

CHAIRPERSON
MARK GREBNER

VICE-CHAIRPERSON
DEB NOLAN

VICE-CHAIRPERSON PRO-TEM
DON VICKERS

LAW ENFORCEMENT COMMITTEE
VICTOR CELENTINO, CHAIR
DIANNE HOLMAN
DEBBIE DE LEON
DALE COPELGE
RANDY SCHAFER
VINCE DRAGONETTI

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW ENFORCEMENT COMMITTEE WILL MEET ON THURSDAY, OCTOBER 27, 2011 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [October 6, 2011 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. [Animal Control Advisory Board](#) - Interviews
2. [Community Corrections Advisory Board](#) - Resolution Authorizing Entering into a Subcontract with [Northwest Initiative](#) for Day Reporting Program Services for FY 2011-2012
3. [Sheriff's Office](#)
 - a. Resolution Honoring [Deputy Jeff Ribby](#) for his 15 Dedicated Years of Service to the Ingham County Sheriff's Office
 - b. Resolution to Use Approved 2011 Capital Improvement Funds to Purchase Paperless and Imaging Software Programs and Hardware for [Central Records](#) of the Ingham County Sheriff's Office
4. [Ingham County Office of Homeland Security and Emergency Management](#)
 - a. Resolution to Accept the Michigan State Police 2011 Hazard Mitigation Grant & Enter into Subcontract with the Tri-County Regional Planning Commission to Update the [Hazard Mitigation Plan](#)
 - b. Resolution to Enter into a Contract with the City of Lansing and to Accept the FY 2010 [Homeland Security Grant](#) Program Funds
5. [Controller/Administrator's Office](#) - Resolution Authorizing the Ingham County Sheriff's Office to Transfer the Assignment of Granted [Easement](#) and the Sale of Existing Radio Tower to the Ingham County Road Commission

Announcements **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC**
Public Comment **DEVICES OR SET TO MUTE OR VIBRATE TO AVOID**
Adjournment **DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW ENFORCEMENT COMMITTEE

October 6, 2011

Minutes

Members Present: Victor Celentino, Dianne Holman, Debbie De Leon, Vince Dragonetti, and Board Chairperson Grebner

Members Absent: Dale Copedge and Randy Schafer

Others Present: John Neilsen, Stuart Dunnings, Brett DeGroff, Malekka Maki, and Adam Rumschlag

The meeting was called to order by Chairperson Celentino at 6:00 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the September 15, 2011 Minutes

The September 15, 2011 Minutes were approved as amended.

Page 3, Item 2d, Under the heading "Update: Finance Committee Budget Hearing", 1st Sentence delete the word "added" and replace with "approved", and as follows:

Mr. Neilsen informed the Committee that the Finance Committee ~~added~~ **approved** the following to the "Z" list (not ranked).

Additions to the Agenda

None.

Limited Public Comment

None.

MOVED BY COMM. DRAGONETTI, SUPPORTED BY COMM. DE LEON, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

2. Prosecuting Attorney's Office - Resolution Authorizing a Lease for the Use of Office Space at the Grady Porter Building for the Children's Assessment Center
3. Sheriff's Office - Resolution to Extend Two Current Service Agreements at the Ingham County Sheriff's Office with Canteen Services
4. Controller/Administrator's Office
 - a. Third Quarter 2011 Budget Adjustments and Contingency Fund Update - Resolution Authorizing Adjustments to the 2011 Ingham County Budget

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Copedge and Comm. Schafer

MOVED BY COMM. DRAGONETTI, SUPPORTED BY COMM. DE LEON, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Copedge and Comm. Schafer

1. Community Corrections Advisory Board - Interviews

The Committee interviewed Brett DeGroff, Malekka Maki, and Adam Rumschlag for the Community Corrections Advisory Board. There are 2 Vacancies: General Public Representative and Media Representative.

