CHAIRPERSON
MARK GREBNER

VICE-CHAIRPERSON
DEB NOLAN

VICE-CHAIRPERSON PRO-TEM
DON VICKERS

LAW ENFORCEMENT COMMITTEE
VICTOR CELENTINO, CHAIR
DIANNE HOLMAN
DEBBIE DE LEON
DALE COPEDGE
RANDY SCHAFER
VINCE DRAGONETTI

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319. Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW ENFORCEMENT COMMITTEE WILL MEET ON THURSDAY, NOVEMBER 10, 2011 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order
Approval of the October 27, 2011 Minutes
Additions to the Agenda
Limited Public Comment

1. Community Corrections Advisory Board - Interviews

2. Sheriff's Office - Resolution Authorizing Participation with the Meridian Township Police Department Highway Safety Grant

3. Controller/Administrator's Office
   a. Resolution Approving Various Contracts for the 2012 Budget Year
   b. Update: Ingham County Consolidated 911 Dispatch Project (*No Materials*)

Announcements
Public Comment
Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW ENFORCEMENT COMMITTEE
October 27, 2011
Minutes

Members Present: Victor Celentino, Dianne Holman, Debbie De Leon, Dale Copedge, Randy Schafer, Vince Dragonetti, and Board Chairperson Grebner

Members Absent: None

Others Present: John Neilsen, Mary Sabaj, Joel Maatman, Angela Bouler, Brett DeGroff, Jessica Tramontana, Allen Dow and others.

The meeting was called to order by Chairperson Celentino at 6:00 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the October 6, 2011 Minutes
The October 6, 2011 Minutes were approved as submitted.

Additions to the Agenda
None.

Limited Public Comment
None.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. COPEDGE, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

2. Community Corrections Advisory Board - Resolution Authorizing Entering into a Subcontract with Northwest Initiative for Day Reporting Program Services for FY 2011-2012

3. Sheriff's Office
   a. Resolution Honoring Deputy Jeff Ribby for his 15 Dedicated Years of Service to the Ingham County Sheriff's Office
   b. Resolution to Use Approved 2011 Capital Improvement Funds to Purchase Paperless and Imaging Software Programs and Hardware for Central Records of the Ingham County Sheriff's Office

4. Ingham County Office of Homeland Security and Emergency Management
   a. Resolution to Accept the Michigan State Police 2011 Hazard Mitigation Grant & Enter into Subcontract with the Tri-County Regional Planning Commission to Update the Hazard Mitigation Plan
   b. Resolution to Enter into a Contract with the City of Lansing and to Accept the FY 2010 Homeland Security Grant Program Funds

5. Controller/Administrator's Office - Resolution Authorizing the Ingham County Sheriff's Office to Transfer the Assignment of Granted Easement and the Sale of Existing Radio Tower to the Ingham County Road Commission

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. COPEDGE, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

1. Animal Control Advisory Board - Interviews

The Committee interviewed Angela Bouler, Brett DeGroff, and Jessica Tramontana for the Animal Control Shelter Advisory Committee. There are 4 vacancies, 1 of which is a veterinarian representative.

MOVED BY COMM. COPEDGE, SUPPORTED BY COMM. DRAGONETTI, TO APPOINT ANGELA BOULER, BRETT DEGROFF, AND JESSICA TRAMONTANA TO THE ANIMAL CONTROL ADVISORY BOARD.

MOTION CARRIED UNANIMOUSLY.

Announcements
Comm. Schafer stated that he was impressed with the last local emergency planning meeting specifically dealing with meth labs, cost savings and encouragement of a cost recovery ordinance. He also provided the Committee with 2012 Calendars from the Emergency Planning Meeting.

Public Comment
None.

The meeting adjourned at approximately 6:20 p.m.

Respectfully submitted,

Julie Buckmaster

NOVEMBER 10, 2011 LAW ENFORCEMENT AGENDA
STAFF REVIEW SUMMARY

This portion of the agenda is for Committee Interviews:

1. *Community Corrections Advisory Board Interviews – Media Representative*

RESOLUTION ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolution:

2. *Sheriff's Office - Resolution Authorizing Participation with the Meridian Township Police Department Highway Safety Grant*

This resolution authorizes participation with the Meridian Township Police Department for the annual Traffic Enforcement and Compliance Grant, for the amount up to $54,000.00 for the time period October 1, 2011 through September 30, 2012.

