

CHAIRPERSON
BRYAN CRENSHAW

VICE-CHAIRPERSON
CAROL KOENIG

VICE-CHAIRPERSON PRO-TEM
ROBIN NAEYAERT

HUMAN SERVICES COMMITTEE
CHRIS TRUBAC, CHAIR
EMILY STIVERS
TODD TENNIS
CAROL KOENIG
THOMAS MORGAN
DERRELL SLAUGHTER
ROBIN NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, OCTOBER 19, 2020 AT 6:30 P.M. THE MEETING WILL BE HELD VIRTUALLY AT <https://ingham.zoom.us/j/83359762702> AND/OR IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [October 5, 2020 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Michigan Rehabilitation Services – Resolution to Authorize Cooperative Cash Match Agreements with [Michigan Rehabilitation Services](#)
2. Parks Department
 - a. Resolution to Authorize a Purchase Order with [Crawford Door Company](#) for Garage Doors for the Maintenance Building at Lake Lansing South
 - b. Resolution to Authorize [Amendments](#) for Trails and Parks Millage Agreements
3. Health Department
 - a. Resolution to Authorize Agreement with [Daudi & Kroll, P.C.](#)
 - b. Resolution to Authorize an Agreement with [Moore & Moore Etc. Inc](#)
 - c. Resolution to Authorize an Agreement with [TL Contracting, Inc.](#)
 - d. Resolution to Accept Funds from [Southeastern Michigan Health Association](#)
 - e. Resolution to Authorize an Agreement with [St. Vincent Catholic Charities](#)
4. Controller/Administrator – Resolution to Accept [Community Development Block Grant](#) Funding through the CARES Act
5. Juvenile Justice Millage – Resolution to Authorize Positions, Contracts and Other Expenses to Increase [Treatment Programming](#) for 2021 as Authorized by the Justice Millage

Announcements

Public Comment

Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE

October 5, 2020

Draft Minutes

Members Present: Trubac, Stivers, Tennis, Koenig (arrived at 6:34 p.m.), Morgan, Slaughter, and Naeyaert.

Members Absent: None.

Others Present: Jared Cypher, Gregg Todd, Linda Vail, Bob Peña, Timothy Morgan, and Michael Tanis.

The meeting was called to order by Chairperson Trubac at 6:30 p.m. virtually via Zoom in accordance with the Governor's Executive Order 2020-154 regarding the Open Meetings Act.

Approval of the September 14, 2020 Minutes

CHAIRPERSON TRUBAC STATED THAT, WITHOUT OBJECTION, THE MINUTES OF THE SEPTEMBER 14, 2020 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED AS WRITTEN. Absent: Commissioner Koenig.

Additions to the Agenda

Late –

3. Health Department

- e. Resolution of Support for the Ingham County Health Officer and the Ingham County Health Department's Efforts to Prevent the Spread of COVID-19

Limited Public Comment

None.

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. MORGAN, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Ingham County Fair – Resolution Changing the Name of the Community Hall at the Fairgrounds to the Terry J. Brail Community Hall
2. Parks Department
 - a. Resolution to Authorize a Contract with F.D. Hayes for a Generator System at Burchfield Park and Lake Lansing South
 - b. Resolution to Authorize a Contract with L. J. Trumble Builders, LLC. for a Roof for the Main Shelter at Lake Lansing North County Park
3. Health Department
 - a. Resolution to Authorize Agreement with DocuSign

- b. Resolution to Authorize a Seventh Year of the Americorps*Vista Grant Cycle for 2020-2021
- c. Resolution to Amend Resolution #20-174 with the Michigan Health Endowment Fund Award
- d. Resolution to Authorize Contract with Advance Peace

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Koenig.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Koenig.

3. Health Department

- e. Resolution of Support for the Ingham County Health Officer and the Ingham County Health Department's Efforts to Prevent the Spread of COVID-19

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. SLAUGHTER, TO APPROVE THE RESOLUTION.

Commissioner Naeyaert asked if there was a whereas clause in the resolution that mentioned the absence of leadership from the Michigan Supreme Court.

Chairperson Trubac stated yes.

Commissioner Naeyaert stated that she wondered if the Human Services Committee should change that whereas clause to mention the absence of clear direction from the Michigan Supreme Court.

Chairperson Trubac stated that he had thought of this, in light of today's emergency orders issued by the Michigan Department of Health and Human Services (MDHHS). He further stated that now a lot of the issue was about the overall patchwork and lack of coherent guidance from the State of Michigan.

Commissioner Koenig arrived at 6:34 p.m.

Commissioner Naeyaert proposed the following amendment:

WHEREAS, in the absence of **clear direction leadership** from the Supreme Court, it is necessary for local units of government to use whatever authority is delegated to them to ensure the health of their residents and visitors during this pandemic; and

This was considered a friendly amendment.

THE MOTION TO APPROVE THE RESOLUTION, AS AMENDED, CARRIED UNANIMOUSLY.

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:35 p.m.

OCTOBER 19, 2020 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

1. *Michigan Rehabilitation Services – Resolution to Authorize Cooperative Cash Match Agreements with Michigan Rehabilitation Services*

This resolution authorizes Ingham County to act as the fiduciary pass-through agency in cash match agreements with Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services. Match funding is provided by Peckham, Inc. These agreements are similar to other agreements the Board of Commissioners has authorized, going back to 2008, whereby Ingham County replaced the Ingham County Department of Human Services in this role, because the prior arrangement came under scrutiny because match dollars may not be federal, and the agreement between two state agencies raised that concern. The agreements will not exceed \$444,444 (\$120,000 local match) and \$95,511 (\$25,788 local match) respectively. The agreements with Michigan Rehabilitation Services will be for the time period of October 1, 2020 through September 30, 2021.

2. *Parks Department*

a. *Resolution to Authorize a Purchase Order with Crawford Door Company for Garage Doors for the Maintenance Building at Lake Lansing South*

This resolution authorizes a purchase order for new garage doors for the maintenance building at Lake Lansing South. The existing doors are original and over 30 years old. The panels are falling apart as well as all the hardware and rail systems on the inside. The cost will not exceed \$6,992 and funds are available in the Parks Department budget.

b. *Resolution to Authorize Amendments for Trails and Parks Millage Agreements*

This resolution authorizes amendments to various agreements for Trails and Parks millage projects to extend the terms of those agreements through December 31, 2021. This is being done because the projects are not yet complete, and there is no financial impact associated with these extensions.

3. *Health Department*

a. *Resolution to Authorize Agreement with Daudi & Kroll, P.C.*

This resolution authorizes a representation agreement with Daudi & Kroll for legal services on behalf of Ms. Kamar Alnerabieh as the employee and Ingham County as the employer for her PERM Labor Certification with the U.S. Department of Labor (DOL) and I-140 Immigration Petition in an amount not to exceed \$5,000 for a term of October 1, 2020-September 30, 2021.

b. *Resolution to Authorize an Agreement with Moore & Moore Etc. Inc.*

This resolution authorizes a subcontract with Moore & Moore Etc. Inc. in the amount of \$11,885 for exterior building improvements to the properties located at 3434 Pleasant Grove Rd, 2215 Holmes Rd and 2227 Holmes Rd, Lansing MI, effective October 15, 2020 through December 31, 2020. Funds are available through a grant from the Reinvestment Fund, which was authorized by the Board of Commissioners in a previous resolution.

c. *Resolution to Authorize an Agreement with TL Contracting, Inc.*

This resolution authorizes a subcontract with TL Contracting, Inc. in an amount not to exceed \$10,759.06 for exterior building improvements to the properties located at 3434 Pleasant Grove Rd, 2215 Holmes Rd and 2227 Holmes Rd, Lansing MI, effective October 15, 2020 through December 31, 2020. Funds are available through a grant from the Reinvestment Fund, which was authorized by the Board of Commissioners in a previous resolution.

d. *Resolution to Accept Funds from Southeastern Michigan Health Association*

This resolution authorizes an agreement with the SEMHA in the amount of \$4,460.00 to continue funding a temporary parent liaison effective October 1, 2020 through September 30, 2021.

e. *Resolution to Authorize an Agreement with St. Vincent Catholic Charities*

This resolution authorizes a six-month extension of an existing agreement with St. Vincent Catholic Charities (SVCC) to sustain interpreter/translation services and supportive case management effective October 1, 2020 through March 31, 2021. ICHD is requesting a six-month extension of its current contract while it prepares to work with Ingham County's Purchasing Department to issue a Request for Proposals for interpreter/translator services and supportive case management. The term of the agreement shall not exceed \$64,000. ICHD will cover up to \$35,268.50 of services which support clients' services through non-health center/public health programs throughout the Fiscal Year 2020 general fund budget. The remaining cost (\$28,731.50) will be covered through 340B savings as a reinvestment of funds to support enhanced patient care through the CHCs.

4. Controller/Administrator - *Resolution to Accept Community Development Block Grant Funding through the CARES Act*

The Coronavirus Aid, Relief and Economic Security Act (CARES Act), Public Law 116-136, makes available supplemental Community Development Block Grant (CDBG) and Emergency Solutions Grant ESG-CV funding for grants to prevent, prepare for, and respond to Coronavirus (COVID-19). The CDBG grant will provide flexibilities for grantees to expedite the use of grant funds to help address the challenges facing our nation during this historic public health crisis. The Michigan Strategic Fund has invited Counties to accept Community Development Block Grant Program funds to support CDBG CARES Funding.

The proposed list of projects is as follows:

Various COVID-19 Related Expenses	\$190,261.61
Greater Lansing Food Bank Appropriation	\$50,000
Holy Cross Homeless Shelter	\$78,474.98
Meals for Homeless Sheltered in Hotels	\$1,060
Habitat for Humanity Sneeze Shields	\$5,744
CACS Foreclosure Prevention Services	\$110,000
Physical Infrastructure – Equipment to Launder PPE, Plexiglass Dividers	\$20,000
TOTAL	\$455,540.59

5. *Juvenile Justice Millage – Resolution to Authorize Positions, Contracts and Other Expenses to Increase Treatment Programming for 2021 as Authorized by the Justice Millage*

This resolution will approve continuation funding of programs funded by the Justice Millage as follows:

- \$582,505 to Community Mental Health Correctional Assessment and Treatment Services (CATS) for three mental health therapists, one nurse case manager, one full time mental health secretary, and a full time Program Manager.
- \$145,600 to Community Corrections for Community Based Programs including electronic monitoring, substance abuse assessment and psychological evaluation, day reporting, and MRT – Cognitive Behavioral Change.
- \$77,449 to the Ingham County Health Department Pathways to Care Program for a Community Health Worker and 0.25 FTE of a Program Specialist.
- \$113,400 to the Ingham County Sheriff's Office for Jail Programming, including Break Out, trauma centered yoga, restorative justice, parenting education, seeking safety and inmate initiatives.
- \$161,457 to Circuit Court/Pretrial Services for a Pretrial Services Clerk and a Pretrial Services Investigator.

