

CHAIRPERSON
CAROL KOENIG

VICE-CHAIRPERSON
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM
ROBIN NAEYAERT

HUMAN SERVICES COMMITTEE
TERI BANAS, CHAIR
TODD TENNIS
RYAN SEBOLT
DEB NOLAN
CAROL KOENIG
DENNIS LOUNEY
ROBIN NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, MARCH 19, 2018 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [March 5, 2018 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Youth Commission – Interviews
2. Veteran Affairs Office
 - a. Resolution to Authorize a Lease Agreement with the [Kalamazoo Psychology, LLC](#) for Use of Office Space in Ingham County Veteran Affairs
 - b. Resolution to Authorize Acceptance of Five Hundred Dollars Donated from [Adelheid Berry](#), Surviving Spouse of Frederick J. Berry
3. Health Department
 - a. Resolution Honoring [Lori Brasic](#)
 - b. Discussion – Ground Water Quality/Clean Water Action Correspondence
4. Parks Department
 - a. Resolution to Authorize s Contract for the Snow Tube Hill Pump House [Foundation Project](#) at Hawk Island County Park
 - b. Resolution to Authorize an Amendment to the [Watershed Management Plan](#) for Lake Lansing

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE

March 5, 2018

Draft Minutes

Members Present: Banas, Koenig (arrived at 6:41 p.m.), Louney, Nolan, Tennis, Sebolt, and Naeyaert

Members Absent: None

Others Present: Commissioner Maiville, Delhi Township Clerk Evan Hope, Dilhara Muthukuda, Dale Copedge, Alan Platt, Tim Morgan, Melissa Buzzard, Matt Nordfjord, Jared Cypher, Liz Noel, Lindsey LaForte and others.

The meeting was called to order by Chairperson Banas at 6:30 p.m. in Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the February 5 and February 26, 2018 Closed Session Minutes and February 26, 2018 Minutes

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE CLOSED SESSION MINUTES OF THE FEBRUARY 5, 2018 AND FEBRUARY 26, 2018 AND THE OPEN SESSION MINUTES OF THE FEBRUARY 26, 2018 HUMAN SERVICES COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Koenig

Additions to the Agenda –

4. Opioid Litigation – Resolution Authorizing an Agreement with Weitz & Luxenberg, P.C. to Represent Ingham County in Litigation Against Manufacturers and Wholesale Distributors of Opioids

Chairperson Banas stated the agenda numbers after the new Agenda Item No. 4 would be adjusted to reflect the new resolution added.

Limited Public Comment

Chairperson Banas welcomed Commissioner Louney to the Human Services Committee. She also welcomed Lindsey LaForte, Recording Secretary, to the Committee.

Evan Hope, Delhi Charter Township Clerk, stated he had attended the Committee for the discussion regarding the Trails and Parks Millage. He further stated he could help answer questions the Committee might have, along with the Parks Department staff.

Clerk Hope stated he had other opinions and suggestions about the Trails and Parks Millage application process, but he would wait to get through this process first.

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. TENNIS, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

3. Facilities – Resolution to Authorize Community Mental Health (CMH) to Utilize Unused Space at the Human Services Building

5. Fair Office
 - a. Resolution to Authorize a Lease Agreement with CVTS Enterprise, LLC at the Ingham County Fairgrounds
 - b. Resolution to Authorize a Part-Time Temporary Position at the Ingham County Fairgrounds

6. Parks Department
 - a. Resolution to Authorize Application for a Land and Water Conservation Fund Grant
 - b. Resolution to Authorize Application for a Recreation Passport Program Grant
 - c. Resolution to Authorize Application for a Michigan Natural Resources Trust Fund Grant

7. Health Services Millage – Resolution Authorizing a Contract Extension with Malannoye Consulting, LLC to Review Member Eligibility and Expenses Relative to the Health Services Millage Contracts with Ingham Health Plan Corporation

8. Youth Commission – Resolution Authorizing the Youth Commission to Raise Funds and Accept Donations on Behalf of the Youth Commission

9. Board of Commissioners – Resolution Honoring Alex Hosey

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Koenig

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Koenig

1. Board of Health – Interviews

Dilhara Muthukuda interviewed for a position on the Board of Health.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. NAEYAERT, TO RECOMMEND DILHARA MUTHUKUDA FOR A POSITION ON THE BOARD OF HEALTH TO THE BOARD OF COMMISSIONERS.

Commissioner Koenig arrived at 6:41 p.m.

THE MOTION CARRIED UNANIMOUSLY.

2. Community Mental Health Board – Interviews

Dale Copedge interviewed for a position on the Community Mental Health Board.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. TENNIS, TO RECOMMEND DALE COPEDEGE FOR A POSITION ON THE COMMUNITY MENTAL HEALTH BOARD TO THE BOARD OF COMMISSIONERS.

THE MOTION CARRIED UNANIMOUSLY.

Alan Platt interviewed for a position on the Community Mental Health Board.

