

CHAIRPERSON
RYAN SEBOLT

VICE-CHAIRPERSON
CHRIS TRUBAC

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
IRENE CAHILL
CHRIS TRUBAC
THOMAS MORGAN
KARLA RUEST
SIMAR PAWAR
MONICA SCHAFER

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, DECEMBER 4, 2023
AT 6:30 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR,
LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/83587032242>.

Agenda

Call to Order

Approval of the [November 20, 2023](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Williamston Area Senior Center – Proposal [Presentation](#)
2. Stockbridge Senior Center – Proposal [Presentation](#)
3. Tri-County Office on Aging – Resolution to Authorize a Contract Amendment with Tri County Office on Aging for [Elder Services Millage](#) Eligible Services
4. Community Agencies – Resolution to Authorize [2024 Agreements](#) for Community Agencies
5. Health Services Millage – Resolution to Authorize a [Health Services Millage](#) Contract with the Ingham Health Plan Corporation
6. Racial Equity Task Force – Resolution to Create an Annual Report on [Criminal Justice](#) Data for Ingham County
7. Fairgrounds – Resolution to Authorize a Contract with [WTA Architects](#) for the Design and Construction Management of a New Grandstand at the Ingham County Fairgrounds
8. Parks Department – Resolution to Authorize an Amendment to the Contract with [Spicer Group, Inc.](#)
9. Potter Park Zoo
 - a. Resolution to Authorize a Contract with [Shane's Camels](#)
 - b. Resolution to Authorize Potter Park Zoo as a [Polling Location](#)

10. Health Department

- a. Resolution to Authorize a Michigan Agriculture Environmental Assurance Program [Clean Sweep](#) Agreement with the Michigan Department of Agriculture and Rural Development
- b. Resolution to Authorize [Amendment #1](#) to the 2023 – 2024 Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services Under the Master Agreement
- c. Resolution to Amend the Nextgen Healthcare Information Systems Agreement to Purchase the [Nextgen Diagnostic Hub Service](#)
- d. Resolution to Authorize an Agreement with [InstaMed](#) as a Credit/Debit Card Processing Agent for Ingham County Health Department and Ingham Community Health Centers
- e. Resolution to Create a Permanent 1.0 FTE [Project Specialist](#) Community Action Network Coordinator
- f. Resolution to Authorize an Extension of the Agreement with the Michigan Primary Care Association for [Encounter Comparison](#) & Reconciliation Support Services
- g. Resolution to Authorize the Renewal of the Agreement with [Dr. Saif Fatteh](#) for Dermatology Services
- h. Resolution to Authorize the Renewal of the Agreement with [MSU Health Care, Inc.](#) for Pediatric Physician Services
- i. Resolution to Authorize a Renewal of the Agreement with [Intelligent Medical Objects, Inc.](#)
- j. Resolution Honoring [Dr. Douglas Edema](#) for Service as an Ingham Community Health Centers Board Member

11. Controller's Office

- a. Resolution Authorizing [Adjustments](#) to the 2023 Ingham County Budget
- b. Resolution Approving Various [Contracts](#) for the 2024 Budget Year

12. Board Referral – Resolution No. 23-17 from the [Wexford County](#) Board of Commissioners Supporting Operation Greenlight for Veterans

Announcements

Public Comment

Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE

November 20, 2023

Draft Minutes

Members Present: Ruest, Pawar, Schafer, Morgan, Tennis, and Trubac.

Members Absent: Cahill.

Others Present: Commissioner Peña, Lindsey McKeever, Karen Smith, Joe Reeves, Andrea Radel, Carl Buonodono, Feliz Rodriguez, Scott Moles, Joe Garcia, Jared Cypher, Madison Hughes, Courtney Johnson and others.

The meeting was called to order by Chairperson Tennis at 6:30 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual public participation was offered via Zoom at <https://ingham.zoom.us/j/83587032242>.

Approval of the November 6, 2023 Minutes

CHAIRPERSON TENNIS STATED, WITHOUT OBJECTION, THE NOVEMBER 6, 2023 MINUTES WERE APPROVED. Absent: Commissioner Cahill.

Removed from the Agenda

3. Community Agencies – Resolution to Authorize 2024 Agreements for Community Agencies

Chairperson Tennis stated they wanted to review this further and have it placed on the December 4, 2023 Human Services Agenda and stated they would provide an explanation for that. Chairperson Tennis apologized to those present, especially to staff, for being delinquent on reviewing the staff recommendations of the Community Agency fund until November 20, 2023, even though they had received that the week prior.

Chairperson Tennis stated that when they did look at it, they immediately saw that a very different methodology for creating the recommendations had been used than what had been used in the past, though it was a perfectly valid methodology. Chairperson Tennis further stated that, for as long as they had been on the Human Services Committee and providing the Community Agency funding, the Human Services Committee had decided to turn this over to staff to make recommendations based on the applications and the criteria that was created many years prior.

Chairperson Tennis stated that the criteria was fairly restrictive, mostly due to the limited amount of resources. Chairperson Tennis further stated that they had elected criteria where only programs that provided basic needs, which the Human Services Committee defined as housing, food assistance, and clothing assistance, were eligible to receive funding.

Chairperson Tennis stated, in the past, that they would receive applications and they would have been graded on a pass-fail, if they met the criteria or not. Chairperson Tennis further stated if they did not

meet the criteria, they were set aside and did not get funded, but if they did, they were added to the pool and they would review them with the staff recommendations.

Chairperson Tennis stated that they had usually found a way to provide funding to just about every applicant who met the criteria, though it was frequently not quite at the requested level. Chairperson Tennis further stated that there were two outstanding and unprecedented things this year.

Chairperson Tennis stated that the first thing was they had added a larger amount of money to the fund and up to \$365,000 was appropriated. Chairperson Tennis further stated that they had received a larger number of applications than ever before and was far beyond what they had ever received and the total applied amount of money was \$1.7 million.

Chairperson Tennis stated that staff had a much tougher job this year than they ever had before trying to make recommendations when they had \$1.7 million of requests with only \$365,000 to distribute. Chairperson Tennis further stated that staff had used a slightly different methodology, one that graded on a curve, as opposed to the previous pass-fail method.

Chairperson Tennis further stated that each application was ranked against each other and the top-ranked applications received most, or all, of their request, up to a cap. Chairperson Tennis stated that, once they had gotten to the \$365,000 mark, everyone below that received nothing, which was a huge change to how they had done it in the past.

Chairperson Tennis stated they had asked staff to take another crack at it and provide them with two recommendations, one in the packet based off the new metric and one that was more similar to how they had done it in the past where they tried to divide the funding more broadly. Chairperson Tennis further stated that, even if it meant that some groups would not get their full requested amount, more groups would get something.

Chairperson Tennis further stated that they would be back on December 4, 2023 to review it again.

Chairperson Tennis apologized to those present that had attended to speak on the issue for wasting their time, but stated they would see them on December 4, 2023 where they would have a couple of different options to look at.

Limited Public Comment

Scott Moles, Ingham County Resident, wished those present a pleasant Thanksgiving and stated things were going reasonably well at Dobie Road Medical Care Facility. Moles stated that their wife was quite involved in rewriting the by-laws for the Resident Council and she was also in the process of helping to write a greeting brochure for every new resident who got a booklet that was about 26 pages long.

Moles further that their wife had suggested a committee, and that she probably should not have done that because when someone suggested a committee, they would usually end up on that committee. Moles further stated that the committee was trying to write a pamphlet that summarized the highlights, and it included where to go for grievances and other needs.

Moles stated that their wife had not had the opportunity to talk to a lot of the residents but, as far as they had seen, things were going quite well. Moles further stated that agency staff was still an issue, but that was pretty much resolved.

Moles stated that they wanted the committee to be aware that their wife had a meeting the week prior regarding some of the grievances that were presented to the State at the request of a State Investigator, which was part of the survey program and the Department of Licensing and Regulatory Affairs (LARA) grievance program. Moles further stated that they believed that the investigator was going to meet with several other residents.

Moles stated that once the Investigator completed all of the discussions, they were going to have a meeting with Leslie Shanlian, Dobie Road Medical Care Facility Chief Executive Officer (CEO). Moles further stated that their wife was going to call on November 21, 2023 to see if there were any comments or resolution.

Moles stated that the biggest item of discussion was communication, including feedback on the various grievance forms, the timing of the situations, and why some of the grievances continued to be the same. Moles further thanked the Human Services Committee for their time.

Chairperson Tennis explained that agency testimony might be very different on December 4, 2023 based on the recommendations provided and suggested that they waited to speak. Chairperson Tennis further stated that if members of the public wanted to submit something in writing or send an email to the Commissioners, that was more than welcome.

Commissioner Morgan explained that those present had every right to speak if they wanted to and wanted to be sure everyone was aware of that.

Joe Garcia, Cristo Rey Community Center CEO, provided a statement about food insecurities and can be found as Attachment A.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. MORGAN, TO APPROVE A
CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

4. Racial Equity Task Force – Resolution to Adopt By-Laws for the Ingham County Racial Equity Taskforce
5. Facilities Department – Resolution to Authorize an Agreement with Moore Trosper Construction Co., for the Renovations to the Michigan Department of Health and Human Services Space at the Human Services Building
7. Health Department
 - a. Resolution to Authorize an Agreement with Advance Peace Formerly Named Safe Passages
 - b. Resolution to Authorize an Agreement with the Michigan Department of Environment, Great Lakes, and Energy for FY 2023-2024

- c. Resolution to Authorize the Purchase of Individual Gift Cards for AmeriCorps FY 2023-2024 Members
- d. Resolution to Authorize an Agreement with Michigan Public Health Institute to Provide a Year Two Evaluation of the Lansing/Ingham Peace Maker Fellowship® and to Provide Year Two Fiduciary Services for Peacemaker Fellowship® LifeMAP
- e. Resolution to Accept Department of Justice Byrne Grant Funds from Michigan Public Health Institute for Local Implementation of the Lansing/Ingham Peacemaker Fellowship®
- f. Resolution Honoring Denise Chrysler for Her Service as an Ingham County Board of Health Member

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Cahill.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Cahill.

- 6. Fairgrounds – Resolution to Authorize a Contract with Freedom Construction and Consulting, Inc. to Deconstruct the Hoop House at the Ingham County Fairgrounds

MOVED BY COMM. RUEST, SUPPORTED BY COMM. SCHAFER, TO APPROVE THE RESOLUTION.

Commissioner Pawar stated the Hoop House was built in 2016 and the success rate of the program usually took a little bit of time for it to work, but then the COVID-19 Pandemic hit. Commissioner Pawar further stated a constituent had questioned if there was proper time given for the Hoop House to show its success.

Commissioner Pawar stated that it was more of a background question and was not about the retention pond not going on that site. Commissioner Pawar stated the constituent was clear about what needed to happen, but their concern was that the Hoop House was coming out so soon and wanted to know what the purpose was of putting it in that area to then take it out so soon.

Lindsey McKeever, Fairgrounds Events Director, stated that, when the Hoop House was originally brought to the table to be constructed, that was not the location it was originally meant to be in and it ended up being placed where it was currently. McKeever further stated that they were not in their position at that time and had not been privy to that information.

McKeever stated that area was a hot space and they had originally wanted to try to use the Hoop House for horse shows and small animal shows. McKeever further stated in the summer it was approximately 115°F so they could not use it for small animals during Fair Week and it was not in an ideal location to use because it was complicated to get to, specifically during Fair Week.

McKeever stated that they used it for some of the horse shows on the weekends when it was raining for a warm-up pen, but the greatest utilization was for Jack-O-Lanterns Unleashed and they had used it for the last two or three years for that.

McKeever stated that they were sad to see it go because that was their favorite part of Halloween and it was kind of screwing them up for that, but that was the spot for the retention pond. McKeever further stated that the retention pond location would either be there or the parking lot and that was why the Hoop House had to come down.

Commissioner Pawar asked how much the Hoop House cost when it was first constructed.

Chairperson Tennis stated that they needed to look back at the resolution that approved the construction of it and get the final cost.

Commissioner Pawar stated that the last portion of the question was if something would be done to meet the needs that the Hoop House offered.

McKeever stated that part of the Master Plan, if they ever made it past phase one and two, was to build an equestrian center on the south end, though they had not really spent a lot of time talking about it because it was really expensive. McKeever further stated they would be okay without the Hoop House, as it would not affect operations too much.

Commissioner Ruest asked what was wrong with the established retention pond at Rayner Park. Commissioner Ruest further asked if they were moving the retention pond or creating a new retention pond.

McKeever stated that it was in addition to Rayner Park.

Commissioner Ruest asked if it was necessary.

McKeever stated that it was and further stated they had the explanation on the retention ponds on their phone.

Chairperson Tennis stated that they were getting a little beyond the bounds of the particular resolution but it was related since the reason they were moving the Hoop House was to build the retention pond.

McKeever stated that they had asked if the dredging of the Rayner Park ponds would solve the problem of the flooding on the fairgrounds because the pond was a part of the larger Drainage District project. McKeever further stated that the PEA Group answered no and further explained that any additional storage that would be created as a result of the dredging was not sufficient to eliminate the need of the retention of the fairgrounds.

McKeever stated that the PEA Group had stated that dredging would remove contaminated soils rather than increase their capacity and that each pond had two zones, one below its outlet and one above. McKeever further stated the PEA Group had stated that dredging would occur from below the outlets and any additional capacity created in the zone would never make its way out of the pool.

McKeever stated that the PEA Group had stated that it was theoretically possible to increase the retention volume available in the zone that lies above each pond outlets, but due to the site's topography, there was little room to work in vertically. McKeever further stated that the PEA Group had stated that would mean that the pond footprints would have had to increase dramatically and it would basically eliminate the North end of the park.

Jared Cypher, Deputy Controller, stated, in 2014, the Board of Commissioners authorized a contract with Nielson Commercial Construction Company for the construction of the Hoop House at a cost of \$363,000. Cypher further stated that was probably not the actual cost and it could have been a little north or south of that on either side, but that gave them an idea of what the contract was originally.

THE MOTION TO APPROVE THE RESOLUTION CARRIED UNANIMOUSLY. Absent: Commissioner Cahill.

1. Department of Health & Human Services Board – Interviews

Commissioner Morgan left at 6:50 p.m.

Marla Ekola interviewed for the Department of Health & Human Services Board

Commissioner Morgan returned at 6:59 p.m.

Amit Sachdev interviewed for the Department of Health & Human Services Board

2. Tri County Office on Aging – Elder Services Millage (*Presentation*)

Andrea Radel, Tri-County Office on Aging (TCOA) Executive Director, Joe Reeves, TCOA Finance Director, Carl Buonodono, TCOA Nutrition Director, and Karen Smith, TCOA Special Projects Coordinator, provided an overview of the Elder Services Millage presentation that was provided in the Agenda packet.

Commissioner Ruest asked, in reference to page three of the provided presentation, if the ZIP Code report had unduplicated numbers or if it was the same people every year that were just being counted three times.

Smith stated they were unduplicated.

Commissioner Ruest stated that was important to know. Commissioner Ruest further asked why they did not use the Ingham County Healthcare Millage versus the Senior Citizens Millage to cover medical, since it sounded like they had a lot of the same criteria.

Radel and Smith stated that they were not aware of that.

Commissioner Ruest stated that they were just curious why they did not use the Millage. Commissioner Ruest further stated that there had been a presentation not too long ago about

home repair and they had a lot of questions regarding many of the things that were covered that they were still wanting to follow-up on.

Commissioner Ruest stated that they had a constituent who needed a new roof, so they called Capital Area Services because that was where they were told to call. Commissioner Ruest further stated that it had been four weeks before they got a phone call back after four or five emails and two phone calls.

Commissioner Ruest stated that they had then called the Capital Area Agency on Aging and tried to talk to someone there, but was told to call Capital Area Services. Commissioner Ruest further stated they could not get a whole lot of information on the home repairs either.

Commissioner Ruest stated that they felt like it was a runaround and there was no real guidance on that, with nothing on the website to send people to as far as sending someone for a home repair. Commissioner Ruest further stated that they were not sure who they were really serving in that program.

Commissioner Ruest stated that they had heard they could not help folks because they did not have enough vendors so the vendors were really backed up. Commissioner Ruest stated that if the vendors were really so backed up, she questioned why the agency did not try to get some more vendors because there were some other construction vendors out there that would be willing to put on roofs.

Commissioner Ruest stated that they knew they needed to be vetted, but to them, if they were backed up and could not take any more applicants, which they had heard from someone, they would think that they would find some other vendors to have a more competitive bidding process and to also get the jobs done.

Commissioner Ruest stated that winter was coming and, if they were all about putting roofs on, then she wondered why they were not trying to get as many vendors included as possible.

Radel stated that they were not experts in home repair and Capital Area Housing Partnership was the agency that they contracted with so, as far as vetting out new vendors, that was a question that would need to be deferred to them. Radel further stated that nobody present could speak educationally about home repairs because it was not in their lane, and they could not talk about what vetting other vendors looked like.

Radel stated that they agreed with Commissioner Ruest that they thought there was a problem with not having enough vendors to do all the work and stated they could not keep up with the demand, which was why they were at the meeting. Radel further stated that there were a lot of questions about the home repairs and they thought it was a bigger problem than what the Millage alone could fund.

Smith stated that there were always staffing issues on their end and on the vendor's end. Smith further stated that the program still needed to be administrated, though no program would be open to everyone who wanted the service, as far as being able to receive the service.

Commissioner Ruest asked about the information, response times and lack of information to know where to go. Commissioner Ruest further stated that they could not find it after trying for about four or five weeks to try and get information for their constituent.

Commissioner Ruest stated that their constituent called and got absolutely no phone calls back. Commissioner Ruest further asked how folks got to know about this program.

Radel asked if their constituent had called their office or another agency.

Commissioner Ruest stated that they believed they called the Capital Area Agency, but further stated there was nothing on the TCOA website to direct anybody, that they could find.

Commissioner Ruest further stated that when they called TCOA, they were referred elsewhere.

Radel stated that there was a mention of the Millage on their website, but stated it was probably embedded further than where most people could find it, with no necessary rhyme or reason to that. Radel further stated that they had made a lot of progress over the last year about making things more clear, which should have been done from the beginning, but it was much better now than it was one year ago.

Radel stated that they definitely took their feedback. Radel further stated that they did have applications for home repairs and prices services, but that they did not put those on the website because the information would start to get dispersed outside of Ingham County.

Radel stated that they have tried to centralize it with the calls starting with TCOA and the information and assistants would route it through the appropriate channel to make sure that the caller got the application and the paperwork they needed, then they would be handed off to Smith for further processing or referred out to Capital Area Housing Partnership.

Radel stated that there were some services where they were just the middleman that they referred out. Radel further stated that once it left their door, it was in the other agency's hands and they managed it from start to finish, home repairs specifically, until they invoiced TCOA when the work was done.

Radel stated that Capital Area Housing Partnership did all of the interviews, inspections, contractor interviews, and other needs.

Commissioner Ruest stated that they should have been there with them, as they would have helped them to answer questions. Commissioner Ruest further stated that they still had a lot of concerns about that program.

