

CHAIRPERSON
BRIAN McGRAIN

VICE-CHAIRPERSON
KARA HOPE

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

LAW AND COURTS COMMITTEE
PENELOPE TSEBNOGLOU, CHAIR
BRYAN CRENSHAW
CAROL KOENIG
VICTOR CELENTINO
DEB NOLAN
KARA HOPE
RANDY SCHAFER

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW AND COURTS COMMITTEE WILL MEET ON THURSDAY, NOVEMBER 12, 2015 AT 5:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [October 29, 2015](#) Minutes

Additions to the Agenda

Limited Public Comment

NOTE: THE STARTING TIME FOR THIS MEETING WILL BE 5:00 PM

1. 55th District Court
 - a. Resolution Authorizing the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court's State Court Administrative Office - Michigan Drug Court Grant Program ([SCAO-MDCGP](#)) and Enter into Subcontracts
 - b. Resolution Authorizing the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court State Court Administrative Office - Michigan Mental Health Court Grant Program ([SCAO-MMHCGP](#)), Continue a Probation Officer Position, and Enter into Subcontracts
2. Circuit Court/Friend of the Court - Resolution to Authorize a Lease Extension Agreement for the Friend of the Court [Safe Haven Grant](#) Program
3. Controller's Office - Resolution Approving Various [Contracts](#) for the 2016 Budget Year
4. Animal Control - Discussion and Overview of "Ingham County, Michigan ANIMAL CONTROL AND SHELTER STUDY" as prepared by the National Animal Care & Control Association (NACA) – *Report was sent out previously*

Announcements

Public Comment

Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE
October 29, 2015
Minutes

Members Present: Crenshaw, Hope, Schafer, Tsernoglou, and Nolan

Members Absent: Celentino and Koenig

Others Present: John Neilsen, Lance Langdon, Henry Rojas, and Others.

The meeting was called to order by Chairperson Tsernoglou at 6:01 p.m. in Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the October 15, 2015 Minutes

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. HOPE, TO APPROVE THE MINUTES OF THE OCTOBER 15, 2015 LAW & COURTS COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Celentino and Koenig.

Additions to the Agenda

Limited Public Comment

None.

MOVED BY COMM. SCHAFFER, SUPPORTED BY COMM. CRENSHAW, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Board of Commissioners - Resolution Amending Resolution 11-172 Authorizing Approvals for Reimbursement Requests and Contract Submissions within the Electronic Grant Administration Management System (EGrAMS) by the Friend of the Court and Prosecuting Attorney
2. Sheriff's Office - Resolution to Honor Deputy Diane Johnson of the Ingham County Sheriff's Office

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Koenig and Celentino.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Koenig and Celentino.

3. Controller's Office - Resolution to Accept and Approve a Recommendation from the 9-1-1 Advisory Board Regarding the 9-1-1 Public Safety Radio Communications System

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. NOLAN, TO APPROVE THE RESOLUTION TO ACCEPT AND APPROVE A RECOMMENDATION FROM THE 9-1-1 ADVISORY BOARD REGARDING THE 9-1-1 PUBLIC SAFETY RADIO COMMUNICATIONS SYSTEM.

Commissioner Nolan stated that she felt the Michigan Public Safety Communication System was superior to the current system. She further stated that she looked forward to having the discussion about replacing the current system.

Commissioner Crenshaw asked for the life-cycle of the system.

Lance Langdon, Director of the Emergency Communications Division, answered that the system previous to the current one lasted for 25-30 years. He further stated that it would continue to be used as long as possible.

There was a discussion about the life-span of the radios.

John Neilsen, Chief Deputy Controller, stated that the life-span varied, but the contract with Harris is in place for the next six years with an option for another four years.

Commissioner Crenshaw asked if the 9-1-1 Advisory Committee would advise on an appropriate millage to raise the fund balance.

Mr. Neilsen answered that the discussion about the millage would happen in the spring and the Controller's Office would provide projections.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Celentino and Koenig.

Announcements

Mr. Neilsen announced that the Oasis Center would be closing by the end of the year. He further stated that they would request to use the \$40,000 approved by the board.

Commissioner Hope asked what the county's relationship to the Oasis Center was.

Mr. Neilsen stated that the county was the fiduciary for the first grant.

There was a discussion about the closing of the Oasis Center.

Commissioner Nolan asked where else they received funding.

Mr. Neilsen answered that they had a board, some fundraising, and a federal grant which was not renewed.

There was a discussion about the funding the county provided.

Mr. Neilsen announced that the assessment of Animal Control was complete.

Commissioner Hope asked for the report to be sent to the Animal Control Advisory Board.

Commissioner Crenshaw stated that he might not be able to attend the next meeting due to one of the public Trails and Parks meetings.

Chairperson Tsernoglou changed the meeting time of the next Law and Courts Committee to a tentative 5:00 p.m.

Commissioner Hope stated that she would not be able to attend the November 12, 2015 Law and Courts Committee.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:25 p.m.

