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VICE-CHAIRPERSON
VICTOR CELENTINO

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ROBIN NAEYAERT

HUMAN SERVICES COMMITTEE
CHRIS TRUBAC, CHAIR
IRENE CAHILL
TODD TENNIS
BRYAN CRENSHAW
RYAN SEBOLT
DERRELL SLAUGHTER
ROBIN NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, NOVEMBER 14, 2022
AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR,
LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/83587032242>.

Agenda

Call to Order

Approval of the [October 31, 2022](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Department of Human Services Board – Interviews
2. Community Agencies – Resolution to Authorize 2023 Agreements for [Community Agencies](#)
3. Facilities Department – Resolution to Authorize Agreements with [LJ Trumble Builders, LLC.](#), and Community Mental Health to Renovate the Families Forward Space at the Human Services Building
4. Potter Park Zoo
 - a. Resolution to Authorize the Acceptance of Charitable Donations from the Potter Park Zoological Society to Potter Park Zoo for an [Animal Health Facility](#)
 - b. [Animal Hospital](#) (Presentation)
5. Health Department
 - a. Resolution to Authorize [Amendment #1](#) to the 2022-2023 Emerging Threats Master Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services Under the Comprehensive Agreement
 - b. Resolution to Authorize [Amendment #1](#) to the 2022-2023 Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services Under the Master Agreement
 - c. Resolution to Authorize a 2022-2023 [Community Health Needs](#) Assessment and Community Information Exchange Planning Grant
 - d. Resolution to Accept [Department of Justice Byrne Grant](#) Funds from Michigan Public Health Institute for Local Implementation of the Lansing/Ingham Peacemaker Fellowship® and to Partner with Advance Peace and Michigan Public Health Institute to Help Build and Sustain Local Community Capacity to Interrupt Gun Violence in Ingham County, MI
 - e. Resolution to Authorize an Agreement with [Dr. Muhummad Kang](#) for Podiatry Services
 - f. Resolution to Convert Positions #601534, #601542, and #601531 to a [Primary Care Physician Position](#) at New Hope Community Health Center

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO
MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE
October 31, 2022
Draft Minutes

Members Present: Cahill, Crenshaw, Sebolt, and Trubac.

Members Absent: Tennis, Naeyaert, and Slaughter.

Others Present: Jared Cypher, Joe Reeves, Madison Hughes and others.

The meeting was called to order by Chairperson Trubac at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual public participation was offered via Zoom at <https://ingham.zoom.us/j/83587032242>.

Approval of the October 17, 2022 Minutes

CHAIRPERSON TRUBAC STATED, WITHOUT OBJECTION, MINUTES OF THE OCTOBER 17, 2022 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED AS WRITTEN. Absent: Commissioners Tennis, Naeyaert, and Slaughter.

Additions to the Agenda

None.

Limited Public Comment

None.

MOVED BY COMM. CRESNHAW, SUPPORTED BY COMM. SEBOLT, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Tri-County Office on Aging – Resolution to Extend the Current Tri-County Office on Aging Lease Agreement
2. MSU Extension Office – Resolution to Authorize an Agreement with Michigan State University Extension Services to Approve the 2023 Annual Work Plan
3. Parks Department
 - a. Resolution to Authorize the Acceptance of the Project Agreement for a Land and Water Conservation Fund Grant LW#26-01860 for Burchfield Trail/Cabin Development – McNamara Landing
 - b. Resolution to Authorize the Acceptance of the Project Agreement for a Land and Water Conservation Fund Grant #LW26-01857 for Hawk Island Park
 - c. Resolution to Authorize the Consolidation of City of Lansing Projects TR028 and TR071

- d. Resolution to Authorize a Contract with Spicer Group, Inc. for Prime Professional Services for Various Projects
- 4. Health Department
 - a. Resolution to Authorize a 2022-2023 Americorps State Grant
 - b. Resolution to Extend the Agreement with Illinois Public Health Institute's Dash Program
 - c. Resolution to Accept Continuation of COVID-19 Regional Health Equity Council Backbone Organization Grant
 - d. Resolution to Authorize an Agreement with Henry Ford College
 - e. Resolution to Accept Funding from the Michigan Primary Care Association for Year 3 Participation in the Michigan Network for Oral Health Integration Project
 - g. Resolution to Authorize an Agreement with Ingham County Americorps Vista Program
- 5. Human Services Committee
 - b. Resolution Honoring Marion Owen, Executive Director, with the Tri-County Office on Aging on the Event of Her Retirement

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Tennis, Naeyaert, and Slaughter.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Tennis, Naeyaert, and Slaughter.

- 5. Human Services Committee
 - a. Resolution to Create an Opioid Litigation Advisory Panel

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. SEBOLT, TO APPROVE THE RESOLUTION.

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. SEBOLT, TO AMEND THE RESOLUTION AS FOLLOWS:

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby establishes an opioid litigation advisory panel consisting of ~~42~~ **13** members: the Human Services Committee Chair, the Law & Courts Committee Chair, the Controller/Administrator, the Budget Director, the Human Resources Director, the Ingham County Health Officer, the Ingham County Sheriff, the Ingham County Prosecutor, the Ingham County Public Defender, a representative of the Circuit Court – Family Division, a representative of Community Mental Health, ~~and~~ someone representing treatment services (Mid-Michigan Recovery Services) **and a representative of the 55th District Court.**

THE MOTION TO AMEND THE RESOLUTION CARRIED UNANIMOUSLY Absent: Commissioners Tennis, Naeyaert, and Slaughter.

THE MOTION TO APPROVE THE RESOLUTION, AS AMENDED, CARRIED UNANIMOUSLY. Absent: Commissioners Tennis, Naeyaert, and Slaughter.

Announcements

Commissioner Cahill reminded those present to vote on or before Election Day. She further reminded those that Veteran's Day would be November 11, 2022.

Public Comment

Joe Reeves, Tri County Office on Aging Finance Director, thanked the Human Services Committee for adding a resolution honoring their retiring Executive Director, Marion Owens for her commitment to TCOA. He further stated that Ms. Owens had been with TCOA since their establishment in 1974.

Adjournment

The meeting was adjourned at 6:03 p.m.

NOVEMBER 14, 2022 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

2. Community Agencies – *Resolution to Authorize 2023 Agreements for Community Agencies*

This resolution approves community agency funding for FY 2023. Each application was evaluated making the “meeting basic needs” criteria a priority as approved in Board of Commissioners Resolution #22-262. For 2023, thirty six (36) applications were received, requesting a total of \$446,111; and \$300,000 is included in the 2023 budget for community agency funding. Each funded agency included in the recommendation is funded either at their request, or at a 25% increase over what they received last year, with the exception of the new applications. Total recommended funding is \$304,750. If the resolution is approved as recommended, the additional \$4,750 could be utilized from the 2023 contingency fund.

