

CHAIRPERSON  
DALE COPEEDGE

VICE-CHAIRPERSON  
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM  
VINCE DRAGONETTI

LAW ENFORCEMENT COMMITTEE  
PENELOPE TSENOGLOU, CHAIR  
DEBBIE DE LEON  
VICTOR CELENTINO  
CAROL KOENIG  
RANDY SCHAFER  
VINCE DRAGONETTI

## **INGHAM COUNTY BOARD OF COMMISSIONERS**

*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE LAW ENFORCEMENT COMMITTEE WILL MEET ON THURSDAY, JANUARY 12, 2012 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order

Approval of the [December 1, 2011 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Sheriff's Office
  - a. Resolution to Accept the 2012 [MCOLES](#) Active Violence Incident Training Grant
  - b. Resolution Authorizing Entering into a Contract with [Government Payment Services, Inc.](#) for Using Credit Cards to Pay County Fees at the Ingham County Sheriff's Office, Ingham Probate Court, Ingham County Friend of the Court, Family Division of the 30<sup>th</sup> Judicial Court and the 30<sup>th</sup> Judicial Court - General Trial Division
  - c. Resolution to Authorize the Ingham County Sheriff's Office to Amend and Extend a Contract with Michigan Department of Corrections to Rent [190 Beds](#) to the Michigan Department of Corrections
  - d. Discussion Item: Proposed PA 416 Traffic Grant - Secondary Road Patrol within the City of Lansing (*No Materials*)
2. Sheriff's Office/Homeland Security Office - Resolution Authorizing the Donation of Used Surplus Dry-Erase Boards to Children and Horses United in Movement ([C.H.U.M.](#)) Therapeutic Riding
3. MIS/911 - Resolution to Approve Entering into a 3-Year Agreement with AT&T for the Purchase of an [Opteman Circuit](#) for the Ingham County 911 PSAP
4. Controller/911 - Resolution Authorizing the Extension of the [HVAC Maintenance](#) Contract for the Tower Sites of the Public Safety Wireless Voice Communication System

Announcements

Public Comment

Adjournment

### **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

LAW ENFORCEMENT COMMITTEE  
December 1, 2011  
Minutes

Members Present: Victor Celentino, Dale Copedge, Randy Schafer, Vince Dragonetti, and Board Chairperson Grebner

Members Absent: Dianne Holman and Debbie De Leon

Others Present: John Neilsen and Tom Shewchuk

The meeting was called to order by Chairperson Celentino at 6:05 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the November 10, 2011 Minutes

The November 10, 2011 Minutes were approved as submitted.

MOTION CARRIED UNANIMOUSLY.

Additions to the Agenda

None.

Limited Public Comment

None.

MOVED BY COMM. SCHAFFER, SUPPORTED BY COMM. DRAGONETTI, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. Ingham County Office of Homeland Security and Emergency Management
  - a. Resolution to Recognize Ingham County as a "Storm Ready County"
  - b. Resolution to Enter into a Contract with LRAD Corporation Utilizing the FY2009 Homeland Security Grant Program Funds
2. Management Information Services/911 - Resolution to Authorize the Purchase of Microwave Equipment from AT&T for the New Ingham County 911 PSAP
3. Sheriff's Office
  - a. Resolution Honoring Deputy James Borseth for his Twenty-Five Dedicated Years of Service to the Ingham County Sheriff's Office
  - b. Resolution to Authorize the Ingham County Sheriff's Office to Accept the FY 2011 SCAAP Grant

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Holman and Comm. De Leon

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. DRAGONETTI, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Holman and Comm. De Leon

4. Controller/Administrator's Office - Update on the 911 Construction Project (*No Materials*)

John Neilsen informed the Committee that the roof is complete with the exception of the dispatch area which will be enclosed mid-December, the insulation has been sprayed on, and windows installed. The building is expected to be fully enclosed and heated by mid-December with the brick façade and interior work beginning at the end of December or early January. Comm. Copedge asked for additional information on the insulation. Mr. Neilsen will provide Comm. Copedge with information on the insulation of the building.