The total of these requests exceeds the 2021 programming allocation of \$1,043,456 by \$36,955. It is recommended that 2019 unspent programming funds be used to fully fund the total requested amount of \$1,080,411.

The allocated funds for programming from the millage are subject to approval and appropriation by the Board of Commissioners each year. Programs created this year will not necessarily be continued in upcoming years.

See memo for details.

Agenda Item 1

TO: Board of Commissioners Human Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
DATE: October 7, 2020
SUBJECT: Cash Match Agreements with Michigan Rehabilitation Services
For the meeting agendas of October 19 and October 21

BACKGROUND

This resolution authorizes Ingham County to act as the fiduciary pass-through agency in cash match agreements with Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services. Match funding is provided by Peckham, Inc. These agreements are similar to other agreements the Board of Commissioners has authorized, going back to 2008, whereby Ingham County replaced the Ingham County Department of Human Services in this role, because the prior arrangement came under scrutiny because match dollars may not be federal, and the agreement between two state agencies raised that concern.

ALTERNATIVES

If this resolution was not approved, Michigan Rehabilitation Services would have to find another partner to act as the pass-through entity for the local match funding provided by Peckham Inc.

FINANCIAL IMPACT

The agreements will not exceed \$444,444 (\$120,000 local match) and \$95,511 (\$25,788 local match) respectively. The agreements with Michigan Rehabilitation Services will be for the time period of October 1, 2020 through September 30, 2021.

STRATEGIC PLANNING IMPACT

This resolution supports the long-term objective of meeting basic needs.

OTHER CONSIDERATIONS

N/ A

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE COOPERATIVE CASH MATCH AGREEMENTS WITH
MICHIGAN REHABILITATION SERVICES**

WHEREAS, Michigan Rehabilitation Services (MRS) engages in cash match agreements which require contributions from partner organizations; and

WHEREAS, prior to 2008 the Ingham County Department of Human Services (DHS) had a long-standing agreement with MRS to act as a pass through entity for match funding provided by local agencies; and

WHEREAS, the agreement between DHS and MRS came under scrutiny because match dollars may not be federal, and this agreement between two state agencies raises that concern; and

WHEREAS, MRS finds it preferable to establish this agreement with a local government agency to avoid the appearance and confusion of inter-departmental agreements at the state; and

WHEREAS, Ingham County has been identified as an appropriate pass through entity to help maintain this agreement since 2008; and

WHEREAS, MRS wishes to enter into other, similar cash match agreements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a cash match agreements not to exceed \$444,444 (\$120,000 local match) and \$95,511 (\$25,788 local match) with Michigan Department of Health and Human Services – Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, placement supports and supported employment services to individuals with disabilities who are eligible for MRS services.

BE IT FURTHER RESOLVED, that this agreement is contingent upon the execution of agreements with Peckham Inc., to provide Ingham County's local match portion (\$120,000 and \$25,788 respectively), and no county funds will be used for this purpose.

BE IT FURTHER RESOLVED, that the term of the agreements shall be October 1, 2020 through September 30, 2021.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Finance & Human Services Committees
FROM: Tim Morgan, Parks Director
DATE: October 5, 2020
SUBJECT: Purchase Order with Crawford Door Company
For the meeting agenda of 10/19/20 Finance and 10/21/20 Human Services

BACKGROUND

This CIP purchase is for new garage doors for the maintenance building at Lake Lansing South. The existing doors are original and over 30 years old. The panels are falling apart as well as all the hardware and rail systems on the inside. Staff solicited proposals for the purchase and install of new garage doors and the Evaluation Committee recommends that a Purchase Order be issued to Crawford Door Company.

ALTERNATIVES

We have the funds available in the 2020 Board approved CIP Parks Budget. The alternative is to not purchase the garage doors.

FINANCIAL IMPACT

There are funds available in line item 208-75200-976000-20P06 as detailed below:

Project	Beginning Allocation	Current Balance	Requested Amount	Remaining Balance
20P06: Lake Lansing Maintenance Garage Doors	\$15,000.00	\$15,000.00	\$6,992.00	\$8,008.00

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) of the Action Plan - Maintain and improve existing parkland, facilities, and features.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the resolution authorizing a Purchase Order with Crawford Door Company.

Agenda Item 2a

TO: Tim Morgan, Parks Director
FROM: James Hudgins, Director of Purchasing
DATE: October 2, 2020
RE: Memorandum of Performance for Packet No. 162-20: Maintenance Building Garage Doors at Lake Lansing South.

The Purchasing Department can confirm that three written proposals were sought and received from vendors for the purpose of providing and installing new garage doors on the maintenance building at Lake Lansing South.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	3	2
Vendors responding	3	2

A summary of the vendors' costs:

Vendor Name	Local Preference	Amount
Crawford Door Company Inc.	Yes, Lansing, MI	\$6,992.00
A1 Garage Door Service	No, Phoenix, AZ	\$8,482.44
Overhead Door Company of Lansing	Yes, E. Lansing, MI	\$8,795.00

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER WITH CRAWFORD DOOR COMPANY
FOR GARAGE DOORS FOR THE MAINTENANCE BUILDING AT LAKE LANSING SOUTH**

WHEREAS, the garage doors on the maintenance building at Lake Lansing South are in poor condition and over thirty years old; and

WHEREAS, staff solicited proposals for the purchase and install of new garage doors; and

WHEREAS, park staff recommends that a Purchase Order be issued to Crawford Door Company in the amount of \$6,992.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a Purchase Order to be issued to Crawford Door Company to purchase and install new garage doors on the maintenance building at Lake Lansing South for a total cost not to exceed \$6,992.00.

BE IT FURTHER RESOLVED, that there are funds available in line item 208-75200-976000-20P06.

Agenda Item 2b

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: October 6, 2020
SUBJECT: Amendment to Millage Project Agreements
For the meeting agenda of 10/19/20 Human Services and 10/21/20 Finance

BACKGROUND

Board of Commissioners Resolutions #16-257, #16-328, #17-109, #18-110, #18-187, and #19-047 authorized entering into contracts to fund the following projects:

Contract Title	Project #	Begins	Ends	Resolution
Meridian Township Trail Rehab	TR002	6/14/2016	12/31/2019	16-257
City of Lansing-Wall and Pavement Repair	TR005	7/26/2016	7/1/2019	16-328
City of Lansing-Moore's River Dr. Repair	TR006	7/26/2016	8/31/2020	16-328
Meridian Township-07-MIP-Dr Bridge E of Okemos Rd.	TR021	7/26/2016	12/31/2019	16-328
Meridian Township-03-PK-DR Bridge Central Park South	TR022	7/26/2016	12/31/2019	16-328
Meridian Township-05-PK-DR Bridge NL Moore Park	TR023	7/26/2016	12/31/2019	16-328
Meridian Township-04-PK-DR Bridge NL Moore Park	TR024	7/26/2016	12/31/2019	16-328
Meridian Township-06-MIP-DR Bridge W of Okemos Rd.,IU	TR027	7/26/2016	12/31/2019	16-328
City of Lansing US 127 Pathways	TR028	3/28/2017	6/14/2019	17-109
City of Lansing-Grand River N Bank Stabilization	TR029	3/28/2017	8/31/2020	17-109
Meridian Township MSU to Lake Lansing Trail, Phase 1	TR031	3/28/2017	5/1/2019	17-109
City of Mason Hayhoe Trail Extension and Trailhead	TR032	3/28/2017	5/28/2019	17-109
Aurelius Township 5 Year Rec. Plan	TR036	3/28/2017	7/24/2020	18-110
City of Lansing Trail Ambassador	TR037	3/13/2018	7/24/2019	18-110
City of Lansing Bank Stabilization WA Ave.	TR038	3/13/2018	7/24/2020	18-110
City of Lansing Bridge Rehab CL09	TR039	3/13/2018	7/24/2020	18-110
City of Lansing Bridge Rehab CL21	TR040	3/13/2018	7/24/2020	18-110
City of Lansing ADA Kayak Launch Krueger Landing	TR044	3/13/2018	7/24/2020	18-110
Delhi Trail Planning	TR050	4/4/2018	11/24/2018	18-187
City of Lansing Trail Ambassador	TR055	2/2/2019	8/28/2020	19-047

The above contracts have expired and need to be extended for Meridian Township, City of Lansing, City of Mason, Aurelius Township and Delhi Township to complete the projects and or submit their final reimbursements for the completed projects. We would like to extend these contracts to December 31, 2021.

ALTERNATIVES

None.

