CHAIRPERSON BRYAN CRENSHAW

VICE-CHAIRPERSON VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM ROBIN NAEYAERT

HUMAN SERVICES COMMITTEE
CHRIS TRUBAC, CHAIR
IRENE CAHILL
TODD TENNIS

TODD TENNIS BRYAN CRENSHAW RYAN SEBOLT DERRELL SLAUGHTER ROBIN NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, MAY 2, 2022 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT https://ingham.zoom.us/j/83587032242.

Agenda

Call to Order Approval of the April 18, 2022 Minutes Additions to the Agenda Limited Public Comment

- 1. Capital Area District Library Interviews
- 2. <u>Ingham Health Plan Corporation</u> 2021 Annual Millage Report (*Discussion*)

3. Parks Department

- a. Resolution to Authorize Ingham County Employee Free Event Days at Ingham County Parks and Potter Park Zoo
- b. Resolution to Authorize an Agreement with Meridian Township for the Design and Construction of a Natural Shoreline Protection Project at Lake Lansing Park South
- c. Resolution to Amend the City of East Lansing Trails and Parks Millage Agreements
- d. Resolution to Authorize Safety Enhancement Projects at Lake Lansing County Park South, Burchfield County Park, and Hawk Island County Park
- e. Resolution to Accept the Michigan Active Communities Grant

4. Health Department

- a. Resolution to Amend Resolution #21-585
- b. Resolution to Authorize the Use of American Rescue Plan Act of 2021 Funds to Repair or Replace Private Well and Private Waste Water Systems in Ingham County
- c. Resolution to Amend Resolution #22-100 to Extend the Terms of the Agreement with Michigan Primary Care Association for Vaccine Clinics
- d. Resolution to Appoint Dr. Christopher Alan Hauch, MD as a Deputy Medical Examiner for Ingham County

5. Controller's Office

- a. 2023 Update of County Fees for Human Services Departments (*Discussion*)
- b. Resolution Authorizing Adjustments to the Ingham County Budget

Announcements
Public Comment
Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE April 18, 2022

Draft Minutes

Members Present: Cahill, Crenshaw, Sebolt, Tennis, Trubac and Slaughter.

Members Absent: Naeyaert.

Others Present: Josephine Washington, Aurelius Christian, Bret Marr, Nickolas Lentz,

Linda Vail, Lindsey McKeever, Jared Cypher, Kylie Rhoades and others

The meeting was called to order by Chairperson Trubac at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual public participation was offered via Zoom at https://ingham.zoom.us/j/83587032242.

Approval of the April 4, 2022 Minutes

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. SLAUGHTER, TO APPROVE THE APRIL 4, 2022 MINUTES.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Naeyaert.

Additions to the Agenda

None.

Limited Public Comment

None

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. SLAUGHTER, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

- 4. <u>Potter Park Zoo</u> Resolution to Grant the Potter Park Zoo Advisory Board the Ability to Approve Ticket Distribution as a Marketing Strategy at Potter Park and Potter Park Zoo
- 5. <u>Health Department</u>
 - a. Resolution to Authorize the Reorganization of Four Positions within the Ingham County Health Department

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Naeyaert.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Naeyaert.

1. Community Health Center Board – Interviews

Josephine Washington interviewed for the Community Health Center Board.

Aurelius Christian interviewed for the Community Health Center Board.

2. Parks Commission – Interviews

Bret Marr interviewed for the Parks Commission.

Nickolas Lentz interviewed for the Parks Commission.

3. <u>Fairgrounds</u> – Resolution to Authorize a Contract with Sterle Builders to Assemble and Break Down the Jack O' Lanterns Unleashed Displays

MOVED BY COMM. SLAUGHTER , SUPPORTED BY COMM. TENNIS , TO APPROVE THE RESOLUTION.

Commissioner Crenshaw stated that he was concerned that a number of local vendors expressed that they had not been made aware of the RFP. He further questioned if the RFP could be revisited to see if any additional bids are presented.

Commissioner Crenshaw stated that if it proceeds with only one vendor, he would be voting no. He further stated that there should be a couple options to ensure that costs are bid appropriately.

Commissioner Tennis asked for clarification if the RFP process could be redone and if time allowed for it. He further asked Lindsey McKeever, Ingham County Fairgrounds Director, for feedback on the matter as well.

Jared Cypher, Deputy Controller, stated that the RFP could be presented again if the resolution were to be denied.

Ms. McKeever stated that there was time as they would need to be under contract by September 26, 2022. She further stated that the RFP had been distributed to 47 businesses and each one had the same opportunity.

Commissioner Cahill stated that the company that had been awarded the bid had already provided the pricing breakdown for the project. She further asked if it would a point of concern should the RFP be revisited.

Ms. McKeever stated that she had shared the same concern, as any business could turn around and present a lower bid.

Commissioner Tennis stated that it was not a process that occurred often, as it typically was used when there was a point of concern in how the RFP had been presented or with a vendor in particular. He further stated that he would be inclined to approve the resolution.

Commissioner Tennis stated that it was a seller's market, and a lot of work has gone unbid.

Chairperson Trubac stated that they had not identified anything that was wrong with the original process. He further stated that he believed that the process should continue to move forward.

THE MOTION CARRIED. Yeas: Cahill, Sebolt, Tennis, Trubac, Slaughter

Nays: Crenshaw Absent: Naeyaert

5. Health Department

b. Resolution to Reorganize/Rename the Senior Public Health Nurse Positions in Maternal and Child Health (*Discussion*)

Linda Vail, Ingham County Health Officer, stated that there are several senior public health nurses that supervise programs within Maternal and Child Health. She further stated that the resolution to reorganize would elevate their pay and place them in a supervisor role.

Commissioner Tennis asked if the reorganization had been completed based on a normal review.

Ms. Vail stated that two of the positions had been vacant for at least a year. She further stated that there had been interim help, but that they had been spread too thin.

Discussion

Commissioner Crenshaw asked for clarification on the urgency of the matter.

Ms. Vail stated that they were hopeful for some interest in the positions as soon as they are able to post the positions with the higher pay. She further stated that there had been nursing shortages everywhere since the COVID-19 Pandemic began, and Ingham County needed to be willing to pay enough to attract any interest.

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. SLAUGHTER, TO APPROVE THE REORGANIZATION TO REORGANIZE/RENAME THE SENIOR PUBLIC HEALTH NURSE POSITION IN MATERNAL AND CHILD HEALTH AND MOVE FORWARD IN THE PROCESS.

Commissioner Sebolt called for a point of order and stated that there are Board rules against such a motion outside of procedures. He further stated that if the Board of Commissioners made one exception, then other Department Heads might expect the same.

Commissioner Tennis stated that the Board rules had changed, including that any staffing change was classified as a reorganization. He further stated that he was in agreement with Commissioner Sebolt, but believed that the County Services Committee should review the policy.

Commissioner Crenshaw stated that there had been instances in the past where the Board of Commissioners had gone around the policy in order to meet an urgent need to fill a position.

Commissioner Tennis asked Ms. Vail if waiting two weeks was crucial.

Ms. Vail stated that she would not die on the mountain of two weeks. She further stated that she believed the Board of Commissioners should review the policy as any change to more than one position was considered a reorganization.

Ms. Vail further stated that in the Health Department, two positions that were not related could be grouped together for a reorganization.

Commissioner Cahill asked if there were individuals available to fill the vacancies once the move to the positions occurred.

Ms. Vail stated that internal candidates had not been interested in the position, and it would likely be filled by someone from the outside. She further stated that internal candidates might show more interest with the increased pay.

THE MOTION CARRIED. Yeas: Cahill, Crenshaw, Tennis, Trubac, Slaughter Nays: Sebolt Absent: Naeyaert

6. <u>Controller's Office</u> – American Rescue Plan Second Tranche Funding (*Discussion*)

Mr. Cypher provided an overview of the American Rescue Plan Act (ARPA) funds that had been obligated. He further asked to receive some direction on how the Human Services Committee would like to move forward.

Commissioner Sebolt stated that it should be noted that the County Services Committee would be taking out approximately \$12,100,000 for the Housing Trust Fund, Circuit Court visiting Judge, and the Drain Commission's Smith and Oesterle Drain.

Commissioner Crenshaw asked for clarification on if the list of proposed projects had been prioritized.

Mr. Cypher stated that the list included had not been prioritized.

Commissioner Crenshaw asked for clarification on what projects should be considered top priority.

Mr. Cypher stated that he recommended the Health Department and Mason Public Schools.

Commissioner Tennis stated that he would like to see where the proposed projects fell into the criteria for the American Rescue Plan Act. He further stated that he believed that the Health Department's septic repair project had initially been presented with a cost much higher than one million dollars.

Commissioner Tennis stated that schools were receiving additional funds from the State to address the exact same need, and believed that he would not prioritize the Mason Public Schools project as high. He further asked for clarification on how the project for Community Mental Health was so cheap.

Commissioner Tennis stated that he would like to disclose that his day time employer represents the Statewide Y.M.C.A.

Commissioner Sebolt stated that he would like to disclose that the Capital Area United Way is part of the United Way of Michigan which has a formal relationship with his daytime employer.

Commissioner Sebolt stated that Controller Todd had notified him that the final rules for how to spend the ARPA funds were more permissive than the interim rule that had previously been used as a guide. He further stated that the County Services Committee had been presented with the additional requests that had not made it to the priority list.

Commissioner Tennis asked for clarification on the cost of the Health Department's septic project.

Mr. Cypher stated that he also had memory of the amount being much higher, however the one million dollar amount was what the Health Department had submitted. He further stated that the one million dollars would allow for 75 houses to be addressed.

Commissioner Tennis stated that the discrepancy in the cost could be that they had chosen to address only a fraction of the septic systems that had originally been identified.

Mr. Cypher stated that the project's proposal had also indicated that there were 1,200 homes with septic systems that were at or near failure. He further stated that replacing a well or septic system could be a large financial burden on some individuals.

Commissioner Cahill asked how it had been decided to address the 75 homes.

Mr. Cypher stated that any household may qualify for assistance, but priority would be given to households with total combined income is below 300% of the Federal poverty line.

Mr. Cypher stated that he could bring a resolution back for the Health Department and then slowly bring further resolutions over the next several rounds of meetings.

Commissioner Crenshaw stated that he would like to see a ranking of priority and non-priority proposals.

Commissioner Sebolt stated that he would like the priority to take into consideration the number of people that would be helped. He further stated that he thought of these as transformational changes and the broader the scope, the better.

Announcements
None.
Public Comment
None.
Adjournment

The meeting was adjourned at 6:58 p.m.

MAY 2, 2022 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

- 3. Parks Department
 - a. Resolution to Authorize Ingham County Employee Free Event Days at Ingham County Parks and Potter Park Zoo

This resolution authorizes the following activities be made available to Ingham County Employees, their spouse, and their children at no charge annually for:

Ingham County Parks

- Free Evening Snow Tubing and Free Vehicle Entrance at Hawk Island County Park on a date(s) to be selected by park staff in winter, weather dependent.
- Free Winter Sports Equipment Rentals and Free Vehicle Entrance at Burchfield County Park on a date(s) to be selected by park staff in winter, weather dependent.
- Free Round of Disc Golf and Free Vehicle Entrance at Lake Lansing Park North on a date(s) to be selected by park staff, weather dependent. Bag of discs available for usage at a first come, first serve basis

Potter Park Zoo

- Free Admission and Free Vehicle Entrance at Potter Park Zoo on a date(s) to be selected by zoo staff.
 - b. Resolution to Authorize an Agreement with Meridian Township for the Design and Construction of a Natural Shoreline Protection Project at Lake Lansing Park South

This resolution authorizes an agreement with Meridian Township for the design and construction of a natural shoreline protection project at Lake Lansing Park – South, with Meridian Township absorbing all costs associated with the project.

c. Resolution to Amend the City of East Lansing Trails and Parks Millage Agreements
This resolution authorizes an amendment to the agreements listed below with the City of East Lansing:

Contract Title	Project #	Current	Amount to Reallocate	Total
		Contract		Revised
		Amount		Contract
				Amount
			Reallocate \$120,796 from	
			TR057 to TR003 and	
Northern Tier Trail Repair and			\$101,684 from TR058 to	
Maintenance	TR003	\$776,440	TR003	\$998,920
Pedestrian Connection to				
Northern Tier Trail at Riveria			-\$120,796 reallocate to	
Drive	TR057	\$570,796	TR003	\$450,000
Pedestrian Connection to				
Northern Tier Trail at Colorado			-\$101,684 reallocate to	
Drive	TR058	\$291,684	TR003	\$190,000

d. Resolution to Authorize Safety Enhancement Projects at Lake Lansing County Park South, Burchfield County Park, and Hawk Island County Park

This resolution authorizes the Ingham County Parks Department, following Purchasing Department guidelines, to proceed with repairs and replacement of playground equipment within County Parks. It will be necessary to transfer up to \$120,000 from the Parks Department 208 fund balance to fund the costs for the project.

e. Resolution to Accept the Michigan Active Communities Grant
This resolution authorizes acceptance of the grant in the amount of \$18,075 from Michigan Active
Communities Grant in partnership with mParks, Michigan Department of Health & Human Services, and
Michigan Outdoor Industry Office grant which will help fund the Burchfield Dirt School.

4. Health Department

a. Resolution to Amend Resolution #21-585

This resolution amends Resolution #21-585 to increase the amount of the agreement from \$716,800 to \$896,000, for a total increase of \$179,200, effective October 1, 2021 through July 31, 2022. Resolution #21-585 approved an agreement with Ingham Intermediate School District (IISD) to allow ICHD to pass \$716,800 in grant funds that were received through Resolution #21-586 from the Michigan Department of Health and Human Services (MDHHS) to IISD for the placement of Human Resource Advocates (HRAs) into IISD Schools. MDHHS authorized an additional \$179,200 in grant funds which was accepted through Resolution #22-184. This amendment will allow ICHD to distribute the additional funds to IISD to continue providing HRA services in the Ingham Intermediate schools as approved through Resolution #21-585.

- b. Resolution to Authorize the Use of American Rescue Plan Act of 2021 Funds to Repair or Replace Private Well and Private Waste Water Systems in Ingham County

 This resolution authorizes the Health Department to use up to \$1,000,000 of ARP funds to replace or repair private failing wells and wastewater treatment systems in Ingham County, giving priority to households with a total household income of less than 300% of FPL, effective upon approval through December 31, 2026.
 - c. Resolution to Amend Resolution #22-100 to Extend the Terms of the Agreement with Michigan Primary Care Association for Vaccine Clinics

This resolution amends Resolution #22-100 to extend the terms of the agreement effective April 1, 2022 through September 30, 2022 for an amount not to exceed \$71,424.97. The purpose is to plan, develop, and maintain a public health workforce that helps assure high immunization coverage levels, low incidence of vaccine-preventable diseases, and maintain or improve the ability to respond to public health threats. Through this amendment, vaccines will be provided to the public at no cost.

d. Resolution to Appoint Dr. Christopher Alan Hauch, MD as a Deputy Medical Examiner for Ingham County

This resolution confirms the appointment of Dr. Christopher Alan Hauch, M.D., as a Deputy Medical Examiner for Ingham County, effective May 11, 2022.

5. Controller's Office

b. Resolution Authorizing Adjustments to the Ingham County Budget
This resolution authorizes adjustments to the Ingham County Budget for the 1st quarter of FY 2022. Most of the
Human Services related adjustments are re-appropriations related to capital improvement projects that were
budgeted, but not completed from prior fiscal years.

OTHER ITEMS:

- 1. <u>Capital Area District Library</u> Interviews
- 2. <u>Ingham Health Plan Corporation</u> 2021 Annual Millage Report (Discussion)
- 5. <u>Controller's Office</u>
 - a. 2023 Update of County Fees for Human Services Departments (Discussion)



A Licensed Third Party Administrator

January 28, 2022

Gregg Todd, Controller Ingham County PO Box 319 Mason, MI 48854

Dear Gregg:

Enclosed is the annual report that details member enrollment and expenditures over the January 1, 2021 to December 31, 2021 term of the health services millage agreement between Ingham County and Ingham Health Plan Corporation (IHPC). The funds assisted Ingham Health Plan Corporation in our efforts to continue to offer a health benefit to the uninsured residents of Ingham County whose annual income is at or below 250% of the Federal Poverty Level or \$32,200 for 1 person.

The Ingham Health Plan (IHP) served a total of 1,596 residents (unduplicated users) over the course of 2021. This includes residents who may have gone on and off the plan due to changes in other coverage, residency, income, etc. Therefore, our average monthly enrollment of 1,361 members is slightly less than the annual number.

The COVID-19 pandemic continues to impact IHP utilization and membership. In 2021, we continued to see an increase in urgent care visits as members still found it challenging to get appointments with Primary Care offices who were dealing with the pandemic and staff shortages. Out-patient hospital services rebounded as elective procedures delayed in 2020 were being rescheduled. The health plan also saw a large surge in Physical Therapy utilization.

In July 2021, IHP added a limited behavioral health benefit. This benefit provides members screening for mental health and substance use disorders, brief behavioral health interventions in their doctor's office, if possible, and referral to ongoing treatment if needed. Since July, 33 members have received services from 11 provider offices.

