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BRYAN CRENSHAW

VICE-CHAIRPERSON  
CAROL KOENIG

VICE-CHAIRPERSON PRO-TEM  
ROBIN NAEYAERT

HUMAN SERVICES COMMITTEE  
CHRIS TRUBAC, CHAIR  
EMILY STIVERS  
TODD TENNIS  
CAROL KOENIG  
THOMAS MORGAN  
DERRELL SLAUGHTER  
ROBIN NAEYAERT

## INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, MARCH 2, 2020 AT 6:30 P.M., IN CONFERENCE ROOM D & E, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order

Approval of the [February 24, 2020 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Parks Department – Resolution to Authorize a Contract with [Brock & Associates Inc.](#) for a New Dock at Lake Lansing South Park
2. Health Department
  - a. Resolution to Authorize [Amendment #2](#) to the 2019-2020 Comprehensive Agreement with the Michigan Department of Health and Human Services
  - b. Resolution to Authorize an Agreement with [Verity Stream, Inc.](#) to Provide Verification of Professional Credentials of Physicians and Allied Health Professionals
  - c. Jail Medical Update (*Discussion*)

Announcements

Public Comment

Adjournment

### PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

HUMAN SERVICES COMMITTEE  
February 24, 2020  
Draft Minutes

Members Present: Trubac, Stivers, Tennis, Morgan, Slaughter, and Naeyaert.

Members Absent: Koenig.

Others Present: Commissioner Maiville, Lindsey McKeever, Alan Fox, Linda Vail, Jared Cypher, and Michael Tanis.

The meeting was called to order by Chairperson Trubac at 6:30 p.m. in Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the February 3, 2020 Minutes

CHAIRPERSON TRUBAC STATED THAT, WITHOUT OBJECTION, THE MINUTES OF THE FEBRUARY 3, 2020 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED AS WRITTEN. Absent: Commissioner Koenig.

Additions to the Agenda

Chairperson Trubac stated that the addition to the Agenda would take the place of the removed Agenda item.

2. Health Department – Updates to the Ingham County Sanitary Code (*Discussion*)

Removed –

2. Veterans Affairs – Letter Regarding 2019 County Veterans Service Grant Fund (*Discussion*)

Limited Public Comment

None.

1. Fair Office – Update on Activities at the Ingham County Fair (*Discussion*)

Lindsey McKeever, Fairgrounds Executive Director, updated the Human Services Committee on activities at the Ingham County Fair.

Commissioner Slaughter asked how Ms. McKeever would let the public know to purchase tickets for the Fair.

Ms. McKeever stated that she had met with the Fairgrounds’ advertisement partners, and would be doing a combination of 40 percent traditional marketing and the rest would be social media.

Commissioner Morgan stated that, in her provided document, the senior and child ticket costs were more than the adult ticket cost.

Ms. McKeever stated that it was an error.

Commissioner Tennis asked what the difference was between the online ticket and the online ticket cost.

Ms. McKeever stated that there was a 5 percent fee for using their merchant account plus a dollar. She further stated every ticket that was under \$10 would be charged a dollar.

Discussion.

Ms. McKeever stated that the fees would be passed on to the customer.

Ms. McKeever further updated the Human Services Committee on activities at the Ingham County Fair.

Commissioner Naeyaert asked how the Ingham County Fair would have grandstand events without grandstands.

Ms. McKeever stated that the Ingham County Fair had rented bleachers from the Tourism Bureau.

Ms. McKeever further updated the Human Services Committee on activities at the Ingham County Fair.

Commissioner Naeyaert stated that she had met with the Mason City Manager, and as the Ingham County Fair experienced increased activities, the Human Services Committee needed to look at the possibility of changes to the permitting of the Main Arena. She further stated that the City of Mason was concerned that, if the Main Arena experienced an issue, their first-responders would be responsible, and so the Human Services Committee might need to limit the number of people allowed into the Main Arena at one time.

Commissioner Naeyaert stated that the City of Mason would be putting together a plan of what they would like to see for the Main Arena. She further stated that Jared Cypher, interim County Controller, had been uncomfortable with their previous discussion with the City of Mason, and so she thanked him for pursuing another discussion with them.

Commissioner Morgan asked Ms. McKeever to describe how the Fair Board members had been to work with, and what kind of activities Fair Board members had.