3. Facilities Department – *Resolution to Authorize Agreements with LJ Trumble Builders, LLC., and Community Mental Health to Renovate the Families Forward Space at the Human Services Building*

This resolution authorizes agreements with Trumble Builders and Community Mental Health (CMH) to renovate the space at the Human Services Building occupied by CMH’s Families Forward program. Ingham County and CMH have tentatively agreed to the following terms for funding this renovation project pending Board approval:

Ingham CIP carpet: \$200,000
Ingham CIP CMH renovations: \$500,000
Ingham General Fund reserves: \$147,000
CMH building revolving fund: \$300,000

TOTAL cost: \$1,147,000

CMH will pay back the \$300,000 to Ingham County to replenish the CMH Building revolving fund within one year of the completion of the project. CMH will then enter into a new lease with Ingham County to pay back the \$647,000 covering the Ingham CIP CMH renovations: \$500,000 and the Ingham General Fund reserves: \$147,000. Payback of the new lease is expected to be over a 10-year term with payments likely around \$6,000 per month.

4. Potter Park Zoo

a. *Resolution to Authorize the Acceptance of Charitable Donations from the Potter Park Zoological Society to Potter Park Zoo for an Animal Health Facility*

This resolution authorizes acceptance of monetary and physical donations from the Potter Park Zoological Society to Potter Park Zoo for the purpose of building a new animal health facility.

5. Health Department

- a. *Resolution to Authorize Amendment #1 to the 2022-2023 Emerging Threats Master Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services Under the Comprehensive Agreement*

This resolution authorizes a revised 2022 – 2023 Emerging Threats Agreement with the Michigan Department of Health and Human Services (MDHHS) for the delivery of emerging threats services under the Comprehensive Agreement Process. The financial impact of this agreement will decrease the FY '23 original grant amount from \$2,888,360 to \$1,676,315 a decrease of \$1,212,045. The revised resolution makes the following specific change to the budget:

U4U Tuberculosis Services: increase of \$2,777 from \$0.00 to \$2,722
American Rescue Plan: decrease of \$9,182 from \$37,854 to \$28,672
COVID Immunization: decrease of \$1,205,640 from \$1,380,613 to \$174,973

- b. *Resolution to Authorize Amendment #1 to the 2022-2023 Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services Under the Master Agreement*

This resolution authorizes a revised 2022 – 2023 Agreement with the Michigan Department of Health and Human Services for the delivery of public health services under the Master Agreement Process. The financial impact of this increased support will increase the FY '23 original grant agreement from \$6,567,369 to \$6,918,310 and increase of \$350,941. The revised resolution makes the following specific changes to the budget:

HIV Prevention – Forest Community Health: increase of \$137,000 from \$0.00 to \$137,000
SDOH Planning: increase of \$50,000 from \$0 to \$50,000
Telehealth – Family Planning – increase of \$94,680 from \$0 to \$94,680
Regional Perinatal Care System: increase of \$20,000 from \$135,000 to \$155,000
WIC Breastfeeding – increase of \$5,644 from \$191,796 to \$197,440
WIC Resident Grant – increase of \$43,617 from \$1,614,224 to \$1,657,841

- c. *Resolution to Authorize a 2022-2023 Community Health Needs Assessment and Community Information Exchange Planning Grant*

This resolution accepts the Michigan Department of Health and Human Services (MDHHS) Community Health Needs Assessment (CHNA) and Community Information Exchange (CIE) Planning Grant in an amount not to exceed \$50,000 effective November 1, 2022 through May 31, 2023. MDHHS has granted ICHD a 2022/2023 planning grant of \$50,000 whereby ICHD will receive planning funding designed to address social determinants of health within Ingham County.

- d. *Resolution to Accept Department of Justice Byrne Grant Funds from Michigan Public Health Institute for Local Implementation of the Lansing/Ingham Peacemaker Fellowship® and to Partner with Advance Peace and Michigan Public Health Institute to Help Build and Sustain Local Community Capacity to Interrupt Gun Violence in Ingham County, MI*

This resolution accepts a Department of Justice grant from Michigan Public Health Institute for \$34,274 for the period October 1, 2022 through September 30, 2023 to support the Lansing/Ingham Peacemaker Fellowship.

e. Resolution to Authorize an Agreement with Dr. Muhammad Kang for Podiatry Services

This resolution authorizes entering into an agreement with Dr. Muhammad Kang for podiatry services for a two-year term effective December 1, 2022 through November 30, 2024 for an amount not to exceed \$63,336. The cost of this agreement will be covered by Health Resources and Services Administration (HRSA) funding and patient care revenues.

f. Resolution to Convert Positions #601534, #601542, and #601531 to a Primary Care Physician Position at New Hope Community Health Center

This resolution converts a 1.0 FTE Dental Manager position #601534, 0.5 FTE Physician Assistant position #601542, and 1.0 FTE Program Assistant position #601531 into a 1.0 FTE Primary Care Physician position at New Hope Community Health Center effective upon approval. These three positions have remained vacant for several fiscal years and, after an operational assessment, can be repurposed. The financial impact converting three positions to a primary care physician position is a slight increase of \$25,595. The cost increase will be offset by revenue generated from reimbursable visits generated by the primary care physician.

OTHER ITEMS:

1. Department of Human Services Board – Interviews

4. Potter Park Zoo

b. Animal Hospital (Presentation)

TO: Human Services and Finance Committees

FROM: Jared Cypher, Deputy Controller

DATE: October 31, 2022

SUBJECT: Resolution Authorizing 2023 Agreements for Community Agencies

For the meeting agendas of November 14 and November 16

BACKGROUND

Attached is the resolution approving community agency funding for FY 2023. Each application was evaluated making the “meeting basic needs” criteria a priority as approved in Board of Commissioners Resolution #22-262.

ALTERNATIVES

If these agencies did not receive funding from the County they would be forced to identify alternative sources of funding for these programs. This may prove difficult in times of greater need during the pandemic.

FINANCIAL IMPACT

For 2023, thirty six (36) applications were received, requesting a total of \$446,111; and \$300,000 is included in the 2023 budget for community agency funding. Each funded agency included in the recommendation is funded either at their request, or at a 25% increase over what they received last year, with the exception of the new applications. Total recommended funding is \$304,750. If the resolution is approved as recommended, the additional \$4,750 could be utilized from the 2023 contingency fund.

An email containing the applications of each agency has been previously sent to you. Please review those prior to the meeting, as they will provide helpful information for your discussions.

STRATEGIC PLANNING IMPACT

This resolution addresses the County’s overarching long-term objective of “Meeting Basic Needs”, such as food, clothing, and shelter.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Agenda Item 2

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE 2023 AGREEMENTS FOR COMMUNITY AGENCIES

WHEREAS, the 2023 Ingham County Budget has been approved by the Board of Commissioners; and

WHEREAS, under the Community Agency Program a number of agencies have been allocated funds to provide important services that are consistent with the County's Strategic Planning objective to Ingham County residents; and

WHEREAS, the 2023 budget includes \$300,000 allocated for community agencies; and