Mr. Neilsen explained the radio tower is expected to be fully erected by January and once completed the microwave equipment will be installed and the coordination of the existing antennas can begin.

There was a discussion of materials used, energy efficiency, contingency funds, and generally speaking contractors who cut corners. Mr. Neilsen assured the Committee that the General Contractor and Mr. Terrill are making sure the building is constructed to code and contract specifications, as well as, meeting professional industry standards of workmanship. Additionally, they are evaluating the work performed to the invoices before payment is made.

Mr. Neilsen stated that the construction is on schedule (mid-April), within budget, and the Human Services Department will be sending letters to the 911 Center employees advising them of the application procedure. He noted once the applications are received the County will know if the number of employees is sufficient for its operations. Further, applications are being received for the Director and once all applications are in the interview process can begin. Chairperson Celentino asked if there were any surprises in the budget. Mr. Neilsen explained some contingency funds were used yet they are still within the budget.

Announcements

Chairperson Celentino stated this is the last Law Enforcement Committee meeting of the year, it has been a pleasure, he appreciates the Committee members and their hard work. He wished everyone a good New Year.

Comms. Copedge, Schafer, and Dragonetti thanked Chairperson Celentino for his leadership and hard work. They also thanked Mr. Neilsen, Board Chairperson Grebner and Ms. Buckmaster for their work.

The Committee wished Comm. De Leon well.

Public Comment

None.

The meeting adjourned at approximately 6:25 p.m.

Respectfully submitted,

Julie Buckmaster

## JANUARY 12, 2012 LAW ENFORCEMENT AGENDA STAFF REVIEW SUMMARY

### RESOLUTION ACTION ITEMS:

**The Deputy Controller is recommending approval of the following resolutions:**

1. *Sheriff's Office*
  - a. *Resolution to Accept the 2012 MCOLES Active Violence Incident Training Grant*

This resolution will authorize the Ingham County Sheriff's Office to accept a 2012 MCOLES Training grant in the amount of \$37,724.06 for Active Violence Incident (AVI) training. This is a bi-annual training grant program put on by the Ingham County Sheriff's Office for patrol deputies and for Tri-County Law Enforcement that trains first responders how to handle an active shooter call.

The grant requires \$21,596.00 as an in kind match by the Ingham County Sheriff's Office in personnel wages and equipment. (See attached memo from Major Maatman for details.)

- b. *Resolution Authorizing Entering into a Contract with Government Payment Services, Inc. for Using Credit Cards to Pay County Fees at the Ingham County Sheriff's Office, Ingham Probate Court, Ingham County Friend of the Court, Family Division of the 30<sup>th</sup> Judicial Court and the 30<sup>th</sup> Judicial Court – General Trial Division*

This resolution will authorize continuation of a contract with Government Payment Services Inc. (GPS). This contract began in 2001 and has been extended. The contract allows for the Correctional Facility to use GPS to help facilitate credit card payments for interim cash bonds/bails, fines and costs. Several Ingham County Courts also utilize GPS as a credit card payment system as well. GPS now offers credit card readers for patrol cars so that law enforcement officers may accept credit cards for payment in the field for interim cash bonds, fines and costs which will eliminate the need to arrest and transport a person to jail. These card reader devices are offered at no additional expense to Ingham County. The fees charged to the payer will stay the same for the voluntary and optional use of these GPS credit card payment services. There is no cost to the County. The Sheriff's Office and the user Court's have reported good experiences with GPS and would like to continue this contract with this vendor (See attached memo from Undersheriff Allan Spyke for details.)