Overall, medical expenses are lower than anticipated for 2021 due to decreased IHP membership levels. State and federal pandemic Medicaid policy first implemented in 2020 continued throughout 2021. This policy keeps people on Medicaid, without redetermination of continued eligibility until after the federal public health emergency for COVID ends. Historically, people who lose Medicaid coverage have been a significant portion of annual IHP enrollment, and this policy continues to limit the group who needs our services.

To assure we enroll members of other eligible groups during 2021 IHP focused marketing and outreach efforts on engaging community partners that serve low-income and/or refugee populations. The goal was to increase awareness of IHP among and build relationships with partner organizations that could become new access points for enrolling members. In 2021, IHP made over 200 community contacts. These contacts included connections via virtual presentations and meetings, participation at local community events, and in-person distribution of IHP materials to community sites throughout Ingham County. In addition, through a collaboration with Ingham DHHS, IHP presented to over 60 staff from local non-profits. IHP also outreached to over 90 small businesses because they have been hit hard due to the pandemic.

As we begin, 2022, IHP continues to monitor the impacts of COVID-19 on Ingham County residents. IHP is ready to adjust to meet emerging needs and continue to be the safety net for those that don't qualify for Medicaid and otherwise find themselves uninsured.

If you have any questions or need any clarification, please feel free to contact me at 517-336-3778 or email at Lnoyer@ihpmi.org.

Sincerely,

Lori Noyer, MA Executive Director

Loui Noyer

cc: IHPC Board of Directors & Jared Cypher



INGHAM COUNTY HEALTH SERVICES MILLAGE FINAL REPORT

JANUARY 1, 2021 - DECEMBER 31, 2021

The Ingham Health Plan Corporation (IHPC) is pleased to submit the 2021 Annual Report identifying how Ingham Health Services Millage funds were used by IHPC. These funds assist IHPC in our efforts to continue to offer a health benefit to the uninsured residents of Ingham County whose annual income is at or below 250% of the Federal Poverty Level (FPL) or \$32,200 for 1 person.

1

In 2021 overall residents served and utilization by the Ingham Health Plan decreased compared to subsequent years due to the impacts of the pandemic.

Total number individuals enrolled during the year was 1,598 (unduplicated users).

Average monthly enrollment was 1,361 with an average of

17 new enrollments & 23 terminations per month



Medical Services

\$843,200 was paid in claims to community health care providers for eligible benefits which includes <u>primary care</u>, <u>urgent care</u>, <u>out-patient hospital</u>, <u>immunizations</u>, <u>laboratory</u>, <u>radiology services</u>, <u>physical therapy</u>, <u>behavioral health</u>, etc.



Pharmacy

- √ 13,153 Prescriptions were paid
- √ 93.03% Prescriptions were generic



- 2,291 dental services were provided
- 808 preventative cleanings and exams
- Delta Dental provides the dental benefit with the EPO Service Delivery Network. Seventy-two dental providers were utilized by members.

2021 TOTAL IHPC MILLAGE INVOICE SUMMARY

	2021 HEALTH SERVICE MILLAGE INVOICES TO INGHAM COUNTY									
	Millage Eligible Members	Me	dical Expenses		Pharmacy Expenses		Dental Expenses		Admin	TOTAL
January	1422	\$	32,447.91	\$	12,889.39	\$	17,693.44	\$	9,454.61	\$ 72,485.35
February	1423	\$	96,629.23	\$	12,049.64	\$	17,574.71	\$	18,938.04	\$ 145,191.62
March	1406	\$	58,245.83	\$	12,602.71	\$	17,960.00	\$	13,321.28	\$ 102,129.82
April	1371	\$	94,141.28	\$	9,797.63	\$	16,887.44	\$	18,123.95	\$ 138,950.30
May	1351	\$	63,039.26	\$	13,473.05	\$	17,871.11	\$	14,157.51	\$ 108,540.93
June	1360	\$	80,585.01	\$	11,148.19	\$	17,818.18	\$	16,432.71	\$ 125,984.09
July	1350	\$	49,257.66	\$	12,490.42	\$	17,507.81	\$	11,888.38	\$ 91,144.27
August	1336	\$	73,820.24	\$	9,871.52	\$	18,010.46	\$	15,255.33	\$ 116,957.55
Septembe	1346	\$	80,453.33	\$	9,163.97	\$	17,652.18	\$	16,090.42	\$ 123,359.90
October	1338	\$	68,139.67	\$	13,997.81	\$	17,858.88	\$	14,999.45	\$ 114,995.81
November	1322	\$	71,475.65	\$	9,645.28	\$	16,894.28	\$	14,702.28	\$ 112,717.49
December	1327	\$	74,965.26	\$	10,037.73	\$	18,175.82	\$	15,476.82	\$ 118,655.63
	TOTAL	\$	843,200.33	\$	137,167.34	\$	211,904.31	\$	178,840.78	\$ 1,371,112.76

 Contract Amount:
 \$ 2,240,816.00

 Unused Funds:
 \$ 869,703.24

Demographics 2021

Age of Membership

	0 - 20 Yrs	21 - 30 Yrs	31 - 40 Yrs	41 - 50 Yrs	51 - 64 Yrs	Over 64 Yrs
•	130	180	345	432	402	107
	8%	11%	22%	27%	25%	7%

1,596 Unduplicated Members Enrolled During 2021

Race/Ethnicity



White	Black	Hispanic	Indian	Asian	Other	Unknown
456	237	731	0	140	14	18
29%	15%	46%	0%	9%	1%	1%

Demographics 2021



Key: Conversion of FPL to \$- Family Size 1
0%-138% FPL \$0-\$17,774
139%-150% FPL \$17,775-\$19,320
151%-200% FPL \$19,321-\$25,760

\$25,761-\$32,200

Household Size	0-138% FPL	139-150% FPL	151-200% FPL	201-250% FPL
1	239	58	225	83
2	166	22	90	50
3	126	14	36	23
4	216	12	42	12
5+	181	7	29	4
Total	889	113	422	172



Location	ZipCode	Number of Members	Percentage
Dansville	48819	3	0%
Dimondale	48821	1	0%
E. Lansing	48823	140	9%
E. Lansing	48826	2	0%
Eaton Rapids	48827	1	0%
Haslett	48840	56	4%
Holt	48842	65	4%
Mason	48854	24	2%
Okemos	48864	62	4%
Webberville	48892	4	0%
Williamston	48895	21	1%
Lansing	48901	2	0%
Lansing	48906	193	12%
Lansing	48909	1	0%
Lansing	48910	325	20%
S. Lansing	48911	389	24%
Lansing	48912	121	8%
Lansing	48915	88	6%
W. Lansing	48917	62	4%
Lansing	48933	13	1%
Leslie	49251	6	0%
Onondaga	49264	4	0%
Stockhridge	49295	5	0.2

Enrollment by zip code

5



2021 Enrollment

Community Enrollment Partners

Online Application (40%)

Ingham Co Health Dept. (33%)

Ingham Community Health Centers (9%)

Cristo Rey Community Center (9%)

Allen Neighborhood Center (8%)

South Side Community Coalition (1%)

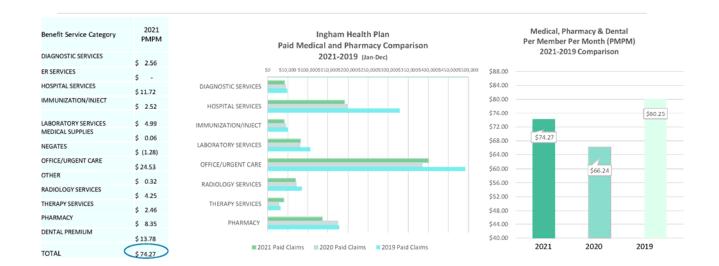


2021 Primary Care Provider Assignment

Provider Assignment	Members
Ingham Health Centers	38%
Cristo Rey	38%
Sparrow Medical Group	8%
Michigan State University	6%
McLaren Greater Lansing	4%
CareFree Medical	3%
Other	1%

43 Different Primary Care Provider Offices/sites have IHP members assigned in the community.

2021 UTILIZATION

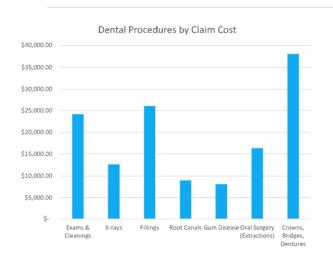


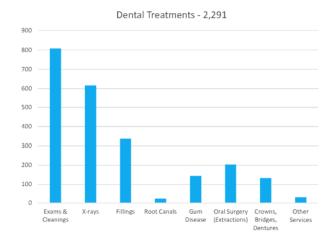
7

2021 DENTAL STATISTICS

Delta Dental administers the IHP dental plan.

The fully-insured premium cost per person per month was \$13.78 for a total of \$211,904.





R



For questions on the 2021 Millage Report Contact:

Lori Noyer, MA Executive Director

Phone: 517-336-3778

Lnoyer@ihpmi.org

TO: Board of Commissioners Human Services & Finance Committees

FROM: Tim Morgan, Parks Director

Cynthia Wagner, Potter Park Zoo Director

DATE: April 19, 2022

SUBJECT: Resolution Authorizing an Amendment of the Ingham County Employee Free Event Days at

Ingham County Parks and Potter Park Zoo

For the meeting agenda of May 2, 2022 Human Services and May 4, 2022 Finance Committees

BACKGROUND

Since 1998, in an effort to contain health insurance costs, the Ingham County Wellness Committee's goal has been to promote overall good health practices for Ingham County Employees. The Wellness Committee has asked to partner with the Parks Department in an effort to promote county employee physical activity. The Potter Park Zoo would like to join in the effort to promote county employee physical activity and encourage employees to get out to our local parks and zoo.

ALTERNATIVES

To not offer this employee incentive.

FINANCIAL IMPACT

Ingham County Parks and Potter Park Zoo will not collect parking or admission revenue from Ingham County employees and their families for the selected employee days. There is however an opportunity for increased revenue at the Zoo gift shop, concessions, and camel rides, and Parks on concessions on the employee free days.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) of the Action Plan - Maintain and improve existing parkland, facilities, and features.

OTHER CONSIDERATIONS

The Ingham County Park Commission will review this resolution at their April 11, 2022 meeting. The Potter Park Zoo Advisory Board supports this resolution.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing an Amendment of the Ingham County Employee Free Event Days at Ingham County Parks and Potter Park Zoo.

Introduced by the Human Service and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE INGHAM COUNTY EMPLOYEE FREE EVENT DAYS AT INGHAM COUNTY PARKS AND POTTER PARK ZOO

WHEREAS, since 1998, in an effort to contain health insurance costs, the Ingham County Wellness Committee's goal has been to promote overall good health practices for Ingham County Employees; and

WHEREAS, Resolution #16-225 authorized the establishment of employee free days at Ingham County Parks; and

WHEREAS, the Ingham County Parks Department and Potter Park Zoo are both offering to host free Ingham County employee events at no charge on dates to be selected by staff, weather dependent.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the following activities be made available to Ingham County Employees, their spouse, and their children at no charge annually for:

Ingham County Parks

Free evening snow tubing and free vehicle entrance at Hawk Island County Park on a date(s) to be selected by park staff in winter, weather dependent.

Free winter sports equipment rentals and free vehicle entrance at Burchfield County Park on a date(s) to be selected by park staff in winter, weather dependent.

Free round of disc golf and free vehicle entrance at Lake Lansing Park North on a date(s) to be selected by park staff, weather dependent. Bag of discs available for usage at a first come, first serve basis.

Potter Park Zoo

Free admission and free vehicle entrance at Potter Park Zoo on a date(s) to be selected by zoo staff.

BE IT FURTHER RESOLVED, that Resolution #16-225 is hereby rescinded.

TO: Board of Commissioners Human Services

FROM: Tim Morgan, Parks Director

DATE: April 19, 2022

SUBJECT: Contract with Meridian Township for the design and construction of a natural shoreline

protection project at Lake Lansing Park South

For the meeting agenda of May 2, 2022 Human Services Committee

BACKGROUND

The Ingham County Parks Department and Meridian Township - Lake Lansing Watershed Advisory Committee, partners and consultants have identified areas of erosion, aquatic invasive species, and decreasing habitat for fish and wildlife around the shoreline of Lake Lansing. Installation of natural shoreline protection projects has been proven to have ecological benefits such as absorption of natural wave energy, filter rain runoff, provide critical habitat for fish and wildlife, promote percolation, and deter nuisance geese.

ALTERNATIVES

To have Ingham County conduct the project and acquire fees associated.

FINANCIAL IMPACT

There are no financial impacts.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) of the Action Plan - maintain and improve existing parkland, facilities, and features

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this resolution at their April 11, 2022 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing Ingham County enter into a contract with Meridian Township for the design and construction of a natural shoreline protection project at Lake Lansing Park South.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MERIDIAN TOWNSHIP FOR THE DESIGN AND CONSTRUCTION OF A NATURAL SHORELINE PROTECTION PROJECT AT LAKE LANSING PARK SOUTH

WHEREAS, the Ingham County Parks Department and Meridian Township - Lake Lansing Watershed Advisory Committee partners and consultants have identified areas of erosion, aquatic invasive species, and decreasing habitat for fish and wildlife around the shoreline of Lake Lansing; and

WHEREAS, installation of natural shoreline protection projects has been proven to have ecological benefits such as absorption of natural wave energy, filter rain run-off, provide critical habitat for fish and wildlife, promote percolation, and deter nuisance geese; and

WHEREAS, these natural shoreline projects have economic benefits by being more cost effective than installing hardened structures, less susceptible to ice damage, aesthetically pleasing thus increasing property values, and decreases permitting costs; and

WHEREAS, the construction of a natural shoreline using bioengineering methods which includes the planting of shrubs, herbaceous plants and other natural materials to prevent erosion, spread of invasive species, and provide fish and wildlife habitat will be very beneficial to the Lake Lansing watershed; and

WHEREAS, the construction of a natural shoreline using bioengineering methods fits the vision of "Green" initiatives in Ingham County such as reducing the mowing needs of the park and will also be used as a demonstration plot for residents of Lake Lansing to encourage installation of natural shorelines on their properties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Meridian Township for the design and construction of a natural shoreline protection project at Lake Lansing Park – South, with Meridian Township absorbing all costs associated with the project.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services & Finance Committees

FROM: Tim Morgan, Parks Director

DATE: April 19, 2022

SUBJECT: Amendment to City of East Lansing Millage Agreements

For the meeting agenda of May 2, 2022 Human Services and may 4, 2022 Finance

BACKGROUND

The City of East Lansing is requesting an amendment to project TR003 (Northern Tier Trail Repair and Maintenance), TR057 (Pedestrian Connection to Northern Tier Trail at Riveria Drive), and TR058 (Pedestrian Connection to Northern Tier Trail at Colorado Drive) to reallocate the unspent funds of \$220,480 identified from project TR057 and TR058 to TR003 to complete the project as detailed in Exhibit A.

ALTERNATIVES

The Park Commission considered this request at their April 11th meeting and recommended this approach. The alternatives would be to not authorize the reallocation.

FINANCIAL IMPACT

The City of East Lansing is requesting reallocating \$120,796 from TR057 and \$101,684 from TR058 to TR003 to cover the overage. The reallocation has no additional impact on the Trails and Parks Millage fund balance.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) - Maintain and improve existing parkland, facilities and features,1(g) - Work to improve accessibility for visitors of all ages and abilities and 1(h)- Enhance existing trails and blueways, and develop new multi-use trails and blueways, that connect parks with recreational, residential, cultural and business centers throughout Ingham County.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this resolution at their April 11, 2022 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.



CITY OF EAST LANSING The Home of Michigan State University

April 13, 2022

Nicole Wallace Ingham County Parks Department 121 E. Maple St. P.O. Box 178 Mason, MI 48854

RE: Request for Funding Reallocation

Pedestrian Connections to the Northern Tier Trail at Riveria Dr and Colorado Dr Trails Millage Projects #TR057 and #TR058

Dear Nicole:

The City of East Lansing would like to request a reallocation of a portion of the Trails and Parks Millage funds that are currently identified for projects #TR057 and #TR058, Pedestrian Connection to the Northern Tier Trail at Colorado Drive and Riveria Drive respectively. We are requesting that \$220,000 be reallocated to the Northern Tier Trail Repair and Maintenance project #TR003.

410 Abbot Road East Lansing, MI 48823

(517) 337-1731 Fax (517) 337-1559 www.cityofeastlansing.com Ingham County has allocated \$291,684 from the Ingham County Trails and Parks Millage for installation of a pedestrian connection to the Northern Tier Trail at Colorado Drive and \$570,796 for installation of a pedestrian connection at Riveria Drive. We anticipate that these projects will be completed for approximately \$190,000 and \$450,000 respectively, leaving approximately \$220,000 allocated but unspent.

Bids were recently opened to complete the final phase of the Northern Tier Trail Repair and Maintenance project #TR003. This phase will remove and relocate a portion of the Northern Tier Trail that runs along the Sanderson Drain and perform crack-sealing along the entire trail. \$300,000 has been allocated for this work. Construction bids and engineering fees currently total \$320,000, not including any contingency. Therefore, the City of East Lansing would like to request that the \$220,000 that is unspent for TR057 and TR058 be reallocated to this project.