MOVED BY COMM. KOENIG, SUPPORTED BY COMM. NOLAN, TO RECOMMEND ALAN PLATT FOR A POSITION ON THE COMMUNITY MENTAL HEALTH BOARD TO THE BOARD OF COMMISSIONERS.

THE MOTION CARRIED UNANIMOUSLY.

4. Opioid Litigation – Resolution Authorizing an Agreement with Weitz & Luxenberg, P.C. to Represent Ingham County in Litigation Against Manufacturers and Wholesale Distributors of Opioids

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION.

Jared Cypher, Deputy Controller, introduced the resolution and the panel’s decision-making process for this resolution.

Matt Nordfjord, County Attorney, stated it was necessary and in the Board of Commissioners’ right to waive Section 21 of the Purchasing Policy, which was included in the resolution.

Commissioner Nolan thanked Jim Hudgins, Purchasing Director, and the staff panel of Linda Vail, Matt Nordfjord and Jared Cypher who reviewed the applications with her request to look at the ten-year record of the law firms. She further stated that according to the materials submitted by Weitz & Luxenberg, the law firm had accumulated \$10 billion over ten years in pharmaceutical litigation.

Commissioner Nolan stated she did not know why The Miller Law Firm did not respond to the request to provide their history. She further stated she was happy that the recommendation had come back with the details of the law firm’s experience with multi-district litigation, and she hoped it had been handled ethically according to the Ethics Policy.

Commissioner Nolan stated she had mainly been interested in the success of the law firm over the long period of time with pharmaceutical litigation.

Commissioner Koenig stated her concern had been about how one law firm had had a clause in their contract that held the County harmless in the event litigation was not successful. She further stated that she was concerned that The Miller Law Firm's contract language had been somewhat unethical, so she had asked the language be reviewed by the State Bar.

Commissioner Koenig stated the State Bar had said the language was acceptable. She further stated she wanted the clause about holding the County harmless included in the contract, in case they lost.

Mr. Nordfjord stated that clause would certainly be proposed by him, and he imagined the contract would be brought back if it was not included.

Commissioner Koenig stated that was the part she was most concerned about in case the County did not win. She further stated she was also concerned that the Purchasing Policy and Ethics Policy had gotten messy in this situation.

Commissioner Koenig stated the policies and the panel had been created for a reason, because they did not want politics to enter purchasing decisions. She further stated the County would have bigger purchasing decisions than the representation in the opioid litigation coming up and she did not want the Commissioners to be contacted and lobbied.

Commissioner Koenig stated she did not want to be that engaged in discussions with vendors. She further stated besides her stated concerns, she was fine with both firms as long as the County was protected in case they lost.

Commissioner Nolan stated she wanted to be very clear that she had never been contacted by either law firm.

Commissioner Koenig stated she had been contacted by a law firm regarding the opioid litigation.

Commissioner Nolan stated she had known the track record of Weitz & Luxenberg on the national scene regarding pharmaceutical litigation. She further stated she had never received campaign contributions from the law firms.

Discussion.

Commissioner Nolan stated for the record, Church & Wyble, P.C. was in Lansing, not Okemos, as it had noted in the memo.

THE MOTION CARRIED UNANIMOUSLY BY A ROLL CALL VOTE.

6. Parks Department

d. Resolution to Authorize Contracts for Trails and Parks Millage Applications

Chairperson Banas introduced the resolution.

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. NOLAN, TO APPROVE THE RESOLUTION.

Mr. Cypher introduced the current version of the resolution and the background of the resolution. He stated that if the Committee looked at a purely allocation standpoint, then the amount would be over the amount of the Trails and Parks Millage funding that had come in so far, but if they were looking at the long-term projection of the Trails and Parks Millage, then the allocated amounts would be within the total millage amount.

Mr. Cypher stated the projects were working on two-year contracts, and the Trails and Parks Millage amounts would be fine if they were allocated in future years. He further stated it was a matter of what the Board of Commissioners wanted to do, but staff believed it could make the funding of projects work over two years.

Chairperson Banas asked for the dollar figure that remained so far unallocated at the end of 2020 if the Board of Commissioners should act on these projects.

Melissa Buzzard, Trails and Parks Program Coordinator, distributed spreadsheets with possible courses of action for the projects and projected amounts unallocated in each year.

Chairperson Banas asked Ms. Buzzard to give the Committee an overview of money put to use.

Ms. Buzzard stated the recent Trails and Parks quarterly report had indicated there were a lot of projects breaking ground this spring and summer. She further stated there were 22 projects with a completion date in 2018, five projects with a completion date in 2019, and one project with a completion date in 2020, so there were things happening this year.

Chairperson Banas stated there had been a lot of discussion about why it had taken so long for projects to break ground. She asked Ms. Buzzard for a technical explanation of why the projects took so long to be completed and for money to be spent.

Ms. Buzzard stated that sometimes, municipalities used the Trails and Parks Millage money as matching funds for federal and state funds, so they needed to wait for those funds to come

through. She further stated municipalities were also working with their staff and putting projects out to bid, which took time, but once that was done, construction could begin.

