THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, MARCH 5, 2018 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order
Approval of the February 5 and February 26, 2018 Closed Session Minutes and February 26, 2018 Minutes
Additions to the Agenda
Limited Public Comment

1. Board of Health – Interviews

2. Community Mental Health Board – Interviews

3. Facilities – Resolution to Authorize Community Mental Health (CMH) to Utilize Unused Space at the Human Services Building

4. Fair Office
   a. Resolution to Authorize a Lease Agreement with CVTS Enterprise, LLC at the Ingham County Fairgrounds
   b. Resolution to Authorize a Part-Time Temporary Position at the Ingham County Fairgrounds

5. Parks Department
   a. Resolution to Authorize Application for a Land and Water Conservation Fund Grant
   b. Resolution to Authorize Application for a Recreation Passport Program Grant
   c. Resolution to Authorize Application for a Michigan Natural Resources Trust Fund Grant
   d. Resolution to Authorize Contracts for Trails and Parks Millage Applications

6. Health Services Millage – Resolution Authorizing a Contract Extension with Malannoye Consulting, LLC to Review Member Eligibility and Expenses Relative to the Health Services Millage Contracts with Ingham Health Plan Corporation

7. Youth Commission – Resolution Authorizing the Youth Commission to Raise Funds and Accept Donations on Behalf of the Youth Commission

8. Board of Commissioners – Resolution Honoring Alex Hosey
PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.
HUMAN SERVICES COMMITTEE  
February 26, 2018  
Draft Minutes

Members Present: Banas, Nolan, Tennis, Sebolt, and Naeyaert

Members Absent: Koenig and Louney

Others Present: Commissioner Grebner, Tamekia Abercrombie, David Mittleman, Karen Weinstein, Ian Loree, Sam Bird, Matt Nordfjord, Jared Cypher, Liz Noel and others

The meeting was called to order by Chairperson Banas at 6:30 p.m. in Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the February 5, 2018 Minutes

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. SEBOLT, TO APPROVE THE OPEN AND CLOSED SESSION MINUTES OF THE FEBRUARY 5, 2018 HUMAN SERVICES COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Koenig and Louney

Additions to the Agenda –

None.

Limited Public Comment

David Mittleman, Church & Wyble, P.C. Trial Lawyer, stated in reference to the material provided with Agenda Item No. 6, he wanted to clarify that he was local and a vendor with the County. He further stated of the two vendors that had submitted bids for the request for proposal, he should be considered a local vendor and his firm was working with two other firms, the Bernstein Firm and Weitz & Luxenberg, P.C.

Mr. Mittleman stated he also wanted to clarify questions the Committee had regarding the recovery of costs, and his firm was willing to use the same language as the competitor, if it was approved by the State Bar and it was within the code of conduct. He further stated that he knew Commissioner Koenig had been concerned about the 5% higher contingency fee and the County would be an individual client and they would be treated that way, but he did not feel that it would be fair, as all other clients were at the same contingency amount.

Mr. Mittleman stated that his firm was now representing survivors of the largest university sexual assault case, and each survivor would pay the contingency fee in the event funds were recovered. He further stated the had the copy of the complaint his firm had filed on behalf of the City of Lansing, and would be happy to let members of the Committee review it.
Mr. Mittleman stated if his firm represented the County, the County could be as involved as it wanted to be in the litigation in terms of oversight. He further stated that he was also part of the team that was part of the national committee regarding opioid litigation.

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. SEBOLT, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. **Community Mental Health**
   a. Resolution Authorizing a Contract with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH) for Mental Health Screening Services in the Ingham County Jail to Include On Call Personnel for Weekends and Holidays

3. **Parks Department** – Resolution to Authorize the Purchase of Splash Pad Equipment for Hawk Island

4. **Fair Office** – Resolution to Authorize a Contract with Miller’s American Rentals dba American Rentals Inc. to Provide Sanitation Services at the Ingham County Fair and at Various Ingham County Parks

5. **Health Department**
   a. Resolution to Authorize a Great Start Agreement with the Midland County Educational Services Agency
   b. Resolution to Authorize an Amendment to Resolution #17-432
   c. Resolution to Amend Resolution #18-024 to Authorize Amendment #1 to the 2017-2018 Comprehensive Agreement with the Michigan Department of Health and Human Services

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Koenig and Louney

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Koenig and Louney

1. **Interviews** – Community Health Center Board

Tamekia Abercrombie interviewed for a position on the Community Health Center Board.

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. NAEYAERT, TO RECOMMEND TAMEKIA ABERCROMBIE FOR A POSITION ON THE COMMUNITY HEALTH CENTER BOARD TO THE BOARD OF COMMISSIONERS.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Koenig and Louney
5. **Health Department**  
   d. Resolution to Authorize a Pharmacy Agreement with Meijer, Inc.  
   e. Resolution to Authorize a Pharmacy Agreement with Walmart

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE RESOLUTIONS.

Commissioner Sebolt asked if the projected savings was $54,000 per agreement, or if it was a combined savings of $54,000.

Linda Vail, County Health Officer, stated each agreement had a projected agreement of $54,000.

Commissioner Tennis stated this initiative was something Russ Kolski, former Health Department Executive Director, had started, and encouraging people to sign up with Meijer or Walmart pharmacies had saved the County a lot of money.

THE MOTION TO APPROVE BOTH RESOLUTIONS CARRIED UNANIMOUSLY. Absent: Commissioners Koenig and Louney

2. **Community Mental Health**  
   b. Update on CMH activities

Sara Lurie, Community Mental Health (CMH) Chief Executive Officer, presented to the Committee a handout regarding CMH activities.

Chairperson Banas asked where anxiety fell in the rank of top primary diagnoses treated at CMH. She stated she had been reading that young people had been experiencing more anxiety recently than in previous years.

Ms. Lurie stated CMH did treat a lot of anxiety, but it was not in the top 5 diagnoses, because it was not the primary diagnosis and there was usually other issues combined. She further stated that anxiety was a big issue, especially with suicide prevention.

Ms. Lurie continued to present the handout to the Committee.

Chairperson Banas thanked Ms. Lurie for her presentation of a comprehensive report that encompassed how CMH was addressing the community needs assessment and the effectiveness of Narcan in the County.

Commissioner Nolan asked why CMH did not apply for the Section 298 pilot grants.

Ms. Lurie stated that the pilot projects were not grants, but would take funding from the public Prepaid Inpatient Health Plans and move it to the private Medicaid health plans in the area. She further stated that CMH had been very involved in the initial years of Section 298 and CMH had already put a lot of work into health care integration into the community.
Ms. Lurie stated in talking to other CMHs, it would be better to watch and learn and better position themselves for the future. She further stated there were no additional dollars, and if CMH had been involved in the pilot project and funding went to other health plans, there would be five entities that CMH would have to work with, so they wanted to learn more and set themselves up to be in a better position later by not getting involved this year.

6. **Human Services Committee** – Resolution Authorizing an Agreement with Miller Law Firm, P.C. to Represent Ingham County in Litigation Against Manufacturers and Wholesale Distributors of Opioids

Matt Nordfjord, County Attorney, stated he suggested the Committee go into Closed Session, to discuss a legal opinion under MCL 15.268(h).

**Commissioner Nolan** stated she thought that the legal opinion had been brought to the full board, as she recalled she requested it to go through the County Services Committee to make the legal opinion public.

Discussion.

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. NAEYAERT, TO ENTER INTO CLOSED SESSION TO RECEIVE CONFIDENTIAL INFORMATION FROM LEGAL COUNSEL.

THE MOTION FAILED BY A ROLL CALL VOTE. **Yeas:** Banas, Sebolt, Tennis, Naeyaert **Nays:** Nolan **Absent:** Louney, Koenig

Commissioner Sebolt stated he was concerned because it sounded like the legal update was communicated to some members of the Committee, but not to others and he was being asked to vote on something he did not have all the information about.

MOVED BY COMM. SEBOLT TO RECONSIDER THE VOTE TO ENTER INTO CLOSED SESSION AT APPROXIMATELY 7:17 P.M. TO RECEIVE CONFIDENTIAL INFORMATION FROM LEGAL COUNSEL PURSUANT TO MCL 15.268(H).

IT WAS UNANIMOUSLY AGREED TO RECONSIDER THE VOTE TO ENTER INTO CLOSED SESSION.

THE MOTION CARRIED BY A UNANIMOUS ROLL CALL VOTE. Absent: Commissioners Koenig and Louney

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. NAEYAERT, TO RETURN TO OPEN SESSION AT APPROXIMATELY 7:23 P.M.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Koenig and Louney
MOVED BY COMM. TENNIS, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE RESOLUTION.

Commissioner Tennis stated he felt like he was back to where the Committee was a few weeks ago and nothing had changed. He further stated he respected staff’s recommendations, but it mainly revolved around their concern about recovery fees.

Commissioner Tennis stated he had been swayed that he would prefer to go with Weitz & Luxenberg instead of The Miller Law firm, because of three reasons. He further stated the first reason was that Weitz & Luxenberg was better positioned nationally with the opioid litigation.

Commissioner Tennis stated the second reason to go with Weitz & Luxenberg was their partnership with The Sam Bernstein Law Firm, because Michigan had a unique law on pharmaceutical litigation and The Sam Bernstein Law Firm had experience with that. He further stated the third reason to choose Weitz & Luxenberg was that having an Ingham County firm as part of the team was vital, as Church & Wyble was not only a local firm, but the County would have someone to do the legwork and respond to them.

Commissioner Tennis stated he intended to change the language in the resolution to choose Weitz & Luxenberg, rather than The Miller Law Firm.

Commissioner Nolan stated she agreed with Commissioner Tennis, and she would also like to go with Weitz & Luxenberg. She further stated that 99% of the time the Board of Commissioners went with the County Attorney’s opinions, but it was their prerogative to go against if they wanted, like in this case.

Commissioner Nolan stated she felt that Weitz & Luxenberg provided a better opportunity for the County, and she did believe that they should have gotten points for being local. She further stated she liked that Weitz & Luxenberg was on the national committee, and they were a prestigious law firm and nationally renowned in these big cases.

Commissioner Nolan stated she got the 5% difference, but she thought that the County would get that in local services from Mr. Mittleman, as he has been at every Committee meeting they had discussed the litigation. She further stated that this is one where the Board of Commissioners disagreed with the staff, and she would like to go with the other firm.

Commissioner Sebolt asked as a point of order, that he recalled that staff had recommended one plumbing firm, and Committee members were told that they could not amend the resolution to go with a different plumbing firm. He further stated the Committee was told that they could approve or reject the recommendation, and instruct staff to go back and consider other factors.

Jared Cypher, Deputy Controller, stated there were two policies that spoke to the issue. He further stated according to Section 21 of the Purchasing Procedures Policy, The Miller Law Firm would be the lowest qualified bidder because of the difference between the contingency fee.
Mr. Cypher read from page 6 and 7 of the Ethics Policy, which set limits for Commissioner involvement, and outlined circumstances in which there might be latitude for Commissioner involvement, like in the difference of quality of services provided by a vendor.

Commissioner Nolan stated she agree with Mr. Mittleman, that his firm should have been given local preference which would have allowed for the firm to lower their contingency fee 5% and make it even to The Miller Law Firm.

Commissioner Tennis stated he thought it did not work that way.

Mr. Cypher stated that Weitz & Luxenberg had submitted the bid, not Church & Wyble, and Weitz & Luxenberg was not local.

Commissioner Nolan stated Paul Novak, Weitz & Luxenberg Managing Attorney, had been a local figure in the County for years.

Commissioner Grebner stated the reason he was at the Committee meeting was because Commissioner Koenig could not attend the meeting and had asked him to be there to explain the policies. He further stated in response to Commissioner Sebolt’s question, there was no set rule against amending the resolution in this way, it was a question of advisability with the Ethics Policy, but if the Board of Commissioners were to amend the resolution, there would be nothing in the rules to invalidate the action.

Commissioner Naeyaert asked Mr. Mittleman if he had been contacted by any Commissioners about the resolution.

Mr. Mittleman stated he had had conversations with Commissioners about the opioid litigation.

Commissioner Naeyaert asked if Mr. Mittleman had discussed the resolution with anyone on this Board of Commissioners.

Commissioner Tennis stated he had had conversations with Mr. Mittleman about the opioid litigation, as Mr. Mittleman had brought the issue to him and the Committee had a hearing on the opioid litigation when he was still Chairperson of the Committee.

Discussion.

Commissioner Grebner stated the County had a policy on local preference, but this proposal did not apply, and it only gave the firm the opportunity to lower their price, and Weitz & Luxenberg had already indicated that it did not want to lower their price. He further stated the policy was how the Board of Commissioners kept their fingers out of the purchasing and hiring in the County, except for hiring a few select people.

Commissioner Grebner stated he thought the Committee should ask staff, given all of these considerations, to reconsider the proposals, as that was the proper way to do it, but it was likely staff would come back with the same recommendation.
Commissioner Nolan stated she thought the County did a fabulous job of being ethical. She further stated this contract happened to be one that possibly had no money attached, so there was no money that she or the County could pursue an ethics violation on, as far as she could see.

