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VICE-CHAIRPERSON PRO-TEM
VINCE DRAGONETTI

LAW ENFORCEMENT COMMITTEE
PENELOPE TSEBNOGLOU, CHAIR
DEBBIE DE LEON
VICTOR CELENTINO
CAROL KOENIG
RANDY SCHAFFER
VINCE DRAGONETTI

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE LAW ENFORCEMENT COMMITTEE WILL MEET ON THURSDAY, NOVEMBER 15, 2012 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [November 1, 2012](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Prosecuting Attorney Stuart Dunnings - Presentation on Gangs Task Force (*No Materials*)
2. Controller's Office
 - a. Ingham County Sheriff's Office Detective Position Recommendation
 - b. Update on 911 Advisory Committee Meeting (*No Materials*)

Announcements

Public Comment

Adjournment

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DISRUPTION DURING THE MEETING**

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LAW ENFORCEMENT COMMITTEE

November 1, 2012

Minutes

Members Present: Penelope Tsernoglou, Victor Celentino, Debbie De Leon, and Vince Dragonetti

Members Absent: Randy Schafer and Carol Koenig

Others Present: Board Chairperson Copedge, John Neilsen, Lisa McCormick, Tom Krub, Joel Maatman, Bruce Gaukel, Lance Langdon and others.

The meeting was called to order by Chairperson Tsernoglou at 6:00 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the October 11, 2012 Minutes

The October 11, 2012 Minutes were approved as submitted.

Additions to the Agenda

3. Additional Information – Handout: Ingham County 9-1-1 Central Dispatch Center – Activities Report

Limited Public Comment

None.

1. Law and Order Fund for Technology Group (LOFT) - Resolution to Authorize Three Year Contracts for Westlaw Electronic Law Library Access for Various Ingham County Departments, Offices and Courts

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. DRAGONETTI, TO APPROVE THE RESOLUTION TO AUTHORIZE THREE YEAR CONTRACTS FOR WESTLAW ELECTRONIC LAW LIBRARY ACCESS FOR VARIOUS INGHAM COUNTY DEPARTMENTS, OFFICES AND COURTS.

Mr. Neilsen explained this is a 3-year renewal of an existing contract that provides access to the Westlaw Electronic Law Library for legal research.

(Comm. De Leon arrived at 6:01 p.m.)

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schafer and Comm. Koenig

2. Sheriff's Office
 - a. Resolution Requests Permission for the Ingham County Sheriff's Office to Accept the FY 2012 SCAAP Grant

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. DRAGONETTI, TO APPROVE THE RESOLUTION AUTHORIZING PERMISSION FOR THE INGHAM COUNTY SHERIFF'S OFFICE TO ACCEPT THE FY 2012 SCAAP GRANT.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schafer and Comm. Koenig

b. Update on Roadway Shootings Task Force (*Article Attached*)

Major Maatman provided the history of the shootings then described the law enforcement agencies that are involved. He provided an outline of the efforts that have been put into place to identify the shooter. The Committee discussed the media, location and timing of the shootings, as well as, staffing and overtime. Mr. Neilsen explained the potential for overtime reimbursement.

Major Maatman complimented the Sheriff's Office for their professionalism and commitment. Comm. De Leon asked Major Maatman to express the Commissioners appreciation to those working on finding the shooter. Major Maatman explained the relationship between the Ingham County Sheriff's Department and other law enforcement agencies involved.

The Committee noted that they would greatly appreciate communication to the Commissioners in such instances prior to any media release. Major Maatman stated he would make the Sheriff aware of the request then described how media releases are handled.

3. Controller's Office - Update on Ingham County 911 Central Dispatch Center
(*No Materials*)

Mr. Neilsen provided the handout that was prepared by Mr. Langdon and Mr. Gaukel. Handout: Ingham County 9-1-1 Central Dispatch Center – Activities Report.

Mr. Neilsen overviewed the opening of the Ingham County 911 Central Dispatch Center and the challenges encountered. He explained that the challenges were identified and addressed quickly, plus, the Dispatch Center opened short staffed because some employees were recalled as police officers.

Mr. Neilsen reminded the Committee members that he had sent emails regarding the attendance of the City of Lansing Public Safety Meetings along with other meetings where the Fire Department expressed concerns. He explained that currently those concerns are being researched and once there is a solution the Department and Law Enforcement Committee will be notified.

Mr. Neilsen stated that Mayor Bernero has recently announced a Task Force where Randy Talifarro, the Joint Fire Chief for East Lansing and Lansing, will lead the force. Mr. Neilsen stated that the County will want to work with the Task Force and he has asked specifically to be informed of the composition and goals. Mr. Neilsen stated that Mr. Talifarro has agreed to keep the County informed; however, as of today there is no further information. He noted that he will notify the Commissioners when more information is available.

Mr. Langdon overviewed the Fire CAD Calls from June 27, 2012 to October 31, 2012 pointing out the primary calls and busiest agencies. Comm. Tsernoglou asked that a key of acronyms be included in all information supplied to the Committee. Mr. Langdon will email Mr. Neilsen with a list of department acronyms in the handout for the Committee.