FINANCIAL IMPACT

None. All above requests are extensions to the length of the contract not requesting additional funds.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) - Maintain and improve existing parkland, facilities and features, 1(g) - Work to improve accessibility for visitors of all ages and abilities and 1(h)- Enhance existing trails and blueways, and develop new multi-use trails and blueways, that connect parks with recreational, residential, cultural and business centers throughout Ingham County.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the resolution authorizing an amendment to the above agreements.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS
RESOLUTION TO AUTHORIZE AMENDMENTS
FOR TRAILS AND PARKS MILLAGE AGREEMENTS

WHEREAS, Board of Commissioners Resolutions #16-257, #16-328, #17-109, #18-110, #18-187, and #19-047 authorized entering into contracts to fund the below projects; and

Contract Title	Project #	Begins	Ends	Resolution
Meridian Township Trail Rehab	TR002	6/14/2016	12/31/2019	16-257
City of Lansing-Wall and Pavement Repair	TR005	7/26/2016	7/1/2019	16-328
City of Lansing-Moore’s River Dr. Repair	TR006	7/26/2016	8/31/2020	16-328
Meridian Township-07-MIP-Dr Bridge E of Okemos Rd.	TR021	7/26/2016	12/31/2019	16-328
Meridian Township-03-PK-DR Bridge Central Park South	TR022	7/26/2016	12/31/2019	16-328
Meridian Township-05-PK-DR Bridge NL Moore Park	TR023	7/26/2016	12/31/2019	16-328
Meridian Township-04-PK-DR Bridge NL Moore Park	TR024	7/26/2016	12/31/2019	16-328
Meridian Township-06-MIP-DR Bridge W of Okemos Rd.,IU	TR027	7/26/2016	12/31/2019	16-328
City of Lansing US 127 Pathways	TR028	3/28/2017	6/14/2019	17-109
City of Lansing-Grand River N Bank Stabilization	TR029	3/28/2017	8/31/2020	17-109
Meridian Township MSU to Lake Lansing Trail, Phase 1	TR031	3/28/2017	5/1/2019	17-109
City of Mason Hayhoe Trail Extension and Trailhead	TR032	3/28/2017	5/28/2019	17-109
Aurelius Township 5 Year Rec. Plan	TR036	3/28/2017	7/24/2020	18-110
City of Lansing Trail Ambassador	TR037	3/13/2018	7/24/2019	18-110
City of Lansing Bank Stabilization WA Ave.	TR038	3/13/2018	7/24/2020	18-110
City of Lansing Bridge Rehab CL09	TR039	3/13/2018	7/24/2020	18-110
City of Lansing Bridge Rehab CL21	TR040	3/13/2018	7/24/2020	18-110
City of Lansing ADA Kayak Launch Krueger Landing	TR044	3/13/2018	7/24/2020	18-110
Delhi Trail Planning	TR050	4/4/2018	11/24/2018	18-187
City of Lansing Trail Ambassador	TR055	2/2/2019	8/28/2020	19-047

WHEREAS, the City of Lansing, Aurelius Township, Meridian Township, City of Mason and Delhi Township are requesting an amendment to the above Agreements because of unforeseen circumstances; and

WHEREAS, the City of Lansing, Aurelius Township, Meridian Township, City of Mason and Delhi Township are requesting an extension to their agreements to December 31, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Amendment to the Agreements listed below with the City of Lansing, Aurelius Township, Meridian Township, City of Mason and Delhi Township.

Contract Title	Project #	Begins	Ends	Resolution
Meridian Township Trail Rehab	TR002	6/14/2016	12/31/2021	16-257
City of Lansing-Wall and Pavement Repair	TR005	7/26/2016	12/31/2021	16-328
City of Lansing-Moore's River Dr. Repair	TR006	7/26/2016	12/31/2021	16-328
Meridian Township-07-MIP-Dr Bridge E of Okemos Rd.	TR021	7/26/2016	12/31/2021	16-328
Meridian Township-03-PK-DR Bridge Central Park South	TR022	7/26/2016	12/31/2021	16-328
Meridian Township-05-PK-DR Bridge NL Moore Park	TR023	7/26/2016	12/31/2021	16-328
Meridian Township-04-PK-DR Bridge NL Moore Park	TR024	7/26/2016	12/31/2021	16-328
Meridian Township-06-MIP-DR Bridge W of Okemos Rd.,IU	TR027	7/26/2016	12/31/2021	16-328
City of Lansing US 127 Pathways	TR028	3/28/2017	12/31/2021	17-109
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City of Lansing Bank Stabilization WA Ave.	TR038	3/13/2018	12/31/2021	18-110
City of Lansing Bridge Rehab CL09	TR039	3/13/2018	12/31/2021	18-110
City of Lansing Bridge Rehab CL21	TR040	3/13/2018	12/31/2021	18-110
City of Lansing ADA Kayak Launch Krueger Landing	TR044	3/13/2018	12/31/2021	18-110
Delhi Trail Planning	TR050	4/4/2018	12/31/2021	18-187
City of Lansing Trail Ambassador	TR055	2/2/2019	12/31/2021	19-047

BE IT FURTHER RESOLVED, that all other terms and conditions of these Agreements shall remain unchanged.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: September 21, 2020
SUBJECT: Agreement with Daudi & Kroll, P.C.
For the meeting dates of October 19 and October 21, 2020

BACKGROUND

Ingham County Health Department’s (ICHD’s) Community Health Centers (CHCs) have engaged in a robust provider recruitment plan, which includes supporting providers who require J-1 Visas and employer immigration support. ICHD on behalf of our CHCs, seeks to enter a representation agreement with Daudi & Kroll, P.C. (hereinafter “D&K), as the employer for Dental Hygienist, Kamar Alnerabieh for a term of October 1, 2020-September 30, 2021. Through this agreement, D&K shall provide legal services on behalf of Ms. Alnerabieh as the employee and Ingham County as the employer for her PERM Labor Certification with the U.S. Department of Labor (DOL) and I-140 Immigration Petition. D&K may jointly represent Ingham County and the employee in connection with the requested immigration services. Entering this agreement is mutually beneficial to the County and to the employee, as the County retains a revenue generating provider position, and the employee will be able to pursue their permanent immigration status.

ALTERNATIVES

The County may not enter the agreement, and thus the employee may have to seek alternative employment which will support their immigration petition.

FINANCIAL IMPACT

The employer paid fees for assisting with the preparation and filing of this PERM labor certification with the U.S. Department of Labor (DOL) and filing of I-140 Immigrant Petition are as follows: \$2,500 due at the time of agreement execution; \$1,000 due at the time of filing the Labor Certification with DOL, and up to \$1,500 due upon approval of Labor and Certification to commence I-140 petition filing. The total expense of this agreement shall not exceed \$5,000 under this authorization. The \$5,000.00 shall be used towards D&K’s legal fees. Each installment shall be a flat-fee for that particular step, shall be nonrefundable, and shall be earned upon receipt. The legal fees shall be shared between D&K and the Law Offices of Behzad Ghassemi for legal services performed as explained above. The employer is responsible for the filing fees required by DOL and USCIS. D&K makes no guarantees as to the success or failure of the legal services with DOL and/or USCIS. Any legal and/or filing fees for employees to file an I-485 Application to Register Permanent Residence or Adjust Status shall be at employee’s sole expense.

STRATEGIC PLAN

This supports the Strategic Plan by supporting ICHD’s provision of access to health care services to residents of Ingham County.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval to enter the representation agreement with D&K for legal services on behalf of Ms. Kamar Alnerabieh as the employee and Ingham County as the employer for her PERM Labor Certification with the U.S. Department of Labor (DOL) and I-140 Immigration Petition in an amount not to exceed \$5,000 for a term of October 1, 2020-September 30, 2021.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENT WITH DAUDI & KROLL, P.C.

WHEREAS, Ingham County Health Department's (ICHHD) Ingham Community Health Centers (ICHHC) have engaged in a robust provider recruitment plan, which includes supporting providers who require J-1 Visas and employer immigration support; and

WHEREAS, ICHHD on behalf of ICHHC, seeks to enter a representation agreement with Daudi & Kroll, P.C. (hereinafter "D&K"), as the employer for Dental Hygienist, Kamar Alnerabieh for a term of October 1, 2020-September 30, 2021; and

WHEREAS, through this agreement, D&K shall provide legal services on behalf of Ms. Alnerabieh as the employee and Ingham County as the employer for her PERM Labor Certification with the U.S. Department of Labor (DOL) and I-140 Immigration Petition; and

WHEREAS, D&K may jointly represent Ingham County and the employee in connection with the requested immigration services; and

WHEREAS, entering this agreement is mutually beneficial to the County and to the employee, as the County retains a revenue generating provider position, and the employee will be able to pursue their permanent immigration status; and

WHEREAS, the employer paid fees for assisting with the preparation and filing of this PERM labor certification with the U.S. Department of Labor (DOL) and filing of I-140 Immigrant Petition are as follows: \$2,500 due at the time of agreement execution; \$1,000 due at the time of filing the Labor Certification with DOL, and up to \$1,500 due upon approval of Labor and Certification to commence I-140 petition filing; and

WHEREAS, the \$5,000 shall be used towards D&K's legal fees; and

WHEREAS, each installment shall be a flat-fee for that particular step, shall be nonrefundable, and shall be earned upon receipt; and

WHEREAS, the legal fees shall be shared between D&K and the Law Offices of Behzad Ghassemi for legal services performed as explained above; and

WHEREAS, the employer is responsible for the filing fees required by DOL and USCIS. D&K makes no guarantees as to the success or failure of the legal services with DOL and/or USCIS; and

WHEREAS, any legal and/or filing fees for employees to file an I-485 Application to Register Permanent Residence or Adjust Status shall be at employee's sole expense; and

WHEREAS, the Ingham County Community Health Center Board recommends authorizing authorizes a representation agreement with D&K as the employer for Dental Hygienist, Kamar Alnerabieh for a term of October 1, 2020-September 30, 2021; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes a representation agreement with D&K as the employer for Dental Hygienist, Kamar Alnerabieh for a term of October 1, 2020-September 30, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a representation agreement with D&K as the employer for Dental Hygienist, Kamar Alnerabieh for a term of October 1, 2020-September 30, 2021.

BE IT FURTHER RESOLVED, that through this agreement, D&K shall provide legal services on behalf of Ms. Alnerabieh as the employee and Ingham County as the employer for her PERM Labor Certification with the U.S. Department of Labor (DOL) and I-140 Immigration Petition.

BE IT FURTHER RESOLVED, that D&K may jointly represent Ingham County and the employee in connection with the requested immigration services.

BE IT FURTHER RESOLVED, that the employer paid fees for assisting with the preparation and filing of this PERM labor certification with the U.S. Department of Labor (DOL) and filing of I-140 Immigrant Petition are as follows: \$2,500 due at the time of agreement execution; \$1,000 due at the time of filing the Labor Certification with DOL, and up to \$1,500 due upon approval of Labor and Certification to commence I-140 petition filing.

BE IT FURTHER RESOLVED, that the \$5,000 shall be used towards D&K's legal fees; and

BE IT FURTHER RESOLVED, that each installment shall be a flat-fee for that particular step, it shall be nonrefundable, and it shall be earned upon receipt; and

BE IT FURTHER RESOLVED, that the legal fees shall be shared between D&K and the Law Offices of Behzad Ghassemi for legal services performed as explained above.