WHEREAS, the Controller/Administrator has provided recommended funding levels for each agency that were determined using the criteria set forth in Resolution #22-262.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2023 through December 31, 2023, in the amount specified for each community agency listed on the attached, for the services to Ingham County residents previously approved by the Human Services and Finance Committees.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer up to \$4,750 from the 2023 contingency fund to the community agency fund.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Organization	Program	2022 Amt. Received	2023 Grant Request	Controller Recommendation	Human Services Committee Recommendation	Finance Committee Recommendation
Advent House Ministries	Provides food, shelter, and advocacy services to the homeless and impoverished	\$15,000.00	\$25,000.00	\$18,750.00		
Allen Neighborhood Center	Delivers bread, fruit, and vegetables each week to families in need	\$1,500.00	\$2,500.00	\$2,500.00		
Big Brothers Big Sisters	Provides one-to-one mentoring relationships for youth facing academic, familial, social, and/or emotional health challenges in their day0-to-day lives	\$7,500.00	\$15,000.00	\$9,375.00		
Boys & Girls Club	Provides lunch to youth ages 6-18 during summer, snacks to youth after school during school year, and dinner to youth in the evening at the facility	\$5,200.00	\$5,200.00	\$5,200.00		
Capital Area Housing Partnership - Ballentine Apartments	Provides housing to low-income and homeless populations	\$8,000.00	\$8,000.00	\$8,000.00		
Capital Area Housing Partnership - Tuesday Toolmen	Provides free home repairs and modifications to homeowners in need	\$3,800.00	\$4,750.00	\$4,750.00		
Capital Area Housing Partnership - Walnut Street & Ferris Manor Support Services	Provides permanent affordable housing for individuals and families with low incomes who meet the Support Service Plan & Tenant Selection Criteria	\$5,000.00	\$5,000.00	\$5,000.00		
Capital Area United Way	Provides college advisement for low-income, first generation, and students color high schoolers	N/A	\$15,000.00	\$7,500.00		
Cardboard Prophets	Provides diapers, formula, and wipes; personal care items (shampoo, razors, shaving cream, tooth paste, toilet paper, tooth brushes, etc); and helps secure housing for those in need	\$10,000.00	\$30,000.00	\$12,500.00		
Child and Family Charities - Gateway	Provides beds for youth for up to 18 months until they have learned the skills necessary to become well-functioning, independent adults	\$15,300.00	\$22,000.00	\$19,125.00		
Cristo Rey Community Center - Community Kitchen	Provides hot, nutritious meals to anyone that is in need	\$4,250.00	\$4,250.00	\$4,250.00		

Cristo Rey Community Center - Food Pantry	Once per month or during emergency situations, provides fresh & non-perishables; daily bread rack for any in need; twice per month provides box of fresh fruit, vegetables, and dairy to households	\$9,000.00	\$9,000.00	\$9,000.00		
Cristo Rey Community Center - Prescription Assistance	Provides bilingual staff to assist in obtaining access to discounted and free prescriptions to those in need	\$6,750.00	\$6,750.00	\$6,750.00		
Edgewood	Provides weekly distribution of organically grown produce from community garden for households in need	\$3,100.00	\$5,500.00	\$3,875.00		
EVE, Inc.	Provides shelter for survivors and their children until fully transitioned to new non-emergency housing	N/A	\$18,581.00	\$9,300.00		
Greater Lansing Food Bank	Provides and distributes gardening education, materials, supplies, and support	\$11,500.00	\$15,000.00	\$14,375.00		
Habitat for Humanity	Works with residents to increase quality of existing home or provides opportunities for residents to purchase newly reconstructed or rehabilitated, energy-efficient, affordable housing	\$12,250.00	\$25,000.00	\$15,312.50		
Haven House	Provides food and emergency homeless shelter to Ingham County families	\$14,250.00	\$15,000.00	\$15,000.00		
Holy Cross New Hope Community Center	Provides homeless persons with shelter and supportive services to meet basic and emergency needs	N/A	\$30,000.00	\$15,000.00		
Lansing Area AIDS Network	Provides case management, housing and utility assistance, medical expenses and co-pays, transportation, nutritional assistance, and mental health assistance to HIV/AIDS individuals in need	\$5,000.00	\$20,000.00	\$6,250.00		
Leslie Outreach	Provides personal needs items such as soap, toothbrushes, shampoo, toilet paper, etc.	\$1,400.00	\$3,000.00	\$1,750.00		
Listening Ear	Provides a crisis intervention, emotional support, and information for all residents 7 days a week	\$2,000.00	\$2,000.00	\$2,000.00		

Mason Community Services	Coordinates access to resources for basic needs, including food, clothing, and stable housing and/or suitable childcare	\$15,000.00	\$30,000.00	\$18,750.00		
MSU Safe Place	Provides free services (counseling, safety planning, advocacy services, and shelter) to those victimized by domestic violence and stalking and their children	\$12,500.00	\$12,500.00	\$12,500.00		
Northwest Initiative	Provides formerly incarcerated individuals with assistance in re-entering the community, career advice/skills/help, housing, child support/school, and family reunification	\$5,000.00	\$13,280.00	\$6,250.00		
Refugee Development Center	Provides direct distribution of food & clothing, basic needs outreach & referral services, open survival english class to refugees	\$12,250.00	\$20,000.00	\$15,312.50		
RSVP	Provides medical driving at no cost to seniors and those with disabilities	\$5,000.00	\$10,000.00	\$6,250.00		
Rural Family Services	Supplies food, shelter, and emergency utilities and rent for working poor, newly laid off, and elderly	N/A	\$18,000.00	\$9,000.00		
Southside Community Coalition		\$6,500.00	N/A			
Southside Community Kitchen	Serves well-balanced meals four days/week to anyone in need	N/A	\$1,000.00	\$1,000.00		
St. Vincent Catholic Charities	Provides refugee emergency housing as well as financial support for rent for refugees waiting paychecks and benefits	\$5,000.00	\$5,000.00	\$5,000.00		
Stockbridge Community Outreach	Provides families with Milk Bucks to purchase milk each month at local stores and gas stations due to lack of grocery stores	\$4,500.00	\$5,800.00	\$5,625.00		
Turning Point of Lansing	Provides Afrocentric group mentoring for youth African American males	N/A	\$25,000.00	\$12,500.00		
WAI-AM - Care Unit	Provides a backpack with hygiene/sanitation kits, notepad, and pen and emergency food kit for addiction and recovery community	\$4,500.00	\$4,500.00	\$4,500.00		
WAI-AM - Recovery Community	Provides individuals in need with substance use disorder or co-occurring disorder with support through recovery programs	\$10,000.00	\$10,000.00	\$10,000.00		

YMCA of Lansing	Provides meals to youth during bi-weekly career cluster meetings and while in the National College Tour	\$2,000.00	\$4,500.00	\$2,500.00		
Total		\$223,050.00	\$446,111.00	\$304,750.00	\$0.00	\$0.00

Agenda Item 3

TO: Board of Commissioners, Human Services, County Services & Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: November 1, 2022

RE: Resolution to Authorize an Agreement with LJ Trumble Builders, LLC., to Renovate the Families Forward Space at the Human Services Building

For the meeting agendas of: November 14, 15 & 16

BACKGROUND

The Families Forward Program through Community Mental Health (CMH), located at the Human Services Building (HSB), is expanding and needs the current space the program occupies renovated to accommodate. The renovations include but are not limited to: demo and modification to first floor reception, upgrading the first and second floor with wall and floor furnishings, ceiling panels, lighting, modifications to the heating, ventilation, and air conditioning system (HVAC), fire alarm, and fire suppression systems as necessary, remodel four restrooms to comply with Michigan Barrier Free Design Rules and addressing Americans with Disabilities Act (ADA) compliance with the ramp and handrail to door 2.