Tim Morgan, Parks Department Director, stated he had been part of the process since its inception and the County had done a lot of work within the first two years after the Trails and Parks Millage had been passed to set the process. He further stated the first contracts were not awarded until 2016, so the projects were not at the end of their two-year completion date, which would be 2018.

Mr. Morgan stated he was not saying that extensions for the projects would not happen, but he had heard from entities involved in the Big Fix round of projects that they were on board to get them done this year.

Discussion.

Mr. Morgan stated within the course of a year, three years' worth of Trails and Parks Millage money had been allocated, and communities were aggressively planning and designing and sent projects out to bid, so a tremendous amount of work had been done. He further stated that during the Big Fix round of projects, they had decided to do both asphalt and bridges at once.

Mr. Morgan stated that bridges took time to build and plan, and municipalities would not fix asphalt before the large vehicles to fix bridges drove over them to fix the bridges.

Discussion.

Chairperson Banas stated she was glad to have background on the situation, and she wanted to review the recommended projects. She asked what had happened to the Committee's recommendation to allow unapproved projects to reapply for funding, and what the total amount was to be allocated.

Ms. Buzzard stated \$8.5 million to date had been allocated to municipalities, with recommended 2018 funds amounting to almost \$4 million, 2019 funds were allocated at \$835,000, and \$227,000 had been allocated in 2020. She further stated that Meridian Charter Township had mentioned their willingness to provide match in previous Committee meetings, and Delhi Charter Township had offered \$200,000 cash for local match funding.

Chairperson Banas asked what the cost of the two projects was, and what was recommended and how far that would take work.

Ms. Buzzard stated Meridian Charter Township's current project application asked for \$975,000 for a pedestrian boardwalk along Okemos Road.

Discussion.

Mr. Morgan stated that stretch of Okemos Road was a problem area for vehicular and pedestrian traffic, and the area flooded. He further stated the project would fill a gap of a pedestrian and bike pathway.

Ms. Buzzard stated the original project application for Meridian Charter Township had cost about \$1.3 million and had originally provided a 10% local match in funding. She further stated Meridian Charter Township had offered to increase their local match funding to 25%, making the County's amount \$975,000 and their match \$375,000.

Chairperson Banas asked if Meridian Charter Township was still holding to that offer.

Ms. Buzzard stated that the County had Meridian Charter Township's offer in writing.

Chairperson Banas asked how the Okemos Road boardwalk project fit into the MSU trail, as she understood Meridian Charter Township had broken their project into three.

Ms. Buzzard stated the project had been broken into three phases, and the County had already funded Phase 1. She further stated the project at hand was a portion of Phase 2 of the MSU Trail project.

Discussion.

Chairperson Banas asked how the Delhi Charter Township fit into the Mannik & Smith report, and where the trail went and how much it cost.

Ms. Buzzard stated that when Delhi Charter Township had submitted the project, they had asked them if they could split the project into two phases, as the total cost of the project was about \$3.4 million. She further stated that Delhi Charter Township had told them that if the project was split into two phases, the overall cost of the project would increase because of the cost of materials over time.

Ms. Buzzard stated that the current amount suggested for Delhi Charter Township's project was \$960,000. She further stated that Delhi Charter Township had offered \$200,000 cash as a match, on top of easements and work in-kind on the project.

Discussion.

Mr. Morgan stated that the Delhi Charter Township trail and the MSU to Lake Lansing Trail were priorities according to the Mannik & Smith report because they connected County parks.

Ms. Buzzard stated as the project was currently funded, it would allow for the RAM Trail to go to Grovenburg Road, but it would not complete the entire project to Burchfield Park.

Mr. Morgan stated if the County went for Delhi Charter Township's whole request, it could be done, but it would eat up all of the unallocated funds in 2020 as well. He further stated that by their own resolution, the Board of Commissioners could only allocate 70% of the funds in 2019 and 2020 because the rest went to Ms. Buzzard's salary and contracts with Spicer Group.

Mr. Morgan stated if the full request from Delhi Charter Township was approved, then there would only be about \$500,000 left over for other projects.

Chairperson Banas asked if Delhi Charter Township was applying for State or federal dollars at this time with this project.

Commissioner Koenig stated she was concerned that the County did not have money for wayfinding with that proposal.

Mr. Morgan stated \$300,000 had been set aside for wayfinding, which was not in the chart before the Committee.

Chairperson Banas asked if \$300,000 would be adequate for wayfinding.

Mr. Morgan stated the \$300,000 was not enough on its own, but the County was applying for a Transportation Alternatives Program (TAP) grant, to hopefully increase that amount to almost \$1 million.

Commissioner Nolan stated regardless of what the projects did or where they went, she was concerned about the process, as they had a Trails and Parks Committee that worked for months to put together a process, and then the applications were turned over to the Park Commission who had spent hours recommending how the County spent the money. She further stated the applications had then come to the Human Services Committee, where they had discussed if a project was not funded, that the door could be opened to re-apply with local match funding.