Commissioner Morgan asked if there was a web form on their website for various services and to request information about the services. Commissioner Morgan further stated that they had requested a dog trainer and it was pretty easy to do with drop-down boxes and it seemed that something similar could be done to streamline some of those things, especially for those folks with a cognitive decline.

Commissioner Morgan asked if an individual could get on the website and find it easily.

Radel stated that there was an Information and Assistance tab where they could submit a request for Information and Assistance if they were unable to call. Radel further stated that there were not applications as a fillable form online because the applications were just designed.

Commissioner Morgan asked what the general turnaround time to respond to someone if they filled out something online.

Radel stated that their Information and Assistance Program staff were very responsive to emails. Radel further stated that typically during business hours, 24 to 48 hours was their standard of promptness.

Commissioner Pawar stated that they had pulled up the contact form information and it came up with name, email, phone, and message. Commissioner Pawar further stated that it was the first thing to show up under Contact, so that information was there.

Commissioner Pawar stated that when seniors were looking at this, they would most likely understand it like a chat box where they send a message and someone would send a reply back. Commissioner Pawar further asked if, during business hours, there was a staffer who could quickly send an email stating they had received the message and would get back with them in a certain fashion and if that was a practice.

Radel stated that if it was something that was not being done, that was something they could get set up with their IT to get an automatic response to acknowledge receipt. Radel further stated that was a great suggestion.

Commissioner Morgan asked how many inquiries were received, roughly, via phone and online, what the balance was of those inquiries and if 90 percent of them were received via phone.

Radel stated yes, or the inquiries were walk-ins. Radel further stated that the phone calls and in-person visits far exceeded online submissions.

Commissioner Morgan asked what the ballpark number on those.

Radel stated that they did not know.

Discussion.

Commissioner Morgan asked about a ballpark number within a month.

Radel stated that they would have to pull those statistics to see how many calls there were. Radel further stated that they knew they had their Access Services had a manager and three Information and Assistance staff and Prices and Services had their own staff.

Radel stated that they had limited capacity based on staffing so the calls were answered in the order they were received to keep it fair, and the walk-ins were taken as they came in. Radel stated that TCOA alone as an agency did not have the capacity to serve everybody and meet their need as they were needed.

Radel further stated that, many times, people knocked on their door who were already beyond the dire situation and they were getting ready to be evicted from their home that day and would come in to ask for immediate help, and that turn around was not applicable or doable with their staffing capacity. Radel further stated that as far as the number of calls that came in, they would have to pull a call log and look at the walk-in log.

Commissioner Morgan asked what the Board of Commissioners and those who were in charge of the Millage could do to help TCOA with the casework staffing, specifically, to make sure people were aware and could get quick help on those services. Commissioner Morgan further stated that it was great to allocate funding for the services and they were critical, but further asked how they could help to get folks in there and more responsive.

Radel stated that they thought they should use their voices in the community and with their constituents to let them know to contact TCOA however they were most comfortable to do that.

Commissioner Morgan stated that they meant as far as getting them people that, once contacted, who could quickly administer the services or figure out where they needed to go. Commissioner Morgan further stated that they could give them the money, but asked what the Board of Commissioners could do to help more easily facilitate someone receiving services in a fairly prompt fashion.

Radel stated that it was all about the money to administer. Radel further stated that they were conscious to not exceed what the contract stated for their administration, and maybe they were a little too conservative with that.

Radel stated that maybe they needed to look at that and see if they had adequate dollars to fund positions, as they had already hired additional staff, the Community Resource Navigators, as a result of the Millage. Radel further stated that they had started with one position and they now had two.

Radel stated that they had always taken a kind of conservative approach to not over-exert and they wanted to be conscious and diligent with those dollars and do a lot with a little, but sometimes it was too much demand for the staffing they had and it would come down to the dollars to support the staffing to do it.

Chairperson Tennis stated the cumulative service report were all Millage-funded services that were delivered. Chairperson Tennis further stated that they assumed they were doing all of the services anyway and they did all of those services in Clinton and Eaton Counties, but were not funded by the Millage.

Chairperson Tennis asked if the Millage was used solely to expand capacity on the services TCOA was already doing.

Radel stated confirmation. Radel further stated programs like home repair were something that they were not historically involved in.

Radel stated that it was included in the contract, but that was why they contracted out with the Capital Area Housing Partnership to administer. Radel further explained the home delivered meals, home services, healthy aging and wellness, crisis, non-covered medical, information and assistance were all programs that were funded by different dollars already and provided in the other counties.

Chairperson Tennis stated in 2022, there were 523 legal services/ombudsmen and further asked if they used Millage funds to reimburse Legal Services of South Central Michigan and Michigan Elder Justice Initiative for those services.

Radel stated confirmation and stated that they billed TCOA and that Reeves could speak more to that.

Reeves stated confirmation and that they used other funding sources because in addition to those 523, there were other participants that got the services that were funded by other sources.

Chairperson Tennis asked if TCOA had a relationship with those organizations before the Millage.

Reeves stated TCOA already had contracts with them.

Chairperson Tennis stated that they were just adding capacity.

Reeves stated confirmation. Reeves further stated that this allowed them to speak to the language of the ballot proposal to eliminate waitlists.

Commissioner Ruest asked if they had a waiting list for Meals on Wheels or congregate care meals.

TCOA staff shook their heads to confirm there was not a Meals on Wheels waitlist.

Commissioner Ruest asked that TCOA was taking care of everybody that needed meals.

Radel nodded their head in agreeance.

Commissioner Ruest thanked them.

Commissioner Schafer stated that they believed that TCOA had cut back on weekend Meals on Wheels for Ingham County.

Buonodono stated that they had to take a look at the budget and determined that at some point they could not serve everybody to full capacity with the way the existing agreement with the Millage allows. Buonodono further stated that they were given a budget of 50,000 meals.

Commissioner Schafer stated that as of the beginning of November, they stopped taking on new clients for weekend Meals on Wheels because of funding.

Buonodono stated that they did not stop taking any clients. Buonodono further stated that what they did, as mentioned in the PowerPoint, was every referral that came through, they were assessed to determine what their needs were.

Buonodono stated that at the current point in the year, if they did not limit what they were offering out to five meals, program wide, then they would over-extend themselves and they would not be able to cover that. Buonodono further stated that was why the request was made to take the 50,000 and change that number to a budgeted dollar amount so that they could continue to serve the assessed needs.

Commissioner Schafer stated that they had been working with Cypher on allowing some extra funding to be moved in so that they could continue to have the weekend meal delivery. Commissioner Schafer further stated that if they had not had that, they would not have been able to continue.

Buonodono and Radel stated that was correct.

Commissioner Schafer stated they were at the point of having a waiting list.

Buonodono stated it was not a waiting list, but an underserved list. Buonodono further stated that instead of offering out if someone was assessed to need the weekend meals and needed seven, they would provide five and categorize them as being underserved.

Radel stated they would also be provided additional food resources in the communities.

Commissioner Schafer stated they would not be provided seven meals, they would be provided five. Commissioner Schafer further stated but the extension they were looking at and the resolution that was to be put before them potentially at their next meeting, would address the shortage.

Commissioner Schafer stated that they sat on the TCOA Board and they just had a meeting on November 20, so that they had been going back and forth to try to address so there were not people that needed the critical services without them, so they had potentially changed some of the funding with that.

Commissioner Schafer stated that it would be a very good thing to have a comparison of Clinton County, Eaton County, and Ingham County and the scope of services that TCOA was providing above and beyond somebody who does not have a Millage.

Commissioner Schafer stated it would show if the millage was helpful and in which areas. Commissioner Schafer further stated that it showed the extent to which Ingham County was able to serve their people.

Commissioner Schafer asked if they could also tell them if there was any waiting lists with people in Ingham County that were seeking any other type of help that TCOA provided.

Radel stated yes, there was a waiting list for in-home services and stated that they believed Kirsten Laing, TCOA Services Coordinator, explained that at their meeting. Radel further stated that the contract right now specifically stated that a limited number of participants were served, and they worked within the confines of what the contract stated.

Radel stated that along the lines of eliminating those specific number of meals and number of participants that they served, it limited them. Radel further stated the home care agencies that conducted or provided care in the homes were having trouble with staffing their home care workers, which they believed they all knew and had heard about that.

Radel further stated it was kind of a two-fold issue that the contract limited them and not all of the agencies could find direct care workers to staff those cases in the home. Radel further stated that, because Case Coordination was a limited number of hours, many times they would take cases where they would get more hours so their staff could work full time instead of just ten hours a week.

Radel further stated that Case Coordination only paid for ten hours a week of service, which aligned with the Bureau of Aging, Community, Living, and Supports (ACLS) standards for Case Coordination that was outside of the Millage. Radel further stated that there were some limits there, but the direct care worker shortage directly impacted all of their programs that provided in-home care.

Commissioner Morgan stated that they had one question about eligibility when it came to income limits, and asked if non-dependent adult children were considered as a part of the household for the purposes of determining income.

Smith confirmed and stated that anyone in the household who had income would be counted.

Commissioner Morgan stated that was interesting and stated there could be more people that were eligible. Commissioner Morgan further asked what the reason was for disallowing critical home repairs to folks who might be a little behind on their mortgage or property taxes, as they were sure there was a good reason.

Commissioner Morgan further asked if TCOA referred those folks to other resources that might have been available to help them catch up or make payment plans.

Smith stated that they did not want to risk putting money into a home that might be foreclosed. Smith further stated they could refer those people to the Treasurer's Office, as they were great working with people on past-due property taxes.

Reeves stated confirmation and further stated they had a little bit of expert knowledge about that process, as they had worked with Eric Schertzing, Former Treasurer, for 12 years. Reeves further stated that delinquent and forfeited taxes were a critical area, or red flags.

Reeves stated they were not very harsh on the limit, but they did have a contact in the Treasurer Fox's Office, Karen Conroy, Property Tax Coordinator, who they would call to provide information regarding their tax record. Reeves further stated there was a cooperative effort there when those folks were in those situations.

Reeves stated there were situations where individuals could not afford to be in their homes and that was a whole other topic for discussion. Reeves further stated that not paying the winter taxes right now was not a reason to not get them going with the services.

Reeves stated that once it got to the forfeited taxes and foreclosure for property taxes, that was a problem.

Commissioner Pawar asked for clarification on income eligibility and asked if there were four people in the household and their income was \$65,000, whose income would be checked. Commissioner Pawar asked if they were a considered a member of the household, if their income would also be considered as a contributing income.

Smith stated confirmation.

Discussion ensued regarding the income eligibilities and criteria to define a household.

Smith stated that they verified the incomes with benefit letters, paystubs, bank statements and they were checking assets as well.

Commissioner Pawar stated, looking at all of the information that was provided in the chart, it came down to basically the ratios were \$18,000 to \$20,000 income levels per head, even though they were talking about 250 percent of the poverty line. Commissioner Pawar stated thanks.

Commissioner Ruest asked if they were using all of their healthcare allotment for healthcare for the seniors. Commissioner Ruest further stated they had lots of money and asked if they were using the entire medical pot of money.

Reeves stated that was kind of a hard question. Reeves further stated they had Medical Gap Filling Services that if somebody needed a cost co-pay or something like that.

Reeves stated their Waiver Program was the closest to being in medical and yet it wasn't because it had homemaking services and personal care in there and was not pure medical.

Commissioner Morgan clarified that one that was eligible for Medicare or Medicaid was not eligible for the Healthcare Millage.

Chairperson Tennis thanked Commissioner Morgan and further thanked TCOA staff for being at the meeting and spending a nice late evening with them and answering all of their questions. Chairperson Tennis further stated that they appreciated all of the work that they do on behalf of their older adult residents of Ingham County.

Announcements

Commissioner Pawar stated that they had previously worked in all of the places that both of the applicants had worked and they also had a student who was enrolled at Michigan State University as a medical student. Commissioner Pawar further stated that they just wanted it to be known that they did know the candidates but did not work with them in any capacity.

Commissioner Schafer stated that they had just attended the Advance Peace meeting that morning to the public and there was a very strong showing. Commissioner Schafer stated it was a very good use of the funding for the \$800,000 that Ingham County had pledged for them and it was a very nice showing there.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:48 p.m.



The Food Insecure talking points:

In 2022, 49 million people turned to food banks and community programs for help putting food on their tables.

- An estimated 10.5 percent of U.S. households were “food insecure” at least sometime during the year 2022, meaning they lacked access to enough food for an active, healthy life for all household members.

According to **Feeding America**, 3 in 10 people who are food insecure are unlikely to qualify for most federal nutrition programs.

- Ingham County, 28% of “food insecure” were ineligible for federal nutrition assistance. So local food pantries and community kitchens are left to fill the gap for over \$35K Ingham residents.

Cristo Rey has experienced record-breaking numbers in our direct services programs, which include a **food pantry, community kitchen, bread rack, clothing closet, personal needs, and baby pantry.**

- Comparing calendar year 2022 to 2023,
 - Food pantry has increased 201% individuals served (over \$4K a month)
 - A community kitchen has increased 217% (from 100 to over 220 a day) increase in meals served,
 - Bread rack has seen an 82% increase in community members served
 - Personal needs and baby pantry has experienced a 319% increase in demand for personal care and baby products
 - Clothing closet has had a 212% increase in clothing distributed

Joe Garcia – CRCC CEO

jgarcia@cristoreycommunity.org

517 881 9181

People Helping People

Executive Offices

1717 N. High St., Lansing, MI 48906 | O: (517)372-4700 | F: (517) 372-8499 | cristoreycommunity.org

DECEMBER 4, 2023 HUMAN SERVICES AGENDA

STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

3. Tri-County Office on Aging – Resolution to Authorize a Contract Amendment with Tri County Office On Aging for Elder Services Millage Eligible Services

This resolution authorizes an amendment to the 2023 contract with Tri County Office on Aging (TCOA) for millage services, to continue to provide 7 meals for Ingham County residents that are assessed to need 7 meals per week. See the attached memorandum for further details. The contract amendment will not exceed \$127,542 from the Elder Services Millage, and sufficient funds are available from the Elder Services Millage fund balance. An additional 17,400 meals are requested, at a cost of \$7.33 per meal.

4. Community Agencies – Resolution to Authorize 2024 Agreements for Community Agencies

Attached is the resolution approving community agency funding for FY 2024. Each application was evaluated making the “meeting basic needs” criteria a priority as approved in Board of Commissioners Resolution #23-236. For 2024, seventy (70) applications were received, requesting a total of \$1,783,446; and \$365,000 is included in the 2024 budget for community agency funding. This resolution includes 4 options.

1. The original staff recommendation.
2. A recommendation that spreads funding more equitably, and includes all agencies funded in 2023.
3. A recommendation that reflects the philosophy of option #2, but awards more funding to agencies directly fulfilling the requirement “meeting basic needs”.
4. A recommendation that reflects the philosophy of option #2, except agencies with multiple applications may see funding reduced for at least one of them.

If the resolution is approved, additional funds beyond what is included in the budget could be utilized from the 2024 contingency fund.

5. Health Services Millage – Resolution to Authorize a Health Services Millage Contract with the Ingham Health Plan Corporation

This resolution authorizes a 2024 contract with Ingham Health Plan Corporation (IHPC) to utilize Health Services Millage funds for millage eligible services. The county will also reimburse IHPC for administrative expenses (further details in financial impact section below) including third party administration, pharmacy benefits management, enrollment and outreach, marketing, case management and disease management, member management services, program indirect costs, and general bills including legal, accounting, consulting, liability insurance, printing, copying, mailing, etc. The contract will not exceed \$2,188,156 from the Health Services Millage, and funds are included in the 2024 budget. The administrative rate remains 15% in 2024. The funding should be sufficient to cover all of IHPC’s projected 1,800 members in 2024.

6. Racial Equity Task Force – Resolution to Create an Annual Report on Criminal Justice Data for Ingham County

This resolution authorizes a request for proposal for third-party entities to create and operate a criminal justice monitoring system that will cover district and circuit courts operating in Ingham County and track prosecution and sentencing outcomes based on defendant demographic data including, but not limited to, race, gender, age, and income level.

7. Fairgrounds – *Resolution to Authorize a Contract with WTA Architects for the Design and Construction Management of a New Grandstand at the Ingham County Fairgrounds*

This resolution authorizes a contract with WTA Architects to design and manage the construction of a new grandstand at the Ingham County Fairgrounds in an amount not to exceed \$183,270. Funds for this contract are available in the Fairgrounds CIP fund balance.

8. Parks Department - *Resolution to Authorize an Amendment to the Contract with Spicer Group, Inc.*

This resolution authorizes an amendment to the contract with Spicer Group. For 2023, Spicer Group, Inc. has exceeded the contract amount of \$108,553.04, plus the carry forward of \$16,637.29 from 2022 through the end of August 2023. Spicer Group, Inc., overage is due to additional services completed for the County in the absence of the Trails & Parks Coordinator for five (5) months, additional grant work, designing the new park signs, working on the wayfinding corrections, assisting with the interviewing of the new coordinator and additional park trail mapping, (as shown on attached document). The financial impact from this request will be an additional not to exceed \$40,000 from Trails and Parks Millage Fund balance.

9. Potter Park Zoo

a. *Resolution to Authorize a Contract with Shane's Camels*

This resolution authorizes a contract with Shane's Camels for camel ride services at Potter Park Zoo. This vendor has operated these services for the past five seasons. The contract with Shane's Camels would provide an additional revenue source for Potter Park Zoo. Potter Park Zoo will receive 25% of the gross revenue from camel rides. Potter Park Zoo recognized \$23,511.75 in revenue in 2023 for camel ride services.

b. *Resolution to Authorize Potter Park Zoo as a Polling Location*

This resolution authorizes Potter Park Zoo as a polling location for the City of Lansing.

