental Quality (MDEQ) contracts with the Ingham County Health Department (ICHHD) to conduct environmental monitoring and inspections of MDEQ Non-Community programs. This practice began after the State of Michigan reorganized services and moved many of its environmental protection programs and services to the Department of Environmental Quality. The Public Health Code still locates the primary responsibility for environmental protection at the community level with local public health departments. The current agreement expired on September 30, 2017; the new agreement will be in effect from October 1, 2017 through September 30, 2018.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The proposed agreement for FY 2017 includes the following services and funding totaling up to \$31,238.00, allocated as follows:

Non-Community Public Water Supply Program – up to \$23,663

ICHHD will conduct sanitary surveys of non-community public water supplies in Ingham County. ICHHD will also oversee water quality monitoring at these supplies, issue water well permits for new supplies, and ensure that proper public notice is issued should a supply become unsafe for drinking.

Drinking Water Long-Term Monitoring – up to \$700

ICHHD will collect samples from drinking water supplies and sites of environmental contamination identified by the State.

Public Swimming Pools – up to \$5,300

ICHHD will inspect all public swimming pools/spas licensed by the MDEQ in Ingham County. In addition, ICHHD will investigate complaints, conduct meetings and/or conferences related to compliance issues, and complete inspection forms provided by the State.

Campground Requirements – up to \$225

ICHHD will inspect all campgrounds licensed by the MDEQ located in Ingham County, collect fees, investigate complaints, conduct meetings and/or conferences related to compliance issues, and complete inspection forms provided by the State.

Capacity Development & Source Water Assessment - Up to \$1,350

ICHHD will conduct source water assessments for non-transient Type II water supplies licensed by MDEQ in Ingham County.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize an agreement with MDEQ to conduct environmental monitoring and inspections of MDEQ Non-Community programs for the period of October 1, 2017 through September 30, 2018.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY FOR FY 2018**

WHEREAS, the State of Michigan has placed responsibility for environmental regulation and environmental quality in Michigan with the Michigan Department of Environmental Quality (MDEQ); and

WHEREAS, the Michigan Public Health Code places responsibility for environmental protection at the community level with county governments through the network of local health departments; and

WHEREAS, each year MDEQ contracts with the Ingham County Health Department (ICHD) to conduct environmental monitoring and inspections of MDEQ Non-Community programs; and

WHEREAS, MDEQ will reimburse ICHD for expenses related to monitor and inspection services in an amount up to \$31,308.00; and

WHEREAS, that the funding was included in ICHD's 2018 budget; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a FY 2018 agreement with MDEQ.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with MDEQ for Non-Community Programs for the period of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED that MDEQ shall reimburse ICHD up to \$31,238.00 for expenses related to testing and inspection services as follows:

- Non-Community Public Water Supply Program – up to \$23,663
- Drinking Water Long-Term Monitoring – up to \$700
- Public Swimming Pools – up to \$5,300
- Campground Requirements – up to \$225
- Capacity Development & Source Water Assessment – up to \$1,350

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 4d

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: March 15, 2018
SUBJECT: Dental Services Agreement with Licensed Dentists and Hygienists
For the meeting agendas of April 2, 2018 and April 4, 2018

BACKGROUND

Ingham Community Health Centers (IHC) of the Ingham County Health Department (ICHD) provides dental services through its Forest and Cedar Community Health Center locations. Due to retirements and staff resignations, one full-time dentist and one full-time hygienist position will be vacant. Historically, filling dental and hygienist positions has taken many months, and the extended vacancies lead to reductions in capacity to meet patient demand and revenue goals. Contracting services from local licensed dentists and hygienists will enable ICHD to maintain capacity for service delivery and revenue generation until the time that the permanent positions can be successfully filled. ICHD's 2018 Budget includes \$172,596 in remaining salary allocations from the vacated positions.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The terms of the dental services contract agreements for the period of January 1, 2018 through December 31, 2018, shall be paid at the rate of \$64.66 - \$66.14 per hour for licensed Dentists and \$30.88 - \$36.63 per hour for licensed Dental Hygienists, for a total amount not to exceed \$172,596.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing ICHD to enter into dental services contract agreements for the period of January 1, 2018 through December 31, 2018, with licensed Dentists at the rate of \$64.66 - \$66.14 per hour, and with licensed Dental Hygienists at the rate of \$30.88 - \$36.63 per hour, for a total amount not to exceed \$ 172,596.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS WITH LICENSED DENTISTS AND HYGIENISTS

WHEREAS, Ingham Community Health Centers (IHC) of the Ingham County Health Department (ICHD) provides dental services through its Forest and Cedar Community Health Center locations; and