Commissioner Nolan stated the process had been hijacked in the Finance Committee, where they went off the rails and Commissioner Grebner had been open about how he did not like the

process. She further stated Commissioner Grebner had written his own resolution that was now before their Committee tonight, which she would vote against.

Commissioner Nolan stated she wanted to go back to two Committee meetings ago, where they supported the Parks Commission's recommendations and allowed other applicants that had not received funding to reapply with improved local match funding.

Commissioner Nolan stated it was important to her personally take millage money that had been gifted to them from the community, and she hoped to double it each year with State and federal match funding. She further stated she was concerned that the County was allocating everything through 2020 and she was more concerned about losing their way in terms of the original process that had been set up, and the Finance Committee was hijacking their job.

Commissioner Louney left at 7:39 p.m.

Chairperson Banas stated a number of programs that the Parks Commission had recommended to be funded were applying for other funding, and they had a deadline of April 1, 2018 to submit their applications.

Discussion.

Mr. Cypher stated his recommendation would be to move forward with those projects that were recommended by the Parks Commission.

Chairperson Banas stated she would suggest that the resolution be split up to vote on those projects separately.

Mr. Cypher stated staff would prepare a separate resolution to bring to the Finance Committee.

Commissioner Sebolt stated both Meridian Charter Township and Delhi Charter Township had come back with additional matching funds. He asked if that additional amount was reflected in any of the spreadsheets that were provided.

Ms. Buzzard stated she did not think the updated match amounts were included in the spreadsheets.

Discussion.

Commissioner Sebolt stated he thought that shaving off \$200,000 from Delhi Charter Township's contribution was not a lot when it came to the entire County's millage. He further

stated that he agreed with Commissioner Nolan and he did not understand why that project was not funded, at least for a portion.

Commissioner Sebolt stated he was concerned that the money would be gone in future years if it was all allocated now, and if other municipalities wanted a chance in the coming years it would not be available for their projects, and he found that alarming.

Commissioner Louney returned at 7:42 p.m.

Discussion.

Commissioner Tennis stated Commissioner Grebner was not present, but he had made the argument that the County had the funds, and while the funds might be allocated, they were not currently being spent. He further stated he thought the option of splitting the cost of the projects over two years got the funding to a point where none of the numbers were negative on the spreadsheet.

Commissioner Tennis stated this solution did not address the way the Board of Commissioners usurped the Parks Commission, and there seemed to be a divided opinion among the Board of Commissioners on whether they could do so or not. He further stated from a legal standpoint, he thought the Board of Commissioners could make their own decisions, but there was a path down the middle for both.

Commissioner Maiville stated that some communities were given until March 15, 2018, so there might be more applicants than just Meridian Charter Township and Delhi Charter Township, but other communities might not meet until after and therefore would not be included. He further stated that Commissioner Grebner had sent out a letter to Commissioners, where he had made the point that Delhi Charter Township made up 10% of the Trails and Parks Millage base, and had not seen any of the money from it.

Commissioner Maiville stated that while the Board of Commissioners had been talking about their Trails and Parks Millage, Delhi Charter Township had been actively putting in new trails. He further stated that with the case of building a connection trail in Alaiedon Township, he did not see Alaiedon Township stopping the project, but they would need someone else to spearhead it.

Commissioner Maiville stated he hoped the project would move forward, because the clock was ticking on the current Trails and Parks Millage and what was available to spend. He further stated that he thought the scoring needed to be reviewed because local match funding trumped

the score, and when it was all said and done, they were going to take the projects with local match funding, and that was why Onondaga Township's project was not chosen.

Mr. Morgan stated he thought Onondaga Township's project was not recommended, more because of the viability of the project and the way the application was written, than because the amount of local match funding.

Discussion.

Chairperson Banas stated now that Ms. Buzzard was on board, she could help smaller communities with applications.

Commissioner Maiville stated he had pushed for his municipalities to work with the Parks Department. He further stated it would be nice if the Onondaga Township project was done by 2020, because there was expedition that happened every ten years and there would be a lot of people at that boat launch.

Commissioner Maiville stated the Onondaga Township project had been up there in the scoring of the applications, but lower scored projects got funded.

Chairperson Banas stated that she had been part of the process, and the Parks Commission had been interested in providing as many opportunities to communities as they could with this round of funding, not just funding large projects. She further stated that the mid-March deadline for communities whose projects had not been recommended had been part of the resolution that had passed the Human Services Committee, but had not been approved because it had failed in the Finance Committee.

Discussion.

Commissioner Nolan stated it was not that long ago that this Committee had been given the responsibility of taking over Trails and Parks, because County Services had been slammed with too much work. She further stated the responsibility had not been given to the Finance Committee.

Commissioner Nolan stated for the record, Commissioner Maiville had been talking about Baldwin Park in Onondaga, and she had gone there and she would love to see that launch. She further stated she thought it was important for Onondaga to have a blue water trail, and she supported the Delhi Charter Township and Meridian Charter Township projects.

COMMISSIONER NOLAN REQUESTED TO DIVIDE THE QUESTION AND VOTE ON THE ORIGINAL RESOLUTION AS IT HAD BEEN PRESENTED FROM THE PARKS COMMISSION.