Ms. McKeever stated that lately she had been in contact with the Fair Board members, to find sponsorships, and the members were good to work with.

Commissioner Naeyaert stated that Commissioners Maiville and Koenig were representatives to the Ingham County Fair as part of the County Services Committee, and it might be good to hear their perspective.

Commissioner Maiville stated that Ms. McKeever had touched on the topic of strategic planning. He further stated that she was well-organized and insightful, and that there were opportunities for a new grandstand at a productive price.

Commissioner Maiville stated that Ms. McKeever was aggressively finding sponsorships.

Ms. McKeever stated that she had thought the dollar amount for sponsorships was off in the past, for example Michigan State University Federal Credit Union (MSU-FCU) was the Presenting Sponsor for \$6,000, and so she was attempting to increase the value of that sponsorship.

Mr. Cypher stated that, in the last two years, due to staff turnover, the sponsorship revenue had not been adequate. He further stated that he looked forward to the Fair Board members going out and finding sponsorships.

Mr. Cypher stated that, if one Fair Board member brought in one sponsor, the Ingham County Fair would meet their financial goals. He further stated that the current financial standing of the Ingham County Fair looked good, and that Ms. McKeever had her work cut out for her to increase revenue to where it needed to be.

Commissioner Naeyaert asked if there were fewer recreational vehicles (RVs) being stored at the Ingham County Fair because of rate increases.

Ms. McKeever stated that she was unsure.

Discussion.

Commissioner Stivers asked if Ms. McKeever would be reaching out to minority- and women-owned businesses for sponsorships.

Ms. McKeever stated that she would like to reach out to minority- and women-owned businesses, but she did not know a lot of people, and asked the Human Services Committee to help her reach out to those businesses.

Discussion.

2. Health Department – Updates to the Ingham County Sanitary Code (*Discussion*)

Linda Vail, Health Officer, updated the Human Services Committee on the Ingham County Sanitary Code.

Commissioner Maiville stated that, with this announcement, there was a lot of email traffic with concerns.

Ms. Vail asked about what concerns he was referring to.

Commissioner Maiville stated that there were concerns about the possible 10 year or 20 year inspection program.

Discussion.

Commissioner Slaughter thanked Ms. Vail for the update. He asked if there were resources that could address some of the concerns related to the changes to the sanitary code.

Ms. Vail stated that there were currently not resources. She further stated that the changes proposed to the sanitary code had been a matter of course for some time, but were not currently in the sanitary code.

#### Public Comment

None.

#### Announcements

Commissioner Morgan apologized to the Commissioners for his phone having caused a disruption.

#### Adjournment

The meeting was adjourned at 7:01 p.m.

# MARCH 2, 2020 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

## **ACTION ITEMS:**

### **The Interim Controller/Administrator is recommending approval of the following resolutions**

1. Parks Department – *Resolution to Authorize a Contract with Brock & Associates Inc. for a New Dock at Lake Lansing South Park*

This resolution authorizes a contract with Brock & Associates Inc. in the amount of \$450,400 plus a contingency of \$22,520 (5%) for a total construction cost not to exceed \$472,920 to enter into a contract for the purpose of making accessible improvements to Lake Lansing South Park. The project will include the following improvements:

- Removal of the existing dock near the pedal boat rental
- Replacement of the dock with a pier that will contain boat slips, fishing access and pedal boat slips
- Solar Lighting on the Pier
- Amenities will include a recycled plastic bench, a recycled plastic trash receptacle and an interpretive sign

The bulk of the project \$300,000 is funded through a Michigan Department of Natural Resources Trust Fund grant.

2. Health Department

a. *Resolution to Authorize Amendment #2 to the 2019-2020 Comprehensive Agreement with the Michigan Department of Health and Human Services*

This resolution authorizes Amendment # 2 with Michigan Department of Health & Human Services (MDHSS) effective October 1, 2019 through September 30, 2020. The amendment makes the following specific changes in the budget:

Family Planning Services: increase of \$150,000 from \$289,223 to \$439,223

Public Health Emergency Preparedness (PHEP): increase of \$578 from \$115,362 to \$115,940

Tuberculosis Control (TB): decrease of \$4,307 from \$12,504 to \$8,197

Breast & Cervical Cancer Control Coordination (BCCCP): decrease of \$12,600 from \$126,225 to \$113,625

b. *Resolution to Authorize an Agreement with Verity Stream, Inc. to Provide Verification of Professional Credentials of Physicians and Allied Health Professionals*

This resolution agreement with VerityStream, Inc in an amount not to exceed \$91,500 effective January 10, 2020 through January 9, 2025. VerityStream will be providing verification of professional credentials of physicians and allied health professionals.