Meridian Township Police Department and the Township will be the fiduciary on this annual State grant. They will reimburse Ingham County Sheriff's Deputies and other area police agencies in Ingham County for overtime spent working on this Traffic Enforcement grant.

The Ingham County Sheriff's Office overtime budget will be increased up to $54,000.00 for the FY 2011/12 fiscal year.

3. *Controller/Administrator's Office*
   a. *Resolution Approving Various Contracts for the 2012 Budget Year*

This resolution authorizes approval of a variety Law Enforcement Committee liaison contracts for the 2012 budget year. The list consists only of contracts that are included in the 2012 Adopted Budget.

The liaison committees may decide that there are some contracts included on the list that would better be considered as separate resolutions. Those contracts will be removed from this resolution before the passage by the Board of Commissioners, and will be brought back before the Board as separate resolutions at a later date.

Based on the policy on cost increases for service related contracts authorized by Board Resolution #10-357, expenditure contracts with a 2012 increase of 1% or less are the only ones included in this resolution. (See attached memo from Mary Lannoye.)

This will be a verbal update with no materials:

   b. *Update: Ingham County Consolidated 911 Dispatch Project*

Agenda Item 2

M E M O R A N D U M

TO: Law Enforcement Committee
Finance Committee

FROM: Major Joel Maatman

DATE: November 1, 2011

RE: Traffic Enforcement and Compliance Grant

This resolution requests permission to participate with the Meridian Township Police Department for the Traffic Enforcement and Compliance Grant, for the amount up to $54,000.00 for the time period October 1, 2011 through September 30, 2012.

Meridian Township Police Department will reimburse Ingham County Sheriff's Deputies overtime spent working on this grant.

The financial implications for participating in this grant for the county will be to increase Ingham County Sheriff's Office overtime budget up to $54,000.00 for reimbursement of overtime wages for participating with Meridian Township Police Department in this grant.

This is an annual grant Ingham County Sheriff's Office participates with Meridian Township Police Department and other area police agencies in Ingham County.

Agenda Item 2

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING PARTICIPATION WITH THE MERIDIAN TOWNSHIP POLICE DEPARTMENT HIGHWAY SAFETY GRANT

WHEREAS, the Meridian Township Police Department entered into a Traffic Enforcement Grant Agreement with the Michigan Department of State Police's Office of Highway Safety Planning; and

WHEREAS, the purpose is to provide enforcement action to decrease the number of drunk driving violations and seatbelt violations by conducting random patrols, specifically for enforcement against those violations within Ingham County; and

WHEREAS, the Ingham County Sheriff's Office wishes to participate with the Meridian Township Police Department in the operation of the Traffic Enforcement Grant acquired by the Meridian Township Police Department; and

WHEREAS, Meridian Township Police Department shall reimburse Ingham County from the grant funds for the Sheriff Deputy's overtime wages and personnel costs not to exceed $54,000.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Sheriff's Office to participate with the Meridian Township Police Department in the Traffic Enforcement grant for an amount up to $54,000.00 for the time period of October 1, 2011 through September 30, 2012.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Ingham County Sheriff's Office 2012 budget in accordance with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioner, the County Clerk, and the Sheriff are authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 3a

DATE: November 3, 2011

TO: Finance and Liaison Committees

FROM: Mary A. Lannoye, Controller/Administrator

RE: Resolution Approving Various Contracts for the 2012 Budget Year

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Commissioners:

This resolution will approve the attached list of contracts for the 2012 budget year. The list consists only of contracts that are included in the 2012 Adopted Budget. If a contract later exceeds the budgeted amount, a resolution will need to be brought before the Board of Commissioners approving the increased amount. In addition, a separate Board resolution will be required if there is a change in employee status or increase in the total number of employees.

