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VICE-CHAIRPERSON PRO-TEM
VINCE DRAGONETTI

LAW ENFORCEMENT COMMITTEE
PENELOPE TSERNOGLOU, CHAIR
DEBBIE DE LEON
VICTOR CELENTINO
CAROL KOENIG
RANDY SCHAFER
VINCE DRAGONETTI

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW ENFORCEMENT COMMITTEE WILL MEET ON THURSDAY, AUGUST 16, 2012 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [July 12, 2012 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Animal Control - Resolution to [Reorganize](#) Animal Control Positions and Waive the Hiring Freeze and Provide Backfill
2. Office of Homeland Security & Emergency Management
 - a. Resolution to Enter into a Contract with [Westshore Services](#) for Outdoor Warning Sirens Utilizing the FY2010 Homeland Security Grant Program Funds
 - b. Resolution Authorizing a [Battery Replacement Project](#) for the Public Safety Wireless Voice Communication System
 - c. Resolution to Accept Grant Funds from the State of Michigan Emergency Management Performance Grant ([EMPG](#)) for FY 2012
3. Prosecuting Attorney - Resolution to Authorize a [Juvenile Accountability Grant](#) from the Capitol Region Community Foundation and Sub-Contract with the Dispute Resolution Center of Central Michigan
4. Controller's Office - Update on Ingham County [911 Central Dispatch Center](#)
 - a. Civilian Complaint Procedures
 - b. 911 Phone System Report
 - c. 911 Activity Report

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW ENFORCEMENT COMMITTEE

July 12, 2012

Minutes

Members Present: Penelope Tsernoglou, Debbie De Leon, Victor Celentino, Carol Koenig and Vince Dragonetti

Members Absent: Randy Schafer

Others Present: Board Chairperson Copedge, John Neilsen and others

The meeting was called to order by Chairperson Tsernoglou at 6:00 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the June 14, 2012 Minutes

MOVED BY COMM. DRAGONETTI, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE JUNE 14, 2012 MINUTES AS SUBMITTED.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Koenig and Comm. Schafer

Additions to the Agenda

None.

Limited Public Comment

None.

MOVED BY COMM. DRAGONETTI, SUPPORTED BY COMM. CELENTINO, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. Community Corrections Advisory Board - Resolution Authorizing Submission of a Grant Application and Entering into a Contract with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections and Authorizing Entering into Subcontracts for Community Corrections Programs for FY 2012-2013
2. Sheriff's Office - Resolution Honoring Lt. Mike DeBruin for his Twenty-Two Dedicated Years of Service to the Ingham County Sheriff's Office

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Koenig and Comm. Schafer

MOVED BY COMM. DRAGONETTI, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Koenig and Comm. Schafer

3. Controller's Office - Discussion Item: Review of Clinton and Eaton County Areas Receiving Direct 911 Service from Ingham County (*No Materials*)

Mr. Neilsen provided a letter regarding the 911 service area covered by Ingham County dated July 12, 2012, and a map outlining the Lansing-Dewitt Township 425 Area.

Mr. Neilsen provided the Committee with an update regarding the 911 Service Area covered by the Ingham County 911 Central Dispatch Center in addition to highlighting 425 Agreements and annexations. He expressed concern that Clinton County levies a surcharge and Eaton County levies a millage for 911 services provided in the Ingham County 911 Central Dispatch Center coverage area; however, Ingham County is not receiving those revenues.

The Committee held a discussion regarding the 425 Agreement between DeWitt Charter Township and the City of Lansing including its effect on the Capital Area Regional Airport.

(Comm. Koenig arrived at 6:10 p.m.)

Mr. Neilsen stated in order to properly invoice Clinton and Eaton Counties for the Ingham County 911 Central Dispatch Center service a formula was derived by using the 2010 local surcharge receipts, 2010 Census population and 2010 (estimated) devices per resident (Clinton County) and the average millage rate (Eaton County) in order to estimate a reasonable share.

The Committee discussed who provides 911 services to the airport, Bath Township and parts of Lansing, Eaton County, in addition, to cost associated with the 911 services giving the example of the radios.

Mr. Neilsen stated a letter will be drafted to send to Eaton and Clinton Counties requesting their participation with Ingham County 911 Central Dispatch Center costs. Comm. Celentino asked that Chairperson Tsernoglou provide this information to the County Service Chairperson. Mr. Neilsen stated he will provide the full Board with the letter that was distributed. Comm. De Leon would like the full Board to understand that Law Enforcement is handling this issue. Comm. Dragonetti expressed concerns of the different calculations for Clinton and Eaton Counties.