4. Controller/Administrator's Office

- b. Resolution to Establish the Position of Ingham County 911 Central Dispatch Director within the Controller's Office

MOVED BY COMM. DE LEON, SUPPORTED BY COMM. DRAGONETTI, TO APPROVE THE RESOLUTION TO ESTABLISH THE POSITION OF INGHAM COUNTY 911 CENTRAL DISPATCH DIRECTOR WITHIN THE CONTROLLER'S OFFICE.

Comm. De Leon stated that she felt this item should not be put on the consent agenda and there should more discussion about the Resolution because of the magnitude of the decision.

Board Chairperson Grebner explained this is where the foundation of future decisions will be made and this will set in place how things will be administered in the future. It is not only establishing one position it is about approximately 70 positions. He explained that the 911 Center employees will answer to the County Controller who will be working as an administrator. Mr. Neilson noted the number of employees the Controller is responsible for will double.

Comm. De Leon stated that it should be considered that the Director report to the Board of Commissioners. Comm. Grebner expressed his concern of the word "report" and what could be decided is who hires the Director. However, he believes that the Controller should work as the administrator and hire the Director because an administrator does a better job when someone needs to be dismissed. There was a discussion of general unit of government, elected officials and boards. Comm. Holman agreed the Controller is more objective and stable as an administrator. Comm. Grebner noted that at some point there could be a request for a reclassification.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Copedge and Comm. Schafer

Mr. Neilsen provided a concluding comment about the consolidation. He stated that there was a clear message from the Board of Commissioners that they did not want to have the Director set up under an authority and wanted it as a County Department, and not reporting to the Sheriff's Office because the employees are civilians.

Board Chairperson Grebner suggested reviewing the Board Rules in regard to the relationship of the 911 Advisory Committee, specifically, who the employees report to. Mr. Neilson stated that the 911 Center will become a County Department and there would be a change in the 911 Advisory Committee focus. Mr. Neilsen stated there will be an amendment resolution to have such discussions.

c. Update: Ingham County Consolidated 911 Dispatch Project (*No Materials*)

Mr. Neilsen stated that the building foundation is poured and in the next couple of weeks the walls will be up. It is expected that the building will be enclosed by November 2011. Also, they are doing the additional site work for the parking lots which will be used as the staging area for the construction.

Mr. Neilsen informed the Committee that the project is on schedule at this point.

Board Chairperson Grebner asked if there has been a need to use contingency funds. Mr. Neilsen answered no.

Community Corrections Advisory Board:

Chairperson Celentino stated that the three applicants only qualify for the one position; the general public position. There was a discussion of the requirements for the media representative.

MOVED BY COMM. DELEON, SUPPORTED BY COMM. DRAGONETTI, TO NOMINATE MALEKKA MAKI TO THE COMMUNITY CORRECTIONS ADVISORY BOARD.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Copedge and Comm. Schafer

The Committee hoped Mr. DeGroff and Mr. Rumschlag would apply for positions with other Advisory Boards.

Announcements

Chairperson Celentino informed the Committee that the next meeting will be held on October 27, 2011. The October 13, 2011 meeting is cancelled.

Mr. Neilsen stated that Rep. Richard LeBlanc from the City of Westland has introduced legislation to reduce the number of 911 centers to ten. There was discussion of this legislation.

Public Comment

None.

The meeting adjourned at approximately 6:43 p.m.

Respectfully submitted,

Julie Buckmaster

OCTOBER 27, 2011 LAW ENFORCEMENT AGENDA STAFF REVIEW SUMMARY

This portion of the agenda is for Committee Interviews:

1. *Animal Control Advisory Board Interviews*

RESOLUTION ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolution:

2. *Community Corrections Advisory Board - Resolution Authorizing Entering into a Subcontract with Northwest Initiative for Day Reporting Program Services for FY 2011-2012*

This resolution authorizes a subcontract with Northwest Initiative to provide day reporting services for the period of November 1, 2011 through September 30, 2012, for an amount not to exceed \$43,350. The subcontract will be contingent upon the availability of State of Michigan OCC grant funding. There is an option to renew for two additional one-year periods upon the written mutual consent of both parties. (See attached memo from Mary Sabaj)

3. *Sheriff's Office*
 - a. *Resolution Honoring Deputy Jeff Ribby for his 15 Dedicated Years of Service to the Ingham County Sheriff's Office*

This is an honorary resolution for a retiring Ingham County Sheriff's Office employee.