BE IT FURTHER RESOLVED, that the employer is responsible for the filing fees required by DOL and USCIS; and

D&K makes no guarantees as to the success or failure of the legal services with DOL and/or USCIS; and

BE IT FURTHER RESOLVED, that any legal and/or filing fees for employee to file an I-485 Application to Register Permanent Residence or Adjust Status shall be at employee's sole expense.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: September 24, 2020
SUBJECT: Resolution Authorizing an Agreement with Moore & Moore Etc. Inc.
For the meeting agendas of October 19 and October 21, 2020

BACKGROUND

Ingham County Health Department (ICHD) wishes to enter into an agreement with Moore & Moore Etc. Inc. for an amount up to \$11,885 for exterior building improvements to the properties located at 3434 Pleasant Grove Rd, 2215 Holmes Rd, and 2227 Holmes Rd. The improvements to be made include scraping/ prepping, cleaning, caulking/sealing and painting the full exterior of the properties located at the addresses listed above.

Expenditure of the balance of Reinvestment Fund grant funding managed by ICHD includes sub-contracting with qualified vendors for exterior building improvements that catalyze additional investment in properties located in the Pleasant View neighborhood. ICHD has previously accepted two funding awards totaling \$105,000 from Reinvestment Fund to serve as the local fiduciary for the Lansing Invest Health Team as part of the national Invest Health Field Building program. Acceptance of these funding awards was authorized by resolutions #19-246 and #20-068. On August 26, 2020, the Ingham BOC Chairperson signed the no-cost extension agreement with Reinvestment Fund to extend the use of these funds through December 31, 2020.

Per resolution #20-320, ICHD is subcontracting coordination of the Lansing Invest Health Team and the Lansing Invest Health Field Building Initiative to the Southside Community Coalition (SSCC). Per this subcontract, SSCC staff obtained all necessary permissions from property owners at 3434 Pleasant Grove Rd, 2215 Holmes Rd, and 2227 Holmes Rd. to make improvements to those properties, and obtained the required number of written estimates to satisfy Ingham County Purchasing Requirements.

ALTERNATIVES

Three written estimates were obtained from qualified vendors to complete the desired building improvements for the properties located at 3434 Pleasant Grove Rd, 2215 Holmes Rd, and 2227 Holmes Rd. The estimate from Moore & Moore Etc. Inc. came in at \$11,885, while the other two written estimates were for \$18,968.59 and \$14,780.00.

FINANCIAL IMPACT

All costs of this agreement will be covered by grant funds authorized in Resolution #19-246 and Resolution #20-068.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize subcontracting with Moore & Moore Etc. Inc. in the amount of \$11,885 for exterior building improvements to the properties located at 3434 Pleasant Grove Rd, 2215 Holmes Rd and 2227 Holmes Rd, Lansing MI, effective October 15, 2020 through December 31, 2020.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MOORE & MOORE ETC. INC.

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Moore & Moore Etc. Inc. for an amount up to \$11,885 to be used for exterior building improvements to the properties located at 3434 Pleasant Grove Rd, 2215 Holmes Rd, and 2227 Holmes Rd; and

WHEREAS, the improvements to be made include scraping/prepping, cleaning, caulking/sealing and painting the full exterior of the properties located at the addresses listed above; and

WHEREAS, expenditure of the balance of Reinvestment Fund grant funding managed by ICHD includes subcontracting with qualified vendors for exterior building improvements that catalyze additional investment in properties located in the Pleasant View neighborhood; and

WHEREAS, ICHD has previously accepted two funding awards totaling \$105,000 from Reinvestment Fund to serve as the local fiduciary for the Lansing Invest Health Team as part of the National Invest Health Field Building program; and

WHEREAS, acceptance of these funding awards was authorized by Resolutions #19-246 and #20-068, and on August 26, 2020, the Ingham BOC Chairperson signed the no-cost extension agreement with Reinvestment Fund to extend the use of these funds through December 31, 2020; and

WHEREAS, per Resolution #20-320, ICHD is subcontracting coordination of the Lansing Invest Health Team and the Lansing Invest Health Field Building Initiative to Southside Community Coalition (SSCC); and

WHEREAS, per this subcontract, SSCC staff obtained all necessary permissions from property owners at 3434 Pleasant Grove Rd, 2215 Holmes Rd, and 2227 Holmes Rd. to make improvements to those properties, and obtained the required number of written estimates to satisfy Ingham County Purchasing Requirements; and

WHEREAS, three written estimates were obtained for exterior building improvements to the properties located at 3434 Pleasant Grove Rd, 2215 Holmes Rd, and 2227 Holmes Rd in Lansing; and

WHEREAS, the lowest cost written estimate received was from Moore & Moore Etc. Inc. in the amount of \$11,885; and

WHEREAS, other written estimates provided were for \$18,968.59 and \$14,780.00; and

WHEREAS, all costs of this agreement will be covered by grant funds authorized in Resolution #19-246 and Resolution #20-068; and

WHEREAS, the Health Officer supports entering into an agreement with Moore & Moore Etc. Inc. for an amount up to \$11,885 to be used for exterior building improvements to the properties located at 3434 Pleasant Grove Rd, 2215 Holmes Rd, and 2227 Holmes Rd in Lansing, MI, effective October 15, 2020 through December 31, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Moore & Moore Etc. Inc. in the amount up to \$11,885 for exterior building improvements to the properties located at 3434 Pleasant Grove Rd, 2215 Holmes Rd, and 2227 Holmes Rd in Lansing, MI, effective October 15, 2020 through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: September 24, 2020
SUBJECT: Authorization to Enter Agreement with TL Contracting, Inc.

For the meeting agendas of October 19 and October 21, 2020

BACKGROUND

Ingham County Health Department (ICHHD) wishes to enter an agreement with TL Contracting, Inc. in an amount up to \$10,759.06, effective October 15, 2020 through December 31, 2020, for exterior building improvements to the properties located at 3434 Pleasant Grove Rd, 2215 Holmes Rd, and 2227 Holmes Rd. Improvements to be made by TL Contract, Inc. include:

- Provision and installation thirteen (13) of black, powder-coated, surface mounted bollards, 6” in diameter by 48” tall, including anchor bolts in various locations throughout the Lansing Invest Health Neighborhood commercial district located at 3434 Pleasant Grove Rd, 2215 Holmes Rd, and 2227 Holmes Rd. in Lansing MI.
- Placement of thirteen (13) concrete flower planter boxes at various locations throughout the Lansing Invest Health Neighborhood commercial district located at 3434 Pleasant Grove Rd, 2215 Holmes Rd, and 2227 Holmes Rd. in Lansing MI.

ICHHD has previously accepted two funding awards totaling \$105,000 from Reinvestment Fund to serve as the local fiduciary for the Lansing Invest Health Team as part of the national Invest Health Field Building program. Acceptance of these funding awards was authorized by Resolutions #19-246 and #20-068. On August 26, 2020, the Ingham BOC Chairperson signed the no-cost extension agreement with Reinvestment Fund to extend the use of these funds through December 31, 2020. Expenditure of the balance of Reinvestment Fund grant funding managed by ICHHD includes sub-contracting with qualified vendors for exterior building improvements that catalyze additional investment in properties located in the Pleasant View neighborhood. Per resolution #20-320, Ingham County is subcontracting coordination of the Lansing Invest Health Team and the Lansing Invest Health Field Building Initiative to Southside Community Coalition (SSCC). Per this subcontract, SSCC staff obtained all necessary permissions from property owners at 3434 Pleasant Grove Rd, 2215 Holmes Rd, and 2227 Holmes Rd. to make improvements to those properties.

ALTERNATIVES

Staff from SSCC were only able to identify one vendor willing to do the necessary work of providing and installing concrete bollards and placing concrete flower planters. In addition to contacting TL Contracting, Inc., SSCC staff also contacted Exteriors of Lansing, Landscape Forms and Ersco Construction Supply to request estimates for this work. TL Contracting, Inc. was the only vendor contacted that was willing to provide a written estimate for this work.

FINANCIAL IMPACT

All costs of this agreement will be covered by grant funds authorized in Resolution #19-246 and Resolution #20-068.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize subcontracting with TL Contracting, Inc. in an amount not to exceed \$10,759.06 for exterior building improvements to the properties located at 3434 Pleasant Grove Rd, 2215 Holmes Rd and 2227 Holmes Rd, Lansing MI, effective October 15, 2020 through December 31, 2020.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TL CONTRACTING, INC.

WHEREAS, Ingham County Health Department (ICHD) wishes to enter an agreement with TL Contracting, Inc. in an amount up to \$10,759.06, effective October 15, 2020 through December 31, 2020, for exterior building improvements to the properties located at 3434 Pleasant Grove Rd, 2215 Holmes Rd, and 2227 Holmes Rd.; and

WHEREAS, improvements to be made by TL Contract, Inc. include:

- Provision and installation thirteen (13) of black, powder-coated, surface mounted bollards, 6” in diameter by 48” tall, including anchor bolts in various locations throughout the Lansing Invest Health Neighborhood commercial district located at 3434 Pleasant Grove Rd, 2215 Holmes Rd, and 2227 Holmes Rd. in Lansing MI.
- Placement of thirteen (13) concrete flower planter boxes at various locations throughout the Lansing Invest Health Neighborhood commercial district located at 3434 Pleasant Grove Rd, 2215 Holmes Rd, and 2227 Holmes Rd. in Lansing MI; and

WHEREAS, ICHD has previously accepted two funding awards totaling \$105,000 from Reinvestment Fund to serve as the local fiduciary for the Lansing Invest Health Team as part of the national Invest Health Field Building program; and

WHEREAS, acceptance of these funding awards was authorized by Resolutions #19-246 and #20-068 and on August 26, 2020, the Ingham BOC Chairperson signed the no-cost extension agreement with Reinvestment Fund to extend the use of these funds through December 31, 2020; and

WHEREAS, expenditure of the balance of Reinvestment Fund grant funding managed by ICHD includes subcontracting with qualified vendors for exterior building improvements that catalyze additional investment in properties located in the Pleasant View neighborhood; and

WHEREAS, per Resolution #20-320, Ingham County is subcontracting coordination of the Lansing Invest Health Team and the Lansing Invest Health Field Building Initiative to Southside Community Coalition (SSCC); and