Commissioner Nolan stated this law firm that had personal relationships that she thought would better respond to the County, and they were better positioned on the national scene.

Commissioner Tennis asked if the County had ever done a purchasing contract to hire an attorney for litigation, on a contingency fee.

Discussion.

Mr. Nordfjord stated there had been a case with the Register of Deeds Office.

Commissioner Grebner stated there had been litigation regarding the false signing of deeds.

Discussion.

Commissioner Tennis stated he understood the purchasing and ethics policies, but there was no dollar figure and it was not like the County was buying police cars, where they could examine the quality of materials or construction that they normally looked at. He further stated he did believe strongly that the County had a better chance of getting a larger award with Weitz & Luxenberg, because of their history and experience.

Commissioner Tennis stated he was not sure if the Committee should send the recommendation back to staff where he hoped they would consider those points more strongly. He further stated there was a local element with Weitz & Luxenberg, and Michigan had a unique pharmaceutical liability law, and The Sam Bernstein Firm had experience with dealing with it and litigation on the national level.

Commissioner Tennis stated he believed it was in the County’s best interest in recovering the settlement to go with Weitz & Luxenberg. He further stated he did not know where to go from here, because he had not realized what precedent would be set.

Chairperson Banas asked Mr. Nordfjord his reasons for choosing The Miller Law Firm, as he was on the panel that made the decision.

Mr. Nordfjord stated the panel had chosen the lowest bidder, but the situation was unique because it was based on a contingency fee percentage rather than a set dollar amount. He further stated that the panel had discussed the nature of the clients represented by the firms, and had discussed the pros and cons of having the same representation as the largest municipality in the County.

Mr. Nordfjord stated the issue of recovery costs had been mostly resolved in Committee. He further stated the County purchasing policy dictated their choice for the lowest bidder.
Mr. Nordfjord stated the second concern of having the same representation as the City of Lansing was interesting, because he generally did not have experience with representing municipalities within the same County and he saw it as a disadvantage from his personal opinion. He further stated it was not difficult, once the panel had seen the contingency fee cost upfront, to recommend The Miller Law Firm.

Commissioner Nolan stated due to the unique nature of this contract, she would not expect the Purchasing Department to look into each firm’s experience with national litigation and class-action lawsuits and how the firms had done with those over the years. She further stated that Weitz & Luxenberg had experience with that, and Paul Novak had done that as an attorney and the firm had a reputation for those types of litigation, which was drawing her into advocating for them.

Commissioner Sebolt asked Mr. Nordfjord to share the pros and cons of having the same representation as the City of Lansing.

Mr. Nordfjord stated a pro of having the same law firm represent the County that represented the City of Lansing would be the economy of scales, as there might be an overlap in costs to the municipalities in dealing with the opioid problem that could benefit from being represented by the same law firm. He further stated that a con for having the same representation was that if funds were recovered, the County would be competing with the City of Lansing for the same dollars, and the thought of the County might not be the same as Lansing’s on financial remuneration.

Commissioner Grebner stated the focus should not be on the percentage of the contingency fee, but rather what was in the overall best interest of the County and who would do the best job. He further stated now that the other question of responsibility for cost had been resolved, the proposal should be sent back to staff to rethink it.

Commissioner Grebner stated there would always be unique circumstances, such as the County was not paying the vendor money, which was why the Ethics Policy said to apply the principles broadly and not get hung up on technicalities.

Discussion.

Commissioner Tennis stated based on Commissioner Grebner’s points, he would be inclined to vote to reject the proposal and send it back to staff with many of the same caveats that Commissioner Grebner said, to look at what yields in the best interest for the County. He further stated there were three main issues of the contingency fee, having the same representation as the City of Lansing, and the responsibility of costs that had been dealt with.

Commissioner Tennis stated disagreed with the panel’s assessment because if there was a dispute between the City of Lansing and the County, and they were represented by two different law firms, then two different law firms would fight about which client would get a better deal rather
than having the same representation that had a duty to both clients to do what was in the best interest of both clients. He further stated he thought that argument was a wash.

Commissioner Tennis stated that the decision came down to the contingency fee argument, and he hoped that staff agreed that the quality of the experience of the firms involved outweighed the potential difference of 5% in contingency fees.

Chairperson Banas asked Mr. Mittleman how involved he would be in the team if the County accepted Weitz & Luxenberg’s bid.

Mr. Mittleman stated he had been offered to be part of two different groups of law firms on the issues and had had a handshake deal with another team, when he had been offered the opportunity to work with Weitz & Luxenberg and The Sam Bernstein Law Firm, he took it because he had worked with them before. He further stated his involvement would primarily be to be the local liaison and point of contact, and he would not be involved in Ohio in any way where Weitz & Luxenberg had a place at the table because of their reputation, and he was part of the strategy for litigation.

Mr. Mittleman stated he usually represented injured people, and did not represent municipalities, but it was the same principle, where the County had been wronged by Big Pharma and national distributors and the County should hold them accountable for things the County had to pay for because they committed a fraud. He further stated that he would not feel comfortable trying the case on his own based on his experience, but the bulk of the work would be done by Weitz & Luxenberg and The Same Bernstein Law Firm had national experience in this field.

Mr. Mittleman stated his team of law firms expected to represent about four dozen municipalities in the litigation, which was a good way for the County to share the costs. He further stated he had a passion for Ingham County and had lived there for over thirty years.

Discussion.

Commissioner Nolan stated she would like to refer the resolution back to Purchasing, specifically for Weitz & Luxenberg and The Miller Law Firm to indicate over the past ten or fifteen years what kind of national class-action lawsuits they had been successful in moving forward. She stated she thought it would make the Committee’s decision easier once those cases were laid out.

Discussion.

COMMISSIONER TENNIS WITHDREW HIS MOTION TO APPROVE THE RESOLUTION.

Discussion.
MOVED BY COMM. NOLAN, SUPPORTED BY COMM. TENNIS, TO REJECT THE STAFF’S RECOMMENDATION AND ASK THE PURCHASING DEPARTMENT TO RECONSIDER THE PROPOSALS IN LIGHT OF REVIEWING THE FIRMS’ HISTORY OVER THE PAST TEN YEARS OF THEIR EXPERIENCE WITH NATIONAL CLASS ACTION LAWSUITS AND THEIR SUCCESS, THE QUESTION OF RESPONSIBILITY OF COSTS HAD BEEN EQUALIZED BETWEEN THE TWO FIRMS, AND THE PERCENTAGE SHOULD NOT BE A MAJOR CONSIDERATION, BUT THE MAJOR CONSIDERATION SHOULD BE THE OVERALL BEST INTEREST TO THE COUNTY IN THE LITIGATION; AND TO ASK THE STAFF TO RECONSIDER THEIR RECOMMENDATION.

Discussion.

Chairperson Banas asked if the panel had looked at past success records of the law firms in coming up with their decision.

Mr. Nordfjord stated the panel did not review the law firms’ records with that specificity, as the panel had only reviewed what had been included in the request for proposal.

Discussion.

THE MOTION WAS AMENDED TO REFER THE PROPOSAL TO THE ORIGINAL PANEL OF JARED CYPHER, LINDA VAIL, AND MATT NORDFJORD.

This was considered a friendly amendment.

THE MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE. Absent: Commissioners Koenig and Louney

7. Discussion – Youth Commission

Chairperson Banas provided background on the reason for the discussion on the Youth Commission. She stated she wanted to hear the Youth Commission’s thoughts on how the next Youth Commission could be fashioned so it could follow its original mission of advising the Board of Commissioners on issues they were acting on.

Karen Weinstein, Youth Commission Volunteer Coordinator, stated she did not have a curriculum to follow, but she was trying to teach the Youth Commissioners about County government and community service.

Ian Loree, Youth Commission Treasurer, introduced himself to the Committee. He stated he was currently the Treasurer, but the Youth Commission did not have money, but he hoped that would change if they were able to start fundraising.

Sam Bird, Youth Commission Photographer, introduced herself to the Committee. She stated she took pictures, because the Youth Commission wanted to show people what they were doing.
Discussion.

Chairperson Banas asked how many members there were on the Youth Commission.

Ms. Weinstein stated there were currently eight members of the Youth Commission.

Chairperson Banas asked how many members of the Youth Commission there could be.

Discussion.

Ms. Weinstein stated she thought there were about 13 to 15 seats on the Youth Commission.

Chairperson Banas stated there had been a resolution drafted to allow the Youth Commission to fundraise and the Committee would be acting on that at their next meeting.

Commissioner Sebolt asked what thoughts and feedback the members of the Youth Commission had after seeing lively discussion take place about the opioid litigation.

Ms. Bird stated she did like being able to see the discussion, because most other meetings she had attended had not had a lively discussion like that. She further stated she thought all of the Commissioners had brought valid points to the discussion.

Commissioner Naeyaert asked what the Youth Commissioners thought could be done to better improve the communication with the Board of Commissioners and the Committee, or what ideas they had to interact with the Board of Commissioners more.

Ms. Weinstein asked if the Committee was looking for a plan from students, or a general plan overall.

Chairperson Banas stated the Committee was looking for suggestions, as she and Commissioner Crenshaw had been discussing some ways to change the Youth Commission, and she wanted to present something to the Board of Commissioners. She further stated she wanted to hear from thoughts from the Youth Commission on not just activities, but other ways they could provide feedback to the Board of Commissioners.

Ms. Weinstein stated in doing research about the Youth Commission, it seemed like there had been different coordinators dedicated to the Youth Commission under 4-H. She further stated that some of those coordinators had a curriculum, but she had never seen something like that.

Discussion.

Mr. Cypher asked what the Youth Commissioners thought if the Committee were to re-task the Youth Commission to look at County programs to make them better and more receptive to youth, like the Trails and Parks programs or the Ingham County Fair, and have them report back to the Board of Commissioners on their experience.
Chairperson Banas suggested each Committee could come up with different tasks for the Youth Commission throughout the year.

Ms. Bird stated she would love that idea.

Commissioner Sebolt stated he did not want to see the Youth Commission take on fun issues, as the youth was leading serious conversations in the nation, and youth had to see mental health issues as well. He asked the Youth Commissioners what issues they would be interested in investigating and making a recommendation on.

Discussion.

Chairperson Banas stated she had also explored having someone on staff to be the Youth Commission mentor.

Commissioner Sebolt asked what resources the Youth Commission needed from the Board of Commissioners to be able to make decisions on ideas for their curriculum.

Ms. Bird stated she appreciated and agreed with everything the Committee had said, and she liked having closer mentor to lead and move the Youth Commission in a positive direction. She further stated she liked having a mentor or ideas for them to work with, as well as keeping their community service aspects of the program.

Commissioner Sebolt offered to have Commissioner Naeyaert and him come to one of their Youth Commission meetings to present on how government worked, as he and Commissioner Naeyaert also worked in the State Legislature.

Discussion.

Commissioner Nolan stated she hoped the Youth Commissioners would be encouraged to run for office in the future.

Chairperson Banas suggested the Youth Commission make a list of things they were curious about to be topics of conversation going forward.

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 8:27 p.m.
ACTION ITEMS:
The Deputy Controller is recommending approval of the following resolutions

3. **Facilities – Resolution to Authorize Community Mental Health (CMH) to Utilize Unused Space at the Human Services Building**
This resolution authorizes CMH to utilize unused space at the Human Services Building. CMH currently leases space from Ingham County at the Human Services Building. CMH is requesting to utilize up to 350 sq. feet of unoccupied space at the Human Services Building near entrance door #2, in the foyer, to be used for a conference room/multi-purpose room. Work will be performed in compliance with state and federal rules and regulations. CMH will pay for a removable wall and all associated costs to convert the space. CMH will also be responsible for the cost of utilities to the converted space and any other costs as per the lease agreement.

4. **Fair Office**
   a. **Resolution to Authorize a Lease Agreement with CVTS Enterprise, LLC at the Ingham County Fairgrounds**
   This resolution authorizes a Lease Agreement with CVTS Enterprise, LLC at the Ingham County Fairgrounds. This resolution is necessary because Steven Taylor, owner of CVTS Enterprise, LLC has acquired the Crest View Tack Shop located on the Fairgrounds, from his parents, who were the former leaseholders. The Fair gets $3,420 annually in lease revenue from the tack shop.

   b. **Resolution to Authorize a Part-Time Temporary Position at the Ingham County Fairgrounds**
   This resolution authorizes a part-time temporary position at the Ingham County Fairgrounds. This position will function as the interim Fair Manager until a permanent replacement is hired by the Board of Commissioners. Carol Carlson has agreed to serve in this role. Ms. Carlson has served as interim Fair Manager once before, in 2011. This part-time temporary employee will be compensated at a rate of $25 per hour for no more than 25 hours per week. Funds are available in the Fair budget due to attrition savings from the vacant Fair Manager position.