## **OTHER ITEMS:**

2. Health Department

c. *Jail Medical Update (Discussion)*

## Agenda Item 1

**TO:** Board of Commissioners Human Services & Finance Committees  
**FROM:** Tim Morgan, Parks Director  
**DATE:** February 18, 2020  
**SUBJECT:** Contract with Brock & Associates Inc.  
For the meeting agenda of 3/2/20 Human Services and 3/4/20 Finance

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### **BACKGROUND**

The county received a 2018 Michigan Natural Resource Trust Fund Grant from the Michigan Department of Natural Resources for improvements at Lake Lansing South Park. The Purchasing Department solicited proposals from qualified and experienced general contractors to enter into a contract for the purpose of making improvements to Lake Lansing South Park.

The project will include the following improvements:

- Removal of the existing dock near the pedal boat rental
- Replacement of the dock with a pier that will contain boat slips, fishing access and pedal boat slips
- Solar Lighting on the Pier
- Amenities will include a recycled plastic bench, a recycled plastic trash receptacle and an interpretive sign

### **ALTERNATIVES**

This project would be in line with the Parks Department 5-year Master Plan for capital improvements that improve accessibility and enhance the user experience. The alternative is to not complete the project.

### **FINANCIAL IMPACT**

Board of Commissioners Resolution 19-287 authorized the acceptance of a Michigan Natural Resources Trust Fund Grant Project Agreement in the amount of \$300,000, plus a local match of \$156,600. In addition to this amount, \$15,000 is available in line item 228-75999-974000-9P10 for the topographic survey as previously authorized in the 2019 Capital Improvement Funds list, for a total project amount of \$471,600. The DNR does not allow the topographical survey to be included in the grant funding's financial commitment, this has to be done separately with local funds. Board of Commissioners Resolution #19-307 authorized a contract with the prime professional, ROWE Professional Services Company in the amount of \$31,800. An additional amount of \$3,785 is for permitting. This leaves \$436,015 remaining for the construction.

The Evaluation Committee recommends that a contract be awarded to the low bidder Brock & Associates Inc. in the amount of \$450,400 plus a contingency of \$22,520 (5%) for a total construction cost not to exceed \$472,920. This resolution authorizes an additional an additional \$36,905 from the Trails and Parks Millage fund balance to be able to complete this project.

### **STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(g) of the Action Plan - Work to improve accessibility for visitors of all ages and abilities.

**OTHER CONSIDERATIONS**

The Ingham County Park Commission will review this resolution at their February 24, 2020 meeting.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution.

**Agenda Item 1**

TO: Tim Morgan, Parks Director  
FROM: James Hudgins, Director of Purchasing  
DATE: February 11, 2020  
RE: Memorandum of Performance for RFP No. 2-20 Lake Lansing South Park Improvements

Per your request, the Purchasing Department sought proposals from qualified and experienced general contractors to enter into a contract for the purpose of making improvements to Lake Lansing South Park. The county has retained ROWE Professional Services Company as a consultant on this project.

The general scope of work includes, but is not limited to, construction of boardwalk and helical piers, concrete sidewalk, abutment and restoration. State or federal funds are being used to assist in construction and relevant State or federal requirements will apply.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	44	13
Vendors attending pre-bid/proposal meeting	3	3
Vendors responding	3	2

A summary of the vendors' costs is located on the next page.