If you have any questions about this request or would like any additional information, please contact me at wlongpr@cityofeastlansing.com or 517-285-9436. We appreciate the support of Ingham County in providing safe and quality trails and recreational opportunities for the region.

Sincerely,

Wendy Wilmers Longpre

WW loves Corggie

Assistant Director of Parks, Recreation and Arts

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE CITY OF EAST LANSING TRAILS AND PARKS MILLAGE AGREEMENTS

WHEREAS, the City of East Lansing is requesting an amendment to Agreements TR003 Northern Tier Trail Repair and Maintenance, TR057 Pedestrian Connection to Northern Tier Trail at Riveria Drive, and TR058 Pedestrian Connection to Northern Tier Trail at Colorado Drive to reallocate \$120,796 from TR057 and \$101,684 from TR058 to TR003 to cover the shortage for project TR003.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreements listed below with the City of East Lansing:

Contract Title	Project #	Current	Amount to Reallocate	Total
		Contract		Revised
		Amount		Contract
				Amount
			Reallocate \$120,796 from	
			TR057 to TR003 and	
Northern Tier Trail Repair and			\$101,684 from TR058 to	
Maintenance	TR003	\$776,440	TR003	\$998,920
Pedestrian Connection to				
Northern Tier Trail at Riveria			-\$120,796 reallocate to	
Drive	TR057	\$570,796	TR003	\$450,000
Pedestrian Connection to				
Northern Tier Trail at Colorado			-\$101,684 reallocate to	
Drive	TR058	\$291,684	TR003	\$190,000

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to reallocate \$120,796 from line item 228-62800-967000-TR057 to line item 228-62800-967000-TR003.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to reallocate \$101,684 from line item 228-62800-967000-TR058 to line item 228-62800-967000-TR003.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services & Finance Committees

FROM: Tim Morgan, Parks Director

DATE: April 19, 2022

SUBJECT: Ingham County Parks Safety Enhancement Projects

For the meeting agenda of May 2, 2022 Human Services & May 4, 2022 Finance Committees

BACKGROUND

Each year playground inspections are performed by Certified Playground Inspectors (CPSI) on all playgrounds located within Ingham County Parks. During these inspections, it was identified that there were multiple play features at each location that are in need repair or replacement and in need of additional safety surfacing.

ALTERNATIVES

These repairs would not be performed and portions of these playgrounds would have to be closed within the next 12 months.

FINANCIAL IMPACT

There are funds available within the Parks Department Fund Balance.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) of the Action Plan - maintain and improve existing parkland, facilities, and features.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this resolution at their April 11, 2022 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing Ingham County Parks to perform the necessary repairs in order to ensure the safety and accessibility of our playgrounds.

To: Tim Morgan, Director of Parks

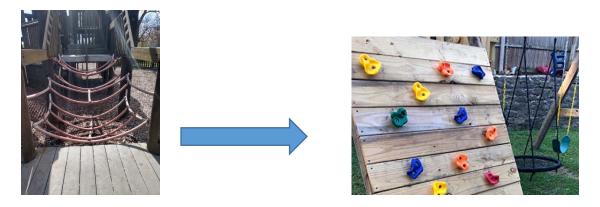
From: Brian Collins, Deputy Director of Parks

Re: Playground request – Fund Balance

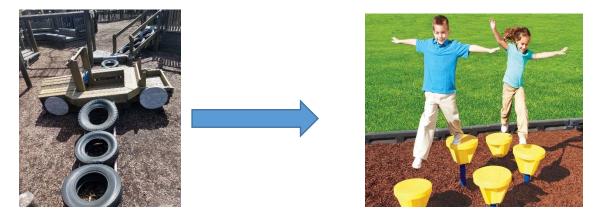
Tim,

As you know, staff inspects playgrounds on a minimum monthly schedule. Each year in the spring, a full audit is done of each playground. During the most recent audits there were numerous issues that were discovered. Being potential safety concerns within the next year, we thought it best to be proactive and address these repairs/replacement items from fund balance during FY22. In researching costs of equipment, repairs and additional safety surface, I think it prudent to set aside \$120,000 from the fund balance. This would allow for repairs/replacements at Burchfield County Park, Lake Lansing South County Park, and Hawk Island County Park.

I have attached a few photos of just some of the replacements/repairs we would need to perform. Please let me know if there is any additional information you would need.



Rubber coating has deteriorated on all "rope climbers" throughout the park. Some would be replaced with similar ropes and some would be replaced with a "climbing wall" type transition.



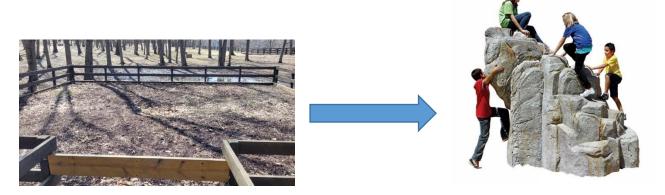
Tires have become cracked and degrading. Soon will be unsafe to use. It is recommended to switch over to a playground specific manufactured stepping transition.



Fencing has settled and retaining walls in certain areas need rebuilt. Fence would be replaced with a visually more "open" design. Donor pickets will need to be replaced by donor sign.



New safety surfacing should be replaced/added to due to compaction at all playground facilities



Swing set has been removed from Burchfield Park due to decay. Above feature (or similar) would be installed in its place.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE SAFETY ENHANCEMENT PROJECTS AT LAKE LANSING COUNTY PARK SOUTH, BURCHFIELD COUNTY PARK, AND HAWK ISLAND COUNTY PARK

WHEREAS, the Ingham County Parks Department employs several individuals who are trained on playground safety inspections and hold the national certification as Certified Playground Inspectors through the National Recreation and Park Association; and

WHEREAS, these staff perform annual audit inspections on each of the playgrounds located within Ingham County Park facilities; and

WHEREAS, during these annual audits, staff has identified structures that are in need of replacement/repair as well as additional safety surfacing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Parks Department, following Purchasing Department guidelines, to proceed with repairs and replacement of playground equipment within County Parks.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the transfer of \$120,000 from the Parks Department 208 fund balance into a new line item for this project.

TO: Board of Commissioners Human Services

FROM: Tim Morgan, Parks Director

DATE: April 19, 2022

SUBJECT: Authorization to accept the Michigan Active Communities Grant

For the meeting agenda of 5/2/22 Human Services & 5/4/22 Finance Committees

BACKGROUND

The Ingham County Parks applied for a Michigan Active Communities Grant in partnership with mParks, Michigan Department of Health & Human Services and Michigan Outdoor Industry Office grant which will help fund the Burchfield Dirt School to purchase bikes, helmets, tokens/credits for kids/families who need to ride Ingham County Public Transit (CATA) system to get to the Burchfield County Park Dirt School and possibly a stipend for a summer intern from a college recreation program to assist on site with programming.

ALTERNATIVES

The only alternative is to not accept the grant.

FINANCIAL IMPACT

The amount of the grant received was in the amount of \$18,075.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) of the Action Plan - maintain and improve existing parkland, facilities, and features.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this resolution at their April 11, 2022 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing the Ingham County Parks to accept the Michigan Active Communities Grant.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE MICHIGAN ACTIVE COMMUNITIES GRANT

WHEREAS, the Ingham County Parks was awarded the Michigan Active Communities Grant in partnership with mParks, Michigan Department of Health & Human Services, and Michigan Outdoor Industry Office grant; and

WHEREAS, the accepted funds will go towards the Burchfield Dirt School to purchase bikes, helmets, tokens/credits for kids/families who need to utilize the Capital Area Transportation Authority (CATA) system to get to the Burchfield County Park Dirt School, and possibly a stipend for a summer intern from a college recreation program to assist on site with programming.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the grant in the amount of \$18,075 from Michigan Active Communities Grant in partnership with mParks, Michigan Department of Health & Human Services and Michigan Outdoor Industry Office grant which will help fund the Burchfield Dirt School.

BE IT FURTHER RESOLVED, that the funds be deposited into line item 208-75200-974000-21P03.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Human Services and Finance Committees

FROM: Linda S. Vail, MPA, Health Officer

DATE: April 13, 2022

SUBJECT: Authorization to Amend Resolution #21-585

For the meeting agendas of May 2, and May 4, 2022

BACKGROUND

Ingham County Health Department (ICHD) wishes to amend Resolution #21-585 to increase the amount of the agreement from \$716,800 to \$896,000, for a total increase of \$179,200, effective October 1, 2021 through July 31, 2022. Resolution #21-585 approved an agreement with Ingham Intermediate School District (IISD) to allow ICHD to pass \$716,800 in grant funds that were received through Resolution #21-586 from the Michigan Department of Health and Human Services (MDHHS) to IISD for the placement of Human Resource Advocates (HRAs) into IISD Schools. MDHHS authorized an additional \$179,200 in grant funds which was accepted through Resolution #22-184. This amendment will allow ICHD to distribute the additional funds to IISD to continue providing HRA services in the Ingham Intermediate schools as approved through Resolution #21-585.

ALTERNATIVES

ICHD could look for alternative recipients for these additional grant funds but that would create a gap in services for IISD which would negatively impact current COVID HRA support being provided to IISD students.

FINANCIAL IMPACT

ICHD will amend Resolution #21-585 to increase the total agreement amount from \$716,800 to up to \$896,000.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented I respectfully recommend the approval of the attached resolution to amend Resolution #21-585 by increasing the agreement amount from \$716,800 to \$896,000, for a total increase of \$179,200, effective October 1, 2021 through July 31, 2022.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #21-585

WHEREAS, Ingham County Health Department (ICHD) wishes to amend Resolution #21-585 to increase the amount of the agreement from \$716,800 to \$896,000 for a total increase of \$179,200, effective October 1, 2021 through July 31, 2022; and

WHEREAS, Resolution #21-585 approved an agreement with Ingham Intermediate School District (IISD) to allow ICHD to pass \$716,800 in grant funds that were received through Resolution #21-586 from the Michigan Department of Health and Human Services (MDHHS) to IISD for the placement of Human Resource Advocates (HRAs) into IISD Schools; and

WHEREAS, MDHHS authorized an additional \$179,200 in grant funds which was accepted through Resolution #22-184; and

WHEREAS, this amendment will allow ICHD to distribute the additional funds to IISD to continue providing HRA services in the Ingham Intermediate schools as approved through Resolution #21-585; and

WHEREAS, the Health Officer recommends amending Resolution #21-585 to allow ICHD to give IISD an additional \$179,200 in funding to further support the placement of HRAs in IISD schools, effective October 1, 2021 through July 31, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #21-585 to allow ICHD to give IISD an additional \$179,200 in funding to further support the placement of HRAs in IISD schools, effective October 1, 2021 through July 31, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioner's Human Services and Finance Committees

FROM: Linda S. Vail, MPA, Health Officer

DATE: April 19, 2021

SUBJECT: Resolution Authorizing the use of ARP funds for assist Ingham County Homeowners with the

costs of repairing or replacing wells and onsite waste water systems

For the meeting agendas of May 2 and May 4, 2022

BACKGROUND

Ingham County Health Department's (ICHD) Environmental Health (EH) Division wishes to use up to \$1,000,000 in American Rescue Plan (ARP) funds to repair or replace failing private wells and onsite wastewater systems effective upon approval through December 31, 2026. Private wells and wastewater treatment systems are recognized as community infrastructure because of their potential impact on the environment. Currently, Ingham County estimates that there are 1,200 failing private wastewater treatment systems in Ingham County and an unknown number of failing private wells. Failing wastewater treatment system systems and wells are a threat to public health. The cost of designing, permitting and replacing a failed private wastewater treatment system can range from approximately \$8,000 up to \$25,000 and the cost of permitting and installing a new well is approximately \$7,500. These high costs can create financial burdens for Ingham County households. The use of ARP funds to replace or repair these failing systems will help alleviate this financial burden. EH will give priority to households whose total income is less than 300% of the Federal Poverty Level (FPL).

ALTERNATIVES

There are few resources available to assist homeowners with the repair or replacement of a private well or private wastewater treatment system, often leaving homeowners is with sizeable debt or being forced to relocate.

FINANCIAL IMPACT

ICHD proposes to use up to \$1,000,000 of ARP funds to replace or repair approximately Ingham County residential wells and residential wastewater treatment systems.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented I recommend the approval of the attached resolution to authorize ICHD to use up to \$1,000,000 of ARP funds to replace or repair private failing wells and wastewater treatment systems in Ingham County, giving priority to households with a total household income of less than 300% of FPL, effective upon approval through December 31, 2026.

Introduced by the Human Services and Finance Committees of the

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE USE OF AMERICAN RESCUE PLAN ACT OF 2021 FUNDS TO REPAIR OR REPLACE PRIVATE WELL AND PRIVATE WASTE WATER SYSTEMS IN INGHAM COUNTY

WHEREAS, Ingham County Health Department's (ICHD) Environmental Health (EH) Division wishes to use up to \$1,000,000 in American Rescue Plan Act of 2021 (ARP) funds to repair or replace failing private wells and onsite wastewater systems effective upon approval through December 31, 2026; and

WHEREAS, private wells and wastewater treatment systems are recognized as community infrastructure because of their potential impact on the environment; and

WHEREAS, currently, Ingham County estimates that there are 1,200 failing private wastewater treatment systems in Ingham County and an unknown number of failing private wells; and

WHEREAS, failing wastewater treatment systems and wells are a threat to public health; and

WHEREAS, the cost of designing, permitting, and replacing a failed private wastewater treatment system can range from approximately \$8,000 up to \$25,000 and the cost of permitting and installing a new well is approximately \$7,500; and

WHEREAS, these high costs can create financial burdens for Ingham County households; and

WHEREAS, the use of ARP funds to replace or repair these failing systems will help alleviate this financial burden; and

WHEREAS, EH will give priority to households whose total income is less than 300% of the Federal Poverty Level; and

WHEREAS, ICHD proposes to use up to \$1,000,000 of ARP funds to replace or repair approximately Ingham County residential wells and residential wastewater treatment systems; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes the use of up to \$1,000,000 of ARP funds to replace private failing wells and wastewater treatment systems in Ingham County, effective upon approval through December 31, 2026.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the use of up to \$1,000,000 of ARP funds to replace private failing wells and wastewater treatment systems in Ingham County, effective upon approval through December 31, 2026.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees

FROM: Linda S. Vail, MPA, Health Officer

DATE: April 5, 2022

SUBJECT: Authorization to Amend Resolution #22-100 with Michigan Primary Care Association for Vaccine

Clinics

For the meeting agendas of May 2, 2022 and May 4, 2022

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to amend Resolution #22-100 to extend the terms of the agreement effective April 1, 2022 through September 30, 2022 for an amount not to exceed \$71,424.97. The purpose is to plan, develop, and maintain a public health workforce that helps assure high immunization coverage levels, low incidence of vaccine-preventable diseases, and maintain or improve the ability to respond to public health threats. Through this amendment, vaccines will be provided to the public at no cost.

ALTERNATIVES

The alternative would be to decline the MPCA COVID-19 Vaccine funding which could restrict ICHD's CHC's capacity to administer the COVID-19 vaccine to individuals who want and need it.

FINANCIAL IMPACT

The amount of this Federal Funding is \$71,424.97 and ICHD's CHCs will receive 50% of their payment upon signing of this agreement. The remaining 50% funds will be paid before the end date of the agreement.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objectives of providing access to services that promote the well-being of county residents, Goal A, and improving service by enhancing the quality of communication, Goal B.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Board of Commissioners approves the amendment to Resolution #22-100 to extend the terms of the agreement effective April 1, 2022 through September 30, 2022 for an amount not to exceed \$71,424.97.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #22-100 TO EXTEND THE TERM OF THE AGREEMENT WITH MICHIGAN PRIMARY CARE ASSOCIATION FOR VACCINE CLINICS

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to amend Resolution #22-100 to extend the term of the agreement effective April 1, 2022 through September 30, 2022 for an amount not to exceed \$71,424.97; and

WHEREAS, the purpose is to plan, develop, and maintain a public health workforce that helps assure high immunization coverage levels, low incidence of vaccine-preventable diseases, and maintain or improve the ability to respond to public health threats; and

WHEREAS, through this amendment, vaccines will be provided to the public at no cost; and

WHEREAS, this Federal funding is for an amount not to exceed \$71,424.97; and

WHEREAS, ICHD's CHCs will receive 50% of their payment upon signing of this agreement; and

WHEREAS, the remaining 50% of funds will be paid before the end date of the agreement; and

WHEREAS, the CHC Board of Directors and Health Officer recommend that the Board of Commissioners authorizes an amendment Resolution #22-100 to extend the term of the agreement effective April 1, 2022 through September 30, 2022 for an amount not to exceed \$71,424.97.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to Resolution #22-100 to extend the term of the agreement effective April 1, 2022 through September 30, 2022 for an amount not to exceed \$71,424.97.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: April 18, 2022

SUBJECT: Authorization to Appoint Dr. Christopher Alan Hauch, M. D., as Deputy Medical Examiner for

Ingham County

For the meeting agendas of May 2, 2022

BACKGROUND

This resolution authorizes the appointment of Dr. Christopher Alan Hauch, M.D., to the position of Deputy Medical Examiner for Ingham County.