WHEREAS, per this subcontract, SSCC staff obtained all necessary permissions from property owners at 3434 Pleasant Grove Rd, 2215 Holmes Rd, and 2227 Holmes Rd. to make improvements to those properties; and

WHEREAS, after staff from SSCC contacted Exteriors of Lansing, Landscape Forms, TL Contracting and ErSCO Construction Supply to request estimates for this work, they were only able to identify one vendor willing to do the necessary work of providing and installing concrete bollards and placing concrete flower planters; and

WHEREAS, TL Contracting, Inc. was the only vendor contacted that was willing to provide a written estimate for this work in the amount of \$10,759.06; and

WHEREAS, all costs of this agreement will be covered by grant funds authorized in Resolution #19-246 and Resolution #20-068; and

WHEREAS, the Health Officer supports entering into an agreement with TL Contracting, Inc. in an amount not to exceed \$10,759.06 for exterior building improvements to the properties located at 3434 Pleasant Grove Rd, 2215 Holmes Rd, and 2227 Holmes Rd in Lansing, MI.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with TL Contracting, Inc. up to \$10,759.06 for exterior building improvements to the properties located at 3434 Pleasant Grove Rd, 2215 Holmes Rd, and 2227 Holmes Rd in Lansing, MI; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: September 3, 2020
SUBJECT: Agreement with Southeastern Michigan Health Association
For the meeting dates of October 19 and October 21, 2020

BACKGROUND

Ingham County Health Department (ICHHD) wishes to accept \$4,460.00 in grant funds from Southeastern Michigan Health Association (SEMHA) effective October 1, 2020 through September 30, 2021, to continue supporting outreach efforts, facilitating parent input and feedback, and for family involvement with ICHHD's CSHCS policy and procedure process. CSHCS provides coordinated care for children with special needs and assists these individuals and their families through the appropriate use of the CSHCS care system so that children are able to demonstrate improved health outcomes and an enhanced quality of life. ICHHD will use these funds to continue funding a temporary parent liaison who is an area parent that is currently enrolled in the CSHCS system. This liaison will work collaboratively with ICHHD-CSHCS' staff to develop and implement outreach strategies that focus on engaging families who have children with special health care needs. This peer support helps to involve families in the CSHCS program and provides strategies to assist parents in navigating the system.

ALTERNATIVES

Alternatively, ICHHD could decline the grant for \$4,460.00 that we have been offered to do this work.

FINANCIAL IMPACT

ICHHD will accept \$4,460.00 in grant funds from SEMHA to continue funding a temporary parent liaison position in CSHCS.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize an agreement with the SEMHA in the amount of \$4,460.00 to continue funding a temporary parent liaison effective October 1, 2020 through September 30, 2021.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT FUNDS FROM
SOUTHEASTERN MICHIGAN HEALTH ASSOCIATION**

WHEREAS, ICHD wishes to accept \$4,460 in grant funds from Southeastern Michigan Health Association (SEMHA) effective October 1, 2020 through September 30, 2021, to continue supporting outreach efforts, facilitating parent input and feedback, and for family involvement with ICHD's CSHCS policy and procedure process; and

WHEREAS, CSHCS provides coordinated care for children with special needs and assists these individuals and their families through the appropriate use of the CSHCS care system so that children are able to demonstrate improved health outcomes and an enhanced quality of life; and

WHEREAS, ICHD will use these funds to continue funding a temporary parent liaison who is an area parent that is currently enrolled in the CSHCS system; and

WHEREAS, this liaison will work collaboratively with ICHD-CSHCs' staff to develop and implement outreach strategies that focus on engaging families who have children with special health care needs; and

WHEREAS, this peer support helps to involve families in the CSHCS program and provides strategies to assist parents in navigating the system; and

WHEREAS, the Health Officer recommends approving the acceptance of grant funds in the amount of \$4,460 from SEMHA for CSHCS to continue funding a temporary parent liaison position effective October 1, 2020 through September 30, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of grant funds in the amount of \$4,460 from SEMHA for CSHCS to continue funding a temporary parent liaison position effective October 1, 2020 through September 30, 2021.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: September 21, 2020
SUBJECT: Authorization to Enter Agreement with St. Vincent Catholic Charities
For the meeting dates of October 19 and October 21, 2020

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to enter into an agreement with St. Vincent Catholic Charities (SVCC) to sustain interpreter/translation services and supportive case management services effective October 1, 2020 through March 31, 2021. ICHD has maintained an agreement with SVCC for assisting refugees with access to health care and management of health issues. ICHD's CHCs find these services essential and critical to ensure refugees receive the necessary medical care they need and are able to manage health conditions within the first 90 days of their arrival.

ALTERNATIVES

ICHD is requesting a six month extension of its current contract while it prepares to work with Ingham County's Purchasing Department to issue a Request for Proposals for interpreter/translator services and supportive case management. ICHD currently contracts with SVCC and Family and Community Development Services for interpreter/translator services and supportive case management.

FINANCIAL IMPACT

The term of the agreement shall not exceed \$64,000. ICHD will cover up to \$35,268.50 of services which support clients' services through non-health center/public health programs throughout the Fiscal Year 2020 general fund budget. The remaining cost (\$28,731.50) will be covered through 340B savings as a reinvestment of funds to support enhanced patient care through the CHCs.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize entering into an agreement with St. Vincent Catholic Charities (SVCC) to sustain interpreter/translation services and supportive case management effective October 1, 2020 through March 31, 2021.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH ST. VINCENT CATHOLIC CHARITIES

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to enter into a six-month agreement with St. Vincent Catholic Charities (SVCC) to sustain interpreter/translation services and supportive case management services effective October 1, 2020 through March 31, 2021; and

WHEREAS, ICHD has maintained an agreement with SVCC for assisting refugees with access to health care and management of health issues; and

WHEREAS, ICHD's CHCs find these services essential and critical to ensure refugees receive the necessary medical care they need and are able to manage health conditions within the first 90 days of their arrival; and

WHEREAS, ICHD is requesting a six month extension of its current contract while it prepares to work with Ingham County's Purchasing Department to issue a Request for Proposals for interpreter/translator services and supportive case management; and

WHEREAS, the term of the agreement shall not exceed \$64,000 and ICHD will cover up to \$35,268.50 of services which support client's services throughout non-health center/public health programs through the Fiscal Year 2021 general fund budget; and

WHEREAS, the remaining cost (\$28,731.50) will be covered through 340B savings as a reinvestment of funds to support enhanced patient care through the CHCs; and

WHEREAS, the Ingham Community Health Center Board of Directors supports entering into an agreement with St. Vincent Catholic Charities (SVCC) to sustain interpreter/translation services and supportive case management effective October 1, 2020 through March 31, 2021; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize entering into an agreement with St. Vincent Catholic Charities (SVCC) to sustain interpreter/translation services and supportive case management effective October 1, 2020 through March 31, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement not to exceed \$64,000 with St. Vincent Catholic Charities (SVCC) to sustain interpreter/translation services and supportive case management effective October 1, 2020 through March 31, 2021.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
DATE: October 8, 2020
SUBJECT: Resolution to Accept Community Development Block Grant Funding through the CARES Act For the meeting agendas of October 19 and October 21

BACKGROUND

The Coronavirus Aid, Relief and Economic Security Act (CARES Act), Public Law 116-136, makes available supplemental Community Development Block Grant (CDBG) and Emergency Solutions Grant ESG-CV funding for grants to prevent, prepare for, and respond to Coronavirus (COVID-19). The CDBG grant will provide flexibilities for grantees to expedite the use of grant funds to help address the challenges facing our nation during this historic public health crisis. The Michigan Strategic Fund has invited Counties to accept Community Development Block Grant Program funds to support CDBG CARES Funding.

The proposed list of projects is as follows:

Various COVID-19 Related Expenses	\$190,261.61
Greater Lansing Food Bank Appropriation	\$50,000
Holy Cross Homeless Shelter	\$78,474.98
Meals for Homeless Sheltered in Hotels	\$1,060
Habitat for Humanity Sneeze Shields	\$5,744
CACS Foreclosure Prevention Services	\$110,000
Physical Infrastructure – Equipment to Launder PPE, Plexiglass Dividers	\$20,000
TOTAL	\$455,540.59

ALTERNATIVES

Ingham County may be forced to find alternative sources of funding for coronavirus relief activities that have taken place, which could include the general fund. This grant funding would be preferred to relieve any additional pressures on the general fund.

FINANCIAL IMPACT

Ingham County will seek to receive up to \$455,540.59 in CDBG funds to reimburse for unexpected costs associated with COVID-19.

STRATEGIC PLANNING IMPACT

This resolution supports the long term objective of meeting basic needs.

OTHER CONSIDERATIONS

NA

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING
THROUGH THE CARES ACT**

WHEREAS, the Coronavirus Aid, Relief and Economic Security Act (CARES Act), Public Law 116-136, makes available supplemental Community Development Block Grant (CDBG) and Emergency Solutions Grant ESG-CV funding for grants to prevent, prepare for, and respond to Coronavirus (COVID-19); and

WHEREAS, the CDBG grant will provide flexibilities for grantees to expedite the use of grant funds to help address the challenges facing our nation during this historic public health crisis; and

WHEREAS, the Michigan Strategic Fund has invited Counties to accept Community Development Block Grant Program funds to support CDBG CARES Funding; and

WHEREAS, Ingham County will seek to receive up to \$455,540.59 in CDBG funds to reimburse for unexpected costs associated with COVID-19; and

WHEREAS, the proposed projects (Attachment A) will benefit all residents of the project area and 48.1% percent of the residents of the Ingham County are low and moderate income persons as determined by census data provided by the U.S. Department of Housing and Urban Development.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby designates the Controller/Administrator as the Certifying Officer and the person authorized to certify the Michigan CDBG pre-agreement documents.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution after approval as to form by the County Attorney.

Attachment A

Various COVID-19 Related Expenses	\$190,261.61
Greater Lansing Food Bank Appropriation	\$50,000
Holy Cross Homeless Shelter	\$78,474.98
Meals for Homeless Sheltered in Hotels	\$1,060
Habitat for Humanity Sneeze Shields	\$5,744
CACS Foreclosure Prevention Services	\$110,000
Physical Infrastructure – Equipment to Launder PPE, Plexiglass Dividers	\$20,000
TOTAL	\$455,540.59

Agenda Item 5

TO: Board of Commissioners Law & Courts, Human Services and Finance Committees
FROM: Teri Morton, Deputy Controller
DATE: October 8, 2020
SUBJECT: Resolution to Authorize Positions, Contracts and Other Expenses to Increase Treatment Programming for 2021 as Authorized by the Justice Millage
For the meeting agendas of October 15 and 21

BACKGROUND

On August 7, 2018, Ingham County voters approved the Justice Millage. In addition to providing funding for a new Justice Complex, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons.”