5. **Parks Department**
   a. **Resolution to Authorize Application for a Land and Water Conservation Fund Grant**
   This resolution authorizes the Parks Department to apply for grant funding to improve accessibility to site amenities and enhance the user experience. In addition, by utilizing the Land and Water Conservation Fund grant it will provide a second universal accessible canoe/kayak launch within the park. This will provide a much desired blue ways loop trail that will be universally accessible from McNamara Landing to Burchfield Park. Board of Commissioners Resolution 17-106 previously authorized allocating matching funds and this resolution requests the Ingham County Board of Commissioners reallocate $32,000 in capital improvement funds, $175,700 from the Trails and Parks Millage, and $2,500 from the Friends of Ingham County Parks for a local match; and an additional $56,300 from the 2020 Trails and Parks Millage (for a total $232,000 match from the Trails and Parks Millage) for a total local match in the amount of $266,500 for a Michigan Natural Resources Land and Water Conservation Fund Application generating $256,500 for a total $523,000 project cost.
b. **Resolution to Authorize Application for a Recreation Passport Program Grant**

This resolution authorizes a grant application to provide a universal accessible canoe/kayak launch, the first of its kind, to Lake Lansing. This will provide for a blueway trail on Lake Lansing. The Parks Department is requesting the Ingham County Board of Commissioners to authorize the use of $59,000 from the Trails and Parks Millage local match for a Michigan Natural Resources Passport Grant generating $137,400 for a total $196,400 project cost.

c. **Resolution to Authorize Application for a Michigan Natural Resources Trust Fund Grant**

This resolution authorizes a grant application to remove an existing dock at Lake Lansing South and replace it with a pier that will provide boat slips, pedal boat slips, and fishing access. The Parks Department is requesting the Ingham County Board of Commissioners authorizes the use of $156,600 from the Trails and Parks Millage local match for a Michigan Natural Resources Trust Fund Grant generating $300,000 for a total $456,000 project cost.

d. **Resolution to Authorize Contracts for Trails and Parks Millage Applications**

This resolution authorizes two-year agreements with municipalities for trails and parks millage projects as detailed in the chart below:

<table>
<thead>
<tr>
<th>Entity</th>
<th>Project Title</th>
<th>Amount Requested</th>
<th>Millage Funds Recommended for Funding</th>
<th>Year Funded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aurelius Township</td>
<td>Aurelius Township 5-Year Parks and Recreation Plan</td>
<td>$3,875.00</td>
<td>$3,875.00</td>
<td>2018</td>
</tr>
<tr>
<td>Lansing (FLRT)</td>
<td>Volunteer Trail Ambassador Coordinator</td>
<td>$17,500.00</td>
<td>$17,500.00</td>
<td>2018</td>
</tr>
<tr>
<td>Lansing</td>
<td>Bank Stabilization - Washington Avenue</td>
<td>$55,000.00</td>
<td>$55,000.00</td>
<td>2018</td>
</tr>
<tr>
<td>Lansing</td>
<td>Bridge Rehabilitation - Bridge#CL-09-LTW-GR</td>
<td>$78,750.00</td>
<td>$78,750.00</td>
<td>2018</td>
</tr>
<tr>
<td>Lansing</td>
<td>Bridge Removal and Replacement - Bridge#CL-21-LTE-RC</td>
<td>$1,333,750.00</td>
<td>$1,333,750.00</td>
<td>2018</td>
</tr>
<tr>
<td>Lansing</td>
<td>Fenner Pathway extension</td>
<td>$455,250.00</td>
<td>$455,250.00</td>
<td>2019-2020</td>
</tr>
<tr>
<td>Lansing</td>
<td>Universally accessible canoe/kayak launch at City Market</td>
<td>$14,400.00</td>
<td>$14,400.00</td>
<td>2018</td>
</tr>
<tr>
<td>Lansing</td>
<td>Universally Accessible Canoe/Kayak Launch at Moores Park</td>
<td>$10,500.00</td>
<td>$10,500.00</td>
<td>2018</td>
</tr>
<tr>
<td>Lansing</td>
<td>Universally Accessible Canoe/Kayak Launch at Krueger Landing</td>
<td>$10,500.00</td>
<td>$10,500.00</td>
<td>2018</td>
</tr>
<tr>
<td>Leroy Township</td>
<td>Simmons Memorial Park - Trail Attached to Handicap Accessible Parking</td>
<td>$50,000.00</td>
<td>$50,000.00</td>
<td>2019</td>
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<tr>
<td>Mason</td>
<td>Hayhoe Riverwalk Extension- Kerns Road</td>
<td>$153,281.00</td>
<td>$153,281.00</td>
<td>2019</td>
</tr>
<tr>
<td>Meridian Township</td>
<td>Old Raby Culvert Replacement</td>
<td>$95,000.00</td>
<td>$95,000.00</td>
<td>2018</td>
</tr>
<tr>
<td>Stockbridge</td>
<td>Lakelands Trail Resurfacing</td>
<td>$809,980.00</td>
<td>$809,980.00</td>
<td>2018-2019</td>
</tr>
<tr>
<td><strong>Meridian Township</strong></td>
<td><strong>Okemos Road Pedestrian Boardwalk</strong></td>
<td><strong>$1,170,000.00</strong></td>
<td></td>
<td><strong>2018</strong></td>
</tr>
<tr>
<td><strong>Delhi Charter Township</strong></td>
<td><strong>RAM 2 Burchfield Trail</strong></td>
<td><strong>$2,764,210.00</strong></td>
<td><strong>$960,000.00</strong></td>
<td><strong>2018</strong></td>
</tr>
</tbody>
</table>
*The Meridian Township (Okemos Road Pedestrian Boardwalk) and Delhi Township (RAM 2 Burchfield Trail) were added to the resolution by the Finance Committee. The Board of Commissioners referred this resolution back to the Human Services Committee at their meeting of February 13, 2018.

6. **Health Services Millage – Resolution Authorizing a Contract Extension with Malannoye Consulting, LLC to Review Member Eligibility and Expenses Relative to the Health Services Millage Contracts with Ingham Health Plan Corporation**

   This resolution extends the contract with MaLannoye Consulting LLC, through March 31, 2019 for review of IHPC invoices from the 2018 Health Services Millage contract. The amount will not exceed $7,000 from the Health Services Millage for monthly review of invoices and random sampling as to millage eligibility.

7. **Youth Commission - Resolution Authorizing the Youth Commission to Raise Funds and Accept Donations on Behalf of the Youth Commission**

   This resolution authorizes the Youth Commission to raise funds and accept donations for the purpose of advancing the goals and mission of the Youth Commission which includes training opportunities for Youth Commission members.

**OTHER ITEMS:**

1. **Board of Health – Interviews**

2. **Community Mental Health Board – Interviews**

8. **Board of Commissioners – Resolution Honoring Alex Hosey**
Agenda Item 3

TO: Board of Commissioners, Human Services, County Services, and Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: February 20, 2018

SUBJECT: Authorizing Community Mental Health (CMH) to utilize unused space at the Human Services Building
For the meeting agendas of: March 6 & March 7

BACKGROUND
CMH currently leases space from Ingham County at the Human Services Building. CMH is requesting to utilize up to 350 sq. feet of unoccupied space at the Human Services Building near entrance door #2, in the foyer, to be used for a conference room/multi-purpose room. Work will be performed in compliance with state and federal rules and regulations.

ALTERNATIVES
There are no alternatives to this request.

FINANCIAL IMPACT
CMH will pay for a removable wall and all associated costs to convert the space. CMH will also be responsible for the cost of utilities to the converted space and any other costs as per the lease agreement.

OTHER CONSIDERATIONS
There are no other considerations for this contract.

RECOMMENDATION
Based on the information presented, the Facilities Department requests approval of an amendment to the lease agreement with CMH to convert up to 350 sq. feet of unoccupied space near door #2, in the foyer of the Human Services Building, for use as a conference room/multi-purpose room.
Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE COMMUNITY MENTAL HEALTH (CMH) TO UTILIZE UNUSED SPACE AT THE HUMAN SERVICES BUILDING

WHEREAS, CMH currently leases space from Ingham County at the Human Services Building; and

WHEREAS, CMH is requesting to utilize up to 350 sq. feet of unoccupied space at the Human Services Building near entrance door #2, in the foyer, to be used for a conference room/multi-purpose room; and

WHEREAS, work will be performed in compliance with state and federal rules and regulations; and

WHEREAS, CMH will pay for a removable wall and all associated costs to convert this space; and

WHEREAS, CMH will be responsible for the cost of utilities in the converted space.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an amendment to the lease agreement with CMH to convert up to 350 sq. feet of unoccupied space near door #2, in the foyer of the Human Services Building for use as a conference room/multi-purpose room.

BE IT FURTHER RESOLVED, CMH will pay for a removable wall and all associated costs to convert this space.

BE IT FURTHER RESOLVED, CMH will pay for the cost of utilities in the converted space and any other costs as per the lease agreement.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after review and approval as to form by the County Attorney.
TO: Board of Commissioners Human Services and Finance Committees
FROM: Sandra Dargatz, Executive Director, Ingham County Fair
DATE: February 12, 2018
SUBJECT: Resolution Authorizing a Lease Agreement with CVTS Enterprise, LLC at the Ingham County Fairgrounds

BACKGROUND
Pursuant to a lease agreement dated April 1, 2001, the Ingham County Board of Commissioners, upon the recommendation of the Fair Board, authorized the construction of a pole barn structure to be used by a private vendor for the purpose of selling various equestrian supplies.

The former vendor is Edward and Marilyn Taylor, doing business as Crest View Tack Shop, with a lease beginning April 1, 2001 and ending December 31, 2013. The former vendor has leased the premises on a month to month basis since December 31, 2013.

Crest View Tack Shop was, through succession, acquired by Steven Taylor, owner of CVTS Enterprise, LLC operating in the aforementioned location.

ALTERNATIVES
None.

FINANCIAL IMPACT
This resolution authorizes Ingham County Fair to garner $3,420.00 yearly to assist in the continuing efforts to diversify revenue streams and to provide services to the numerous equestrian exhibitors utilizing the fairgrounds every year.

OTHER CONSIDERATIONS
The owner of CVTS Enterprise, LLC, Steven Taylor, is also the President of the Ingham County Fair Foundation, and as such raises funds for that body through the production of the open horse show during the annual fair and through multiple fund raising events throughout the year. The funds raised by the Ingham County Fair Foundation are used to provide educational opportunities for the youth utilizing the fairgrounds and to assist the Fair Board with fairgrounds beautification projects yearly.

RECOMMENDATION
Based on the information presented, I respectfully recommend approval of the attached resolution.
Intended by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A LEASE AGREEMENT WITH CVTS ENTERPRISE, LLC
AT THE INGHAM COUNTY FAIRGROUNDS

WHEREAS, pursuant to a lease agreement dated April 1, 2001, the Ingham County Board of Commissioners, upon the recommendation of the Fair Board, authorized the construction of a pole barn structure to be used by a private vendor for the purpose of selling various equestrian supplies; and

WHEREAS, the former vendor is Edward and Marilyn Taylor, doing business as Crest View Tack Shop, with a lease beginning April 1, 2001 and ending December 31, 2013; and

WHEREAS, the former vendor has leased the premises on a month to month basis since December 31, 2013; and

WHEREAS, Crest View Tack Shop was, through succession, acquired by Steven Taylor, owner of CVTS Enterprise, LLC operating in the aforementioned location; and

WHEREAS, the Fair Board is recommending that the proposed lease agreement be approved.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a lease agreement with Steven Taylor, owner of CVTS Enterprise, LLC for a period of ten years expiring on December 31, 2028.

BE IT FURTHER RESOLVED, that rent for the premises is established at $3,420.00 per year ($285.00 per month), plus metered electrical charges, with an annual rent rate increase of ten-percent, effective January 1, 2018.

BE IT FURTHER RESOLVED, that CVTS Enterprise, LLC will pay the property tax on the leased premises billed by the City of Mason, on Parcel No. 33-19-10-09-400-800. The property taxes to be paid by CVTS Enterprise, LLC shall include the Summer and Winter taxes.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.
TO: Human Services, County Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
DATE: February 21, 2018
SUBJECT: Part-Time Temporary Position at the Ingham County Fairgrounds
For the meeting agendas of March 5, March 6 and March 7

BACKGROUND
This resolution authorizes a part-time temporary position at the Ingham County Fairgrounds. This position will function as the interim Fair Manager until a permanent replacement is hired by the Board of Commissioners. Carol Carlson has agreed to serve in this role. Ms. Carlson has served as interim Fair Manager once before, in 2011.

ALTERNATIVES
The Deputy Controller and Executive Committee of the Fair Board could fill in on a temporary basis, however that arrangement does not provide the consistency the Fair Office needs to function efficiently.

FINANCIAL IMPACT
This part-time temporary employee will be compensated at a rate of $25 per hour for no more than 25 hours per week. Funds are available in the Fair budget due to attrition savings from the vacant Fair Manager position.

OTHER CONSIDERATIONS
The Fair Manager position is posted. It is expected to take a minimum of 6-8 weeks until the position is filled.

RECOMMENDATION
Based on the information presented, I respectfully recommend approval of the attached resolution.
Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A PART-TIME TEMPORARY POSITION AT THE INGHAM COUNTY FAIRGROUNDS

WHEREAS, the Ingham County Fair Manager resigned effective February 9, 2018; and

WHEREAS, the Ingham County Fair Board recommends that the Ingham County Board of Commissioners authorize a part-time temporary employee to fulfill management duties at the Ingham County Fairgrounds during the transition to a permanent solution; and

WHEREAS, this action is necessary to maintain day-to-day operations at the Fair and ensure a smooth and orderly transition.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a part-time temporary employee to fulfill management duties at the Ingham County Fairgrounds.

