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VICE-CHAIRPERSON PRO-TEM  
RANDY MAIVILLE

LAW AND COURTS COMMITTEE  
VICTOR CELENTINO, CHAIR  
PENELOPE TSERNOGLOU  
DIANNE HOLMAN  
REBECCA BAHAR-COOK  
KARA HOPE  
BRYAN CRENSHAW  
RANDY SCHAFER

## ***INGHAM COUNTY BOARD OF COMMISSIONERS***

*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE LAW AND COURTS COMMITTEE WILL MEET ON THURSDAY, OCTOBER 10, 2013 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order

Approval of the [September 26, 2013 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. 55<sup>th</sup> District Court
  - a. Resolution Authorizing the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court's State Court Administrative Office-Michigan Drug Court Grant Program ([SCAO-MDCGP](#)) and Enter into Subcontracts
  - b. Resolution Authorizing the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court State Court Administrative Office-Michigan Mental Health Court Grant Program ([SCAO-MMHCGP](#)), Hire a Probation Officer and Enter into Subcontracts
2. Circuit Court /Friend of the Court - Resolution to Authorize a Lease Extension Agreement for the Friend of the Court [Safe Haven](#) Grant Program
3. Community Corrections Advisory Board - Resolution Authorizing the Selection of and Entering into a Contract with [Sentinel](#) Offender Services to Provide an Offender and County Funded Electronic Monitoring Program Subject to a Final Contract Agreement
4. Circuit Court /Family Division - Resolution Authorizing Acceptance of a Michigan Drug Court Grant for the Ingham County Family [Dependency Treatment](#) Court
5. Controller's Office/911 Center
  - a. Resolution Authorizing Entering into a 9-1-1 Telephone System Agreement with [Carousel Industries, Inc.](#) for the Ingham County 9-1-1 Central Dispatch Center
  - b. Resolution Authorizing Entering into a 9-1-1 Telephone System Maintenance Agreement with [Carousel Industries, Inc.](#) for the Ingham County 9-1-1 Central Dispatch Center
  - c. Update on the Ingham County 911 Center (*No Materials*)

6. Board Referral - Letter from the State of Michigan, Department of Human Services, Regarding Reimbursement to Ingham County for Child Care Fund Expenditures

Announcements  
Public Comment  
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES  
OR SET TO MUTE OR VIBRATE TO AVOID  
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

LAW & COURTS COMMITTEE  
September 26, 2013  
Minutes

Members Present: Victor Celentino, Penelope Tsernoglou, Dianne Holman, Bryan Crenshaw, Rebecca Bahar-Cook, Kara Hope, and Randy Schafer

Members Absent: None

Others Present: John Neilsen, Gene Wriggelsworth, Mary Sabaj, Jamie McAloon Lampman, Thomas Boyd and others

The meeting was called to order by Chairperson Celentino at 6:00 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the September 12, 2013 Law & Courts Minutes

The September 12, 2013 Law & Courts Minutes were amended as follows:

Page 4, Item #5, add "is" after the word "what" and delete "is" at the end of the sentence, as follows: Comm. Bahar-Cook asked what is the recommendation for Ingham County~~is~~.

Additions to the Agenda

6. Additional Materials – Update on the Ingham County 911 Center
7. Late – Resolution Approving the Appointment of Mark Blumer Attorney Magistrate of the 55<sup>th</sup> District Court

Limited Public Comment

None.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. BAHAR-COOK, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

2. Sheriff's Office/Homeland Security - Resolution to Accept Grant Funds from the State of Michigan Emergency Management Performance Grant (EMPG) for FY 2013
3. Community Corrections Advisory Board - Resolution Authorizing Entering into a Contract with the City of Lansing for an Allocation of Funds to Ingham County/City of Lansing Community Corrections for the City 2013-2014 Fiscal Year
7. Resolution Approving the Appointment of Mark Blumer Attorney Magistrate of the 55<sup>th</sup> District Court

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. BAHAR-COOK, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

1. Sheriff's Office - MMRMA 2013 Award Winning Video - Ingham County Sheriff's Office Safe Schools Project (*No Materials*)

Sheriff Wriggelsworth informed the Committee that the Safe School Initiative video project is in response to recent national school shootings and the lessons learned through those tragedies. The Committee viewed the MMRMA 2013 Award Winning video then congratulated the Sheriff's Office on the award and expressed appreciation for their leadership.

4. Law & Courts Committee - Resolution Authorizing 2014 Agreements for Juvenile Justice Community Agencies

MOVED BY COMM. BAHAR-COOK, SUPPORTED BY COMM. HOPE, TO APPROVE THE RESOLUTION AUTHORIZING 2014 AGREEMENTS FOR JUVENILE JUSTICE COMMUNITY AGENCIES.

Comm. Bahar-Cook explained County's 2014 budget reduction of 4% for the Juvenile Justice Community Agency funding. She further explained because of the budget reduction that the 2014 allocation to the agencies will also be reduced by 4% of what was allocated in 2013.

MOVED BY COMM. BAHAR-COOK, SUPPORTED BY COMM. HOPE, TO AMEND THE RESOLUTION BY INSERTING THE FOLLOWING AMOUNTS:

Child and Family Services Capital Area	<b>\$44,640</b>
Resolution Services Center of Central Michigan	<b>\$22,560</b>
Lansing Teen Court	<b>\$28,800</b>

Mr. Neilsen wanted the agencies to understand that the County acknowledges their services have value.

MOTION CARRIED UNANIMOUSLY.

MOTION TO APPROVE THE RESOLUTION, AS AMENDED, CARRIED UNANIMOUSLY.

5. Animal Control - Resolution to Authorize the Architectural/Engineering Firm of Hobbs and Black to Conduct a Building Assessment of the Ingham County Annex Facility in Mason

MOVED BY COMM. BAHAR-COOK, SUPPORTED BY COMM. HOPE, TO APPROVE THE RESOLUTION TO AUTHORIZE THE ARCHITECTURAL/ENGINEERING FIRM OF HOBBS AND BLACK TO CONDUCT A BUILDING ASSESSMENT OF THE INGHAM COUNTY ANNEX FACILITY IN MASON.

Mr. Neilsen described the location of the annex facility and outlined the events leading up to this resolution. He noted the collaboration of public and private funding.

Mr. Neilsen stated that the Controller's Office wanted to make certain that the Committee is comfortable with the process and understands the expense of both Phases I and II as outlined in the Agenda Packet. He stated if the resolution is approved contingency funds would be used, actual costs will need to be determined, along with, setting a fund-raising goal. He noted that a 3-D rendering is essential to raise money.

Comm. Crenshaw asked if there is a timeline to have the assessment completed. Ms. McAloon Lampman stated they are prepared to move quickly. Mr. Neilsen stated once the contract is signed a schedule can be set. Comm. Bahar-Cook asked Ms. McAloon Lampman if she knew what could be realized through fundraising. Ms. McAloon Lampman stated they have completed a feasibility study which estimates a range from \$750,000 to \$1,000,000.

Comm. Schafer questioned the selection of the vendor because it was not the low bid. Comm. Bahar-Cook stated she had the same question and met with Mr. Hudgins who explained the selection was based on experience, in addition to, cost. Ms. McAloon Lampman described the vendor's qualifications and the adverse affects of hiring someone without experience. Comm. Schafer suggested expanding where RFP's are advertised. Mr. Neilsen pointed out the RFP is posted on the County's website.

Comm. Holman questioned if Hobbs and Black will be the architectural/engineering firm throughout the project. Ms. McAloon Lampman explained the expense involved with changing vendors.

**MOTION CARRIED UNANIMOUSLY.**

**6. Controller's Office/911 Center - Update on the Ingham County 911 Center (*No Materials*)**

Mr. Neilsen proved a handout that was prepared by Lance Langdon. Mr. Neilsen pointed out they are currently working with the phone manufacturer to bring the system to a solid and stable state.

(Comm. Schafer left at 6:37 pm)

Mr. Neilsen stated that the manufacturer sent out the chief engineer who designed the system to evaluate, make repairs and provide recommendations to the County.