4. Board Referrals

- a. Letter from McCartney & Company, P.C. with Attached Annual Accounting for the Ingham County 9-1-1 Service District

Mr. Neilsen reviewed the referral stating this is reporting for 911 surcharge pool which is used in the statewide database.

- b. Letter from Silver & Van Essen, P.C. Regarding the 425 Agreement Between Dewitt Charter Township and City of Lansing
- c. Letter from Thrun Law Firm, P.C. Regarding the 425 Agreement Between Dewitt Charter Township and City of Lansing
- d. Letter from Silver & Van Essen, P.C. Regarding the 425 Agreement Between Dewitt Charter Township and City of Lansing

The Board referrals were received and placed on file.

Announcements

Board Chairperson Copedge informed the Committee he received a phone call from an individual concerning a call made to the Lansing 911 Center involving an incident. Mr. Neilsen provided details regarding the concern then explained procedures and archiving recordings. The Committee asked for more details on the coordination within the 911 Centers.

Public Comment

None.

The meeting adjourned at approximately 6:45 p.m.

Respectfully submitted,

Julie Buckmaster

AUGUST 16, 2012 LAW ENFORCEMENT AGENDA STAFF REVIEW SUMMARY

RESOLUTION ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions:

1. *Animal Control - Resolution to Reorganize Animal Control Positions and Waive the Hiring Freeze and Provide Backfill*

This resolution would authorize through the reorganization of personnel at the Animal Control Department to better meet the Departments needs. A vacant full time Animal Control Position would be eliminated from Animal Control Department and replaced with a .50 part-time Animal Control Officer and a part-time .50 Shelter Operator position.

The reorganization would have minimal cost implications.

2. *Office of Homeland Security & Emergency Management*
 - a. *Resolution to Enter into a Contract with Westshore Services for Outdoor Warning Sirens Utilizing the FY2010 Homeland Security Grant Program Funds*

This resolution authorizes the placement of 2-way digital, outdoor warning sirens in the County. This phased part of the project will place three (3) new sirens in White Oak, Stockbridge and Bunkerhill Townships and, upgrade two (2) existing sirens in Meridian Township. Grant funds in the amount of \$76,803.00 will fully fund this part of the project.

- b. *Resolution Authorizing a Battery Replacement Project for the Public Safety Wireless Voice Communication System*

This resolution would authorize the replacement of all the current Harris Inc. radio batteries for Fire/EMS agencies in Ingham County, with longer-lasting Lithium-Ion batteries. Many of the current batteries being used have exceeded their life expectancy. A similar project was funded through these grant funds for the Ingham County Law Enforcement agencies several years ago.

This purchase is fully reimbursable through the Homeland Security Grant Program (HSGP) from the US Department of Homeland Security, passed through the Michigan State Police.

Up to 500 batteries will be replaced and Grant funds in the amount of \$53,744.00 will fully fund this part of the project.

- c. *Resolution to Accept Grant Funds from the State of Michigan Emergency Management Performance Grant (EMPG) for FY 2012*

This resolution would authorize accepting the funds for the EMPG grant for the FY2012. This reimburses Ingham County for a portion of salary and fringes for the Emergency Management Program Manager (SGT Robert Ott). This is based on performance and meeting goals set forth by the State of Michigan. This is a pass-through grant from FEMA to the Michigan State Police. This year's amount is \$47,737.00, which is anticipated within the budget.

3. *Prosecuting Attorney - Resolution to Authorize a Juvenile Accountability Grant from the Capitol Region Community Foundation and Sub-Contract with the Dispute Resolution Center of Central Michigan*

This resolution would authorize a grant award contract in the amount of \$4,000 with a county match of \$2,185 for a total program cost of \$6,185 for the “Juvenile Accountability and Restorative Justice Project. It also authorizes a subcontract between the Ingham County Prosecutor and the Resolution Services Corporation, in the amount of \$6,185, for Juvenile Accountability and Restorative Justice programming for the time period of June 13, 2012 through June 12, 2013.

Funds are anticipated in the budget.

This portion of the agenda is for informational purposes:

4. *Controller’s Office - Update on Ingham County 911 Dispatch Center*
- a. Civilian Complaint Procedures
 - b. 911 Phone System Report
 - c. 911 Activity Report

Memo

To: Law Enforcement, County Services and Finance Committee
From: Jamie McAloon Lampman, Director
CC: Finance Committee; Law Enforcement Committee; Mary Lannoye, County Controller and John Neilsen, Deputy Controller
Date: August 13, 2012
Re: Request to waive hiring freeze and delay on a vacant Animal Control Position to be filled with two part-time positions and provide backfill if necessary.