- b. *Resolution to Purchase Paperless and Imaging Software Programs and Hardware for Central Records of the Ingham County Sheriff's Office*

This resolution authorizes Phase I of a phased approach to bring Imaging to the Sheriff's Office. This portion of the project will allow the Sheriff's Office Central Records Division to convert ALL their paperwork to electronic. They will be importing documents using 3 scanners, Hyland Virtual Print function, and Outlook Integration. They will be able to index these documents and 12 workstations will be able to view any and all of these documents dependant on security. MIS will create the document names, keyword, and integration with their jail management software per Sheriff's Office guidelines. The 2011 CIP budget contains \$16,000 for a software program to have Internal Affairs Division to become paperless. MIS has now worked with the Sheriff's Office to instead have Central Records Division become a paperless division as a higher priority. (See attached memo from Major Joel Maatman.)

4. Ingham County Office of Homeland Security and Emergency Management

- a. *Resolution to Accept the Michigan State Police 2011 Hazard Mitigation Grant & Enter into Contract with the Tri-County Regional Planning Commission to Update the Hazard Mitigation Plan*

This resolution authorizes entering into contract with the Michigan Department of State Police (MSP), Emergency Management Division, for the Hazard Mitigation Grant with a total project cost of \$112,494.95, including a grant in the amount of \$81,662.95, and in-kind match of \$30,832 for the time period of September 7, 2011 through July 31, 2014. It further designates the Tri-County Regional Planning Commission as the planning agency responsible for the preparation of the plan and the documentation of in-kind match requirement of \$30,832, with a subcontract in the amount of \$81,662.95, authorized for this purpose. The County participated in the preparation of the original regional plan in 2003 and is now being requested to update it in order to be eligible to receive future mitigation grant funds from FEMA. (See attached memo from Sergeant Robert Ott, Ingham County Office of Homeland Security & Emergency Management.)

- b. *Resolution to Enter into a Contract with the City of Lansing and to Accept the FY 2010 Homeland Security Grant Program Funds*

This resolution authorizes entering into contract with the City of Lansing, to be the fiduciary agent for the FY 2010 Department of Homeland Security, Homeland Security Grant Program, and the acceptance of grant funds, pending State approval, for the various Ingham County grant funded projects to be expended by March 31, 2013. The projects that are listed have been reviewed and approved by the Ingham County Local Planning Team (LPT) and they are now recommending the Board of Commissioners approve this resolution and these grant funded projects. (See attached memo from Sergeant Robert Ott, Ingham County Office of Homeland Security & Emergency Management.)

5. Controller/Administrator's Office - Resolution Authorizing the Ingham County Sheriff's Office to Transfer the Assignment of Granted Easement and the Sale of Existing Radio Tower to the Ingham County Road Commission

This resolution authorizes the assignment of the Michigan Department of Natural Resources granted easement L6234 including all current maintenance and restoration requirements from the Ingham County Sheriff's Office to the Ingham County Road Commission for the nominal sum of one dollar (\$1.00). The sale of this radio tower will be as is with no warranties expressed or implied.

The Ingham County 911 Advisory Committee and Controller's Office are recommending this transfer to the Road Commission as there is no foreseen public safety use for the tower in the future. (See attached memo.)

Agenda Item 2

TO: Law Enforcement and Finance Committees

FROM: Mary Sabaj
Community Corrections Manager

DATE: September 26, 2011

RE: Resolution Authorizing Entering into a Subcontract with Northwest Initiative for Day Reporting Program Services for FY 2011-2012

Community Corrections, in conjunction with the County Purchasing Department, distributed a Request for Proposals for Day Reporting services with a deadline of June 6, 2011. Two proposals were received. A CCAB Selection Committee reviewed the proposals and recommended to the CCAB at its regular meeting on September 20, 2011 that a subcontract for services be pursued with Northwest Initiative.