WHEREAS, in 2018, one full-time dentist and one full-time hygienist position will be vacant, due to retirements and staff resignations; and

WHEREAS, historically, filling dental and hygienist positions has taken many months and the extended vacancies lead to reductions in capacity to meet patient demand and revenue goals; and

WHEREAS, ICHD's 2018 Budget includes \$172,596 in remaining salary allocations from the vacated positions; and

WHEREAS, contracting services from local licensed dentists and hygienists will enable the ICHD to maintain capacity for service delivery and revenue generation until the time that the permanent positions can be successfully filled; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes dental services contracts with licensed Dentists for the period of January 1, 2018 through December 31, 2018, at the rate of \$64.66 - \$66.14 per hour; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes dental services contracts with licensed Dental Hygienists for the period of January 1, 2018 through December 31, 2018, at the rate of \$30.88 - \$36.63 per hour.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes IHC dental services contract agreements for the period of January 1, 2018 through December 31, 2018, which shall be paid at the rate of \$64.66 - \$66.14 per hour for licensed Dentists, and \$30.88 - \$36.63 per hour for licensed Dental Hygienists, for a total amount not to exceed \$172,596.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: March 26, 2018
SUBJECT: Agreement with University of Michigan Flint for Engaged Father Program
For the meeting agendas of April 2, 2018 and April 4, 2018

BACKGROUND

The University of Michigan-Flint (UM-Flint) was awarded funds from the Michigan Health Endowment Fund (MHEF) along with Medicaid Match funds to support a project designed to reduce risk factors associated with infant mortality and other negative birth outcomes by significantly improving the provision of services to expectant and new fathers within Michigan. These funds from MHEF and Medicaid Match will be used for evaluation of the Dads Matter initiative and will be further used for training of the Fatherhood Facilitator in the 24/7 Dad Curricula, and for the design and printing of program literature. The project includes implementation of the Engaged Father Program at seven Michigan Healthy Start home visitation sites, including Ingham County Health Department (ICHD) Healthy Start. The project will utilize the Engaged Father Program Logic Model to promote infant wellbeing by providing expectant and new fathers with parent education, support, and access to resources during their transition to parenthood. Key outcomes of the Engaged Father Program include increased participation in Healthy Start home visitation, increased knowledge of infant health and infant safe care, and improved infant health outcomes such as reduced infant mortality, infant low birth weight, and infant preterm birth.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

Under this subcontract, UM-Flint will provide ICHD with up to \$60,000 in funding to implement the Engaged Father Program for the period of April 1, 2018 through September 30, 2019. This funding was not anticipated in the ICHD FY 2018 budget but it will be included in the FY 2019 budget.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend the Board of Commissioners approve the attached resolution authorizing an agreement with the UM-Flint for the Engaged Father Program, in an amount not to exceed \$60,000 for the period of April 1, 2018 through September 30, 2019.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH UNIVERSITY OF MICHIGAN-FLINT FOR IMPLEMENTATION OF THE ENGAGED FATHER PROGRAM

WHEREAS, the University of Michigan-Flint (UM-Flint) was awarded funds from the Michigan Health Endowment Fund (MHEF) along with Medicaid Match funds to support a project designed to reduce risk factors associated with infant mortality and other negative birth outcomes by significantly improving the provision of services to expectant and new fathers within Michigan; and

WHEREAS, the project includes implementation of the Engaged Father Program at seven Michigan Healthy Start home visitation sites, including Ingham County Health Department (ICHHD) Healthy Start; and

WHEREAS, the project will utilize the Engaged Father Program Logic Model to promote infant well-being by providing expectant and new fathers with parent education, support, and access to resources during their transition to parenthood; and

WHEREAS, key outcomes of the Engaged Father Program include increased participation in Healthy Start home visitation, increased knowledge of infant health and infant safe care, and improved infant health outcomes such as reduced infant mortality, infant low birth weight, and infant preterm birth; and

WHEREAS, UM-Flint has requested to subcontract with ICHD for the Engaged Father Program, in an amount not to exceed \$60,000 for the period of April 1, 2018 through September 30, 2019; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize an agreement with the UM-Flint for the Engaged Father Program, in an amount not to exceed \$60,000 for the period of April 1, 2018 through September 30, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the UM-Flint for the Engaged Father Program, in an amount not to exceed \$60,000 for the period of April 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services, County Services, and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: March 19, 2018
SUBJECT: Conversion of Nutrition Educator Positions to Registered Dietitian Positions
For the meeting agendas of April 2, April 3, and April 4, 2018