BE IT FURTHER RESOLVED, this part-time temporary employee will be compensated at a rate of $25 per hour for no more than 25 hours per week.

BE IT FURTHER RESOLVED, this resolution will take immediate effect upon Board of Commissioners approval and remain in effect until 30 days after the implementation of a permanent staffing solution for the Ingham County Fairgrounds.
TO:       Board of Commissioners Human Services & Finance Committees
FROM:    Tim Morgan, Parks Director
DATE:    February 20, 2018
SUBJECT: Authorization to Apply for a Michigan Natural Resources Land and Water Conservation Fund Grant for Burchfield Park
For the meeting agenda of 3/5/18 Human Services and 3/7/18 Finance

BACKGROUND
The Parks Department has identified a need for park and accessibility improvements at Burchfield County Park. Board of Commissioners Resolution 17-106 authorized the submittal of a Recreation Passport Grant Application for park and accessibility improvements at Burchfield County Park in 2017. The grant was not awarded. We are reapplying for this project under a Land and Water Conservation Fund Application which we feel will give us the best chance for funding and also address additional scope items. Attached is the scope of work and preliminary cost estimates.

A public meeting was held on February 20, 2018 to allow citizens the opportunity to provide input for the proposed project.

If funded, this project would be in line with the Parks Department 5-year Master Plan for capital improvements that improve accessibility to site amenities and enhance the user experience. In addition, by utilizing the Land and Water Conservation Fund grant it will provide a second universal accessible canoe/kayak launch within the park. This will provide a much desired blue ways loop trail that will be universally accessible from McNamara Landing to Burchfield Park.

ALTERNATIVES
The Parks Department is seeking input and approval to move forward with grant application to secure additional funding for this project.

FINANCIAL IMPACT
Board of Commissioners Resolution 17-106 previously authorized allocating matching funds and this resolution requests the Ingham County Board of Commissioners reallocate $32,000 in capital improvement funds, $175,700 from the Trails and Parks Millage, and $2,500 from the Friends of Ingham County Parks for a local match; and an additional $56,300 from the 2020 Trails and Parks Millage (for a total $232,000 match from the Trails and Parks Millage) for a total local match in the amount of $266,500 for a Michigan Natural Resources Land and Water Conservation Fund Application generating $256,500 for a total $523,000 project cost.

OTHER CONSIDERATIONS
The Parks & Recreation Commission supported this resolution with the passage of a resolution at their February 20, 2018 meeting.

RECOMMENDATION
Based on the information presented, I respectfully recommend approval of the attached resolution.
BURCHFIELD PARK
PROJECT SUMMARY
2018 DNR GRANT

The proposed project includes ADA (Americans with Disabilities Act) improvements at Burchfield Park. This will include:

WINTER SPORTS BUILDING AREA
- A new 6’ wide path from the center to the new ADA parking will be installed. This area will also include the interpretive sign panels and a new picnic table pad with new recycled table.
- Four paved ADA accessible parking spaces.
- Some areas of the existing gravel drives will be redone.
- Landscaping to include a rain garden near the center.
- Restroom renovations will include:
  - New partitions (recycled plastic).
  - New faucets.
  - New knee protection under the sink.
  - Removal of one toilet/urinal; stubbing the water/sewer lines.
  - Relocating the flush handle.

SOUTH RIDGE SHELTER AREA
- A widened path (from 4’ to 8’ wide) from the parking area to the pavilion.
- Two paved ADA accessible parking spaces.

WOODSONG SHELTER AREA
- A 6’ wide path with a more direct route from the parking area to the pavilion.
- A concrete paved area around the existing fire pit.
- Replace the concrete
- Two paved accessible parking spaces at the Woodsong Shelter, two at the North Bluff Shelter walkway and five near the beach.
- Restroom renovations will include:
  - Removal of the privacy screens at the restroom entrances.
  - Removal and replacement of the concrete at the entrances.
  - New partitions (recycled plastic).
  - New faucets.
  - New knee protection under the sink.

DEER RUN SHELTER AREA
- A new 6’ wide path from the parking area to the pavilion. This will include relocation of the walkway to eliminate a drainage/soil erosion issue with the gravel parking area.
- A new 6’ wide path to connect the shelter and parking to the restrooms.
- Two paved ADA accessible parking spaces.
BEACH and CANOE/KAYAK AREA
- A new 6’ wide path from the parking lot to the improved canoe/kayak launch, rental building and docks will be installed, as well as a new 6’ wide path around the beach to the existing boardwalk.
- A new, accessible canoe/kayak launch.
- Restroom renovations will include:
  - New partitions (recycled plastic).
  - New faucets.
  - New knee protection under the sink.
  - Removal of one toilet/urinal, stubbing the water/sewer lines.
  - Relocating the flush handle.
  - New accessories (i.e. grab bars, toilet paper dispensers)
PRELIMINARY ESTIMATE OF COST
BURCHFIELD PARK - ACCESSIBILITY IMPROVEMENTS
INGHAM COUNTY, MI

Winter Sports Building Area $112,400.00
South Ridge Area $20,000.00
Woodsong Area $101,700.00
Deer Run Area $43,900.00
Beach and Canoe/Kayak Launch Area $235,000.00

GRAND TOTAL FOR ALL AREAS $513,000.00

Non-Grant Funded Expenses
Topographical Survey $10,000.00

GRAND TOTAL FOR ENTIRE PROJECT $523,000.00

County’s All-In Cost

<table>
<thead>
<tr>
<th>TOTAL - Local Match &amp; Survey</th>
<th>Topographical Survey</th>
<th>Local Match for Grant Application</th>
<th>DNR LWCF Grant</th>
<th>Additional points given in DNR scoring**</th>
</tr>
</thead>
<tbody>
<tr>
<td>$288,500</td>
<td>$10,000</td>
<td>$258,500</td>
<td>$258,500</td>
<td>NA</td>
</tr>
</tbody>
</table>

** DNR Recreation Passport grant does not give additional points for higher percentage of local match.

Local Match / Funding Sources:
Ingham County CIP: $32,000
Friends of I.C.P.: $2,500
Millage: $232,000

County’s All-In Cost: $268,500
DNR LWCF Grant: $258,500
Total Project Cost: $523,000
# Preliminary Estimate of Cost

**Burchfield Park - Accessibility Improvements**  
Ingham County, Michigan

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Estimated Quantity</th>
<th>Unit</th>
<th>Description</th>
<th>Unit Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Lump Sum</td>
<td>Permits</td>
<td></td>
<td>$1,200.00</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>2</td>
<td>Lump Sum</td>
<td>Soil Erosion Sedimentation Control</td>
<td></td>
<td>$1,000.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>3</td>
<td>Lump Sum</td>
<td>Site Preparation/Excavation/Rough Grading</td>
<td></td>
<td>$11,185.00</td>
<td>$11,185.00</td>
</tr>
<tr>
<td>4</td>
<td>Lump Sum</td>
<td>Entrance Drive, Install Recycled Cold Millings w/ Geo-Fabric</td>
<td></td>
<td>$10,000.00</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>5</td>
<td>35 Ton</td>
<td>ADA Parking Spaces (4), 3.5&quot; HMA</td>
<td></td>
<td>$120.00</td>
<td>$4,200.00</td>
</tr>
<tr>
<td>6</td>
<td>140 S.Y.</td>
<td>8&quot; Crushed Limestone Base, 22A, C.I.P. (Parking)</td>
<td></td>
<td>$9.00</td>
<td>$1,260.00</td>
</tr>
<tr>
<td>7</td>
<td>Lump Sum</td>
<td>Signage &amp; Striping</td>
<td></td>
<td>$1,500.00</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>8</td>
<td>150 L.F.</td>
<td>Path Rough Grading</td>
<td></td>
<td>$13.00</td>
<td>$1,950.00</td>
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<tr>
<td>9</td>
<td>130 S.Y.</td>
<td>4&quot; Crushed Limestone Base, 22A, C.I.P. (Path)</td>
<td></td>
<td>$9.00</td>
<td>$1,170.00</td>
</tr>
<tr>
<td>10</td>
<td>1,960 S.F.</td>
<td>Concrete Path, 6' Wide, 4&quot; thick (incorporates access from parking to building, interpretive signs and picnic table pad)</td>
<td></td>
<td>$6.00</td>
<td>$11,760.00</td>
</tr>
<tr>
<td>11</td>
<td>Each</td>
<td>Recycled Plastic Picnic Table</td>
<td></td>
<td>$3,500.00</td>
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</tr>
</tbody>
</table>

**Restroom - ADA Improvements** (Items 12-16)

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Estimated Quantity</th>
<th>Unit</th>
<th>Description</th>
<th>Unit Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>12</td>
<td>Lump Sum</td>
<td>Remove / Install New ADA and Standard Partitions</td>
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<td>$18,375.00</td>
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</tr>
<tr>
<td>13</td>
<td>Lump Sum</td>
<td>Remove / Install New Faucet &amp; under sink Knee Protection</td>
<td></td>
<td>$1,800.00</td>
<td>$1,800.00</td>
</tr>
<tr>
<td>14</td>
<td>Lump Sum</td>
<td>New accessories in ADA stall (grab bars, toilet paper holder)</td>
<td></td>
<td>$3,000.00</td>
<td>$3,000.00</td>
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<tr>
<td>15</td>
<td>Lump Sum</td>
<td>Remove toilet/urinal and stub water / sewer lines</td>
<td></td>
<td>$2,000.00</td>
<td>$2,000.00</td>
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<tr>
<td>16</td>
<td>Lump Sum</td>
<td>Relocate flush handle for toilet</td>
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<td>$2,000.00</td>
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<tr>
<td>17</td>
<td>Lump Sum</td>
<td>Landscaping (Rain Garden)</td>
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<tr>
<td>18</td>
<td>Lump Sum</td>
<td>Site Restoration &amp; Cleanup</td>
<td></td>
<td>$1,400.00</td>
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</tbody>
</table>

### Allowance
- **Subtotal**: $88,800.00
- **Contingency**: $9,600.00
- **Engineering (15%)**: $14,700.00

**Total Preliminary Estimate of Cost**: $112,400.00
## PRELIMINARY ESTIMATE OF COST

**BURCHFIELD PARK - ACCESSIBILITY IMPROVEMENTS**  
**INGHAM COUNTY, MICHIGAN**

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Estimated Quantity</th>
<th>Unit</th>
<th>Description</th>
<th>Unit Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>Lump Sum</td>
<td>Permits</td>
<td>$1,200.00</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>2</td>
<td>1</td>
<td>Lump Sum</td>
<td>Soil Erosion and Sedimentation Control</td>
<td>$1,000.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>3</td>
<td>1</td>
<td>Lump Sum</td>
<td>Site Preparation/Excavation/Rough Grading</td>
<td>$2,880.00</td>
<td>$2,880.00</td>
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<tr>
<td>4</td>
<td>90</td>
<td>L.F.</td>
<td>Path Rough Grading</td>
<td>$13.00</td>
<td>$1,170.00</td>
</tr>
<tr>
<td>5</td>
<td>40</td>
<td>S.Y.</td>
<td>4&quot; Crushed Limestone Base, 22A, C.I.P. (Path)</td>
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<td>$360.00</td>
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<tr>
<td>6</td>
<td>3/10</td>
<td>S.F.</td>
<td>Concrete Path, 4&quot; Wide, 4&quot; thick</td>
<td>$6.00</td>
<td>$2,220.00</td>
</tr>
<tr>
<td>7</td>
<td>20</td>
<td>Ton</td>
<td>ADA Parking Spaces (2), 3.5&quot; HMA</td>
<td>$120.00</td>
<td>$2,400.00</td>
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<tr>
<td>8</td>
<td>60</td>
<td>S.Y.</td>
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<tr>
<td>9</td>
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<td>Lump Sum</td>
<td>Signage &amp; Striping</td>
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<td>Site Restoration &amp; Cleanup</td>
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<td>Lump Sum</td>
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<td></td>
<td>Engineering (15%)</td>
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</tr>
<tr>
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<td></td>
<td></td>
<td></td>
<td>TOTAL PRELIMINARY ESTIMATE OF COST</td>
<td>$20,000.00</td>
</tr>
</tbody>
</table>