In 2019, \$1 million was allocated for this purpose, and in 2020, the amount was adjusted for inflation, and \$1,024,000 was allocated.

At the July 16 Law and Courts Committee meeting, the Committee directed that 2020 programs be continued in 2021, and the 2021 allocation was set at \$1,043,456.

ALTERNATIVES

There are many beneficial services and programs that could qualify under the millage language to treat substance addictions, mental illness, and reduce recidivism. After much consideration, the programs presented here address the priorities developed by the Law and Courts Committee and the work group at this time.

FINANCIAL IMPACT

The cost to continue of current programs will total \$1,080,411, with all costs to be paid from proceeds of the Justice Millage.

The 2021 costs are as follows:

- Community Mental Health Correctional Assessment and Treatment Services (CATS): \$582,505 to fund three full time mental health therapists to provide mental health therapy and case management services and to coordinate care and increase collaboration at the Ingham County Jail, one full time nurse case manager to work directly in partnership with the Ingham County Health Department/Jail Medical to integrate behavioral health and physical health care, and one full time mental health secretary to provide clerical support for these services. Also funded is a full time Program Manager to assist in the direct management of Jail Re-entry; inclusion in the Ingham County Health Department Medication Assisted Treatment initiative; and to manage Jail Diversion activities, both of which include community liaison and development of the services necessary for re-entry purposes. (ATTACHMENTS #1a and #1b)
- Community Based Programs: \$145,600 to fund electronic monitoring, substance abuse assessment and psychological evaluation, day reporting, and MRT – Cognitive Behavioral Change. The 2021 request for electronic monitoring is increased by \$50,000, from \$20,000 to \$70,000, in order to account for all non-grant funded electronic monitoring in one account. In previous years, the general fund has allocated \$50,000 to Community Corrections for this purpose. (ATTACHMENT #2)

- Ingham County Health Department Pathways to Care Program: \$77,449 to continue previously grant funded services in a client-centered approach to inmates who have a current or past history of opioid use. Specifically, this funds a Community Health Worker and 0.25 FTE of a Program Specialist.
- Ingham County Sheriff's Office/Jail Programming: \$113,400 to fund inmate initiatives, seeking safety, break out, trauma centered yoga, restorative justice, and parenting. (ATTACHMENT #3)
- Circuit Court/Pretrial Services: \$161,457 to fund a Pretrial Services Clerk and a Pretrial Services Investigator. (ATTACHMENTS #4a and #4b)

The cost of continuing current programs is \$1,080,411. This is \$36,955 in excess of the allocated amount. Unspent and unallocated funds from 2019 in the amount of \$302,538 remain in the Justice Millage fund. A budget surplus is also expected in 2020, due to a reduction in some services as a result of the pandemic. These unspent funds can be used to fully fund the current requests.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of providing user friendly, accessible facilities and quality infrastructure, specifically section E 1. (b) of the Action Plan – Develop strategies to finance with new revenue a modern new Ingham County Jail this is more humane, efficient and cost effective with appropriate security levels, programming and staffing.

OTHER CONSIDERATIONS

A future Law and Courts committee agenda will include a discussion item to contemplate future millage allocations for programming. The bond for the Justice Complex construction has recent been sold at a very favorable interest rate (1.8%). Since the millage was calculated at a conservative rate of 3.75%, the millage fund is now projected to accumulate a significant fund balance. Based on this, the Board of Commissioners may want to decrease the millage levy and/or increase the programming allocation. When making that decision, the Board may also want to consider maintaining some amount of excess funds for construction contingency and future repairs and maintenance on the Justice Complex.

The allocated funds for programming from the millage are subject to approval and appropriation by the Board of Commissioners each year. Programs approved in this year will not necessarily be continued in upcoming years.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Law & Courts, Human Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE POSITIONS, CONTRACTS AND OTHER EXPENSES
TO INCREASE TREATMENT PROGRAMMING FOR 2021 AS AUTHORIZED
BY THE JUSTICE MILLAGE**

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, in addition to providing funding for a new Justice Complex, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, the 2021 budget allocates \$1,043,456 in programming funding from the Justice Millage; and

WHEREAS, a surplus of \$302,538 remains in unspent funds from the 2019 programming allocation; and

WHEREAS, the Law and Courts Committee directed that current programs be continued for 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a 2021 budget of up to \$1,080,411 from the Justice Millage to continue the following treatment programs:

- Community Mental Health Correctional Assessment and Treatment Services (CATS): \$582,505 to fund three full time mental health therapists to provide mental health therapy and case management services and to coordinate care and increase collaboration at the Ingham County Jail, one full time nurse case manager to work directly in partnership with the Ingham County Health Department/Jail Medical to integrate behavioral health and physical health care, and one full time mental health secretary to provide clerical support for these services. Also funded is a full time Program Manager to assist in the direct management of Jail Re-entry; inclusion in the Ingham County Health Department Medication Assisted Treatment initiative; and to manage Jail Diversion activities, both of which include community liaison and development of the services necessary for re-entry purposes.
- Community Based Programs: \$145,600 to fund electronic monitoring, substance abuse assessment and psychological evaluation, day reporting, and MRT – Cognitive Behavioral Change.
- Ingham County Health Department Pathways to Care Program: \$77,449 to continue previously grant funded services in a client-centered approach to inmates who have a current or past history of opioid use.
- Ingham County Sheriff’s Office/Jail Programming: \$113,400 to fund inmate initiatives, seeking safety, break out, trauma centered yoga, restorative justice, and parenting.
- Circuit Court/Pretrial Services: \$161,457 to fund a Pretrial Services Clerk and a Pretrial Services Investigator.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$582,505 with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH) for services as described in Attachment #1b for the period of January 1, 2021 through December 31, 2021.

BE IT FURTHER RESOLVED, that funds for this contract with CMH will come from the Justice Millage.

BE IT FURTHER RESOLVED, that the \$36,955 excess over the 2021 allocation of \$1,043,456 will be funded from the 2019 programming remaining balance in the Justice Millage Fund.

BE IT FURTHER RESOLVED, that staff will provide reports in July 2021 providing information about achievements and effectiveness.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2021 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

Community Mental Health Millage Report June 2019 – June 2020
Correctional Assessment & Treatment Services (CATS)
Justice Behavioral Health (JBH)

Currently approximately 45% of the jail's population is being served by general CATS programming, of that **21% are receiving direct behavioral health services with JBH staff**. From June 2019 to June 2020, **JBH has independently served 345 unique clients**.

- Upon the hiring process, JBH was fully staff with three mental health therapists (MHT), one nurse care manager (NCM) and one secretary from May 2019 through December 2019. JBH did have a three month staffing gap for one of the therapist positions which has been filled however, new hire training has been limited due to the COVID-19 pandemic.
 - JBH MHT provides weekly therapy both in individual and group modalities. Overall, **JBH has provided 1,347 individual therapy sessions**. JBH considers individuals under the 18 years of age as a high priority population so they are served as soon as possible. **JBH has provided 138 services to this specific population over the last year**.
 - JBH MHT has been facilitating routine weekly Anger Management Groups, Coping Skills group and Dialectical Behavioral Groups until Mid-March 2020 (COVID -19 pandemic has prevented all current group work). The majority of these groups are on weekends and during evening hours which allows clients to attend more daytime programming. In the future there are plans to add a Co-Occurring Group to address substance use issues as well. **JBH has provided 2,623 group encounters**.
 - JBH NCM continues to play a vital role in integrated healthcare between the ICHD/Jail Medical and behavioral health needs. The NCM also serves as a liaison for the MSU Psychiatric Residency Program at the jail. The NCM creates transitional healthcare plans by linking clients with community providers upon release. **JBH has had over 200 direct care contacts**.
 - JBH secretary continues to provide clerical support and processes all of the needed paperwork for the program.

PROGRAM BUDGET - COST DETAIL SCHEDULE

ATTACHMENT #1b

Use *WHOLE DOLLARS Only*

PROGRAM		BUDGET PERIOD		DATE PREPARED
CATS Jails Mileage		From:	To:	10/8/2020
		1/1/2021	12/31/2021	
CONTRACTOR NAME		BUDGET AGREEMENT		AMENDMENT #
CMHA of Clinton-Eaton-Ingham Counties		<input checked="" type="checkbox"/> ORIGINAL <input type="checkbox"/> AMENDMENT		
				GRANT COVERED COST
1. SALARY & WAGES:				
POSITION DESCRIPTION		COMMENTS	POSITIONS REQUIRED	TOTAL SALARY
MENTAL HLTH THERAPIST -5516 -step 2	26105-6046-9	\$ 46,873	1,000	\$ 46,873
MENTAL HLTH THERAPIST -1728 - step 3	26105-6046-8	\$ 48,971	1,000	\$ 48,971
MENTAL HLTH THERAPIST-5480 - step 3	26105-6046-7	\$ 48,971	1,000	\$ 48,971
NURSE CARE MANAGER-5144 Step 7	26105-6059-1	\$ 68,575	1,000	\$ 68,575
SECRETARY-3889 -Step 6	26105-4062-2	\$ 41,658	1,000	\$ 41,658
COORDINATOR 2A -4325 step 7	26105-3015-2	\$ 74,598	1,000	\$ 74,598
1. TOTAL SALARY & WAGES:			6,000	\$ 329,646
2. FRINGE BENEFITS: (Specify)				
<input checked="" type="checkbox"/> FICA	<input checked="" type="checkbox"/> LIFE INS	<input checked="" type="checkbox"/> DENTAL INS	Composite Rate %	
<input checked="" type="checkbox"/> UNEMPLOY INS	<input checked="" type="checkbox"/> VISION	<input checked="" type="checkbox"/> WORK COMP	44.00%	\$ 145,044
<input checked="" type="checkbox"/> RETIREMENT	<input checked="" type="checkbox"/> HEARING INS		7.65%	
<input checked="" type="checkbox"/> HOSPITAL INS	<input type="checkbox"/> OTHER:specify-			
2. TOTAL FRINGE BENEFITS:			\$	145,044
3. TRAVEL: (Specify if category exceeds 10% of Total Expenditures)				
Travel				\$981
Conferences				\$5,250
3. TOTAL TRAVEL:			\$	6,231
4. SUPPLIES & MATERIALS: (Specify if category exceeds 10% of Total Expenditures)				
Supplies				\$ 700
4. TOTAL SUPPLIES & MATERIALS:			\$	700
5. CONTRACTUAL: (Subcontracts/Subrecipients)				
<u>Name</u>	<u>Address</u>			<u>Amount</u>
				\$0
5. TOTAL CONTRACTUAL:			\$	-
6. EQUIPMENT: (Specify)				
				Amount
				\$ -
6. TOTAL EQUIPMENT:			\$	-
7. OTHER EXPENSES: (Specify if category exceeds 10% of Total Expenditures)				
				Amount
Communication:	JAIL PHONES	\$ 2,200	\$	2,200
			\$	-
			\$	-
			\$	-
SPACE:			\$	-
Licensing	LICENSING FEES	\$ 600	\$	600
OTHER:	PROGRAM STAFF TRAINING	\$ 1,000	\$	1,000
			\$	-
			\$	-
			\$	-
7. TOTAL OTHER EXPENSES:			\$	3,800