The CCAB unanimously approved this recommendation and is requesting that the County approve the proposed Resolution to enter a subcontract with Northwest Initiative for the period of November 1, 2011 through September 30, 2012 for an amount not to exceed \$43,350 with an option to renew for two additional one-year periods upon the written mutual consent of both parties. The subcontract will be contingent upon entering an Agreement with the State of Michigan and throughout the subcontract period and renewal periods on the availability of grant funds from the State of Michigan for these purposes.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ENTERING INTO A SUBCONTRACT WITH NORTHWEST INITIATIVE FOR DAY REPORTING PROGRAM SERVICES FOR FY 2011-2012

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the Ingham County/City of Lansing Community Corrections Comprehensive Plan; and

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the Application for State of Michigan Community Corrections Act Funds for FY 2011-2012; and

WHEREAS, the FY 2011-2012 Application included a request for CCAB Plans and Services funds for a Day Reporting program to be provided by a vendor yet to be determined; and

WHEREAS, pursuant to the FY2011-2012 State grant award, the County may enter into subcontracts for the purpose of implementing Plans and Services programs and services identified in the Community Corrections Plan and Application; and

WHEREAS, the FY 2011-2012 State grant award includes CCAB Plans and Services funding for Day Reporting Services in the amount of \$43,350; and

WHEREAS, pursuant to County policy, the CCAB in conjunction with the Ingham County Purchasing Department developed and completed a Request for Proposals (RFP) process that resulted in the selection of Northwest Initiative as the Day Reporting Program vendor for the time period of November 1, 2011 through September 30, 2012; and

WHEREAS, Northwest Initiative is willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a subcontract with Northwest Initiative to provide Day Reporting Services in an amount not to exceed \$43,350 for the time period of November 1, 2011 through September 30, 2012 with an option to renew for two additional one-year periods upon the written mutual consent of both parties.

BE IT FURTHER RESOLVED, that the subcontract is contingent upon entering an Agreement with the State of Michigan and throughout the subcontract period and renewal periods on the availability of grant funds from the State of Michigan for these purposes.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign any necessary contracts\subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

M E M O R A N D U M

TO: Law Enforcement Committee
FROM: Major Joel Maatman
DATE: September 24, 2011
RE: Deputy Jeff Ribby Retirement Reso

This resolution honors Deputy Jeff Ribby who is retiring from the Ingham County Sheriff's Office on September 30, 2011.

Introduced by the Law Enforcement Committee:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING DEPUTY JEFF RIBBY FOR HIS 15 DEDICATED
YEARS OF SERVICE TO THE INGHAM COUNTY SHERIFF'S OFFICE**

WHEREAS, in 1996, Jeff Ribby graduated from the Lansing Community College, Criminal Justice Corrections Academy receiving his Corrections Certificate; and

WHEREAS, on September 22, 1996, Jeff was hired by the Ingham County Sheriff's Office and assigned to the Corrections Division; and

WHEREAS, during his 15 year career in corrections, Jeff has worked many assignments including, Housing, Education, and as a Corrections Training Officer; and

WHEREAS, throughout his career, Jeff was seen as a role model and mentor to many fellow deputies during his career at the Sheriff's Office; and

WHEREAS, Jeff was known and recognized for his hard work, diligence and unrelenting searches for contraband and weapons inside the jail to help make a more secure facility for staff and inmates; and

WHEREAS, Jeff was a proud member of the Ingham County Sheriff's Office Honor Guard, participating in many Honor Guard Events; and

WHEREAS, Jeff was a member of the Sheriff's Office Awards Board, reviewing many award recommendations each year and providing valuable input in issuing awards; and

WHEREAS, throughout his 15 dedicated years as a Corrections Deputy, Jeff was awarded three certificates of Appreciation and three Unit Citations for outstanding job performance; and

WHEREAS, Deputy Ribby had countless letters of appreciation and jobs well done in his personnel file; and

WHEREAS, Deputy Ribby was the consummate professional throughout his career, coming to work everyday, providing for a safe and secure environment in the Sheriff's Office Corrections Division; and