- c. *Resolution to Authorize the Ingham County Sheriff's Office to Amend and Extend a Contract with Michigan Department of Corrections to Rent 190 Beds to the Michigan Department of Corrections*

This resolution will authorize the renewal of the current Michigan Department of Correction (MDOC) Intensive Detention Re-entry Program (IDRP) contract for housing prisoners at the jail with some amendments. The base contract will be renewed for a two year extension with the Michigan Department of Correction to continue to rent 190 beds at a cost of \$36.00 per day, per bed from October 1, 2012 through September 30, 2014.

The Sheriff's Office has negotiated the following amendments to the contract effective February of this year:

- The mix of MDOC inmates will include 30 females within the 190 beds. The MDOC has a need for more female beds and the Sheriff's Office has room within the female Post to accommodate these inmates.
- Up to 30 Flex beds over and above the 190 contract beds will be an option at the same daily per diem rate. These beds will only be used if there is excess capacity in the current 408 allocation of local beds. If local beds are needed MDOC will be required to remove them within 48 hours to accommodate the local need. Post – and its 64 beds will remain closed and no additional staffing will be needed to accommodate the flex beds. (See attached memo from Undersheriff Allan Spyke for details.)

- d. *Discussion Item: Proposed PA 416 Traffic Grant – Secondary Road Patrol within the City of Lansing*

Undersheriff Allan Spyke will address the Committee on this topic.

2. *Sheriff's Office/ Homeland Security Office - Resolution Authorizing the Donation of Used Surplus Dry-Erase Boards to Children and Horses United in Movement (C.H.U.M.) Therapeutic Riding*

This resolution will authorize an agreement with C.H.U.M. for the purpose of obtaining five used surplus dry-erase boards in return for providing Therapeutic Riding services to Ingham County residents from February 1, 2012 through December 31, 2012. C.H.U.M. is a 501 c 3 non-profit organization based in Dansville, MI. The five used surplus dry-erase boards have very little value and normally would be disposed of in County Auction, or thrown away if there is little value.

This is a discretionary matter for the Board of Commissioners.

3. *MIS/911 - Resolution to Approve Entering into a 3-Year Agreement with AT&T for the Purchase of an Opteman Circuit for the Ingham County 911 PSAP*

This resolution will authorize a 3-year agreement with AT&T for the purchase of an OPTEMAN connection for the new 911 Center in the amount of \$31,228.75.

This will provide a needed a backup connection to the Ingham County Network in the case of a failure of our primary network connection.

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These prices are from the State of Michigan co-operative contract and the new OPTEMAN connection will be amended to an existing AT&T contract.

(See attached memo from MIS Director, Tom Shewchuk for details.)

4. *Controller/911 - Resolution Authorizing the Extension of the HVAC Maintenance Contract for the Tower Sites of the Public Safety Wireless Voice Communication System*

This resolution will authorize the renewal of the John E. Green Co. HVAC Preventive Maintenance Contract for the Tower Sites of the Ingham County Public Safety Radio Communications System from January 1, 2012 through December 31, 2013.

After a RFP process, the vendor was chosen three years ago to have this three year contract with the option for a two year renewal.

The contract amounts are:

January 1, 2012 through December 31, 2012 for \$8,511 (1 % increase)

January 1, 2013 through December 31, 2013 for \$8,596 (1 % increase)

Total two year cost of \$17,107

The following hourly emergency contract rates from the 2011 contract are continued as follows:

January 1, 2012 through December 31, 2013, \$88.92 per hour emergency rates during regular business hours.

January 1, 2012 through December 31, 2013, \$138.38 per hour emergency rates after regular business hours and during weekends and holidays.

(See attached memo.)

**M E M O R A N D U M**

**TO:** Law Enforcement Committee  
Finance Committee

**FROM:** Major Joel Maatman

**DATE:** December 19, 2011

**RE:** MCOLES Active Violence Incident Training Grant

This resolution requests permission for the Ingham County Sheriff's Office to accept a 2012 MCOLES Training grant in the amount of \$37,724.06 for Active Violence Incident (AVI) training.

This training is a bi-annual training put on by the Ingham County Sheriff's Office for patrol deputies and for Tri-County Law Enforcement that trains first responders how to handle an active shooter call.