2/13/2018
# Preliminary Estimate of Cost

**Burchfield Park - Accessibility Improvements**  
**Ingham County, Michigan**

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Estimated Quantity</th>
<th>Unit</th>
<th>Description</th>
<th>Unit Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Permits</td>
<td>$1,200.00</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>2.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Soil Erosion and Sedimentation Control</td>
<td>$1,000.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>3.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Site Preparation/Excavation/Rough Grading</td>
<td>$15,360.00</td>
<td>$15,360.00</td>
</tr>
<tr>
<td>4.</td>
<td>240</td>
<td>L.F.</td>
<td>Path Rough Grading</td>
<td>$13.00</td>
<td>$3,120.00</td>
</tr>
<tr>
<td>5.</td>
<td>300</td>
<td>S.Y.</td>
<td>4&quot; Crushed Limestone Base, 22A, C.I.P. (Path)</td>
<td>$9.00</td>
<td>$2,700.00</td>
</tr>
<tr>
<td>6.</td>
<td>2,500</td>
<td>S.F.</td>
<td>Concrete Path, 6' Wide, 4&quot; thick (includes access walk from parking, area around fire pit and new concrete at restroom)</td>
<td>$6.00</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>7.</td>
<td>70</td>
<td>Ton</td>
<td>ADA Parking Spaces (9), 3.5&quot; HMA</td>
<td>$120.00</td>
<td>$8,400.00</td>
</tr>
<tr>
<td>8.</td>
<td>290</td>
<td>S.Y.</td>
<td>8&quot; Crushed Limestone Base, 22A, C.I.P. (Parking)</td>
<td>$9.00</td>
<td>$2,610.00</td>
</tr>
<tr>
<td>9.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Signage &amp; Striping</td>
<td>$1,500.00</td>
<td>$1,500.00</td>
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</tbody>
</table>

**Restroom - ADA Improvements (Items 10-12)**

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Estimated Quantity</th>
<th>Unit</th>
<th>Description</th>
<th>Unit Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Remove Outside Screen Walls and Concrete Pad</td>
<td>$2,625.00</td>
<td>$2,625.00</td>
</tr>
<tr>
<td>11.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Remove / Install New ADA and Standard Partitions</td>
<td>$18,375.00</td>
<td>$18,375.00</td>
</tr>
<tr>
<td>12.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Remove / Install New Faucet &amp; under sink Knee Protection</td>
<td>$1,800.00</td>
<td>$1,800.00</td>
</tr>
<tr>
<td>13.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Site Restoration &amp; Cleanup</td>
<td>$3,000.00</td>
<td>$3,000.00</td>
</tr>
</tbody>
</table>

### 1. Lump Sum Construction Staking & Material Testing  
Allowance  
$3,600.00

**SUBTOTAL**  
$80,290.00

**Contingency**  
$8,110.00

**Engineering (15%)**  
$13,300.00

**TOTAL PRELIMINARY ESTIMATE OF COST**  
$101,700.00

---

2/13/2018  
Page 4 of 6
### PRELIMINARY ESTIMATE OF COST

**BURCHFIELD PARK - ACCESSIBILITY IMPROVEMENTS**  
**INGHAM COUNTY, MICHIGAN**

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Estimated Quantity</th>
<th>Unit</th>
<th>Description</th>
<th>Unit Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Permits</td>
<td>$1,200.00</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>2.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Soil Erosion and Sedimentation Control</td>
<td>$1,000.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>3.</td>
<td>640</td>
<td>Sq. Ft.</td>
<td>Site Preparation/Excavation/Rough Grading</td>
<td>$5.00</td>
<td>$3,200.00</td>
</tr>
<tr>
<td>4.</td>
<td>540</td>
<td>Sq. Ft.</td>
<td>Remove Ex. Conc. Sidewalk</td>
<td>$4.00</td>
<td>$2,160.00</td>
</tr>
<tr>
<td>5.</td>
<td>80</td>
<td>Lin. Ft.</td>
<td>Path Rough Grading</td>
<td>$13.00</td>
<td>$1,040.00</td>
</tr>
<tr>
<td>6.</td>
<td>50</td>
<td>Sq. Yds.</td>
<td>4&quot; Crushed Limestone Base, 22A, C.I.P. (Path)</td>
<td>$9.00</td>
<td>$450.00</td>
</tr>
<tr>
<td>7.</td>
<td>3,120</td>
<td>Sq. Ft.</td>
<td>Concrete Path, 6’ Wide, 4” thick (includes a re-design of the walk from the parking to the pavilion and a new path from the parking to the restroom)</td>
<td>$6.00</td>
<td>$18,720.00</td>
</tr>
<tr>
<td>8.</td>
<td>20</td>
<td>Ton</td>
<td>ADA Parking Spaces (2), 3.5&quot; HMA</td>
<td>$120.00</td>
<td>$2,400.00</td>
</tr>
<tr>
<td>9.</td>
<td>60</td>
<td>Sq. Yds.</td>
<td>8&quot; Crushed Limestone Base, 22A, C.I.P. (Parking)</td>
<td>$9.00</td>
<td>$540.00</td>
</tr>
<tr>
<td>10.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Signage &amp; Striping</td>
<td>$1,500.00</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>11.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Site Restoration &amp; Cleanup</td>
<td>$1,000.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>######</td>
<td>1</td>
<td>Lump Sum</td>
<td>Construction Staking &amp; Material Testing</td>
<td>Allowance</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>SUBTOTAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$34,710.00</td>
</tr>
<tr>
<td>Contingency</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$3,400.00</td>
</tr>
<tr>
<td>Engineering (15%)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$5,700.00</td>
</tr>
<tr>
<td>TOTAL PRELIMINARY ESTIMATE OF COST</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$45,900.00</td>
</tr>
</tbody>
</table>

2/13/2018  
Spicer group
## Preliminary Estimate of Cost
### Burchfield Park - Accessibility Improvements
#### Ingham County, Michigan

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Estimated Quantity</th>
<th>Unit</th>
<th>Description</th>
<th>Unit Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>Lump Sum</td>
<td>Permits</td>
<td>$1,200.00</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>2</td>
<td>1</td>
<td>Lump Sum</td>
<td>Soil Erosion and Sedimentation Control</td>
<td>$8,500.00</td>
<td>$8,500.00</td>
</tr>
<tr>
<td>3</td>
<td>850</td>
<td>Lin. Ft.</td>
<td>Remove Ex. Conc. Sidewalk</td>
<td>$4.00</td>
<td>$3,400.00</td>
</tr>
<tr>
<td>4</td>
<td>1,580</td>
<td>Sq. Ft.</td>
<td>Rough Grading</td>
<td>$5.00</td>
<td>$7,900.00</td>
</tr>
<tr>
<td>5</td>
<td>1,060</td>
<td>Sq. Yds.</td>
<td>4&quot; Crushed Limestone Base, 22A, C.I.P. (Path)</td>
<td>$9.00</td>
<td>$9,540.00</td>
</tr>
<tr>
<td>6</td>
<td>9,500</td>
<td>Sq. Ft.</td>
<td>Concrete Path, 6' Wide, 4&quot; thick</td>
<td>$6.00</td>
<td>$57,000.00</td>
</tr>
<tr>
<td>7</td>
<td>40</td>
<td>Lin. Ft.</td>
<td>French Drain w/ 6&quot; pipe, filter fabric and stone, C.I.P.</td>
<td>$25.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>8</td>
<td>1</td>
<td>Lump Sum</td>
<td>ADA Accessible Canoe/Kayak Launch</td>
<td>$40,000.00</td>
<td>$40,000.00</td>
</tr>
<tr>
<td>9</td>
<td>1</td>
<td>Lump Sum</td>
<td>Concrete Headwall, approx. 20 LF</td>
<td>$6,500.00</td>
<td>$6,500.00</td>
</tr>
<tr>
<td>10</td>
<td>1</td>
<td>Lump Sum</td>
<td>Bank Stabilization</td>
<td>$11,200.00</td>
<td>$11,200.00</td>
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</tbody>
</table>

### Restroom - ADA Improvements (Men & Women Items 8-16)

<table>
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<tr>
<th>Item No.</th>
<th>Estimated Quantity</th>
<th>Unit</th>
<th>Description</th>
<th>Unit Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>1</td>
<td>Lump Sum</td>
<td>Remove Outside Screen Walls and Concrete Pad</td>
<td>$2,625.00</td>
<td>$2,625.00</td>
</tr>
<tr>
<td>11</td>
<td>1</td>
<td>Lump Sum</td>
<td>Remove / Install New ADA and Standard Partitions</td>
<td>$18,375.00</td>
<td>$18,375.00</td>
</tr>
<tr>
<td>12</td>
<td>1</td>
<td>Lump Sum</td>
<td>Remove &amp; Install New Faucet &amp; under sink Knee Protection</td>
<td>$1,800.00</td>
<td>$1,800.00</td>
</tr>
<tr>
<td>13</td>
<td>1</td>
<td>Lump Sum</td>
<td>New accessories in ADA stall (grab bars, toilet paper holder)</td>
<td>$3,000.00</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>14</td>
<td>1</td>
<td>Lump Sum</td>
<td>Remove toilet and stub water / sewer lines</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>15</td>
<td>1</td>
<td>Lump Sum</td>
<td>Relocate flush handle for toilet</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>16</td>
<td>1</td>
<td>Lump Sum</td>
<td>Site Restoration &amp; Cleanup</td>
<td>$5,700.00</td>
<td>$5,700.00</td>
</tr>
<tr>
<td>17</td>
<td>1</td>
<td>Each</td>
<td>DNR Recognition Plaque</td>
<td>$300.00</td>
<td>$300.00</td>
</tr>
<tr>
<td>18</td>
<td>1</td>
<td>Lump Sum</td>
<td>Construction Staking &amp; Material Testing</td>
<td>Allowance</td>
<td>$3,800.00</td>
</tr>
</tbody>
</table>

**Subtotal** $185,840.00
**Contingency** $18,560.00
**Engineering (15%)** $30,600.00

**Total Preliminary Estimate of Cost** $235,000.00

2/13/2018
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE APPLICATION FOR A LAND AND WATER CONSERVATION FUND GRANT

WHEREAS, Board of Commissioners Resolution 17-106 authorized submittal of a Recreation Passport Grant Application for park and accessibility improvements at Burchfield County Park in 2017; and

WHEREAS, the grant was not awarded; and

WHEREAS, the Parks and Recreation Commission supports the submission of a grant application to the Land and Water Conservation Fund for park and accessibility improvements at Burchfield Park; and

WHEREAS, the proposed application is supported by the Community’s 5-year Approved Parks and Recreation Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the Michigan Department of Natural Resources is accepting grant applications for this year’s grant cycle through April 1, 2018; and

WHEREAS, a public meeting was held on February 20, 2018 to allow citizens the opportunity to provide input for the proposed project; and

WHEREAS, the Ingham County Parks Department currently has $32,000 budgeted in Capital Improvement fund for this project; and

WHEREAS, the grant application requires a financial commitment to the project in the amount of $266,500 which include $32,000 in capital improvement funds, $232,000 from the Trails and Parks Millage, and $2,500 from the Friends of Ingham County Parks for a local match.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes submission of a Land and Water Conservation Fund Application for $256,500 for park and accessibility improvements at Burchfield Park.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes from previously authorized Resolution 17-106 to reallocate $32,000 in capital improvement funds, $175,700 from the Trails and Parks Millage, and $2,500 from the Friends of Ingham County Parks for a local match; and an additional $56,300 from the 2020 Trails and Parks Millage (for a total $232,000 match from the Trails and Parks Millage) for a total local match in the amount of $266,500 for a Michigan Natural Resources Land and Water Conservation Fund Application generating $256,500 for a total $523,000 project cost.
TO:      Board of Commissioners Human Services & Finance Committees
FROM:    Tim Morgan, Parks Director
DATE:    February 20, 2018
SUBJECT: Authorization to Apply for a Michigan Natural Resources Passport Grant for Lake Lansing South Park
         For the meeting agenda of 3/5/18 Human Services and 3/7/18 Finance

BACKGROUND
The Parks Department has identified a need for park and accessibility improvements at Lake Lansing South. Attached is the scope of work and preliminary cost estimates.

A public meeting was held on February 20, 2018 to allow citizens the opportunity to provide input for the proposed project.

If funded, this project would be in line with the Parks Department 5-year Master Plan for capital improvements that improve accessibility to site amenities and enhance the user experience. In addition, it will provide a universal accessible canoe/kayak launch, the first of its kind, to Lake Lansing. This will provide for a blueway trail on Lake Lansing.

ALTERNATIVES
The Parks Department is seeking input and approval to move forward with grant application to secure additional funding for this project.

FINANCIAL IMPACT
The Parks Department is requesting the Ingham County Board of Commissioners to authorize the use of $59,000 from the Trails and Parks Millage for a local match, for a Michigan Natural Resources Passport Grant generating $137,400 for a total $196,400 project cost.

OTHER CONSIDERATIONS
The Parks & Recreation Commission supported this resolution with the passage of a resolution at their February 20, 2018 meeting.

RECOMMENDATION
Based on the information presented, I respectfully recommend approval of the attached resolution.
LAKE LANSING PARK SOUTH
PROJECT SUMMARY
2018 DNR GRANT(S)

TRUST FUND GRANT PROJECT
The proposed project includes:

- Removal of the existing dock near the pedal boat rental.
- Replacement of the dock with a pier that will contain boat slips, fishing access and pedal boat slips.
- Solar Lighting on the Pier
- Amenities will include a recycled plastic bench, a recycled plastic trash receptacle and an interpretive sign.

The project funding is proposed to request $300,000 from the DNR Trust Fund grant and $156,600 from the Ingham County Trails and Parks Millage, for a total project amount of $456,600.