LJ Trumble Builders, LLC., a local vendor, submitted the lowest responsive and responsible proposal of \$1,097,000. We are requesting a contingency of \$50,000 for any uncovered conditions.

ALTERNATIVES

The alternative would be to leave the space as is, risking higher costs as well as diminishing Families Forward's ability to effectively serve their clients.

FINANCIAL IMPACT

Ingham County and CMH have tentatively agreed to the following terms for funding this renovation project pending Board approval:

Ingham CIP carpet: \$200,000
Ingham CIP CMH renovations: \$500,000
Ingham General Fund reserves: \$147,000
CMH building revolving fund: \$300,000

TOTAL cost: \$1,147,000

CMH will pay back the \$300,000 to Ingham County to replenish the CMH Building revolving fund within one year of the completion of the project. CMH will then enter into a new lease with Ingham County to pay back the \$647,000 covering the Ingham CIP CMH renovations: \$500,000 and the Ingham General Fund reserves: \$147,000. Payback of the new lease is expected to be over a 10-year term with payments likely around \$6,000 per month.

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support an agreement with LJ Trumble Builders, LLC., to renovate the Families Forward space at the Human Services Building.

Agenda Item 3

TO: Rick Terrill, Facilities Director

FROM: James Hudgins, Director of Purchasing

DATE: August 31, 2022

RE: Memorandum of Performance for RFP No. 86-22: Renovating the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Families Forward Space at the Human Services Building

Per your request, the Ingham County Purchasing Department sought proposals, on behalf of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties (CMHA-CEI), from experienced and qualified general contractors for the purpose of entering into a contract for renovating a portion of the Human Services Building (HSB). Renovating the HSB will allow CMHA-CEI to expand its Families Forward program (which is currently located on the first and second floors of the HSB).

The scope of work includes, but is not limited to, working at two different areas (7,500± SF per floor) of the HSB; demolishing/removing portions of gypsum board walls, vinyl wall coverings, ceiling panels, flooring, casework, accessories, plumbing fixtures, and electrical lights as may be necessary; remodeling four toilet rooms to comply with Michigan Barrier Free Design Rules; providing new steel stud and gypsum board walls, doors, frames, hardware, acoustical ceiling panels, flooring, casework, lighting, power, and HVAC; modifying HVAC, fire alarm, and fire suppression system as may be necessary; and, painting all walls, doors, and frames in the project areas.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	75	14
Vendors attending pre-bid/proposal meeting	14	10
Vendors responding	3	3
Vendors unresponsive	1	1

A summary of the vendors' costs is located on the next page.

A preconstruction meeting will be required prior to commencement of work since the construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

Vendor Name	Local Preference	Base Bid #1 (First Floor)	Base Bid # 2 (Second Floor)	Alternate #1	Alternate #2	TOTAL BID	Substitutions (Optional)
		Provide Total Cost for Work Related to the First Floor and Exterior Work	Provide Total Costs for Work Related to the Second Floor	Provide and Install Door Operators for HSB Doors 001, 001A	Provide and Install Door Operators for HSB Doors 100, 100A	Base Bid # 1 & 2 Plus Alternate #1 & 2	
Laux Construction	Yes, Mason MI	\$607,900.00	\$479,500.00	\$18,700.00	\$18,500.00	\$1,124,600.00	
LJ Trumble	Yes, Lansing MI	\$588,800.00	\$468,200.00	\$20,000.00	\$20,000.00	\$1,097,000.00	Deduct: \$21,000 for nimbus tile over existing floor and wall tile.
Moore Trosper Construction	Yes, Holt MI	\$591,000.00	\$472,000.00	\$19,800.00	\$19,600.00	\$1,102,400.00	
Wolverine Building Group	Yes, Lansing MI	Unresponsive - no bid bond					

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AGREEMENTS WITH LJ TRUMBLE BUILDERS, LLC.,
AND COMMUNITY MENTAL HEALTH TO RENOVATE THE FAMILIES FORWARD SPACE
AT THE HUMAN SERVICES BUILDING**

WHEREAS, the Families Forward Program through Community Mental Health (CMH) located at the Human Services Building is expanding and needs the current space the program occupies renovated to accommodate; and

WHEREAS, these renovations will include but are not limited to: demo and modification to first floor reception, upgrading the first and second floor with wall and floor furnishings, ceiling panels, lighting and modifications to the heating, ventilation, and air conditioning system (HVAC), fire alarm, and fire suppression systems as needed; and

WHEREAS, the renovation includes the remodel of four restrooms to comply with Michigan Barrier Free Design Rules; and

WHEREAS, the renovations will address Americans with Disabilities Act (ADA) compliance with the ramp and handrail to door 2; and

WHEREAS, the Facilities Department recommends an agreement with LJ Trumble Builders, LLC., a local vendor, who submitted the lowest responsive and responsible proposal of \$1,097,000 to renovate the Families Forward space at the Human Services Building ; and

WHEREAS, the Facilities Department is requesting a \$50,000 contingency for any uncovered conditions; and

WHEREAS, CMH will repay up to \$647,000 of the costs for this renovation through a new lease agreement; and

WHEREAS, funds for this project are available as follows:

Ingham CIP carpet: \$200,000
Ingham CIP CMH renovations: \$500,000
Ingham General Fund reserves: \$147,000
CMH building revolving fund: \$300,000

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with LJ Trumble Builders, LLC., 6850 Aurelius Road, Lansing, Michigan 48911, to renovate the Families Forward space at the Human Services Building for an amount not to exceed \$1,147,000 which includes a \$50,000 contingency.

BE IT FURTHER RESOLVED, that Ingham County Board of Commissioners authorizes a ten-year lease agreement with CMH for the Families Forward space at the Human Services Building, effective the date of execution and in a total amount not to exceed \$647,000 over the term of the agreement.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Cynthia Wagner, Potter Park Zoo Director
DATE: November 1, 2022
SUBJECT: Resolution Authorizing the Acceptance of Charitable Donations from the Potter Park Zoological Society to Potter Park Zoo for an Animal Hospital
For the meeting agendas of November 14 and November 16, 2022

BACKGROUND

Potter Park Zoo is an accredited member of the Association of Zoos and Aquariums (AZA) and must meet standards established by the association. AZA standard 2.0.1 states, “The institution should adopt the Guidelines for Zoo and Aquarium Veterinary Medical Programs and Veterinary Hospitals, and the policies developed or supported by the American Association of Zoo Veterinarians (AAZV). As noted in Potter Park Zoo’s 2017 AZA accreditation inspection report, the zoo must replace the existing animal clinic with an animal health facility that meets the AAZV guidelines.

The Potter Park Zoological Society is a private, 501c (3) nonprofit, fundraising organization that raises funds to support the Potter Park Zoo. The Zoological Society’s mission, starting in 1969 as Friends of the Zoo, is to support the Potter Park Zoo through educational programing, volunteerism, public relations services, special events, and fundraising. Local individuals, businesses, and organizations support the Zoo through donations to the Zoological Society.

The Zoological Society started raising funds in the fall of 2021 to replace the existing 900 square feet animal care clinic with a new animal hospital for its more than 350 animal residents.