10. Health Department

a. *Resolution to Authorize a Michigan Agriculture Environmental Assurance Program Clean Sweep Agreement with the Michigan Department of Agriculture and Rural Development*

This resolution accepts a grant from the Michigan Department of Agriculture and Rural Development (MDARD) under the Clean Sweep agreement effective October 1, 2023 through September 30, 2024 for an amount not to exceed \$24,000. EH operates a Household Hazardous Waste Program (HHW) that accepts hazardous waste for disposal. This program is open to all Ingham county residents free of charge. Annually, MDARD contracts with ICHD under the Clean Sweep agreement to provide funding that covers costs of the disposal of pesticides and herbicides collected throughout the year.

b. *Resolution to Authorize Amendment #1 to the 2023 – 2024 Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services Under the Master Agreement*

This resolution amends the FY24 Master Agreement (Resolution #23-339) effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$285,000. The financial impact of this increased support will increase the FY24 original grant agreement from \$6,982,051 to \$7,267,051, for an increase of \$285,000. The revised resolution makes the following specific changes to the budget:

- Child and Adolescent Health Center Program – East Lansing: increase of \$275,000 from \$0.00 to \$275,000.
- Community Blood Lead Testing: increase of \$10,000 from \$0 to \$10,000.

c. *Resolution to Amend the Nextgen Healthcare Information Systems Agreement to Purchase the Nextgen Diagnostic Hub Service*

This resolution amending Resolution #10-275 with NextGen® Healthcare Information Systems, Inc. to include the purchase of the NextGen® Diagnostic Hub service for an amount not to exceed \$600, effective upon approval.

d. *Resolution to Authorize an Agreement with InstaMed as a Credit/Debit Card Processing Agent for Ingham County Health Department and Ingham Community Health Centers*

This resolution authorizes an agreement with InstaMed for credit/debit card processing services within the CHCs, effective January 1, 2024 through December 31, 2024. The costs for purchasing the credit/debit card swipe devices are \$105 per device and ICHD requests to purchase up to 20 machines. Other costs include a maintenance fee of \$5 per month per device and a processing fee per transaction of \$0.25 cents per credit card swipe plus 2.69 to 3.29 % of transaction value depending on the credit/debit card used. The cost to purchase the credit/debit card devices and payment of transaction related fee will be paid from existing operating costs and the expected increase in payments from patients for services.

e. *Resolution to Create a Permanent 1.0 FTE Project Specialist Community Action Network Coordinator*

This resolution creates a permanent 1.0 FTE Project Specialist Community Action Network (CAN) Coordinator, effective upon approval. The Project Specialist CAN Coordinator role is essential to ICHD's Maternal and Child Health (MCH) Division operations and ensures that our Infant Mortality Coalition is successful and sustainable. This new position will allow health department staff to propose and implement projects that can lead to healthier birth outcomes and lower infant mortality rates across the county. Creating this new position will allow extra capacity and staffing hours to further develop the Infant Mortality Coalition and will provide coordination for the Fetal Infant Mortality Review program. The financial impact for creating this permanent 1.0 FTE Project Specialist CAN Coordinator position will be \$115,319. All costs for this agreement will be covered by the Strong Start Healthy Start grant H4924118.

f. *Resolution to Authorize an Extension of the Agreement with the Michigan Primary Care Association for Encounter Comparison & Reconciliation Support Services*

This resolution authorizes extending the agreement with MPCA to provide Encounter Comparison & Reconciliation Support Services and technical training, effective January 1, 2024 through December 31, 2027 in an amount not to exceed \$75,000. Funding for this agreement will come from additional revenue through the Medicaid reconciliation process.

g. *Resolution to Authorize the Renewal of the Agreement with Dr. Saif Fatteh for Dermatology Services*

This resolution authorizes renewing the agreement with Dr. Saif Fatteh to provide dermatology services, and to provide up to 300 square feet of clinical space at Willow CHC, effective December 1, 2023 through May 31, 2024, in an amount not to exceed \$11,700. Funding for this agreement is included in the 2024 budget.

h. *Resolution to Authorize the Renewal of the Agreement with MSU Health Care, Inc. for Pediatric Physician Services*

This resolution renews the agreement with MSU Health Care, Inc. for Pediatric Physician Services for an annual amount not to exceed \$2,600,000, effective January 1, 2024 through December 31, 2024, and shall renew automatically on an annual basis. MSU Health Care, Inc. will provide 3.5 FTEs to support ICHD's CHCs' children and adolescences health centers. The current agreement is set to expire on December 31, 2023. Costs of this agreement are covered by billable services.

i. *Resolution to Authorize a Renewal of the Agreement with Intelligent Medical Objects, Inc.*

This resolution renews an agreement with Intelligent Medical Objects, Inc. (IMO) to provide the Core service, effective February 1, 2024 through January 31, 2027 in an amount not to exceed \$82,110.02. Funding for this agreement is available in the CHC operating budget.

- j. *Resolution Honoring Dr. Douglas Edema for Service as an Ingham Community Health Centers Board Member*

This resolution honors Dr. Edema for his years of service and dedication as an ICHC Board member and committee chair.

11. *Controller's Office*

- a. *Resolution Authorizing Adjustments to the 2023 Ingham County Budget*

This resolution authorizes adjustments to the Ingham County budget for the fourth quarter of fiscal year 2023.

The total increase to the General Fund is \$0.

- b. *Resolution Approving Various Contracts for the 2024 Budget Year*

This resolution approves the contracts with Legal Services of South Central Michigan, and United Way for 2-1-1 services, for the 2024 budget year.

OTHER ITEMS:

1. *Williamston Area Senior Center – Proposal Presentation*
2. *Stockbridge Senior Center – Proposal Presentation*



Williamston Area Senior Center

201 School Street, PO Box 343, Williamston, MI 48895 517-655-5173

November 1, 2023

Ingham County Board of Commissioners
341 S. Jefferson St.
Mason, MI 48854

Dear Ingham County Board of Commissioners,

The Williamston Area Senior Center (WASC) would like to be considered for funding to help with the purchase of a new building for the northeast Ingham County region that we support. Our commitment to provide critical services to the seniors in our region is limited due to the size of our current facility.

Our vision for the future is to repurpose and renovate the Merindorf Meats building in Williamston, located at 500 Williamston Ctr. Rd, Williamston, MI 48895. The main building is 8544 sq. ft., it sits on 7.159 acres of land, and it also has a 1200 sq. ft. storage building.

This proposed building and land would allow us to expand the critical services we provide; in addition, we could reach a greater potential number of the 60 and older seniors living in the surrounding Townships and City of Williamston that we currently support.

Brief History

The WASC was first established in 1992 as a community center for seniors and has been an important staple in the community for over 30 years. Our seniors live independently and come for the daily services and activities we provide. A good share of our seniors have families that are spread across the State and Country, making the WASC vital to their day-to-day living. They come to the WASC to play cards, do puzzles, socialize, have a balanced lunch, and participate in our daily activities, whether that is a craft, exercise, author visit, or a speaker specializing in many of the critical services that are offered in the surrounding Williamston area.

Additional Background

The WASC provides educational, exercise, enrichment, health, and social programs. We serve as a resource for individuals and families needing assistance with medical, housing, and social services. We collaborate with other community agencies, local government, non-profits, and trained professionals to meet the growing needs of our senior population.

The WASC provides these critical services to the greater Williamston area including the City of Williamston, Wheatfield Township, Leroy Township, Locke Township, Williamstown Township, and the Villages of Webberville, and Dansville. The WASC provides opportunities for seniors 60 and older to connect with one another, build friendships, participate in activities, enjoy a balanced meal, and have access to those critical services we provide. Our aging community demographically is made up of over 35% of seniors 60 and older. The 2023 voter registration data shows that there are 5,483 seniors 60 and older living in the Williamston surrounding area. We cannot serve as many of these seniors as we would like due to our limited space. In this new facility we would be able to support a greater number of seniors 60 and older.

We face many challenges in our current facility; our lease expires in July 2025, we currently don't have to pay rent, just our phone bill, but when the lease expires, we may have to pay \$1 per square foot. The main area where we host activities doesn't have enough space (main area is 1400 ft) for our current membership, let alone the expected growth of our membership. The maximum capacity is roughly 55 members, which we have in attendance regularly. Without a new facility, there is a good chance in two years we may not be able to continue providing services to the seniors in our community.

There are also several safety issues due to the age of the building. First, the parking lot is a disaster. The landlord does not maintain it and it is unsafe with potholes literally everywhere, making it hard for the seniors to maneuver. The handrail coming up to the entrance is not finished. The entrance doors are not handicap accessible, neither are the bathrooms. We are on the 3rd floor of the building with only one elevator for the seniors to use and earlier this year we had problems with the elevator being out of service. A good share of the seniors are not able to walk up the stairs, which means they are turned away. This is also an issue if we have a fire, tornado, or have to call 911 in an emergency as the elevator cannot be used. See attached letter from the NIESA Chief, Michael Yanz.

We are also in the process of evolving our Senior Center name to be more inclusive of the areas that we support, which is 24% of the geographical area of Ingham County. Some names under consideration: Northeast Ingham Senior Center, Seniors of Northeast Ingham County, East Ingham Senior Center, or Ingham Regional Senior Center.

Support

The WASC created a Building Fund account at the Huntington Bank, Williamston several years ago and has encouraged members to donate specifically to that fund when choosing to donate. The fund currently has \$20,997.95.

We have the support of the City of Williamston, Leroy Township, and Wheatfield Township. They provide support through a millage of .25 that covers operational expenses. In addition, in 2024 we will have Williamstown Township and Locke Township adding our millage to their ballots, again to help with operational expenses. Support letters for a new facility from the Townships and City are attached.

We also have the support of the Williamston Area Senior Benefit Fund, who has earmarked up to \$100,000 for new facility furnishings, appliances, and equipment.

We are a dining site with Tri-County Office on Aging and provide TCOA meals Tuesday, Wednesday, and Thursday. Again, due to the limitation of our maximum capacity, we are limited as to how many seniors we can serve meals.

CATA rural services have added us to their route and support our seniors through low-cost transportation.

Overview of the need

With more and more baby boomers entering the senior age, the need for a Senior Center that meets their critical needs is imperative.

This proposed property, with outdoor space, allows us to reach some of the younger seniors that we can't reach today because our current space limits the actual activities that we can offer. For instance, given the outdoor space, we envision we could have pickle ball courts, a new pastime for the younger seniors, and offer more recreational activities. Given the outdoor space our seniors could partner with local daycare facilities to teach the children how to grow a garden. And we could have a pavilion for our monthly outdoor picnics during warm

weather. We have a huge need to be able to provide a variety of services simultaneously in different rooms; cards, exercise, presentations, lunch, and those services that require privacy behind a closed door are critical.

The WASC has over 50 local area volunteers that help us provide critical services to enhance and support our seniors.

We strongly believe this would not only benefit the WASC seniors but be an asset for the entire northeast Ingham County community.

Proposed Budget

\$1,180,000	Purchase cost of the Merindorf main building, 7.159 acres of land, and 1200 sq. ft. storage building.
\$256,320	Estimate for renovation costs based on \$30 per sq. ft. on the Merindorf main building.
\$1,436,320	Total Proposed Budget

The WASC is seeking funding to implement our vision to increase our ability to offer and expand critical services to a greater number of seniors 60 and older in our community by having a facility that would allow us to service the northeast Ingham County region.

If you have any questions, please don't hesitate to contact us directly. Thank you so much for your time and consideration.

Sincerely,

Julie Rudd

Julie Rudd

Williamston Area Senior Center, Executive Director

Office: 517-655-5173

Cell: 517-410-9433

Email: wascdirector01@gmail.com

Ann Lemmen

Ann Lemmen

Williamston Area Senior Center, Board of Directors, President

Cell: 517-290-3078

Email: lemmenah@gmail.com



N.I.E.S.A.

Northeast Ingham Emergency Services Authority
1296 W Grand River
Williamston, MI 48895
Phone: (517) 655-3384 Fax: (517) 655-9384

NIESA Station 61- 1296 W. Grand River, Williamston, MI 48895, Phone: (517) 655-3384 , Fax (517) 655-9384.
NIESA Station 62- 315 W Walnut, Webberville, MI 48892, Phone (517) 521-4959, Fax (517) 521-4474.

November 1, 2023

Ingham County Board of Commissioners
Ingham County Courthouse
P.O. Box 319, Mason, MI 48854

To Whom It May Concern:

NIESA strongly recommends the relocation of the senior center located in Williamston Michigan. While the current location has been used for many years at a low cost it is by no means ideal.

NIESA has several concerns with the current location, mostly with safety issues. Due to its location on the third floor and older fire escape it is very difficult for seniors to proceed down to lower level in case of fire or other type of emergency. Another issue is the bathroom doors swing inward trapping individuals with walkers and wheelchairs in the bathroom. The kitchen is also located in another part of the building so meal items need to be moved from the kitchen area to the room where seniors are congregated.

I am also aware of several seniors who do not attend the activities at the senior center due to the issues above. Space has also been a concern with growing the center. Many times, it is close to capacity and turning away seniors would deter them from continuing to attend in the future.

As first responders, we find ourselves in situations where we have concerns for the safety of our residents. This is one of those situations. The possibility of both protecting our seniors and our personnel in a rescue situation is of the utmost importance to both me and my staff.

On behalf of the Northeast Ingham Emergency Service Authority, I would like to share my thanks and appreciation to the Board of Commissioners in considering the request for funding for the proposed move. I personally believe many seniors located in Ingham County would benefit from the relocation and participation in activities would continue to grow. The proposed location would allow for a greater offering of activities and improve the safety of all involved.

Please feel free to contact me with any questions.

Sincerely,

Michael J. Yanz, EMT-P, I/C, CFI-II
Director/Fire Chief/Fire Marshall
Northeast Ingham Emergency Service Authority
Email director@niesa.org
Office 517-655-3384 x205



City of Williamston

161 E. Grand River Avenue, Williamston, MI 48895
517-655-2774; fax 517-655-2797; www.williamston-mi.us

June 26, 2023

Ingham County Board of Commissioners

I write regarding the Williamston Senior Center's application for Ingham County Elder Services Millage Funds. The City of Williamston is supportive of this application for continued operational support to the Williamston Senior Center.

The Williamston Senior Center has become a destination attraction to our area and its continued operation and improvement is critical to the success of our senior residents quality of life. Our aging community demographically is made up of over 25% of seniors 60 and over and the 2018 census showed just shy of 4,000 seniors living in the greater Williamston area.

If awarded, these funds would allow the Senior Center to continue its track record of success, which supports the success of Williamston as a whole. Thank you for considering this application. Williamston Senior Center is a wonderful asset in the City of Williamston.

Sincerely,

John Hanifan
City Manager



WHEATFIELD TOWNSHIP

985 East Holt Road • Williamston, MI 48895-9754

Phone (517) 655-4161 • Fax (517) 655-9071

June 27, 2023

To Whom It May Concern: ~

My name is Denise Kapp. I am the Clerk for Wheatfield Township in Ingham County. I would like to voice my personal support in this effort of the Williamston Area Senior Center to obtain monetary support for the construction of a new dedicated facility.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Denise Kapp".

Denise Kapp
Wheatfield Township clerk



Julie Rudd <wascdirector01@gmail.com>

WASC Proposal

Clerk <clerk@leroytownship-mi.gov>
To: Julie Rudd <wascdirector01@gmail.com>

Tue, Jul 11, 2023 at 1:23 PM

Julie,

The Township of Leroy has been and is supportive of the Williamston Area Senior Center and also, support their plans to look for a different facility to meet their needs. The Center is an important part of the community servicing the area senior citizens.

Wilma J. Whitehead

Leroy Township Clerk

[Quoted text hidden]

June 28, 2023

Ingham County Human Services Committee
Ingham County Board of Commissioners

Dear Commissioners,

This letter is in support of the Williamston Area Senior Center's (WASC) request of funding for a permanent location for the Senior Center. The Senior Center has been part of the community for over 30 years and provides needed services to the greater Williamston area seniors. It is time for them to have a permanent location to be able to expand the services that they can offer area seniors and our communities.

Most senior centers are located within the urban population of Ingham County and with support from the Ingham County Elder Services Millage, the ability to serve the wider rural area of northeast Ingham County will be expanded.

The WASC funding request will allow the construction of a facility that will be able to offer services that include meals, health and social services, educational opportunities, and other assistance. The current center's building constraints and lack of long-term stability put these services at risk.

The Williamstown Township Board has supported the center financially with the knowledge that the WASC programs and services offered are vital to our residents. Our residents support the County in requests to help those in need and this request by the WASC is one way the County can help the residents of rural Ingham County.

Respectfully,

Wanda Bloomquist
Supervisor
wanda@williamstownmi.gov



LOCKE TOWNSHIP 3805 BELL OAK ROAD WILLIAMSTON MI 48895

phone 517 468-3405 fax 517 468-0105 www.locketownship.com

office hours - Tuesday & Thursday 10 am – 4 pm

Supervisor	Dorothy Hart	locketwpsupervisor@tds.net	Trustee	Marcy Shepler
Clerk	Glenda Turner	locketwpclerk@tds.net	Trustee	Bob Davis
Treasurer	Sheri Rambo	locketwptreas@tds.net		

June 27, 2023

Williamston Area Senior Center
201 School Street P O Box 343
Williamston MI 48895

Dear Assistant Director Julie Rudd,

Please accept this Letter of Support as the Williamston Area Senior Center [WASC] seeks a new permanent facility providing opportunity for seniors 50 years of age and older to be active, healthy, and engaged in the community. It is our understanding that with proper funding the WASC will continue to provide services to the greater Williamston area including Locke Township.

The Ingham County Elder Services Millage grant would increase funding opportunity for the WASC to provide a barrier free facility for seniors to connect with one another, build friendships, participate in social programs of education, enrichment, and health awareness. As well as space to collaborate with other community agencies, local government, and trained professionals to provide a variety of services for seniors.

Thank you for the opportunity to support the Williamston Area Senior Center grant application proposal which will result in an increase of meeting the needs of the senior population and be a benefit to the community.

Respectfully,

Dorothy G Hart
Locke Twp Supervisor

Memorandum

To: Becky Bennett for Members of the Ingham County Board of Commissioners
Cc. Jared Cypher
Date: September 6, 2023
Subject: Request for Funding
From: Stockbridge Area Senior Center Board of Directors
Heather Armstrong, President of the Board

Attached, please find a two-page request for funding, a brief background of the Stockbridge Area Senior Center, the achievements thus far, a statement of the funding requested and how it will be used and one addendum.

We are happy to respond to any questions you may have about this request.

Please feel free to contact:
Heather Armstrong-President
Stockbridge Area Senior Center Board of Directors
Stockbridge Village Clerk
Heather.Armstrong109@gmail.com
c 734-260-1579

Virginia Rezmierski, Ph.D.
Retired Professor, School Public Policy, University of Michigan
Volunteer-Community Organizer and Facilitator
Board Member-Stockbridge Area Senior Center Board of Directors
ver@umich.edu
734-971-6221

REQUEST

The Stockbridge Area Senior Center (SASC) Board of Directors requests funding from the 2023 distribution of the Ingham County Elder Persons Services Millage to support the Center's work, planning, coordinating, evaluating, and providing activities and services to persons over the age of 60 years in the Stockbridge Service Area. The proposal also requests that the Stockbridge Area Senior Center be approved to receive similar funding as part of the annual distribution of the Ingham County Elder Persons Services Millage in future years.

This request is made specifically to stabilize the core expenditures of the new Stockbridge Area Senior Center—a) the personnel costs of a small part-time staff and, b) the essential non-personnel costs—the legal, health, safety, and best practice requirements for operating the Center. Program costs for classes, speakers, social events, daily exercise, arts and craft activities, musical events, games, information services, and recreational activities will be supported through membership fees, corporate and individual donations, community in-kind contributions, volunteer leadership and support, and annual fundraisers.

The Board is committed to growing volunteer leadership, community awareness and support, and SASC membership rather than building a large professional staff. It is also committed to operating at a high professional standard using evidence-based evaluation and goal-based programming for its operations towards financial sustainability. Its primary goal is to provide senior persons access to free or low-cost activities and services to meet social, mental, nutritional, educational and health needs of area seniors.

BACKGROUND

In 2019 a Stockbridge community team (FOCL)-Faith and Other Community Leaders, was formed to identify needed priority services to make Stockbridge a healthier community. Four priorities were identified, among them, “Providing Access to Services and Activities for Seniors.” The Stockbridge service area is larger than the Stockbridge Village. It includes a population of approximately 18,000 residents, (latest US Census.) Within that area are approximately 3,500-5,000 seniors over 60 years of age. Given the location (rural), the population-density (low), the poverty level (approximately 24%), and the size of this aging population (5,000) the services that a senior center provides are enormously important to the mental and physical wellness of the residents. Additionally, in 2021 the US Human Resource and Services Administration (HRSA) designated this area, “mental health and medically underserved.” In 2020, M. Owen-then director of the Tri-County Agency on Aging, indicated that only 184 people in this area received special senior services from the agency beyond “Meals-On-Wheels”. She stated the need for, and desire for, the agency to serve many more seniors in this rural area.