In the past, a limited amount of contract renewals have been included in the annual appropriations resolution. With the amendment of the county contract approval process authorized by Resolution 09-095, which reduced the maximum amount allowed for short form authorizations from $25,000 to $5,000, it was decided two years ago to expand this list and have the Board of Commissioners consider these contracts as a separate resolution. The liaison committees may decide that there are some contracts included on the list that would better be considered as separate resolutions. Those contracts will be removed from this resolution before the passage by the Board of Commissioners, and will be brought back before the Board as separate resolutions at a later date.

Based on the policy on cost increases for service related contracts authorized by Board Resolution 10-357, expenditure contracts with a 2012 increase of 1% or less are the only ones included in this resolution.

Please contact me if you have any questions.

Agenda Item 3a

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2012 BUDGET YEAR

WHEREAS, county policy requires that all contracts over $5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2012 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part for in the adopted budget, and the remaining portion of the time period and funds are included in the Controller’s Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over $5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

LAW ENFORCEMENT COMMITTEE

Line #	DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2011 COST	2012 PROJECTED	Proj. Increase over 2011	% Increase over 2011	Funding Source
1	Animal Control	Spay/Neuter Services	Spay/Neuter Services	Mar-12	Feb-13	$ 41,000	$ 33,000	-$8,000	-20%	General Fund
2	Comm. Corr	Westaff	CCAB Administration & Data	Jan-12	Dec-12	$ 42,863	$ 43,291	$428	1%	$24,698 GF/$12,500 State of MI/ $5,740 from City
3	Prosecuting Attorney	Westlaw	Law Books	Jan-12	Dec-12	$ 25,500	$ 25,500	$0	0%	General Fund
4	Prosecuting Attorney	Lexis	Law Books	Jan-12	Dec-12	$ 10,500	$ 10,500	$0	0%	General Fund
5	Prosecuting Attorney	PAAM	PAAM Interns (2)	Jan-12	Dec-12	$ 10,800	$ 10,800	$0	0%	General Fund
6	Sheriff	Lansing-Mason Ambulance	Inmate Ambulance Service	Jan-12	Dec-12	$ 22,500	$ 22,500	$0	0%	General Fund
7	Sheriff	I.D. Networks	Software in Jail - Main/LiveScan	Jun-12	Jun-13	$ 7,000	$ 7,000	$0	0%	General Fund
8	Sheriff	Prisoner Transport Services	Inmate Extraditions	Jan-12	Dec-12	$ 25,000	$ 25,000	$0	0%	General Fund

REVENUE CONTRACTS

Line #	DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2011 COST	2012 PROJECT	Proj. Increase	% Increase over 2011
1	Prosecuting Attorney	State of Michigan	Cooperative Reimbursement Program	Oct-11	Sep-12	$1,054,775	$976,218	-$78,557	-7%
2	Prosecuting Attorney	State of Michigan	Anti-Drug Abuse Program	Oct-11	Sep-12	$172,416	$133,826	-$38,590	-22%
3	Prosecuting Attorney	State of Michigan	Juvenile Accountability Incentive Block Grant	Oct-11	Sep-12	$21,851	$22,843	$992	5%
3	Prosecuting Attorney	State of Michigan	Title IV E Grant	Oct-11	Sep-12	$78,432	$78,432	$0	0%
4	Sheriff	State of Michigan	Annual Grant for Secondary Road Patrol	Oct-11	Sep-12	$248,002	$207,900	-$40,102	-16%
5	Sheriff	State of Michigan	Annual Grant for Marine Safety Programs	Oct-11	Sep-12	$4,109	$4,109	$0	0%
6	Sheriff	State of Michigan	Annual Grant for Emergency Management	Oct-11	Sep-12	$45,582	$45,582	$0	0%
7	Sheriff	Michigan Department of Corrections	Annual Renewal of Contract for Jail beds	Oct-11	Sep-12	$2,496,600	$2,496,600	$0	0%
8	Ingham County	Tri-County Metro Narcotics Squad	Annual Grant for Drug Assets Forfeiture Program	Oct-11	Sep-12	$271,805	$271,805	$0	0%