*A preconstruction meeting will be required prior to commencement of work since the construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.*

*You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.*

*This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.*

*If I can be of further assistance, please do not hesitate to contact me by e-mail at [jhudgins@ingham.org](mailto:jhudgins@ingham.org) or by phone at 676-7309.*

SUMMARY OF VENDORS' COSTS

Vendor Name	Local Pref	Total Cost for Completing Work
Brock & Associates	No, Novi MI	<del>\$455,800.00</del>
After review, adjustment from 30 CYD to 3 CYD, Abutment approach:		<b>\$450,400.00</b>
Laux Construction	Yes, Mason MI	<del>\$546,455.68</del>
After review, adjustment from 30 CYD to 3 CYD, Abutment approach:		<b>\$534,305.68</b>
Gordon Construction Services	Yes, Lansing MI	\$562,704.00
After review, No adjustment required from 30 CYD to 3 CYD, Abutment approach:		<b>\$562,704.00</b>

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH BROCK & ASSOCIATES INC.  
FOR A NEW DOCK AT LAKE LANSING SOUTH PARK**

WHEREAS, Board of Commissioners Resolution #19-287 authorized the acceptance of a Michigan Natural Resources Trust Fund Grant Project Agreement for the grant application titled Lake Lansing South Park Improvements #TF18-0104 in the amount of \$300,000, plus a local match of \$156,600; and

WHEREAS, in addition to this amount, \$15,000 is available in line item 228-75999-974000-9P10 for the topographic survey as previously authorized in the 2019 Capital Improvement Funds list, for a total project amount of \$471,600; and

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced general contractors to enter into a contract for the purpose of making improvements to Lake Lansing South Park; and

WHEREAS, the general scope of work includes, but is not limited to, construction of boardwalk and helical piers, concrete sidewalk, abutment and restoration; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Brock & Associates Inc. in the amount of \$450,400 plus a contingency of \$22,520 (5%) for a total construction cost not to exceed \$472,920.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with the low bidder Brock & Associates Inc. in the amount of \$450,400 plus a contingency of \$22,520 (5%) for a total construction cost not to exceed \$472,920 to enter into a contract for the purpose of making accessible improvements to Lake Lansing South Park.

BE IT FURTHER RESOLVED, that the term of the contract shall be from the date of execution until June 1, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to carry over/transfer the remaining 2019 funds in line item 228-75999-974000-9P10 to 2020.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an additional \$36,905 from the Trails and Parks Millage fund balance for the project and the Controller is authorized to transfer \$36,905 from the Trails and Parks Millage fund balance into line item 228-75999-974000-9P10.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**TO:** Board of Commissioners Human Services and Finance Committees  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** January 22, 2020  
**SUBJECT:** FY 20 State of Michigan Comprehensive Agreement Amendment # 2  
For the meeting agendas of March 2nd, 2020 and March 4th, 2020

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**BACKGROUND**

Ingham County Health Department (ICHHD) wishes to amend the FY2019-2020 Comprehensive Agreement by increasing the agreement from \$6,220,004 to \$6,353,675, for an increase of \$133,671, effective October 1, 2019 through September 30, 2020. ICHHD currently receives funding from Michigan Department of Health and Human Services (MDHHS) via the Comprehensive Agreement. The Comprehensive Agreement is the annual process whereby MDHHS transmits State and Federal Funds to Ingham County to support public health programs. The Board of Commissioners (BOC) authorized the 2019-2020 Comprehensive Agreement through Resolution #19-309 and Amendment #1 through Resolution #19-471.

**ALTERNATIVES**

There are no alternatives.

**FINANCIAL IMPACT**

The financial impact of this amendment will increase the agreement for Comprehensive Local Health Services from \$6,220,004 to \$6,353,675, an increase of \$133,671. The amendment makes the following specific changes in the budget:

- Family Planning Services: increase of \$150,000 from \$289,223 to \$439,223
- Public Health Emergency Preparedness (PHEP): increase of \$578 from \$115,362 to \$115,940
- Tuberculosis Control (TB): decrease of \$4,307 from \$12,504 to \$8,197
- Breast & Cervical Cancer Control Coordination (BCCCP): decrease of \$12,600 from \$126,225 to \$113,625

**STRATEGIC PLANNING IMPACT**

This resolution supports the long-term objective of Promoting Accessible Healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to support Amendment # 2 with Michigan Department of Health & Human Services (MDHSS) effective October 1, 2019 through September 30, 2020.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AMENDMENT #2 TO THE 2019-2020 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES**

WHEREAS, the Ingham County Health Department (ICHD) wishes to amend the FY2019-2020 Comprehensive Agreement by increasing the agreement from \$6,220,004 to \$6,353,675, for an increase of \$133,671, effective October 1, 2019 through September 30, 2020; and

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and ICHD have entered into a 2019-2020 comprehensive agreement authorized by Resolution #19-309 and Amendment #1 in Resolution #19-471; and

WHEREAS, MDHHS has proposed Amendment #2 to the current agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize Amendment #2 to the 2019-2020 Comprehensive Agreement with Michigan Department of Health & Human Services (MDHHS) effective October 1, 2019 through September 30, 2020.