The Stockbridge Area Senior Center (SASC) was established in 2021 through the cooperation of the Stockbridge Township-providing space and renovation of a building, the Chelsea Senior Center-acting as fiduciary agent, and the Michigan Health Endowment Fund-through a generous two-year grant for staffing and equipping the Center. The Center opened to members in 2022. SASC provides much needed, perhaps even critical, services to residents of six Michigan townships—Stockbridge, White Oak, Bunkerhill, Henrietta, Waterloo, and Unadilla. These townships are within 5-9 miles of the SASC and are the rural extensions and intersection of low population-density and low-income areas of the Ingham, Jackson, Livingston, and Washtenaw counties. Being in 4 counties, the area is often overlooked during funding allocations.

CURRENT STATUS AND ACHIEVEMENTS

Getting a Senior Center started is one goal. However, creating the financial foundation for a sustainable organization is even more important. With help from the Chelsea Senior Center administrators and others, the SASC has survived its start-up bumps and the COVID pandemic and is now on the path to being its own 501c3 and a tremendous and thriving asset to the Stockbridge Service Area and community. The SASC has:

- 1) surpassed its first-year membership goal of 50. As of July, 2023 membership was nearing 120;
- 2) identified and worked out its first-year leadership issues and survived COVID’s effects on programs. With help, the SASC Board members have learned how to best serve the organization, leadership has grown, and the distinction between administration and Board leadership has been clarified;
- 3) established and is adhering to a sound organizational structure-supporting programs, budget, and strategic planning; By-Laws, policies, procedures, and an employee handbook have been adopted and are guiding Center operations and personnel.
- 4) surpassed first year projected goals for programs and services. There are now weekly exercise and arts classes and monthly musical and educational events though, as yet, the Center is only open 9:00-2:00 three days and 1 evening per week; Wellness testing is also provided.
- 5) addressed its need for programming space. Stockbridge Township generously renovated and leased space for the program—recently leasing even more activity space as the program grows.

It is amazing what has been accomplished through collaboration, partnership, and hard work in such a short and tumultuous time. The Board is applying to the Board of Commissioners for funding from the Ingham County Elder Persons Service Millage to help the SASC continue to thrive, serve the growing number of area seniors, respond to demand for more days per week of programs, and obtain financial stability and sustainability.

REQUEST

The growing and successful SASC needs to continue to build its capacity to serve this area's senior population and be self-sustainable. The SASC Board requests funding in the amount of \$87,464 to stabilize the core expenditures of the Center—essential personnel and non-personnel costs to operate the Center. The request is delineated below.

POSITION	HRS/WK	RATE/HR	BENEFITS	AMOUNT/YR.
<u>PERSONNEL</u>				
1. DIRECTOR	36	\$20/hr.	@25%	\$34,560
	(\$720/wk.; \$2,880/mo.);		\$8,640	\$43,200
2. MEAL/SITE COORDINATOR	20 hrs./wk.			
	(10 hrs.@)	\$18/hr.;	None	
	\$180/wk.; \$720/mo.;			\$ 8,640
	(10 hrs. @ \$3/hr. paid by TCOA.)	None		
3. BOOKKEEPER	15 hrs./mo.	\$20	None	\$ 3,600
4. ADMIN.ASSISTANT	16/wk.	\$18		
	\$288/wk.; \$1,152/mo.;		None	\$13,824
<u>NON-PERSONNEL</u>				
5. ANNUAL AUDIT				\$ 5,000
6. HEALTH DEPT LICENSING				\$ 700
7. UTILITIES				\$ 5,000
8. INSURANCE				\$ 1,500
9. FIDUCIARY STIPEND until SASC'S own 501c3 status is approved				\$ 6,000
<u>TOTAL</u>				\$87,464

ADDENDUM

Isolation, loneliness, lack of transportation, and poverty all affect the mental and physical health of seniors.

“Loneliness is a common source of distress, suffering and impaired quality of life for adults older than 60 and is a predictor of functional decline and death according to a 2012 study. According to the same study, health outcomes in older adults may be improved by promoting social engagement and helping maintain interpersonal relationships.” (2010 AARP Research Survey)

The need for socialization, exercise, intellectual stimulation, information, friends, fun, nutritious meals, transportation, and human interaction is essential and cannot be underestimated for the wellness of this population. One SASC member wrote:

“I feel like I’ve found a new family. I feel loved and appreciated. It’s fun doing the classes. It’s fun having lunch with others. It’s just plain fun! I never feel old here.”

SASC has identified five critical short and long-term goals, yet to be met, that will help establish additional capacity—capacity to put the SASC on stable financial grounds and to distribute the workload so as to not burn-out the current Board and Program Leadership personnel. They are:

- 1) DEVELOP ANNUAL DONATIONS AND GIFTS (financial): Establish a robust list of committed Center supporters. Work is underway to solicit legacy donations, annual corporate and private financial commitments, and inclusion in local millage. This goal requires tireless communication and solicitations for the SASC to gain a steady and growing stream of financial support.
- 2) BUILD THE CAPACITY OF OTHER SERVICE ORGANIZATIONS TO PARTNER (in-kind): Identify a network of service organizations willing to provide collaborative services to the SASC and establish those partnerships in clearly articulated agreements.
- 3) SECURE FINANCIAL COMMITMENTS FROM TOWNSHIPS: Establish financial annual commitments from the 6 townships. Whereas Stockbridge Township has already demonstrated tremendous commitment to the SASC, the other townships in this service area have yet to commit their financial support. As the number of SASC memberships from these townships grow, an articulated financial support agreement will be obtained.
- 4) ENSURE TRANSPORTATION SERVICES: Establish and grow collaborations for critically needed transportation resources. At the present time services are spotty and unreliable. More robust services are very important in this rural area to help individual members keep health appointments and to extend Center programs.
- 5) AGGRESSIVELY INCREASE ADVERTISING AND PROMOTION: Create and implement a strategic plan for promotion of SASC's services, programs, and events. Information is spreading rapidly regarding the benefits of membership in the Center. Memberships surpassed 100 in less than one year since SASC opened. Outreach is critical to attract new members in this low population density service area. To be effective and reach self-sustainability, SASC will engage community partners and members in this work.

Information Sheet

Some facts:

- 1) Stockbridge is geographically the rural extensions and intersection of four counties—Ingham, Livingston, Washtenaw, and Jackson. For example, as you can imagine, it might be easy to overlook when big population centers like Lansing in Ingham, and Ann Arbor/Ypsilanti in Washtenaw exist.
- 2) The Stockbridge Service Area we represent today includes six townships, with a combined population over 16,000.
- 3) Three of those six townships are in Ingham County--Bunkerhill, Stockbridge, and White Oak;
- 4) It is a diverse area e.g. The Stockbridge Schools serve students in 10 different zip codes.
- 5) The area has been designated a “Mental Health Underserved and Medically Underserved Area”. Substance abuse, behavioral health, isolation, poverty, and obesity are the primary problems.
- 6) The combined service area has approximately 5,000 persons over the age of 60 years. (Eg. 991 people, 24% of the residents in the Stockbridge zip codes are seniors, and of those, only 184 received senior services in 2020.)
- 7) Indeed, “activities and services for seniors in the Stockbridge Service Area” was one of the FOUR PRIMARY INITIATIVES identified by the faith and other community leaders as they assessed health needs in the area in 2019.
- 8) Insufficient connection for seniors raises the risk of heart disease by 29% of stroke by 32% of developing dementia by 59% and of premature death by 60% according to the US Surgeon General.
- 9) In 2021, with a grant from the Michigan Health Endowment Fund, the fiduciary services of the Chelsea Senior Center, and financial and other support from the Stockbridge Township Board, the Stockbridge Area Senior Center (SASC) was created.
- 10) The SASC is thriving. It has:
 - Surpassed its first-year membership goal of 50. In October membership is 147. (70% of the growing membership is from the three townships in Ingham County--Stockbridge, White Oak and Bunkerhill). Even more individuals from this area are expected to join the Center due to recently enhanced WAVE and CATA transportation.
 - Survived the implications of Covid and grew its leadership capacity.
 - Established and is adhering to a sound organizational structure-supporting programs, budget, and strategic planning; By-laws, policies, procedures, and an employee handbook are in place.
 - Surpassed its first-year projected program and services goal. There are weekly exercise and arts classes, and monthly musical and educational events though only open from 9:00-2:00 three days/week and 1 evening per month.
 - Addressed its need for programming space. The Township generously renovated and leased more space for the program.

11) The growing and successful SASC needs to continue to build its capacity to serve this area's senior population and be sustainable.



Stockbridge Area Emergency Services Authority
P.O. Box 728
1009 South Clinton St.
Stockbridge, MI 49285
Phone: 517-851-7943 Fax 517-851-7645



To whom it may concern

My name is John Beck, I am the General Manager of Stockbridge Area Emergency Services Authority S.A.E.S.A. I am writing this letter to ask you to consider the Stockbridge Area Senior Center (SASC) for this Grant. SASC is an amazing organization for our community. SASC has made great strides over the last year. They have far exceeded their membership goals and all expectations with SASC.

The staff, board, and members at SASC are a phenomenal group of people who care. The staff and members have built relationships to look after and care for each other. SASC has proven a successful place for our seniors to socialize and be a part of many different programs and activities for their socialization and independence. SASC is making sure their members are taking care of the relationships between the Board, employees and members do not just happen between the hours of operation, but they all look out for each other. Making sure no one is left behind or forgotten about.

Please consider the Stockbridge Area Senior Center for this grant to support not only Stockbridge Township, but also the surrounding areas, which include Waterloo, Unadilla, Bunker Hill, Whiteoak, and Henrietta Township.

Thank you once again for taking your time and consideration for this grant.

Sincerely

John Beck

S.A.E.S.A

General Manger



Chelsea Senior Center

Chelsea Senior Center
512 Washington Street
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Board of Directors

Jerry Wilczynski
Board Chair

Paul Schissler
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Gary Maynard
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Staff

Bill O'Reilly
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Jennifer Smith
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Meredith Nelson
Administrative Services

Jon Van Hoek
Senior Services Coordinator

Jan Scarbrough
Bookkeeper

Lisa Klinkman
Senior Wellness Coordinator

Katie Garvey
Respite Care Coordinator

Gina Frankhart
Senior Services Coordinator

Mr. Jared Cypher
Assistant Deputy Controller - Ingham Controller's Office
PO Box 319
Mason, Michigan 48854

August 2, 2023

I am very pleased to provide this letter of support for the Stockbridge Area Senior Center (SASC) in their application to your organization for funds to help them through the next phase of their development. I can personally attest to the tremendous efforts that have gone into making this center a reality and an equally tremendous success! I first attended a meeting about the concept of this senior center in 2019 and it was clear even then that this was a much needed service for this struggling community. In looking back through my e-mails, I see correspondence from early 2020 and continuing to the first planning meetings in early 2021. From there, I was honored to work with the core team to lay out the plans for this center and to assist in the successful submission to MHEF for the grant that made opening the doors in March 2022 a reality. Since then the Chelsea Senior Center has been pleased to serve as the Fiduciary for these funds and continuing to assist in the establishment of policies and programs at SASC.

As they have no doubt laid-out in their current application, they have become the center for senior services and activities for much more than Stockbridge itself. The half-dozen area townships were in desperate need of a resource like SASC for the nearly 5,000 area seniors. In just over a year, the center went from almost nothing to a thriving community within a community. They now have well over 100 members and provide dozens of programs and services to these members and other seniors in the area. I can tell you from first hand experience here in Chelsea that the social interactions provided are life changing and it is not at all an overstatement to say that these programs and services are extending the lives of many vital seniors. I urge you to look at the images of their Facebook page for proof!

Like the lifeblood that SASC has provided to the significant area they serve, so too can your grant provide the lifeblood needed to sustain this senior center and keep its tremendous growth going. WE cannot stop here – together we need to help them through the next phase to firmly establish and position themselves for sustainability and to be there for many years to come. This community so needs this center and can build on it throughout the area. To that end, I strongly urge that you approve their grant application.

Thank you!

Bill O'Reilly
Executive Director

*Our mission is to enhance the quality of life and well-being for area seniors and their families.
The Chelsea Senior Center is a 501c3.*

To whom it may concern

My name is John Beck, I am the General Manager of Stockbridge Area Emergency Services Authority S.A.E.S.A. I am writing this letter to ask you to consider the Stockbridge Area Senior Center (SASC) for this Grant. SASC is an amazing organization for our community. SASC has made great strides over the last year. They have far exceeded their membership goals and all expectations with SASC.

The staff, board, and members at SASC are a phenomenal group of people who care. The staff and members have built relationships to look after and care for each other. SASC has proven a successful place for our seniors to socialize and be a part of many different programs and activities for their socialization and independence. SASC is making sure their members are taking care of the relationships between the Board, employees and members do not just happen between the hours of operation, but they all look out for each other. Making sure no one is left behind or forgotten about.

Please consider the Stockbridge Area Senior Center for this grant to support not only Stockbridge Township, but also the surrounding areas, which include Waterloo, Unadilla, Bunker Hill, Whiteoak, and Henrietta Township.

Thank you once again for taking your time and consideration for this grant.
Sincerely

John Beck
S.A.E.S.A
General Manger

Agenda Item 3

TO: Board of Commissioners Human Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
DATE: November 21, 2023
SUBJECT: Resolution Authorizing an Amendment to the Elder Services Millage Contract with TCOA
For the meeting agendas of December 4 and December 6

BACKGROUND

This resolution authorizes an amendment to the 2023 contract with Tri County Office on Aging (TCOA) for millage services, to continue to provide 7 meals for Ingham County residents that are assessed to need 7 meals per week. See the attached memorandum for further details.

ALTERNATIVES

Not fund the additional meals and wait until the 2024 contract to do it.

FINANCIAL IMPACT

The contract amendment will not exceed \$127,542 from the Elder Services Millage, and sufficient funds are available from the Elder Services Millage fund balance. An additional 17,400 meals are requested, at a cost of \$7.33 per meal.

STRATEGIC PLANNING IMPACT

This resolution supports the long-term goals of Promoting Accessible Healthcare and Meeting Basic Needs.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support an Elder Services Millage contract amendment with TCOA.

Agenda Item 3

November 1, 2023

To: Jared Cypher, Deputy Controller

From: Andrea Radel, MBA, Executive Director

Re: 2023 Ingham County Elder Services Millage Contract and Scope of Services Amendments

Tri-County Office on Aging is responsible for managing and operating Home Delivered Meals (commonly known as Meals on Wheels) and Congregate Dining Sites through the Ingham County Elder Services Millage.

As reflected in the 2023 contract scope of services, Home Delivered Meals and Congregate Dining Sites are currently limited to providing 50,000 meals funded by the millage.

As of September 30, 2023, the Ingham County Elder Services Millage has funded 39,060 meals, leaving only 10,940 meals for the remainder of 2023.

During the month of September 2023, 18,805 meals were provided in Ingham County (using Millage funds and other allowable funding sources).

In order to continue to serve meals in Ingham County at the same level, the millage would need to fund 17,400 additional meals through December 31, 2023. Increasing the original budget of 50,000 meals to 67,400.

We are seeking support to eliminate the cap of 50,000 meals from the scope of services to allow Tri-County Office on Aging to adequately meet the evolving needs of the most vulnerable seniors in Ingham County. Without this change, a reduction in the number of meals new participants could receive would be necessary.

A revised scope of service has been included with this request.

We appreciate your time and support. Please let us know if there is anything additional needed from us.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT AMENDMENT WITH TRI COUNTY OFFICE ON AGING FOR ELDER SERVICES MILLAGE ELIGIBLE SERVICES

WHEREAS, Resolution #22 – 605 authorized a contract with Tri County Office on Aging (TCOA) for services provided to Ingham County residents, funded by the elder services millage; and

WHEREAS, TCOA is responsible for managing and operating Home Delivered Meals (commonly known as Meals on Wheels) and Congregate Dining Sites through the Ingham County Elder Services Millage; and

WHEREAS, the 2023 contract scope of services, Home Delivered Meals and Congregate Dining Sites are currently limited to providing 50,000 meals funded by the millage; and

WHEREAS, as of September 30, 2023, the Ingham County Elder Services Millage has funded 39,060 meals, leaving only 10,940 meals for the remainder of 2023; and

WHEREAS, in order to continue to serve meals in Ingham County at the same level, the millage would need to fund 17,400 additional meals through December 31, 2023, increasing the original budget of 50,000 meals to 67,400; and

WHEREAS, TCOA is requesting an additional \$127,542 to address these increased service demands in 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract amendment not to exceed an additional \$127,542 with Tri-County Office on Aging (TCOA) to provide up to 17,400 additional Home Delivered Meals and Congregate Dining Meals to Ingham County residents for the period of January 1, 2023 through December 31, 2023.

BE IT FURTHER RESOLVED, that funds for this contract with TCOA will come from the Elder Services Millage.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 4

TO: Human Services and Finance Committees

FROM: Jared Cypher, Deputy Controller

DATE: November 27, 2023

SUBJECT: Resolution Authorizing 2024 Agreements for Community Agencies

For the meeting agendas of December 4 and December 6

BACKGROUND

Attached is the resolution approving community agency funding for FY 2024. Each application was evaluated making the “meeting basic needs” criteria a priority as approved in Board of Commissioners Resolution #23-236.

ALTERNATIVES

If these agencies did not receive funding from the County they would be forced to identify alternative sources of funding for these programs. This may prove difficult in times of greater need during the pandemic.

FINANCIAL IMPACT

For 2024, seventy (70) applications were received, requesting a total of \$1,783,446; and \$365,000 is included in the 2024 budget for community agency funding. This resolution includes 4 options.

5. The original staff recommendation.
6. A recommendation that spreads funding more equitably, and includes all agencies funded in 2023.
7. A recommendation that reflects the philosophy of option #2, but awards more funding to agencies directly fulfilling the requirement “meeting basic needs”.
8. A recommendation that reflects the philosophy of option #2, except agencies with multiple applications may see funding reduced for at least one of them.

If the resolution is approved, additional funds beyond what is included in the budget could be utilized from the 2024 contingency fund.

An email containing the applications of each agency has been previously sent to you. Please review those prior to the meeting, as they will provide helpful information for your discussions.