An ICAC officer has accepted a position with the Ingham County Sheriffs Office thereby leaving a position vacant at ICAC effective August 17, 2012. He will be a great loss for our department.

I am proposing filling that position with two part-time positions to be filled by two separate employees. This change in position will increase the department's ability to meet the obligations of the department while reducing costs. Both positions are within the authority of the director to change.

Funds are available in the General Fund. ICAC is requesting to fill a Step I part-time kennel operator and Step I part-time animal control officer in place of the vacant full time animal control officer position. This change will provide budget savings and most importantly it will provide the necessary staffing to accomplish the priorities of the department.

The animal control officer is responsible for responding to citizen complains and the kennel operator is responsible for the care and maintenance of over 200 animals daily as well as the maintenance of the shelter facility and the euthanization of animals necessary to ensure available room for incoming animals.

This vacancy creates a severe hardship on all aspects of the department. There are three full time kennel operators and six full time road officers. With this vacancy it puts two vacancies at ICAC as one officer position is currently vacant due to FMLA. ICAC cannot meet the demand for kennel space or care for the animals and the maintenance of the facility without these positions being filled. It will hinder the department's ability to adequately and humanely process and care for the animals. Officers are already working in the kennels due to the shortages.

The minimum total personnel costs (salary and fringes) to maximum personnel costs for the two positions (part-time):

PT Animal Shelter Operator range from \$32,668 including fringe benefits to total maximum cost is \$38,530 including fringe benefits

PT ACO position range from \$32,646 to total maximum cost is \$40,124 including fringe benefits.

FT ACO position range from \$63,338 to \$80,900 including fringe benefits.

The overall savings for the two positions compared to one full time position at Step 5 would be \$2,246. However ICAC is planning on hiring at Step I. Further savings will be gained as a result of less overtime being used. *The reason I mention Step 5 savings is because at Step 1 we are \$1975 over budget for this proposal — however as the Steps go up so do the savings. As for the overage of \$1975—we will recoup those funds in savings to our overtime budget which takes the biggest hit from staff shortages. **This reorganization will reduce salary costs and overtime.***

SERVICE IMPACTS

- Decline in the quality of care and services provided to animals and citizens
- Decline of effectiveness of staff
- Threat to the safety and health of the staff; the public and the animals.
- Increase in customer complaint
- Inability to meet the minimum standards of the Department of Agriculture which could result in fines and penalties.
- Inability to accept animals as a result of inability to euthanize animals in a timely manner adequate for emptying kennels to make room for the new animals arriving.

Kennel Operators work seven days per week and cover 8-10 hour shifts each day.

Animal Control Officers work six days per work and shifts vary from 7:30 am - 8pm. Monday through Sat. Trustee labor is frequently used but not always available. The use of trustee labor is limited to simple tasks as they are not trained or skilled to do the work kennel operators perform. They are not a viable substitute. The training and skill required to perform a kennel operator's duties involve disease control, medical knowledge, the handling of vicious animals, criminal cases and the maintenance of facility operations.

These positions require a well trained individual with the skills to handle complex duties such as euthanasia, vaccinations, aggressive animals, medical treatments, report writing, and coordination efforts with the health department on communicable diseases, search warrants and numerous issues to many to include here.

Agenda Item 1

Introduced by the Law Enforcement, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO REORGANIZE ANIMAL CONTROL POSITIONS AND WAIVE THE HIRING FREEZE AND PROVIDE BACKFILL

WHEREAS, an Animal Control Officer position has recently become vacant; and

WHEREAS, based on the current budget situation, duties of various positions were analyzed to determine if any cost savings could be realized; and

WHEREAS, through the reorganization of duties and sharing of personnel resources, a FTE Animal Control Position can be eliminated from Animal Control Department.

THEREFORE BE IT RESOLVED, that upon passage of this resolution, the following staffing changes shall take place and the hiring freeze be waived:

- Eliminate one FTE Animal Control Officer #421004 (\$63,338 - \$80,900).
- Establish a part-time Animal Control Officer - (FOP, \$32,646 - \$40,124).
- Establish a part-time Shelter Operator # (FOP, \$32,668 - \$38,530).