Section 52.201a of the Michigan Compiled Laws authorizes the Ingham County Board of Commissioners to appoint Deputy Medical Examiners who meet the required qualifications, who are licensed physicians in the State of Michigan, and who have been approved by the Chief Medical Examiner. Ingham County's Chief Medical Examiner, Dr. Michael Markey, M.D., has formally requested the appointment of Dr. Christopher Alan Hauch, M.D., as a Deputy Medical Examiner for Ingham County. Ingham County's Chief Medical Examiner has verified that Dr. Christopher Alan Hauch, M.D., meets the required qualifications and is licensed to practice medicine in the State of Michigan.

ALTERNATIVES

There are no alternatives

FINANCIAL IMPACT

There is no financial impact associated with this resolution.

STRATEGIC PLANNING IMPACT

This resolution supports Goal A. Service to Residents: Provide easy access to quality, innovative, cost-effective services that promote well-being and quality of life for the residents of Ingham County.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

I recommend that the Board of Commissioners adopt the resolution to appoint Christopher Alan Hauch, M.D., as Deputy Medical Examiner for Ingham County effective May 11, 2022.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPOINT DR. CHRISTOHER ALAN HAUCH, MD AS A DEPUTY MEDICAL EXAMINER FOR INGHAM COUNTY

WHEREAS, this resolution authorizes the appointment of Dr. Christopher Alan Hauch, M.D., to the position of Deputy Medical Examiner for Ingham County; and

WHEREAS, Section 52.201a of the Michigan Compiled Laws authorizes the Ingham County Board of Commissioners to appoint Deputy Medical Examiners who meet the required qualifications, who are licensed physicians in the State of Michigan, and who have been approved by the Chief Medical Examiner; and

WHEREAS, Ingham County's Chief Medical Examiner has formally requested the appointment of Dr. Christopher Alan Hauch, M.D., as a Deputy Medical Examiner for Ingham County; and

WHEREAS, Ingham County's Chief Medical Examiner has verified that Dr. Christopher Alan Hauch, M.D., meets the required qualifications and is licensed to practice medicine in the State of Michigan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners confirms the appointment of Dr. Christopher Alan Hauch, M.D., as a Deputy Medical Examiner for Ingham County, effective May 11, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Human Services and Finance Committees

FROM: Jill Bauer, Budget Analyst

DATE: April 19, 2022

SUBJECT: 2023 Update of County Fees for Human Services Departments

When the Board of Commissioners adopted Resolution #02-155, setting various fees for county services, the Controller's Office was directed to annually review the fees and to recommend adjustments. We have completed our review for fiscal year 2023 for the Human Services Committee consistent with the standing directive and offer a few adjustments for your consideration. This information will appear as a discussion item on the current round of Human Services and Finance meetings. We anticipate presentation of a resolution at the next round of meetings to recommend increases to certain fees.

Attached spreadsheets provide details of recommended fee adjustments to be effective for the Health Department on October 1, 2022 and for all other departments on January 1, 2023.

The first attachment (Attachment A) offers analysis of proposed fees for 2023. The annual average United States' consumer price index was used to do the calculation. This rate of 3.3% was also used by the State of Michigan for the inflation rate multiplier.

The following information is included for each fee:

- 1. Location of Service
- 2. Fee Description
- 3. The 2022 cost as calculated in last year's fee update process.
- 4. The 2023 cost, which was calculated by multiplying the 2022 cost by the consumer price index
- 5. As identified by the Board of Commissioners, the target percent was determined by the percentage of cost to be recovered by the fee for service. The target percent for each fee was initially passed by Resolution #02-155. For other fees added after the passage of Resolution #02-155, in most cases, it was assumed that the fee as passed is charged at the appropriate cost with a target recovery of 100%.
- 6. The 2023 calculated fee is based on the 2022 cost multiplied by the target percent.
- 7. Although many fees have be proposed to remain unchanged in 2023, the initial proposed fees were determined by rounding down the calculated fee to the full dollar amount and, in the case of some larger fees, rounded to the lower \$5 or \$10 increments. In some cases, the cost multiplied by the target percent is much greater than the current fee, so only an incremental increase was proposed in anticipation of further upward adjustments over several years. Fees that are proposed to increase are presented in **bold type**.

- 8. <u>Units</u>. This variable was used to calculate anticipated revenue generated by a proposed fee. Initial information was provided in the Maximus study, and in some cases has been updated by the departments.
- 9. <u>Department/Controller Recommendation</u>. Department heads agreed with the initial proposed fees in most cases. In some situations, the fees that were proposed have been changed by the department heads and they have provided supporting information which is included and referenced below. In all cases, the Controller agreed with recommendations of the department head as follows:
 - a. Health Department agrees with all proposed fees with the addition of two new fees for 2023. Justification from the Environmental Health Director as follows: "We have been having some significant challenges in our Type II Water Supply program. Approximately 20% of our facilities are delinquent in their required sampling. Failure to collect samples results in monitoring violations with the State of Michigan and a potential threat to public health as we can't be sure if the water supply meets state standards. We are required to follow up on all monitoring violations, which results in a significant increase in workload for our staff. The State of Michigan has fines to address monitoring violations, but our operators are keenly aware the fines are not enforced. Our staff spend hours sending letters, making phone calls, stopping by facilities, etc. to resolve the issue, but we have no effective means to ensure the sampling gets done, so the monitoring violations persist. Even if the State does issue the fines after our staff has done the work, the State would collect the revenue, not us."
 - b. The Parks Department has agreed to most fees and have added four new fees. 1) Special Event Fee New fee of \$75 for special events group size of 25-100 people for profit groups) that do not rent a shelter. The specific information for the other additions is in Attachments C and D.
 - c. The Fair fees are not included in this packet. The Board of Commissioners adopted the fair fees in 2021 per Resolution #21-028. An evaluation of the fees will be part of the Fair Master Plan that is being prepared currently.
- 10. Additional revenue is projected from the department head/Controller recommended increase in fees multiplied by the units.

A summary of proposed fee increases for 2023 is presented in the attached spreadsheet (Attachment B). The spreadsheet simply lists the 2022 fee, department head and Controller recommendations, and projected revenue for each fee where an increase was proposed.

Fee increases recommended by the Controller's Office would generate approximately \$71,954 in additional revenue in 2023.

Please do not hesitate to contact me if you have any questions regarding this information.

Attachments

2023 County Fees Analysis Human Services Committee

ATTACHMENT A

FEES PROPOSED TO CHANGE ARE IN BOLD

Location of Service Description 2022 Cost Factor 5 (2022 Cost Fact							1 0020 10 010	ANGE ARE IN				
Service Description 2022 Cost Factor 2023 Cost Factor 2023 Cost Factor 2023 Cost Factor Score Face Fee Fee Frop. Fee Recommend Units Committed Conting Ed. Fee Diseased Controllium. \$15.36 3.3% \$3.3% \$16.00 100% \$15.00 \$16												
Comm. Health Comm. Place											l	Additional
Comm. Health Conting Ed. Fee Diseased Controlform. \$16.56 3.3% \$16.90 100% \$16.00 \$16.												Revenue
Comm. Health Inst Vaccination Verif Form 1-693 \$44,00 \$3.3% \$42.25 100% \$33.00 \$42.25 \$40.00 \$40.00 \$40.00 \$5.00 \$5.00 \$80.00 \$5.00 \$80.00 \$5.00 \$80.00 \$5.00 \$80.00 \$5.00 \$80.00 \$60.												\$0
Comm. Health Immunix Record Copying Fee \$4.91 3.3% \$5.07 100% \$4.00 \$5.07 \$5.00 \$5.00 \$0.0												\$25
Comm. Health MHP Tran. BustVan												\$400
Comm. Health MiHP Trans Text												\$800
Comm. Health Category 1 (see definition below) - License Fee Se2.41 2.3% Se3.40 Se3.50 S												\$524
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Comm. Health Assessment of Home												\$0 \$220
												\$220 \$50
Imm. Clinic Influenza - Mass Vasc. Clinic \$32,83 3.3% \$33.92 75% measureme \$25,44 make proc member												\$1,200
Made Examiner Cremation Permits												\$1,200
Autopsy Report Copies (All Non-Family Members) we follow spermy per contract in follows promy promy per contract promy												\$2,600
Med Examiner Tollow sparrow per contract \$49.41 3.3% \$51.04 100% \$25.00 \$51.04 \$25.00 \$25.00 \$25.00 \$0 \$1.04 \$25.00 \$25.00 \$25.00 \$0 \$1.04			\$29.03	3.3 /6	\$30.02	100 /6	\$20.00	\$30.02	\$30.00	\$30.00	1,300	\$2,000
Erv. Health FOOD SERVICE SANITATION PROGRAM Food Service Establishment License Fee			\$49.41	3 3 96	\$51.04	100%	\$25.00	951.04	\$25.00	\$25.00	5	\$0
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Env. Health												\$275
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Env. Health Category 3 (see definition below) - New Owner/Eval \$1,413.44 3.3% \$1,460.09 80% \$1,075.00 \$1,168.07 \$1,100.00 \$7	. Health C	ategory 3 (see definition below) - Full Plan Review	\$2,600.95	3.3%	\$2,686,78	80%	\$1,965.00	\$2,149,42	\$2,100.00	\$2,100.00	4	\$540
Category 3 (see definition below) - New Owner S1,565.49 3.3% S1,517.16 80% S1,190.00 S1,293.72 S1,250.00 S1,250.00 7			,		,,	1.70	,	,	,	,		
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Env. Health Mobile - License Fee * \$485.07 3.3% \$1,617.16 80% \$1,190.00 \$1,293.72 \$1,250.00 \$1,250.00 7					,	/ -	,	,	,	,		
Env. Health Mobile - Full Plan Review \$664.96 3.3% \$686.90 80% \$510.00 \$549.52 \$540.00 \$540.00 1			\$1,565.49	3.3%	\$1,617.16	80%	\$1,190.00	\$1,293.72	\$1,250.00	\$1,250.00	7	\$420
Env. Health Mobile - New Owner/Eval. \$552.53 3.3% \$570.76 80% \$425.00 \$456.61 \$450.00 \$0 \$0 \$0 \$0 \$0 \$0 \$0	Health M	lobile - License Fee *	\$485.07	3.3%	\$501.07	80%	\$375.00	\$400.86	\$400.00	\$400.00	3	\$75
Env. Health STFU - License Fee * (state mandated fee) \$485.07 3.3% \$501.07 34% \$152.00 \$152.00 \$152.00 72	Health M	lobile - Full Plan Review	\$664.96	3.3%	\$686.90	80%	\$510.00	\$549.52	\$540.00	\$540.00	1	\$30
Env. Health STFU - Full Plan Review \$664.96 3.3% \$686.90 80% \$510.00 \$549.52 \$540.00 \$540.00 12	Health M	lobile - New Owner/Eval.	\$552.53	3.3%	\$570.76		\$425.00	\$456.61				\$0
Env. Health STFU - New Owner/Eval S596.43 3.3% S616.11 80% \$460.00 \$492.89 \$490.00 \$490.00 2	Health S	TFU - License Fee ' (state mandated fee)	\$485.07	3.3%	\$501.07	34%	\$152.00	\$152.00	\$152.00	\$152.00	72	\$0
Env. Health Temporary Food License \$399.40 3.3% \$412.58 50% \$195.00 \$206.29 \$205.00 \$205.00 77	Health S	TFU - Full Plan Review	\$664.96	3.3%	\$686.90	80%	\$510.00	\$549.52	\$540.00	\$540.00	12	\$360
Env. Health Seasonal Facilities - License Fee * \$588.98 3.3% \$608.42 50% \$285.00 \$304.21 \$300.00 \$300.00 68 Type II Water Supply Program Monitoring Violation -	Health S	TFU - New Owner/Eval	\$596.43									\$60
Type II Water Supply Program Monitoring Violation - Env. Health NEW initial violation S200.00 5			\$399.40				\$195.00	\$206.29				\$770
Env. Health NEW initial violation \$200.00 5			\$588.98	3.3%	\$608.42	50%	\$285.00	\$304.21	\$300.00	\$300.00	68	\$1,020
										\$200.00		\$1,000
1 Specification apply 1 togram monitoring violation -		ype II Water Supply Program Monitoring Violation -								\$200.00	5	\$1,000
Env. Health NEW subsequent violations \$400.00 2	Health NEW s	ubsequent violations								\$400.00	2	\$800
Other Food Service Fees Communication Commun		Other Food Service Fees										
Late Fee for Food License effective 1st day after April			\$144.56	3.3%	\$149.33	100%	\$135.00	\$149.33	\$145.00	\$145.00	0	\$0

Location			2023 Cost				2023	2023			
of	Fee		Increase		Target	2022	Calc.	Initial	Dept		Additional
Service	Description	2022 Cost	Factor	2023 Cost	Percent	Fee	Fee	Prop. Fee	Recommend	Units	Revenue
	Late Fee for Temporary Food License application less										
	than 5 days prior to event (in addition to the \$195										
Env. Health	license)	\$208.80	3.3%	\$215.69	100%	\$200.00	\$215.69	\$215.00	\$215.00	0	\$0
Env. Health	Inspection fee for STFU (State Mandated Fee)	\$409.04	3.3%	\$422.54	24%	\$90.00	\$99.55	\$92.00	\$92.00	92	\$184
	Contstruction/Remodeling that begins without										
Env. Health	approved plans (**)	\$1,055.80	3.3%	\$1,090.64	80%	\$805.00	\$872.51	\$850.00	\$850.00	2	\$90
	Food Service plan review re-evaluation or re-										
Env. Health	submission	\$535.39	3.3%	\$553.06	100%	\$515.00	\$553.06	\$550.00	\$550.00	1	\$35
	Enforcement Food Service Program Fees										
Env. Health	Informal Hearing Fee (**)	\$1,269.68	3.3%	\$1,311.58	100%	\$1,210.00	\$1,311.58	\$1,250.00	\$1,250.00		\$0
Env. Health	Formal Hearing Fee (**)	\$1,269.68	3.3%	\$1,311.58	100%	\$1,210.00	\$1,311.58	\$1,250.00	\$1,250.00		\$0
	Follow Up inspection to assess compliance for critical										
Env. Health	violations (**)	\$162.04	3.3%	\$167.39	100%	\$155.00	\$167.39	\$165.00	\$165.00		\$0
Env. Health	Fee for new owner operating without new license(**)	\$867.34	3.3%	\$895.96	80%	\$665.00	\$716.77	\$700.00	\$700.00	0	\$0
Env. Health	WATER SUPPLY WELL & ON-SITE SEPTIC DISPOSAL										
	Well - permit to construct or alter a private residential ,										
Env. Health	type II, or type III well	\$457.94	3.3%	\$473.05	90%	\$395.00	\$425.75	\$425.00	\$425.00	70	\$2,100
	Septic - new or repair permit for residential or										
Env. Health	commercial	\$1,015.11	3.3%	\$1,048.61	90%	\$870.00	\$943.75	\$900.00	\$900.00	90	\$2,700
Env. Health	Combined - well & septic	\$1,248.54	3.3%	\$1,289.74	90%	\$1,070.00	\$1,160.77	\$1,100.00	\$1,100.00	60	\$1,800
Env. Health	Septic - new/repair septic tank only	\$418.68	3.3%	\$432.50	90%	\$360.00	\$389.25	\$385.00	\$385.00	30	\$750
	Well - Sanitary survey, public non community Type II -										
Env. Health	transient well	\$508.63	3.3%	\$525.41	90%	\$440.00	\$472.87	\$470.00	\$470.00	15	\$450
	Well - Sanitary survey, public non community Type II										
Env. Health	non - transient Well	\$588.93	3.3%	\$608.37	90%	\$510.00	\$547.53	\$540.00	\$540.00	5	\$150
	Septic Evaluation - application for residential or										
Env. Health	commercial lot & soil evaluation	\$460.44	3.3%	\$475.63	90%	\$400.00	\$428.07	\$425.00	\$425.00	68	\$1,700
		0070 40	0.00/	0000 70			201115	0040.00	****	ا م	04.000
Env. Health	Septic Evaluation - plan review for engineered system	\$370.49	3.3%	\$382.72	90%	\$320.00	\$344.45	\$340.00	\$340.00	53	\$1,060
Env. Health	NEW - Township Requested Evaluation	\$103.33	3.3%	\$106.74	100%	\$100.00	\$106.74	\$105.00	\$105.00	12	\$60
F 11141-	BODY ART FACILITY PROGRAM License renewal	\$443.31	3.3%	\$457.94	80%	\$340.00	\$366.35	\$360.00	\$360.00	32	\$640
Env. Health										-	
Env. Health	Full plan review	\$576.08	3.3%	\$595.10	80%	\$445.00	\$476.08	\$475.00	\$475.00	7	\$210
	CAMPGROUND INSPECTIONS										
Env. Health	Permanent Campground	\$446.52	3.3%	\$461.25	100%	\$430.00	\$461.25	\$460.00	\$460.00	8	
Env. Health	Temporary Campground	\$201.31	3.3%	\$207.95	100%	\$190.00	\$207.95	\$205.00	\$205.00	3	\$45
	MORTGAGE CERTIFICATION INSPECTIONS (POINT OF										
	SALE)										
L	Point of Sale - Application/Administrative processing	****			l					ا ۔۔۔ا	
Env. Health	fee	\$313.74	3.3%	\$324.09	85%	\$255.00	\$275.48	\$275.00	\$275.00	597	\$11,940
Env. Health	Point of Sale - On-site evaluation of well & septic	\$636.05	3.3%	\$657.04	75%	\$460.00	\$492.78	\$490.00	\$490.00	18	\$540
Env. Health	Point of Sale - Waste treatment evaluation	\$374.78	3.3%	\$387.14	100%	\$360.00	\$387.14	\$380.00	\$380.00	3	
Env. Health	Point of Sale - Well evaluation	\$267.70	3.3%	\$276.53	100%	\$255.00	\$276.53	\$275.00	\$275.00	4	
Env. Health	Point of Sale - inspector annual renewal fee	\$214.16	3.3%	\$221.23	100%	\$205.00	\$221.23	\$220.00	\$220.00	9	
Env. Health	Point of Sale - 1 Year Extension NEW	\$103.33	3.3%	\$106.74	100%	\$100.00	\$106.74	\$105.00	\$105.00	19	\$95
	CHILD CARE & FOSTER CARE INSPECTIONS										
	Full inspection, water system, sewage disposal,	00011	0.00		4000			0040	0045	ا ا	
Env. Health	building and grounds	\$304.10	3.3%	\$314.14	100%	\$290.00	\$314.14	\$310.00	\$310.00	67	\$1,340
	POOLS	0406 :-	0.504	0.100	40000	0100	0404	0.100	0.402.22	400	
Env. Health	Pool Inspection	\$188.46	3.3%	\$194.68	100%	\$180.00	\$194.68	\$190.00	\$190.00	136	\$1,360
Env. Health	Additional pool at the same location	\$131.04	3.3%	\$135.36	100%	\$110.00	\$135.36	\$135.00	\$135.00	45	\$1,125