Mr. Neilsen asked if the fire calls are vastly medical runs. Mr. Langdon answered largely, yes.

Board Chairperson Copedge asked if the complaints are primarily from the larger cities or townships further questioning if the Task Force encompasses the entire County. Mr. Neilsen explained the Advisory Board will talk about those types of concerns in addition to their purpose. He informed the Committee that the new 9-1-1 Advisory Board will hold its first meeting on November 15, 2012.

Comm. De Leon asked to be reminded of what the Advisory Board composition is. Mr. Neilsen explained it has been established by resolution in April that the Committee will be comprised of the following: Sheriff, MSP, Lansing Police Chief, Lansing Fire Chief, East Lansing Police and Fire Chief, Meridian Township Police and Fire Chief, MSU Police Department, Ingham County Police Chief's Organization, and a representative per vote by the Ingham County Fire Chief's Association or a designee appointed by its agency. Mr. Langdon will provide the Committee with a list of who will be on the Advisory Board. Mr. Neilsen further described the task of the Advisory Board including: recommending standards for staffing, provide recommendations to the Director regarding policies and procedures as needed, to provide recommendations to the Director to improve the 9-1-1 Central Dispatch Operations, to make recommendations regarding any other matter relating to 9-1-1 Dispatch assigned by the Ingham County Board of Commissioners or Controller.

Board Chairperson Copedge questioned how the Advisory Board will incorporate the FOP in addressing their concerns at the meetings and will the FOP be involved with the Task Force. Mr. Neilsen stated that the FOP is welcome to attend the meetings. Mr. Langdon noted that Mr. Krug has been included in the email of upcoming meetings.

Board Chairperson Copedge expressed his concern that the Law Enforcement Committee is made aware of any pertinent conversations at the Advisory Board Meetings and are notified prior to any press releases. Mr. Langdon stated that having an Advisory Board will help keep the Commissioners better informed. Board Chairperson Copedge suggested that the operators and FOP are included in the Advisory Board's Agenda. Chairperson Tsernoglou suggested that a member of the 9-1-1 Advisory Board also be on the Task Force. The Committee discussed union representation at the Advisory Board meetings.

Comm. Dragonetti questioned the employee complaints. Mr. Langdon explained the process and that each complaint is investigated and compartmentalized in order to find a resolution, if, there is a resolution.

Mr. Langdon overviewed the Police CAD Calls from June 27, 2012 to October 31, 2012 pointing out the CAD Calls by dispatcher June – October noting the opening of the Dispatch Center was June 27. He then reviewed the phone calls for 9-1-1 Center –Administrative and Emergency Lines.

Mr. Guakel explained how the system works, rig assignments, and call-type determination plus the need to sometimes make a judgment call. He then described the dispatchers and first responder complaints. Comm. Celentino asked if all complaints are investigated. Mr. Langdon answered yes. The Committee discussed recent complaints, response time and how those issues were resolved whether it was a technical issue or human error. The Committee requested that they are advised by email of any sensitive or priority calls. Chairperson Tsernoglou also requested that the Committee receive either a monthly or quarterly report of concerns and resolution to each concern.

Comm. De Leon informed the Committee that she has spoke with Mayor Bernero regarding the timeliness of the Task Force announcement and his response was that it happened over night and the intent is to be in place until the Advisory Board is fully functional then it will transition into that. Mr. Guakel noted that the Chairperson of the task force is on the Advisory Board.

(Board Chairperson Copedge, Comm. De Leon and Comm. Celentino stepped out at 7:00 pm)

Mr. Langdon provided the connection history of the phone system and the upgrades that have been made. He described the problems and how those problems were resolved. He noted that cell phones inherently have problems from time to time such as echoes, cracking or hard to hear calls.

(Comm. Celentino returned at 7:03 pm)

Mr. Langdon overviewed why the CAD system was chosen and the transition to the system.

(Board Chairperson Copedge returned at 7:04 pm)

Mr. Langdon described how information is input into the system and transferred by the dispatcher. Board Chairperson Copedge questioned if the dispatcher has access to “red tagged” buildings in the cities. Mr. Gaukel explained how the “red tagged” buildings were previously identified and how they are now identified.

Comm. Celentino asked for a summary of the additional training provided to the employees since this summer. Mr. Langdon explained there was 40 hours of training on a generic screen and an additional 2 hours prior to their scheduled time on the actual screens. Mr. Langdon described the screens used by the dispatchers. Comm. Celentino asked how the employees were trained on mapping since they come from different locations. Mr. Langdon stated they were given the latest maps of the area and explained how the CAD mapping works. He noted there have been some issues with the mapping integration and how the dispatchers move from screen to screen. He then explained the technical support of the software and how the issues are being resolved. The Committee discussed technical support through the County’s MIS Department and software vendors.