Commissioner Nolan stated she would like to see the original intention, to go back to all communities that did not get funded, and see if they were interested in applying again with some local match funding.

Discussion.

COMMISSIONER NOLAN WITHDREW HER MOTION TO DIVIDE THE QUESTION.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. TENNIS, TO AMEND THE RESOLUTION AS FOLLOWS:

Meridian Township	Okemos Road Pedestrian Boardwalk	\$1,170,000.00	\$975,000.00	2018
Delhi Charter Township	RAM 2 Burchfield Trail	\$2,764,210.00	\$960,000.00	2018

BE IT FURTHER RESOLVED, that entities with projects not recommended for funding in this resolution will have until March 15 31, 2018 to increase their match amount for further consideration by the Board of Commissioners.

~~BE IT FURTHER RESOLVED, the role of the Park Commission is to receive, evaluate, and rate all proposals, and to forward them for consideration to the Board of Commissioners, including for each proposal a description of its primary strengths and weaknesses.~~

~~BE IT FURTHER RESOLVED, the decision whether to fund a given project is reserved to the Board of Commissioners.~~

Commissioner Koenig stated she did not think the Committee should get rid of the Be it Further Resolved clauses.

Commissioner Sebolt stated that he thought both of those clauses should be removed, because the first clause might force them into too specific of actions in the future, and the second clause already went without saying. He further stated he had learned that if it was explicitly mentioned in one piece of legislation, it meant that it did not exist in previous ones.

Commissioner Sebolt stated since the Board of Commissioners was working under the assumption that the clause always applied, he recommended striking both.

THE MOTION WAS AMENDED TO ADD THE FOLLOWING AMENDMENT:

BE IT FURTHER RESOLVED, that all work will be completed within two years from the date the contracts are executed except in the case of projects that are being funded across multiple years, which include **but may not be limited to**, Fenner Pathway Extension, Simmons Memorial Park and Hayhoe Riverwalk which will be completed in 2021.

This was considered a friendly amendment.

COMMISSIONER TENNIS MOVED TO DIVIDE THE QUESTION AND VOTE SEPARATELY ON THE FOLLOWING AMENDMENT TO THE RESOLUTION:

~~BE IT FURTHER RESOLVED, the role of the Park Commission is to receive, evaluate, and rate all proposals, and to forward them for consideration to the Board of Commissioners, including for each proposal a description of its primary strengths and weaknesses.~~

~~BE IT FURTHER RESOLVED, the decision whether to fund a given project is reserved to the Board of Commissioners~~

Discussion.

Commissioner Sebolt stated if Commissioners felt that the two resolved clauses should be left in, then they should submit a new resolution to make those opinions known, rather than having them exist in a reference in another resolution.

THE MOTION TO AMEND THE RESOLUTION BY REMOVING THE TWO CLAUSES
CARRIED. **Yeas:** Banas, Koenig, Nolan, Sebolt, Naeyaert **Nays:** Louney,
Tennis **Absent:** None

Discussion.

Commissioner Tennis stated he would support the further amendments to the resolution, but he felt strongly that the Committee should consider approving the Meridian Charter Township and Delhi Charter Township projects.

Commissioner Sebolt stated in theory, he was supportive of the two projects, and he hoped to make the numbers work out to approve the projects.

Commissioner Naeyaert stated she agreed with Commissioners Sebolt and Tennis, and she also agreed with Commissioner Maiville in the fact that it appeared that the scoring needed to be changed, as it seemed local match funding weighed more on the decision to fund a project than the score of the project did.

Commissioner Nolan stated she agreed with her fellow Commissioners. She further stated she would support Onondaga Township's project, as well.

Commissioner Koenig stated that Meridian Charter Township and Delhi Charter Township had already re-applied and had given the information that would be requested by March 31, 2018, but this amendment would allow other communities the opportunity to re-apply.

Chairperson Banas stated when she had gone out to the community to get feedback about trails and parks, there had been a strong sentiment to rebuild the core of the River Trail and the Lake Lansing to MSU Trail. She further stated she thought it would also be fair to do a project on the west side of the County and eventually bring the trails together.

Chairperson Banas stated she was always supportive of going after match money from the federal and State governments, and the County had raised another \$5 million by asking communities to do so. She further stated when the County was investing in expensive projects, she liked to see communities go after matching funds.

Chairperson Banas stated she thought it was important to revisit the scoring system, and the County should be more deliberate about how they approached local matching funds. She further stated those criteria should be discussed during the next round of applications.

Chairperson Banas stated she did not think the County needed to wait until 2020 to approve dollars, especially if projects were shovel-ready, which Meridian Charter Township's boardwalk project was and she did not know if Delhi Charter Township's was.

THE MOTION TO AMEND THE RESOLUTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

Clerk Hope stated the additional match that Delhi Charter Township had come up with was not like the township had the money and they did not want to put it up during the first application, the reason they had extra funds was because their recently completed RAM project had come in under budget. He further stated that Delhi Charter Township typically came in under budget on projects, and the township had already spent \$3 million of its own money on their trails and received \$4 million more to put toward the trails.