RECREATION PASSPORT GRANT PROJECT
The proposed project includes:

- An accessible canoe/kayak launch
- New concrete walks.
- Asphalt paving of the south end of the parking lot with 12 ADA accessible parking spaces.
- Drainage improvements around the newly paved parking area.

The project funding is proposed to request $137,400 from the DNR Recreation Passport grant and $59,000 from the Ingham County Trails and Parks Millage, for a total project amount of $196,400.
PRELIMINARY ESTIMATE OF COST
PIER AND PARKING RENOVATION
LAKE LANSING PARK SOUTH
INGHAM COUNTY, MI

Trust Fund Grant - GRAND TOTAL $456,600.00
Recreation Passport Grant - GRAND TOTAL $196,400.00

Non-Grant Funded Expenses
Topographical Survey $15,000.00

GRAND TOTAL FOR ENTIRE PROJECT $668,000.00

TRUST FUND GRANT: (34%)
Grant Funds $300,000
Match Percentage: (66%)

RECREATION PASSPORT GRANT:
$137,400.00 Match Percentage: (70%)
$59,000 (30%)

OTHER COSTS:
Topographical Survey $0.00 $15,000 $15,000

PROJECT TOTALS:
$437,400 $230,600 $0 $668,000
## PRELIMINARY ESTIMATE OF COST

**PIER AND PARKING RENOVATION**  
**LAKE LANSING PARK SOUTH**  
**INGHAM COUNTY, MICHIGAN**

<table>
<thead>
<tr>
<th>Item</th>
<th>Estimated No.</th>
<th>Quantity</th>
<th>Unit Description</th>
<th>Unit</th>
<th>Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Trust Fund Grant - PIER</strong></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Permits</td>
<td>Lump Sum</td>
<td>$5,000.00</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Soil Erosion and Sedimentation Control</td>
<td>Lump Sum</td>
<td>$5,000.00</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Site Preparation/Excavation/Rough Grading</td>
<td>Lump Sum</td>
<td>$2,500.00</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Remove Ex. Dock</td>
<td>Lump Sum</td>
<td>$7,500.00</td>
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</tr>
<tr>
<td>5.</td>
<td>1,460</td>
<td>Sq. Ft.</td>
<td>Pier and Boat Slips</td>
<td></td>
<td>$150.00</td>
<td>$219,000.00</td>
</tr>
<tr>
<td>6.</td>
<td>670</td>
<td>Sq. Ft.</td>
<td>Peddle Boat Dock and Slips</td>
<td></td>
<td>$150.00</td>
<td>$100,500.00</td>
</tr>
<tr>
<td>7.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Pier Lighting (solar)</td>
<td>Lump Sum</td>
<td>$5,000.00</td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Bench, Recycled Plastic</td>
<td>Lump Sum</td>
<td>$1,000.00</td>
<td></td>
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<tr>
<td>9.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Trash Receptacle, Recycled Plastic</td>
<td>Lump Sum</td>
<td>$1,000.00</td>
<td></td>
</tr>
<tr>
<td>10.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Interpretive Sign</td>
<td>Lump Sum</td>
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</tr>
<tr>
<td>11.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Site Restoration &amp; Cleanup</td>
<td>Lump Sum</td>
<td>$5,000.00</td>
<td></td>
</tr>
<tr>
<td>12.</td>
<td>1</td>
<td>Each</td>
<td>DNR Recognition Plaque</td>
<td></td>
<td>$300.00</td>
<td>$300.00</td>
</tr>
<tr>
<td>13.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Construction Staking &amp; Material Testing, Allowance</td>
<td>Lump Sum</td>
<td>$5,700.00</td>
<td></td>
</tr>
</tbody>
</table>

**SUBTOTAL** | | **$361,000.00** |

**Contingency** | | **$36,100.00** |

**Engineering (15%)** | | **$54,150.00** |

**TOTAL PRELIMINARY ESTIMATE OF COST** | | **$455,100.00** |

---

**Recreation Passport Grant - PARKING, WALKS, DRAINAGE & CANOE/KAYAK LAUNCH**

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2/13/2018
## Preliminary Estimate of Cost

**Pier and Parking Renovation**  
Lake Lansing Park South  
Ingham County, Michigan

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Estimated Quantity</th>
<th>Unit</th>
<th>Description</th>
<th>Unit Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Permits</td>
<td>Lump Sum</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>2.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Soil Erosion and Sedimentation Control</td>
<td>Lump Sum</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>3.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Site Preparation/Excavation/Rough Grading</td>
<td>Lump Sum</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>4.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Remove Ex. Concrete Walks</td>
<td>Lump Sum</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>5.</td>
<td>1</td>
<td>Lump Sum</td>
<td>ADA Canoe/Kayak Launch</td>
<td>Lump Sum</td>
<td>$35,000.00</td>
</tr>
<tr>
<td>6.</td>
<td>1,730</td>
<td>Sq. Ft.</td>
<td>Concrete Path, 6' Wide, 4&quot; thick</td>
<td>$12.00</td>
<td>$20,760.00</td>
</tr>
<tr>
<td>7.</td>
<td>300</td>
<td>Sq. Ft.</td>
<td>Concrete Path, 10' Wide, 4&quot; thick</td>
<td>$12.00</td>
<td>$3,600.00</td>
</tr>
<tr>
<td>8.</td>
<td>149</td>
<td>Ton</td>
<td>Paved Parking, HMA, 3.5&quot;</td>
<td>$120.00</td>
<td>$17,820.00</td>
</tr>
<tr>
<td>9.</td>
<td>943</td>
<td>Sq. Yd.</td>
<td>8&quot; Crushed Limestone Base, 22A, C.I.P. (Parking)</td>
<td>$15.00</td>
<td>$14,138.67</td>
</tr>
<tr>
<td>10.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Signage &amp; Striping</td>
<td>Lump Sum</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>11.</td>
<td>300</td>
<td>Lin. Ft.</td>
<td>Drainage Pipe, 12&quot; RCP and End Sections</td>
<td>$50.00</td>
<td>$15,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(includes areas along parking lot)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12.</td>
<td>2</td>
<td>Each</td>
<td>Catch Basins</td>
<td>$3,500.00</td>
<td>$7,000.00</td>
</tr>
<tr>
<td>13.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Site Restoration &amp; Cleanup</td>
<td>Lump Sum</td>
<td>$6,000.00</td>
</tr>
<tr>
<td>14.</td>
<td>1</td>
<td>Each</td>
<td>DNR Recognition Plaque</td>
<td>$300.00</td>
<td>$300.00</td>
</tr>
<tr>
<td>15.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Construction Staking &amp; Material Testing, Allowance</td>
<td>Lump Sum</td>
<td>$9,000.00</td>
</tr>
</tbody>
</table>

**Subtotal**  
$155,118.67  

**Contingency**  
$15,681.33  

**Engineering (15%)**  
$25,600.00  

**Total Preliminary Estimate of Cost**  
$196,400.00

---

2/13/2018  
**Spicer Group**
Introduction by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE APPLICATION FOR A
RECREATION PASSPORT PROGRAM GRANT

WHEREAS, the Parks and Recreation Commission supports the submission of a grant application to the Recreation Passport Program for park and accessibility improvements at Lake Lansing South; and

WHEREAS, the proposed application is supported by the Community’s 5-year Approved Parks and Recreation Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the Michigan Department of Natural Resources is accepting grant applications for this year’s grant cycle through April 1, 2018; and

WHEREAS, a public meeting was held on February 20, 2018 to allow citizens the opportunity to provide input for the proposed project; and

WHEREAS, the grant application requires a financial commitment to the project in the amount $59,000 from the Trails and Parks Millage for a local match.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes submission of a Recreation Passport Grant Application for $137,400 for park and accessibility improvements at Lake Lansing South.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes $59,000 from the Trails and Parks Millage for a local match for a total $196,400 project cost.
TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: February 20, 2018
SUBJECT: Authorization to Apply for a Michigan Natural Resources Trust Fund Grant for Lake Lansing South
For the meeting agenda of 3/5/18 Human Services and 3/7/18 Finance

BACKGROUND
The Parks Department has identified a need for park and accessibility improvements at Lake Lansing South. Attached is the scope of work and preliminary cost estimates.

A public meeting was held on February 20, 2018 to allow citizens the opportunity to provide input for the proposed project.

If funded, this project would be in line with the Parks Department 5-year Master Plan for capital improvements that improve accessibility to site amenities and enhance the user experience.

ALTERNATIVES
The Parks Department is seeking approval to move forward with grant application to secure additional funding for this project.

FINANCIAL IMPACT
The Parks Department is requesting the Ingham County Board of Commissioners authorizes the use of $156,600 from the Trails and Parks Millage for a local match for a Michigan Natural Resources Trust Fund Grant generating $300,000 for a total $456,000 project cost.

OTHER CONSIDERATIONS
The Parks & Recreation Commission supported this resolution with the passage of a resolution at their February 20, 2018 meeting.

RECOMMENDATION
Based on the information presented, I respectfully recommend approval of the attached resolution.
LAKE LANSING PARK SOUTH
PROJECT SUMMARY
2018 DNR GRANT(S)

TRUST FUND GRANT PROJECT
The proposed project includes:

- Removal of the existing dock near the pedal boat rental.
- Replacement of the dock with a pier that will contain boat slips, fishing access and pedal boat slips.
- Solar Lighting on the Pier
- Amenities will include a recycled plastic bench, a recycled plastic trash receptacle and an interpretive sign.

The project funding is proposed to request $300,000 from the DNR Trust Fund grant and $156,600 from the Ingham County Trails and Parks Millage, for a total project amount of $456,600.

RECREATION PASSPORT GRANT PROJECT
The proposed project includes:

- An accessible canoe/kayak launch
- New concrete walks.
- Asphalt paving of the south end of the parking lot with 12 ADA accessible parking spaces.
- Drainage improvements around the newly paved parking area.

The project funding is proposed to request $137,400 from the DNR Recreation Passport grant and $59,000 from the Ingham County Trails and Parks Millage, for a total project amount of $196,400.
PRELIMINARY ESTIMATE OF COST  
PIER AND PARKING RENOVATION  
LAKE LANSING PARK SOUTH  
INGHAM COUNTY, MI

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trust Fund Grant - GRAND TOTAL</td>
<td>$456,600.00</td>
</tr>
<tr>
<td>Recreation Passport Grant - GRAND TOTAL</td>
<td>$196,400.00</td>
</tr>
<tr>
<td>Non-Grant Funded Expenses</td>
<td></td>
</tr>
<tr>
<td>Topographical Survey</td>
<td>$15,000.00</td>
</tr>
<tr>
<td><strong>GRAND TOTAL FOR ENTIRE PROJECT</strong></td>
<td>$668,000.00</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Grant Funds</th>
<th>Trails &amp; Parks Millage</th>
<th>Total Project Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>$300,000</td>
<td>$156,600</td>
<td>$456,600</td>
</tr>
<tr>
<td>(66%)</td>
<td>(34%)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Grant Funds</th>
<th>Trails &amp; Parks Millage</th>
<th>Total Project Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>$137,400.00</td>
<td>$59,000</td>
<td>$196,400</td>
</tr>
<tr>
<td>(70%)</td>
<td>(30%)</td>
<td></td>
</tr>
</tbody>
</table>

| Topographical Survey | $0.00 | $15,000 |

**PROJECT TOTALS:**  
$437,400 | $230,600 | $0 | $668,000
## Preliminary Estimate of Cost

**PIER AND PARKING RENOVATION**  
**LAKE LANSING PARK SOUTH**  
**INGHAM COUNTY, MICHIGAN**

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Estimated Quantity</th>
<th>Unit</th>
<th>Description</th>
<th>Unit</th>
<th>Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Permits</td>
<td>Lump Sum</td>
<td>$5,000.00</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Soil Erosion and Sedimentation Control</td>
<td>Lump Sum</td>
<td>$5,000.00</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Site Preparation/Excavation/Rough Grading</td>
<td>Lump Sum</td>
<td>$2,500.00</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Remove Ex. Dock</td>
<td>Lump Sum</td>
<td>$7,500.00</td>
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</tr>
<tr>
<td>5.</td>
<td>1,460</td>
<td>Sq. Ft.</td>
<td>Pier and Boat Slips</td>
<td>$150.00</td>
<td>$219,000.00</td>
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<tr>
<td>6.</td>
<td>670</td>
<td>Sq. Ft.</td>
<td>Peddle Boat Dock and Slips</td>
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<td>$100,500.00</td>
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<tr>
<td>7.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Pier Lighting (solar)</td>
<td>Lump Sum</td>
<td>$5,000.00</td>
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</tr>
<tr>
<td>8.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Bench, Recycled Plastic</td>
<td>Lump Sum</td>
<td>$1,500.00</td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Trash Receptacle, Recycled Plastic</td>
<td>Lump Sum</td>
<td>$1,000.00</td>
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</tr>
<tr>
<td>10.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Interpretive Sign</td>
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<tr>
<td>11.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Site Restoration &amp; Cleanup</td>
<td>Lump Sum</td>
<td>$5,000.00</td>
<td></td>
</tr>
<tr>
<td>12.</td>
<td>1</td>
<td>Each</td>
<td>DNR Recognition Plaque</td>
<td>$300.00</td>
<td>$300.00</td>
<td></td>
</tr>
<tr>
<td>13.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Construction Staking &amp; Material Testing, Allowance</td>
<td>Lump Sum</td>
<td>$5,700.00</td>
<td></td>
</tr>
</tbody>
</table>

