

CHAIRPERSON  
DEB NOLAN

VICE-CHAIRPERSON  
REBECCA BAHAR-COOK

VICE-CHAIRPERSON PRO-TEM  
RANDY MAIVILLE

LAW AND COURTS COMMITTEE  
VICTOR CELENTINO, CHAIR  
PENELOPE TSERNOGLOU  
DIANNE HOLMAN  
DEBBIE DE LEON  
REBECCA BAHAR-COOK  
KARA HOPE  
RANDY SCHAFFER

## **INGHAM COUNTY BOARD OF COMMISSIONERS**

*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE LAW AND COURTS COMMITTEE WILL MEET ON THURSDAY, MARCH 28, 2013 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order

Approval of the [March 14, 2013 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Sheriff's Office
  - a. Resolution Authorizing Participation with the Meridian Township Police Department [Highway Safety Grant](#)
  - b. Resolution to Honor [Sergeant Timothy D. Currin](#) for his 25 Years of Service to the Ingham County Sheriff's Office
2. Community Corrections Advisory Committee (CCAB) - Mary Sabaj Director, Update on CCAB State Budget Cuts (No Material)
3. Controller's Office
  - a. Resolution to Authorize a Contract for the Purpose of Conducting a Public Information and Education [Campaign](#) for the Ingham County 911 Emergency Telephone and Dispatch System (*Full Information on the Recommendation will be Presented at the Meeting*)
  - b. 911 Director - [Update](#) on the Ingham County 911 Center

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES  
OR SET TO MUTE OR VIBRATE TO AVOID  
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

LAW & COURTS COMMITTEE  
March 14, 2013  
Minutes

Members Present: Victor Celentino, Penelope Tsernoglou, Dianne Holman and Kara Hope

Members Absent: Rebecca Bahar-Cook, Debbie De Leon and Randy Schafer

Others Present: John Neilsen, Lance Langdon and Hong-Phuc Dang

The meeting was called to order by Chairperson Celentino at 6:01 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the February 28, 2013 Law & Courts Minutes

The February 28, 2013 Law & Courts Minutes were approved as submitted.

Additions to the Agenda

None.

Limited Public Comment

None.

1. Friend of the Court - Resolution Honoring Mary Jo Carroccio

MOVED BY COMM. HOLMAN, SUPPORTED BY COMM. HOPE, TO APPROVE THE RESOLUTION HONORING MARY JO CARROCCIO.

MOTION CARRIED UNANIMOUSLY. Absent: Comms. Bahar-Cook, De Leon and Schafer

2. Sheriff's Office

- a. Resolution Authorizing the Ingham County Sheriff's Office to Contract with Delhi Township for Parks Police Services with Seasonal Part Time Deputies

MOVED BY COMM. TSERNOGLOU, SUPPORTED BY COMM. HOPE, TO APPROVE THE RESOLUTION AUTHORIZING THE INGHAM COUNTY SHERIFF'S OFFICE TO CONTRACT WITH DELHI TOWNSHIP FOR PARKS POLICE SERVICES WITH SEASONAL PART TIME DEPUTIES.

Chairperson Celentino noted that this was successful last summer and the Township requested the service again. Comm. Hope stated that she inquired about the decision by the Township to use Deputies instead of private security. She explained what she heard is even though costs are slightly more to use Deputies in the Parks the Township is getting what they pay for. In other words the Deputies are more experienced, professional, and proactive in the primary area of patrol. In addition, they help curtail vandalism and mischief elsewhere in the Township because Deputies are in communication with other Deputies. She expressed her support for this resolution further stating this is an example of government using public resources effectively.

MOTION CARRIED UNANIMOUSLY. Absent: Comms. Bahar-Cook, De Leon and Schafer

- b. Resolution to Accept State of Michigan Byrne JAG Grant Subcontract for an Ingham County Sheriff's Deputy Position with Tri-County Metro Narcotics Unit

MOVED BY COMM. HOPE, SUPPORTED BY COMM. HOLMAN, TO APPROVE THE RESOLUTION TO ACCEPT STATE OF MICHIGAN BYRNE JAG GRANT SUBCONTRACT FOR AN INGHAM COUNTY SHERIFF'S DEPUTY POSITION WITH TRI-COUNTY METRO NARCOTICS UNIT.