There are no financial implications for participating in this grant except for \$21,596.00 as an in kind match, assumed by the Ingham County Sheriff's Office in personnel wages and equipment.

This is a bi-annual grant awarded from MCOLES to the Ingham County Sheriff's Office to train regional first responders to active violence calls.

Introduced by the Law Enforcement and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT THE 2012 MCOLES ACTIVE VIOLENCE  
INCIDENT TRAINING GRANT**

WHEREAS, Ingham County Sheriff's Office applied to receive an Active Violence Incident training program grant from the Michigan Commission on Law Enforcement Standards; and

WHEREAS, the purpose of the training is to improve tactical formations, searches and shooting skills for Tri-County area police, in the event of a active violence in a school or public place so as to reduce risks/injuries to students/civilians from violence; and

WHEREAS, this grant request was initiated as a result of the Ingham County Safe Schools initiative and the Tri-County Law Enforcement Active Shooter Curriculum Committee work, in developing training for both school employees and police officers for action against violent encounters in our schools; and

WHEREAS, the amount of the grant is \$37,724.06 with an in kind match of \$21,596.00 assumed by the Ingham County Sheriff's Office in personnel wages and equipment for a total project cost of \$59,620.06; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the acceptance of the 2012 Active Violence Incident Training Grant from the Michigan Commission on Law Enforcement Standards in the amount of \$37,724.06 for the time period of January 1, 2012 through December 31, 2012.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff's Office 2012 budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair and the Controller to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

## MEMORANDUM

**TO:** Law Enforcement, Judiciary and Finance Committees

**FROM:** Undersheriff Allan Spyke

**DATE:** January 3, 2012

**RE:** Government Payment Services

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Attached is a request for resolution by the Ingham County Board of Commissioners to authorize a new contract with Government Payment Services Inc. (GPS). In 2001, Ingham County entered into a contract with GPS (Resolution #01-39) to allow for the Correctional Facility to use GPS to help facilitate credit card payments for interim cash bonds/bails, fines and costs. The Ingham County Courts soon after began utilizing GPS as a payment system for the Courts as well.

In 2007, an extension of the contract between Ingham County and GPS was extended until May, 2012. The Sheriff's Office is rarely utilizing GPS in the Correctional Facility due to having kiosk services in the jail which accept credit cards however, the Courts still use GPS and desire to continue that relationship.

GPS now offers credit card readers for patrol cars so that law enforcement officers may accept credit cards for payment on the streets for interim cash bonds, fines and costs on the road which will eliminate the need to arrest and transport a person to jail. These card reader devices are offered at no additional expense to Ingham County.

A demonstration of these devices was provided in November, 2011. The demo was attended by MIS staff and no concerns were noted for operability issues with the in-car computers. The Purchasing Director has recommended that since the contract has been in existence for ten years, that this matter should have a new resolution passed rather than simply an extension.

The Sheriff's Office and the Court's have reported good experiences with GPS and would like to continue our vendor relationship with GPS.

Introduced by the Law Enforcement, Judiciary and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH GOVERNMENT PAYMENT SERVICES, INC. FOR USING CREDIT CARDS TO PAY COUNTY FEES AT THE INGHAM COUNTY SHERIFF'S OFFICE, INGHAM PROBATE COURT, INGHAM COUNTY FRIEND OF THE COURT, FAMILY DIVISION OF THE 30<sup>TH</sup> JUDICIAL COURT AND THE 30<sup>TH</sup> JUDICIAL COURT – GENERAL TRIAL DIVISION**

WHEREAS, the Sheriff's Office has a desire to enhance our abilities to accept credit cards for the payment of interim cash bonds/bails, fines and costs from persons on roadways by Law Enforcement Officers; and

WHEREAS, a contractual arrangement has been in place since 2001 for County agencies to utilize Government Payment Services, Inc.(G.P.S.), a provider for payments to government entities, that enable consumers to use their credit card to pay any government fee; and