Mr. Neilsen informed the Committee that at this time a stand-alone system would best serve the 9-1-1 Centers involved and to reconnect in the future after vigorous testing. He stated that a resolution will be presented at the next meeting to make this change. There will be an additional cost.

Mr. Neilsen informed the Committee that Mr. Langdon and Mr. Ashton will be attending a trade show to analyze various CAD systems, compare them to what is being used at the County and talk with other CAD users. There will be a recommendation at the next meeting.

Comm. Celentino asked if a stand-alone system will allow Livingston, Clinton and Eaton counties the benefit of providing back up service. Mr. Neilsen answered yes, stating calls can be transferred and alternatives are being considered.

Comm. Celentino asked for the status of staffing. Mr. Neilsen stated there are still two vacancies. The Committee agreed this is a positive direction. Comm. Bahar-Cook suggested posting the job with Michigan Works. Mr. Neilsen stated that has been done and should be posted there. He will follow up.

Mr. Neilsen stated Spoke 8 will be filming the 9-1-1 commercial next week.

#### Announcements

Comm. Celentino announced he would not be able to attend the November 14, 2013 Law & Courts meeting. He asked the Committee if they could meet on Wednesday, November 13, 2013. He noted with Thanksgiving there is only one Law & Courts meeting in November. The Committee agreed the meeting could be held on Wednesday, November 13, 2013.

Comm. Hope announced the Potter Park Zoo "Take this Job and Shovel" Fund Raiser. The cost is \$20.00 for lunch and she also has pledge forms.

#### Public Comment

Ms. Trice and Mr. Green thanked the Committee for their support then described the Resolution Services, Restorative Justice Program.

The meeting adjourned at approximately 7:11 p.m.

Respectfully submitted,

Julie Buckmaster

## OCTOBER 10, 2013 LAW & COURTS AGENDA STAFF REVIEW SUMMARY

### RESOLUTION ACTION ITEMS:

The Deputy Controller is recommending approval of the following Resolutions/Actions:

1. 55<sup>th</sup> District Court

- a. *Resolution Authorizing the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court's State Court Administrative Office-Michigan Drug Court Grant Program (SCAO-MMHCGP), and Enter into Subcontracts*

This resolution will authorize accepting a Grant Award Contract in the amount of up to \$147,000 in grant funding from the Michigan Drug Court Grant Program (MDCGP), administered by the State Court Administrative Office (SCAO). This contract is for the time period of October 1, 2013 through September 30, 2014 and continues the 55th District Court Sobriety Court for another round of grant funding.

The resolution also authorizes \$125,946 Ingham County In-Kind funding, resulting in a total Sobriety Court budget of \$272,946.

The resolution authorizes subcontracts as follows:

1. Substance abuse testing with Alcohol and Administrative Drug Monitoring (ADAM) not to exceed \$12,225
2. Counseling services (with a provider yet to be determined via the RFP process) not to exceed \$59,250

(See attached memo for details.)

- b. *Resolution Authorizing the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court State Court Administrative Office-Michigan Mental Health Court Grant Program (SCAO-MMHCGP), Hire a Probation Officer and Enter into Subcontracts*

This resolution will authorize accepting an Grant Award Contract in the amount of up to \$261,000 in grant funding (along with in-kind contribution of \$39,647.95, for a total budget of \$316,606.95) from the Michigan Mental Health Court Grant Program (MMHCGP), administered by the State Court Administrative Office (SCAO). This new grant will allow for the establishment of the 55<sup>TH</sup> District Court Michigan Mental Health Court Grant Program for the time period of October 1, 2013 through September 30, 2014.

In addition the resolution authorizes hiring a probation officer, and subcontracts as follows:

1. Substance abuse testing with Alcohol and Administrative Drug Monitoring (ADAM) not to exceed \$7,335
2. Mental health services with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) not to exceed \$185,917.40
3. Mental health services for uninsured participants not eligible for CMHA/CEI services (Providers To Be Determined) not to exceed \$5,000

(See attached memo for details.)

2. Circuit Court /Friend of the Court – Resolution to Authorize a Lease Extension Agreement for the Friend of the Court Safe Haven Grant Program

This resolution will authorize a lease amendment extension to the current agreement with JWJ Company, LLC at 5656 South Cedar Street, Lansing, Michigan in the building known as Cedar Pointe. This space is for the Safe Haven Program and grant funds are budgeted to pay this lease. The term of the lease amendment extension shall be from October 1, 2013 through September 30, 2014 at \$13.00 per square foot (\$2,260.92 per month; \$27,132 per year).

In addition, Section 4.1.D of the Lease is amended to reflect the Tenant's intention to apply the \$13,565.52 rental pre-payment currently held by Landlord to the rental due under the Lease extension for the period from April 1, 2014 through September 30, 2014. (See attached memo for details.)

3. Community Corrections Advisory Board - Resolution Authorizing the Selection of and Entering into a Contract with Sentinel Offender Services to Provide an Offender and County Funded Electronic Monitoring Program Subject to a Final Contract Agreement

This resolution will authorize entering into a new contract with Sentinel Offender Services for electronic monitoring program services for an initial three (3) year performance period beginning December 1, 2013 through November 30, 2016, to be automatically renewed thereafter for periods of one year not to exceed an additional two years, This recommendation is from the Electronic Monitoring Oversight Committee (EMOC), in conjunction with the County Purchasing Department after conducting an RFP process. After receiving six responses to the RFP, the EMOC evaluated and ranked the responses, guided by the County Purchasing Department. Sentinel Offender Services receiving the highest ranking. The County provides indigent services not to exceed \$50,000 this year. Future years are subject to approval in the County budget process each year throughout the contract performance period. For non-indigent clients, the vendor is paid through client fees directly. (See attached memo for details.)

4. Circuit Court /Family Division - Resolution Authorizing Acceptance of a Michigan Drug Court Grant for the Ingham County Family Dependency Treatment Court

This resolution will authorize accepting a Grant Award Contract in the amount of \$72,000 to continue the Ingham County Circuit Court's Family Dependency Treatment Court from October 1, 2013 through September 30, 2014.

This grant will allow for the continuation of the current grant funded position and programming, as well as the authorization to enter into subcontracts with the National Council on Alcoholism, Dr. Kathleen Jager, House Arrest Services, Alcohol Drug Administrative Monitoring, Inc. (ADAM.), Forensic Fluids, a psychiatrist to be determined, and a medical doctor to be determined. (See attached memo for details.)

5. Controller's Office/ 911 Center

a. Resolution Authorizing Entering into A 9-1-1 Telephone System Agreement with Carousel Industries, Inc. for the Ingham County 9-1-1 Central Dispatch Center

This resolution will authorize entering into a new contract with Carousel Industries, Inc. for the Ingham County 9-1-1 Central Dispatch Center's 9-1-1 Telephone System Agreement. This vendor was recommended by the manufacturer of our Cassidian 9-1-1 Telephone System and is on the GSA Governmental Purchasing Contract. After review of the proposal and checking with references Staff is recommending this agreement for an expenditure of up to \$90,940 from the 911 Emergency Telephone Dispatch Services - 911 fund balance for the costs associated with their proposal with an additional \$9,060 Contingency for a total project cost of up to \$100,000.



Funds are proposed to come from the 911 Emergency Telephone Dispatch Services - 911 fund balance. (See attached memo for details.)

- b. *Resolution Authorizing Entering into A 9-1-1 Telephone System Maintenance Agreement with Carousel Industries, Inc. for the Ingham County 9-1-1 Central Dispatch Center*

This resolution will authorize entering into a new contract with Carousel Industries, Inc. for the Ingham County 9-1-1 Central Dispatch Center's 9-1-1 Telephone System Maintenance Agreement. This vendor was recommended by the manufacturer of our Cassidian 9-1-1 Telephone System and is on the GSA Governmental Purchasing Contract. After review of the proposal and checking with references Staff is recommending this maintenance agreement for \$73,463.

Funds are within the existing Ingham County 9-1-1 Central Dispatch Center budget. (See attached memo for details.)