Location			2023 Cost				2023	2023			
of	Fee		Increase		Target	2022	Calc.	Initial	Dept		Additional
Service	Description	2022 Cost	Factor	2023 Cost	Percent	Fee	Fee	Prop. Fee		Units	Revenue
Env. Health	Re-inspection fee after violation	\$194.45	3.3%	\$200.87	100%	\$185.00	\$200.87	\$200.00	\$200.00	0	\$0
	TOBACCO & E-CIGARETTE										
F 11145	Tobacco & E- cigarette sales license - East Lansing	\$400.48	3.3%	\$413.69	80%	\$307.00	\$330.95	\$330.00	\$330.00	22	\$506
Env. Health	Tobacco & E- cigarette sales license - Past Lansing Tobacco & E- cigarette sales license - Not East	\$400.46	3.3%	\$413.09	80%	\$307.00	\$330.93	\$330.00	\$330.00	- 22	\$300
Env. Health	Lansing	\$400.48	3.3%	\$413.69	90%	\$345.00	\$372.32	\$370.00	\$370.00	226	\$5,650
Eliv. Health	Tobacco & E- cigarette Change of Ownership Fee -	\$ 700.70	3.3 /6	9413.03	30 /0	\$343.00	\$37 Z.3Z	\$370.00	\$370.00	220	\$3,030
Env. Health	East Lansing	\$145.30	3.3%	\$150.10	100%	\$125.00	\$150.10	\$150.00	\$150.00	ا ا	\$0
Ziivi riculai	Tobacco & E- cigarette Change of Ownership Fee - Not	\$140.00	0.070	\$150.10	10070	\$125.00	\$150.10	\$150.00	\$150.00	Ť	***
Env. Health	East Lansing	\$168.55	3.3%	\$174.11	100%	\$160.00	\$174.11	\$170.00	\$170.00	l o	\$0
		***************************************		***************************************	,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,	,	,,,,,,,,,,		-
Env. Health	Tobacco & E - cigarette sales license vending machine	\$365.23	3.3%	\$377.28	100%	\$350.00	\$377.28	\$375.00	\$375.00	0	\$0
Env. Health	Temporary Tobacco License - Sampling Permit	\$146.09	3.3%	\$150.91	100%	\$140.00	\$150.91	\$150.00	\$150.00	0	\$0
	Late Fee and/or failure to report change of ownership										
Env. Health	(**)	\$209.24	3.3%	\$216.15	100%	\$200.00	\$216.15	\$215.00	\$215.00	0	\$0
	POLLUTION PREVENTION PROGRAM (P2)										
	Category 1: 56 - 499 Gallons (450 - 4,499 pounds) -										
Env. Health	Reporting Fee	\$159.87	3.3%	\$165.15	50%	\$73.00	\$82.57	\$80.00	\$80.00	100	\$700
	Category 1: 56 - 499 Gallons (450 - 4,499 pounds) -										
Env. Health	Inspection Fee	\$319.75	3.3%	\$330.30	50%	\$150.00	\$165.15	\$160.00	\$160.00	50	\$500
L	Category 2: 500 - 4,999 Gallons (4,500 - 44,499 pounds)				l						
Env. Health	- Reporting Fee	\$319.75	3.3%	\$330.30	50%	\$150.00	\$165.15	\$160.00	\$160.00	190	\$1,900
Env. Health	Category 2: 500 - 4,999 Gallons (4,500 - 44,499 pounds)	\$511.58	3.3%	\$528.47	50%	\$245.00	\$264.23	\$260.00	\$260.00	70	\$1,050
Eliv. Health	Category 3: 5,000 or more Gallons (more than 45,000	\$311.36	3.3%	\$328.47	30%	\$245.00	\$204.23	\$200.00	\$200.00	70	\$1,030
Env. Health	pounds) - Reporting Fee	\$479.61	3.3%	\$495.44	50%	\$230.00	\$247.72	\$245.00	\$245.00	95	\$1,425
Elly, riealul	Category 3: 5,000 or more Gallons (more than 45,000	347 3.01	3.3 /6	3493.44	30 /6	\$230.00	9241.12	\$245.00	\$245.00	93	\$1,423
Env. Health	pounds) - Inspection Fee	\$767.39	3.3%	\$792.71	50%	\$365.00	\$396.36	\$390.00	\$390.00	20	\$500
Env. Health	Use hourly rate for Plan Review & Consultation	Q101100	0.078	Q102.111	3078	\$000.00	\$000.00	\$ 000.00	Q 000100		***************************************
	MISC FEES										
	Hourly rate for services not specified in the fee										
Env. Health	schedule	\$107.08	3.3%	\$110.61	100%	\$100.00	\$110.61	\$110.00	\$110.00	0	\$0
	Late fee for all licenses not specified above, effective										
Env. Health	30 days after due date	\$139.20	3.3%	\$143.80	100%	\$130.00	\$143.80	\$140.00	\$140.00		\$0
Env. Health	Sanitary Code appeal fee	\$139.20	3.3%	\$143.80		\$130.00	\$143.80	\$140.00			\$0
Env. Health	Returned check fee	\$33.99	3.3%	\$35.11	100%	\$32.00	\$35.11	\$35.00	\$35.00	0	\$0
Parks	Administrative/Office Fees										
Parks	Administrative -Returned Check Fee	\$35.60	3.3%	\$36.78	100.0%	\$35.00	\$36.78	\$35.00		0	
Parks	Cancellation Fee (for all park reservations)	\$23.11	3.3%	\$23.88	100.0%	\$22.00	\$23.88	\$23.00	\$23.00	42	\$42
Parks Parks	Parking/Vehicle Entrance Fees **** Resident Daily	\$4.67	3.3%	\$4.82	75.0%	\$3.00	\$3.62	\$3.00	\$3.00	63.027	\$0
Parks	Resident Daily Resident Annual	\$4.67 \$46.63	3.3%	\$4.82 \$48.17		\$3.00 \$32.00	\$3.62 \$36.13	\$3.00 \$35.00			\$12,750
Parks	Non-Resident Daily	\$5.78	3.3%	\$5.97	100.0%	\$5.00	\$5.97	\$5.00			\$12,730
Parks	Non-Resident Annual	\$46.63	3.3%	\$48.17	100.0%	\$42.00	\$48.17	\$45.00			\$816
Parks	Shelters	\$10.00	0.076	\$10.11	1.00.078	\$12.00	Ų-1V-117	\$10.00	\$13.00		7010
Parks	Winter Sports Building (100 Person Capacity) ****	\$106.81	3.3%	\$110.34	100.0%	\$100.00	\$110.34	\$110.00	\$110.00	1	\$10
Parks	Winter Sports Building - reservation fee/non operationa	\$32.80	3.3%	\$33.88		\$32.00	\$33.88	\$33.00	\$33.00	Ö	\$0
Parks	Shelters - 60 Person Capacity ****										
Parks	Lake Lansing South Lakeview	\$86.67	3.3%	\$89.54	100.0%	\$82.00	\$89.54	\$85.00			\$228
Parks	Lake Lansing North Oak Knoll	\$86.67	3.3%	\$89.54		\$82.00	\$89.54	\$85.00			\$84
Parks	Lake Lansing North Sandhill	\$86.67	3.3%	\$89.54		\$82.00	\$89.54	\$85.00	\$85.00		\$144
Parks	Hawk Island Kestrel	\$86.67	3.3%	\$89.54	100.0%	\$82.00	\$89.54	\$85.00	\$85.00	106	\$318
Parks	Burchfield Deer Run	\$86.67	3.3%	\$89.54	100.0%	\$82.00	\$89.54	\$85.00			\$105
Parks	Burchfield Pine Knoll	\$86.67	3.3%	\$89.54	100.0%	\$82.00	\$89.54	\$85.00			\$123
Parks	Burchfield Southridge	\$86.67	3.3%	\$89.54	100.0%	\$82.00	\$89.54	\$85.00	\$85.00	33	\$99
Parks	Shelters - 120 Person Capacity ****				l					l	

Location			2023 Cost				2023	2023			
of	Fee		Increase		Target	2022	Calc.	Initial	Dept		Additional
Service	Description	2022 Cost	Factor	2023 Cost	Percent	Fee	Fee	Prop. Fee	Recommend	Units	Revenue
Parks	Lake Lansing - North - 1/2 of Main	\$115.56	3.3%	\$119.38	100.0%	\$110.00	\$119.38	\$115.00	\$115.00	10	\$50
Parks	Hawk Island Peregrine	\$144.45	3.3%	\$149.22	100.0%	\$140.00	\$149.22	\$145.00	\$145.00	73	\$365
Parks	Burchfield 1/2 of North Bluff	\$115.56	3.3%	\$119.38	100.0%	\$110.00	\$119.38	\$115.00	\$115.00	16	\$80
Parks	Burchfield 1/2 of Woodsong	\$115.56	3.3%	\$119.38	100.0%	\$110.00	\$119.38	\$115.00	\$115.00	0	\$0
Parks	Shelters - 150 Person Capacity ****										
Parks	Lake Lansing - South - 1/2 of Main	\$115.56	3.3%	\$119.38	100.0%	\$110.00	\$119.38	\$115.00	\$115.00	33	\$165
Parks	Shelters - 240 Person Capacity ****										
Parks	Lake Lansing - North - Main	\$202.23	3.3%	\$208.91	100.0%	\$195.00	\$208.91	\$200.00	\$200.00	17	\$85
Parks	Burchfield - North Bluff	\$202.23	3.3%	\$208.91	100.0%	\$195.00	\$208.91	\$200.00	\$200.00	18	\$90
Parks	Burchfield - Woodsong	\$202.23	3.3%	\$208.91	100.0%	\$195.00	\$208.91	\$200.00	\$200.00	1	\$5
Parks	Shelters - 300 Person Capacity ****										
Parks	Lake Lansing - South - Main	\$202.23	3.3%	\$208.91	100.0%	\$195.00	\$208.91	\$200.00	\$200.00	37	\$185
Parks	Burchfield - Overlook	\$202.23	3.3%	\$208.91	100.0%	\$195.00	\$208.91	\$200.00	\$200.00	32	\$160
Parks	Shelters - 375 Person Capacity ****										
Parks	Hawk Island - Red Tail	\$288.91	3.3%	\$298.44	100.0%	\$280.00	\$298.44	\$295.00	\$295.00	34	\$510
Parks	Cabanas - Mini semi permanent shelters/30 p cap.										
Parks	Hawk Island	\$86.67	3.3%	\$89.54	100.0%	\$82.00	\$89.54	\$85.00	\$85.00	67	\$201
Parks	Lake Lansing South	\$86.67	3.3%	\$89.54	100.0%	\$82.00	\$89.54	\$85.00	\$85.00	37	\$111
Parks	Wedding Gazebo										
	Special Event Fee for group size 25-100 people not										
Parks NEW	renting a shelter (for profit groups)								\$75.00	0	
Parks	Boating Fees ****										
Parks	In-Park Canoe/Kayak - per hr	\$6.93	3.3%	\$7.16	100.0%	\$6.00	\$7.16	\$7.00	\$7.00	723	\$723
Parks	Abandonment Recovery Fee	\$47.47	3.3%	\$49.04	100.0%	\$44.00	\$49.04	\$45.00	\$45.00	2	\$2
Parks	Late Fee (arriving 1/2 hour or later after closing)	\$23.74	3.3%	\$24.52	100.0%	\$23.00	\$24.52	\$24.00	\$24.00	4	\$4
Parks	Canoe/Kayak Trips - McNamara	\$17.49	3.3%	\$18.07	100.0%	\$17.00	\$18.07	\$18.00	\$18.00	446	\$446
Parks	Canoe/Kayak Trips - Bunker Rd	\$25.42	3.3%	\$26.26	100.0%	\$25.00	\$26.26	\$26.00	\$26.00	351	\$351
Parks	Canoe/Kayak Trips - Eaton Rapids	\$32.55	3.3%	\$33.62	100.0%	\$32.00	\$33.62	\$33.00	\$33.00	8	\$8
l	Canoe/Kayak Trips - Transport Fee (Non-ICP Boats				1 1						
Parks	and person(s)-grp of 2 or more)	\$5.93	3.3%	\$6.13	100.0%	\$5.00	\$6.13	\$6.00	\$6.00	31	\$31
Parks	Pedal Boat - 1/2 hour	\$6.56	3.3%	\$6.78	100.0%	\$6.00	\$6.78	\$6.00	\$6.00	1,845	\$0
Parks	Row Boat/Hawk Island Kayak - 1st hour	\$8.09	3.3%	\$8.36	100.0%	\$7.00	\$8.36	\$8.00	\$8.00	0	\$0
Parks	Row Boat/Hawk Island Kayak - Hourly Thereafter	\$3.47	3.3%	\$3.58	100.0%	\$3.00	\$3.58	\$3.00	\$3.00	0	\$0
Parks	Boat Launch - Daily	\$5.78	3.3%	\$5.97	100.0%	\$5.00	\$5.97	\$5.00	\$5.00	2,559	\$0
Parks	Boat Launch - Annual	\$57.78	3.3%	\$59.69	100.0%	\$55.00	\$59.69	\$58.00	\$58.00	119	\$357
Parks	Ski Rental """								****		
Parks	Moonlight Ski- Adult	\$11.11	3.3%	\$11.49	100.0%	\$10.00	\$11.49	\$11.00	\$11.00	0	\$0
Parks	Moonlight Ski - Child (12 & under) Cross Country Skiing Adults & Children (12 & under):	\$5.41	3.3%	\$5.59	100.0%	\$5.00	\$5.59	\$5.00	\$5.00	0	\$0
Parks	(Burchfield only) ****					l					
Parks Parks	Cross Country Ski Rental- adult per hour	\$10.80	3.3%	\$11.16	100%	\$10.00	\$11.16	\$11.00	\$11.00	1676	\$1.676
Parks Parks	Cross Country Ski Rental - adult per hour Cross Country Ski Rental - child per hour	\$10.80 \$5.47	3.3%	\$11.16 \$5.65	100.0%	\$10.00 \$5.00	\$11.16 \$5.65	\$11.00 \$5.00	\$11.00 \$5.00	628	\$1,676
Parks Parks	Day Camp ****	\$3.47	3.3%	\$3.65	100.0%	φυ.00	φυ.65	φυ.00	φο.υυ	028	- 50
Parks Parks	Resident Monday-Friday 9am-4pm	\$106.81	3.3%	\$110.34	100.0%	\$105.00	\$110.34	\$110.00	\$110.00	101	\$505
Parks Parks	Non-Resident Monday-Friday 9am-4pm	\$106.81 \$118.68	3.3%	\$110.34 \$122.60	100.0%	\$105.00	\$110.34 \$122.60	\$110.00 \$120.00	\$110.00 \$120.00	101	\$505 \$25
Parks	Resident Mon-Fri 7:30am-5:30pm	\$142.42	3.3%	\$147.12	100.0%	\$140.00	\$122.00	\$120.00 \$145.00	\$120.00 \$145.00	0	\$25
Parks	Non-Resident Mon-Fri 7:30am-5:30pm	\$142.42 \$154.29	3.3%	\$147.12 \$159.38	100.0%	\$140.00	\$147.12	\$145.00 \$155.00	\$145.00 \$155.00	0	\$0 \$0
Parks Parks	Disc Golf ****	\$154.Z9	3.3%	\$109.38	100.0%	\$130.00	\$109.38	\$100.00	\$100.UU	- 0	\$0
Parks	Day Pass (13 and older)	\$5.08	3.3%	\$5.25	100.0%	\$5.00	\$5.25	\$5.00	\$5.00	5.341	\$0
Parks	Season Pass	\$47.47	3.3%	\$49.04	100.0%	\$40.00	\$49.04	\$45.00	\$45.00	291	\$1,455
Parks	Equipment Rental per round of Disc Golf	\$2.03	3.3%	\$2.09	100.0%	\$2.00	\$2.09	\$2.00	\$2.00	54	\$1,433
Parks Parks	Equipment Replacement-lost,damaged,stolen Discs	\$2.03 \$11.87	3.3%	\$2.09 \$12.26	100.0%	\$2.00	\$2.09 \$12.26	\$2.00 \$12.00	\$2.00 \$12.00	0	\$0 \$0
Parks Parks	Dog Park (12 Month Pass) ****	Φ11.87	3.3%	\$12.26	100.0%	\$11.UU	⊅ 1∠.26	\$12.00	\$1Z.UU	U	\$0
Parks Parks	Regular Pass	\$32.80	3.3%	\$33.88	100.0%	\$30.00	\$33.88	\$33.00	\$33.00	218	\$654
					100.0%	\$30.00	\$33.88 \$22.59		\$33.00 \$22.00	218	3054
Parks	Student (college ID)	\$21.87	3.3%	\$22.59				\$22.00			
Parks	Senior (+60)	\$21.87	3.3%	\$22.59	100.0%	\$20.00	\$22.59	\$22.00	\$22.00	121	\$242

