

CHAIRPERSON
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VICE-CHAIRPERSON
DEB NOLAN

VICE-CHAIRPERSON PRO-TEM
DON VICKERS

LAW ENFORCEMENT COMMITTEE
VICTOR CELENTINO, CHAIR
DIANNE HOLMAN
DEBBIE DE LEON
DALE COPEDEGE
RANDY SCHAFFER
VINCE DRAGONETTI

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW ENFORCEMENT COMMITTEE WILL MEET ON THURSDAY, DECEMBER 1, 2011 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [November 10, 2011 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Ingham County Office of Homeland Security and Emergency Management
 - a. Resolution to Recognize Ingham County as a “[Storm Ready County](#)”
 - b. Resolution to Enter into a Contract with [LRAD Corporation](#) Utilizing the FY2009 Homeland Security Grant Program Funds

2. Management Information Services/911 - Resolution to Authorize the Purchase of [Microwave Equipment](#) from AT&T for the New Ingham County 911 PSAP

3. Sheriff's Office
 - a. Resolution Honoring [Deputy James Borseth](#) for his Twenty-Five Dedicated Years of Service to the Ingham County Sheriff's Office
 - b. Resolution to Authorize the Ingham County Sheriff's Office to Accept the FY 2011 [SCAAP Grant](#)

4. Controller/Administrator's Office - Update on the 911 Construction Project (*No Materials*)

Announcements

Public Comment

Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW ENFORCEMENT COMMITTEE
November 10, 2011
Minutes

Members Present: Victor Celentino, Dianne Holman, Debbie De Leon, Dale Copedge, Randy Schafer, Vince Dragonetti, and Board Chairperson Grebner

Members Absent: None

Others Present: John Neilsen and Tim Barron

The meeting was called to order by Chairperson Celentino at 6:00 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the October 27, 2011 Minutes

The October 27, 2011 Minutes were approved as submitted.

Additions to the Agenda

None.

Limited Public Comment

None.

1. Community Corrections Advisory Board – Interviews

The Committee interviewed Tim Barron for the Community Corrections Advisory Board, Media Representative. There is one vacancy.

MOVED BY COMM. COPELGE, SUPPORTED BY COMM. DRAGONETTI, TO APPOINT TIM BARRON TO THE COMMUNITY CORRECTIONS ADVISORY BOARD AS MEDIA REPRESENTATIVE.

MOTION CARRIED UNANIMOUSLY.

2. Sheriff's Office - Resolution Authorizing Participation with the Meridian Township Police Department Highway Safety Grant

MOVED BY COMM. COPELGE, SUPPORTED BY COMM. SCHAFFER, TO APPROVE THE RESOLUTION AUTHORIZING PARTICIPATION WITH THE MERIDIAN TOWNSHIP POLICE DEPARTMENT HIGHWAY SAFETY GRANT.

Comm. Schafer asked where the police will patrol. Mr. Neilsen explained that each unit will put more officers on the road over the holidays, in their own jurisdictions, and use their own funds.

MOTION CARRIED UNANIMOUSLY.

3. Controller/Administrator's Office

- a. Resolution Approving Various Contracts for the 2012 Budget Year

MOVED BY COMM. COPELGE, SUPPORTED BY COMM. DRAGONETTI, TO APPROVE THE RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2012 BUDGET YEAR.

Mr. Neilsen explained the expense contracts have increased by 1% or less. He noted any other contract will come through the Board of Commissioners as a separate resolution. The Committee discussed revenue contracts, grants, and expenses in connection to the budget.

MOTION CARRIED UNANIMOUSLY.

Comm. De Leon requested Mr. Neilsen email her all the various Committee's Resolutions Contract page attachments. Mr. Neilsen agreed to do so.

- b. Update: Ingham County Consolidated 911 Dispatch Project (*No Materials*)

Mr. Neilsen stated the 911 Project is still on schedule, and the building should be enclosed by mid-December. Board Chairperson Grebner asked if anything is over budget. Mr. Neilsen stated the project is within budget at this time. There was a discussion regarding furniture.