**This portion of the agenda is for informational purposes:**

- 5. *Controller's Office/911 Center*
  - c. *Update on the Ingham County 911 Center*

## Agenda Item 1a

**To:** Ingham County Law & Courts and Finance Committees  
**From:** Da'Neese Wells  
**Date:** 10/2/13  
**Subject:** Sobriety Court Resolution for Fiscal Year 2014

Attached please find a resolution requesting authorization for the 55<sup>th</sup> District Court Sobriety Court to accept \$147,000 in grant funding from the Michigan Drug Court Grant Program (MDCGP), administered by the State Court Administrative Office (SCAO).

This is the largest grant award we have received for Sobriety Court in recent years. We received \$100,000 in FY2010, \$110,000 in FY2011, and \$64,500 in both FY2012 and 2013. With the decreased funding the last two years, some services were cut (such as bus passes to defray participants' transportation costs) and some services were funded by Ingham County In-Kind Funding and donations from the Ingham County Sobriety Court Foundation. However, the grant application for FY2014 successfully sought to restore those grant funded services and to expand the grant program to cover substance abuse and limited psychological counseling expenses. The additional \$82,500 grant funds received this year will be used for these expenditures.

The resolution also authorizes \$125,946 Ingham County In-Kind funding, resulting in a total Sobriety Court budget of \$272,946.

Lastly, the resolution authorizes subcontracts as follows:

3. substance abuse testing with Alcohol and Administrative Drug Monitoring (ADAM) not to exceed \$12,225
4. counseling services (with a provider yet to be determined via the RFP process) not to exceed \$59,250

The 55<sup>th</sup> District Court has received grant funding from these programs for several years and seeks to continue. The program serves an average of 100 participants, graduates an average of 30 participants annually and is staffed by four employees (one full-time, three part-time).

Thank you for your consideration.

Introduced by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT'S STATE COURT ADMINISTRATIVE OFFICE-MICHIGAN DRUG COURT GRANT PROGRAM (SCAO-MDCGP) AND ENTER INTO SUBCONTRACTS**

WHEREAS, the 55th District Court Sobriety Court Program ("Sobriety Court") has since 2004 provided quality services to the citizens of Ingham County; and

WHEREAS, capacity of the program has grown past its original stated capacity of 70 offenders; and

WHEREAS, the increased caseloads seriously threaten the level and quality of services; and

WHEREAS, sources of sobriety court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the SCAO-Michigan Drug Court Grant Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of a State Court Administrators Office grant including the SCAO-MDCGP grant in the amount of \$147,000 to the Ingham County 55th District Court Sobriety Court Program for the time period of October 1, 2013 through September 30, 2014.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the total grant budget of \$272,946 to include SCAO/MDCGP grant funds in the amount of \$147,000 and Ingham County in-kind matching funds of \$125,946 with no local hard cash matching funds required to continue the Sobriety Court Program.

BE IT FURTHER RESOLVED, grant-funded Sobriety Court program direct service subcontracts for the following services in the following amounts:

- Substance Abuse Testing – Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed \$12,225
- Counseling – Provider To Be Determined - not to exceed \$59,250.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2013 and 2014 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

## Agenda Item 1b

**To:** Ingham County Law & Courts and Finance Committees  
**From:** Da'Neese Wells  
**Date:** 10/2/13  
**Subject:** Mental Health Court Resolution for Fiscal Year 2014

Attached please find a resolution requesting authorization for the 55<sup>th</sup> District Court Mental Health Court to accept \$261,000 in grant funding from the Michigan Mental Health Court Grant Program (MMHCGP), administered by the State Court Administrative Office (SCAO).

This is the first year we have received a grant from the Michigan Mental Health Court Grant Program. The basic premise of the program is a collaborative relationship between the 55<sup>th</sup> District Court and the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) designed to link mentally ill criminal defendants to appropriate treatment in hopes of better addressing the needs of individuals with mental illness, reducing recidivism and enhancing public safety.

According to CMHA-CEI, there were 3,844 adults with diagnoses of severe and persistent mental illness receiving their services in FY2012 and an estimated 5,454 seriously mentally ill adults in our region, which suggests that only three-fifths of the population with qualifying mental illnesses were served last year. CMHA/CEI further indicates 346 inmates in the Ingham County Jail received mental health intervention last year; estimating 72% were previous patients. Acceptance of the grant funding will allow the 55<sup>th</sup> District Court and CMHA-CEI to maximize the limited resources available to both agencies through improved coordination.

The resolution also authorizes \$39,647.95 Ingham County In-Kind funding, resulting in a total Mental Health Court budget of \$316,606.95.

Additionally, the resolution authorizes hiring a probation officer, and subcontracts as follows:

1. Substance abuse testing with Alcohol and Administrative Drug Monitoring (ADAM) not to exceed \$7,335
2. Mental health services with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) not to exceed \$185,917.40
3. Mental health services for uninsured participants not eligible for CMHA/CEI services (Providers To Be Determined) not to exceed \$5,000

Thank you for your consideration.

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT STATE COURT ADMINISTRATIVE OFFICE-MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM (SCAO-MMHCGP), HIRE A PROBATION OFFICER AND ENTER INTO SUBCONTRACTS**

WHEREAS, the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) estimates there are 5,454 seriously mentally ill adults in our region; and

WHEREAS, CMHA-CEI Correctional Assessment Treatment Services reports serving 346 Ingham County Jail inmates in 2012, estimating 72% were previous mental health consumers; and

WHEREAS, the 55<sup>th</sup> District Court has identified a need for specialized case handling for mentally ill defendants; and

WHEREAS, research indicates such specialized case handling results in lower recidivism rates, increased public safety and more efficient public sector spending; and

WHEREAS, the 55<sup>th</sup> District Court and CMH-CEI have received a grant from the State Court Administrative Office - Michigan Mental Health Court Grant Program in the amount of \$261,000 to implement a Mental Health Court at the 55<sup>th</sup> District court; and

WHEREAS, implementation of the Mental Health Court will require hiring an additional probation officer to provide staffing for the program; and

WHEREAS, sources of Mental Health Court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the SCAO-Michigan Mental Health Grant Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into contract with the State Court Administrative Office - Michigan Mental Health Court Grant Program for a total budget not to exceed \$316,606.95 to include SCAO/MMHCGP grant funds in the amount of \$261,000, Ingham County in-kind matching funds not to exceed \$39,647.95 with no local hard cash matching funds, and Community Mental Health Authority of Clinton, Eaton, and Ingham Counties in-kind matching funds not to exceed \$15,959 for the time period of October 1, 2013 through September 30, 2014.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes one FTE Grant-funded Probation Officer, an ICEA Court Professional, Grade 7 (\$49,848 - \$59,841), contingent upon the availability of grant funds.

BE IT FURTHER RESOLVED, grant funded Mental Health Court program direct service subcontracts for the following services in the following amounts:

- Substance Abuse Testing – Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed \$7,335
- Mental Health Services – Community Mental Health Authority of Clinton, Eaton, and Ingham Counties: not to exceed \$185,917.40
- Mental Health Services for uninsured participants not eligible for CMHA/CEI services - Provider To Be Determined - not to exceed \$5,000

BE IT FURTHER RESOLVED, that the Controller is directed to make the necessary adjustments to the 2013 and 2014 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

# Memorandum

**To:** Law and Courts and Finance Committees  
**From:** Robert J. Hotchkiss, Assistant Friend of the Court/Legal  
**Date:** 10/8/2013  
**Re:** Request to approve Resolution to Extend Safe Havens Lease Agreement

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The Friend of the Court is attaching one Resolution for consideration.

## **Background Information**

The Ingham County Friend of the Court, in partnership with MSU Chance at Childhood and End Violent Encounters (EVE, Inc.) received a grant from the U. S. Department of Justice, Office on Violence Against Women, to establish a Safe Exchange and Visitation Center for families experiencing domestic violence. Ingham County has requested an extension of the Safe Havens Grant through the U.S. Department of Justice, and the grant extension has been approved. The grant extension would cover the period between September 30, 2013 and September 30, 2014.