WHEREAS, the Purchasing Department is recommending that a contract be renewed and extended between the County of Ingham and G.P.S.; and

WHEREAS, there will be no cost, liability, or risk incurred as a result of the implementation of this service from G.P.S.; and

WHEREAS, there are other Departments of the County, including the Probate Court , Family Division of the 30<sup>th</sup> Circuit Court-, Friend of the Court - 30<sup>th</sup> Judicial Circuit Court, and the 30<sup>th</sup> Judicial Circuit-General Trial Division District which utilize the services of G.P.S.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes extending the current contract with Government Payment Services, Inc. for a period of five years, June 1, 2012 though May 31, 2017, with an option for a two year renewal.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorize other Departments of the County to utilize those services offered by G.P.S.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

## Agenda Item 1c

**TO:** Law Enforcement and Finance Committees

**FROM:** Allan C. Spyke, Undersheriff

**DATE:** January 5, 2012

**RE:** Resolution to extend and amend the contract with Michigan Department of Corrections for prisoner bed rental.

The Ingham County Sheriff's Office has been in continuing conversation with the Michigan Department of Corrections regarding bed rental at the Ingham County Jail. The Michigan Department of Corrections wishes to house female prisoners, as part of the IDRP program at the Ingham County Jail. However the number of females they request to be housed would not meet the 64 beds presently available with the closed Post. Therefore, the best solution is to reconfigure the 190 beds the Michigan Department Correction presently utilizes, with 30 of those beds being utilized for females. Presently Post 5 is used to houses female prisoners, a study of the usage on Post 5 over the past year indicates housing 30 females for the Michigan Department of Corrections will not cause an overcrowding on the Post.

Michigan Department of Corrections is also interested in renting those beds that may be available when the Ingham County Jail is not at capacity. For lack of a better term, we will call those flex beds. In our discussion with the Michigan Department of Corrections it is understood that should the jail reach its capacity, flex beds would not be available and the Michigan Department of Corrections inmates in those flex beds would have 48 hours to be vacated. It is our intent to add this language into the amended contract, along with language specifying a minimum bed usage, in essence we would like the contract will reflect Michigan Department of Corrections will maintain and pay for a minimum of 95% bed utilization.

Introduced by the Law Enforcement and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF'S OFFICE TO AMEND AND  
EXTEND A CONTRACT WITH MICHIGAN DEPARTMENT OF CORRECTIONS TO RENT  
190 BEDS TO THE MICHIGAN DEPARTMENT OF CORRECTIONS**

WHEREAS, the Ingham County Board of Commissioners has established a design rated capacity of 601 beds which includes 408 County beds and 193 contractual beds; and

WHEREAS, the funds received by the County for leasing these contractual beds is used to reduce the general cost of operating the jail; and

WHEREAS, the Ingham County Board of Commissioners has approved the existing contract from October 1, 2010 through September 30, 2012; and

WHEREAS, the Ingham County Sheriff's Office has negotiated a two year extension of the agreement with the Michigan Department of Correction to continue to rent 190 beds at a cost of \$36.00 per day, per bed through September 30, 2014; and

WHEREAS, the Ingham County Sheriff's Office and the Michigan Department of Corrections wish to modify the contract to include 30 female beds as part of the 190 contractual beds and an option for 30 additional flex beds if the daily jail capacity will allow; and

WHEREAS, the revenue received from the renting of 190 beds is anticipated in the 2012 budget.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes Ingham County and the Ingham County Sheriff's Office to extend and amend the contract with the Michigan Department of Correction to rent 190 beds at a cost of \$36.00 dollars per day, per bed effective February 1, 2012 through September 30, 2014.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes Ingham County and the Ingham County Sheriff's Office to amend the contract with the Michigan Department of Correction to rent up to a additional 30 flex beds subject to the availability of these beds from the 408 local capacity at a cost of \$36.00 dollars per day, per bed effective February 1, 2012 through September 30, 2014.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff's Office 2012, 2013, and 2014 budgets.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chair and County Clerk to sign any necessary agreements approved as to form by the County Attorney consistent with this resolution.