**Subtotal** $361,000.00  
**Contingency** $36,100.00  
**Engineering (15%)** $59,500.00  
**Total Preliminary Estimate of Cost** $456,600.00

---

**Recreation Passport Grant - PARKING, WALKS, DRAINAGE & CANOE/KAYAK LAUNCH**

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2/13/2018  
Page 2 of 3  
Spicer Group
## PRELIMINARY ESTIMATE OF COST
PIER AND PARKING RENOVATION
LAKE LANSING PARK SOUTH
INGHAM COUNTY, MICHIGAN

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Estimated Quantity</th>
<th>Unit</th>
<th>Description</th>
<th>Unit Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Permits</td>
<td>Lump Sum</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>2.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Soil Erosion and Sedimentation Control</td>
<td>Lump Sum</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>3.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Site Preparation/Excavation/Rough Grading</td>
<td>Lump Sum</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>4.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Remove Ex. Concrete Walks</td>
<td>Lump Sum</td>
<td>$1,500.00</td>
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<tr>
<td>5.</td>
<td>1</td>
<td>Lump Sum</td>
<td>ADA Canoe/Kayak Launch</td>
<td>Lump Sum</td>
<td>$35,000.00</td>
</tr>
<tr>
<td>6.</td>
<td>1,730</td>
<td>Sq. Ft.</td>
<td>Concrete Path, 6' Wide, 4” thick</td>
<td>$12.00</td>
<td>$20,760.00</td>
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<tr>
<td>7.</td>
<td>300</td>
<td>Sq. Ft.</td>
<td>Concrete Path, 10' Wide, 4” thick</td>
<td>$12.00</td>
<td>$3,600.00</td>
</tr>
<tr>
<td>8.</td>
<td>149</td>
<td>Ton</td>
<td>Paved Parking, HMA, 3.5”</td>
<td>$120.00</td>
<td>$17,820.00</td>
</tr>
<tr>
<td>9.</td>
<td>943</td>
<td>Sq. Yd.</td>
<td>8” Crushed Limestone Base, 22A, C.I.P. (Parking)</td>
<td>$15.00</td>
<td>$14,138.67</td>
</tr>
<tr>
<td>10.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Signage &amp; Striping</td>
<td>Lump Sum</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>11.</td>
<td>300</td>
<td>Lin. Ft.</td>
<td>Drainage Pipe, 12” RCP and End Sections</td>
<td>$50.00</td>
<td>$15,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(includes areas along parking lot)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12.</td>
<td>2</td>
<td>Each</td>
<td>Catch Basins</td>
<td>$3,500.00</td>
<td>$7,000.00</td>
</tr>
<tr>
<td>13.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Site Restoration &amp; Cleanup</td>
<td>Lump Sum</td>
<td>$6,000.00</td>
</tr>
<tr>
<td>14.</td>
<td>1</td>
<td>Each</td>
<td>DNR Recognition Plaque</td>
<td>$300.00</td>
<td>$300.00</td>
</tr>
<tr>
<td>15.</td>
<td>1</td>
<td>Lump Sum</td>
<td>Construction Staking &amp; Material Testing, Allowance</td>
<td>Lump Sum</td>
<td>$9,000.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL** $155,118.67

**Contingency** $15,681.33

**Engineering (15%)** $25,600.00

**TOTAL PRELIMINARY ESTIMATE OF COST** $196,400.00
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE APPLICATION FOR A MICHIGAN NATURAL RESOURCES
TRUST FUND GRANT

WHEREAS, the Parks and Recreation Commission supports the submission of a grant application to the Michigan Natural Resources Trust Fund for park and accessibility improvements at Lake Lansing South; and

WHEREAS, the proposed application is supported by the Community’s 5-year Approved Parks and Recreation Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the Michigan Department of Natural Resources is accepting grant applications for this year’s grant cycle through April 1, 2018; and

WHEREAS, a public meeting was held on February 20, 2018 to allow citizens the opportunity to provide input for the proposed project; and

WHEREAS, the grant application requires a financial commitment to the project in the amount of $156,000 from the Trails and Parks Millage for a local match.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes submission of a Michigan Natural Trust Fund Application for $300,000 for park and accessibility improvements at Lake Lansing South.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes $156,600 from the Trails and Parks Millage for a local match for a total $456,000 project cost.
TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: February 20, 2018
SUBJECT: Ingham County Trails and Park Millage
For the meeting agenda of 3/5/18 Human Services and 3/7/18 Finance

BACKGROUND
Board of Commissioners Resolution #17-275 approved a third round of applications that would address new construction as identified as regional priority corridors in figure 24 of the Ingham County Trails and Parks Comprehensive Report and special projects (including blue ways) as well as repairs, rehabilitation, long-term maintenance projects, and small projects. Board of Commissioner Resolution #17-275 approved the scoring/ranking criteria for the Trails and Parks Program Application.

Following the directives of the Board of Commissioners, the Park Commission reviewed the 18 applications that were received from Aurelius Township (1), Delhi Township (1), City of East Lansing (1), City of Lansing (8), Leroy Township (1), City of Leslie (1), City of Mason (1), Meridian Township (1), Onondaga Township (1), and Stockbridge (1). The Park Commission recommended 13 of the applications be funded (please reference the attached spreadsheet). At the Finance Committee meeting, two more projects were added bringing the total to 15 to be funded.

ALTERNATIVES
The Ingham County Trails and Parks Comprehensive Report provided for a detailed inventory and assessment of the County’s existing trails, identification of planned trails and regional corridors, public and stakeholder preferences for millage expenditures and regional corridors. These Park Commission recommendations for the new countywide trails and parks millage allocations and funding request through the current application process by each community present priorities in an effort to accomplish these tasks. Without these new construction enhancements and rehabilitation of existing trails, bridges and County Park infrastructure, which had been deferred in the past, with the goal to provide opportunities for people to walk and bike to more places through non-motorized trails linking people to places such as parks, neighborhoods, schools, places of employment and businesses for both recreation and commuting purposes may fall short. Approving this resolution will allow local communities to provide for the Trails & Parks Task Force’s recommendation and the Board of Commissioner’s directive to address new construction, special projects (including blue ways) as well as repairs, rehabilitation, long-term maintenance projects, and small projects.

FINANCIAL IMPACT
The projected funds available for 2018 from the Trails and Parks Millage for the third round of applications is $2,770,478. The total projected Trails and Parks Millage funds available including available 2018 funds and funds not exceeding 70% from 2019 and 2020 is $7,306,478.
The total amount recommended for the round three applications by the Park Commission is $3,087,786 from the Trails and Parks Millage Fund which includes a percentage of 2018 funds as well as recommendations from 2019 and 2020 funds. The total amount of local match for this round is $1,750,009. Before the Finance Committee recommended funding two more projects, this left the following funds available by year: 2018 funds: $746,213, 2019 funds: $1,197,604, and 2020 funds: $2,274,875. At the Finance Committee they added two more projects to 2018 for a total of $1,935,000. If both projects were funded in 2018, this would leave 2018 funds with a negative amount (-$1,188,787). If it were split between 2018 and 2019 funding then it would leave the following funds available by year: 2018 funds: $0.00, 2019 funds: $8,817, and 2020 funds: $2,274,875.

OTHER CONSIDERATIONS
The Ingham County Park Commission reviewed and scored the projects and they supported this resolution at their December 11, 2017 meeting.

At a subsequent conversation following the Park Commission meeting Commissioner Teri Banas expressed desire to allow communities that were not recommended for funding a chance to increase their match for further consideration by the Board of Commissioners, thus resulting in an additional Therefore Be It Further Resolved being added to the resolution.

RECOMMENDATION
Based on the information presented, I respectfully recommend approval of the attached resolutions as recommended by the Park Commission at their December 11, 2017 meeting.
<table>
<thead>
<tr>
<th>Score</th>
<th>Project Type</th>
<th>Applicant</th>
<th>Project Title</th>
<th>Grant Request</th>
<th>Fund in 2018</th>
<th>2019 Or Multiple Yrs.</th>
<th>Grant Award 2018</th>
<th>Grant Award 2019</th>
<th>Grant Award 2020</th>
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</thead>
<tbody>
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<td>Universally Accessible Canoe/Kayak Launch at Etrier Landing</td>
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<td>Yes</td>
<td>$10,500.00</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
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<td>52.25</td>
<td>Water</td>
<td>Lansing</td>
<td>Universally accessible canoe/kayak branch at City Market</td>
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<td>$14,400.00</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
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<tr>
<td>50.97</td>
<td>Water</td>
<td>Lansing</td>
<td>Universally Accessible Canoe/Kayak Launch at Moors Park</td>
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<td>$10,500.00</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
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<tr>
<td>47.72</td>
<td>Water</td>
<td>Mason</td>
<td>Hayfork Riverwalk Extension Krem Road</td>
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<td>Yes (2019)</td>
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<td>$153,281.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>-</td>
<td>Repair/Rehab</td>
<td>Stockbridge</td>
<td>Lakeland Trail Resurfacing</td>
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<td>Yes (19-19)</td>
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<td>$806,980.00</td>
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<td>$0.00</td>
<td>$3,985.00</td>
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<td>Bank Stabilization - Washington Avenue</td>
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<td>$2,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>40.53</td>
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<td>$0.00</td>
<td>$2,764,218.00</td>
</tr>
<tr>
<td>40.39</td>
<td>Repair/Rehab</td>
<td>Markus Twp</td>
<td>Old Baby Culvert Replacement</td>
<td>$36,900.00</td>
<td>Yes</td>
<td>$36,900.00</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>40.33</td>
<td>Water</td>
<td>Brodhead Twp</td>
<td>Brodhead Township - Baldwin Park &amp; Trails Enhancement Project</td>
<td>$44,458.89</td>
<td>No</td>
<td>$0.00</td>
<td>$44,458.89</td>
<td>$0.00</td>
<td>$44,458.89</td>
</tr>
<tr>
<td>39.86</td>
<td>Repair/Rehab</td>
<td>Lansing</td>
<td>Bridge Removal and Replacement - Bridge 4347 - LP</td>
<td>$1,393,750.00</td>
<td>Yes</td>
<td>$1,393,750.00</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>38.66</td>
<td>Special</td>
<td>Fort Wayne</td>
<td>Volunteer Trail Ambassador Coordinator</td>
<td>$17,500.00</td>
<td>Yes</td>
<td>$17,500.00</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>35.63</td>
<td>Water</td>
<td>Osborn Twp</td>
<td>Osborn Road Pedestrian Boulevard</td>
<td>$1,170,000.00</td>
<td>No</td>
<td>$0.00</td>
<td>$1,170,000.00</td>
<td>$0.00</td>
<td>$1,170,000.00</td>
</tr>
<tr>
<td>35.75</td>
<td>Special</td>
<td>Leslie</td>
<td>Leslie Woodland Project</td>
<td>$7,500.00</td>
<td>No</td>
<td>$0.00</td>
<td>$7,500.00</td>
<td>$0.00</td>
<td>$7,500.00</td>
</tr>
<tr>
<td>35.63</td>
<td>Small Grant</td>
<td>Davis Twp</td>
<td>Davis Mennonite Trail (Attachment to Handicap Accessible Parking)</td>
<td>$50,000.00</td>
<td>Yes (2019)</td>
<td>$0.00</td>
<td>$50,000.00</td>
<td>$0.00</td>
<td>$50,000.00</td>
</tr>
<tr>
<td>27.53</td>
<td>Special</td>
<td>East Lansing</td>
<td>Northern Tier Trail Safety Fencing</td>
<td>$338,900.00</td>
<td>No</td>
<td>$0.00</td>
<td>$338,900.00</td>
<td>$0.00</td>
<td>$338,900.00</td>
</tr>
</tbody>
</table>

Amount Requested: $7,404,948.93

TOTAL RECOMMENDED: $2,024,265.00

2018 Unallocated After Park & Rec. Commission: $746,213.00

2018 Total Amount Recommended: $2,024,265.00

2019 Unallocated After Park & Rec. Commission: $2,013,500.00

2020 Unallocated After Park & Rec. Commission: $2,002,500.00
TRAILS AND PARKS MILLAGE GRANT OVERVIEW

Millage Funding By Municipality to Date and With Projections

<table>
<thead>
<tr>
<th>Municipalities</th>
<th>Total Millage Funding To Date</th>
<th>Recommended 2018 Funds</th>
<th>Recommended 2019 Funds</th>
<th>Recommended 2020 Funds</th>
<th>Total Millage Funds With Recommendations Through 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aurelius Township</td>
<td>$23,234.00</td>
<td>$3,875.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$27,109.00</td>
</tr>
<tr>
<td>City of East Lansing</td>
<td>$1,557,500.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$1,557,500.00</td>
</tr>
<tr>
<td>City of Lansing</td>
<td>$4,496,093.00</td>
<td>$1,520,400.00</td>
<td>$227,625.00</td>
<td>$227,625.00</td>
<td>$6,471,743.00</td>
</tr>
<tr>
<td>City of Leslie</td>
<td>$4,000.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>City of Mason</td>
<td>$822,803.00</td>
<td>$0.00</td>
<td>$153,281.00</td>
<td>$0.00</td>
<td>$976,084.00</td>
</tr>
<tr>
<td>Meridian Township</td>
<td>$1,613,000.00</td>
<td>$1,070,000.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$2,683,000.00</td>
</tr>
<tr>
<td>Leroy Township</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$50,000.00</td>
<td>$0.00</td>
<td>$50,000.00</td>
</tr>
<tr>
<td>Stockbridge</td>
<td>$0.00</td>
<td>$404,990.00</td>
<td>$404,990.00</td>
<td>$0.00</td>
<td>$809,980.00</td>
</tr>
<tr>
<td>Delhi Township</td>
<td>$0.00</td>
<td>$960,000.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$960,000.00</td>
</tr>
<tr>
<td>TOTALS</td>
<td>$8,516,630.00</td>
<td>$3,959,265.00</td>
<td>$835,896.00</td>
<td>$227,625.00</td>
<td>$11,769,436.00</td>
</tr>
</tbody>
</table>

The millage has also provided funding for the following services and projects; park improvements $1,099,400, trails and blueways work $195,600, professional services $268,461 and millage administration $167,438, totaling $1,730,899.