## **Lease with Cedar IV, LLC**

Members of the consulting committee previously chose 5656 S. Cedar Street, Lansing, Michigan (also known as the Oasis Family Center) for the visitation center. The Office on Violence Against Women, U. S. Department of Justice then approved this site, and has approved the use of proceeds from the Safe Havens Grant to cover the associated costs. The current lease expired on September 30, 2013. The Landlord, Cedar IV, LLC (formerly JWJ Company, LLC) has agreed to a one year extension of the Lease, starting on October 1, 2013 through September 30, 2014. The Landlord has provided the terms and conditions of the extended Lease which is being reviewed by the County Attorney.

## **Financial Implications**

Per the First Amended Lease there will be no increase in the monthly rental amount (\$2,260.92 per month) during the lease extension period. Further, a deposit of \$13,565.52 was pre-paid when the initial lease was signed on March 28, 2012. This deposit shall be applied to the monthly rent due for the period beginning April 1, 2014 and ending on September 30, 2014. Funding will be provided by the Safe Havens Grant. There is no request for County funds to be used.

I recommend your approval of the attached Resolution.

Introduced by the Law and Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A LEASE EXTENSION AGREEMENT FOR THE FRIEND OF THE COURT SAFE HAVEN GRANT PROGRAM**

WHEREAS, the Office on Violence Against Women, U. S. Department of Justice has awarded to Ingham County a \$350,745 “Safe Haven” grant, for purposes of providing supervised visitation and safe visitation exchange services; and

WHEREAS, the Office on Violence Against Women, U. S Department of Justice award approved by the Board of Commissioners (Resolution #08-286) was extended until September 30, 2014 by the Office on Violence Against Women; and

WHEREAS, the grant from the Office on Violence Against Women, U. S Department of Justice requires obtaining office space for a supervised visitation center; and

WHEREAS, the Safe Haven Grant Consulting Committee identified space, and the Office on Violence Against Women, U. S. Department of Justice, previously approved the space recommended by the consulting committee at 5656 South Cedar Street (Cedar Pointe Building) in Lansing; and

WHEREAS, by prior Resolution (#12-21) adopted on January 24, 2012 the Ingham County Board of Commissioners authorized the initial lease agreement with JWJ Company, LLC (n/k/a Cedar IV LLC) for 2,087 square feet of rental space at the building known as Cedar Pointe; and

WHEREAS, the terms of the current lease is due to expire on September 30, 2013; and

WHEREAS, the Landlord, CEDAR IV, LLC, has agreed to extend the lease for the term of one year, commencing October 1, 2013 to September 30, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a lease amendment extension to the agreement with JWJ Company, LLC at 5656 South Cedar Street, Lansing, Michigan in the building known as Cedar Pointe.

BE IT FURTHER RESOLVED, that the term of the lease amendment extension shall be from October 1, 2013 through September 30, 2014 at \$13.00 per square foot (\$2,260.92 per month; \$27,132 per year).

BE IT FURTHER RESOLVED, that Section 4.1.D of the Lease is hereby amended to reflect Tenant’s intention to apply the \$13,565.52 rental pre-payment currently held by Landlord to the rental due under the Lease extension for the period from April 1, 2014 through September 30, 2014.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments in the Ingham County Friend of the Court 2013 and 2014 budgets with the funds to come from the Safe Haven Grant.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract /lease documents that are consistent with this resolution and approved as to form by the County Attorney.



### Agenda Item 3

TO: Law & Courts and Finance Committee

FROM: Mary Sabaj  
Community Corrections Manager

DATE: September 25, 2013

RE: Resolution Authorizing The Selection Of And Entering Into A Contract With Sentinel Offender Services To Provide An Offender And County Funded Electronic Monitoring Program Subject To A Final Contract Agreement

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This Resolution authorizes entering into a renewal contract for electronic monitoring services with Sentinel Offender Services. The current contract with Sentinel expires on November 30, 2013. The recommended performance period for the new contract is December 1, 2013 through November 30, 2016 (three years) to be automatically renewed for two additional one year periods. The Scope of Services for the new contract will remain the same.

An RFP process was conducted by the Electronic Monitoring Oversight Committee (EMOC), in conjunction with the County Purchasing Department. Six proposals were received and evaluated by the EMOC. Based on the outcome of the evaluation process, the same vendor was chosen and is being recommended to continue to provide these services.

The fee schedule for the new contract reflects the provision of some additional types of electronic monitoring equipment that were not included in the original agreement. The fee schedule also reflects different daily rates for offender pay services and the County funded services for eligible indigent users. The daily rates for the new contract are the same or lower than current rates in both of these categories.

County funded services not to exceed \$50,000 are subject to approval in the County budget process each year throughout the contract performance period. Sentinel will be paid directly by the user for offender pay services they provide and the County will reimburse Sentinel for eligible indigent user services.

The Electronic Monitoring Oversight Committee (EMOC) recommends that the attached resolution be approved.

**MEMORANDUM**

TO: Law & Courts & Finance Committees  
 FROM: Jim Hudgins, Director of Purchasing  
 DATE: October 3, 2013  
 SUBJECT: Proposal Summary for Electronic Monitoring Services

Project Description:

Proposals were sought from qualified and experienced providers of electronic monitoring services for the purpose of entering into a contract to provide all equipment and services necessary to implement and maintain a comprehensive electronic monitoring program for the County’s detention and correctional facilities.

Bid Summary:

Vendors contacted: 11           Local: 5  
 Vendors responding: 6        Local: 2

<b>Company Name</b>	<b>Local</b>
American Interlock LTD	No - Royal Oak
Judicial Services Group, Ltd DBA: JSG Monitoring	Yes - Lansing
Sentinel Offender Services, LLC	No - Irvine
House Arrest Services Inc	No - Eastpointe
Rancilio Home Confinement Services DBA: Ranco Home Confinement Services Inc	No - Clinton Township
ATU Monitoring & Recovery Service Company, LLC (Parent Company is Leo's Bail Bonds Agency Company, Inc.)	Yes - Mason

Recommendation:

The Evaluation Committee recommends awarding a contract to Sentinel Offender Services, LLC at prices quoted in its July 29, 2013 response to RFP #27-13 Electronic Monitoring Services.

Advertisement:

The RFP was advertised in the City Pulse, El Central and posted on the Purchasing Department Web Page.

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE SELECTION OF AND ENTERING INTO A CONTRACT WITH SENTINEL OFFENDER SERVICES TO PROVIDE AN OFFENDER AND COUNTY FUNDED ELECTRONIC MONITORING PROGRAM SUBJECT TO A FINAL CONTRACT AGREEMENT**

WHEREAS, the contract that provides electronic monitoring services will expire on November 30, 2013, the Electronic Monitoring Oversight Committee recommends that the County authorize entering into a new contract with Sentinel Offender Services subject to a final contract agreement; and

WHEREAS, the Electronic Monitoring Oversight Committee (EMOC) is charged with the oversight of electronic monitoring services with the voting membership consisting of representatives appointed by the Department Head or Elected Official from the Sheriff's Office, Community Corrections; 55<sup>th</sup> District Court, Circuit Court; Circuit Court Pretrial Services; Prosecutor's Office and the Friend of the Court; and

WHEREAS, the Electronic Monitoring Oversight Committee (EMOC), in conjunction with the County Purchasing Department, developed and distributed an RFP and established a timeline for completion of the RFP process with the goal of maintaining the availability of electronic monitoring services without interruption; and

WHEREAS, after distributing and receiving six responses to the RFP, the EMOC evaluated the and ranked the responses, guided by the County Purchasing Department, with Sentinel Offender Services receiving the highest ranking; and

WHEREAS, Sentinel Offender Services is willing to provide services pursuant to the attached scope of services and fee schedules for an offender pay program and County reimbursement for services provided to eligible indigent offenders.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners does hereby authorize entering into a contract with Sentinel Offender Services for electronic monitoring program services as set forth in the Scope of Services and Fee Schedules for an initial three (3) year performance period beginning December 1, 2013 through November 30, 2016, to be automatically renewed thereafter for periods of one year not to exceed an additional two years, absent written notice of termination by either party no later than 90 days prior to the end of the performance periods.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contracts and/or subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