Mr. Neilsen informed the Committee that the Sheriff's Office asked if it was okay not to have a representative present at tonight's meeting because it is their awards banquet. Mr. Neilsen stated he advised them it was acceptable.

Mr. Neilsen commended the Sheriff's Office for seeking out grants to off-set the costs for this position. He noted the importance of this position and that it had been slated for elimination.

MOTION CARRIED UNANIMOUSLY. Absent: Comms. Bahar-Cook, De Leon and Schafer

- 3. Controller's Office
  - a. Resolution Authorizing Pagegate Interface Project for the 911 Center

MOVED BY COMM. TSERNOGLOU, SUPPORTED BY COMM. HOPE, TO APPROVE THE RESOLUTION AUTHORIZING PAGEGATE INTERFACE PROJECT FOR THE 911 CENTER.

Mr. Langdon described the benefits of the interface project along with the out-county Chiefs' interest.

MOTION CARRIED UNANIMOUSLY. Absent: Comms. Bahar-Cook, De Leon and Schafer

- b. 911 Director - Update on the Ingham County 911 Center

Mr. Langdon informed the Committee of the number of new employees and that background checks are being completed. He expects job offers will be forthcoming and the Ingham County 911 Central Dispatch Center will soon be fully staffed. He noted there is a training period but the Ingham County 911 Central Dispatch Center is moving in the right direction. Chairperson Celentino asked how long the training period is. Mr. Langdon described the training and training period.

Mr. Langdon informed the Committee four calls were transferred to Eaton County during momentary glitch with the fiber connections. The Committee discussed connection expectations, types of connections, contractors and contracts.

Mr. Langdon informed the Committee of recent presentations and tours in addition to securing the 2013 training funds.

4. Board Referral - Report from the State of Michigan Department of Human Services Regarding their Review of the Child Care Fund for the Ingham County Court

The Board Referral was received and placed on file.

Announcements

None.

Public Comment

None.

The meeting adjourned at approximately 6:22 p.m.

Respectfully submitted,

Julie Buckmaster

## **MARCH 28, 2013 LAW & COURTS AGENDA STAFF REVIEW SUMMARY**

### **RESOLUTION ACTION ITEMS:**

#### **The Deputy Controller is recommending approval of the following resolutions:**

- 1a. Sheriff's Office - Resolution Authorizing Participation with the Meridian Township Police Department Highway Safety Grant*

This resolution authorizes the Ingham County Sheriff's Office to participate with the Meridian Township Police Department in the Traffic Enforcement grant for an amount up to \$65,000 for the time period of October 1, 2012 through September 30, 2013. This is a long time grant that Ingham County has participated in whereby increased traffic enforcement patrols are conducted to decrease the number of drunk driving violations and seatbelt violations within Ingham County. Meridian Township is serving as the fiduciary again this year. The County will be reimbursed up to \$65,000 in overtime costs through this grant and the budget will be increased accordingly. (See attached memo for details.)

- 1b. Sheriff's Office - Resolution to Honor Sergeant Timothy D. Currin for his 25 Years of Service to the Ingham County Sheriff's Office*

This resolution authorizes honoring a long time County Sheriff's Office employee upon his retirement.

- 3a. Controller's Office - Resolution to Authorize a Contract for the Purpose of Conducting a Public Information and Education Program for the Ingham County 911 Emergency Telephone and Dispatch System (Full Information on the Recommendation will be Presented at the Meeting.)*

This resolution authorizes the acceptance of the Ingham County 9-1-1 Advisory Committee recommendation that the Ingham County Board of Commissioners initiate a Public Information and Education Program for the Ingham County 911 Emergency Telephone And Dispatch System in order to educate the public on the importance of communicating clear and accurate information regarding the location and nature of 911 related emergencies to the Ingham County 9-1-1 Central Dispatch Center. The Resolution would authorize surplus 9-1-1 funds be utilized to contract for the costs associated with a qualified contractor to work with the County to develop this Public Information and Education Program (See attached memo for details.)