BACKGROUND

Two Management Evaluations (State audits) of the Ingham County Health Department (ICHD) Women, Infants, and Children (WIC) program have resulted in nutrition-related citations based on an insufficient number of Registered Dietitians, leading to an inability to meet WIC policy requirements. Registered Dietitians are the only employees who can provide care plans and counseling for high risk clients (including those with elevated blood lead levels, diabetes, obesity, etc.). Converting the two existing WIC Nutrition Educator positions (#601330 and #601401) would allow staff to increase the number of high risk clients they see daily, as well as decrease the wait time for clients who make appointments. The staff currently filling the Nutrition Educator positions meet the criteria to be classified as Registered Dietitians. Human Resources and the Ingham County Employees' Association (ICEA) Professional Employee union are both in agreement.

ALTERNATIVES

Continuing to operate the ICHD WIC office without implementing the above conversions could lead to a deficiency rating from the State, decreased flow in the clinic, complaints from WIC clients, and a potential for loss of funding from the State due to the inability to meet client demand.

FINANCIAL IMPACT

The proposed conversion of these positions would cost an additional \$43,966 annually based on the Step 5 personnel cost comparison for the previous positions. This cost would be offset by the elimination of a vacant Medical Assistant II position (#601105) allocated at \$75,000.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize conversion of two existing WIC Nutrition Educator positions (#601330 and #601401) to Registered Dietitian positions.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE CONVERSION OF NUTRITION EDUCATOR POSITIONS

WHEREAS, two Management Evaluations (State audits) of the Ingham County Health Department (ICHD) Women, Infants, and Children (WIC) program have resulted in nutrition-related citations based on an insufficient number of Registered Dietitians, leading to an inability to meet WIC policy requirements; and

WHEREAS, Registered Dietitians are the only employees who can provide care plans and counseling for high risk clients (including those with elevated blood lead levels, diabetes, obesity, etc.); and

WHEREAS, converting the two existing WIC Nutrition Educator positions (#601330 and #601401) would allow staff to increase the number of high risk clients they see daily, as well as decrease the wait time for clients who make appointments; and

WHEREAS, staff currently filling the Nutrition Educator positions meet the criteria to be classified as Registered Dietitians; and

WHEREAS, the proposed conversion of these positions would cost an additional \$43,966 annually based on the Step 5 personnel cost comparison for the previous positions with the additional cost offset by the elimination of a vacant Medical Assistant II position (#601105) allocated at \$75,000; and

WHEREAS, Human Resources and the Ingham County Employees' Association (ICEA) Professional Employee union are both in agreement; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize conversion of two existing WIC Nutrition Educator positions (#601330 and #601401) to Registered Dietitian positions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize conversion of two existing WIC Nutrition Educator positions (#601330 and #601401) to Registered Dietitian positions.

BE IT FURTHER RESOLVED, a vacant Medical Assistant II position (#601105) is eliminated.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget and position allocation list adjustments consistent with this resolution.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING NANCY SHERD

WHEREAS, Nancy started her career in May 2000 with Ingham County Health Department (ICHD) at the Office for Young Children (OYC) as an Early Childhood Consultant; and

WHEREAS, in this position Nancy was responsible for assisting parents to find the best quality child care services for their children, connecting parents to financial resources, and for educating child care providers in required topics to help meet licensing and Great Start to Quality QRIS standards; and

WHEREAS, Nancy's knowledge and experience as a trusted advisor in the community of Early Childhood championed successful learning outcomes for child care providers, fostered partnerships with neighboring counties, and represented the agency through local Great Start Collaboratives; and

WHEREAS, Nancy's passion to assist child care providers to increase quality child care practices in Michigan makes her a strong advocate and change agent for the early childhood field; and

WHEREAS, Nancy has methodically organized the infant toddler cohort for unlicensed subsidized providers and assisted those providers in achieving their goals which led to increased revenue; and

WHEREAS, Nancy has been instrumental in several statewide initiatives linking state licensing consultants with the Great Start to Quality staff for cohesive delivery of supports, while simultaneously acting as a conduit with DHHS; and

WHEREAS, Nancy served as a certified CPR/ First Aid instructor while maintaining five offsite lending libraries, served as a Child Development Specialist who observed CDA providers, provided Head Start CLASS observations, and built strong relationships with the child care providers in our service area; and

WHEREAS, Nancy's excellent attention to detail and expertise in the Early Childhood field exemplifies her advocacy of what measures best practices and drives quality for children, making her someone who will be greatly missed by her colleagues; and

WHEREAS, after 18 years of dedicated service to ICHD, Nancy Sherd will retire on March 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Nancy Sherd for her 18 years of dedicated service to the community and for her commitment to her work.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.