## **SENTINEL OFFENDER SERVICES SCOPE OF SERVICES**

- A. Accept referrals from multiple referral sources (e.g., Circuit and District Courts, Pretrial Services, Ingham County Sheriff's Office) from within Ingham County. Demonstrate the ability to work with criminal justice personnel to successfully implement and maintain local electronic monitoring programs.
- B. Provide all services locally on-site at the Ingham County Jail using a community-based program approach that will include client orientation and enrollment, installation, removal and maintenance of monitoring equipment, input of monitoring specifications, equipment activation within 24 hours after referral, client orientation, fee assessment and collection (including County enrollment fee), staff availability for weekend and emergency program enrollment and equipment installation, staff availability for Court testimony upon request, problem resolution, and equipment updates.
- C. Provide a case management program that requires regular in-person reporting, on-site breath testing, verification of activities for each participant while away from their residence, violation reports to department staff, daily review of participant activity and compliance with program rules and curfew schedules, and provides referral information regarding other community resources and services as appropriate.
- D. Serve as a collaborative partner by developing and maintaining strong working relationships with referral sources and other County personnel and by serving as an active, participating member of the EM Oversight Committee, including attending regular meetings to ensure successful implementation, successful ongoing operations and problem resolution.
- E. Provide an offender funded client fee structure that will allow electronic monitoring to be available to the largest possible number of clients with varying financial capabilities, including provisions for indigent offenders.
- F. Provide a County funded fee structure for indigent user services. Eligibility for indigent services is established by County policy and determined and documented on a case-by-case basis by the vendor. Service charges for eligible indigent users will be invoiced by the vendor and reimbursed by the County on a monthly basis.
- G. Provide a full range of reliable, user-friendly, tamper-proof equipment to include home monitoring, active and passive GPS (that allows direct contact between the supervising program and the offender) and Breath Alcohol monitoring.
- H. Provide secure and reliable monitoring services to ensure continuous electronic monitoring 24 hours a day/7 days a week/365 days a year with secure web-based internet access to client referral sources.
- I. Provide non-compliance alerts and notifications to referral source personnel as specified by the referring agency.
- J. Collect program data and statistics and financial information for all services and provide to the County in the format and frequency requested by the County.

**SENTINEL OFFENDER SERVICES  
FEE SCHEDULES**

**OFFENDER PAY FEE SCHEDULE**

<b>Equipment</b>	<b>Sentinel Daily Rates</b>
<b>RF Landline</b>	<b>6.50</b>
<b>RF Cellular</b>	<b>8.00</b>
<b>One Piece</b>	<b>9.25</b>
<b>GPS Landline</b>	<b>9.25</b>
<b>GPS Cellular</b>	<b>11.25</b>
<b>RF/MEMS</b>	<b>9.40</b>
<b>MEMS Landline</b>	<b>7.45</b>
<b>MEMS Cellular</b>	<b>8.25</b>
<b>ScramX Landline</b>	<b>9.85</b>
<b>ScramX Cellular</b>	<b>11.85</b>
<b>Soberlink2</b>	<b>8.20</b>

**COUNTY PAY FEE SCHEDULE  
FOR ELIGIBLE INDIGENT OFFENDERS**

<b>Equipment</b>	<b>Sentinel Daily Rates</b>
<b>RF Landline</b>	<b>4.95</b>
<b>RF Cellular</b>	<b>6.90</b>
<b>One Piece</b>	<b>7.55</b>
<b>GPS Landline</b>	<b>7.55</b>
<b>GPS Cellular</b>	<b>9.55</b>
<b>RF/MEMS</b>	<b>8.00</b>
<b>MEMS Landline</b>	<b>5.65</b>
<b>MEMS Cellular</b>	<b>6.00</b>
<b>ScramX Landline</b>	<b>8.75</b>
<b>ScramX Cellular</b>	<b>10.50</b>
<b>Soberlink2</b>	<b>6.25</b>

# MEMORANDUM

TO: Law and Courts and Finance Committees

FROM: Maureen Winslow

DATE: September 24, 2013

RE: **Family Dependency Treatment Court Grant**

The Michigan Drug Court Grant Program, administered by the State Court Administrative Office, has awarded a grant in the amount of \$72,000 to the Ingham County Circuit Court's Family Dependency Treatment Court.

The award allows the Family Court to continue the funding for the special part time Program Assistant position, transportation of clients to court ordered treatment programs, rewards and incentives, cognitive behavioral therapy programming, relapse prevention sessions, therapeutic parenting time, substance testing, risk assessment, psychiatric consultation and assessment, and medical consultation.

The resolution requests the authorization to accept the grant, to allow for the continuation of the current grant funded position and programming, as well as the authorization to enter into subcontracts with the National Council on Alcoholism, Dr. Kathleen Jager, House Arrest Services, Alcohol Drug Administrative Monitoring, Inc (ADAM.), Forensic Fluids, a psychiatrist to be determined, and a medical doctor to be determined.

Introduced by the Law and Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING ACCEPTANCE OF A MICHIGAN DRUG COURT GRANT FOR THE INGHAM COUNTY FAMILY DEPENDENCY TREATMENT COURT**

WHEREAS, the Michigan Drug Court Grant program, administered by the State Court Administrative Office, has awarded a grant in the amount of \$72,000 to the Ingham County Circuit Court's Family Dependency Treatment Court for purposes of eliminating barriers to treatment as well as continuing funding a position; and

WHEREAS, the Family Dependency Treatment Court handles cases involving parents of children petitioned to the Court for abuse and or neglect and the parent's primary issue is substance abuse; and

WHEREAS, the barriers affected with this grant will include transportation, rewards and incentives, therapeutic parenting time, substance testing, cognitive behavioral therapy, relapse prevention programming, in-patient treatment, risk assessment, psychiatric consultation and assessment, and medical consultation; and

WHEREAS, the grant award also includes money to continue the funding of a Family Dependency Treatment Court Program Assistant who will work with the Coordinator and Case Managers of the program to ensure the specialty court participants attend testing and treatment, receive incentives and rewards, have additional professional contacts when needed and assist in data collection and input; and

WHEREAS, the FDTC Program Assistant position has been determined by Ingham County's Human Resource Department to be a Special Part Time position without benefits at a UAW B pay grade and will be funded for the duration of the grant which ends September 30, 2014; and

WHEREAS, the grant award will pay for up to three employees to attend the annual Drug Court conference held in Lansing, Michigan in 2014; and

WHEREAS, the acceptance of this award is recommended to the Ingham County Board of Commissioners in order to enhance the work of the Family Dependency Treatment Court.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes accepting a grant from the Michigan Drug Court Grant Program to the Ingham County Circuit Court's Family Dependency Treatment Court for the sum of \$72,000 for the purposes of eliminating barriers to treatment, providing rewards and incentives, participation in the annual Drug Court conference and continued employment of a Special Part Time Family Dependency Treatment Court Program Assistant Grant position without benefits at a UAW B pay grade for the time period of October 1, 2013 through September 30, 2014.

BE IT FURTHER RESOLVED, that a grant subcontract with Dr. Kathleen Burns Jager, PH.D., LMFT, LLP is authorized to provide therapeutic parenting time at a cost of \$63.00 per hour, not to exceed \$7,000 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with the National Council on Alcoholism is authorized to provide cognitive behavioral therapy at \$35 per session and relapse prevention at a cost of \$25.00 per session, not to exceed \$8,000 for the duration of this grant period; and to provide in-patient treatment services not to exceed a total of \$2,800 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with House Arrest Services is authorized to provide substance abuse monitoring at a cost of \$25.00 activation & \$9.50 per day for SCRAM alcohol tether, \$7.00 per day for the MEMS3000 in home PBT machine, and \$5.75 per day for the Soberlink portable PBT device, not to exceed \$20,000 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with the Alcohol Drug Administrative Monitoring Inc. (ADAM) is authorized to provide substance abuse testing at a cost of \$25 for EtG tests, \$40 for K2 tests, and \$37 for mouth swabs not to exceed \$2,075 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with the Forensic Fluids Laboratories is authorized to provide mouth swab substance abuse testing at costs not exceeding \$15 5-panel tests, \$18 10-panel tests, \$18 EtG tests; and \$22 special request tests (i.e. synthetic marijuana); the total costs not to exceed \$5,000 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with a psychiatrist specializing in addiction (to be determined) is authorized to provide case consultation at a cost not to exceed \$200 per hour, psychiatric evaluations at a cost not to exceed \$250 per evaluation, and follow-up appointments not to exceed \$90 per session; the total cost not to exceed \$6,000 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with a physician (to be determined) is authorized to provide case consultation at a cost of \$200 per hour not to exceed \$2,000 for the duration of this grant period.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller is directed to make the necessary adjustments to the 2013 and 2014 Circuit Court Family Division budget and Position Allocation List.