Resolution #17-186 was adopted by the Ingham County Board of Commissioners May 9, 2017 to accept restricted and unrestricted monetary and physical donations up to \$25,000 from the Potter Park Zoological Society. Most donations for the hospital exceed \$25,000. The Zoo is requesting authorization to accept all monetary and physical donations from the Zoological Society designated for the purpose of building the new animal health facility.

ALTERNATIVES

The alternative is to require Board approval for individual donations from the Zoological Society to the Zoo for the animal health facility.

FINANCIAL IMPACT

The current fundraising goal for the animal health facility is \$4.5 million. This amount could increase once architectural and engineering services have been completed and formal cost estimates have been provided. The Zoological Society has raised \$3,802,633 to date and is committed to raising the full amount necessary to build the animal health facility.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of maintaining and improving existing parkland, facilities, and features, specifically section A.1 (f) of the Ingham County Action Plan.

OTHER CONSIDERATIONS

There are no other considerations at this time.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing acceptance of monetary and physical donations from the Potter Park Zoological Society to Potter Park Zoo for the purpose of building a new animal health facility.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF CHARITABLE DONATIONS
FROM THE POTTER PARK ZOOLOGICAL SOCIETY TO POTTER PARK ZOO FOR AN
ANIMAL HEALTH FACILITY**

WHEREAS, the Potter Park Zoological Society's mission, starting in 1969 as Friends of the Zoo, is to support the Potter Park Zoo through educational programming, volunteerism, public relations services, special events, and fundraising; and

WHEREAS, the Potter Park Zoological Society is a private, 501c (3) nonprofit, fundraising organization that raises funds to support the Potter Park Zoo; and

WHEREAS, local individuals, businesses, and organizations support the Zoo through donations to the Potter Park Zoological Society; and

WHEREAS, the intent of charitable gifts is that the donations are to be used solely and exclusively to benefit Potter Park Zoo by assisting in providing quality visitor experience and helping to achieve the Zoo's mission to "Inspire people to conserve animals in their natural world"; and

WHEREAS, the Potter Park Zoo is an accredited member of the Association of Zoos and Aquariums (AZA) and must meet standards established by the association including constructing a new animal health facility; and

WHEREAS, the Potter Park Zoological Society is raising the funds necessary to construct the animal health facility.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of monetary and physical donations for the purpose of a new animal health facility at Potter Park Zoo from the Potter Park Zoological Society to Potter Park Zoo.

BE IT FURTHER RESOLVED, that accepted monetary and physical donations will become the property of Ingham County and will be used, maintained, and disposed of in accordance with County policy.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Controller/Administrator to make necessary adjustments to the Potter Park Zoo budget to accept donations and to establish an account for any funds received and the disbursement thereof in accordance with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

Potter Park Zoo

Inspiring Conservation of Animals and the Natural World

AZA accredited since 1986

Strategic Plan Goals

- *Excellent Animal Welfare*
- *Impactful Conservation*
- *Financial Sustainability*

POTTER PARK



What is AZA accreditation?

- A review process that includes a detailed application and a multiple day onsite inspection by a team of experts
- AZA standards are updated annually – always raising the bar

ACCREDITED BY THE
**ASSOCIATION
OF ZOOS &
AQUARIUMS**

POTTER PARK



Why is continued AZA accreditation important?

- Access to critical AZA programs and services
- Increased eligibility for funding and grants
- Promotes excellence within the institution
- Significantly improves the ability to attract and retain a high quality, professional staff
- Publicly recognized badge of excellence



POTTER PARK

ZOO

Without the new hospital, Potter Park Zoo will lose AZA accreditation

2017 Accreditation Inspection Report:

“Veterinary facilities are inadequate for an animal collection of this size and scope. No designated surgery is available. Quarantine and isolation are inappropriate by prevailing standards of medical practice and holding facilities are cramped, dated and inadequate in number.”

“Serious renovation/replacement of the hospital facility must occur in order to be considered in compliance with AZA standards.”

POTTER PARK



Why do we need a new hospital?

To continue providing the highest level of animal care.

- The current 900 square foot clinic is too small of a space to work or teach students
- Insufficient space to house sick animals and quarantine new animals



Why do we need a new hospital?

To continue providing the highest level of animal care.

- **Unsafe conditions when taking x-rays risks staff radiation exposure**
- **No ICU or dedicated nursery space**
- **No sterile surgery room**



Why do we need a new hospital?

To continue providing the highest level of animal care.

- Insufficient lab space
- Lack biosecure room for animal necropsies
- Insufficient space to store historical samples
- Limited ability to participate in multi-zoo studies



A New Hospital For a New Century

*Raising the bar on animal health, animal well-being
and education at Potter Park Zoo*



POTTER PARK

ZOO

A New Hospital For a New Century

Raising the bar on animal health, animal well-being and education at Potter Park Zoo

New Animal Health Facility Will Include:

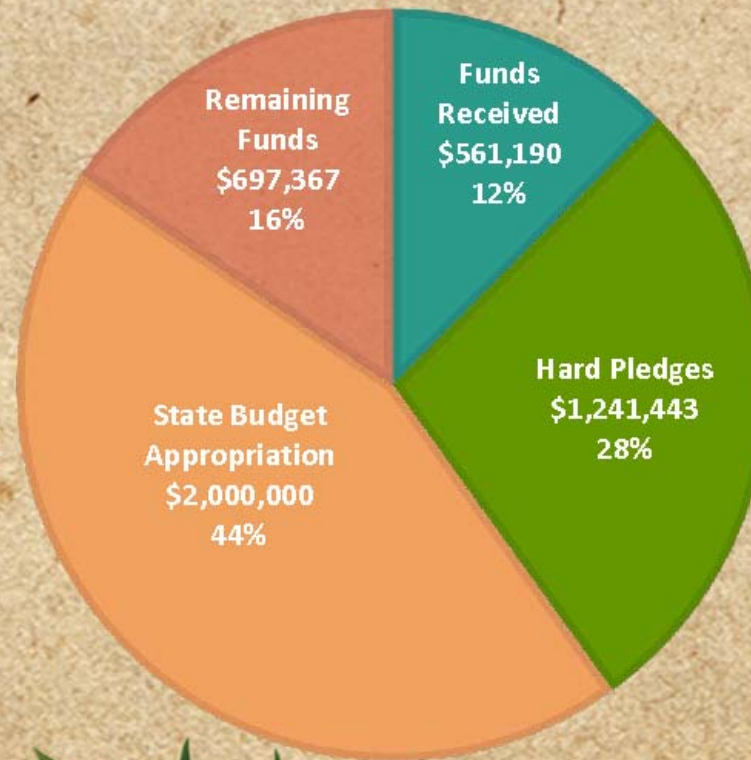
- Sterile surgical suite to improve the health and care provided to animals
- Treatment room adequate in size to safely evaluate zoo animals and teach students
- ICU and nursery dedicated space
- Biosecure housing for animals needing medical treatments and monitoring
- Quarantine area for incoming animals
- Laboratory to improve biosecurity and enhance zoo research opportunities
- Updated diagnostic imaging equipment
- Necropsy room
- Pharmacy, medical records and equipment storage