Location			2023 Cost				2023	2023			
of	Fee		Increase		Target	2022	Calc.	Initial	Dept		Additional
Service	Description	2022 Cost	Factor	2023 Cost	Percent	Fee	Fee	Prop. Fee	Recommend	Units	Revenue
Parks	Veteran	\$21.87	3.3%	\$22.59	100.0%	\$20.00	\$22.59	\$22.00	\$22.00	'2'	3147
Parks	Owner of Service Animal	\$21.87	3.3%	\$22.59	100.0%	\$20.00	\$22.59	\$22.00	\$22.00	1	
Parks	Daily Pass	\$5.94	3.3%	\$6.14	100.0%	\$5.00	\$6.14	\$6.00	\$6.00	194	\$194
Parks	Replacement FOB	\$5.93	3.3%	\$6.13	100.0%	\$5.00	\$6.13	\$6.00	\$6.00	17	\$17
Parks	Snow Tube Rental -Burchfield ****										
Parks	Burchfield - Tube Rental (Hourly)	\$3.06	3.3%	\$3.16	100.0%	\$3.00	\$3.16	\$3.00	\$3.00	2,261	\$0
Parks	Hawk Island Snow Hill **** Rates										
Parks	Per person (adults and children) (2 hours)	\$10.93	3.3%	\$11.29	100.0%	\$10.00	\$11.29	\$11.00	\$11.00	1,853	\$1,853
	Hawk Island Snow Tube										
Parks	Non-Operational Rates (Reservation Only)										
	Ingham County Schools and Non-Profits unlimited										
Parks NEW	persons (2 hours)				100.0%				\$500 flat fee		
	Non-Ingham County schools or Private reservations (2										
	hours) covers first 40 persons. Over 40 would be an										
Parks NEW	additional \$10/person				100.0%				\$500 fee		
Parks	Game Rental (for 4 hours) ****										
Parks	Moonwalk	\$331.68	3.3%	\$342.62	100.0%	\$325.00	\$342.62	\$340.00	\$340.00	1	\$15
Parks	Dunk Tank	\$260.02	3.3%	\$268.60	100.0%	\$255.00	\$268.60	\$265.00	\$265.00		\$0
Parks	Giant Slide	\$462.25	3.3%	\$477.50	100.0%	\$440.00	\$477.50	\$475.00	\$475.00		\$0
Parks	Nature Program/Walk pp	\$5.45	3.3%	\$5.63	100.0%	\$5.00	\$5.63	\$5.00	\$5.00		\$0
Parks	Snow shoe rental Child	\$5.45	3.3%	\$5.63	100.0%	\$5.00	\$5.63	\$5.00	\$5.00	25	\$0
Parks	Band Shell Rental - Weekdays	\$109.00	3.3%	\$112.60	100.0%	\$105.00	\$112.60	\$110.00	\$110.00	6	\$30
Parks NEW	Band Shell Rental - Saturday/Sunday/Holidays								\$150.00	ů	
Parks	Band Shell Equipment Rental										
Parks	PA, Chairs or Music Stands per item	\$54.50	3.3%	\$56.30	100.0%	\$51.00	\$56.30	\$55.00	\$55.00	0	\$0
Parks	Snow Shoe Rental Adult	\$7.41	3.3%	\$7.65	100.0%	\$6.00	\$7.65	\$7.00	\$7.00	0	\$0
	Cancellation Administration Fee for Hawk Island Snow										
Parks	Tubing Reservations	\$26.45	3.3%	\$27.32	100.0%	\$26.00	\$27.32	\$27.00	\$27.00	10	\$10
											\$71,954

	Food Service Establishment License Fee
Category 1	Serving only. Take out pizza only, Religious Organizations, concessions, coffee shop, donuts, ice cream, school kitchens (K-12), Fraternal/Civic organizations, Bar with limited or no PHF
Category 2	Full service with alcohol (Fast food, pizza with additional menu, catering operations
Category 3	Full service with alcohol (Larger, more complicated menus, fine dining), institutional (large campus cafeterias), Hospital, Large Hotels

^{*} Includes State of Michigan fee of \$29 for fixed food licenses and \$8 for temporary licenses

^{**} Administrative Fee

^{***}SOM MDHHS mandated cap for service

2023 County Fees Analysis Human Services Committee

ATTACHMENT B

Location			Controller/	
of	Fee	2022	Dept	Additional
Service	Description	Fee	Recommend	Revenue
Comm. Health	Conting Ed. Fee Diseased Control/Imm.	\$15.00	\$16.00	\$25
Comm. Health	INS Vaccination Verif Form I-693	\$39.00	\$40.00	\$400
Comm. Health	Immuniz Record Copying Fee	\$4.00	\$5.00	\$800
Comm. Health	MIHP Tran. Bus/Van ***	\$21.20	\$22.51	\$524
Comm. Health	Compreh Envir Investigation	\$315.00	\$335.00	\$220
Comm. Health	Assessment of Home	\$130.00	\$140.00	\$50
Imm. Clinic	Internat'l Travel Consult	\$65.00	\$69.00	\$1,200
Med Examiner	Cremation Permits	\$28.00	\$30.00	\$2,600
Env. Health	Category 1 (see definition below) - License Fee *	\$480.00	\$500.00	\$5,920
Env. Health	Category 1 (see definition below) - Full Plan Review	\$985.00	\$1,025.00	\$280
Env. Health	Category 1 (see definition below) - New Owner/Eval	\$530.00	\$550.00	\$180
L	Category 1 (see definition below) - New Owner			
Env. Health	w/minimal plan review	\$635.00	\$655.00	\$60
Env. Health	Category 2 (see definition below) - License Fee *	\$660.00	\$700.00	\$16,600
Env. Health	Category 2 (see definition below) - Full Plan Review	\$1,370.00	\$1,400.00	\$510
Env. Health	Category 2 (see definition below) - New Owner/Eval	\$740.00	\$760.00	\$560
	Category 2 (see definition below) - New Owner			
Env. Health	w/minimal plan review	\$775.00	\$800.00	\$275
Env. Health	Category 3 (see definition below) - License Fee *	\$935.00	\$965.00	\$5,220
Env. Health	Category 3 (see definition below) - Full Plan Review	\$1,965.00	\$2,100.00	\$540
Env. Health	Category 3 (see definition below) - New Owner/Eval	\$1,075.00	\$1,100.00	\$175
	Category 3 (see definition below) - New Owner	. ,	,	
Env. Health	w/minimal plan review	\$1,190.00	\$1,250.00	\$420
Env. Health	Mobile - License Fee *	\$375.00	\$400.00	\$75
Env. Health	Mobile - Full Plan Review	\$510.00	\$540.00	\$30
Env. Health	Mobile - New Owner/Eval.	\$425.00	\$450.00	\$0
Env. Health	STFU - Full Plan Review	\$510.00	\$540.00	\$360
Env. Health	STFU - New Owner/Eval	\$460.00	\$490.00	\$60
Env. Health	Temporary Food License	\$195.00	\$205.00	\$770
Env. Health	Seasonal Facilities - License Fee *	\$285.00	\$300.00	\$1,020
	Type II Water Supply Program Monitoring Violation -			
Env. Health NEW	initial violation		\$200.00	\$1,000
	Type II Water Supply Program Monitoring Violation -			
Env. Health NEW	subsequent violations		\$400.00	\$800
L	Late Fee for Food License effective 1st day after April			
Env. Health	30th	\$135.00	\$145.00	\$0
	Late Fee for Temporary Food License application less		ļ	
_	than 5 days prior to event (in addition to the \$195	***	***	<u>-</u> -
Env. Health	license)	\$200.00	\$215.00	\$0
Env. Health	Inspection fee for STFU (State Mandated Fee)	\$90.00	\$92.00	\$184

Location			Controller/	
of	Fee	2022	Dept	Additional
Service	Description	Fee	Recommend	Revenue
Cervice	Contstruction/Remodeling that begins without	100	Recommend	Revenue
Env. Health	approved plans (**)	\$805.00	\$850.00	\$90
	Food Service plan review re-evaluation or re-	4000.00	#	-
Env. Health	submission	\$515.00	\$550.00	\$35
Env. Health	Informal Hearing Fee (**)	\$1,210.00	\$1,250.00	\$0
Env. Health	Formal Hearing Fee (**)	\$1,210.00	\$1,250.00	\$0
	Follow Up inspection to assess compliance for critical	\$1,210.00	V1,200.00	+ -
Env. Health	violations (**)	\$155.00	\$165.00	\$0
	()	* 100.00	¥	+-
Env. Health	Fee for new owner operating without new license(**)	\$665.00	\$700.00	\$0
	Well - permit to construct or alter a private residential,	*************************************	*. 55.55	+
Env. Health	type II, or type III well	\$395.00	\$425.00	\$2,100
	Septic - new or repair permit for residential or	***************************************	¥ 1.20100	+-,
Env. Health	commercial	\$870.00	\$900.00	\$2,700
Env. Health	Combined - well & septic	\$1,070.00	\$1,100.00	\$1,800
Env. Health	Septic - new/repair septic tank only	\$360.00	\$385.00	\$750
	Well - Sanitary survey, public non community Type II -	722222	***************************************	*****
Env. Health	transient well	\$440.00	\$470.00	\$450
	Well - Sanitary survey, public non community Type II	*	,	*
Env. Health	non - transient Well	\$510.00	\$540.00	\$150
	Septic Evaluation - application for residential or	******	*	****
Env. Health	commercial lot & soil evaluation	\$400.00	\$425.00	\$1,700
		*******	* 120100	+ -,
Env. Health	Septic Evaluation - plan review for engineered system	\$320.00	\$340.00	\$1,060
Env. Health	NEW - Township Requested Evaluation	\$100.00	\$105.00	\$60
Env. Health	License renewal	\$340.00	\$360.00	\$640
Env. Health	Full plan review	\$445.00	\$475.00	\$210
Env. Health	Permanent Campground	\$430.00	\$460.00	\$240
Env. Health	Temporary Campground	\$190.00	\$205.00	\$45
	Point of Sale - Application/Administrative processing			
Env. Health	fee	\$255.00	\$275.00	\$11,940
Env. Health	Point of Sale - On-site evaluation of well & septic	\$460.00	\$490.00	\$540
Env. Health	Point of Sale - Waste treatment evaluation	\$360.00	\$380.00	\$60
Env. Health	Point of Sale - Well evaluation	\$255.00	\$275.00	\$80
Env. Health	Point of Sale - inspector annual renewal fee	\$205.00	\$220.00	\$135
Env. Health	Point of Sale - 1 Year Extension NEW	\$100.00	\$105.00	\$95
	Full inspection, water system, sewage disposal,			
Env. Health	building and grounds	\$290.00	\$310.00	\$1,340
Env. Health	Pool Inspection	\$180.00	\$190.00	\$1,360
Env. Health	Additional pool at the same location	\$110.00	\$135.00	\$1,125
Env. Health	Re-inspection fee after violation	\$185.00	\$200.00	\$0
Liiv. ricaitii	TOBACCO & E-CIGARETTE	ψ103.00	Ψ200.00	Ψ
	TODAGO GE GIOARETTE			
Env. Health	Tobacco & E- cigarette sales license - East Lansing	\$307.00	\$330.00	\$506
	Tobacco & E- cigarette sales license - Not East	Ψ001.00	Ψ000.00	4000
Env. Health	Lansing	\$345.00	\$370.00	\$5,650
	Tobacco & E- cigarette Change of Ownership Fee -	+2 10100	\$5.5100	+ 2,300
Env. Health	East Lansing	\$125.00	\$150.00	\$0
	Tobacco & E- cigarette Change of Ownership Fee - Not	Ψ120.00	ψ.00.00	30
Env. Health	East Lansing	\$160.00	\$170.00	\$0
= IVAILII		ψ.50.00	ψσ.σσ	ΨU

Location			Controller/	
of	Fee	2022	Dept	Additional
Service	Description	Fee	Recommend	Revenue
3011130	Doon priori	1.00	Ittoominona	HOVEHUO
Env. Health	Tobacco & E - cigarette sales license vending machine	\$350,00	\$375.00	\$0
Env. Health	Temporary Tobacco License - Sampling Permit	\$140.00	\$150.00	\$0
	Late Fee and/or failure to report change of ownership	*******	,	
Env. Health	(**)	\$200.00	\$215.00	\$0
	Category 1: 56 - 499 Gallons (450 - 4,499 pounds) -	+	,	, -
Env. Health	Reporting Fee	\$73.00	\$80.00	\$700
	Category 1: 56 - 499 Gallons (450 - 4,499 pounds) -	*	+	*
Env. Health	Inspection Fee	\$150.00	\$160.00	\$500
	Category 2: 500 - 4,999 Gallons (4,500 - 44,499 pounds)	·	·	•
Env. Health	Reporting Fee	\$150.00	\$160.00	\$1,900
	Category 2: 500 - 4,999 Gallons (4,500 - 44,499 pounds)	·	·	
Env. Health	Inspection Fee	\$245.00	\$260.00	\$1,050
	Category 3: 5,000 or more Gallons (more than 45,000			
Env. Health	pounds) - Reporting Fee	\$230.00	\$245.00	\$1,425
	Category 3: 5,000 or more Gallons (more than 45,000			
Env. Health	pounds) - Inspection Fee	\$365.00	\$390.00	\$500
	Hourly rate for services not specified in the fee			
Env. Health	schedule	\$100.00	\$110.00	\$0
	Late fee for all licenses not specified above, effective			
Env. Health	30 days after due date	\$130.00	\$140.00	\$0
Env. Health	Sanitary Code appeal fee	\$130.00	\$140.00	\$0
Env. Health	Returned check fee	\$32.00	\$35.00	\$0
Parks	Cancellation Fee (for all park reservations)	\$22.00	\$23.00	\$42
Parks	Resident Annual	\$32.00	\$35.00	\$12,750
Parks	Non-Resident Annual	\$42.00	\$45.00	\$816
Parks	Winter Sports Building (100 Person Capacity) ****	\$100.00	\$110.00	\$10
Parks	Winter Sports Building - reservation fee/non operationa	\$32.00	\$33.00	\$0
Parks	Shelters - 60 Person Capacity ****			
Parks	Lake Lansing South Lakeview	\$82.00	\$85.00	\$228
Parks	Lake Lansing North Oak Knoll	\$82.00	\$85.00	\$84
Parks	Lake Lansing North Sandhill	\$82.00	\$85.00	\$144
Parks	Hawk Island Kestrel	\$82.00	\$85.00	\$318
Parks	Burchfield Deer Run	\$82.00	\$85.00	\$105
Parks	Burchfield Pine Knoll	\$82.00	\$85.00	\$123
Parks	Burchfield Southridge	\$82.00	\$85.00	\$99
Parks	Shelters - 120 Person Capacity ****			
Parks	Lake Lansing - North - 1/2 of Main	\$110.00	\$115.00	\$50
Parks	Hawk Island Peregrine	\$140.00	\$145.00	\$365
Parks	Burchfield 1/2 of North Bluff	\$110.00	\$115.00	\$80
Parks	Burchfield 1/2 of Woodsong	\$110.00	\$115.00	\$0
Parks	Shelters - 150 Person Capacity ****	0440.00	0445.00	0405
Parks	Lake Lansing - South - 1/2 of Main	\$110.00	\$115.00	\$165
Parks	Shelters - 240 Person Capacity ****	\$40E 00	¢200 00	₽ OE
Parks	Lake Lansing - North - Main Burchfield - North Bluff	\$195.00 \$405.00	\$200.00	\$85
Parks		\$195.00 \$195.00	\$200.00 \$200.00	\$90 \$5
Parks Parks	Burchfield - Woodsong Shelters - 300 Person Capacity ****	\$180.00	\$200.00	ąэ
Parks	Lake Lansing - South - Main	\$195.00	\$200.00	\$185
Parks	Burchfield - Overlook	\$195.00 \$195.00	\$200.00 \$200.00	\$160
Parks	Shelters - 375 Person Capacity ****	\$ 193.00	∌∠∪∪.∪∪	\$100
	Hawk Island - Red Tail	\$280.00	\$295.00	\$510
Parks	IIAW NI ISIAIIU = NEU IAII	⊅ ∠60.00	⊅Z93.00]	3010