**Agenda Item 5a and 5b**

TO: Law & Courts and Finance Committee  
FROM: John Neilsen, Deputy Controller  
DATE: October 2, 2013  
RE: Two Companion 9-1-1 Resolutions to enter into contract with Carousel Industries, Inc.

Commissioners:

Attached is two companion 9-1-1 Resolutions to enter into contract with Carousel Industries, Inc. that should be considered as a package for your considerations and adoption.

The 9-1-1 phone system in use at the Ingham County Center is a cooperative venture that brought Clinton, Eaton, Ingham and Livingston counties ( CEIL group) together to share the purchase and shared infrastructure of a Geo -diverse 9-1-1 phone system. The system was a change from the old analog copper phone lines to a new and NextGen ready IP or computer based phone system. This new 9-1-1 phone system allows us to avail ourselves of the technology that today's smart phones are able to provide. Unfortunately since our go live date at the 9-1-1 Center in late June of 2012 we have been beset with problems with the Phone System. Livingston County has been live the longest followed by Ingham County.

After these problems have not been resolved to our satisfaction, we requested assistance from the phone manufacturer Cassidian. We were interested in exploring a range of options including hiring an independent consultant to review our system. After discussions with Cassidian , the Engineer that designed our phone system and a team from Cassidian came out for a site visit and reviewed both the Livingston and Ingham County 9-1-1 Center installations and recommended a number of changes and corrective actions as part of a report.

Eaton and Clinton Counties have not gone live yet as they have been waiting for the problems to be resolved in the Geo Diverse phone system that is currently live in Livingston and Ingham County. Eaton County and Clinton County have determined it is in their best interests to proceed with installing there new 9-1-1 phone system as a stand alone system and to no longer pursue connecting with Livingston and Ingham County at this time. We then requested a proposal from Carousel Industries, Inc. for a proposal to carry out the recommendations from the Cassidian Report.

Given these developments we are recommending the resolution to approve the Ingham County 9-1-1 Central Dispatch Center's 9-1-1 Telephone System Agreement. This vendor was recommended by the manufacturer of our Cassidian 9-1-1 Telephone System and is on the GSA Governmental Purchasing Contract. After review of the proposal, sign off by Cassidian and checking with references Staff is recommending this agreement for the amount of up to \$ 90,940 from the 911 Emergency Telephone Dispatch Services - 911 fund balance for the costs associated with their proposal with an additional \$ 9,060 Contingency for a total project cost of up to \$ 100,000 which is Ingham Count's share of the project.

Essentially, we are recommending taking down the more complex Livingston and Ingham County Geo diverse 9-1-1 Phone system and going to a more simple and basic stand alone system, making the changes and corrective actions as recommended by Cassidian, do extensive testing for robust and adequate fiber connections between Ingham and Livingston County and when and if it is practical, reconnect the two 9-1-1 Centers as a Geo diverse system. Funds are proposed to come from the 911 Emergency Telephone Dispatch Services - 911 fund balance.

In addition, the companion resolution should also be approved to authorize entering into a new contract with Carousel Industries, Inc. for the Ingham County 9-1-1 Central Dispatch Center's 9-1-1 Telephone System Maintenance Agreement.

Staff is recommending this maintenance agreement for up to \$ 74,463.

Funds are within the existing Ingham County 9-1-1 Central Dispatch Center budget for this purpose.

The CEIL group is working on a revised Agreement and other issues associated with moving towards our 9-1-1 phone system as a stand alone systems. We will be reporting back on those implications later.

I recommend your approval of both resolutions.



**Proposal For:** Ingham County-Lansing, MI  
**Solution Proposed** Sentinel Patriot Single System  
**Date:** October 7, 2013

**Summary**

*Install four (4) new Sentinel Patriot Server and one (1) new Aurora Server*  
*Existing Sentinel Workstation Hardware and Software Licensing will be reused*  
*Existing AudioCode FXS/FXO Gateways will be reused*  
*Three (3) New Cisco 2960 Switches*  
*New 42U Cabinet and Peripheral Equipment for backroom equipment*  
*1 Year of Software Support for Sentinel and Aurora*  
*Fortinet FG-40C Firewall for Remote Managed Services VPN Security*  
*OPTIONS: 19" rack in lieu of cabinet, M1K Gateways, Aurora Advanced Reporting Bundle*  
*OPTIONS: Managed Services (M&R, Anti Virus and Patch Management)*  
*OPTIONS: Critical Spares and HP Extended Warranties for five (5) DL380 Servers*

**Pricing is valid for 90 days**

Ingham	\$165,402.20
<b>Total Solution:</b>	<b>\$165,402.20</b>

All new products are guaranteed to be as specified by the manufacturer's documentation, and are provided with the manufacturer's standard Product warranty. All refurbished components are covered by a Carousel direct warranty.

Customer is responsible for any electrical service, environmental conditions and cable work needed to support the quoted Products, unless otherwise specified on the Quote. Any changes to the above Products and /or Scope of Work will require the written authorization of both Carousel and the Customer. Pricing does not include taxes and freight charges, and as applicable, these costs will be added to the invoice.

All work is done subject to the terms and conditions of Carousel's Master Sales Agreement (available at <http://www.carouselindustries.com/services/master-sales-agreements/>), unless Carousel and the Customer have previously agreed to otherwise in writing.

By signing below, Customer makes an offer to purchase the Products and/or Services above from Carousel. Carousel's acceptance of this offer to purchase shall be evidenced by the conversion of the Quote into a Carousel Service Order, and the return of the Service Order number to the Customer.

**By:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_



**Proposal For:** Ingham County- Lansing, MI

**Solution Proposed:** Sentinel Patriot Single System

**Date:** October 7, 2013

**Sentinel Patriot System**

Qty.	Part No.	Description	Unit Price	U/M	Total
<b>Sentinel Patriot</b>					
2	873099-00103.3	SENT PAT 3.3 LIC/DOC/MED	\$2,142.86	EA	\$4,285.71
2	873099-03001	PAT/CM CAD INTF LIC	\$714.29	EA	\$1,428.57
1	809800-35061	PATRIOT SYS CFG	\$1,428.57	EA	\$1,428.57
<b>Server Equipment</b>					
4	62040-G614402	SVR BASE RACK DL380/G7	\$4,191.43	EA	\$16,765.71
4	64000-20057	HD DRIVE 300GB SAS 10K G7	\$624.29	EA	\$2,497.14
<i>Note: (2) Drives for mirrored array in MDS server and (2) Drives for mirrored array in DDS server.</i>					
2	04000-30182	USB/SRL HUB KIT	\$465.71	EA	\$931.43
2	04000-00397	SVR WIN 2008 + 10 CAL	\$1,465.71	EA	\$2,931.43
2	04000-00101	PAT PTS CENT OS	\$0.00	EA	\$0.00
2	809800-35056	PAT SVR CFG	\$714.29	EA	\$1,428.57
1	870890-07501	CPR/SYSPREP IMAGING	\$0.00	EA	\$0.00
<b>Workstation Equipment</b>					
<i>Note: Will be utilizing existing workstations.</i>					
18	809800-35001	PAT 3.X SW SPT 1YR	\$1,414.29	EA	\$25,457.14
<b>Sentinel Patriot IRR Module</b>					
18	809800-35016	PAT/CM IRR SW SPT 1YR	\$255.71	EA	\$4,602.86
<b>Sentinel Monitor</b>					
1	809800-35026	SEN MNTR SW SPT 1YR	\$900.00	EA	\$900.00
<b>Enclosure, Peripherals &amp; Gateways</b>					
1	00600-20042	CABINET 42U 19IN	\$4,714.29	EA	\$4,714.29
1	63009-192801	MNTR RACK KYBD 1U 19IN	\$995.71	EA	\$995.71
1	06500-02300	SHELF 19IN CAB MT BLK	\$114.29	EA	\$114.29
1	04000-00706	FAN KIT BLK	\$242.86	EA	\$242.86
1	00600-20142	CABINET ROOF FAN HOLE	\$211.43	EA	\$211.43
1	04000-50032	SEISMIC BRACING KIT	\$28.57	EA	\$28.57
1	04000-008B8	KVM SWITCH 8-PORT	\$994.29	EA	\$994.29
1	04000-00607	CBL KVM USB CONSOLE	\$197.14	EA	\$197.14
8	04000-60611	CBL KVM USB 10FT	\$118.57	EA	\$948.57
1	04000-RMU19	BRKT 19IN RACK ARBITR 8P	\$42.86	EA	\$42.86
1	809800-80044	SVR CAB CFG FEE	\$1,571.43	EA	\$1,571.43
1	863014-00102	PERIPHERAL KIT	\$5,457.14	EA	\$5,457.14
3	04000-29616	SWITCH 2960 + CBL 24-PORT	\$1,371.43	EA	\$4,114.29
3	04000-02963	SPT 24X7 24-P 2960 1YR	\$334.29	EA	\$1,002.86
1	04000-01584	BLKBX TL158A-R4 DATACAST	\$502.86	EA	\$502.86
1	04000-01010	CBL DB25M/DB25M 10FT	\$11.43	EA	\$11.43
<b>Sentinel Patriot System/Software Support Subtotal</b>					<b>\$83,807.14</b>