POTTER PARK



CAPITAL CAMPAIGN PROGRESS

GOAL \$4,500,000



POTTER PARK



Next Steps

- **Owner's Representative – In the process of getting bids to select an owner's representative for the project**
- **Donations – Receive donations from the Potter Park Zoological Society**
- **Financing - Research all financial possibilities including bonding**

Agenda Item 5a

TO: Board of Commissioners Finance and Human Services Committee
FROM: Linda S. Vail, Health Officer
DATE: October 25, 2022
SUBJECT: FY 23 State of Michigan Emerging Threats Comprehensive Agreement -
For the meeting agendas of November 14, 2022 and November 16, 2022

BACKGROUND

Ingham County Health Department (ICHHD) currently receives funding from the Michigan Department of Health and Human Services (MDHHS) via the Comprehensive Agreement. The agreement for the delivery of public health services under the Comprehensive Agreement is the principal mechanism for clarifying the roles and responsibilities of the state and local governments. The Board of Commissioners (BOC) approved the 2022-2023 Emerging Threats Comprehensive Agreement through Resolution # 22-397.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The financial impact of this agreement will decrease the FY '23 original grant amount from \$2,888,360 to \$1,676,315 a decrease of \$1,212,045. The revised resolution makes the following specific change to the budget:

U4U Tuberculosis Services: increase of \$2,777 from \$0.00 to \$2,722

American Rescue Plan: decrease of \$9,182 from \$37,854 to \$28,672

COVID Immunization: decrease of \$1,205,640 from \$1,380,613 to \$174,973

STRATEGIC PLANNING IMPACT

This resolution supports the long-term objection of Promoting Accessible Healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize this Emerging Threats agreement with MDHHS effective October 1, 2022 through September 30, 2023.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE 2022 -2023 EMERGING THREATS
MASTER AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND
HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES
UNDER THE COMPREHENSIVE AGREEMENT**

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, the MDHHS and Ingham County has entered into a 2022 – 2023 Emerging Threats Agreement authorized in Resolution #22-397; and

WHEREAS, MDHHS has proposed Amendment #1 to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the revised Agreement with the Michigan Department of Health and Human Services for the delivery of emerging threats services under the Comprehensive Agreement Process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a revised 2022 – 2023 Emerging Threats Agreement with the MDHHS for the delivery of emerging threats services under the Comprehensive Agreement Process.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2022 through September 30, 2023.

BE IT FURTHER RESOLVED, that the scope of services included in this agreement shall include Emerging Threats in Ingham County.

BE IT FURTHER RESOLVED, that the total amount of the Emerging Threats Comprehensive Agreement shall decrease from \$2,888,360 to \$1,676,315, a decrease of \$1,212,045.

BE IT FURTHER RESOLVED, that the decrease in funds consist of the following specific change to program budgets:

U4U Tuberculosis Services: increase of \$2,777 from \$0.00 to \$2,722

American Rescue Plan: decrease of \$9,182 from \$37,854 to \$28,672

COVID Immunization: decrease of \$1,205,640 from \$1,380,613 to \$174,973

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2023 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, Health Officer, or her designee, is authorized to submit the 2022 -2023 Emerging Threats Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

TO: Board of Commissioners Finance and Human Services Committee
FROM: Linda S. Vail, Health Officer
DATE: October 25, 2022
SUBJECT: FY 23 State of Michigan Master Agreement Amendment # 1
For the meeting agendas of November 14, 2022 and November 16, 2022

BACKGROUND

The Ingham County Health Department (ICHD) currently receives funding from the Michigan Department of Health and Human Services (MDHHS) via the Master Agreement. The Master Agreement is the annual process whereby MDHHS transmit State & Federal Funds to Ingham County to support public health programs. The Board of Commissioners approved the 2022-2023 Master Agreement through Resolution 22-358.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The financial impact of this increased support will increase the FY '23 original grant agreement from \$6,567,369 to \$6,918,310 and increase of \$350,941. The revised resolution makes the following specific changes to the budget:

HIV Prevention – Forest Community Health: increase of \$137,000 from \$0.00 to \$137,000
SDOH Planning: increase of \$50,000 from \$0 to \$50,000
Telehealth – Family Planning – increase of \$94,680 from \$0 to \$94,680
Regional Perinatal Care System: increase of \$20,000 from \$135,000 to \$155,000
WIC Breastfeeding – increase of \$5,644 from \$191,796 to \$197,440
WIC Resident Grant – increase of \$43,617 from \$1,614,224 to \$1,657,841

STRATEGIC PLANNING IMPACT

This resolution supports the long-term objective of Promoting Accessible Healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support this agreement with MDHHS effective October 1, 2022 through September 30, 2023.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE 2022-2023 AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and the Ingham County Health Department (ICHD) have entered into a 2022-2023 Master Agreement authorized in Resolution #22-358; and

WHEREAS, MDHHS has proposed Amendment #1 to adjust grant funding levels and clarify agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the revised Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a revised 2022 – 2023 Agreement with the Michigan Department of Health and Human Services for the delivery of public health services under the Master Agreement Process.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2022 through September 30, 2023.

BE IT FURTHER RESOLVED that the total amount of the Master Agreement funding shall increase from \$6,567,369 to \$6,918,310 and increase of \$350,941.

BE IT FURTHER RESOLVED, that the increase consists of the following specific change to program budget:

HIV Prevention – Forest Community Health: increase of \$137,000 from \$0.00 to \$137,000
SDOH Planning: increase of \$50,000 from \$0 to \$50,000
Telehealth – Family Planning – increase of \$94,680 from \$0 to \$94,680
Regional Perinatal Care System: increase of \$20,000 from \$135,000 to \$155,000
WIC Breastfeeding – increase of \$5,644 from \$191,796 to \$197,440
WIC Resident Grant – increase of \$43,617 from \$1,614,224 to \$1,657,841

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2023 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, Health Officer, or her designee, is authorized to submit the 2022-2023 Master Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: October 19, 2022
SUBJECT: Authorization to Accept Community Health Needs Assessment and Community Information Exchange Planning Grant Funds
For the meeting agenda of November 22, 2022

BACKGROUND

Ingham County Health Department (ICHHD) wishes to accept the Michigan Department of Health and Human Services (MDHHS) Community Health Needs Assessment (CHNA) and Community Information Exchange (CIE) Planning Grant in an amount not to exceed \$50,000 effective November 1, 2022 through May 31, 2023. MDHHS has granted ICHHD a 2022-2023 planning grant of \$50,000 whereby ICHHD will receive planning funding designed to address social determinants of health within Ingham County. Program services will be focused on designing a CIE system for vital information sharing in partnership with Barry-Eaton District Health Department and MidMichigan District Health Department, and in holding both a tri-county (Ingham, Eaton, and Clinton Counties) community partner summit and an Ingham County community partner summit to share information and improve services regarding social determinants of health and Healthy! Capital Counties (H!CC) driven community projects.

ALTERNATIVES

Refusing this grant would result in a loss of funding designed to address the vital social determinants of health-driven services in the Ingham County community and in the Capital County (Ingham, Eaton, and Clinton Counties) region.

FINANCIAL IMPACT

ICHHD will receive \$25,000 to be allocated for a CIE planning project, and \$25,000 for a CHNA planning project. No match funding is required or proposed.