Location			Controller/	
of	Fee	2022	Dept	Additional
Service	Description	Fee	Recommend	Revenue
Parks	Cabanas - Mini semi permanent shelters/30 p cap.			
Parks	Hawk Island	\$82.00	\$85.00	\$201
Parks	Lake Lansing South	\$82.00	\$85.00	\$111
Parks	Wedding Gazebo			
	Special Event Fee for group size 25-100 people not			
Parks NEW	renting a shelter (for profit groups)		\$75.00	
Parks	In-Park Canoe/Kayak - per hr	\$6.00	\$7.00	\$723
Parks	Abandonment Recovery Fee	\$44.00	\$45.00	\$2
Parks	Late Fee (arriving 1/2 hour or later after closing)	\$23.00	\$24.00	\$4
Parks	Canoe/Kayak Trips - McNamara	\$17.00	\$18.00	\$446
Parks	Canoe/Kayak Trips - Bunker Rd	\$25.00	\$26.00	\$351
Parks	Canoe/Kayak Trips - Eaton Rapids	\$32.00	\$33.00	\$8
- unio	Canoe/Kayak Trips - Transport Fee (Non-ICP Boats	\$02.00	 	40
Parks	and person(s)-grp of 2 or more)	\$5.00	\$6.00	\$31
Parks	Row Boat/Hawk Island Kayak - 1st hour	\$7.00	\$8.00	\$0
Parks	Boat Launch - Annual	\$55.00	\$58.00	\$357
Parks	Moonlight Ski- Adult	\$10.00	\$11.00	\$0
Parks	Cross Country Ski Rental- adult per hour	\$10.00	\$11.00	\$1,676
Parks	Day Camp ****	\$10.00	\$11.00	\$1,070
Parks	Resident Monday-Friday 9am-4pm	\$105.00	\$110.00	\$505
Parks	Non-Resident Monday-Friday 9am-4pm	\$105.00 \$115.00	\$120.00	\$25
Parks		\$140.00	\$145.00	
	Resident Mon-Fri 7:30am-5:30pm	\$140.00 \$150.00		\$0 \$0
Parks	Non-Resident Mon-Fri 7:30am-5:30pm		\$155.00	\$0
Parks	Season Pass	\$40.00	\$45.00	\$1,455
Parks	Equipment Replacement-lost, damaged, stolen Discs	\$11.00	\$12.00	\$0
Parks	Dog Park (12 Month Pass) ****	Ψ11.00	Ψ1Z.00	Ψ0
Parks	Regular Pass	\$30.00	\$33.00	\$654
Parks	Student (college ID)	\$20.00	\$22.00	3034
Parks	Senior (+60)	\$20.00	\$22.00	
	Veteran	\$20.00 \$20.00	\$22.00	\$242
Parks				
Parks	Owner of Service Animal	\$20.00	\$22.00	0404
Parks	Daily Pass 1500	\$5.00	\$6.00	\$194
Parks	Replacement FOB	\$5.00	\$6.00	\$17
Parks	Hawk Island Snow Hill **** Rates			A. 0.50
Parks	Per person (adults and children) (2 hours)	\$10.00	\$11.00	\$1,853
	Hawk Island Snow Tube			
Parks	Non-Operational Rates (Reservation Only)			
	Ingham County Schools and Non-Profits unlimited		050051.45	
Parks NEW	persons (2 hours)		\$500 flat fee	
	Non-Ingham County schools or Private reservations (2			
	hours) covers first 40 persons. Over 40 would be an			
Parks NEW	additional \$10/person		\$500 fee	
Parks	Moonwalk	\$325.00	\$340.00	\$15
Parks	Dunk Tank	\$255.00	\$265.00	\$0
Parks	Giant Slide	\$440.00	\$475.00	\$0
Parks	Band Shell Rental - Weekdays	\$105.00	\$110.00	\$30
Parks NEW	Band Shell Rental - Saturday/Sunday/Holidays		\$150.00	
Parks	PA, Chairs or Music Stands per item	\$51.00	\$55.00	\$0
Parks	Snow Shoe Rental Adult	\$6.00	\$7.00	\$0
	Cancellation Administration Fee for Hawk Island Snow		·	

Location			Controller/	
of	Fee	2022	Dept	Additional
Service	Description	Fee	Recommend	Revenue
		_		\$71,954

	Food Service Establishment License Fee
	Serving only. Take out pizza only, Religious Organizations, concessions, coffee shop, donuts, ice
Category 1	cream, school kitchens (K-12), Fraternal/Civic organizations, Bar with limited or no PHF
Category 2	Full service with alcohol (Fast food, pizza with additional menu, catering operations
	Full service with alcohol (Larger, more complicated menus, fine dining), Institutional (large campus
Category 3	cafeterias), Hospital, Large Hotels

^{*} Includes State of Michigan fee of \$29 for fixed food licenses and \$8 for temporary licenses

^{**} Administrative Fee

^{***}SOM MDHHS mandated cap for service

ATTACHMENT C

April 4, 2022

To: Tim Morgan, Director of Parks

From: Brian Collins, Deputy Director of Parks

Re: Snow tubing fees

Tim, please see below justifications/reasoning behind the proposed snow tubing reservation fee changes. I would recommend that the reservation fees remain as suggested in the initial Department recommendation. Please let me know if you need any additional information. I am comfortable with the proposed \$11/person fee.

Private rental fee:

The fee for a 2-hour private rental in 2022 was \$305, which included the first 25 individuals in the group. Additional persons above the 25-person threshold were charged \$8/person. The new recommended fee for 2023 would be a \$500 flat fee for schools and non-profits within Ingham County with an unlimited amount of users. The previous rental rate made it unaffordable for many Ingham County schools and non-profits to utilize the hill. By reducing the fee to a flat \$500, this would benefit these schools. The new 2023 private rental fee would include the first 40 participants in a group as opposed to the first 25 persons in the 2022 fee structure.

Ingham County schools and non-profits	2022		2023	
	Total Rate		Total	Rate
	Rate	per/person	Rate	per/person
25 persons (very few are 25 or				
less)	\$305	\$12.20	\$500	\$20.00
50 persons	\$505	\$10.10	\$500	\$10.00
100 persons (majority are close				
to 100)	\$905	\$9.05	\$500	\$5.00

Out of County & private reservations	2022		2023	
	Total	Rate	Total	Rate
	Rate	per/person	Rate	per/person
25 persons	\$305	\$12.20	N/A	N/A
40 persons	\$425	\$10.62	\$500	\$12.50
50 persons	\$505	\$10.10	\$600	\$12.00
100 persons	\$905	\$9.05	\$1,100	\$11.00

ATTACHMENT D

John E.N. Howard Band Shell

Downtown St. Joseph, MI.

The Band Shell is available to rent for \$400 per day Monday - Thursday and \$500 per day Friday - Saturday. We only book weddings on Saturdays.

Rates are discounted for City Residents who are using the facility for their personal event.

Overlander Band Shell

Central Park, Portage, MI.

All deposits and rental fees are due upon reservation.

- Refundable Security Deposit: \$150
- Minimum Rental Fee (3 hours): \$180
- \$40 for each additional hour
- \$300 Maximum Daily Rental Fee

City of Plymouth Band Shell

Six Hundred Fifty (\$650) per day rental, plus set up and tear down expenses for organizations based in the City whose events take place in the City. ♦ Seven Hundred Fifty (\$750) per day rental, plus set up and tear down expenses for all other organizations based outside the City or for events taking place outside the City. A \$250 deposit is required to reserve a date.

Ludington Park Band Shell

One-half day reservation fee of \$75 resident/\$100 non-resident. Half day reservations can be made before or after 4:00 pm. Full day reservation fee of \$100 resident/\$125 non-resident.

Monroe Band Shell

Monroe, MI. St. Mary's (Key deposit is refunded if bandshell is properly locked and key is returned on time)

Resident: \$300 Rental Fee + \$150 key deposit = \$450

Non-Resident: \$365 Rental Fee + \$150 key deposit = \$515

World Friendship Shell

Bay City, MI.

Limited Rental: Defined as use of either all of Wenonah Park, (plaza, grass areas, tree walks) or the World Friendship Shell stage for no more than three (3) hours. • Non-Profit rental fee: \$300 • For-Profit rental fee: \$600 Partial Rental: Defined as use of either all of Wenonah Park, (plaza, grass areas, tree walks) or the World Friendship Shell stage for no more than eight (8) hours. • Non-Profit rental fee: \$800 • For-Profit rental fee: \$1,600 Full-Use Rental: Defined as use of either all of Wenonah Park, (plaza, grass areas, tree walks) or the World Friendship Shell stage for no more than fifteen (15) hours. • Non-Profit rental fee: \$1,500 • For-Profit rental fee: \$3,000 Above rates do not include any additional fees for The State Theatre sound technicians & sound system equipment rental. Rate for The State Theatre equipment rental (requires The State Theatre Technical Crew – outside Technical Crews will not be allowed to use The State Theatre owned sound/light equipment). • Plus 1-3-person crew is \$60.00/hr. • Plus 4-person crew \$70.00/hr.

TO: Finance and Liaison Committees

FROM: Michael A. Townsend, Budget Director

DATE: April 20, 2022

RE: First Quarter 2022 Budget Adjustments, Contingency Fund Update

Enclosed please find the recommended adjustments to the Ingham County budget for the first quarter of fiscal year 2022. The total increase to the General Fund is \$158,977.

The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, reappropriations, accounting and contractual changes, and general housekeeping issues.

The majority of adjustments this quarter are reappropriations of funds budgeted but not spent in 2021. Some of the larger projects are as follows:

- Burchfield Dirt School \$190,000
- Parks Spicer, Crannie and Johnson Contracts \$104,434
- Circuit Court Courtroom Technology \$261,187
- Circuit Court Imaging/Scanning Project \$330,281
- Probate Court Imaging/Scanning Project \$121,268
- Clerk Imaging/Scanning Project \$236,432
- DHHS Carpet Replacement \$240,000
- CMHA Renovations \$500,000
- Fair Paved Surfaces \$129,418
- Drain Hydro Hoe \$150,000
- IT Department Network Design \$436,000
- IT Department Microsoft Licensing \$177,000
- IT Department Other Projects \$121,000
- Retaining Wall Lake Lansing Project \$635,200

While the Friend of Court Fund request \$421,353 for contractual services due to an increase of interpreter services the General Fund portion is \$143,260. The increase of interpreter service increase in the later part of 2021 after the 2022 budget was submitted and the increase is continuing in 2022. The Friend of Court is also requesting to move 2022 budgeted salary funds to overtime funds due the vacancies in staff. The Family Court is also requesting that the 2022 approved CIP project funded by the Juvenile Justice Millage for OnBase Imaging (\$404,500) be funded 50% by the American Rescue Fund, \$202,250.

In the General Fund, \$1,981 re-appropriated for Cultural Diversity, Equity and Inclusion funds not spent in 2021. The Emergency Operations is requesting \$6,311 be rolled over from 2021 and the Health Department is requesting that \$7,425 recruiting fund be rolled over to 2022. The Sheriff Department requested acceptance of \$155,222 additional supplemental funding for Secondary Road Patrol and the use of fund balance uncommitted will be increased to balance these changes.

Also included is an update of contingency fund spending so far this year. The current contingency amount is \$165,092. The attached document details how the Board has allocated the contingency funds throughout the year, beginning with a balance of \$355,142.

Should you require any additional information or have questions regarding this process, please don't hesitate to contact me.

2022 CONTINGENCY

Adopted Contingency Amount	\$355,142
R21-579: Additional Community Agency Funding	(23,050)
R21-621: Funding for Consultant Jail Medical	(58,100)
R22-073: Funding for Certificate of Management	(31,900)
R22-075: Funding for Contract with Bureau Veritas for Energy Audit	(64,000)
R22-121: Funding for Contract with Resolution Services Center for Small Claims	(13,000)
Current Contingency Amount	\$165,092

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2022 INGHAM COUNTY BUDGET

WHEREAS, the Board of Commissioners adopted the 2022 Budget on October 26, 2021 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller's staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

		2022 BUDGET	PROPOSED	PROPOSED
FUND	DESCRIPTION	04/19/22	CHANGES	BUDGET
101	General Fund	\$90,121,133	158,977	\$90,280,110
208	Parks	\$3,144,514	276,705	\$3,421,219
214	American Rescue	\$3,792,321	202,250	\$3,994,571
215	Friend of Court	\$6,554,535	454,083	\$7,008,618
221	Health	\$24,024,672	14,203	\$24,038,875
228	Trails & Parks Millage	\$1,856,160	1,018,176	\$2,874,336
230	Hotel/Motel	\$2,500,000	187,517	\$2,687,517
245	Public Improvements	\$1,375,238	516,040	\$1,891,278
261	911 Emergency Phone	\$11,709,825	290,575	\$12,000,400
264	Juvenile Justice Millage	\$6,100,371	0	\$6,100,371
511	Community Health Center	\$29,495,013	13,500	\$29,508,513
561	Fair	\$1,628,976	187,517	\$1,816,493
595	Jail Commissary Fund	\$573,897	26,465	\$600,362
631	Building Authority Operating	g \$2,654,959	733,197	\$3,388,156
636	Innovation & Technology	\$5,795,668	1,091,700	\$6,887,368
639	Drain Revolving	\$2,002,881	120,000	\$2,122,881
664	Mach. & Equip. Revolving	\$1,026,408	1,102,601	\$2,129,009