STRATEGIC PLANNING IMPACT

This resolution addresses the County’s overarching long-term objective of “Meeting Basic Needs”, such as food, clothing, and shelter.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Agenda Item 4

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE 2024 AGREEMENTS FOR COMMUNITY AGENCIES

WHEREAS, the 2024 Ingham County Budget has been approved by the Board of Commissioners; and

WHEREAS, under the Community Agency Program a number of agencies have been allocated funds to provide important services that are consistent with the County's Strategic Planning objective to Ingham County residents; and

WHEREAS, the 2024 budget includes \$365,000 allocated for community agencies; and

WHEREAS, the Controller/Administrator has provided recommended funding levels for each agency that were determined using the criteria set forth in Resolution #23-236.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2024 through December 31, 2024, in the amount specified for each community agency listed on the attached, for the services to Ingham County residents previously approved by the Human Services and Finance Committees.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer up to \$_____ from the 2024 contingency fund to the community agency fund.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

REVIEW	Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Recommendation 1	Funding Recommendation 2	Funding Recommendation 3	Funding Recommendation 4
x	Advent House Ministries, Inc.	provides food, shelter, and advocacy services to those who struggle with homelessness and poverty in our community	\$18,750.00	\$18,750.00	\$0.00	\$18,250.00	\$5,000.00	\$18,250.00
x	Big Brothers Big Sisters Michigan Capital Region	Provides mentors to youth age 5-17, including wellness checks and access to basic needs for involved families	\$9,375.00	\$23,750.00	\$0.00	\$9,375.00	\$5,000.00	\$9,375.00
x	Boys & Girls Club of Lansing	Provides lunch during summer to youth age 6-18 and after-school snacks during the school year	\$5,200.00	\$5,200.00	\$0.00	\$5,200.00	\$5,000.00	\$5,200.00
x	Capital Area Housing Partnership - Homeless Families Supportive Services	providing decent affordable housing, revitalizing neighborhoods, and, most recently, providing housing with services most likely to keep large formerly homeless families permanently housed	N/A	\$5,000.00	\$0.00	\$2,500.00	\$5,000.00	\$2,500.00
x	Cardboard Prophets	Provides clothing, shoes, personal items, and nonperishable food to those in need as well diapers, wipes, and incontinence supplies in tandem with various other organizations	\$12,500.00	\$30,000.00	\$18,250.00	\$12,500.00	\$18,250.00	\$12,500.00
x	CASA for Kids, Inc. Barry, Eaton, and Ingham County	advocate for the well-being and best interest of children in foster care	N/A	\$25,000.00	\$18,250.00	\$5,000.00	\$18,250.00	\$5,000.00
x	Child & Family Charities - Gateway Youth Services	provides food, clothing, shelter and hygiene products; crisis intervention; individual, group and family counseling; and independent living skills training to homeless, runaway, at-risk and street youth ages 12 to 24 in Ingham County	\$19,125.00	\$25,000.00	\$0.00	\$19,125.00	\$5,000.00	\$19,125.00
x	Cristo Rey Community Center - Food Access Programs	Provides Food Pantry monthly by appointment for community members in need, Open Distribution of fresh fruits, vegetables, and dairy twice monthly, and daily access to a Bread Rack for those in need	\$9,000.00	\$13,250.00	\$0.00	\$9,000.00	\$5,000.00	\$5,000.00
x	Cristo Rey Community Center - Prescription Assistance	Provides bilingual assistance to individuals in navigating complex application processes for access to discounted and free prescriptions by pharmaceutical companies	\$6,750.00	\$6,750.00	\$0.00	\$6,750.00	\$5,000.00	\$5,000.00
x	Epicenter of Worship Church	1. Through culturally appropriate mentorship and tutoring, and supported parent involvement, improve academic performance in reading and math for economically disadvantaged elementary-school-aged BIPOC students in the Lansing School District.	N/A	\$18,510.00	\$18,250.00	\$5,000.00	\$18,250.00	\$5,000.00

REVIEW	Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Recommendation 1	Funding Recommendation 2	Funding Recommendation 3	Funding Recommendation 4
x	EVE, Inc.	EVE serves survivors of domestic and sexual violence through the provision of safe, emergency shelter and housing; crisis intervention; mental health services; and advocacy to support the client-survivor to empower them, promote their safety, and help them begin their journey of healing after the trauma they have experienced	\$9,300.00	\$30,000.00	\$0.00	\$9,300.00	\$5,000.00	\$9,300.00
x	Greater Lansing Food Bank - Garden Project	Provides access to land, how-to gardening education, seeds, plants starts, tools, and other resources for low-to moderate-income families	\$14,375.00	\$10,000.00	\$0.00	\$10,000.00	\$5,000.00	\$10,000.00
x	Grit Glam and Guts	The grant funds will assist is supporting student-led project and professional fees for faculty and staff and ensure adequate staffing with a 1:8 teacher-student ratio, and facility cost.	N/A	\$7,600.00	\$0.00	\$3,350.00	\$5,000.00	\$3,350.00
x	Habitat for Humanity Capital Region	Habitat for Humanity Capital Region provides housing services to low- to moderate-income families in Ingham and Eaton Counties.	\$15,312.00	\$25,500.00	\$18,250.00	\$15,312.00	\$18,250.00	\$15,312.00
x	Haven House	provides emergency homeless shelter for families	\$15,000.00	\$20,000.00	\$18,250.00	\$15,000.00	\$18,250.00	\$15,000.00
x	Helping Women Period	provide traditional products (pads, tampons, and liners) as well as alternative products (menstrual cups and period underwear) through a charity partner model which leverages pre-existing connections to resources	N/A	\$60,000.00	\$18,250.00	\$5,000.00	\$18,250.00	\$5,000.00
x	Holy Cross Services New Hope Community Center	providing clean and safe shelter; 2) providing emergency overnight shelter to prevent individuals from exposure to extreme weather; 3) providing support services and referrals for individuals experiencing homelessness	\$15,000.00	\$50,000.00	\$18,250.00	\$15,000.00	\$18,250.00	\$15,000.00
x	ICHANGE	provide an evidence-based client centered and unique open-minded approach to foster a more cohesive community, and promote a sustainable well-being for individuals, youth, and families	N/A	\$12,600.00	\$12,600.00	\$6,100.00	\$12,600.00	\$6,100.00
x	Lansing Area AIDS Network	Provides funding for housing, utilities, food, and other basic needs where State funding is unable to do so	\$6,250.00	\$8,000.00	\$8,000.00	\$6,250.00	\$8,000.00	\$6,250.00
x	Larry Mitchell Trice Community Outreach Services	Provides food, with a healthy and cultural focus, for Cuban, Middle Eastern, Black, Hispanic, and other international populations in need during evening hours when most other food banks are closed	N/A	\$91,250.00	\$18,250.00	\$5,000.00	\$18,250.00	\$5,000.00

REVIEW	Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Recommendation 1	Funding Recommendation 2	Funding Recommendation 3	Funding Recommendation 4
x	Loads of Love	Provides free services such as food, toiletries, clothing, and HR and counseling resources for those in need	N/A	\$2,000.00	\$2,000.00	\$1,000.00	\$2,000.00	\$1,000.00
x	Michigan Crossroads Council, Boy Scouts of America	provide youth with extended opportunities for high-quality enrichment programming that uses a positive youth development approach to guide its delivery	N/A	\$7,500.00	\$0.00	\$3,250.00	\$5,000.00	\$3,250.00
x	Northwest Initiative	Provides returning citizens with basic needs such as assistance with government documents, clothing, food, health coverage, transportation resume and career advice, housing, family reunification, etc.	\$6,250.00	\$10,000.00	\$0.00	\$6,250.00	\$5,000.00	\$6,250.00
x	Pilgrim Congregational United Church - Meals to Go	Provides "Meals to Go" for neighborhood and community	N/A	\$9,000.00	\$0.00	\$4,500.00	\$5,000.00	\$4,500.00
x	Refugee Development Center - BRIDGES: Basic Needs to Self Sufficiency	Provides food, clothing, and essential household items to families in need	\$15,312.50	\$20,000.00	\$0.00	\$15,312.00	\$5,000.00	\$15,312.00
x	Retired & Senior Volunteer Programs of Ingham, Clinton, & Eaton Counties (RSVP)	Provides medial driving to seniors and individuals with disabilities for no cost as well as social calls for seniors living alone	\$6,250.00	\$10,000.00	\$10,000.00	\$6,250.00	\$10,000.00	\$6,250.00
x	Rural Family Services	Provides rental assistance to help keep families in homes	\$9,000.00	\$14,000.00	\$14,000.00	\$9,000.00	\$14,000.00	\$9,000.00
x	Sleep in Heavenly Peace, Inc.	Provides lumber, materials, mattress, bedding, and pillows for children without beds	N/A	\$10,000.00	\$10,000.00	\$5,000.00	\$10,000.00	\$5,000.00
x	South Lansing Ministries Inc	Provides healthy and nutritious food pantry for those in need as well as personal need items	N/A	\$10,000.00	\$10,000.00	\$5,000.00	\$10,000.00	\$5,000.00
x	Southside Community Coalition	Provides snacks to children in after school program every day	N/A	\$6,500.00	\$6,500.00	\$3,250.00	\$6,500.00	\$3,250.00
x	Southside Community Kitchen	Provides healthy and nutritious meals to low-income and South Lansing people in need	\$1,000.00	\$5,000.00	\$5,000.00	\$1,000.00	\$5,000.00	\$1,000.00
x	St. Vincent Catholic Charities	Provides refugee families with one month's rent or utility assistance when in crisis	\$5,000.00	\$15,000.00	\$15,000.00	\$5,000.00	\$15,000.00	\$5,000.00
x	Stockbridge Community Outreach Association, Inc	Provides Milk Bucks to Stockbridge families without access to regular grocery stores & unable to pay inflated local access prices	\$5,625.00	\$7,346.00	\$7,346.00	\$5,625.00	\$7,346.00	\$5,625.00
x	The Salvation Army - Lansing Capital Area Center for Service	provides essential food items to homeless and residential individuals through our Food Pantry, Monday through Friday	N/A	\$15,000.00	\$15,000.00	\$5,000.00	\$15,000.00	\$5,000.00

REVIEW	Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Recommendation 1	Funding Recommendation 2	Funding Recommendation 3	Funding Recommendation 4
x	The Turning Point of Lansing	Provides mentoring for African American youth, including mental health support, field trip and outing funding, session snacks, and shirts	\$12,500.00	\$40,300.00	\$0.00	\$12,500.00	\$5,000.00	\$12,500.00
x	United Way of South central Michigan - Capital Area College Access Network	Provides matching funds, mentoring, and professional development to AmeriCorps members serving as college advisors in high schools	\$7,500.00	\$15,000.00	\$0.00	\$7,500.00	\$5,000.00	\$10,000.00
x	Voices of Color	provide a space to advocate for and implement strategies to ensure access to the highest quality of resources for all victims and survivors with a focus on black, indigenous and people of color community (BIPOC)	N/A	\$10,000.00	\$10,000.00	\$5,000.00	\$10,000.00	\$5,000.00
x	WAI-IAM - RISE Care Unit	Provides basic needs, resources, and care for individuals with addictions issues and are members of the RISE Community	\$4,500.00	\$10,625.00	\$10,625.00	\$4,500.00	\$10,625.00	\$9,500.00
	Advancement Corporation	The plan focuses on evenly dispersing affordable housing throughout the community to promote healthy mixed-income neighborhoods.	N/A	\$20,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
	Allen Neighborhood Center	Provides a food pantry for those in need with non-restrictive food pantry access as well as holistic services for health, housing, and other human service needs	\$2,500.00	\$5,000.00	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00
	Capital Area District Libraries	provides free information and resources to the Greater Lansing Area and Capital Region. CADL offers physical and digital resources, gathering spaces, computers, internet, and technology access, as well as a wide range of programming for library patrons	N/A	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00
	Capital Area Housing Partnership - Ballentine	provided project-based voucher housing and case management support to 18 households annually for almost a decade	\$8,000.00	\$8,000.00	\$0.00	\$8,000.00	\$8,000.00	\$2,230.00
	Capital Area Housing Partnership - Walnut Manor Apartments	providing housing with services most likely to keep those with special needs stably housed. Walnut Manor Apartments, with their integrated service program, have provided housing and case management support to 12 households annually for over a decade	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$9,000.00
	Capital Area Housing Partnership - Tuesday Toolmen	program provides free home repairs and modifications to help people remain safely in their homes	\$4,750.00	\$4,750.00	\$4,750.00	\$4,750.00	\$4,750.00	\$8,750.00

REVIEW	Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Recommendation 1	Funding Recommendation 2	Funding Recommendation 3	Funding Recommendation 4
	Community Mental Health	Provides services for recovery, wellness, trauma-informed care, and physical-behavioral health care integration for adults and children	N/A	\$30,000.00	\$18,250.00	\$0.00	\$0.00	\$0.00
	Cristo Rey Community Center - Community Kitchen	Provides two hot and nutritious meals Monday through Friday to those in need	\$4,250.00	\$10,000.00	\$0.00	\$4,250.00	\$4,520.00	\$10,270.00
	DAP Service & Resources	DAP Services & Resources was founded to be a resource to address the social determinants of health in aging such as access to resources, education, and cultural incompetence. We aim to do this through education, mentorship and advocacy	N/A	\$13,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
	Eastside Community Action Center	Provides food and other necessities for individuals and families in the community	N/A	\$30,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
	Footprints of Michigan, Inc.	provide shoe gear for anyone in need	N/A	\$20,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
	Greater Lansing Food Bank - Care Kits	Provides kits of nutritious food for homeless individuals	N/A	\$10,000.00	\$0.00	\$5,000.00	\$5,000.00	\$2,500.00
	Holt Community Food Bank (HCFB)	also provide fresh produce, meats, dairy, bread products and personal needs items depending upon availability	N/A	\$30,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
	Lansing School District	We are proposing to utilize the Community Action Grant to support two programs providing tangible goods and services to our school community through the expansion of our BIPOC Care Closet and the creation of a Family Support Center within the Office of School Culture (OSC).	N/A	\$249,080.00	\$0.00	\$0.00	\$0.00	\$0.00
	Leslie Outreach	Provides personal needs items (such as toiletries) for economically challenged residents of the Leslie school district	\$1,750.00	\$5,000.00	\$0.00	\$1,750.00	\$1,750.00	\$1,750.00
	Mason Community Services INC	Provides food resources; clothing and diapers; home furnishing, repair and rent assistance; transportation; laundry assistance; tax assistance; and education classes with ICHD & Dental Dental	\$18,750.00	\$24,000.00	\$18,250.00	\$18,250.00	\$18,250.00	\$18,250.00
	Michigan State University Safe Place	provides free services to those victimized by domestic violence and stalking, and their minor aged children. Services include counseling, safety planning, advocacy services and shelter.	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00
	One Love Global	Provides mentorship, education, and resources to Black youth	N/A	\$15,060.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00

REVIEW	Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Recommendation 1	Funding Recommendation 2	Funding Recommendation 3	Funding Recommendation 4
	Open Arms Link	Open Arms Link (OAL) provides permanent and safe Adult Foster Care (AFC) housing and care services for those with mental and physical developmental disabilities.	N/A	\$30,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
	Our Savior Lutheran Church & School	Dispense food with extras of meat and personal care,* Community Outreach – available to clients: -Information about the Ingham County Health Department. -Information and referrals to clients. -Clothing and household items. -Birthday packs if available. -Back to School Backpack Drive. -Homemade cards given on holidays if available. -Gifts at Christmas if available	N/A	\$30,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
	Peckham, Inc	Provides employment and social support services for Region 7 such as housing applications, hygiene and personal care items, and shoes and clothing to individuals on parole and probation in the tri-county area	N/A	\$30,000.00	\$18,250.00	\$0.00	\$0.00	\$0.00
	Pilgrim Congregational United Church - Love Layette Program	Provides new clothing, bibs, sleepers, diapers, wipes, and other baby care items for those in need	N/A	\$300.00	\$0.00	\$300.00	\$300.00	\$600.00
	Pilgrim Congregational United Church - Small Children's Closet	Provides free of charge new and used clothing and other baby supplies to low-income families	N/A	\$300.00	\$0.00	\$300.00	\$300.00	\$0.00
	Punks with Lunch Lansing	provide food, hygiene items, clothing (socks & underwear), camping items (tents & sleeping bags), and harm reduction to those in need.	N/A	\$10,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
	Refugee Development Center - Newcomer Health & Housing Navigation	Provides cultural and linguistic accessible services for health and housing navigation	N/A	\$15,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
	St. Vincent de Paul	Provides emergency assistance including rent, utilities, medical bills, etc. and food services including food pantries and meal delivery programs	N/A	\$246,025.00	\$0.00	\$0.00	\$0.00	\$0.00
	The Listening Ear Crisis Intervention Center	provide crisis intervention, emotional support and information referrals for all individuals who contact them	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00

REVIEW	Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Recommendation 1	Funding Recommendation 2	Funding Recommendation 3	Funding Recommendation 4
	TWIGS Inc	Provides care for cancer patients from underprivileged or income-restricted individuals such as rides to appointments, yard care, errands, and house cleaning	N/A	\$150,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
	United Way of South Central Michigan - Power of We	Provides access to service and care coordination among Ingham County agencies for referral sources, established services in the county, and collaboration on ways to improve coordination practices	N/A	\$10,000.00	\$0.00	\$5,000.00	\$5,000.00	\$2,500.00
	WAI-IAM - RISE Recovery Community	Provides a community for addiction-struggling individuals and gives them resources and support	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$5,000.00
	Women's Center of Greater	Provides counseling, personal hygiene supplies, resume & career help, and professional clothing for low-income women	N/A	\$15,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
	YMCA of Metropolitan Lansing	Provides fresh fruits and vegetables to families in need	\$2,500.00	\$5,000.00	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00

	TOTAL			\$1,778,446.00	\$369,071.00	\$430,049.00	\$504,441.00	\$430,049.00
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TO: Board of Commissioners Human Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
DATE: November 17, 2023
SUBJECT: Resolution Authorizing a Health Services Millage Contract with IHPC
For the meeting agendas of December 4 and December 6

BACKGROUND

This resolution authorizes a 2024 contract with Ingham Health Plan Corporation (IHPC) to utilize Health Services Millage funds for millage eligible services. The county will also reimburse IHPC for administrative expenses (further details in financial impact section below) including third party administration, pharmacy benefits management, enrollment and outreach, marketing, case management and disease management, member management services, program indirect costs, and general bills including legal, accounting, consulting, liability insurance, printing, copying, mailing, etc.

ALTERNATIVES

The Ingham Health Plan Corporation requested \$2,188,156 for FY 2024, which would cover all IHPC membership. The Board of Commissioners could opt to not fund the IHPC request. Not funding the IHPC request would likely result in an increase in uncompensated care in the County's network of Community Health Centers.

FINANCIAL IMPACT

The contract will not exceed \$2,188,156 from the Health Services Millage, and funds are included in the 2024 budget. The administrative rate remains 15% in 2024. The funding should be sufficient to cover all of IHPC's projected 1,800 members in 2024.

STRATEGIC PLANNING IMPACT

This resolution supports the long term goal of Promoting Accessible Healthcare.

OTHER CONSIDERATIONS

Prior to implementation of the Affordable Care Act (ACA), IHPC had roughly 12,000 members in Ingham County. Currently, millage eligible membership is roughly 1,300 members. However, the uncertain future of the ACA may bring about unforeseen changes to the number of millage eligible Ingham County residents needing IHPC services.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support a Health Services Millage contract with IHPC.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A HEALTH SERVICES MILLAGE CONTRACT WITH THE
INGHAM HEALTH PLAN CORPORATION**

WHEREAS, Ingham County has an objective to assure access to appropriate levels of health care for Ingham County residents, with a goal of having all residents participating in an organized system of health care; and

WHEREAS, in March 2020, the electorate approved a reauthorization of the countywide health services millage at a level of 63/100 (.63) of one mill for a period of four years (2020-2023) to be used for the purpose of providing basic health care and mental health services to low-income Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and who do not have medical insurance, including use of these funds to help pay for access to doctor visits, generic medications, mental health services and essential care such as preventive testing and treatment for cancer, diabetes, heart disease and other serious illnesses; and

WHEREAS, IHPC provides an organized system of medical benefits utilized by county residents who are not eligible for Medicaid and do not have medical insurance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with IHPC which authorizes the County to pay IHPC an amount not to exceed \$2,188,156 annually for the expenses incurred for providing a defined system of medical benefits consistent with the ballot language of the Health Services Millage.