#### **This portion of the agenda is for informational purposes:**

- 2. Community Corrections Advisory Committee (CCAB) – Mary Sabaj Director Update on CCAB State Budget Cuts (No material)*
- 3b. Controller's Office /911 Center - 911 Director – Update on the Ingham County 911 Center*

**M E M O R A N D U M**

**TO:** Law & Courts Committee  
Finance Committee

**FROM:** Major Joel Maatman

**DATE:** March 1, 2013

**RE:** Traffic Enforcement and Compliance Grant

This resolution requests permission to participate with the Meridian Township Police Department for the Traffic Enforcement and Compliance Grant, for the amount up to \$65,000.00 for the time period October 1, 2012 through September 30, 2013.

Meridian Township Police Department will reimburse Ingham County Sheriff's Deputies overtime spent working on this grant.

The financial implications for participating in this grant for the county will be to increase Ingham County Sheriff's Office overtime budget up to \$65,000.00 for reimbursement of overtime wages for participating with Meridian Township Police Department in this grant.

This is an annual grant Ingham County Sheriff's Office participates with Meridian Township Police Department and other area police agencies in Ingham County.

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING PARTICIPATION WITH THE MERIDIAN TOWNSHIP POLICE DEPARTMENT HIGHWAY SAFETY GRANT**

WHEREAS, the Meridian Township Police Department entered into a Traffic Enforcement Grant Agreement with the Michigan Department of State Police's Office of Highway Safety Planning; and

WHEREAS, the purpose is to provide enforcement action to decrease the number of drunk driving violations and seatbelt violations by conducting random patrols, specifically for enforcement against those violations within Ingham County; and

WHEREAS, the Ingham County Sheriff's Office wishes to participate with the Meridian Township Police Department in the operation of the Traffic Enforcement Grant acquired by the Meridian Township Police Department; and

WHEREAS, Meridian Township Police Department shall reimburse Ingham County from the grant funds for the Sheriff Deputies' overtime wages and personnel costs not to exceed \$65,000.00; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Sheriff's Office to participate with the Meridian Township Police Department in the Traffic Enforcement grant for an amount up to \$65,000.00 for the time period of October 1, 2012 through September 30, 2013.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Ingham County Sheriff's Office 2013 budget in accordance with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioner, the County Clerk, and the Sheriff are authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

Introduced by the Law & Courts Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO HONOR SERGEANT TIMOTHY D. CURRIN FOR HIS 25 YEARS OF SERVICE TO THE INGHAM COUNTY SHERIFF'S OFFICE**

WHEREAS, Sgt. Timothy Currin started his career with the Ingham County Sheriff's Office on January 2, 1988, his first assignment was as a Deputy in the Corrections Division where he was assigned as a Jail Security Officer; and

WHEREAS, Sergeant Timothy Currin assigned as a Jail Security Officer, was transferred to the Receiving Section. Sergeant Currin was transferred in March of 1993 to the Inmate Worker Coordinators Position. In May of 1996, he was selected as a Corrections Training Officer (CTO), then in February of 1997 returned to his assignment in the Receiving Section. In August 2004, Sergeant Currin was transferred to help open and run the work release housing unit of Post #10; and

WHEREAS, Sergeant Currin was promoted to the rank of Sergeant on May 8, 2010, he was assigned to supervise the staff in the Corrections Division of the Ingham County Sheriff's Office; and

WHEREAS, throughout Sergeant Currin's career with the Ingham County Sheriff's Office he served in other capacities such as: A certified Breathalyzer Operator by Michigan Department of State Police in December 1990. He also held the position of President of the Non-Supervisors Fraternal Order of Police Union. (F.O.P.); and

WHEREAS, Sergeant Currin took many leadership roles within the Ingham County Sheriff's Office, such as being selected as a Temporary Command Officer during several different years of his career. He also used his skills and experiences to participate and manage special exercises/emergency situation like Jail Disaster Drill Exercises and Jail Emergency Overcrowding Releases; and

WHEREAS, Sergeant Currin received numerous letters of appreciation, he was also awarded two Unit Citations and was named as the 1995 Ingham County Sheriff's Office "Employee of the Year"; and

WHEREAS, after 25 years of dedicated service to the Citizens of Ingham County, Sergeant Timothy Currin is retiring on December 28, 2012 to spend time with his family and enjoy his numerous hobbies.

THEREFORE BE IT RESOLVED, that Ingham County Board of Commissioners hereby honor Sergeant Timothy D. Currin for 25 years of dedicated service to the Citizens of Ingham County and wish him continued success in all his endeavors.