BE IT FURTHER RESOLVED, that the estimated General Fund savings from this reorganization as the position increases to Step 5 will be approximately \$2,246.

BE IT FURTHER RESOLVED, that the Controller/Administrator's Office is authorized to make any necessary budget adjustments and Position Allocation List adjustments consistent with this Resolution.

Agenda Item 2a

DATE: July 24, 2012

TO: Law Enforcement Committee
Finance Committee

FROM: Sergeant Robert Ott, Office of Homeland Security & Emergency Management

SUBJECT: Contract With Westshore Services For Outdoor Warning Sirens Utilizing The Fy2010 Homeland Security Grant Program Funds

Commissioners:

This request for approval of the use of FY2010 Homeland Security grant funds is part of an on-going project to place 2-way digital, outdoor warning sirens in the County. This part of the project will place three (3) new sirens in White Oak, Stockbridge and Bunkerhill Townships and, upgrade two (2) existing sirens in Meridian Township.

I recommend your approval.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ENTER INTO A CONTRACT WITH WESTSHORE SERVICES FOR
OUTDOOR WARNING SIRENS UTILIZING THE FY2010 HOMELAND SECURITY
GRANT PROGRAM FUNDS**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY2010 Homeland Security Grant Program (HSGP); and

WHEREAS, the Ingham County Board of Commissioners previously authorized entering into a contract with the City of Lansing, to be the fiduciary agent for the FY 2010 Homeland Security Grant Program (HSGP); and

WHEREAS, vendor has been identified for this grant project.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a contract with Westshore Services, Inc in the amount of seventy six thousand eight hundred three dollars (\$76,803.00) for the purchase of three (3) new outdoor warning sirens and, two (2) existing siren upgrades. with the project to be completed by December of 2014.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary subcontract or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 2b

DATE: July 29, 2012

TO: Law Enforcement Committee
Finance Committee

FROM: Sergeant Robert Ott, Office of Homeland Security & Emergency Management

SUBJECT: Battery Replacement Project For The Public Safety Wireless Voice Communication System

Commissioners:

This is a project to replace the existing Harris Inc. radio batteries for Fire/EMS agencies in Ingham County, with longer-lasting batteries. Many of the current batteries being used have exceeded their life expectancy.

This purchase is fully reimbursable through the Homeland Security Grant Program (HSGP) from the US Department of Homeland Security, passed through the Michigan State Police.

A similar project was approved for the County Law Enforcement agencies earlier this year.

I recommend your approval.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A BATTERY REPLACEMENT PROJECT FOR THE
PUBLIC SAFETY WIRELESS VOICE COMMUNICATION SYSTEM**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has secured grant funding to replace portable radio batteries for Ingham County Fire and EMS agencies; and

WHEREAS, the 911 Radio Systems Administrator and County Emergency Management Program Manager have identified a plan for a Battery Replacement Project and subsequent purchase orders to replace the current batteries for the Harris Inc. portable radios; and

WHEREAS, Global Technology Systems, Inc. is a sole source distributor of GTS/Honeywell Neocell, Lithium-Ion batteries for Harris Inc. portable radios.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes purchase orders for up to \$53,744.00 for the Battery Replacement Project for the purchase of up to 500 replacement batteries from GTS/Honeywell for the Public Safety Wireless Voice Communication System.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers of these funds as part of the maintenance of the Public Safety Radio Communications System in Ingham County for Fire/EMS Harris Inc. radios.

DATE: July 29, 2012

TO: Law Enforcement Committee
Finance Committee

FROM: Sergeant Robert Ott, Office of Homeland Security & Emergency Management

SUBJECT: Resolution To Accept Grant Funds From The State Of Michigan Emergency Management Performance Grant (EMPG) For FY 2012

Commissioners:

This resolution is to accept the funds for the EMPG grant for the FY2012. This reimburses Ingham County for a portion of salary and fringes for the Emergency Management Program Manager (SGT Robert Ott). This is based on performance and meeting goals set forth by the State of Michigan. This is a pass-through grant from FEMA to the Michigan State Police. This year's amount is \$47,737.00 which is 37.027%

I recommend your approval.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT GRANT FUNDS FROM THE STATE OF MICHIGAN
EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) FOR FY 2012**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has fulfilled its requirements under Public Act 390 regarding an Emergency Management Program and; and

WHEREAS, the Emergency Management Performance Grant (EMPG) for FY 2012, required Ingham County to develop and maintain an Emergency Management Program capable of protecting life, property, and vital infrastructure in times of disaster or emergency; and