WHEREAS, Jeff also went out of his way to help his fellow citizens by doing whatever he could for them. One such instance was in 2001, when coming off his shift, he found two senior citizens in the lobby of the Sheriff's Office stranded from a broken down vehicle. After working a twelve hour shift, without wavering, he offered and did drive them home from Mason to Muskegon; and

WHEREAS, Jeff has decided after 15 great years with the Ingham County Sheriff's office, he is retiring to spend more time with his family.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners honors Deputy Jeff Ribby for his 15 years of dedicated service to the citizens of Ingham County and wish him well in his retirement on September 30, 2011.

MEMORANDUM

TO: Law Enforcement Committee
Finance Committee

FROM: Major Joel Maatman

DATE: October 19, 2011

RE: Central Records Division Paperless Imaging project

This resolution requests permission to purchase, using approved 2011 Capital Improvement funds, Imaging Hardware and Software programs to have Central Records migrate to a paperless office. The budget for this project would be for hardware up to \$6,015 from CDW, with Imagesoft for software licenses up to \$8,532, and up to \$1,453 for Contingency for this project not to exceed the budgeted amount of \$16,000.00.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO USE APPROVED 2011 CAPITAL IMPROVEMENT FUNDS TO PURCHASE PAPERLESS AND IMAGING SOFTWARE PROGRAMS AND HARDWARE FOR CENTRAL RECORDS OF THE INGHAM COUNTY SHERIFF'S OFFICE

WHEREAS, the Ingham County Board of Commissioners approved a \$16,000.00, 2011 Capital Improvement project to purchase a paperless, internal affairs program for the Sheriff Office budget; and

WHEREAS, the Ingham County Sheriff's Office would like to amend the above 2011 Capital Improvement project to purchase software and hardware for Central Records to being a paperless-imaging project; and

WHEREAS, the Ingham County Sheriff's Office wishes to purchase through Ingham MIS hardware and software for twelve work stations for a paperless imaging project not to exceed \$16,000; and

WHEREAS, the Sheriff's Office has worked hand in hand with the Ingham MIS office in developing a paperless Central Records; and

WHEREAS, employees of Central Records and Staff Services of the Sheriff's Office along with MIS personnel, visited Ottawa County Sheriff's Office, Central Records to observe their successful paperless project, which cut both office costs and personnel cost down; and

WHEREAS, the purchase of hardware and software from MIS, these are the same items MIS used in the Courts and Ingham County Prosecutors Office paperless projects.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Sheriff's Office to proceed with the Central Records Paperless-Imaging project, not to exceed \$16,000.00.

BE IT FURTHER RESOLVED, that contracts or purchase documents are authorized with CDW for hardware up to \$6,015 and with Imagesoft for software licenses up to \$8,532 with up to \$1,453 for Contingency for this project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Ingham County Sheriff's Office 2011 budget in accordance with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioner, the County Clerk, and the Sheriff are authorized to sign any necessary contract/purchase documents consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 4a

TO: LE Committee
Finance Committee

FROM: Sergeant Robert Ott, Ingham County Office of Homeland Security & Emergency Management

DATE: October 17, 2011

RE: Resolution to Accept the Michigan State Police 2011 Hazard Mitigation Grant & Enter into Contract with the Tri-County Regional Planning Commission to Update the Hazard Mitigation Plan

Commissioners:

This resolution would authorize Ingham County to enter into contract with the Michigan Department of State Police (MSP), Emergency Management Division, for the Hazard Mitigation Grant with a total project cost of \$112,494.95 including a grant in the amount of \$ 81,662.95, and in-kind match of \$30,832 for the time period of September 7, 2011 through July 31, 2014.

In addition, it designates the Tri-County Regional Planning Commission as the planning agency responsible for the preparation of the plan and documenting the in-kind match requirement of \$30,832 with a subcontract in the amount of \$81,662.95 authorized for this purpose.

Finally, Ingham County agrees to participate with Eaton County, Clinton County and Delta Charter Township to meet the in-kind match requirement of \$30,832 for this grant.