**Agenda Item 2**

TO: Law Enforcement Committee  
Finance Committee

FROM: Sergeant Robert Ott, Ingham County Office of Homeland Security & Emergency  
Management

DATE: January 6, 2012

RE: RESOLUTION AUTHORIZING THE DONATION OF USED SURPLUS DRY-  
ERASE BOARDS TO CHILDREN AND HORSES UNITED IN MOVEMENT  
(C.H.U.M.) THERAPEUTIC RIDING

We propose to donate (5) dry erase boards, that are no longer useable, to Children and Horses United in Movement (CHUM), a non-profit organization that assists handicapped children. CHUM is located in Dansville and assists local children.

Introduced by the Law Enforcement and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE DONATION OF USED SURPLUS DRY-ERASE BOARDS TO CHILDREN AND HORSES UNITED IN MOVEMENT (C.H.U.M.) THERAPEUTIC RIDING**

WHEREAS, Ingham County has periodic need to dispose of surplus equipment; and

WHEREAS, the Children and Horses United in Movement or C.H.U.M. Therapeutic Riding Inc., is a non-profit 501 c 3 organization based in Dansville, Michigan that offers the opportunity to share the world of horses with individuals with and without disabilities of all ages; and

WHEREAS, the C.H.U.M. Therapeutic Riding Inc., is a NARHA premier accredited center whose services are founded on their standards and guidelines; and

WHEREAS, C.H.U.M. Therapeutic Riding Inc. is willing to enter into an agreement with Ingham County for the use of surplus county equipment to assist children with disabilities in Ingham County; and

WHEREAS, the Board of Commissioners has determined that this is an appropriate use of surplus equipment.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an agreement with C.H.U.M. for the purpose of obtaining five used surplus Dry-Erase boards in return for providing Therapeutic Riding services to Ingham County residents from February 1, 2012 through December 31, 2012.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

*Ingham County Management Information Services*

Tom Shewchuk, Director - Email: [tshewchuk@ingham.org](mailto:tshewchuk@ingham.org)

To: Board of Commissioners  
From: Tom Shewchuk  
CC: John Neilsen  
Date: January 5, 2012  
Re: Resolution – OPTEMAN connection for the new Ingham County 911 PSAP

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Dear Commissioners,

The new 911 PSAP will require a backup connection to the Ingham County Network in the case of a failure of our primary network connection. In 2011, Ingham County installed 2 backup T-1 connections to the City of Lansing PSAP when they converted to Vision CAD with the intention of moving these connections for the new PSAP. By way of this resolution I am seeking authorization to transition these connections from the City of Lansing to the new PSAP in time for go-live.

Currently, Ingham County pays \$808.00 per month for two T-1 circuits to the City of Lansing at a total 3-year cost of 29,088.00. The cost of the new OPTEMAN connection will be \$725.00 per month plus an entrance facilities fee of \$5,128.75, or a 3-year cost of \$31,228.75. When the new OPTEMAN circuit is installed a new 3-year agreement will begin.

The above are State of Michigan co-operative contracts and the new OPTEMAN connection will be amended to an existing AT&T contract.

Thank you in advanced for your consideration. Please feel free to contact me if you have any questions.