BE IT FURTHER RESOLVED, that the Comprehensive Agreement funding shall increase from \$6,220,004 to \$6,353,675 for a total increase of \$133,671.

BE IT FURTHER RESOLVED, that the increase consists of the following specific change to program budget:

Family Planning Services: increase of \$150,000 from \$289,223 to \$439,223

Public Health Emergency Preparedness (PHEP): increase of \$578 from \$115,362 to \$115,940

Tuberculosis Control (TB): decrease of \$4,307 from \$12,504 to \$8,197

Breast & Cervical Cancer Control Coordination (BCCCP): decrease of \$12,600 from \$126,225 to \$113,625.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Health Officer, or her designee, is authorized to submit Amendment #2 of the 2019-2020 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

**TO:** Board of Commissioners Human Services and Finance Committees  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** February 14th, 2020  
**SUBJECT:** Agreement with VerityStream, Inc.  
For the meeting agendas of March 2<sup>nd</sup>, 2020 & March 4<sup>th</sup>, 2020

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**BACKGROUND**

Ingham County Health Department (ICHD) wishes to enter into an agreement with VerityStream Inc in an amount not to exceed \$91,500 effective January 10, 2020 through January 9, 2025. VerityStream, Inc. is a credentials verification organization that provides verification of the professional credentials of physicians and allied health professionals through the collection and verification of the authenticity of documents. As a Health Center Program Grantee of the Health Resources and Services Administration's Bureau of Primary Health Care (BPHC), ICHD is required to follow the requirements of the HRSA BPHC Compliance Manual.

HRSA BPHC Compliance Manual states that a Health Center must verify that its licensed or certified health care practitioners possess the requisite skills and expertise to manage and treat patients and to perform the medical procedures that are required to provide these authorized services.

**ALTERNATIVES**

ICHD must credential health care providers in order to maintain compliance with HRSA BPHC's credentialing requirements. This software communicates seamlessly with ICHD's existing HealthStream Learning Management System for employees. It is the only credentialing option offered by HealthStream.

**FINANCIAL IMPACT**

The proposed cost of this five-year agreement shall not exceed \$91,500. The annual cost shall not exceed \$16,000 per year. In addition, there is a one-time implementation costs of \$11,500. The costs will be funded by current year operations.

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to enter into agreement with VerityStream, Inc in an amount not to exceed \$91,500 effective January 10, 2020 through January 9, 2025.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH VERITY STREAM, INC. TO PROVIDE VERIFICATION OF PROFESSIONAL CREDENTIALS OF PHYSICIANS AND ALLIED HEALTH PROFESSIONALS**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with VerityStream, Inc. in an amount not to exceed \$91,500 effective January 10, 2020 through January 9, 2025; and

WHEREAS, ICHD is a Health Center Program Grantee of the Health Resources and Service Administration's (HRSA) Bureau of Primary Health Care (BPHC); and

WHEREAS, ICHD is required to follow the requirements of the HRSA BPHC Compliance Manual; and

WHEREAS, HRSA BPHC Compliance Manual states that a Health Center must verify that its licensed or certified health care practitioners possess the requisite skills and expertise to manage and treat patients and to perform the medical procedures that are required to provide these authorized services; and

WHEREAS, this software communicates seamlessly with ICHD's existing HealthStream Learning Management System for employees and is the only credentialing option offered by HealthStream; and

WHEREAS, VerityStream, Inc. can provide these services and has proposed a five-year agreement; and

WHEREAS, the costs of these services will not exceed \$91,500 for the five-year agreement which consist of annual cost not to exceed \$16,000 and a one-time implementation cost of \$11,500; and

WHEREAS, the costs for these services will be funded from current operations; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a contract between VerityStream, Inc. for providing verification of professional credentials of physicians and allied health professionals in an amount not to exceed \$91,500 effective January 10, 2020 through January 9, 2025.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a contract between Ingham County and VerityStream, Inc for providing verification of professional credentials of physicians and allied health professionals in an amount not to exceed \$91,500 effective January 10, 2020 through January 9, 2025.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.