As of the latest Spicer report we have five projects completed, all other projects in the report show that they are in process, in the following stages; bidding, design, design and bidding, design and permitting or hired. We have 22 projects with a contract completion date set for 2018, five projects with a contract completion date of 2019 and one project with a completion date of 2020.

With the current recommendations for the millage grants un-allocated funds for the next three years are - $1,188,787 for 2018, $1,197,604 for 2019 and $2,274,875 for 2020. There is nothing precluding the Park Commission or the Board of Commissioners from opening a new round of applications for consideration. We would only be limited by the funds available after awards are granted from the current round up for consideration.

In regards to the rolling consideration of applications, the Board of Commissioners may tentatively allocate funding for projects over a multi-year period (an annual amount not to exceed 70% of projected future millage revenue in any given year) to provide for flexibility and to construct large projects in multi-year phases.

Resolution #17-275.

The Millage Coordinator, will, going forward be working one on one with communities that need assistance with grant applications. When the notice that the next round of applications is open, they will be instructed to contact the Coordinator to work on these applications. Communities that are not awarded this round will be contacted by the Coordinator to rework their application in anticipation of the next round of grants if they intend to reapply.

Total local match to date is $4,399,538.50 for all projects that have been funded. The total match for all currently recommended projects is $2,132,570.

The millage program has also generated fund from multiple sources as shown below. Three proposed grant projects up for consideration in 2018 could potentially generate an additional $693,00 bringing our total of money generated from the millage up to $5,093,438.50.
## Money Generated From the Millage Program

<table>
<thead>
<tr>
<th>Sources</th>
<th>Money Generated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td>$2,826,123.00</td>
</tr>
<tr>
<td>State</td>
<td>$747,840.00</td>
</tr>
<tr>
<td>Local</td>
<td>$570,575.50</td>
</tr>
<tr>
<td>Private</td>
<td>$255,000.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$4,399,538.50</strong></td>
</tr>
</tbody>
</table>
WHEREAS, Board of Commissioners Resolution #17-275 approved a third round of applications that would address new construction as identified as regional priority corridors in figure 24 of the Ingham County Trails and Parks Comprehensive Report, and special projects (including blue ways) as well as repairs, rehabilitation, long-term maintenance projects, and small projects; and

WHEREAS, 18 applications that were received from Aurelius Township (1), Delhi Township (1), City of East Lansing (1), City of Lansing (8), Leroy Township (1), City of Leslie (1), City of Mason (1), Meridian Township (2), Onondaga Township (1), and Stockbridge (1); and

WHEREAS, after careful review and evaluation of the applications by the Park Commission, the Park Commission recommends funding the below applications.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby approves entering into contracts with the following entities designated within the below table:

<table>
<thead>
<tr>
<th>Entity</th>
<th>Project Title</th>
<th>Amount Requested</th>
<th>Millage Funds Recommended for Funding</th>
<th>Year Funded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aurelius Township</td>
<td>Aurelius Township 5-Year Parks and Recreation Plan</td>
<td>$3,875.00</td>
<td>$3,875.00</td>
<td>2018</td>
</tr>
<tr>
<td>Lansing (FLRT)</td>
<td>Volunteer Trail Ambassador Coordinator</td>
<td>$17,500.00</td>
<td>$17,500.00</td>
<td>2018</td>
</tr>
<tr>
<td>Lansing</td>
<td>Bank Stabilization - Washington Avenue</td>
<td>$55,000.00</td>
<td>$55,000.00</td>
<td>2018</td>
</tr>
<tr>
<td>Lansing</td>
<td>Bridge Rehabilitation - Bridge#CL-09-LTW-GR</td>
<td>$78,750.00</td>
<td>$78,750.00</td>
<td>2018</td>
</tr>
<tr>
<td>Lansing</td>
<td>Bridge Removal and Replacement - Bridge#CL-21-LTE-RC</td>
<td>$1,333,750.00</td>
<td>$1,333,750.00</td>
<td>2018</td>
</tr>
<tr>
<td>Lansing</td>
<td>Universally accessible canoe/kayak launch at City Market</td>
<td>$14,400.00</td>
<td>$14,400.00</td>
<td>2018</td>
</tr>
<tr>
<td>Lansing</td>
<td>Universally Accessible Canoe/Kayak Launch at Moores Park</td>
<td>$10,500.00</td>
<td>$10,500.00</td>
<td>2018</td>
</tr>
<tr>
<td>Lansing</td>
<td>Universally Accessible Canoe/Kayak Launch at Krueger Landing</td>
<td>$10,500.00</td>
<td>$10,500.00</td>
<td>2018</td>
</tr>
<tr>
<td>Leroy Township</td>
<td>Simmons Memorial Park - Trail Attached to Handicap Accessible Parking</td>
<td>$50,000.00</td>
<td>$50,000.00</td>
<td>2019</td>
</tr>
<tr>
<td>Mason</td>
<td>Hayhoe Riverwalk Extension- Kerns Road</td>
<td>$153,281.00</td>
<td>$153,281.00</td>
<td>2019</td>
</tr>
<tr>
<td>Meridian Township</td>
<td>Old Raby Culvert Replacement</td>
<td>$95,000.00</td>
<td>$95,000.00</td>
<td>2018</td>
</tr>
<tr>
<td>Stockbridge</td>
<td>Lakelands Trail Resurfacing</td>
<td>$809,980.00</td>
<td>$809,980.00</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Township</td>
<td>Project Description</td>
<td>Amount</td>
<td>Match</td>
<td>Year</td>
</tr>
<tr>
<td>---------------------------</td>
<td>--------------------------------------</td>
<td>------------</td>
<td>--------</td>
<td>-------</td>
</tr>
<tr>
<td>Meridian Township</td>
<td>Okemos Road Pedestrian Boardwalk</td>
<td>$1,170,000</td>
<td>$975,000</td>
<td>2018</td>
</tr>
<tr>
<td>Delhi Charter Township</td>
<td>RAM 2 Burchfield Trail</td>
<td>$2,764,210</td>
<td>$960,000</td>
<td>2018</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that all work will be completed within two years from the date the contracts are executed except in the case of projects that are being funded across multiple years, which include Fenner Pathway Extension, Simmons Memorial Park and Hayhoe Riverwalk which will be completed in 2021.

BE IT FURTHER RESOLVED, that if work is not completed within two years due to delay from awaiting other funding sources that an extension may be requested and negotiated and mutually agreed upon between both parties.

BE IT FURTHER RESOLVED, granting of millage dollars to municipalities is subject to the acquisition of local or grant match funding awarded when included in the original proposal.

BE IT FURTHER RESOLVED, to require the entity to include signage provided by the Ingham County Parks Department referencing the millage funds during the construction phase and a permanent sign to remain on the site in perpetuity post completion of the project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that entities with projects not recommended for funding in this resolution will have until March 15, 2018 to increase their match amount for further consideration by the Board of Commissioners.

BE IT FURTHER RESOLVED, the role of the Park Commission is to receive, evaluate, and rate all proposals, and to forward them for consideration to the Board of Commissioners, including for each proposal a description of its primary strengths and weaknesses.

BE IT FURTHER RESOLVED, the decision whether to fund a given project is reserved to the Board of Commissioners.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
MEMORANDUM

To: Human Services and Finance Committees

From: Jared Cypher, Deputy Controller

Date: February 15, 2018

Subject: Contract with MaLannoye Consulting to Review Member Eligibility and Expenses Relative to the Health Services Millage Contracts with the Ingham Health Plan Corporation For the meeting agendas of March 5 and March 7

BACKGROUND
In resolution #17-503 the Ingham County Board of Commissioners authorized contracts with the Ingham Health Plan Corporation (IHPC) through December 31, 2018. Resolution #17-503 contained the following clause:

BE IT FURTHER RESOLVED, the Ingham Health Plan Corporation shall be subject to regular review of member eligibility and expenses relative to this contract to ensure compliance with the contract and with the Health Services Millage ballot language.

MaLannoye Consulting, LLC has been under contract since 2016 to act as an outside reviewer to review IHPC invoices and determine that IHPC members that the County is billed for are millage eligible, and to determine that the services the County is billed for are within the scope of the contract. The contract will expire on March 31, 2018. This resolution is necessary to approve an extension of that contract.

All terms and conditions of the current contract shall remain in place.

ALTERNATIVES
N/A

FINANCIAL IMPACT
The contract with MaLannoye Consulting LLC, will be extended through March 31, 2019 for review of IHPC invoices from the 2018 Health Services Millage contract. The amount will not exceed $7,000 from the Health Services Millage for monthly review of invoices and random sampling as to millage eligibility.

OTHER CONSIDERATIONS
N/A

RECOMMENDATION
Based on the information presented, I respectfully recommend approval of the attached resolution.
INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT EXTENSION WITH MALANNOYE CONSULTING, LLC TO REVIEW MEMBER ELIGIBILITY AND EXPENSES RELATIVE TO THE HEALTH SERVICES MILLAGE CONTRACTS WITH INGHAM HEALTH PLAN CORPORATION

WHEREAS, resolution #17-503 the Ingham County Board of Commissioners authorized a contract with the Ingham Health Plan Corporation (IHPC) through December 31, 2018; and

WHEREAS, resolution #17-503 stated that the Ingham Health Plan Corporation shall be subject to regular review of member eligibility and expenses relative to this contract to ensure compliance with the contract and with the Health Services Millage ballot language; and

WHEREAS, it is necessary to contract with an outside reviewer to review IHPC invoices and determine that IHPC members that the County is billed for are millage eligible, and to determine that the services the County is billed for are within the scope of the contract.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes a contract extension with MaLannoye Consulting, LLC to review IHPC invoices and determine that IHPC members that the County is billed for are millage eligible, and to determine that the services the County is billed for are within the scope of the contract.

BE IT FURTHER RESOLVED, MaLannoye Consulting, LLC will continue review of the net asset balance of the Ingham Health Plan Corporation for the fiscal years 2012 through 2017 to determine the portion of the fund balance that is eligible to be used for millage related services versus non-millage services.

BE IT FURTHER RESOLVED, the contracts shall be extended through March 31, 2019 in an additional amount not exceed $7,000 from the Health Services Millage.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
Introducing by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE YOUTH COMMISSION TO RAISE FUNDS AND ACCEPT DONATIONS ON BEHALF OF THE YOUTH COMMISSION

WHEREAS, the Youth Commission would like to raise funds to help further the goals and mission of the Youth Commission; and

WHEREAS, part of the initiative to further the goals of the Youth Commission would be to provide more leadership and training opportunities for its members.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Youth Commission to raise funds and accept donations for the purpose of advancing the goals and mission of the Youth Commission which includes training opportunities for Youth Commission members.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of donations on behalf of the Youth Commission and the Controller/Administrator is authorized to establish an account for the Youth Commission for donations and related expenditures.
WHEREAS, in December, 2017, East Lansing High School student and basketball player Alex Hosey wrote an essay entitled “Why I Sit” to explain why he sits during the National Anthem at basketball games; and

WHEREAS, the essay is the result of a challenge Alex accepted from his parents to explain why he sits to peacefully protest racism and discrimination; and

WHEREAS, the essay highlights the discrimination faced by black people who were denied the ability to purchase property in East Lansing until April 8, 1968, three days prior to the nationwide enforcement of the Fair Housing Act; and

WHEREAS, what started as an essay from a 15 year old student is now a movement that has received local and national praise and has sparked an effort by City of East Lansing officials to educate the community, condemn the racism endured by blacks decades ago within the City and issue a formal apology.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Alex Hosey for his courage and commends him for standing up for his belief in what is right and just and for bringing this very important issue to the forefront.

BE IT FURTHER RESOLVED, the Board extends its sincere appreciation to Alex for serving as a positive role model for the citizens of Ingham County and wishes him continued success in all of his future endeavors.