Clerk Hope stated Delhi Charter Township did not have much money left to put toward trails, and they needed to reign in their spending so they could continue to have a healthy fund balance. He further stated the reason Delhi Charter Township did not apply for a trust fund grant for this project was because their engineers had told them that the maximum they could receive for the project was \$300,000, and the requirements that went along with the grant would have increased the project cost more than \$300,000.

Clerk Hope thanked the Committee for their discussion and consideration of the project.

Chairperson Banas stated she wanted to see work done on the RAM Trail.

Clerk Hope stated it was an expensive trail and Delhi Charter Township did not have more money to put toward it.

Chairperson Banas stated Delhi Charter Township had spent \$3 million, but had leveraged \$4 million in funds for their projects, and that was the point she was trying to make about the projects the County was funding. She further stated that \$20 million was not that much money, and they ought to look at all of the angles financially.

Chairperson Banas asked if Delhi Charter Township had a millage for their trails.

Clerk Hope stated Delhi Charter Township did not have a trails millage, and it would be hard to put one on the ballot for them now.

Chairperson Banas asked if it would be hard for Delhi Charter Township to put a trails millage on the ballot because of the County's Trails and Parks Millage.

Clerk Hope stated that was correct, and it was not as easy to pass millages in Delhi Charter Township as it was to pass them in other parts of the County.

Discussion.

THE MOTION TO APPROVE THE RESOLUTION, AS AMENDED, CARRIED UNANIMOUSLY.

Discussion.

Mr. Morgan thanked the Committee for passing the other resolutions on the agenda for grant applications. He stated if the applications were approved, then it would generate another \$690,000 back to the County.

Announcements

Commissioner Sebolt stated he wanted to remind Commissioners if they got the chance, to thank the Sheriff's Office as they were at MSU keeping the peace during Richard Spencer's speech today.

Public Comment

None.

Adjournment

The meeting was adjourned at 8:19 p.m.

MARCH 19, 2018 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

2. Veteran Affairs Office

- a. *Resolution to Authorize a Lease Agreement with the Kalamazoo Psychology, LLC for Use of Office Space in Ingham County Veteran Affairs*

This resolution authorizes entering into a lease Agreement with Kalamazoo Psychology, LLC, for leasing space in the amount of 100 square feet at the Veteran Affairs Office in the Human Services Building, to be charged at the rate of \$13 per square foot, for a total cost of \$1,300 for the first year, with a 3% cost increase annually. The lease agreement will take effect on April 1, 2018 and automatically renew on an annual basis unless terminated by either party according to the terms set forth in the agreement.

- b. *Resolution to Authorize Acceptance of Five Hundred Dollars Donated from Adelheid Berry, Surviving Spouse of Frederick J. Berry*

This resolution authorizes the acceptance of \$500 from the surviving spouse of veteran Frederick Berry to the Ingham County Department of Veteran Affairs. Ingham County Department of Veteran Affairs will utilize these funds to honor all veterans of Ingham/Clinton County with a Veterans Day Program in November.

3. Health Department

- a. *Resolution Honoring Lori Brasic*

This resolution honors Lori Brasic for her 22 years of dedicated service to the community and the many contributions she made to the Health Department.

4. Parks Department

- a. *Resolution to Authorize a Contract for the Snow Tube Hill Pump House Foundation Project at Hawk Island County Park*

This resolution authorizes a contract with Moore Trospen Construction for a cost not to exceed \$8,500 for the construction of a 17' x 23' concrete foundation for a pole barn structure at Hawk Island County Park for the snow tube hill pump house foundation project. Funding for this project is included in the 2018 budget.

- b. *Resolution to Authorize an Amendment to the Watershed Management Plan for Lake Lansing*

This resolution extends the term of the watershed management plan for Lake Lansing through December 31, 2017 and appropriates \$5,000 as Ingham County's share of the annual assessment. The \$5,000 is included in the 2018 budget.

OTHER ITEMS:

1. Youth Commission – Interviews

3. Health Department

- b. *Discussion – Ground Water Quality/Clean Water Action Correspondence*

TO: Board of Commissioners Human Services & Finance Committees
FROM: Ingham County Department of Veteran Affairs (Director of Veterans
DATE: 02/22/2018
SUBJECT: Authorization to enter into a lease agreement with Kalamazoo Psychology
For the meeting agendas 03/19/2018

BACKGROUND Kalamazoo Psychology has counseled veterans at Ingham County Department of Veteran Affairs for over nine years, while contracted with Grand Rapids Vet Center. However, they are no longer contracted with The Vet Center which could interrupt hundreds of veterans' counseling. This transition could have a negative effect on the veterans of Ingham County if Kalamazoo Psychology is unable to continue this service in a central location; due to the added anxiety that this places on the veterans. Because of this, Kalamazoo Psychology has requested to lease space at the Ingham County Human Services Building for the purpose of having a central location to counsel veterans.