Announcements

Mr. Neilsen noted there will only be one more round of Law Enforcement meetings this year.

Public Comment

None.

The meeting adjourned at approximately 6:27 p.m.

Respectfully submitted,

Julie Buckmaster

DECEMBER 1, 2011 LAW ENFORCEMENT AGENDA STAFF REVIEW SUMMARY

RESOLUTION ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolution:

1. Ingham County Office of Homeland Security and Emergency Management
 - a. *Resolution to Recognize Ingham County as a "Storm Ready County"*

This resolution authorizes the Ingham County Board of Commissioners to approve the acceptance of the "Storm Ready County" designation from the National Weather Service. It also recognizes the work of local Emergency Management coordinators for their progressive efforts in helping make their communities more aware of severe weather through projects, education and training. (See attached memo.)

- b. *Resolution to Enter into a Contract with LRAD Corporation Utilizing the FY 2009 Homeland Security Grant Program Funds*

This resolution authorizes entering into a contract with LRAD Corporation in the amount of twenty-three thousand eight hundred and fifty-five dollars (\$23,855.00) for the purchase of LRAD-500X (Long Range Acoustic Device) for East Lansing Police Department to be expended by April 30, 2012. This is a sole source purchase using Homeland Security Grant funds (See attached memo.)

2. Management Information Services/911 - Resolution to Authorize the Purchase of Microwave Equipment from AT&T for the New Ingham County 911 PSAP

This resolution authorizes the purchase of the microwave equipment and installation from AT&T in the amount not to exceed \$225,171, from the 911 Emergency Telephone Dispatch Services - 911 Fund for Management and System Improvements. This will be purchased and installed on the tower at the new 911 Center as part of that project. (See attached memo.)

3. Sheriff's Office
 - a. *Resolution Honoring Deputy James Borseth for his Twenty-Five Dedicated Years of Service to the Ingham County Sheriff's Office*

This resolution authorizes honoring Deputy James Borseth of the Ingham County Sheriff's Office upon his retirement.

- b. *Resolution to Authorize the Ingham County Sheriff's Office to Accept the FY 2011 SCAAP Grant*

This resolution authorizes the Ingham County Sheriff's Office to accept the Bureau of Justice Assistance (BJS), State Criminal Alien Assistance Program (SCAAP) FY2011 grant award of \$1,917.00. These funds are provided by the federal government to partially reimburse local correction facilities for housing those aliens charged and or convicted of criminal violations (See attached memo.)

This will be a verbal update with no materials:

4. *Update: Ingham County Consolidated 911 Dispatch Project*

Agenda Item 1a

TO: Law Enforcement Committee

FROM: Sergeant Robert Ott, Ingham County Office of Homeland Security & Emergency Management

DATE: November 7, 2011

RE: Resolution to Recognize Ingham County as a “Storm Ready County”

Commissioners:

Attached is a Resolution to Recognize Ingham County as a “Storm Ready County”, which is a designation from the National Weather Service to recognize communities for their efforts to be prepared for inclement weather.

It also recognizes the work of local Emergency Management coordinators for their progressive efforts in helping make their communities more aware of severe weather through projects, education and training.

I recommend your approval of this resolution.

Introduced by the Law Enforcement Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RECOGNIZE INGHAM COUNTY AS A “STORM READY COUNTY”

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and, Ingham County has been approved as a “Storm Ready County” by the National Weather Service; and

WHEREAS, the National Weather Service began the “Storm Ready” program in 1998 to recognize the work of local Emergency Management coordinators for their progressive efforts in helping make their communities more aware of severe weather through projects, education and training; and

WHEREAS, Ingham County Emergency Management Program Manager, Sgt. Robert Ott and the Local Planning Team (LPT) has expanded outdoor warning sirens in the County using grant funds, distributed weather alert radios to residents and businesses, hosted weather spotter seminars, expanded warning notification using the CodeRED system and through the use of social networking.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the acceptance of the “Storm Ready County” designation from the National Weather Service.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners commends the Ingham County Office of Homeland Security and Emergency Management and the Local Planning Team (LPT) for their efforts to prepare Ingham County to be eligible to receive the “Storm Ready County” designation from the National Weather Service.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Ingham County Office of Homeland Security and Emergency Management to continue their progressive work on keeping the residents and visitors of Ingham County safer through awareness of severe weather conditions.