BE IT FURTHER RESOLVED, that the millage will be used to support Ingham County residents whose household income is at or below 250% of federal poverty guidelines.

BE IT FURTHER RESOLVED, that for the time period January 1, 2024 through December 31, 2024 the County shall reimburse IHPC by monthly invoice for medical, pharmacy, dental, and behavioral health services as set forth in the attached list of covered services.

BE IT FURTHER RESOLVED, that the annual not to exceed amount of \$2,188,156 includes administrative costs, which will be capped at 15% of medical expenses paid to IHPC, with the administrative costs requested to be reimbursed by the County listed clearly on each monthly invoice.

BE IT FURTHER RESOLVED, that administrative costs include, but are not limited to third party administration, pharmacy benefits management, enrollment and outreach, marketing, case management and disease management, member management services, program indirect costs, and general bills including legal, accounting, consulting, liability insurance, printing, copying, mailing, etc.

BE IT FURTHER RESOLVED, that IHPC invoices will be submitted in a consistent format that is agreed upon by both the IHPC and the Ingham County Controller/Administrator.

BE IT FURTHER RESOLVED, that any additional services that IHPC wishes to be reimbursed for beyond what is in the attached scope of services must be approved by the Ingham County Board of Commissioners as an amendment to the contract.

BE IT FURTHER RESOLVED, that the Ingham Health Plan Corporation shall appoint a representative put forth by the Ingham County Board of Commissioners to its Board of Directors.

BE IT FURTHER RESOLVED, that Ingham County reserves the right to make requests of IHPC for data that includes enrollment figures, financial reports, and other information and IHPC is obligated to provide the requested data in a timely manner.

BE IT FURTHER RESOLVED, that the Ingham Health Plan Corporation may be subject to review of member eligibility and expenses relative to this contract to ensure compliance with the contract and with the Health Services Millage ballot language.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MEDICAL COVERAGE

Physician, Physician Assistant, and Nurse Practitioner Services Office visit

Copay: \$5.00

Covered when provided by the member's Primary Care Provider (PCP) or by a specialty medical provider to whom the enrollee is appropriately referred for medically necessary services. Services must be provided in an office or outpatient setting. Medicaid covered CPT's only.

- Office visits
- Annual physical exams, including breast exams, pap smears, and screening tests
- Immunizations
- Administration of allergy extract
- Anesthesia services
- Injectable medications (limited benefit – see additional information)
- Diagnostic and treatment services
- Oral Surgery (Medical services only. Dental related services covered per Delta EPO)
- Ophthalmology services provided by an Ophthalmologist or Optometrist (must be related acute or chronic medical condition)
- Physical or Occupational therapy- maximum of 20 visits per calendar year
- Podiatry services
- Preventive Services
- Surgery
- Behavioral Health Services (limited benefit)

Outpatient Hospital Services

Copay: \$0.00

Covered when ordered by the member's PCP or specialty provider to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only.

- Physical or Occupational therapy- maximum of 20 visits per calendar year
- Radiation therapy
- Colonoscopies and sigmoidoscopies
- Diagnostic and treatment services (limited benefit)
- Surgeries

Urgent Care Services Copay: \$5.00

Covered for after-hours, non-emergency medical conditions that need to be treated before a PCP appointment can be scheduled. Medicaid covered CPT's only.

- Urgent care visits
- Immunizations
- Injectable medications and administration.

Laboratory Services

Copay: \$0.00

Covered when ordered and/or authorized in advance by the enrollee's PCP or a specialist physician to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only. Genetic testing requires review for medical necessity and prior authorization.

Radiology Services

Copay: \$0.00

Covered for diagnosis and treatment purposes when ordered and/or authorized in advance by the enrollee's PCP or a specialist physician to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only.

- Diagnostic X-rays
- CT scans
- Mammograms (women over 40 should be referred to authorized Title XV BCCCP program)
- MRI scans
- PET scans

Ambulatory Surgical Center Services

Copay: \$0.00

Covered when services ordered by the member's PCP or specialist physician to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only.

Practitioner charges for diagnostic and treatment services

Practitioner charges for surgery

Medical Supplies

Copay: \$0.00

Covered with a valid prescription when ordered by the member's PCP or specialist physician and medically necessary.

- Blood Glucose Meters (CONTOUR NEXT Blood Glucose Monitoring System) Available through Ascensia Diabetes Care only. Call Ascensia at (800) 348-8100
- CPAP machine and supplies
- Medical supplies other than gradient surgical garments, formulas and feeding supplies, oxygen and related supplies, incontinence supplies, and supplies related to any non-covered durable medical equipment item
- Syringes, test strips, and lancets – Available through member's Pharmacy Benefit. (See Section 17 for details). Any pharmacy that participates with IHP can fill these prescriptions
- Limited knee and wrist orthotics

Injectable Medications

Copay: \$0.00

Injection administration is a covered benefit which does not require a prior authorization. However, not all injectable medications are a covered benefit. The purpose of the benefit is to cover common, routine injectable medicine given in the office or outpatient surgery setting. Providers should contact the Plan to verify coverage prior to administration with any questions.

- Infusion therapy is a covered benefit which **requires prior authorization**. The medication administered by infusion **also requires prior authorization**, and **may not be covered** by the Plan.
- Chemotherapy is not a covered benefit.
- Medicaid payable Vaccines and TB skin testing, as indicated by the CDC, are a covered benefit. Children should qualify for the Vaccines for Children (VFC) program

PHARMACY

Office Visit Copay: \$5.00 (Generic)/\$10.00 (Brand)

- IHP Formulary medications filled at an IHP participating pharmacy
- Diabetic supplies (insulin syringes, lancets, and test strips)

DENTAL COVERAGE (Provided by Delta Dental of Michigan – EPO Network only)

Office Visit Copay: \$0.00 for Cleanings, Preventative Exams, and X-rays. See member copayment schedule for copayment amounts for other services.

- Cleanings
- Preventative Exams
- X-rays
- Fillings
- Crowns
- Root Canals
- Bridges & Dentures

Agenda Item 6

TO: Board of Commissioners Law & Courts, Human Services, and Finance Committees

FROM: Feliz E. Rodriguez, Diversity, Equity & Inclusion Director

DATE: November 4, 2023

SUBJECT: Resolution adopting the creation of an annual report on criminal justice data for Ingham County.

For the meetings of November 16th & 28th

BACKGROUND

The Ingham County Board of Commissioners established the Ingham County Racial Equity Taskforce, per Resolution #20-271 a broadly representative advisory board made up of Ingham County leaders, employees, and the community to achieve community-centered solutions to address the legacy of racial injustices.

The Ingham County Racial Equity Taskforce is seeking a request for proposal for a third-party to create and operate a criminal justice monitory system that will cover district and circuit courts operating in Ingham County and track prosecution and sentencing outcomes based on defendant demographic data, including but not limited to race, gender, age, and income level.

ALTERNATIVES

None.

FINANCIAL IMPACT

The cost will be determined via the RFP process.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Respectfully recommend approval of the resolution.

Introduced by the Law & Courts, Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO CREATE AN ANNUAL REPORT ON CRIMINAL JUSTICE DATA FOR
INGHAM COUNTY**

WHEREAS, the Ingham County Board of Commissioners created the Racial Equity Taskforce for the purpose of making recommendations to the County Board on policies that will promote racial equity in Ingham County; and

WHEREAS, the Racial Equity Taskforce has made, as one of its key goals, addressing disparities in the criminal justice system; and

WHEREAS, the Racial Equity Taskforce has recommended changes to promote transparency and public awareness of prosecutorial and sentencing decisions categorized by demographic data such as race, gender, age, and income levels; and

WHEREAS, collection of such data will increase awareness of latent biases that could be causing inequity in the justice system and potentially cause a reexamination of practices in the criminal justice system.

THEREFORE BE IT RESOLVED, that Ingham County will prepare a request for proposal for third-party entities to create and operate a criminal justice monitoring system that will cover district and circuit courts operating in Ingham County and track prosecution and sentencing outcomes based on defendant demographic data including, but not limited to, race, gender, age, and income level.

BE IT FURTHER RESOLVED, that the successful bidder will release a report no less than annually describing the data collected both in aggregate and individually for each judge and prosecutor in Ingham County.

BE IT FURTHER RESOLVED, that the data tracking will be prospective and only cover sentencing and prosecutorial data subsequent to the implementation of the program.

Agenda Item 7

TO: Board of Commissioners Human Services and Finance Committees

FROM: Lindsey McKeever, Fairgrounds Events Director

DATE: November 2, 2023

SUBJECT: Resolution to Authorize a Contract with WTA Architects for the Design and Construction Management of a New Grandstand at the Ingham County Fairgrounds

BACKGROUND

The Fairgrounds is the recipient of a Federal HUD Grant totaling \$2,500,000 to construct a new grandstand. The grandstand was demolished in 2016 after it was determined to be structurally unsafe. Since then, the Fairgrounds has rented portable bleacher systems during Fair week. An RFP was issued by the Purchasing Department to find an engineering company to design and manage the construction of the new grandstand. WTA Architects was both the most expensive and most qualified bidder. WTA Architects provided ample examples of experience with constructing stadium seating which is why they were selected to manage this project.

ALTERNATIVES

The alternative is to choose Driven Design Studio/Classic Engineering.

FINANCIAL IMPACT

The Fairgrounds is the recipient of \$2,500,000 federal grant. The costs of the design and construction management are eligible for reimbursement under the grant. Additionally, the funding is available in the Fair CIP (Hotel/Motel) fund balance.

STRATEGIC PLANNING IMPACT

This resolution supports the long term objective of providing recreational opportunities.

OTHER CONSIDERATIONS

There are no other considerations at this time.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Agenda Item 7

TO: Lindsey McKeever, Fairgrounds Events Director

FROM: James Hudgins, Director of Purchasing

DATE: October 11, 2023

RE: Memorandum of Performance for RFP No.176-23 Architectural, Engineering, and Construction Management Services for a New Grandstand at the Ingham County Fairgrounds

Per your request, the Purchasing Department sought written proposals from qualified and experienced vendors for the purpose of entering into a contract to provide architectural, engineering, and construction management services for a new grandstand at the Ingham County Fairgrounds.

The scope of work includes, but is not limited to, preliminary evaluations, programming and designing services in addition to construction administration services associated with all aspects of the grandstand such as seating, storage, concessions, plumbing, HVAC, lighting, electrical, ADA, press box and any other necessary elements needed for the construction of a grandstand at the Ingham County Fairgrounds.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	138	39
Vendors responding	2	0

A summary of the vendors' costs is located on the next page.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

Vendor Name	Local Preference	Phase 1 Not-To-Exceed	Phase II Not-To-Exceed	GRAND TOTAL Not-To-Exceed
Driven Design Studio / Classic Engineering	No, Battle Creek MI	\$ 30,640.00	\$ 68,070.00	\$ 98,710.00
WTA Architects	No, Saginaw MI	\$ 52,620.00	\$ 130,650.00	\$ 183,270.00

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH WTA ARCHITECTS FOR THE DESIGN AND CONSTRUCTION MANAGEMENT OF A NEW GRANDSTAND AT THE INGHAM COUNTY FAIRGROUNDS

WHEREAS, the original grandstands at the Fairgrounds were demolished in 2016 due to structural deficiencies; and

WHEREAS, the construction of a new grandstand is vital to the success of the Fairgrounds; and

WHEREAS, the Fairgrounds submitted an application for \$2,500,000 to Representative Elissa Slotkin's Community Project Funding program to construct a new grandstand; and

WHEREAS, the application to construct a new grandstand was funded at \$2,500,000 in the Transportation, Housing and Urban Development, and related agencies (THUD) appropriations bill; and

WHEREAS, after careful review of the bids, the Fairgrounds Events Director and the Fair Board both concur that a contract be awarded to WTA Architects who submitted the most qualified bid in the amount of \$52,620 for the design and \$130,650 to oversee construction for a total not to exceed \$183,270; and

WHEREAS, the funding for this contract is available in the Fair CIP (Hotel/Motel) fund balance; and

WHEREAS, this is eligible for reimbursement from the Community Project Funding program grant.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with WTA Architects to design and manage the construction of a new grandstand at the Ingham County Fairgrounds in an amount not to exceed \$183,270.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 8

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: November 16, 2023
SUBJECT: Amendment to the Contract with Spicer Group, Inc.
For the meeting agenda of 12/4/23 Human Services and 12/6/23 Finance

BACKGROUND

The Board of Commissioners passed Resolution #20-560 to authorize a three-year contract (Years 2021, 2022 & 2023) with Spicer Group Inc., for the purpose of providing consulting services and assisting the Ingham County Parks staff with the delivery of millage related items. For 2023, Spicer Group, Inc. has exceeded the contract amount of \$108,553.04, plus the carry forward of \$16,637.29 from 2022 through the end of August 2023. Spicer Group, Inc., overage is due to additional services completed for the County in the absence of the Trails & Parks Coordinator for five (5) months, additional grant work, designing the new park signs, working on the wayfinding corrections, assisting with the interviewing of the new coordinator and additional park trail mapping, (as shown on attached document).

ALTERNATIVES

Ingham County Park staff does not have the engineering expertise that the consultant is be able to provide any other alternatives.

FINANCIAL IMPACT

The financial impact from this request will be an additional not to exceed \$40,000 from Trails and Parks Millage Fund balance.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) - Maintain and improve existing parkland, facilities and features, 1 (g) - Work to improve accessibility for visitors of all ages and abilities and 1(h)- Enhance existing trails and blueways, and develop new multi-use trails and blueways, that connect parks with recreational, residential, cultural, and business centers throughout Ingham County.

OTHER CONSIDERATIONS

The Parks & Recreation Commission supported this resolution unanimously with the passage of a resolution at their November 13, 2023 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend the resolution authorizing an amendment to the contract with Spicer Group, Inc. be approved.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE
CONTRACT WITH SPICER GROUP, INC.**

WHEREAS, the Board of Commissioners passed Resolution #20-560 to authorize a three-year contract with Spicer Group Inc., for the purpose of providing consulting services to and assisting the Ingham County Parks staff of millage related items; and

WHEREAS, an additional not to exceed \$40,000 may be necessary to complete additional tasks within the current contract scope for the balance of the 2023 year; and

WHEREAS, after careful review and evaluation it is recommended that additional funds are made available for the continuation of services with Spicer Group, Inc.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes additional funds not to exceed \$40,000 for an amendment to the contract with Spicer Group, Inc. to provide consulting services.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer up to \$40,000 from the 228 Millage fund balance to line item 228-62800-802000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners, Human Services and Finance Committees
FROM: Cynthia Wagner, Potter Park Zoo Director
DATE: November 16, 2023
SUBJECT: Potter Park Zoo Camel Ride Services
For the meeting agendas of December 4 and 6, 2023

BACKGROUND

The agreement between the County and the Zoological Society, Resolution #17-069, transferred operations of encounters, including camel rides, to the County. Shane's Camels has operated camel ride services at Potter Park Zoo for the past five seasons through the County's competitive bid process. The County purchasing department issued RFP #193-23, inviting seven camel ride vendors to respond, and Shane's Camels was the only vendor to submit a proposal.

ALTERNATIVES

The alternative is to cease camel ride services at Potter Park Zoo.

FINANCIAL IMPACT

The contract with Shane's Camels would provide an additional revenue source for Potter Park Zoo. Potter Park Zoo will receive 25% of the gross revenue from camel rides. Potter Park Zoo recognized \$23,511.75 in revenue in 2023 for camel ride services.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective, specifically section, A.1 (f) (Maintain and improve existing parkland facilities and features) and B.1 (a) (Promote key services through the local media) of the Ingham County Action Plan. Through amusement services such as camel rides, the Zoo is able to improve visitor experience and promote key services and opportunities at the Zoo through the local media.

OTHER CONSIDERATIONS

Shane's Camels has operated the camel ride services at Potter Park Zoo since 2019, providing quality guest experiences without incident.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to enter into a contract with Shane's Camels.

Agenda Item 9a

TO: Cynthia Wagner, Director Potter Park Zoo

FROM: James Hudgins, Director of Purchasing

DATE: November 6, 2023

RE: Memorandum of Performance for RFP No. 193-23 - Amusement Services (Camel Rides) for Potter Park Zoo

Per your request, the Purchasing Department sought proposals from experienced and qualified camel ride vendors for the purpose of entering into a three-year contract to provide, operate, and manage camel riding services at Potter Park Zoo.

The scope of services includes, but is not limited to, providing one (1) outdoor camel ride operation, animal handling staff, equipment, merchandise, security, permits, safety protocols, insurance and all other items normally required with this type of business.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	7	1
Vendors responding	1	0

Summary of the vendor's cost:

Vendor Name	Local Preference	Souvenir, Photo and Merchandise Revenue	Revenue Share Percentage of Gross Revenue
Shane's Camels	No, Sheridan, MI	\$0.00	25%

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH SHANE’S CAMELS

WHEREAS, the agreement between the County and the Zoological Society, Resolution #17-069, transferred operations of encounters including camel rides to the County; and

WHEREAS, the Purchasing Department issued RFP #193-23 and Shane’s Camels was the only bid submitted; and

WHEREAS, the Zoo Director and Purchasing Director reviewed the bid submitted by Shane’s Camels and found it to meet the criteria necessary for camel rides at Potter Park Zoo; and

WHEREAS, Shane’s Camels has provided services at Potter Park Zoo since 2019 without incident; and

WHEREAS, the camel ride experience enhances guest experience by offering diversity in activities at the Zoo for visitors; and

WHEREAS, this contract will be a revenue contract with the Zoo receiving 25% of the gross revenue from the camel ride services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes awarding a contract for three years with an additional two year extension option, to Shane’s Camels for the camel ride services at Potter Park Zoo.

BE IT FURTHER RESOLVED, that Potter Park Zoo will receive 25% of the gross revenue from the camel ride services.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County attorney.

TO: Board of Commissioners, Human Services and Finance Committees
FROM: Cynthia Wagner, Potter Park Zoo Director
DATE: November 16, 2023
SUBJECT: Potter Park Zoo as a Polling Location for the City of Lansing
For the meeting agendas of December 4 and 6, 2023

BACKGROUND

The City of Lansing contacted the Potter Park Zoo Director regarding the Zoo becoming a polling location for the City of Lansing. Per the Ingham County attorneys, the Discovery Center on Potter Park Zoo grounds is a publicly owned or controlled building and is eligible as a polling place under MCL 168.662, so long as it is accessible to the elderly and disabled. Additionally, the City of Lansing owns the Zoo and the agreement between the County and the City does not prohibit the use of the Zoo as a polling location.