ALTERNATIVES

N/A

FINANCIAL IMPACT

This agreement will increase Ingham County's budget by \$1300.00 this budget year.

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A LEASE AGREEMENT WITH THE
KALAMAZOO PSYCHOLOGY, LLC FOR USE OF OFFICE SPACE
IN INGHAM COUNTY VETERAN AFFAIRS**

WHEREAS, Kalamazoo Psychology has requested to lease space at the Ingham County Human Services Building for the purpose of having a central location to counsel veterans; and

WHEREAS, the County has identified 100 square feet of space that can be utilized for this purpose; and

WHEREAS, the lease rate for the square footage would be charged at a rate of \$13.00 per square foot and charged as follows:

<u>100square feet</u>	<u>Lease Rate</u>	<u>Annual</u>	<u>Monthly Payment</u>
04/01/2018-03/31/2018	\$13.00 sq. ft.	\$1,300.00	\$108.33

*Escalation of rent for subsequent years will be 3%, based on a one-year lease.

WHEREAS, the lease would begin on April 01, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a lease Agreement with Kalamazoo Psychology, LLC, for leasing space in the amount of 100 square feet at the Ingham County Human Services Building, 5303 S Cedar Street, to be charged at the rate of \$13.00 per square foot, for a total cost of \$1,300.00 for the first year, with a 3% cost increase annually.

BE IT FURTHER RESOLVED, the lease agreement will take effect on April 1, 2018 and automatically renew on an annual basis unless terminated by either party according to the terms set forth in the agreement.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and County Clerk to sign any documents necessary to implement this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services & Finance Committees
FROM: Ingham County Department of Veteran Affairs (Director of Veterans
DATE: 02/22/2018
SUBJECT: Authorization to accept monetary donation
For the meeting agendas 03/19/2018

BACKGROUND Ingham County Department of Veteran Affairs has a reputation of adhering to the highest professional standards while maintaining the trust and confidence of the veterans in Ingham and Clinton Counties. This long-standing reputation had been recognized and honored by Adelheid Berry, spouse of Frederick Berry.

ALTERNATIVES

N/A

FINANCIAL IMPACT

Ingham County Department of Veteran Affairs will utilize these funds to honor all veterans of Ingham/Clinton County with a Veterans Day Program in November.

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ACCEPTANCE OF FIVE HUNDRED DOLLARS DONATED FROM ADELHEID BERRY, SURVIVING SPOUSE OF FREDERICK J. BERRY

WHEREAS, the Ingham County Department of Veteran Affairs' mission is to fulfill President Lincoln's promise "To care for him who shall have borne the battle, and for his widow, and his orphan" by serving and honoring the men and women who are America's Veterans; and

WHEREAS, the Department of Veteran Affairs is committed to working diligently to serve veterans and are driven by an earnest belief in VA's mission; fulfilling both individual and organizational responsibilities; and

WHEREAS, the surviving spouse of deceased veteran has donated Five Hundred Dollars to Ingham County Department of Veteran Affairs.

THEREFORE BE IT RESOLVED that the Ingham County Board of Commissioners authorizes the acceptance of Five Hundred dollars from the surviving spouse of Veteran Frederick Berry to the Ingham County Department of Veteran Affairs to be used for the purpose of serving the veterans.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners expresses their appreciation to Adelheid Berry for her support of the Ingham County Department of Veteran Affairs.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Department of Veteran Affairs to accept the donation of five hundred dollars and directs the Department of Veteran Affairs to utilize the funds for the purpose of providing the highest quality of service and continuous improvement.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING LORI BRASIC

WHEREAS, Lori Brasic started her career in January 1996 with Ingham County Health Department (ICHHD) at the Office for Young Children (OYC) as an Early Childhood Consultant/Training Coordinator; and

WHEREAS, in this position Lori was responsible for assisting parents to find the best quality child care services for their children and for educating child care providers in required topics to help meet licensing and Great Start to Quality QRIS standards; and

WHEREAS, Lori's knowledge, experience, and associations in the early childhood community paved the way to champion successful learning outcomes for child care providers and channeled increased quality of care for children in Michigan; and

WHEREAS, Lori's passion for community inclusiveness has driven initiatives to build skills for populations in need and the spearheading of numerous special projects at local and state levels which through her leadership and knowledge brought about change; and

WHEREAS, Lori's ability to adapt allowed OYC to provide many new services, such as leading CPR and first aid classes within ICHHD and the community, delivering professional development in various modalities that fit the needs of the participants, paving the way for School Age Child Care programs to participate in Great Start to Quality, serving as a national Child Development Specialist to support CDA providers, and is serving as a Head Start CLASS observer; and

WHEREAS, Lori's positive interaction with child care providers and community partners demonstrated her diverse knowledge of many aspects of the early childhood profession which allowed her to not only perform her duties accurately and timely but also contributed to the policies, practices, and overall growth of the profession at a state level: and

WHEREAS, through years of devoted work, Lori's excellent attention to detail, her expertise in the early childhood field and her passion for increasing quality for children makes her a true advocate for the children and professional in our state, as well as someone who will be greatly missed by her colleagues; and