8. TOTAL DIRECT EXPENDITURES: (Sum of Totals 1-7)		9. TOTAL DIRECT EXPENDITURES:				\$	485,421		
9. INDIRECT COST CALCULATIONS:									
	Rate #1	Base \$	10.00%	x Rate	\$	485,421	=	\$	48,542
	Rate #2	Base \$	10.00%	x Rate	\$	485,421	=	\$	48,542
						9. TOTAL INDIRECT EXPENDITURES:		\$	97,084
10. TOTAL ALL EXPENDITURES: (Sum of lines 8-9)						\$	582,505		

COMMUNITY CORRECTIONS - COMMUNITY BASED PROGRAMS**2021 JUSTICE COMPLEX MILLAGE PROPOSAL**

According to the Department of Justice, Bureau of Justice Assistance, over the last two decades, a critical mass of evidence has accumulated challenging the prior prevailing belief that nothing works to rehabilitate offenders. (*BJA, 2014*). To the contrary, research findings show that evidence-based interventions can significantly reduce recidivism. It is clear that sanctions alone do not result in positive behavior change or reduce recidivism (*R. Warren, CJI/NIC, 2007*). The leading researcher in what works and what does not in reducing recidivism, Edward J. Latessa, Ph.D., states that, “Not a single review of studies of the effects of official punishment alone has found consistent evidence of reduced recidivism.” While up to 60% of treatment services studies reported reduce recidivism rates (*E. Latessa, 2002*).

Electronic Monitoring: \$70,000

Electronic monitoring (EM) is an effective and cost-efficient resource, capable of directly reducing the jail population while maintaining public safety.

In addition to monitoring and tracking, a large National Institute of Justice study showed significant decreases (31%) in the probation failure rate for all groups of offenders and age groups who are supervised on electronic monitoring (*NIJ, 2011*). Use of alcohol monitoring devices deters recidivism during use; and, when combined with treatment, provides the user an opportunity to change negative behavior (*Court Review, V. Flango & F. Cheesman*).

Judicial Services Group, Ltd. (JSG) utilizes a variety of monitoring devices that can provide a broad range of supervision parameters based on the individual user. Locally, EM is used in pretrial and probation supervision, as an alternative to incarceration under the Sheriff’s jurisdiction, and saves jail staff that would otherwise be used for hospitalized inmates. In 2020, EM utilization increased significantly, due to the COVID-19 pandemic. EM has proven to be an important resource to assist with reducing the jail population by providing county funded services to users diverted from the jail and to self-pay clients who lost employment or had their hours reduced due to COVID-19.

Substance Abuse Assessments and Psychological Evaluations \$5,000

Conducting a clinical assessment is essential to understanding the nature and severity of the patient’s health and social problems that may have led to or resulted from the substance use. This assessment is critical in determining the intensity of care that will be recommended and the composition of the treatment plan. Tailoring the treatment to specific needs increases the likelihood of successful treatment engagement and retention. Research shows that those who are matched with the appropriate level of treatment using ASAM (American Society of Addiction Medicine) criteria participate more fully in treatment and typically have better outcomes. (3X improvement in addiction severity outcomes at 3 months/30% reduction in dropout from treatment/25% - 300% reduction in no shows to next stage of treatment) (*ASAM, D. Gastfriend, MD*).

Psychological Evaluations determine the severity of a specific mental health concern or to determine an individual’s capacity for adequate functioning. Assessments and evaluations may be required to develop a sentence that includes appropriate treatment placements and programming.

Day Reporting: \$52,000

This program provides an additional layer of monitoring and supervision, structure, accountability and programming in the community. Based on individual need, it addresses a wide array of fundamental needs such as food, clothing, housing and housing. All critical to successful integration into the community and being able

to focus on treatment. Also based on assessed need, on-site evidence-based groups are Cognitive Behavioral Therapy, Dialectical Behavior Therapy, Seeking Safety, Anger Management, and Conflict Resolution. AA and NA groups meet onsite.

Community Corrections funded Day Reporting has a highly successful completion rate that ranges from 65% - 70%. This demonstrates its effectiveness at assisting participants achieve their Individual Plan goals with no rearrests while engaged in the 120-day program. While, Day Reporting programs across the country are not standardized, there are a number of studies of similar programs that demonstrate significant recidivism reduction (30% - 60%) (*PA 2013, Utah & Oregon 2010*).

Expanding this State funded Community Corrections program will increase the number of offenders served, including those not be eligible under State MDOC approved criteria (e.g. District Court misdemeanants).

MRT – Cognitive Behavioral Change \$18,600

Moral Reconciliation Therapy (MRT) is a systematic treatment strategy to decrease recidivism among adult criminal offenders by using 16 objectively defined steps focusing on seven basic treatment issues to promote positive change. MRT is a cognitive-behavioral treatment approach that is probably the most widely researched offender treatment modality (*Meta-Analysis, G. Little, 2005*). 200 outcome studies have been conducted up to 20 years after treatment and release of over 100,000 individuals. Overall, finding lower recidivism rates, improved personality variables, and enhanced treatment compliance. (S. Swan, 2013)

Expanding this State funded Community Corrections program will increase the number of offenders served, including those who are not eligible under State MDOC approved criteria.

TOTAL \$145,600 Submitted by

Community Corrections: September 21, 2020

Jail Programming - Justice Millage Budget – 2021		
Program Provider/Expense Title	Budget	Program Description
Program Coordinator - Supplies and Discretionary Expenses	\$5,000	Inmate Initiatives - Garden, Employment assistance, Training/Educational DVDs, and other program facilitation discretionary funds
Cognitive Consultants, LLC	\$17,600	Seeking Safety (26-week program)- helps people attain safety from trauma and/or substance abuse through teaching reflective thinking and coping skills. Sessions are conducted in group settings as well as one-on-one. This program is complimented by Trauma Centered Yoga.
Body Connection Yoga	\$15,600	Trauma Centered Yoga - is provided to male and female felony offenders, on a voluntary basis, by a certified trauma informed yoga instructor.
Cognitive Consultants, LLC	\$35,200	Break Out (10-week program) - is based on Moral Reconciliation Therapy (MRT) which is a form of cognitive-behavioral programming designed for male and female criminal justice offenders. Jail Re-Entry Planning and Life Skills offers clients the opportunity to establish short term achievable goals, identify personal strengths and overcome projected barriers to success.
TBD, currently: "It Takes A Village Educational Consulting, LLC"	\$20,000	Restorative Justice (15-30-week program) - Offers participants a chance to take accountability and repair the harm done by their crimes, while teaching mediation, conflict resolution, and problem solving. Participants can earn certificates for being trained in mediation.
TBD, currently: Wellness INX	\$20,000	Parenting -This program includes instructions to: <ul style="list-style-type: none"> • Promote children’s development, • Improve child/parent attachment, • Improve child/parent communication skills, • Enhance self-esteem of participants, • Improve child/parent social control, and • Reduce aggressive behaviors by children and their caregivers.
TOTAL:	\$113,400	

JUSTICE MILLAGE
30TH CIRCUIT COURT PRETRIAL SERVICES PROGRAM

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PRETRIAL SERVICES PROGRAM REQUESTS: ANNUAL COST

Funding for Pretrial Services Clerk and Investigator \$148,840

Funding for the Professional Development & Training: \$2,000

- Annual NAPSA Conference:
 - \$1,500 [Travel / Lodging / Meals] per Employee
- Miscellaneous Pretrial Training – regional:
 - \$500

CATA – Bus Tokens / Indigent Client Assistance: \$1,250

- \$1,250
 - Tokens – One Way Fare = \$1.25 per Token
 - *1,000 Tokens x \$1.25 = \$1,250*

ADAM – Alcohol & Drug Testing / Indigent Client Assistance: \$4,000 (\$4,032)

- Average Referrals per Year = 140
 - 20% Indigent Clients / Financial Need = 14 Clients
- 1X per Week Testing = \$12
- (3) Month Testing Period = 12 Weeks

- *140 x .20 = 28 (Indigent Clients) 28 x 12 (12 Weeks Testing) x \$12 (Cost per Test) = \$4,032*

Automated Text Notification System:

MATTERHORN PLATFORM - Text message for court dates/reporting \$4000

- Initial program setup =\$1000
- Monthly subscription = \$250.00/mo
-

CLEAR SUBSCRIPTION **\$1694.52**

- CLEAR is an online investigation solution designed to assist in locating and identifying individuals, phone numbers, licenses, assets, addresses, etc. Circuit Court has a contract with CLEAR. We are requesting an additional subscription for Pretrial Services to assist in connecting with our clients.

PRETRIAL SERVICES CLERK

The creation of the Pretrial Services Clerk position, made possible by funding from the Justice Millage, has improved the ability of the Circuit Court to provide services to our clients, and to collect and assess data that indicates and supports the effectiveness of our agency in achieving our mission and purpose.