The Zoo Director met on site with the City Clerk and determined the site is sufficient to meet the election requirements. Potter Park Zoo is able to meet all of the stated requirements in the City of Lansing polling location guidelines, including providing storage space and zoo public safety staff on site to permit access to required spaces for the duration of the election.

ALTERNATIVES

The City of Lansing could find an alternate polling site.

FINANCIAL IMPACT

Individuals voting at the Potter Park Zoo polling location would not pay parking or admissions fees the day of the election. In 2024 there will be four election dates. Two of the dates are during the winter season when parking fees are not charged, and winter admission rates are in effect. All election dates are on Tuesdays which is typically the day of the week with the lowest Zoo attendance.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective, specifically B.1 (a) (Promote key services through the local media) of the Ingham County Action Plan.

OTHER CONSIDERATIONS

This is an opportunity to provide a resource to the community around Potter Park Zoo and has the potential to bring in guests that may not otherwise visit the Zoo. The Potter Park Zoo Advisory Board is in support of Potter Park Zoo becoming a polling location for the City of Lansing.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize Potter Park Zoo as a polling location for the City of Lansing.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE POTTER PARK ZOO AS A POLLING LOCATION

WHEREAS, the City of Lansing requested Potter Park Zoo become a polling location; and

WHEREAS, Potter Park Zoo is able to meet the requirements in the City of Lansing polling location guidelines; and

WHEREAS, the Potter Park Zoo Advisory Board is in support of the Zoo as a polling location.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes Potter Park Zoo as a polling location for the City of Lansing.

BE IT FURTHER RESOLVED, that admission and parking fees will not be charged to individuals visiting the zoo to vote on election dates.

BE IT FURTHER RESOLVED, that the City of Lansing can use the space designated by Potter Park Zoo to store election equipment in the week prior to and following the election.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: November 14, 2023
SUBJECT: Authorization for an Agreement with Michigan Department of Agriculture and Rural Development
For the meeting agendas of December 4th and December 6th, 2023

BACKGROUND

Ingham County Health Department's (ICHD's) Environmental Health Division (EH) wishes to accept a grant from the Michigan Department of Agriculture and Rural Development (MDARD) under the Clean Sweep agreement effective October 1, 2023 through September 30, 2024 for an amount not to exceed \$24,000. EH operates a Household Hazardous Waste Program (HHW) that accepts hazardous waste for disposal. This program is open to all Ingham county residents free of charge. Annually, MDARD contracts with ICHD under the Clean Sweep agreement to provide funding that covers costs of the disposal of pesticides and herbicides collected throughout the year. MDARD has proposed to provide ICHD with up to \$24,000 in funding for FY 2024 to be used for the disposal of pesticides and herbicides.

ALTERNATIVES

Not entering into this agreement would result in a loss of ICHD's Household Hazardous Waste program provided free of charge to Ingham County residents.

FINANCIAL IMPACT

The MDARD grant funding of up to \$24,000 was anticipated and has been included in the proposed FY 2024 budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of Promoting service to Residents: Provide easy access to quality, innovative, cost-effective services that promote well-being and quality of life for the residents of Ingham County. Strategy 1. Strive to make facilities and services user-friendly. k. Provide for collection and proper disposal of household hazardous waste through the Health Department Environmental Health Division.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to enter into a Clean Sweep agreement with MDARD effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$24,000.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A MICHIGAN AGRICULTURE
ENVIRONMENTAL ASSURANCE PROGRAM CLEAN SWEEP AGREEMENT WITH THE
MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

WHEREAS, Ingham County Health Department's (ICHD's) Environmental Health Division (EH) wishes to accept a grant from the Michigan Department of Agriculture and Rural Development (MDARD) under the Clean Sweep agreement effective October 1, 2023 through September 30, 2024 for an amount not to exceed \$24,000; and

WHEREAS, EH operates a Household Hazardous Waste Program (HHW) that accepts hazardous waste for disposal; and

WHEREAS, this program is open to all Ingham county residents free of charge; and

WHEREAS, annually, MDARD contracts with ICHD under the Clean Sweep agreement to provide funding to cover costs of the disposal of pesticides and herbicides collected throughout the year; and

WHEREAS, MDARD has proposed to provide ICHD with up to \$24,000 in funding for FY 2024 to be used for the disposal of pesticides and herbicides; and

WHEREAS, this funding was anticipated and included in the FY 23 budget; and

WHEREAS, the Medical Health Officer recommends that the Board of Commissioners authorize a Michigan Agriculture Environmental Assurance Program (MAEAP) Clean Sweep Program agreement with MDARD effective October 1, 2023 through September 30, 2024 for an amount not to exceed \$24,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an MAEAP Clean Sweep Program agreement with MDARD effective October 1, 2023 through September 30, 2024 for an amount not to exceed \$24,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioner's Human Services and Finance Committees

FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer

DATE: November 13, 2023

SUBJECT: FY24 State of Michigan Master Agreement Amendment #1

For the Meeting Agendas of December 4, and December 6, 2023

BACKGROUND

Ingham County Health Department (ICHHD) wishes to amend the FY24 Master Agreement (Resolution #23-339) effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$285,000. ICHHD currently receives funding from the Michigan Department of Health and Human Services (MDHHS) via the Master Agreement. The Master Agreement is the annual process whereby MDHHS transmits State and Federal funds to Ingham County to support public health programs. The Board of Commissioners wishes to amend Resolution #23-339 with MDHHS to increase the funding by \$285,000.

ALTERNATIVES

Not accepting this amendment would result in a loss of critical funding used for programming to protect the health of Ingham County residents.

FINANCIAL IMPACT

The financial impact of this increased support will increase the FY '24 original grant agreement from \$6,982,051 to \$7,267,051, for an increase of \$285,000. The revised resolution makes the following specific changes to the budget:

- Child and Adolescent Health Center Program – East Lansing: increase of \$275,000 from \$0.00 to \$275,000.
- Community Blood Lead Testing: increase of \$10,000 from \$0 to \$10,000.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize amending Resolution #23-339 MDHHS effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$285,000.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE 2023 – 2024 AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT

WHEREAS, the responsibility from protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health and Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and ICHD entered into a 2023-2024 Master Agreement authorized through Resolution #23-339; and

WHEREAS, MDHHS has proposed Amendment #1 to adjust grant funding levels and clarify agreement procedures; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize amending Resolution #23-339 with MDHHS for the delivery of public health services under the Master Agreement Process, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$285,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #23-339 with MDHHS for the delivery of public health services under the Master Agreement Process effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$285,000.

BE IT FURTHER RESOLVED, that the increase consists of the following specific change to program budget:

Child & Adolescent Health Center Program – East Lansing: increase of \$275,000 from \$0.00 to \$275,000.
Community Blood Lead Testing: increase of \$10,000 from \$0 to \$10,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2024 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED that the Medical Health Officer, Dr. Adenike Shoyinka or her designee, is authorized to submit the 2023-2024 Master Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

TO: Board of Commissioner's Human Services and Finance Committees

FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer

DATE: November 13, 2023

SUBJECT: Authorization to Amend the NextGen® Healthcare Information Systems, Inc. Agreement to Purchase the NextGen Diagnostic Hub Service
For the Meeting Agendas of December 4, and December 6, 2023

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to amend Resolution #10-275 with NextGen® Healthcare Information Systems, Inc. to include the NextGen® Diagnostic Hub service, for an annual amount not to exceed \$600, effective upon approval. NextGen® Diagnostic Hub is a service enabling a connection to a network of laboratories to order diagnostic tests and receive test results from connected laboratories. It is a shared network of lab vendors that provide testing services to connected care providers.

ALTERNATIVES

NextGen is the sole vendor for our Electronic Health Record and is therefore the exclusive provider of NextGen® Diagnostic Hub.

FINANCIAL IMPACT

The annual cost for this service will not exceed \$600 and will be covered by the CHC Operating Budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes amending Resolution #10-275 with NextGen® Healthcare Information Systems, Inc. to include the purchase of the NextGen® Diagnostic Hub service for an amount not to exceed \$600, effective upon approval.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE NEXTGEN HEALTHCARE INFORMATION SYSTEMS
AGREEMENT TO PURCHASE THE NEXTGEN DIAGNOSTIC HUB SERVICE**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to amend Resolution #10-275 with NextGen® Healthcare Information Systems, Inc. to include the NextGen® Diagnostic Hub service, for an annual amount not to exceed \$600, effective upon approval; and

WHEREAS, NextGen® Diagnostic Hub is a service enabling a connection to a network of laboratories to order diagnostic tests and receive test results from connected laboratories; and

WHEREAS, it is a shared network of lab vendors that provide testing services to connected care providers; and

WHEREAS, the annual cost for this service will not exceed \$600 and will be covered by the CHC Operating Budget; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending Resolution #10-275 with NextGen® Healthcare Information Systems, Inc. to purchase the NextGen® Diagnostic Hub service effective upon approval for an amount not to exceed \$600.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #10-275 with NextGen® Healthcare Information Systems, Inc. to purchase the NextGen® Diagnostic Hub service.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioner's Human Services and Finance Committees

FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer

DATE: November 13, 2023

SUBJECT: Authorization for an Agreement with InstaMed

For the Meeting Agendas of December 4th and December 6th, 2023

BACKGROUND

Ingham County Health Department (ICHD) and ICHD's Community Health Centers (CHCs) wish to enter into an agreement with InstaMed for credit/debit card processing services within the CHCs, effective January 1, 2024 through December 31, 2024. ICHD and ICHCs receive Health Resource and Services administration (HRSA) funding for the operation of its Federally Qualified Health Centers (FQHC). HRSA encourages FQHCs to allow payment for services via credit/debit card to maximize patient revenue. ICHD currently has an agreement with Transfirst (since 2016), to provide this service that requires a software platform upgrade. ICHD analyzed credit/debit card processing in order to find a platform containing the ability to interface with ICHD's Electronic Health Records.

ALTERNATIVES

Choosing not to enter into this agreement would result in ICHD not being able to effectively accept credit/debit card payments from patients in the most economical manner.

FINANCIAL IMPACT

The costs for purchasing the credit/debit card swipe devices are \$105 per device and ICHD requests to purchase up to 20 machines. Other costs include a maintenance fee of \$5 per month per device and a processing fee per transaction of \$0.25 cents per credit card swipe plus 2.69 to 3.29 % of transaction value depending on the credit/debit card used. The cost to purchase the credit/debit card devices and payment of transaction related fee will be paid from existing operating costs and the expected increase in payments from patients for services.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize entering into an agreement with InstaMed, to provide credit/debit card processing services, effective January 1, 2024 through December 31, 2024.

Introduced by the Human Services and Finance Committees

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH INSTAMED AS A CREDIT/DEBIT
CARD PROCESSING AGENT FOR INGHAM COUNTY HEALTH DEPARTMENT AND
INGHAM COMMUNITY HEALTH CENTERS**

WHEREAS, Ingham County Health Department (ICHD) and ICHD's Community Health Centers (CHCs) wish to enter into an agreement with InstaMed for credit/debit card processing services within the CHCs, effective January 1, 2024 through December 31, 2024; and

WHEREAS, ICHD and ICHCs receive Health Resource and Services administration (HRSA) funding for the operation of its Federally Qualified Health Centers (FQHC), and

WHEREAS, HRSA encourages FQHCs to allow payment for services via credit/debit card to maximize patient revenue; and

WHEREAS, ICHD currently has an agreement with Transfirst since 2016, to provide this service that requires a software platform upgrade; and

WHEREAS, ICHD analyzed credit/debit card processing in order to find a platform containing with the ability to interface with ICHD's Electronic Health Records; and

WHEREAS, ICHD wishes to enter into an agreement with InstaMed for processing credit/debit card payments effective January 1, 2024 through December 31, 2024; and

WHEREAS, the costs for purchasing the credit/debit card swipe devices are \$105 per device and ICHD/CHC requests to purchase up to 20 machines; and

WHEREAS, other costs include a maintenance fee of \$5 per month per device and a processing fee per transaction of \$0.25 cents per credit card swipe, plus 2.69 to 3.29 % of transaction value depending on the credit/debit card used; and

WHEREAS, the cost to purchase the credit/debit card devices and payment of transaction related fees will be paid from existing operating costs and the expected increase in payments from patients for services, and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize entering into an agreement with InstaMed effective January 1, 2024 through December 31, 2024 to provide credit/debit card processing services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with InstaMed effective January 1, 2024 through December 31, 2024 to provide credit/debit card processing services.

BE IT FURTHER RESOLVED, that the costs for purchasing the credit/debit card swipe devices are \$105 per device and ICHD requests to purchase up to 20 machines.

BE IT FURTHER RESOLVED, that other costs will include a maintenance fee of \$5 per month per device and a processing fee per transaction of \$0.25 cents per credit card swipe plus 2.69 to 3.29 % of transaction value depending on the credit/debit card used.

BE IT FURTHER RESOLVED, that the cost to purchase the credit/debit card devices and payment of transaction related fees will be paid from existing operating costs and the expected increase in payments from patients for services.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

Agenda Item 10e

TO: Board of Commissioners Human Services, County Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: November 15, 2023
SUBJECT: Authorization to Create a Permanent 1.0 FTE Project Specialist Community Action Network (CAN) Coordinator
For the Meeting Agendas of December 4, December 5, and December 6, 2023

BACKGROUND

Ingham County Health Department (ICHD) wishes to create a permanent 1.0 FTE Project Specialist Community Action Network (CAN) Coordinator, effective upon approval in an amount not to exceed \$115,319. The Project Specialist CAN Coordinator role is essential to ICHD's Maternal and Child Health (MCH) Division operations and ensures that our Infant Mortality Coalition is successful and sustainable. This new position will allow health department staff to propose and implement projects that can lead to healthier birth outcomes and lower infant mortality rates across the county. Creating this new position will allow extra capacity and staffing hours to further develop the Infant Mortality Coalition and will provide coordination for the Fetal Infant Mortality Review program.

ALTERNATIVES

Choosing not to create this new position could jeopardize ICHD's continuing efforts to ensure best practices and the highest standards of care.

FINANCIAL IMPACT

The financial impact for creating this permanent 1.0 FTE Project Specialist CAN Coordinator position will be \$115,319. All costs for this agreement will be covered by the Strong Start Healthy Start grant H4924118.

FY2023

ICEA CO Prof Grade 5/ Step 5 1 FTE

<u>Salary</u>	<u>\$60,395</u>
Unemployment	302
FICA	4,620
Health Insurance	21,879
Dental Insurance	936
Vision Insurance	134
Retiree Chargeback	3,585
Retiree Trust	2,718
Separation Buyout	1,208
Retirement	18,445
Retirement – hybrid	604
Worker's Comp	296
Disability	79
Life	120
Total Fringe	54,925

Total Salaries and Fringe

115,319

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize creating a 1.0 FTE Project Specialist CAN Coordinator position, effective upon approval in an amount not to exceed \$115,319.

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO CREATE A PERMANENT 1.0 FTE PROJECT SPECIALIST
COMMUNITY ACTION NETWORK COORDINATOR**

WHEREAS, Ingham County Health Department (ICHD) wishes to create a permanent 1.0 FTE Project Specialist Community Action Network (CAN) Coordinator position, effective upon approval, in an amount not to exceed \$115,319; and

WHEREAS, the Project Specialist CAN Coordinator is an essential role to ICHD's Maternal and Child Health (MCH) Division operations and ensures that our Infant Mortality Coalition is successful and sustainable; and

WHEREAS, this new position will allow ICHD staff to propose and implement projects that can lead to healthier birth outcomes and lower infant mortality rates across the county; and

WHEREAS, creating this new position will allow extra capacity and staffing hours to further develop the Infant Mortality Coalition, and will provide coordination for the Fetal Infant Mortality Review program; and

WHEREAS, the financial impact for creating this permanent 1.0 FTE Project Specialist CAN Coordinator position will be \$115,319; and

WHEREAS, all costs for this agreement will be covered by the Strong Start Healthy Start grant H4924118; and

WHEREAS, the Medical Health Officer recommends that Ingham County Board of Commissioners authorize creating a 1.0 FTE Project Specialist CAN Coordinator, effective upon approval in an amount not to exceed \$115,319.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes creating a 1.0 FTE Project Specialist CAN Coordinator, effective upon approval in an amount not to exceed \$115,319.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and position allocation list consistent with this resolution.

TO: Board of Commissioner's Human Services and Finance Committees

FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer

DATE: November 6, 2023

SUBJECT: Authorization to Extend an Agreement with the Michigan Primary Care Association for Encounter Comparison & Reconciliation Support Services.

For the Meeting Agendas of December 4, and December 6, 2023

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers wish to extend the agreement with Michigan Primary Care Association (MPCA) for Encounter Comparison & Reconciliation Support Services and technical training, effective January 1, 2024 through December 31, 2027, in an amount not to exceed \$75,000. This agreement will aid in efficiently and effectively reconciling filed provider service claims with the State of Michigan Community Health Automated Medicaid Processing System (CHAMPS) with tools developed by MPCA. This agreement will also provide technical training to aid in the Medicaid Reconciliation process. The current agreement, per Resolution 22-612, is set to expire on December 31, 2023.

ALTERNATIVES

Choosing not to extend this agreement would forfeit additional revenue owed to ICHD's CHCs, thereby jeopardizing its financial solvency.

FINANCIAL IMPACT

The cost of this agreement in an amount not to exceed \$75,000 and will be covered by additional revenue recovered from the Medicaid Reconciliation process.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize extending the agreement with MPCA to provide Encounter Comparison & Reconciliation Support Services and technical training, effective January 1, 2024 through December 31, 2027 in an amount not to exceed \$75,000.

Introduced by the Human Services and Finance Committees

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN EXTENSION OF THE AGREEMENT WITH THE
MICHIGAN PRIMARY CARE ASSOCIATION FOR ENCOUNTER COMPARISON &
RECONCILIATION SUPPORT SERVICES**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to extend the agreement with Michigan Primary Care Association (MPCA) for Encounter Comparison & Reconciliation Support Services and technical training, effective January 1, 2024 through December 31, 2027, in an amount not to exceed \$75,000; and

WHEREAS, this agreement will aid in efficiently and effectively reconciling filed provider service claims with the State of Michigan Community Health Automated Medicaid Processing System (CHAMPS) with tools developed by MPCA; and

WHEREAS, this agreement will also provide technical training to aid in the Medicaid Reconciliation process; and

WHEREAS, the current agreement, per Resolution #22-612, is set to expire on December 31, 2023; and

WHEREAS, the cost of this agreement in an amount not to exceed \$75,000 and will be covered by additional revenue recovered from the Medicaid Reconciliation process; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize extending the agreement with the MPCA for Encounter Comparison & Reconciliation Support Services and training effective January 1, 2024 through December 31, 2027, in an amount not to exceed \$75,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes extending the agreement with MPCA for Encounter Comparison & Reconciliation Support Services and training effective January 1, 2024 through December 31, 2027 in an amount not to exceed \$75,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: October 5, 2023
SUBJECT: Authorization to Renew Agreement with Dr. Saif Fatteh for Dermatology Services
For the Meeting Agendas of November 6, and November 8, 2023

BACKGROUND

Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to renew the agreement with Dr. Saif Fatteh to provide dermatology services effective December 1, 2023 through May 31, 2024 in an amount not to exceed \$11,700. Dr. Saif Fatteh will provide dermatology services to ICHD's CHC patients six (6) hours per week. ICHD's CHCs will provide Internet access and up to 300 square feet of clinical space at Willow CHC, located at 1115 S. Pennsylvania Avenue, for the provision of dermatology services to the community. The previous agreement expired on October 31, 2023.