STRATEGIC PLANNING IMPACT

This resolution supports Goal A. Service to Residents: Develop a performance-based measurement system for monitoring and reporting County service delivery and outcomes; Provide opportunities to gather feedback on County services from the public.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to accept \$50,000 for the MDHHS CHNA and CIE Planning Grant effective November 1, 2022 through May 31, 2023.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A 2022-2023 COMMUNITY HEALTH NEEDS ASSESSMENT
AND COMMUNITY INFORMATION EXCHANGE PLANNING GRANT**

WHEREAS, Ingham County Health Department (ICHD) wishes to accept a Michigan Department of Health and Human Services (MDHHS) Community Health Needs Assessment (CHNA) and Community Information Exchange (CIE) Planning Grant in an amount not to exceed \$50,000 effective November 1, 2022 through May 31, 2023; and

WHEREAS, ICHD will receive funding designed to address vital social determinants of health-driven services in the Ingham County community and in the Capital County (Ingham, Eaton, and Clinton Counties) communities, funded by MDHHS in the amount of \$50,000, effective November 1, 2022 through May 31, 2023; and

WHEREAS, match funding for this grant is not required or proposed; and

WHEREAS, under this grant, ICHD staff will receive \$25,000 to be allocated for a CIE planning project, and \$25,000 for a CHNA planning project; and

WHEREAS, the Health Officer has recommended that the Ingham County Board of Commissioners authorize accepting the MDHHS planning grant award in an amount not to exceed \$50,000 effective November 1, 2022 through May 31, 2023.

THEREFORE BE IT RESOLVED, that Ingham County Board of Commissioners authorizes accepting the MDHHS planning grant award in an amount not to exceed \$50,000 effective November 1, 2022 through May 31, 2023.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this agreement.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any grant award documents, and any host site and member agreements, after review and approval by the county attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda Vail, Health Officer
DATE: October 27, 2022
SUBJECT: Resolution to Accept Department of Justice Grant Funds from *Michigan Public Health Institute*
For the meeting agendas of November 14, 2022 and November 16, 2022

BACKGROUND

On March 23, 2021, the Board of Commissioners approved Resolution #21-179, stating that Ingham County will include in its 2022-2024 public safety planning a commitment, support, and partnership with Advance Peace and local partners in the amount of \$590,000 to establish a program to help build and sustain local community capacity to interrupt gun violence. This program will help save lives and reduce the life-altering trauma experienced by people living in the impacted communities and by the service providers who support them.

The Advance Peace planning team has established a three-year budget totaling \$1,954,240 for local implementation of the Peacemaker Fellowship® (the flagship program of the Advance Peace model), and has secured commitments for funding totaling \$1,597,405, of which \$34,274 was committed via formal notification of grant award from Department of Justice Byrne Grant Michigan Public Health Institute (MPHI) received.

Upon contract execution, Ingham County Health Department (ICHD) will receive monthly payments of \$2,856 from October 2022 through August 2023, with a final payment of \$2,858 upon completion in September 2023 totaling \$34,274 from MPHI to support local implementation of the Lansing/Ingham Peacemaker Fellowship ®.

ALTERNATIVES

ICHD could use county general funds, American Rescue Plan (ARP) funds, or other local sources, but would forfeit additional critical funding.

FINANCIAL IMPACT

The financial impact of this agreement, in the amount of \$34,274 will support the Advance Peace Initiative.

STRATEGIC PLANNING IMPACT

This resolution supports the commitment of the Ingham County Board of Commissioners to continue work that targets violent offenders, high level drug dealers, gang activity, and gun violence (Goal A, Strategy 1, Task x of the 2018-2022 Update to the Strategic Plan and Action Plan.)

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing ICHD to accept a Department of Justice grant from Michigan Public Health Institute for \$34,274 for the period October 1, 2022 through September 30, 2023.

Introduced by the Human Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT DEPARTMENT OF JUSTICE BYRNE GRANT FUNDS FROM MICHIGAN PUBLIC HEALTH INSTITUTE FOR LOCAL IMPLEMENTATION OF THE LANSING/INGHAM PEACEMAKER FELLOWSHIP® AND TO PARTNER WITH ADVANCE PEACE AND MICHIGAN PUBLIC HEALTH INSTITUTE TO HELP BUILD AND SUSTAIN LOCAL COMMUNITY CAPACITY TO INTERRUPT GUN VIOLENCE IN INGHAM COUNTY, MI

WHEREAS, on March 23, 2021, the Ingham County Board of Commissioners passed Resolution #21-179, stating that Ingham County will include in its 2022-2024 public safety planning a commitment, support, and partnership with Advance Peace and local partners in the amount of \$590,000, which will help save lives and reduce the life altering trauma experienced by people living in the impacted communities and by the service providers who support them (including law enforcement); and

WHEREAS, an Advance Peace planning team has established a three-year budget totaling \$1,954,240 for local implementation of the Peacemaker Fellowship® (the flagship program of the Advance Peace model), and has secured commitments for funding totaling \$1,597,405; and

WHEREAS, \$34,274 of this funding was committed via formal notification of grant award from Michigan Public Health Institute (MPHI), Department of Justice Byrne grant; and

WHEREAS, starting October, 2022, Ingham County Health Department (ICHD) shall invoice MPHI monthly and receive a check for \$2,856 per month through August 2023 with a final payment of \$2,858 upon completion in September 2023 from MPHI; and

WHEREAS, the project award agreement and letter state the project period for the award is October 1, 2022 through September 30, 2023; and

WHEREAS, ICHD will complete all required grant reporting outlined in the contract with MPHI by required deadlines; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize the Ingham County Health Department to accept a Department of Justice Byrne grant from MPHI for \$34,274 for the period October 1, 2022 through September 30, 2023.

THEREFORE IT BE RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Health Department to accept a Department of Justice Byrne grant from Michigan Public Health Institute for \$34,274 for the period October 1, 2022 through September 30, 2023.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes ICHD to enter into a Department of Justice grant project agreement with MPHI for the period October 1, 2022 through September 30, 2023.

BE IT FURTHER RESOLVED, that the Advance Peace planning team will continue working to identify and secure funding sources for additional project enhancements.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: October 24, 2022
SUBJECT: Authorization to Enter into an Agreement with Dr. Muhammad Kang for Podiatry Services

For the Meeting Agendas of November 14, 2022 and November 16, 2022

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHC) wish to enter into an agreement with Dr. Muhammad Kang to provide podiatry services for a two-year term effective December 1, 2022 through November 30, 2024. Dr. Muhammad Kang will provide podiatry services in CHC sites, eight (8) hours on a bi-weekly basis for an amount not to exceed \$63,336.

ALTERNATIVES

Not entering into this agreement would result in forfeiting podiatry care in Ingham County's CHCs.