WHEREAS, the award reimburses Ingham County for a portion of the Office of Homeland Security and Emergency Management Program Manager wages and fringe benefits.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves the acceptance of the FY 2012 the Emergency Management Performance Grant from the State of Michigan for \$47,737.00, for the time period of October 1, 2011 through September 30, 2012.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make any necessary budget adjustments in the Ingham County Office of Homeland Security & Emergency Management 2012 Budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney

MEMO

TO: Law Enforcement and Finance Committees

FROM: Lisa McCormick, Chief Assistant Prosecutor

RE: Juvenile Accountability and Restorative Justice Project

DATE: July 30, 2012

From 1998 through 2012, the Prosecuting Attorney administered the Juvenile Accountability Block Grant (JABG) program under contract with the Michigan Department of Human Services. This program was discontinued earlier this year because the county fell “out of formula” and was not eligible to re-apply for grant funding.

In an effort to continue the program, the Prosecuting Attorney’s Office applied for continuation of funding with the Capitol Region Community Foundation. The program has been granted \$4,000 out of a request for \$19,000. The additional \$15,000 in funding requested will be under review and we expect to hear a decision in late August or shortly thereafter. This \$4,000 grant award will cover the cost of the program until we hear about the additional \$19,000.00. The \$2185.00 grant match is already accounted for in the 2012 and 2013 operating budget.

This grant program – the Ingham County Juvenile Accountability and Restorative Justice Project - will continue the programming of the Juvenile Accountability Block Grant, and provide a ticket diversion program for youths accused of juvenile ticket offenses such as truancy and curfew violations, as well as school disciplinary violations such as fighting. Youths who successfully complete the program (which includes a mediation intervention as well as a weekend family seminar that includes education on successful peer interactions and skill-building) will have their tickets dismissed. This program will serve the youths and their families, while keeping low-level juvenile offenders out of the court system.

Introduced by Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A JUVENILE ACCOUNTABILITY GRANT FROM THE
CAPITOL REGION COMMUNITY FOUNDATION AND SUB-CONTRACT WITH THE
DISPUTE RESOLUTION CENTER OF CENTRAL MICHIGAN**

WHEREAS, the Ingham County Prosecutor's Office applied for and has been approved funding for the "Juvenile Accountability and Restorative Justice Project" from the Capitol Region Community Foundation; and

WHEREAS, the grant is for \$4,000, with a county match of \$2,185, a Resolution Services Corporation match of \$1,815 and a City of Lansing match of \$6,000; and

WHEREAS, the program was originally authorized by Resolution #07-085, and subsequently re-authorized by Resolution #10-144 and 11-055; and

WHEREAS, the Resolution Services Corporation (formerly Dispute Resolution Center) of Central Michigan has provided quality services to Ingham County youth through the Juvenile Accountability Block Grant, providing early intervention for low-level juvenile offenders with ticket offenses; and

WHEREAS, the services provided by the Resolution Services Corporation through the Juvenile Accountability Block Grant, and this subsequent continuation program, titled "Ingham County Juvenile Accountability and Restorative Justice Project", save court resources, by managing juvenile ticket offenses that would otherwise be submitted to the Circuit Court-Family Division; and

WHEREAS, the County Prosecutor's Office is currently under consideration for additional Capitol Region Community Foundation funding to augment this project, to be considered during the month of August 2012; and

WHEREAS, the City of Lansing's financial involvement in this project will consist of a separate sub-contract between the City of Lansing and the Resolution Services Corporation; and

WHEREAS, the Resolution Services Corporation financial involvement as a funder of the program will be handled internally by the Corporation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a grant award contract in the amount of \$4,000 with a county match of \$2,185 already budgeted for 2012 for a total program cost of \$6,185 for the "Juvenile Accountability and Restorative Justice Project"

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves a subcontract between the Ingham County Prosecutor and the Resolution Services Corporation, in the amount of \$6,185, for Juvenile Accountability and Restorative Justice programming for the time period of June 13, 2012 through June 12, 2013

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budgetary adjustments in the 2012 and 2013 Prosecuting Attorney's Office budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson, the County Clerk, and the Prosecutor to sign any necessary contract or subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