Agenda Item 1b

TO: Law Enforcement Committee
Finance Committee

FROM: Sergeant Robert Ott, Ingham County Office of Homeland Security & Emergency Management

DATE: November 7, 2011

RE: Resolution to Enter into a Contract with LRAD Corporation Utilizing the FY2009
Homeland Security Grant Funds

Ingham County has accepted the FY 2009 Homeland Security Grant Program (HSGP) pass through funds from the City of Lansing. The City of Lansing is the Fiduciary Agent and has authorized the use of the FY 2009 HSGP funds and will reimburse Ingham County. The projects that'll be funded have been reviewed and approved by the Ingham County Local Planning Team (LPT). The LRAD Corporation is a sole source provider for the LRAD-500X. The Long Range Acoustic Device (LRAD) for the East Lansing Police Department, is a device with two primary functions; 1) Directional sound system that is able to project clear voice communications over long distances and can penetrate objects such as vehicles and buildings; 2) It can also produce a long chirp/shrill sound that is capable of dispersing large crowds or a barricaded individual. This will be used by the cooperative tactical team (East Lansing Special Response Team) to make an emergency notification/evacuation notice in the even of a terrorist attack. The LRAD may also be used in a search and rescue, critical infrastructure and perimeter protection, and enforcing security zones. Utilizing the LRAD will increase the safety of the officers and the public in the area of response. Total cost of the LRAD-500X is \$23,855.00.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ENTER INTO A CONTRACT WITH LRAD CORPORATION UTILIZING THE
FY2009 HOMELAND SECURITY GRANT PROGRAM FUNDS**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY2009 Homeland Security Grant Program (HSGP); and

WHEREAS, the Ingham County Board of Commissioners previously authorized entering into a contract with the City of Lansing, to be the fiduciary agent for the FY 2009 Homeland Security Grant Program (HSGP); and

WHEREAS, vendor has been identified for this grant project.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a contract with LRAD Corporation in the amount of Twenty three thousand eight hundred and fifty-five dollars (\$23,855.00) for the purchase of LRAD-500X (Long Range Acoustic Device) for East Lansing Police Department to be expended by April 30, 2012.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary subcontract or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 2

To: Ingham County Board of Commissioners
From: Tom Shewchuk
CC: John Neilsen
Date: November 20, 2011
Re: Microwave Equipment Purchase for the new Ingham County 911 PSAP

Dear Commissioners,

Ingham County will be constructing a new 911 PSAP radio tower in order to establish communications to the existing radio network in Ingham County. As a requirement for the communications, microwave equipment and installation is required. The microwave equipment is available from AT&T through the State of Michigan Co-operative contract and I am requesting approval for the purchase of the equipment in preparation once the radio tower is constructed.

AT&T performed a site visit to Ingham County to review our current configuration and discuss our requirements with MIS, Bryce Alford (Radio Tech for Ingham County), Jeff Kludy (Radio Tech for the City of Lansing) and Brian Johnson of the Harris Corporation. The proposal has also been reviewed by our 911 consultant.

A refresh of the original proposal was recently completed and the cost of the microwave equipment and installation is \$204,701.20. I am asking for a 10% contingency that will bring the final cost not to exceed \$225,171.32 and will be paid from the 911 Emergency Telephone Dispatch Services - 911 Fund for Management and System Improvements.

Thank you in advanced for your consideration. If you have any questions please feel free to contact me at 517-676-7371.