**Aurora - MIS System**

Qty.	Part No.	Description	Unit Price	U/M	Total
<b>Aurora 2.2 - Standard MIS System</b>					
1	873399-00102.2	AURORA 2.2 DOC/MED	\$0.00	EA	\$0.00
1	873391-00501	AURORA STD LIC	\$2,857.14	EA	\$2,857.14
1	04000-00339	SQL 2008R2 CAL RUN ENT	\$251.43	EA	\$251.43



18	809800-03301	AURORA STD SPT 1YR	\$205.71	EA	\$3,702.86
<b>Aurora Server Equipment</b>					
1	62040-J163841	SVR RACK DL380P/G8	\$4,761.43	EA	\$4,761.43
1	64021-10025	KYBD/MOUSE BNDL	\$62.86	EA	\$62.86
1	06500-00201	2-POST RELAY RACKMNT KIT	\$244.29	EA	\$244.29
1	64000-20066	HARD DRIVE 600GB SAS 10K	\$910.00	EA	\$910.00
4	64000-20067	HARD DRIVE 300GB SAS 15K	\$1,180.00	EA	\$4,720.00
<i>Note: Configure server with R10 (4 x 300GB) and 18GB RAM. Server is configured for up to 500,000 calls per year.</i>					
2	64000-40094	8GB RAM ML350P/DL380P/G8	\$357.14	EA	\$714.29
1	04000-00396	SVR WIN 2008 + 5 CAL	\$1,221.43	EA	\$1,221.43
1	04000-00340	SQL 2008R2 SVR RUN ENT	\$98.57	EA	\$98.57
1	04000-00426	PRESENT TENSE CLIENT	\$78.57	EA	\$78.57
1	809800-01416	MIS SVR CFG	\$714.29	EA	\$714.29
1	65000-00124	CBL PATCH 15FT	\$20.00	EA	\$20.00
<b>Aurora - MIS /Software Support Subtotal</b>					<b>\$20,357.14</b>

**Summary**

Qty	Product Code	Product Description	Unit Price
1		Sentinel Patriot System (Equipment/Licensing)	\$52,847.14
1		Software Support 1YR (Sentinel/IRR/Monitor)	\$30,960.00
1		Aurora - MIS System	\$16,654.28
1		Software Support 1YR (Aurora)	\$3,702.86
1		Carousel Security Appliances, 3YR Installed	\$4,956.67
1		Carousel Industries Installation	\$11,250.00
1		Carousel Industries - Project Management	\$3,375.00
1		Carousel Travel Expenses	\$1,856.25
1		Carousel Onsite Support- 1 Year	\$39,800.00

Pricing is valid for 90 days

**Total Equipment & Services Cost:** \$165,402.20

**Total This Site:** \$165,402.20



**Optional Items**

Qty.	Part No.	Description	Unit Price	U/M	Total
<b>2-Post Rack</b>					
1	06500-55053	EQUIPMENT RACK 19IN	\$392.86	EA	\$392.86
4	06500-00201	2-POST RELAY RACKMNT KIT	\$244.29	EA	\$977.14
1	63002-172805	MNTR NEC 17IN	\$312.86	EA	\$312.86
1	04000-004B4	KVM 4-PORT SWITCH	\$631.43	EA	\$631.43
1	04000-008B8	KVM SWITCH 8-PORT	\$994.29	EA	\$994.29
1	04000-00607	CBL KVM USB CONSOLE	\$197.14	EA	\$197.14
4	04000-60611	CBL KVM USB 10FT	\$118.57	EA	\$474.29
1	04000-RMM19	BRKT 19IN RACK MTG/ARBTR	\$45.71	EA	\$45.71
<b>Mediant 1000 Modular Gateways</b>					
4	04000-00129	MED 1000B CHASSIS BNDL	\$1,835.00	EA	\$7,340.00
4	04000-00186	SW SPT M1000 GATEWAY 1YR	\$300.00	EA	\$1,200.00
18	04000-00116	MED 1000 FXO-LS BNDL	\$346.00	EA	\$6,228.00
8	04000-00119	MED 1000 FXS BNDL	\$332.00	EA	\$2,656.00
<b>Aurora Modules</b>					
1	873391-00901	AURORA ADV RPT PKG LIC	\$5,000.00	EA	\$5,000.00

**OPTIONAL SECTION: Managed Services**

Qty.	Part No.	Description	Unit Price	U/M	Total
1	809800-14151	<b>Monitoring &amp; Response Activation Fee</b> M&R ACT FEE MED SITE	\$3,285.71	EA	\$3,285.71
<b>Monitoring &amp; Response License Fees</b>					
3	871499-01206	M&R 3.0 LIC SVR	\$534.29	EA	\$1,602.86
3	809800-14161	M&R 3.0 SVR SRVC 1YR <i>Note: For (2) DDS Servers, (1) Aurora Server</i>	\$1,857.14	EA	\$5,571.43
18	871499-01211	M&R 3.0 WKST LIC	\$101.43	EA	\$1,825.71
18	809800-16161	M&R 3.0 WKST SRVC 1YR <i>Note: For (18) Workstations</i>	\$514.29	EA	\$9,257.14
18	871499-01210	M&R 3.0 IP DEVICES LIC	\$101.43	EA	\$1,825.71
18	809800-16166	M&R 3.0 IP DEV SRVC 1YR <i>Note: For (2) MDS Servers, (12) Gateways, (1) Firewall, (3) Cisco Switches</i>	\$514.29	EA	\$9,257.14
<b>Managed Services - Implementation Fee</b>					
<i>Note: For (2) DDS Servers, (1) Aurora Server, (18) Workstations.</i>					
21	809800-14152	MGD SERV DEV & IMPL	\$107.14	EA	\$2,250.00
<b>Anti-Virus Solution</b>					
21	809800-14171	VIRUS PROTECT 3.0 SVC 1YR	\$134.29	EA	\$2,820.00
<b>Patch Management Solution</b>					
21	809800-16146	PATCH MGMT 3.1 SVC 1YR	\$317.14	EA	\$6,660.00
<b>Managed Services Subtotal</b>					<b>\$41,070.00</b>