Our Pretrial Clerk explains: In general, I have aided the court, the public and defendants in ways which are both routine and complex. I help people find court rooms/court dates. Many times, people confuse 3R with floor 3 in our building. People often stop into our office (before Covid-19) trying to find courtrooms or are just generally confused where to go in the building. I've directed many people who were unsure of where to go in the VMC/GPB. It may seem like a minuscule task, but it happens often.

In addition, I serve as the face of Pretrial. Defendants are not always sure of what Pretrial Services entails. Typically, I am the first person they talk to in the office and I am able to provide any initial information such as upcoming court dates or attorney information. Being arrested and/or arraigned can be a daunting, overwhelming process. Many defendants do not absorb the bond or court information they are given during that time. Thus, it's imperative they contact Pretrial Services so our office can fill in any pieces of information they are missing as well as gather any information the courts may not have about defendants such as accurate addresses or telephone numbers.

One of the largest aspects of my job is collecting data for our Pretrial Services office. I track the start and close of all felony cases in Ingham County--even if a defendant is not required to report to Pretrial Services. We keep track of a defendant's successful appearances, bond conditions, failures to appear in court, re-arrests, and revocations of bond. Before my employment at Pretrial Services in April of 2019 this type of data was not collected or recorded. From this data we are better able to grasp our total impact on defendants as well as improve our processes and practice.

PRETRIAL SERVICES INVESTIGATORS

The addition of a Pretrial Services Investigator position, made possible by the Justice Millage, has allowed the team to effectively and timely meet with and manage a growing client list which is largely due to the Covid-19 pandemic. At the same time, we are able to remain responsive to the Court. In February 2020, Pretrial Services managed 436 cases, while in September 2020 it manages 590 cases, an increase of 26%.

In regard to the efficacy of the Pretrial Services Program, our investigators share the following experiences.

1. This summer, 2020, one of my defendants had not reported and it was unlike him to do so. I had a contact number for his sister and she advised she had not heard from him in a few weeks. This was unusual behavior for the defendant, to not have checked in with his sister. I had suggested to the sister that she might contact the police department and have them take a missing person report. In doing so, if the defendant was located, his welfare would be checked. The defendant would have been advised to contact his family or the family would have been notified of his location.

The sister contacted me a day later, advising she had filed the report and felt better knowing that someone was looking for her brother. The sister called again, the following week, and notified me the defendant had been located and taken to the hospital. The defendant was being treated for potential life-threatening medical issues that had altered his mental health and ability to understand the need for medical treatment. The sister was very thankful for the help.

2. In February 2020, during enrollment, it was evident that one of my defendants had some cognition issues and hygiene concerns. The defendant's guardian/mother, via telephone a few weeks later, confirmed these concerns. The defendant was a candidate for Mental Health Court. Our Mental Health Court Case Manager and I had spoken with the defendant's mother on several occasions in regard to her, and her son's, living situation.

I have the experience to recognize when there is a need for mental health care. I presented options to the defendant's mother, as she did not know what her options were. After a few weeks, defendant's mother decided to petition the court for an order to have the defendant evaluated by CMH. According to her, the defendant is considerably better. I can discern a difference when speaking with the defendant. The defendant's guardian/mother was very thankful for the help.

3. Since July 2019, I have been supervising a defendant who is charged with a violent felony offense. She had been incarcerated from March 2019 – July 2020 due to not being able to post bond. Due to the pandemic, her bond was amended by the judge of record and she was placed on pretrial release with a condition that she was to be supervised by Pretrial Services.

As the defendant's case manager, I have been her "go to" person. Because she has been incarcerated for over a year, she lost her housing and employment. Additionally, this defendant has minimal family support and no current transportation. Upon her release, she had to make a fresh start, which was made even more difficult due the pandemic. To date, she has been compliant with her reporting requirements and other conditions of release. As a Pretrial Services Investigator, I am able to help her navigate through the court process. She has recently been able to obtain employment. Although she currently resides at a local shelter, she is in the process of finding housing that is more permanent. Even when things don't always go her way, she always appreciates my help and ends our telephone conversations with a, "thank you."

4. Not all my clients are as happy to report to me and the experience can start off on a negative note. I recently had one client who called for enrollment and immediately he responded with a negative attitude. He was angry. He was upfront with me and indicated to me that he was innocent and that he didn't know why he had to report to me, because he wasn't guilty. As I do with all my clients, I start by telling them that this is a court order and as an officer of the court, my job is to help them get through the process and help them comply with the conditions set forth by the court, so they don't end up incarcerated. I told my client that I did not know the circumstances surrounding his arrest, but at this point in the process, he was considered innocent.

By giving him respect and understanding, his attitude with me changed. He apologized and said the he has been under much stress. About two weeks ago, his case was dismissed. He called me immediately and told me that he appreciated that I didn't judge him, but he doesn't plan on being on my caseload ever again.

5. This defendant has been under the supervision of the Pretrial Services Division since her completion of inpatient recovery for substance use issues and initial enrollment in June 2019. She had initially been charged with two counts of Assault with Intent to Do Great Bodily Harm Less Than Murder. Upon her second reporting contact with Pretrial Services, the defendant provided completion paperwork for substance use and anger management classes. She also indicated that she had been taking alcohol /drug screenings while previously at inpatient treatment, which were negative, as the client had stated that she had been sober.

She was arraigned in 2020 for a new felony case involving two charges and reported to Pretrial Services soon after to be enrolled for this new case. The defendant was readmitted to inpatient treatment in Lansing to begin another substance use program. Eventually, she was accepted into a recovery program and moved to a residential facility to begin a recovery and empowerment program. This specific program is nine to twelve months in length and is designed to help

women overcome their addictions, while identifying self-defeating behaviors and maximizing their potential to live and work in the community. This program is a comprehensive therapeutic process that encompasses emotional, physical, intellectual, and spiritual factors, and assists women in becoming responsible and independent. The participant resident's days are structured by a staff of licensed professionals, specialists, and volunteers who supervise planned activities. The participant resident is provided with individual therapy, group therapy, spiritual counseling, case management, referrals to community resources, physical fitness opportunities, and access to the local library.

The defendant has been very consistent in reporting every Tuesday, to Pretrial Services since March 2020 and has been continuing her "*journey of sobriety*" and gaining "*life skills*" throughout the pretrial period of the pending cases. She recently indicated that she is also working on her G.E.D. She has been very gracious in recognizing the opportunity she has been given to participate in such an empowering recovery program and credits Judge Aquilina for guiding her into this program.

Pretrial Services has attempted to provide assistance and support to this client by establishing a professional relationship in the weekly contacts to assure that the defendant is fully aware of any upcoming court proceedings, as well as assuring that the defendant has been compliant with all court ordered terms and conditions of bond release. This particular person has been compliant with all orders of the Court, has maintained communication with defense counsel, and has reported to Pretrial Services as directed.

It has been rewarding to this Pretrial Services Investigator to see an individual gain and maintain sobriety, deal with her pending cases in a very responsible manner, and grow as a person throughout the pretrial supervision period.

6. During a work day, I enrolled a defendant and provided the defendant with my contact information and my business card. When I returned to work the next morning, I received multiple voicemails from the defendant stating that he was "getting help" and that he was going to be admitted into an inpatient mental hospital. The defendant stated that he could not find his Defense Attorney's contact information and since I just gave him my contact information earlier that day, it was the only contact number he had on him at the time.

When I received the voicemail messages, I contacted the hospital that the client stated that he was staying at to verify the information. I asked the medical staff to have the defendant contact me when he was available to make phone calls.

After the information was confirmed, I submitted an Informational Report to the Judge, the Assistant Prosecuting Attorney, and the defendant's Defense Attorney because the defendant was scheduled for a Probable Cause Conference hearing the following week. At the time, I was the only person that the defendant had contacted regarding his inpatient treatment and his outdate at the clinic was undetermined. I was able to forward the information to the court so that the Probable Cause Conference Hearing could be adjourned and so that the court was informed of the incident that occurred.

Once the defendant was cleared from the inpatient treatment, I was contacted by the defendant and I submitted a Supplemental Report to the Judge advising that the defendant was out of the hospital. This assisted all parties within the court system because of the communication that the defendant had with Pretrial Services. I was able to provide accurate information to the court prior to the scheduled court

proceeding. This reduced the chance of the defendant failing to appear for his court proceeding and it reduced the chance of the defendant receiving a Bench Warrant for his arrest.

7. We provide defendants with local resources to assist them while they're in the Community (shelter, food, mental health, AA meetings, indigent, etc.) as well as provide them with their court proceeding information. On the other spectrum, we are able to provide updated contact and supervision information to all the Judicial Courts within Ingham County regarding each Defendant. An example of this scenario is that I had a defendant who was required to report to Pretrial Services and he was required to conduct random testing for drugs and alcohol per his bond conditions. Since the defendant was failing to do both and multiple attempts were made to contact the defendant, I submitted the information to the Judge as a Bond Violation Report. I received a response from the Judge on the Bond Violation Report with a request to schedule a Summons Regarding Bond Violation court proceeding.

I received a date for the Summons Regarding Bond Violation from the Judge's Judicial Assistant and I completed and mailed the document reflecting the purpose of the court proceeding to the defendant, Assistant Prosecutor, and the Defense Attorney.

As requested by the Judge, I appeared at the Bond Violation Hearing and I provided the information of the alleged Bond Violation on record to the court. During this court proceeding, the defendant stated that the reason he was not reporting to Pretrial Services and conducting his random drug screenings was because he had been at the hospital receiving medical treatment. The Judge responded to the defendant's statement requiring that the defendant submit medical documentation to Pretrial Services for proof of the treatment.

Once I received the medical documentation from the defendant, I thoroughly investigated the information, which includes but is not limited to: contacting the hospital where the defendant allegedly received treatment and compared the defendant's story to the medical documentation that the defendant provided.

I contacted the hospital to authenticate the documentation received from the defendant. I was advised that the documentation that the defendant provided to Pretrial Services was not authentic. The manager at the hospital stated that there were multiple issues with the documentation provided and that she strongly suggested that the documentation was not authentic and that it did not come from one of their staff. From the information gathered regarding the documentation, it appeared that the defendant had falsified the medical documentation to the court. All of the information gathered was then submitted to the Judge, the Judge's staff, the Assistant Prosecutor, and the defendant's Defense Attorney.