The plan is required by FEMA in order to receive future mitigation grant funds.

I would recommend your approval of this resolution.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE MICHIGAN STATE POLICE 2011 HAZARD MITIGATION GRANT & ENTER INTO SUBCONTRACT WITH THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO UPDATE THE HAZARD MITIGATION PLAN

WHEREAS, the Ingham County Office of Homeland Security and Emergency Management has applied to receive a Hazard Mitigation Grant from the Federal Emergency Management Agency (FEMA) and passed through the Michigan State Police Emergency Management & Homeland Security Division; and

WHEREAS, the amount of the grant is \$81,662.95, with a required in-kind match of 25% assumed by Ingham County, Eaton County, Clinton County and Delta Charter Township in personnel wages, meeting space and equipment; and

WHEREAS, the grant will allow the hiring of the Tri-County Regional Planning Commission to update the current Hazard Mitigation Plan for the Region (Ingham, Clinton, Eaton Counties and Delta Charter Township), originally authored in 2005.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into contract with the Michigan Department of State Police (MSP), Emergency Management Division, for the Hazard Mitigation Grant with a total project cost of \$112,494.95, including a grant in the amount of \$81,662.95, and in-kind match of \$30,832, for the time period of September 7, 2011 through July 31, 2014.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners agrees to participate in the preparation of a Regional Hazard Mitigation Plan for Ingham County and designates the Tri-County Regional Planning Commission as the planning agency responsible for the preparation of the plan and the documentation of in-kind match requirement of \$30,832 with a subcontract in the amount of \$81,662.95 authorized for this purpose.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners agrees to participate with Eaton County, Clinton County and Delta Charter Township to meet the in-kind match requirement of \$30,832 for this grant.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Office of Homeland Security & Emergency Management Office's 2011 and subsequent grant period budgets.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract and/or subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 4b

TO: LE Committee
Finance Committee

FROM: Sergeant Robert Ott, Ingham County Office of Homeland Security & Emergency
Management

DATE: October 17, 2011

RE: Resolution to Enter into a Contract with the City of Lansing and to Accept the FY 2010
Homeland Security Grant Program Funds

Commissioners:

This resolution would authorize Ingham County to approve the FY 2010 Homeland Security Grant Program (HSGP) projects from October 1, 2011 to be fully expended by March 31, 2013.

In addition, it authorizes entering into a contract with the City of Lansing, to be the fiduciary agent and the acceptance of grant funds pending State approval of the projects.

The City of Lansing has again volunteered to be the Fiduciary Agent for these Homeland Security Grant Program (HSGP) projects as they have for several prior rounds of Homeland Security Grant Program funding cycles.

The projects that are listed have been reviewed and approved by the Ingham County Local Planning Team (LPT).

The LPT and I are now recommending that the Board of Commissioners approve these projects.

Two of the projects, the Rural Alert & Warning Sirens (\$82,000.00) and the Leslie/Stockbridge In-Car Camera (\$10,000.00) projects are a continuation of previously approved projects that have been done in phases.

Therefore, vendors have already been selected and will be used for the latest phases.

I would recommend your approval of these Grant funded projects and the accompanying resolution.

Introduced by Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ENTER INTO A CONTRACT WITH
THE CITY OF LANSING AND TO ACCEPT THE
FY 2010 HOMELAND SECURITY GRANT PROGRAM FUNDS**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY 2010 Homeland Security Grant Program (HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the total amount of grant funds available to Ingham County agencies is \$160,300.44 from the State Homeland Security Program (SHSP) and \$62,339.06 from the Law Enforcement Terrorism Prevention Program (LETPP) for a total of \$222,639.50; and

WHEREAS, there are a number of projects benefiting Ingham County agencies, presently approved or pending approval by the State of Michigan; and

WHEREAS, the City of Lansing has agreed to be the fiduciary agent for these grant funds.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a contract with the City of Lansing, to be the fiduciary agent for the FY 2010 Department of Homeland Security, Homeland Security Grant Program, and the acceptance of grant funds, pending State approval, for the following Ingham County grant funded projects to be expended by March 31, 2013:

Tanker Task Force, \$33,202.00
Rural Alert & Warning sirens, \$82,000.00
Amateur Radio Equipment, \$3,010.00
SRT Throwbot, \$9,150.00
LE Batteries, \$53,744.00
Leslie/Stockbridge In-Car Camera, \$10,000.00
ICHD Exercise, \$1,000.00
ICHD CBRNE Detection, \$10,000.00

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into contracts with West Shore Services, Inc., in the amount of \$82,000.00 for the purchase of (4) Four Alert & Warning Sirens and L3 Mobile Vision in the amount of \$10,000.00 to purchase (2) two in-car camera video equipment for other County Police Departments (1 – Leslie, 1 – Stockbridge).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary subcontract or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 5

TO: LE Committee
Finance Committee

FROM: John L. Neilsen Deputy Controller

DATE: October 2, 2011

RE: Resolution Authorizing the Ingham County Sheriff's Office to Transfer the Assignment of Granted Easement and the Sale of Existing Radio Tower to the Ingham County Road Commission

Commissioners:

This resolution would authorize the assignment of the Michigan Department of Natural Resources granted easement L6234 including all current maintenance and restoration requirements from the Ingham County Sheriffs Office to the Ingham County Road Commission

In addition, it would authorize the purchase of the existing Radio Tower at the above mentioned site by the Ingham County Road Commission. In return, the Ingham County Road Commission shall pay Ingham County the nominal sum of one dollar (\$1.00). The sale of this radio tower will be as is with no warranties expressed or implied.

The Tower was abandoned for public safety purposes after the County went to the new Ingham County Public Safety Wireless Radio System in the fall of 2006. The 911 Advisory Committee and 911 Directors agreed there was no need to maintain this abandoned tower for future use.

Discussions then began for alternative uses for the tower and have been ongoing for several months. The Road Commission indicated an interest in taking over the easement and the tower to enhance and improve their radio coverage on the east side of the County. After the appropriate research with the DNR was completed, the Road Commission then completed their due diligence and agreed to proceed.

This project allows for the Sheriff's Office/Ingham County to be relieved of any future responsibilities and any costs to remove the abandoned radio tower. The cost of tearing down the tower and to complete the current maintenance and restoration requirements is estimated to exceed \$7,000.00.

I recommend your approval of this resolution.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE INGHAM COUNTY SHERIFF'S OFFICE TO TRANSFER THE ASSIGNMENT OF GRANTED EASEMENT AND THE SALE OF EXISTING RADIO TOWER TO THE INGHAM COUNTY ROAD COMMISSION

WHEREAS, the Michigan Department of Natural Resources has granted the Ingham County Sheriff's Office easement rights for the radio tower on the N/E corner of Williamston Roads and Ewers Road on Michigan Department of Natural Resources property in Bunkerhill Township in Ingham County that it no longer uses for Public Safety purposes; and

WHEREAS, the Ingham County Road Commission has a need for improving their two-way radio coverage on the Eastern side of the County and could use this tower to enhance their coverage; and

WHEREAS, the Michigan Department of Natural Resources has approved the assignment of granted easement L6234 from the Ingham County Sheriff's Office to the Ingham County Road Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the assignment of the Michigan Department of Natural Resources granted easement L6234 including all current maintenance and restoration requirements from the Ingham County Sheriff's Office to the Ingham County Road Commission.

BE IT FURTHER RESOLVED, that in return for the assignment of the Michigan Department of Natural Resources granted easement L6234 and for the purchase of the existing Radio Tower at the above mentioned site the Ingham County Road Commission shall pay Ingham County the nominal sum of one dollar (\$1.00).

BE IT FURTHER RESOLVED, that the sale of this radio tower will be as is with no warranties expressed or implied.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson, County Clerk and the Sheriff to sign all necessary Assignment of Easement and/or Buy Sell Agreement documents consistent with this resolution upon review and approval as to form by the County Attorney.