**OPTIONAL SECTION: Optional Parts/Spares**

Qty.	Part No.	Description	Unit Price	U/M	Total
<b>Cassidian Communications 4X Equipment - Recommended Spares</b>					
1	04000-00129	MED 1000B CHASSIS BNDL	\$2,621.43	EA	\$2,621.43
1	04000-00186	SW SPT M1000 GATEWAY 1YR	\$428.57	EA	\$428.57
1	04000-00116	MED 1000 FXO-LS BNDL	\$494.29	EA	\$494.29
1	04000-00119	MED 1000 FXS BNDL	\$474.29	EA	\$474.29
1	04000-00132	MED 1000B PWR SPLY BNDL	\$507.14	EA	\$507.14
1	04000-00125	MEDIANT 1000 CPU BNDL	\$1,427.14	EA	\$1,427.14
1	04000-29616	SWITCH 2960 + CBL 24-PORT	\$1,371.43	EA	\$1,371.43
1	04000-02963	SPT 24X7 24-P 2960 1YR	\$334.29	EA	\$334.29



**OPTIONAL SECTION: Extended Warranties**

<i>Qty</i>	<i>Part No.</i>	<i>Description</i>	<i>Unit Price</i>	<i>U/M</i>	<i>Total</i>
5	04000-01525	<b>Server Extended Warranty</b> WARR 24X7 DL380 3YR <i>Note: Upgrade &amp; uplift from 3YRs warranty 9x5 NBD to 3YRs, 24x7, 4 hour response time.</i>	\$1,275.71	EA	\$6,378.57
		<b>Or</b>			
5	04000-01526	WARR 24X7 DL380 5YR <i>Note: Upgrade &amp; uplift from 3YR warranty 9x5 NBD to 5YRs, 24x7 response time.</i>	\$3,017.14	EA	\$15,085.71

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING ENTERING INTO A 9-1-1 TELEPHONE SYSTEM  
AGREEMENT WITH CAROUSEL INDUSTRIES, INC.  
FOR THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER**

WHEREAS, the Ingham County Board of Commissioners operates the 911 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, Ingham County installed and is operating a Cassidian 9-1-1 Phone System and has experienced problems with the system; and

WHEREAS, at Ingham County's request Cassidian conducted a site visit and reviewed both the Livingston and Ingham County 9-1-1 Center installations and recommended a number of changes and corrective actions; and

WHEREAS, Ingham County has obtained a proposal from Carousel Industries, Inc. to make the changes and corrective actions pursuant to the Cassidian report.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into contract with Carousel Industries, Inc. for an expenditure of up to \$90,940 from the 911 Emergency Telephone Dispatch Services - 911 fund balance for the costs associated with their proposal with an additional \$9,060 Contingency for a total project cost of up to \$100,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/Purchase Order documents consistent with this resolution and approved as to form by the County Attorney.



Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING ENTERING INTO A 9-1-1 TELEPHONE SYSTEM  
MAINTENANCE AGREEMENT WITH CAROUSEL INDUSTRIES, INC.  
FOR THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER**

WHEREAS, the Ingham County Board of Commissioners operates the 911 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the one year warranty period has expired for the Cassidian 9-1-1 Phone System; and

WHEREAS, County Staff has reviewed a proposal to provide 9-1-1 Phone System maintenance services and is recommending entering into contract with Carousel Industries, Inc.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a Maintenance Agreement for the Cassidian 9-1-1 Phone System with Carousel Industries, Inc.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure of up to \$74,463 out of the Ingham County 9-1-1 Central Dispatch Center budget for these purposes.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents as prepared by or approved as to form by the County Attorney consistent with this resolution.

RICK SNYDER  
GOVERNORSTATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
LANSINGMAURA D. CORRIGAN  
DIRECTOR09/04/13  
**RECEIVED**  
SEP 13 2013Dale Copedge, Chairperson  
County Board of Commissioners

Dear Commissioner:

Your **amended** 2013 annual plan and budget for Child Care Fund expenditures is approved for state reimbursement in the amount of \$8,543,475.50. This amount is 50% of your county's gross annual plan and budget which is \$17,086,951.00.

Act 87 P.A. 1978 prohibits the state from reimbursing county Child Care Fund expenditures which exceed a county's approved budget. Child Care Fund policy prohibits reimbursement of capital, rental, lease and certain equipment and repair costs. To be eligible for reimbursement if your expenditures exceed your **amended** approved budget of \$17,086,951.00, it will be necessary to submit a new/approved budget no later than September 1, 2013, with the three required signatures. Failure to comply with this requirement will result in state reimbursement being limited to the prior authorized budget.

Reimbursement for In-Home Care and Basic Grant will only be made up to the amount approved for individual service components.

The following In-Home Care components are authorized:

<u>Title</u>	<u>Administrative Unit</u>	<u>Gross Expenditures</u>
Aftercare/Truancy	Court	\$ 675,410.00
Intensive Probation	Court	\$ 290,342.00
Juvenile Assessment Center	Court	\$ 193,915.00
Intensive Neglect Services	Court	\$ 1,235,094.00
In-Home Detention	Court	\$ 276,421.00
MSU Adolescent Project	Court	\$ 155,398.00
Sexual Offender	Court	\$ 332,280.00
Evening Reporting	Court	\$ 496,989.00
Day Treatment	Court	\$ 2,516,085.00
IMPACT	Court	\$ 150,000.00
Community Programs	Court	\$ 357,915.00
In Home Psychological Services	DHS	\$ 183,705.00
IMPACT	DHS	\$ 6,698.00

The following Basic Grant components are authorized:

<u>Title</u>	<u>Administrative Unit</u>	<u>Gross Expenditures</u>
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Dale Copedge, Chairperson  
09/04/13  
Page 2

Any claim for state monies from the Child Care Fund to cover expenditures incurred between October 1, 2012 and September 30, 2013, will signify your acceptance of the terms of this **amended** approval letter as well as all conditions outlined in the original approval letter.

If you have any questions or concerns regarding this letter, please contact me at (517) 241-4780.

Sincerely,

*Magdalen Thomas 9.5.13*

Magdalen Thomas, Manager  
Child Care Fund Monitoring Unit

cc: The Honorable Janelle Lawless, Family Court Judge, Ingham County  
Zoe Lyons, Director, Ingham County DHS  
Keith Schafer, Child Care Fund/Chargeback Unit  
Melinda Fandel, Child Care Fund Specialist  
Child Care Fund File

Michigan Department of Human Services  
 October 1, 2012 through September 30, 2013

I. List all service components which make up the IHC program and specify the requested information for each.

Court Service Components		(Adm. Unit)	CCF Expenditure	Other Public Funding	Gross Expenditure
1	Aftercare/Truancy	Court	675,410.00	0.00	675,410.00
2	Intensive Probation Services	Court	290,342.00	0.00	290,342.00
3	Juvenile Assessment Center	Court	193,915.00	0.00	193,915.00
4	Intensive Neglect Services	Court	1,235,094.00	0.00	1,235,094.00
5	In Home Detention	Court	276,421.00	0.00	276,421.00
6	MSU Adolescent Project	Court	155,398.00	0.00	155,398.00
7	Sexual Offender	Court	332,280.00	0.00	332,280.00
8	Evening Reporting	Court	496,989.00	0.00	496,989.00
9	Day Treatment Program	Court	2,516,085.00	0.00	2,516,085.00
10	IMPACT	Court	150,000.00	0.00	150,000.00
11	Community Programs	Court	357,915.00	0.00	357,915.00
<b>DHS Service Components</b>					
1	In Home Psychological Services 13	DHS	183,705.00	0.00	183,705.00
2	DHS IMPACT 13	DHS	66,698.00	0.00	66,698.00
Subtotal - Court			\$ 6,679,849.00	\$ 0.00	\$ 6,679,849.00
Subtotal - DHS			\$ 250,403.00	\$ 0.00	\$ 250,403.00
Grant Total			\$ 6,930,252.00	\$ 0.00	\$ 6,930,252.00

II. For each service component listed above, there must be completed a **separate IN-HOME CARE/BASIC GRANT BUDGET DETAIL REPORT (DHS-2094)**, filling in the appropriate budget items. If something does not show, please review budget detail forms.

RESPONSE: Required.

PENALTY: State reimbursement will be withheld from local government.

need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an FIA office in your county.

DHS-2093 (Rev. 9-99) Previous edition may be used. MS Word-97 1 of 1