Sincerely,

Tom

Agenda Item 2

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF MICROWAVE EQUIPMENT FROM AT&T
FOR THE NEW INGHAM COUNTY 911 PSAP**

WHEREAS, Ingham County will be constructing a new radio tower at the new integrated 911 PSAP to establish communications to the existing Ingham County radio system; and

WHEREAS, microwave equipment is required to establish this connection and needs to be ordered in preparation for the construction of the tower; and

WHEREAS, AT&T performed a site visit to Ingham County in order to review our current configuration and the purchase of this equipment qualifies under the State of Michigan contract number 071B3001358; and

WHEREAS, Ingham County, the City of Lansing, Harris Corporation and our 911 consultant has reviewed the proposal; and

WHEREAS, the proposed cost for the microwave equipment is \$204,701.20 and a 10% contingency is being recommended for a total cost not to exceed of \$225,171.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners do hereby authorize the purchase of the microwave equipment and installation from AT&T in the amount not to exceed \$225,171.00 from the 911 Emergency Telephone Dispatch Services - 911 Fund for Management and System Improvements.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an appropriation of up to \$225,171.00 from the 911 Emergency Telephone Dispatch Services - 911 Fund for Management and System Improvements for this project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this Resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract/purchase documents consistent with this resolution and approved as to form by the County Attorney.

Introduced by the Law Enforcement Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING DEPUTY JAMES BORSETH FOR HIS 25 DEDICATED YEARS OF SERVICE TO THE INGHAM COUNTY SHERIFF'S OFFICE

WHEREAS, James Borseth served his country honorably with the United States Marine Corp from July 1982 to July 1986; and

WHEREAS, in December 1986, James Borseth was hired by the Ingham County Sheriff's Office and assigned to the Corrections Division where he worked several posts as well as housing, education, medical and served as temporary command on several occasions; and

WHEREAS, in 1991, James was assigned to the Corrections Receiving Assignment where he worked until 1998; and

WHEREAS, due to his work ethic, James was selected to attend the Mid Michigan Police Academy from February 1998 to May 1998, graduating with his MCOLES police license; and

WHEREAS, Deputy Borseth worked in all facets of the Corrections Division, performing exemplary service after attending the police academy and was then assigned in 2001, to out-county road patrol; and

WHEREAS, due to his outgoing personality and friendly personality, James was assigned as the Webberville Community Policing Deputy in 2003; and

WHEREAS, since 2005 James has worked in Courts and Transport Units; and

WHEREAS, Deputy Borseth throughout his career maintained a high degree of professionalism, which resulted in numerous Sheriff's Office Awards and letters of praise from his co-workers and supervisors; and

WHEREAS, Deputy Borseth was the consummate professional throughout his career, coming to work everyday, providing for a safe and secure environment in the Sheriff's Office Corrections Division and for the citizens of Ingham County; and

WHEREAS, after serving with the Ingham County Sheriff's Office for 25 years, Deputy Borseth has decided to retire.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners honors Deputy James Borseth for his 25 years of dedicated service to the citizens of Ingham County and wish him well in his retirement on December 16, 2011.

M E M O R A N D U M

TO: Law Enforcement Committee
Finance Committee

FROM: Major Joel Maatman

DATE: November 7, 2011

RE: Acceptance of the FY 2011 SCAAP Grant

This resolution requests permission for the Ingham County Sheriff's Office to accept the FY 2011 SCAAP grant in the amount of \$1,917.00.

There are no financial implications for accepting this grant for the county as the grant requires no matching funds.

This is an annual grant Ingham County Sheriff's Office receives from the Bureau of Justice Assistance program.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF'S OFFICE TO ACCEPT THE
FY 2011 SCAAP GRANT**

WHEREAS, the Ingham County Sheriff's Office submits a yearly grant application to the Bureau of Justice Assistance (BJA), State Criminal Alien Assistance Program (SCAAP); and

WHEREAS, the purpose of this grant is to reimburse local correction facilities for housing those alien's charged and or convicted of criminal violations; and

WHEREAS, the Ingham County Sheriff's Office was granted for FY 2011, \$1,917.00 by the Bureau of Justice Assistance (BJS), State Criminal Alien Assistance Program (SCAAP) Grant.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Sheriff's Office to accept the Bureau of Justice Assistance (BJS), State Criminal Alien Assistance Program (SCAAP) FY2011 grant award of \$1,917.00.

BE IT FURTHER RESOLVED, that the Controller/administrator is authorized to amend the Ingham County Sheriff's Office 2011 budget in accordance with this resolution.