ALTERNATIVES

If this agreement is not renewed, patients will lose access to affordable dermatology services.

FINANCIAL IMPACT

The total cost of retaining Dr. Saif Fatteh's services will not exceed \$11,700 and will be covered by the FY24 CHC Operating Budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize renewing the agreement with Dr. Saif Fatteh to provide dermatology services, and to provide up to 300 square feet of clinical space at Willow CHC, effective December 1, 2023 through May 31, 2024, in an amount not to exceed \$11,700.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A RENEWAL OF THE AGREEMENT WITH DR. SAIF FATTEH
FOR DERMATOLOGY SERVICES**

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHC) wish to renew the agreement with Dr. Saif Fatteh to provide dermatology services effective December 1, 2023 through May 31, 2024 in an amount not to exceed \$11,700; and

WHEREAS, Dr. Saif Fatteh will provide dermatology services to ICHD's CHCs' patients, six (6) hours per week; and

WHEREAS, ICHD's CHCs will provide Internet access and up to 300 square feet of clinical space at 1115 S. Pennsylvania Avenue for the provision of dermatology services to the community; and

WHEREAS, the previous agreement expired on October 31, 2023; and

WHEREAS, the total cost of retaining Dr. Saif Fatteh's services will not exceed \$11,700 and will be covered by the FY24 CHC Operating Budget; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize renewing the agreement with Dr. Saif Fatteh to provide dermatology services, including Internet access and up to 300 square feet of clinical space at Willow CHC, effective December 1, 2023 through May 31, 2024 in an amount not to exceed \$11,700.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes extending the agreement with Dr. Saif Fatteh to provide dermatology services, including Internet access and up to 300 square feet of clinical space at Willow CHC, effective December 1, 2023 through May 31, 2024 in an amount not to exceed \$11,700.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

Agenda Item 10h

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: November 13, 2023
SUBJECT: Authorization to Renew Agreement with MSU Health Care, Inc. for Pediatric Physician Services.

For the meeting agendas of December 4, and December 6, 2023

BACKGROUND

Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to renew the agreement with MSU Health Care, Inc. for Pediatric Physician Services for an annual amount not to exceed \$2,600,000, effective January 1, 2024 through December, 2024, and shall renew automatically on an annual basis. MSU Health Care, Inc. will provide 3.5 FTEs to support ICHD's CHCs' children and adolescences health centers. The current agreement is set to expire on December 31, 2023.

ALTERNATIVES

If the agreement is not renewed, Ingham County children and adolescents will lose access to affordable, accessible healthcare services.

FINANCIAL IMPACT

The total financial impact of this agreement will not exceed \$2,600,000 and will be covered by billable services.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize renewing the agreement with MSU Health Care, Inc. for Pediatric Physician Services in an annual amount not to exceed \$2,600,000, effective January 1, 2024 through December, 2024, and shall renew automatically on an annual basis.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A RENEWAL OF THE AGREEMENT WITH
MSU HEALTH CARE, INC. FOR PEDIATRIC PHYSICIAN SERVICES**

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to renew the agreement with MSU Health Care, Inc. for Pediatric Physician Services effective January 1, 2024 through December, 2024 in an amount not to exceed \$2,600,000, and shall renew automatically on an annual basis; and

WHEREAS, MSU Health Care, Inc. will provide 3.5 FTEs to support ICHD's CHCs' children and adolescences health centers; and

WHEREAS, the current agreement is set to expire on December 31, 2023; and

WHEREAS, the total financial impact of this agreement will not exceed \$2,600,000 and will be covered by billable services; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize renewing the agreement with MSU Health Care Inc. for Pediatric Physician Services effective January 1, 2024 through December, 2024 in an amount not to exceed \$2,600,000 and shall renew automatically on an annual basis.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes renewing the agreement with MSU Health Care Inc. for Pediatric Physician Services effective January 1, 2024 through December, 2024 in an amount not to exceed \$2,600,000 and shall renew automatically on an annual basis.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees

FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer

DATE: November 15, 2023

SUBJECT: Authorization to Renew Agreement with Intelligent Medical Objects, Inc. (IMO)

For the meeting agendas of December 4 and December 6, 2023

BACKGROUND

Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to renew an agreement with Intelligent Medical Objects, Inc. (IMO) to provide the Core service, effective February 1, 2024 through January 31, 2027 in an amount not to exceed \$82,110.02. IMO's Core service offers enhancements to its advanced, user-friendly term search functionality to assist providers and clinicians in identifying terminology for documenting patient diagnosis and histories within NextGen. IMO's Core service enhances the efficiency of the diagnostic code search function, to ensure quality patient care. The current agreement per Resolution #21-042, is set to expire on January 31, 2024.

ALTERNATIVES

Intelligent Medical Objects, Inc. (IMO) is one of only two vendors that provide the integrated Problem IT Terminology with NextGen. The existing functionality within NextGen which provides a similar service is substandard and would cause provider documentation challenges. Therefore, the alternatives are not sufficient at this time.

FINANCIAL IMPACT

The total cost of the IMO Core service, which includes access to IMO Core for up to 100 providers, is \$82,110.02 and will be covered by the CHC Operating Budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize renewing the agreement with IMO to provide the Core service, effective February 1, 2024 through January 31, 2027 in an amount not to exceed \$82,110.02.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A RENEWAL OF THE AGREEMENT WITH
INTELLIGENT MEDICAL OBJECTS, INC.**

WHEREAS, Ingham County Health Department's (ICHHD's) Community Health Centers (CHCs) wish to renew an agreement with Intelligent Medical Objects, Inc. (IMO) to provide the Core service, effective February 1, 2024 through January 31, 2027 in an amount not to exceed \$82,110.02; and

WHEREAS, IMO's Core service offers enhancements to its advanced, user-friendly term search functionality to assist providers and clinicians in identifying terminology for documenting patient diagnosis and histories within NextGen; and

WHEREAS, IMO's Core service enhances the efficiency of the diagnostic code search function to ensure quality patient care; and

WHEREAS, the current agreement per Resolution #21-042, is set to expire on January 31, 2024; and

WHEREAS, the total cost of the IMO Core service which will provide for up to 100 providers is \$82,110.02, and will be covered by the CHC Operating Budget; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize renewing the agreement with IMO, Inc. effective February 1, 2024 through January 31, 2027 in an amount not to exceed \$82,110.02.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes renewing the agreement with IMO, Inc. effective February 1, 2024 through January 31, 2027 in an amount not to exceed \$82,110.02.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING DR. DOUGLAS EDEMA FOR SERVICE AS AN
INGHAM COMMUNITY HEALTH CENTERS BOARD MEMBER**

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to honor Dr. Douglas Edema for his exemplary service as a CHC board member; and

WHEREAS, the Ingham County Board of Commissioners acts as co-applicant with the Ingham Community Health Centers (ICHC) Board of Directors for the governance and oversight of the Federally Qualified Health Center through ICHD; and

WHEREAS, a current ICHC Board Member, Dr. Douglas Edema, has honorably completed his term in said positions and has contributed with integrity and commitment to ICHC's mission during his term; and

WHEREAS, Dr. Edema served as Chair of the Homeless Healthcare Committee, which is a collaboration between the former Sparrow Health System, Holy Cross Services, and ICHC, and provides for the needs of those receiving services from the New Hope Community Health Center; and

WHEREAS, a committed advocate for those experiencing homelessness, Dr. Edema has been an active member of this committee for over 5 years; and

WHEREAS, the Medical Health Officer, the ICHC Board of Directors and the Executive Committee wish to recognize Dr. Edema's dedication during and service as an ICHC Board member and committee chair.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Dr. Edema for his years of service and dedication as an ICHC Board member and committee chair.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners extends its sincere appreciation for Dr. Edema's contributions and for the lasting, positive impact he made during his years of dedicated service.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes Dr. Edema continued success in all of his future endeavors.

Agenda Item 11a

TO: Finance and Liaison Committees

FROM: Michael A. Townsend, Budget Director

DATE: November 16, 2023

RE: Fourth Quarter 2023 Budget Adjustments, Contingency Fund Update

Enclosed please find the recommended adjustments to the Ingham County budget for the fourth quarter of fiscal year 2023. The total increase to the General Fund is \$0.

The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, reappropriations, accounting and contractual changes, and general housekeeping issues.

This resolution authorizes the County Controller, as part of the year end budgeting process, to make any necessary transfers among all budgeted funds, activities, and line items in order to comply with Public Act 621 (Uniform Budgeting & Accounting Act), and to balance the 2023 Budget.

Also included is an update of contingency fund spending so far this year. The current contingency amount is \$42,010. The attached document details how the Board has allocated the contingency funds throughout the year, beginning with a balance of \$351,000.

Should you require any additional information or have questions regarding this process, please don't hesitate to contact me.

2023 CONTINGENCY

Adopted Contingency Amount	\$351,000
R22-485: Funding for Environmental Sustainability Manger Position	-\$60,414
R22-560: Additional funding for Community Agency	-\$4,750
R23-066: Additional funding for service contract Mobile Communications America	-\$17,500
R23-137: Additional funding for Vehicle for Sheriff Office	-\$41,726
R23-077: Funding for Justice Complex Scissor Lifts	-\$29,600
R23-153: Funding for Accounting Services	-\$75,000
R23-324 Racial Equity Taskforce additional funds	-\$10,000
R23-326 Accounting Services additional funds Maner Costerisan	-\$60,000
R23-507 Additional funding for the Veterans' Relief Fund	-\$10,000
Current Contingency Amount	\$42,010

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2023 INGHAM COUNTY BUDGET

WHEREAS, the Board of Commissioners adopted the 2023 Budget on October 25, 2022 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller's staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

BE IT FURTHER RESOLVED, that the Controller is authorized to make necessary transfers among all budgeted funds, activities, and line items in order to comply with the state statute and to balance the 2023 Ingham County General Fund budget at \$96,128,364.

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2023 BUDGET 11/13/23</u>	<u>PROPOSED CHANGES</u>	<u>PROPOSED BUDGET</u>
101	General Fund	\$96,128,364	0	\$96,128,364

GENERAL FUND REVENUES

	<u>2023 Budget – 11/13/23</u>	<u>Proposed Changes</u>	<u>2023 Proposed Budget</u>
Tax Revenues			
County Property Tax	60,787,850	0	60,787,850
Property Tax Adjustments	(150,000)	0	(150,000)
IFT/CFT	275,000	0	275,000
Trailer Fee Tax/Other	200,500	0	200,500
Intergovernmental Transfers			
State Revenue Sharing	6,882,844	0	6,882,844
Convention/Tourism Tax - Liquor	1,429,381	0	1,429,381
Cigarette/Marijuana/SPP Tax	2,025,000	0	2,025,000
Court Equity Funding	1,250,000	0	1,250,000
Personal Property Tax Replacement	575,000	0	575,000
Use of Fund Balance – Uncommitted	1,462,899	0	1,462,899
Department Generated Revenue			
Animal Control	1,461,035	0	1,461,035
Circuit Court - Family Division	1,423,064	0	1,423,064
Circuit Court - Friend of the Court	804,104	0	804,104
Circuit Court - General Trial	1,761,751	0	1,761,751
Controller	0	0	0
Cooperative Extension	2,500	0	2,500
County Clerk	925,075	0	925,075
District Court	1,594,948	0	1,594,948
Drain Commissioner/Drain Tax	495,500	0	495,500
Economic Development	46,650	0	46,650
Elections	77,100	0	77,100
Homeland Security/Emergency Ops	56,000	0	56,000
Equalization /Tax Mapping	10,100	0	10,100
Facilities	0	0	0
Financial Services	75,285	0	75,285
Health Department	0	0	0
Human Resources	56,249	0	56,249
Probate Court	432,877	0	432,877
Prosecuting Attorney	826,665	0	826,665
Register of Deeds	2,950,200	0	2,950,200
Remonumentation Grant	85,000	0	85,000
Sheriff	4,814,800	0	4,814,800

Treasurer	2,634,565	0	2,634,565
Tri-County Regional Planning	60,555	0	60,555
Veteran Affairs	795,867	0	795,867
Total General Fund Revenues	96,128,364	0	96,128,364

GENERAL FUND EXPENDITURES

	<u>2023 Budget – 11/13/23</u>	<u>Proposed Changes</u>	<u>2023 Proposed Budget</u>
Board of Commissioners	769,635	0	769,635
Circuit Court - General Trial	8,310,439	0	8,310,439
District Court	3,756,421	0	3,756,421
Circuit Court - Friend of the Court	1,992,335	0	1,992,335
Jury Board	1,190	0	1,190
Probate Court	2,281,533	0	2,281,533
Circuit Court - Family Division	6,791,901	0	6,791,901
Jury Selection	192,763	0	192,763
Elections	523,276	0	523,276
Financial Services	1,403,335	0	1,403,335
County Attorney	510,749	0	510,749
County Clerk	1,489,177	0	1,489,177
Controller	1,556,298	0	1,556,298
Equalization/Tax Services	865,556	0	865,556
Human Resources	1,588,705	0	1,588,705
Prosecuting Attorney	9,241,119	0	9,241,119
Public Defender	890,347	0	890,347
Purchasing	402,364	0	402,364
Facilities	2,393,952	0	2,393,952
Register of Deeds	1,083,803	0	1,083,803
Remonumentation Grant	85,000	0	85,000
Treasurer	1,158,716	0	1,158,716
Drain Commissioner	1,293,291	0	1,293,291
Economic Development	105,000	0	105,000
Community Agencies	295,375	0	295,375
Ingham Conservation District Court	10,000	0	10,000
Equal Opportunity Committee	500	0	500
Women's Commission	500	0	500
Historical Commission	500	0	500
Tri-County Regional Planning	107,446	0	107,446
Jail Maintenance	256,864	0	256,864
Sheriff	27,581,089	0	27,581,089
Metro Squad	31,057	0	31,057

Community Corrections	110,391	0	110,391
Animal Control	3,131,055	0	3,131,055
Emergency Operations	386,679	0	386,679
Board of Public Works	300	0	300
Drain Tax at Large	856,030	0	856,030
Health Department	7,269,830	0	7,269,830
CHC	4,225,149	0	4,225,149
Jail Medical	0	0	0
Medical Examiner	779,091	0	779,091
Substance Abuse	717,936	0	717,936
Community Mental Health	2,297,035	0	2,297,035
Department of Human Services	1,642,566	0	1,642,566
Tri-County Aging	73,833	0	73,833
Veterans Affairs	1,167,601	0	1,167,601
Cooperative Extension	473,419	0	473,419
Parks and Recreation	1,960,594	0	1,960,594
Contingency Reserves	42,010	0	42,010
Attrition	-4,768,816		-4,768,816
Legal Aid	20,000	0	20,000
Environmental Affairs	169,000	0	169,000
2-1-1 Project	45,750	0	45,750
Community Coalition for Youth	34,375	0	34,375
Capital Improvements	2,066,340	0	2,066,340
American Rescue Funds	-3,500,000	0	-3,500,000
Total General Fund Expenditures	96,128,364	0	96,128,364

Agenda Item 11b

DATE: November 17, 2023

TO: Finance and Liaison Committees

FROM: Ryan Chesney, Budget Analyst

RE: Resolution Approving Various Contracts for the 2024 Budget Year

This resolution will approve the attached list of contracts for the 2024 budget year. The list consists only of contracts that are included in the 2024 Adopted Budget. If a contract later exceeds the budgeted amount, a resolution will need to be brought before the Board of Commissioners approving the increased amount. In addition, a separate Board resolution will be required if there is a change in employee status or increase in the total number of employees.

The county contract approval process, as amended by Resolution #09-095 provides that any contract over \$5,000 must be approved by the Board of Commissioners. This resolution includes various routine contract renewals in order to reduce the number of separate resolutions needed to approve contracts. The liaison committees may decide that there are some contracts included on this list that would better be considered as separate resolutions. Those contracts will be removed from this resolution before the passage by the Board of Commissioners and will be brought back before the Board as separate resolutions at a later date.

Based on Resolution #16-443, the Budget Office will be using the Consumer Price Index's Annual Inflation rate or 1%, whichever is greater to determine if the contract falls within the Board of Commissioners' Guidelines. Expenditure contracts with a 2024 increase of 5.1% or less are the only ones included in this resolution.

Please contact me if you have any questions.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2024 BUDGET YEAR

WHEREAS, county policy requires that all contracts over \$5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2024 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part in the adopted budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over \$5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

HUMAN SERVICES COMMITTEE

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2023 COST	2024 PROJECTED	Proj. Increase over 2023	% Increase over 2023	Funding Source
Ingham County	Capital Area United Way	Annual Renewal of Contract for Central Michigan 2-1-1 Services	01/01/24	12/31/24	\$45,750	\$45,750	\$0	0.00%	General Fund
Ingham County	Legal Services of South Central Michigan	Provide legal services to low-income residents of Ingham County	01/01/24	12/31/24	\$ 20,000	\$ 19,000	-\$1,000	-5.00%	General Fund

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the eighteenth day of October 2023 at 4:00 p.m.

PRESENT: Musta, Townsend, Adams, Bush, Theobald, Baughan, Potter & Taylor

ABSENT: Mitchell

The following preamble and resolution were offered by Commissioner Adams and supported by Commissioner Bush.

**RESOLUTION NO. 23-17
SUPPORTING OPERATION GREENLIGHT FOR VETERANS**

WHEREAS, the residents of Wexford County have great respect, admiration, and the utmost gratitude for all the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of those who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Wexford County seeks to honor individuals who have made countless sacrifices for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veterans Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, active military service members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, Wexford County appreciates the sacrifices of our United States military personnel and believes specific recognition should be granted.

RESOLVED, with designation as a Green Light for Veterans County, Wexford County hereby declares from October through Veterans Day, November 11th 2023 a time to salute and honor the service and sacrifices of our men and women in uniform transitioning from active service.

THEREFORE, BE IT FURTHER RESOLVED, that in observance of Operation Green Light, Wexford County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying green lights in a window of their place of business or residence from November 6th through the 12th, 2023

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

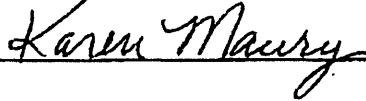
AYES: Musta, Townsend, Adams, Bush, Theobald, Baughan, Potter, Taylor

NAYS: None

RESOLUTION DECLARED ADOPTED.



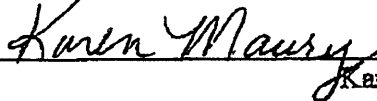
Gary Taylor, Chairman, Wexford County Board of Commissioners



Karen Maury, County Chief Deputy Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF WEXFORD)

I hereby certify that the foregoing is a true and complete copy of Resolution 23-17 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on October 18, 2023, and I further certify that public notice of such meeting was given as provided by law.



Karen Maury, County Chief Deputy Clerk