MEMORANDUM

TO: Law Enforcement Committee of the Ingham County Board of Commissioners

FROM: Lance Langdon, 911 Director

DATE: August 9, 2012

RE: Director's Report

CENTER UPDATE

- ❖ The 911 Center opened for business at 7:00 am on June 27, 2012, with transfer of lines the Lansing and East Lansing Centers were closed prior to Noon this same date.
- ❖ Training was provided to all employees on their first day of work, to cover the new equipment
- ❖ Additional staffing both Dispatcher and Supervisor was in place for the first 48 hours.
- ❖ To accommodate training minimum staffing was raised to 13 dispatchers until the June 14th
- ❖ June 14th we began to allow Dispatchers to take vacations and reduced staffing to 11- 24/7
- ❖ After the 14th for two weeks additional new training was not done to allow staff to get comfortable in their positions.
- ❖ August we have started to target the last of the training needed by the current dispatchers.
- ❖ About 80 applications have been reviewed to begin the process to fill the 11 open Dispatch positions.
- ❖ We have one open Dispatch Supervisor position that we will be promoting shortly.

CONTRACT UPDATES

- ❖ Contract talks are underway with the Teamster (supervisory) unit
- ❖ The FOP (dispatchers) unit is in mediation
- ❖ Grievances have been filed over issues in past contract language, 1 request for arbitration has been received.

RADIO SYSTEM UPDATE

- ❖ The Ingham County Public Safety Radio System is still being moved to the new center. The move has caused minor outages over the last several weeks. This has been for the most part due to technicians working on the system, unknowingly bringing the system down. We had initial issues with console touchscreens and a later problem with equipment at the Lansing City Hall that failed. Back up radios were used in each case.

PHONE SYSTEM UPDATE

- ❖ The new 9-1-1 Phone System was put in place with a primary and alternate route to connect the servers at Ingham and Livingston County 9-1-1. The connections are both Fiber that is running on the ZAYO system. This system has had several losses of signal, 3 of which so far have brought the 9-1-1 phone systems down. Calls were transferred to Eaton and Livingston Counties, with calls then transferred by radio to our center. The process is in place to route calls to another center in the event of this type of failure. In the past Lansing and East Lansing were the alternate for each other. The last failure for East Lansing was last year with a pole struck outside city hall, prior to that a farmer cut a line in Ionia about two years ago taking lines out of service.

- ❖ We are working towards a solution for our connection problems between Ingham and Livingston County.
 - Short term- We (the CEIL group) are working towards an agreement with ACD.net to provide a separate connection between the two centers. This will allow for the connection to switch between the Zayo connection and the ACD connection when there is a loss of connectivity on a given line. This differs from the current configuration as both lines on the Zayo are running together on their system. A separate connection had initially been planned but it was found to run same fiber so it did not give us a redundant path.

 - Long term- We have applied for two different grants to install a microwave hop between Ingham and Livingston. Each of these grants does have a 25% match, with the estimated cost at this time for the hop at \$100,000.00. The 4 counties would share the cost of the match, based on the percentage of positions in the system. Our part is just under 50%. This equates to about \$12,500.00 match if we get the grants to pay for the system. This microwave hop also has future potential for use with other communications outside of the phones system in the future.

- ❖ Phone Administrative reporting classes took place the first two weeks of August for all four counties, (CEIL). This training is at our center in the training room.

CALL CENTER STATISTICS

- ❖ For the Month of July the center answered 12,239 Emergency and 28,971 Non-Emergency Phone Calls.
- ❖ For the Month of July the 41,210 calls equate to an average of 1329 phone calls per day, or just over 55 calls per hour, for just under 1 call per minute on average.
- ❖ For the Month of July Dispatchers entered 23,413 calls for service into CAD (computer aided dispatch) which equates to an average of 755 calls per day or 31 calls per hour.

- ❖ The Normal Staffing for the center of 11 Dispatchers provides for 4 call takers, 4 police dispatchers, 2 fire dispatchers and 1 LEIN operator 24/7. There is also a minimum of one supervisor on at all times.

COMPLAINT FOLLOW UP

- ❖ Commissioner Copedge had passed on a complaint involving a Mr. L, a gentleman who called about someone who had dropped a gun and it went off. The call was dispatched within 2 minutes, officers arrived after 12 minutes. The Mr. L called back to dispatch 6 minutes after the officers advised they were there, and the call taker had to sign off with Mr. L, as several more 911 lines were ringing. In this same timeframe a call of a homicide/shooting came in and officers left Mr. L's call to respond to that one. Officers had responded and left the scene without speaking with Mr. L. It is possible that the two incidents could be related and information was referred to LPD for their actions. Deputy Director Gaukel did make contact with Mr. L and explained what had taken place. This all did happen prior to the new center opening.