Chairperson Tsernoglou invited Tom Krug, FOP, to the table. Mr. Krug provided his experience and background informing the Committee that he represents Ingham, Clinton and Eaton Counties. He explained that it is not his style to attend meetings because he works with the County’s staff; however, the reason he attended a City Hall meeting was on behalf of the Fire Department. He explained that when there were issues the County staff and attorneys are made aware and they were aware of the injunction of the 9-1-1 Center. He noted that it was the County staff’s job to inform the Commissioners not his.

Mr. Krug, expressed his membership's concerns including: equipment, schedules, overtime, and general frustrations. He read a letter of resignation from a long-time employee. He further expressed his concern that employees are properly trained noting these are seasoned dispatchers. He acknowledged that Mr. Langdon and Mr. Guakel are working to correct any issues. The Committee discussed the number of dispatchers and number of dispatchers needed. Mr. Gaukle overviewed the code of conduct, training, policies and procedures and how those differ from the employees who worked in Lansing and East Lansing. He informed the Committee that they are working diligently on County policy and procedures. Comm. Celentino asked if there have been meetings with the employees to provide solutions to their concerns. Mr. Langdon stated they have had a meeting with the employees where they shared their concerns. The Committee discussed staffing and hiring procedures.

Board Chairperson Copedge asked if the budget is appropriate for the operations considering the need to fill positions and additional training, plus, are there any unforeseen expenses or expenses that should be revisited. Mr. Langdon stated this year's budget is fine and highlighted additional funding sources.

(Comm. De Leon returned at 7:45 pm)

Board Chairperson Copedge questioned how Livingston and Eaton County do their training. Mr. Langdon stated that a room was built for training and future back up uses in the new facility plus this will be the first time the training facility is onsite. Mr. Krug expressed his concern that the County hire and retain dispatchers. Board Chairperson Copedge suggested that supervisors are trained and work on team building skills. Mr. Langdon stated that supervisors are sent to training.

Chairperson Tsernoglou asked for a copy of the Ingham County 9-1-1 Central Dispatch Center's complaint procedures along with forwarding other Department's complaint procedures, in addition to, including the opportunity for employee representation on the Advisory Board's Agenda.

Announcements

Comm. De Leon expressed her concern of the 2013 Board of Commissioner's Committee structure.

Public Comment

None.

The meeting adjourned at approximately 7:57 p.m.

Respectfully submitted,

Julie Buckmaster

**NOVEMBER 15, 2012 LAW ENFORCEMENT AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

This portion of the agenda is for informational purposes:

1. *Prosecuting Attorney Stuart Dunning - Presentation on Gangs Task Force*
- 2a. *Controller's Office - Recommendation on Ingham County Sheriff's Office Detective Position*
- 2b. *Controller's Office - Update on Ingham County 911 Central Dispatch Center*

Agenda Item 2a

TO: Ingham County Law Enforcement Committee
FROM: John L. Neilsen , Deputy Controller
DATE: November 9, 2012
RE: Ingham County Sheriff's Office Detective Position

Commissioners:

As you are aware an existing Detective Position was not funded in the 2013 budget.

Here is some background information on this position:

- This position was first created in the 2012 budget through the Strategic Planning Initiative (Z list) process. The Detective primarily has been assigned to a Community anti-violence initiative and investigates gang activity throughout the local communities in Ingham County .
- It was not recommended for funding in the 2013 Controller's Recommended budget.
- During the 2013 budget process, the Law Enforcement Committee ranked two existing Sheriff's Office positions on the Z list. The restoration of a Deputy position was your highest priority (\$67,037) and this Detective position (\$78,946) was the second priority. The Deputy position did get funded through the normal budget process.
- At the Finance 2013 Budget Hearing, the Detective Position was not funded and was referred back to the Law Enforcement Committee.
- At the September 27, 2012 Law Enforcement Committee meeting, the continuation of this position in 2013 was discussed and the Committee asked the Controller's Office to work with the Sheriff's Office to determine if funds could be identified to keep this position in 2013. Possible sources of funding discussed included drug forfeiture funds, grants, and the County Contingency fund.

The County Controller's Office is not recommending this position be funded in the 2013 Budget. As a general budgetary principle, ongoing personnel costs should be funded through ongoing revenue streams and they should be funded through the annual budget process.

The use of a finite resource such as drug forfeiture funds or the 2013 County Contingency money does not meet this test. No grant funds are available that I am aware of.

Finally, the big picture for 2013 is that Ingham County had to eliminate thirty-three positions in the 2013 budget and added seven positions (six new Correction's Officers for reopening a Jail Post and one Assistant Engineer at the Department of Transportation and Roads) for a net reduction of twenty-six positions. Similar reductions may be necessary in the 2014 budget.

For the above stated reasons, the Controller's Office does not recommend funding the Detective position for the 2013 budget.

c.c. Finance Committee
Alan Spyke, Undersheriff
Gene Wriggelsworth, Sheriff
Mary Lannoye, Administrator/Controller