Sincerely,

Tom

Introduced by Law Enforcement and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE ENTERING INTO A 3-YEAR AGREEMENT WITH AT&T FOR THE PURCHASE OF AN OPTEMAN CIRCUIT FOR THE INGHAM COUNTY 911 PSAP**

WHEREAS, the new Ingham County 911 PSAP will require a backup connection to the Ingham County network in the case of a primary network failure; and

WHEREAS, in 2011 Ingham County purchased two T-1 circuits as backup connection to the City of Lansing PSAP when they converted to the new CAD system with the intention of moving these connections to the new PSAP; and

WHEREAS, the cost of the two T-1 circuits for 3-years was \$29,088.00; and

WHEREAS, the two T-1 circuits approved by resolution 11-290 will be terminated and converted and amended to our existing OPTEMAN AT&T contract (2003-1118-0951); and

WHEREAS, the new 3-year agreement cost is \$725.00 per month and a one-time entrance facilities cost of \$5,128.75 for a total 3-year cost of \$31,228.75; and

WHEREAS, MIS is recommending the existing T-1's be moved and converted to an OPTEMAN connection to the new 911 PSAP from the State of Michigan MiDeal government co-operative Contract (#2003-1118-0951) for a period of 3-years for a total cost of \$31,228.75.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize entering into a 3-year agreement with AT&T for the purchase of an OPTEMAN connection for the new 911 PSAP in the amount of \$31,228.75.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the 911 Emergency Telephone Dispatch Services - 911 Fund for Management and System Improvements.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract/purchase order documents consistent with this resolution and approved as to form by the County Attorney.

## Agenda Item 4

TO: LE Committee  
Finance Committee

FROM: John Neilsen, Deputy Controller

DATE: January 6, 2012

RE: Resolution Authorizing the Extension of the HVAC Maintenance Contract for the Tower Sites of the Public Safety Wireless Voice Communication System

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Commissioners:

This resolution will authorize the renewal of the John E. Green Co. HVAC Preventive Maintenance Contract for the Tower Sites of the Ingham County Public Safety Radio Communications System from January 1, 2012 through December 31, 2013.

After an RFP process, the vendor was chosen three years ago to have this three year contract for this preventative HVAC Maintenance contract with John E. Green Co. for the Tower Sites of the Ingham County Public Safety Radio Communications System with the option for a two year renewal.

The contract amounts are as follows:

January 1, 2012 through December 31, 2012 for \$8,511 (1 % increase)  
January 1, 2013 through December 31, 2013 for \$8,596 (1 % increase)  
Total two year cost of \$17,107

The following hourly emergency contract rates from the 2011 contract are continued as follows:

January 1, 2012 through December 31, 2013, \$88.92 per hour emergency rates during regular business hours.

January 1, 2012 through December 31, 2013, \$138.38 per hour emergency rates after regular business hours and during weekends and holidays.

We have been happy with their level of service and are recommending that the Board of Commissioners approve this resolution to exercise the 2 year renewal option.

Introduced by the Law Enforcement and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE EXTENSION OF THE HVAC MAINTENANCE CONTRACT  
FOR THE TOWER SITES OF THE PUBLIC SAFETY WIRELESS  
VOICE COMMUNICATION SYSTEM**

WHEREAS, the Ingham County Board of Commissioners operates the Ingham County Public Safety Radio Communications System; and

WHEREAS, there is a existing three year preventative HVAC Maintenance contract with John E Green Co for the Tower Sites of the Ingham County Public Safety Radio Communications System with the option for a two year renewal; and

WHEREAS, the Systems Administrator is recommending exercising the option for a two year renewal.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the renewal of the John E. Green Co. HVAC Preventive Maintenance Contract for the Tower Sites of the Ingham County Public Safety Radio Communications System from January 1, 2012 through December 31, 2012 for \$8,511 and from January 1, 2013 through December 31, 2013 for \$8,596 for a total two year cost of \$17,107.

BE IT FURTHER RESOLVED, that the following hourly emergency contract rates from the 2011 contract are continued as follows:

January 1, 2012 through December 31, 2013, \$88.92 per hour emergency rates during regular business hours.

January 1, 2012 through December 31, 2013, \$138.38 per hour emergency rates after regular business hours and during weekends and holidays.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments of these funds from the 911 Emergency Telephone Dispatch Services - 911 fund for Management and System Improvements.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract amendment or purchase documents as prepared by or approved as to form by the County Attorney that are consistent with this resolution.