**Agenda Item 3a**

TO: Ingham County Law & Courts and Finance Committees

FROM: John L. Neilsen, Deputy Controller

DATE: March 22, 2013

RE: Resolution To Authorize A Contract For The Purpose Of Conducting A Public Information And Education Campaign For The Ingham County 911 Emergency Telephone And Dispatch System

Commissioners:

At the Law & Courts Meeting on February 28, 2013, the Ingham County 9-1-1 Advisory Committee presented the “Advisory Report to the Ingham County 9-1-1 Advisory Committee Regarding Findings and Recommendations of the Advisory Operations Committee”.

The Report was the culmination of the review of three 9-1-1 incidents previously reported by the media. As you will recall the County assigned the task to the Ingham County 9-1-1 Advisory Committee to review the three reported incidents and to report back to the County after their review and deliberations with any recommendations they may have.

One of the key recommendations to the Ingham County Board of Commissioners was to initiate a Public Information and Education Program for the Ingham County 911 Emergency Telephone and Dispatch System in order to educate the public on the importance of communicating clear and accurate information regarding the location and nature of 911 related emergencies to the Ingham County 9-1-1 Central Dispatch Center.

The report was adopted as presented and copies were e-mailed to all Commissioners.

The Law & Courts Committee further directed the Controller/Administrator to conduct a Professional Services selection process to identify a qualified contractor for this program.

Professional proposals have been received.

Our intent is to have a recommendation at the Law & Courts Meeting on March 28, 2013.

If you should have any questions, please feel free to contact me.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT FOR THE PURPOSE OF CONDUCTING A PUBLIC INFORMATION AND EDUCATION CAMPAIGN FOR THE INGHAM COUNTY 911 EMERGENCY TELEPHONE AND DISPATCH SYSTEM**

WHEREAS, Ingham County operates a 911 Emergency Telephone Dispatch Center; and

WHEREAS, the Ingham County 9-1-1 Advisory Committee recently recommended that the Ingham County Board of Commissioners initiate a Public Information and Education Campaign for the Ingham County 911 Emergency Telephone and Dispatch System; and

WHEREAS, the purpose of the campaign is to educate the public on the importance of communicating clear and accurate information regarding the location and nature of 911 related emergencies to the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners Law & Courts Committee accepted and approved the recommendations from the Ingham County 9-1-1 Advisory Committee, and directed the Controller/Administrator to conduct a Professional Services selection process to identify a qualified contractor for this program; and

WHEREAS, the Ingham County Controller/Administrator has obtained quotes from reputable media vendors to perform a Public Information and Education Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves up to \$ -----  
----- to contract with ----- to conduct a Public Information and Education Program for the  
Ingham County 911 Emergency Telephone And Dispatch System to be completed during the time period of ----  
----- .

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and County Clerk are authorized to sign any contract documents consistent with this resolution subject to the approval as to form by the County Attorney.

## Ingham County 9-1-1 Directors Update

To: I.C.B.O.C. Law and Courts Committee

Date: March 22, 2013

- ☎ Three new dispatchers started on the 18<sup>th</sup> and have gotten through their first week of classroom training.
- ☎ I have two backgrounds turned in as of the 22<sup>nd</sup> with 4 more outstanding, to fill our 7 openings. Job offers should be going out shortly as we start another 2 week training academy.
- ☎ I did have to let one of our new dispatchers from the last group go on Sunday as she had issues following center policy.
- ☎ I did receive a resignation from a prior City of Lansing employee on the 22<sup>nd</sup>; she will be leaving us in two weeks.
- ☎ We will be looking to do another testing process also in the next couple of weeks, which we hope to run again in the HSB.
- ☎ We have 8 new trainers and 7 of them will be going to Communication Training Officer training starting April 9<sup>th</sup>, this is a 4 day class. This will bring us up to 14 current trainers. And if needed we do have some additional staff that have been trainers as well that we can draw from if necessary.
- ☎ April 14-20<sup>th</sup> is National Public Safety Telecommunicators Week; we are planning some events for staff to recognize the work they do day in and day out.
- ☎ We also had an Advisory Board Meeting on the 21<sup>st</sup>, and were contacted by the LFD Union Representative after the meeting and he indicated that they were pleased and that they have not had any recent issues with dispatch.