GENERAL FUND REVENUES

Courty Property Tax	GENERAL FOND REVENUES	<u>2022 Budget – 04/19/22</u>	Proposed Changes	2022 Proposed Budget
Property Tax Adjustments	Tax Revenues			
Property Tax Adjustments	County Property Tax	57,500,000	0	57,500,000
Trailer Fee Tax		(150,000)	0	(150,000)
Trailer Fee Tax 13,500 0 13,500 13,500 13,500 13,500 13,500 13,500 13,500 13,500 13,500 13,500 13,500,500 13,50,503 13,50,503 13,50,503 13,50,503 13,50,503 13,50,503 13,50,503 13,50,503 13,50,500 13,51,000 13,51,000 13,51,000 13,51,000 13,51,000 13,51,000 13,51,000 13,51,000 13,51,000 13,51,000 13,51,000 13,51,500 13,500,500 13,500,500 13,5		275,000	0	
State Revenue Sharing 6,493,249 0 6,492,249 Convention/Tourism Tax - Liquor 1,287,779 0 1,356,030 Cigarette/Marijuana 450,000 0 450,000 Court Equity Funding 1,511,000 0 1,511,000 Personal Property Tax Replacement 575,000 0 575,000 Use of Fund Balance – Uncommitted 4,004 3,755 7,759 Department Generated Revenue Animal Control 1,305,533 0 1,305,533 Circuit Court - Family Division 1,406,903 0 1,406,903 Circuit Court - Friend of the Court 750,000 0 750,000 Circuit Court - Friend of the Court 750,000 0 750,000 Circuit Court - General Trial 1,603,296 0 1,603,296 Controller 3,170 0 3,170 0 3,170 Cooperative Extension 2,500 0 2,500 0 2,500 County Clerk 816,675 0 816,675 0 816,675	Trailer Fee Tax	13,500	0	
Convention/Tourism Tax - Liquor 1,287,779 0 1,356,030 Cigarette/Marijuana 450,000 0 450,000 Court Equity Funding 1,511,000 0 1,511,000 Personal Property Tax Replacement 575,000 0 575,000 Use of Fund Balance – Uncommitted 4,004 3,755 7,759 Department Generated Revenue Animal Control 1,305,533 0 1,305,533 Circuit Court - Family Division 1,406,903 0 1,406,903 Circuit Court - Friend of the Court 750,000 0 750,000 Circuit Court - General Trial 1,603,296 0 1,603,296 Controller 3,170 0 3,170 Cooperative Extension 2,500 0 2,500 County Clerk 816,675 0 816,675 District Court 1,804,948 0 1,804,948 Drain Commissioner/Drain Tax 495,500 0 495,500 Economic Development 46,650 0 86,500	Intergovernmental Transfers			
Cigarette/Marijuana 450,000 0 450,000 Court Equity Funding 1,511,000 0 1,511,000 Personal Property Tax Replacement 575,000 0 575,000 Use of Fund Balance – Uncommitted 4,004 3,755 7,759 Department Generated Revenue Animal Control 1,305,533 0 1,305,533 Circuit Court - Family Division 1,406,903 0 1,406,903 Circuit Court - Friend of the Court 750,000 0 750,000 Circuit Court - General Trial 1,603,296 0 1,603,296 Controller 3,170 0 3,170 Cooperative Extension 2,500 0 2,500 County Clerk 816,675 0 816,675 District Court 1,804,948 0 1,804,948 Drain Commissioner/Drain Tax 495,500 0 495,500 Economic Development 46,650 0 46,650 Elections 86,500 0 86,500 Homeland Security/Em	State Revenue Sharing	6,493,249	0	6,492,249
Court Equity Funding 1,511,000 0 1,511,000 Personal Property Tax Replacement 575,000 0 575,000 Use of Fund Balance – Uncommitted 4,004 3,755 7,759 Department Generated Revenue Animal Control 1,305,533 0 1,305,533 Circuit Court - Family Division 1,406,903 0 1,406,903 Circuit Court - Friend of the Court 750,000 0 750,000 Circuit Court - General Trial 1,603,296 0 1,603,296 Controller 3,170 0 3,170 Cooperative Extension 2,500 0 2,500 County Clerk 816,675 0 816,675 District Court 1,804,948 0 1,804,948 Drain Commissioner/Drain Tax 495,500 0 495,500 Economic Development 46,650 0 46,650 Elections 86,500 0 86,500 Homeland Security/Emergency Ops 56,000 0 56,000 Equalizati	Convention/Tourism Tax - Liquor	1,287,779	0	1,356,030
Personal Property Tax Replacement 575,000 0 575,000 Use of Fund Balance – Uncommitted 4,004 3,755 7,759 Department Generated Revenue Animal Control 1,305,533 0 1,305,533 Circuit Court - Family Division 1,406,903 0 1,406,903 Circuit Court - Friend of the Court 750,000 0 750,000 Circuit Court - General Trial 1,603,296 0 1,603,296 Controller 3,170 0 3,170 Cooperative Extension 2,500 0 2,500 County Clerk 816,675 0 816,675 District Court 1,804,948 0 1,804,948 Drain Commissioner/Drain Tax 495,500 0 495,500 Economic Development 46,650 0 46,650 Elections 86,500 0 86,500 Homeland Security/Emergency Ops 56,000 0 56,000 Equalization /Tax Mapping 10,100 0 150,953 Financial	Cigarette/Marijuana	450,000	0	450,000
Use of Fund Balance – Uncommitted 4,004 3,755 7,759 Department Generated Revenue Animal Control 1,305,533 0 1,305,533 Circuit Court - Family Division 1,406,903 0 1,406,903 Circuit Court - Friend of the Court 750,000 0 750,000 Circuit Court - General Trial 1,603,296 0 1,603,296 Controller 3,170 0 3,170 Cooperative Extension 2,500 0 2,500 County Clerk 816,675 0 816,675 District Court 1,804,948 0 1,804,948 Drain Commissioner/Drain Tax 495,500 0 495,500 Economic Development 46,650 0 46,650 Elections 86,500 0 86,500 Homeland Security/Emergency Ops 56,000 0 56,000 Equalization /Tax Mapping 10,100 0 10,100 Facilities 150,953 0 150,953 Financial Services 55,285 0 <td>Court Equity Funding</td> <td>1,511,000</td> <td>0</td> <td>1,511,000</td>	Court Equity Funding	1,511,000	0	1,511,000
Department Generated Revenue Animal Control 1,305,533 0 1,305,533 Circuit Court - Family Division 1,406,903 0 1,406,903 Circuit Court - Friend of the Court 750,000 0 750,000 Circuit Court - General Trial 1,603,296 0 1,603,296 Controller 3,170 0 3,170 Cooperative Extension 2,500 0 2,500 County Clerk 816,675 0 816,675 District Court 1,804,948 0 1,804,948 Drain Commissioner/Drain Tax 495,500 0 495,500 Economic Development 46,650 0 46,650 Elections 86,500 0 86,500 Homeland Security/Emergency Ops 56,000 0 56,000 Equalization /Tax Mapping 10,100 0 150,953 Financial Services 55,285 0 55,285 Health Department 120,000 0 120,000 Human Resources 56,249 <td>Personal Property Tax Replacement</td> <td>575,000</td> <td>0</td> <td>575,000</td>	Personal Property Tax Replacement	575,000	0	575,000
Animal Control 1,305,533 0 1,305,533 Circuit Court - Family Division 1,406,903 0 1,406,903 Circuit Court - Friend of the Court 750,000 0 750,000 Circuit Court - General Trial 1,603,296 0 1,603,296 Controller 3,170 0 3,170 Cooperative Extension 2,500 0 2,500 County Clerk 816,675 0 816,675 District Court 1,804,948 0 1,804,948 Drain Commissioner/Drain Tax 495,500 0 495,500 Economic Development 46,650 0 46,650 Elections 86,500 0 86,500 Homeland Security/Emergency Ops 56,000 0 56,000 Equalization /Tax Mapping 10,100 0 10,100 Facilities 150,953 0 150,953 Financial Services 55,285 0 55,285 Health Department 120,000 0 120,000 Human	Use of Fund Balance – Uncommitted	4,004	3,755	7,759
Animal Control 1,305,533 0 1,305,533 Circuit Court - Family Division 1,406,903 0 1,406,903 Circuit Court - Friend of the Court 750,000 0 750,000 Circuit Court - General Trial 1,603,296 0 1,603,296 Controller 3,170 0 3,170 Cooperative Extension 2,500 0 2,500 County Clerk 816,675 0 816,675 District Court 1,804,948 0 1,804,948 Drain Commissioner/Drain Tax 495,500 0 495,500 Economic Development 46,650 0 46,650 Elections 86,500 0 86,500 Homeland Security/Emergency Ops 56,000 0 56,000 Equalization /Tax Mapping 10,100 0 10,100 Facilities 150,953 0 150,953 Financial Services 55,285 0 55,285 Health Department 120,000 0 120,000 Human	Department Congressed Devenue			
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Sheriff 4,952,352 155,222 5,107,574	_			
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·,·,·,·,		3,799,404		

Tri-County Regional Planning Veteran Affairs Total General Fund Revenues	60,555 522,846	0 0	60,555 522,846
Total General Fund Revenues	90,121,133	158,977	90,280,110
GENERAL FUND EXPENDITURES			
	<u>2022 Budget – 04/19/22</u>	Proposed Changes	2022 Proposed Budget
Board of Commissioners	642,468	0	642,468
Circuit Court - General Trial	7,771,934	0	7,771,934
District Court	3,508,692	0	3,508,692
Circuit Court - Friend of the Court	1,541,327	0	1,541,327
Jury Board	1,190	0	1,190
Probate Court	2,133,664	0	2,133,664
Circuit Court - Family Division	6,149,042	143,260	6,292,302
Jury Selection	178,867	0	178,867
Elections	492,365	0	492,365
Financial Services	1,110,818	0	1,110,818
County Attorney	490,708	0	490,708
County Clerk	1,352,632	0	1,352,632
Controller	1,261,323	0	1,261,323
Equalization/Tax Services	831,139	0	831,139
Human Resources	955,718	1,981	957,699
Prosecuting Attorney	8,293,805	0	8,293,805
Public Defender	874,787	0	874,787
Purchasing	386,032	0	386,032
Facilities	2,324,838	0	2,324,838
Register of Deeds	1,029,474	0	1,029,474
Remonumentation Grant	85,000	0	85,000
Treasurer	1,079,418	0	1,079,418
Drain Commissioner	1,219,216	0	1,219,216
Economic Development	105,000	0	105,000
Community Agencies	215,550	0	215,550
Ingham Conservation District Court	10,000	0	10,000
Equal Opportunity Committee	500	0	500
Women's Commission	500	0	500
Historical Commission	500	0	500
Tri-County Regional Planning	107,446	0	107,446
Jail Maintenance	218,600	0	218,600
Sheriff	23,121,564	0	23,121,564
Metro Squad	60,000	0	60,000
Community Corrections	127,560	0	127,560
Animal Control	2,759,755	0	2,759,755
Emergency Operations	327,495	6,311	333,806
		,-	

Board of Public Works	300	0	300
Drain Tax at Large	713,000	0	713,000
Health Department	6,555,680	7,425	6,563,105
CHC	2,258,171	0	2,258,171
Jail Medical	3,634,373	0	3,634,373
Medical Examiner	748,037	0	748,037
Substance Abuse	647,135	0	647,135
Community Mental Health	2,170,656	0	2,170,656
Department of Human Services	1,738,258	0	1,738,258
Tri-County Aging	71,683	0	71,683
Veterans Affairs	757,776	0	747,776
Cooperative Extension	463,795	0	463,795
Parks and Recreation	2,036,518	0	2,036,518
Contingency Reserves	165,092	0	165,092
Attrition	-1,500,000		-1,500,000
Legal Aid	20,000	0	20,000
Environmental Affairs	164,500	0	164,500
2-1-1 Project	45,750	0	45,750
Community Coalition for Youth	32,500	0	32,500
Capital Improvements	1,516,618	0	1,516,618
American Rescue Funds	-2,787,136	0	-2,787,136
Total General Fund Expenditures	90,121,133	158,977	90,280,110

General Fund Revenues

Increase in Supplemental funding for Secondary Road Patrol from State of Michigan of \$155,222. Sherriff

Increase to offset shortages of \$3,755. Use of Fund Balance

General Fund Expenditures

Board of Commissioners Re-appropriate Cultural Diversity, Equity and Inclusion funds of

\$1,981.

Family Court To appropriate funds for additional contractual expenses in Friend

of Court Fund (\$421,353) not budgeted General Fund portion

(\$143,260).

Emergency Operations Reappropriate Sycamore Creek funds \$6,311

Health Department Reappropriate Recruiting funds \$7,425 per R21-561

Non-General Fund Adjustments

(F208)

Parks Re-appropriate funds for the following 2019 CIP projects:

LL Roofs, Revenue Management System (\$13,136) and 2020 CIP

projects: Hawk Island Fence (\$23,863), Burchfield Gates (\$40,986), and 2021 CIP project: Burchfield Dirt School (\$190,000), ICMCF Discount Tree R21-548 (8,720).

American Rescue Fund Appropriate funds for the Family Court 2022 Imaging

(F214) Project fully budgeted (\$404,500) by Juvenile Justice Millage to

50% (\$202,250) Juvenile Justice Millage and 50% (\$202,250)

American Rescue Fund

Friend of Court Re-appropriate funds for the following CIP projects;

(F215) Reinforcement of Doors (\$12,730) for CIP 2018 and Vehicle

(\$20,000) from 2019. To appropriate funds for additional

contractual expenses not budgeted (\$421,353). The Friend of court is requesting to change funding of salaries (\$20,000) to cover overtime incurred due to vacant positions their 2022 budget.

Health Re-appropriate funds for the following 2019 CIP projects;

(F221) Swipe Card Readers in HSB Building (\$14,203).

Trails & Parks Millage Re-appropriate remaining funds for Trails & Parks projects

(F228) Re-appropriate funds for 2019 CIP projects, Path Replacement

Hawk (\$3,440), Crack Seal Lake Lansing (\$7,185), Retaining Wall Lake Lansing South (\$635,200), Lake Lansing South Topographic Survey (\$11,970), and CIP 2020 projects: Hawk Island Snowcat Building (\$43,822), Lake Lansing North Maintenance Facility (\$75,000), Lake Lansing North Main Shelter Roof (\$33,866), Burchfield Park ADA Improvements (\$60,746) and CIP 2021 projects: Lake Lansing Boat Launch Improvements (\$42,513) Reappropriate funds for 2021 Spicer, Crannie and Johnson Contracts

(\$104,434).

Hotel/Motel (F230)

Re-appropriate funds for the transfer to Fair Fund for following 2019 and 2020 CIP; Replace Paved Surfaces (\$129,418), and Building Maintenance (\$58,099).

Public Improvement (F245)

Re-appropriate funds for gravel road maintenance
Lake Lansing South (\$7,000) and Burchfield (\$7,000). Concrete
Replacement Mason (\$48,000). Re-appropriate funds for 2020
CIP: Circuit Court Courtroom Carpet (\$78,000), Probate
Courtroom Carpet (\$2,540), VMC Gate (\$35,000), Forest
Community Health Center Tuck Point Chimney (\$9,500), Ingham
County Family Center Sink (\$4,500), Youth Center Tuck Pointing
Phase 2 (\$50,000), Youth Center Security Gate (\$3,500), Mason
Courthouse Door Refinishing (\$18,000), Mason Fountain
Replacement (\$40,000), and Mason Courthouse Swing Gates
(\$5,000). Re-appropriate funds for 2021 CIP: HSB CMHA
Renovations (\$200,000), Ingham County Family Center Fire Panel
Assessment (\$8,000)

911 Emergency Phone (F261)

Re-appropriate funds for the following projects; Office Remodel (\$90,000), Curb and Gutter (\$50,000) from CIP 2019. Re-appropriate funds from 2020 CIP: Entry Doors Ballistic Glass (\$5,000), Internal Hallway Cameras (\$5,000), Parking Lot Drainage (\$50,000), Repainting Administration Area (\$10,000) and Backup Center Fiber (\$15,075). Re-appropriate funds from 2021 CIP: Blackout Blinds (\$60,000), Concrete Walkway (\$5,500)

Juvenile Justice Millage (F264)

Change funding for the Family Court 2022 Imaging Project fully budgeted (\$404,500) by Juvenile Justice Millage to 50% (\$202,250) Juvenile Justice Millage and 50% (\$202,250) American Rescue Fund

Health Clinic (F511)

Re-appropriate funds for the following project; Cabinets in the Forest Clinic (\$13,500).

Fair (F561)

Re-appropriate funds for the following projects; Replace Paved Surfaces (\$129,418), Building Maintenance (\$58,099).

Jail Commissary Fund (F595)

Re-appropriate funds for the following projects for Circuit Court; Floor Key Card Access, Court Room Gates, and Main Interior Security Door (\$6,465). Re-appropriate funds for the following project for Jail; Kitchen Tray Conveyor Replacement (\$20,000).

Bldg. Authority Operating (F631)

Re-appropriate funds for the following projects at HSB; Replace Entrance Door (\$13,215) from CIP 2016, Concrete Repairs (\$20,074), Parking Lot Repairs (\$91,709), Door Replacement (\$21,685), New Blower Shaft (\$10,019), Drinking Fountain Replacement (\$5,975), Carpet Replacement (\$25,000), DHHS Carpet Replacement (\$240,000) from 2019 CIP. Reappropriate funds from 2020 CIP projects: 20 Cubicle Workstations (\$5,520), 21 CMHA Renovations (\$300,000).

Innovation & Technology (F636)

Re-appropriate remaining funds for the following projects: Probate Court scanning project (\$121,268) approved by 2014 capital budget and Resolution 11-120 and Clerk imaging project (\$236,432) approved by the 2014 – 2017 CIP and Resolution 13-199. Re-appropriate unspent network funds for the following projects budgeted but not completed in 2021; Network Redesign (\$436,000), phones (\$30,000), Microsoft Licensing (\$177,000), Maintenance (\$58,000), faxing integration (\$14,000), and Wiring Project (\$19,000).

Drain Office (F639)

Re-appropriate remaining funds for the following projects: Computer Replacement (\$20,000), Drain Camera (\$20,000), Hydro Hoe (\$33,215), Overhead Garage Door (\$17,000), Community Security Cameras (\$16,000), Garage Walls (\$13,785) from 2020 CIP.

Mach./Equip. Revolving (F664)

Reappropriate Circuit Court's imaging/scanning project (\$330,281), and E-filing software (\$10,000) from CIP 2014 and R18-190, courtroom tech replacements (\$10,923), and phonic ear (\$750) from 2017. Courtroom Technology Replacements (\$261,187), Document Management System (\$50,000), Projectors Jury Room (\$6,860) from 2019. Animal Control's bullet proof vest (\$5,085). Equalization's Software for Online Mapping (\$4,118) District Court's Backup Audio System (\$7,210) from 2019. FOC Scanner (\$7,500) from 2019. Probate Court E Filing Case (\$30,000), Courtroom Updates (\$48,160), 2020 CIP Courtroom Gates (\$10,000), and Clerk's Electric Document System (\$30,000), Clerk's Scanners (\$2,000) To re-appropriate (\$44,798) for scanners and Image subpoenas for PA Office R19-192, 2020 CIP Terabyte Server (\$9,879). Re-appropriate Facilities' Pump Out Vacuum (\$3,000), and Truck Plow Replacement (\$8,500). Re-appropriate 2019 CIP: County Wide Fall Protection (\$25,000), Mason Courthouse Client Room Tables (\$8,000), Delhi Office Chairs (\$11,000) and Veterans Affairs Transportation Vehicle (\$17,115). Re-appropriate 2020 CIP Projects: VMC/GPB Tracer Upgrades (\$15,000), VMC Exterior Cameras (\$20,000), and Jail Oven (\$23,000). Lake Lansing South Maintenance Generator (\$4,995), Burchfield Automatic Standby Generator (\$1,427). Re-appropriate 2021 CIP Projects: District Court Ballistic Vest (\$3,625), Circuit Court Plexiglass Barriers (\$20,000), Sheriff Body Armor (\$5,961), Clerk Office Embosser (\$3,352), Computer Replacements (\$63,875).