FINANCIAL IMPACT

The total cost of securing Dr. Muhammad Kang's services will not exceed \$63,336, which will be covered by using a portion of Health Resources and Services Administration (HRSA) funding authorized by Resolution #21-240 and revenues generated from patient care delivery.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes entering into an agreement with Dr. Muhammad Kang for podiatry services for a two-year term effective December 1, 2022 through November 30, 2024 for an amount not to exceed \$63,336.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH DR. MUHAMMAD KANG
FOR PODIATRY SERVICES**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHC) wish to enter into an agreement with Dr. Muhammad Kang to provide podiatry services for a two-year term effective December 1, 2022 through November 30, 2024 for an amount not to exceed \$63,336; and

WHEREAS, Dr. Muhammad Kang will provide podiatry services in CHC sites, eight (8) hours on a bi-weekly basis; and

WHEREAS, the total cost of securing Dr. Muhammad Kang's services will not exceed \$63,336, which will be covered by using a portion of Health Resources and Services Administration (HRSA) funding authorized by Resolution #21-240 and revenues generated from patient care delivery; and

WHEREAS, the Ingham Community Health Center's Board of Directors and the Health Officer recommend that the Board of Commissioners authorize entering an agreement with Dr. Muhammad Kang for podiatry services for a two-year term effective December 1, 2022 through November 30, 2024 for an amount not to exceed \$63,336.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering an agreement with Dr. Muhammad Kang for podiatry services for a two-year term effective December 1, 2022 through November 31, 2024 for an amount not to exceed \$63,336.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services, County Services, and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: October 11, 2022
SUBJECT: Authorization to Convert Positions #601534, #601542 and #601531 to a Primary Care Physician Position at New Hope Community Health Center.
For the Meeting Agendas of October 31, November 1, and November 2, 2022.

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wishes to convert a 1.0 FTE Dental Manager position #601534, 0.5 FTE Physician Assistant position #601542, and 1.0 FTE Program Assistant position #601531 into a 1.0 FTE Primary Care Physician position at New Hope Community Health Center effective upon approval. These three positions have remained vacant for several fiscal years and, after an operational assessment, can be repurposed. Currently, New Hope CHC's provider staffing model comprises of a Nurse Practitioner. However, homeless and transient patients served by New Hope CHC often present with highly complex medical conditions. Many of these medical conditions are well beyond the scope of a Nurse Practitioner and require the medical attention of a physician. In addition, best practice warrants on-site physician supervision to minimize medical errors associated with providing care beyond one's scope of practice and mitigate liability risks.

ALTERNATIVES

Choosing not to convert these positions into a Primary Care Physician could jeopardize ICHD's continuing efforts to ensure that our delivery model is aligned with best practices and the highest standards of care at New Hope CHC. This conversion will also allow patients with more complex care needs to be seen at New Hope as opposed to being referred to another Health Center, and will allow for more efficient patient tracking.

FINANCIAL IMPACT

The financial impact converting three positions to a primary care physician position is a slight increase of \$25,595. The cost increase will be offset by revenue generated from reimbursable visits generated by the primary care physician.

	Eliminate .50 FTE Position # 601542 Physician Assistant	Eliminate 1.0 FTE Position #601534 Dental Manager	Eliminate 1.0 FTE Position #601531 Program Assistant	Eliminated Position Savings	Add 1.0 FTE Position # TBD MC Grade F Step 5	Cost Difference
704000 SALARY	\$ 58,986	\$ 71,262	\$ 51,244	\$ 181,492	\$ 230,364	\$ 48,872
714000 UNEMPLYMT	\$ 295	\$ 357	\$ 257	\$ 909	\$ 1,161	\$ 252
715000 FICA/MEDICARE	\$ 4,514	\$ 5,453	\$ 3,922	\$ 13,889	\$ 17,622	\$ 3,733
716100 DENTAL	\$ 936	\$ 936	\$ 936	\$ 2,808	\$ 936	-1,872
716200 VISION	\$ 135	\$ 135	\$ 135	\$ 405	\$ 135	-270
716020 HLTH INSURANCE	\$ 19,003	\$ 19,003	\$ 19,003	\$ 57,009	\$ 19,003	-38,006
718000 MERS 0101H	\$ 21,696	\$ 22,477	\$ 18,849	\$ 63,022	\$ 79,890	\$ 16,868
716035 RTEE CHG B	\$ 3,586	\$ 3,586	\$ 3,586	\$ 10,758	\$ 3,586	-7,172
716450 SEPARATE	\$ 1,180	\$ 1,426	\$ 1,025	\$ 3,631	\$ 4,644	\$ 1,013
716040 RET/HLTH/T	\$ 2,655	\$ 3,207	\$ 2,306	\$ 8,168	\$ 10,366	\$ 2,198
717000 LIFE 30K	\$ -	\$ 120	\$ 120	\$ 240	\$ 150	-90
722000 WORKERS' COMP	\$ 53	\$ 65	\$ 21	\$ 139	\$ 207	\$ 68
	\$ 113,039	\$ 128,027	\$ 101,404	\$ 342,470	\$ 368,065	\$ 25,595
Salary	\$ 58,986	\$ 71,262	\$ 51,244	\$ 181,492	\$ 230,364	\$ 48,872
Fringes	\$ <u>54,053</u>	\$ <u>56,765</u>	\$ <u>50,160</u>	\$ <u>160,978</u>	\$ <u>137,701</u>	\$ <u>-23,277</u>
	\$ 113,039	\$ 128,027	\$ 101,404	\$ 342,470	\$ 368,065	\$ 25,595

Notes: Calculation based on FY '23 wages and fringe documents PHP Med costs is based on a 2 person rate.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval to convert a 1.0 FTE Dental Manager position #601534, 0.5 FTE Physician Assistant position #601542, and 1.0 FTE Program Assistant position #601531 into a 1.0 FTE Primary Care Physician position at New Hope Community Health Center effective upon approval.

Introduced by the Human Services, County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONVERT POSITIONS #601534, #601542 AND #601531 TO PRIMARY CARE PHYSICIAN POSITION AT NEW HOPE COMMUNITY HEALTH CENTER

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to convert a 1.0 FTE Dental Manager position #601534, 0.5 FTE Physician Assistant position #601542, and 1.0 FTE Program Assistant position #601531 into a 1.0 FTE Primary Care Physician position at New Hope Community Health Center effective upon approval; and

WHEREAS, these three positions have remained vacant for several fiscal years and, after an operational assessment, can be repurposed; and

WHEREAS, currently, New Hope CHC's provider staffing model comprises of a Nurse Practitioner; and

WHEREAS, however, homeless and transient patients served by New Hope often present with highly complex medical conditions; and

WHEREAS, many of these medical conditions are well beyond the scope of a Nurse Practitioner and require the medical attention of a physician; and

WHEREAS, in addition, best practice warrants on-site physician supervision to minimize medical errors associated with providing care beyond one's scope of practice and mitigate liability risks; and

WHEREAS, the financial impact converting three positions to a primary care physician position is a slight increase of \$25,595; and

WHEREAS, the cost increase will be offset by revenue generated from reimbursable visits generated by the primary care physician; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Health Officer recommend that Ingham County Board of Commissioners authorize converting a 1.0 FTE Dental Manager position #601534, 0.5 FTE Physician Assistant position #601542, and 1.0 FTE Program Assistant position #601531 into a 1.0 FTE Primary Care Physician position at New Hope CHC effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes converting a 1.0 FTE Dental Manager position #601534, 0.5 FTE Physician Assistant position #601542, and 1.0 FTE Program Assistant position #601531 into a 1.0 FTE Primary Care Physician position at New Hope CHC effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.