WHEREAS, after 22 years of dedicated service to Ingham County Health Department (ICHHD) Lori Brasic will retire on March 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Lori Brasic for her 22 years of dedicated service to the community and the many contributions she made to ICHHD.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: March 6, 2018
SUBJECT: Snow Tube Hill Pump House Foundation Project at Hawk Island
For the meeting agenda of 3/19/18 Human Services and 3/21/18 Finance

BACKGROUND

Proposals were solicited according the Purchasing guidelines for the construction of a 17' x 23' concrete foundation for a pole barn structure at Hawk Island County Park for the snow tube hill pump house foundation project. The project scope includes construction of concrete floor with footings around existing concrete pad the pump sets upon and the contractor is responsible for all the prep-work, set-up, pour, finish, sawcuts, and cleanup. The Evaluation Committee recommends that a contract be awarded to Moore Trosper Construction in an amount not to exceed \$8,500.00 which includes \$1,000.00 contingency. This was discussed with Purchasing.

ALTERNATIVES

Presently the facility that houses our pumps is a makeshift flat roofed structure with a dirt floor. Not upgrading the facilities for the pumps could potentially jeopardize the pumps and the winter sports operations at Hawk Island. Having a professional concrete contractor pour the footings and concrete floor will provide for years of reliable use of the building that will be installed on top of it for the present operations at Hawk Island.

FINANCIAL IMPACT

There are funds available in line item number 228-75999-976000-7P02.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this resolution at their February 20, 2018 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing Ingham County enter into a contract with Moore Trosper Construction.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT FOR THE SNOW TUBE HILL PUMP HOUSE FOUNDATION PROJECT AT HAWK ISLAND COUNTY PARK

WHEREAS, proposals were solicited for the construction of a 17' x 23' concrete foundation for a pole barn structure at Hawk Island County Park for the snow tube hill pump house foundation project; and

WHEREAS, the project scope includes construction of concrete floor with footings around existing concrete pad the pump sets upon; and

WHEREAS, the contractor is responsible for all the prep-work, set-up, pour, finish, sawcuts, and cleanup; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Moore Trosper Construction, the low bidder.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Moore Trosper Construction for a cost not to exceed \$8,500.00 for the snow tube hill pump house foundation project at Hawk Island County Park which is inclusive of a \$1,000 contingency.

BE IT FURTHER RESOLVED, that funds are available in line item 228-75999-976000-7P02.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: March 6, 2018
SUBJECT: Lake Lansing Watershed Management Plan
For the meeting agenda of 3/19/18 Human Services and 3/21/18 Finance

BACKGROUND

The Lake Lansing Special Assessment District Advisory Committee has developed a long range plan for the ongoing maintenance of Lake Lansing which includes a special assessment district to fund the implementation of the Watershed Management Plan. The purpose of the amendment is to extend the term of Agreement for an additional ten years.

ALTERNATIVES

Ingham County has demonstrated its support of the efforts to properly maintain this valuable natural resource and as a property owner with Lake Frontage wants to continue to contribute equitably to the successful implementation of the plan, as it is intended to both alleviate current problems and forestall possible future problems.

FINANCIAL IMPACT

The Ingham County Parks Commission recommends that the Ingham County Board of Commissioners appropriate up to \$5,000 for the annual assessment period for 2018 and consider annually as part of the budget process whether funds are available to appropriate up to \$10,000.

OTHER CONSIDERATIONS

The Parks & Recreation Commission supported this resolution to appropriate \$10,000 annually when possible with the passage of a resolution at their February 20, 2018 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the resolution authorizing an amendment to the Agreement

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE WATERSHED MANAGEMENT PLAN FOR LAKE LANSING

WHEREAS, the Lake Lansing Special Assessment District Advisory Committee has developed a long range plan for the ongoing maintenance of Lake Lansing which includes a special assessment district to fund the implementation of the Watershed Management Plan; and

WHEREAS, Resolution No. 08-021 authorized a contract with Meridian Township to prepare a ten year Watershed Management Plan; and

WHEREAS, the Ingham County Parks Commission seeks to amend the current contract; and

WHEREAS, the purpose of the amendment is to extend the term of the Agreement for an additional ten years to December 31, 2027.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the Agreement to implement the ten (10) year Watershed Management Plan.

BE IT FURTHER RESOLVED, that the Agreement be conditioned on the following:

- Ingham County will allocate \$5,000 for 2018 that was included in the 2018 Budget and consider annually whether to appropriate up to \$10,000 in its budget to the Special Assessment District (SAD), and as part of that consideration will meet with appropriate Township and Lake Lansing Property Owners Association (LLPOA) representatives.
- Any County appropriation will be matched dollar for dollar by the Township from its general fund.

BE IT FURTHER RESOLVED, that the term of the Agreement shall be extended for ten years through December 31, 2027, with an annual review and the County shall reserve the right to discontinue the relationship for the ensuing year or years based upon any aspects of the process and/or assessment methodology that the County feels is objectionable.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.