NOVEMBER 12, 2015 LAW & COURTS AGENDA STAFF REVIEW SUMMARY

RESOLUTION ACTION ITEMS:

The Chief Deputy Controller is recommending approval of the following resolutions/actions:

- 1a. 55th District Court - Resolution Authorizing the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court's State Court Administrative Office-Michigan Drug Court Grant Program (SCAO-MMHCGP), and Enter into Subcontracts*

This resolution will authorize accepting a Grant Award contract in the amount of up to \$135,000 in grant funding from the Michigan Drug Court Grant Program (MDCGP), administered by the State Court Administrative Office (SCAO). This contract is for the time period of October 1, 2015 through September 30, 2016 and continues the 55th District Court Sobriety Court for another round of grant funding. The resolution also authorizes \$137,149.60 Ingham County In-Kind funding, resulting in a total Sobriety Court budget of \$272,149.60. Funds for this program were anticipated and are in the 2015/2016 budgets. (see attached memo for details)

In addition, this resolution authorizes subcontracts as follows:

- Substance Abuse Testing – Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed \$12,444
- Cognitive Consultants – not to exceed \$65,000

- 1b. 55th District Court - Resolution Authorizing the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court State Court Administrative Office-Michigan Mental Health Court Grant Program (SCAO-MMHCGP), Continue a Probation Officer and Enter into Subcontracts*

This resolution will authorize accepting an Grant Award Contract in the amount of up to \$364,650 in grant funding (along with an in-kind contribution of \$47,630 and Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Local Cash Contributions not to exceed \$19,250 for a total budget of \$431,530) from the Michigan Mental Health Court Grant Program (MMHCGP), administered by the State Court Administrative Office (SCAO). This continuation grant will allow the 55th District Court Michigan Mental Health Court Grant Program to continue for the time period of October 1, 2015 through September 30, 2016. Funds for this program were anticipated and are in the 2015/2016 budgets. (see attached memo for details)

In addition, the resolution authorizes continued funding for a probation officer, and subcontracts as follows:

1. Electronic Monitoring Services with Sentinel Offender Services – not to exceed \$1,500
2. Substance Abuse Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed \$39,111
3. Mental Health Services with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties: not to exceed \$245,119 (\$225,869 grant funding + \$19,250 CMHA-CEI Local Cash Contributions).

2. *Circuit Court/ Friend Of The Court - Resolution to Authorize a Lease Extension Agreement for the Friend of the Court Safe Haven Grant Program*

This resolution will authorize a lease amendment extension to the agreement with JWW Company, LLC at Cedar Pointe for the last extension of the Oasis Center which will be closing at the end of this year. The lease amendment extension is October 1, 2015 through December 31, 2015 at the rate of \$2,300.00 per month or \$6,900 total. In March the Ingham County Board of Commissioners approved via resolution a \$40,000 contingency fund appropriation for operational funding of the Oasis Center. The intent was for this appropriation to serve as transitional funding between the end of original federal "Safe Havens" grant in April and the hope that Eve would be successful in obtaining a new federal grant for long term viability.

Unfortunately, the Department of Justice notified EVE that the Oasis Center was not selected for funding at the end of September. The Friend of the Court and the Oasis Center Board of Directors, after careful consideration of the financial status of this organization, have concluded that without additional federal funding, Oasis Center is not in a position to sustain continued operations on a long-term basis. Therefore, the Oasis Center Board of Directors voted to close the center as of December 31, 2015. The last day of business operations for the center will be December 18, 2015. This will allow the center to wind down operations in an orderly fashion over the last quarter of the year and give current referrals time to find alternatives for exchange and/or supervised visitation. (see attached memo for details)

3. *Controller's Office - Resolution Approving Various Contracts for the 2016 Budget Year*

This is the 2016 budget year contracts resolution to approve the attached list of contracts that are included in the 2016 Adopted Budget under certain parameters. This resolution process is done annually after the adoption of the next year's budget and includes various routine contract renewals in order to reduce the number of separate resolutions. As established by previous BOC resolution, the Budget Office will be using the Consumer Price Index (CPI) to determine if the contract falls within the Board of Commissioners' Guidelines. Expenditure contracts with a 2016 increase of 0.3% or less are the only ones included in this resolution. Any other contracts exceeding this CPI increase will need to be brought before the Board of Commissioners approving the increased amount. In addition, a separate Board resolution will be required if there is a change in employee status or increase in the total number of employees. (see attached memo for details)

4. *Animal Control – Discussion and Overview of "Ingham County, Michigan ANIMAL CONTROL AND SHELTER STUDY" as prepared by the National Animal Care & Control Association (NACA - Report was sent out previously*

The BOC approved this study via resolution in November of 2014 at a cost not to exceed \$13,500. The purpose of the study was to conduct a program evaluation of the Ingham County Animal Control Department (ICAC). The intent was to use this document and its recommendation's to assist our new Director at the time (Andrew Seltz) who assumed his duties in October of 2014. This report was to assist the County in meeting the organizational missions and goals at ICAC by bringing in an independent outside consultant to review the Department's Operational Policies and Procedures to ensure best practices are being followed and are codified by the aforementioned Operational Policies and Procedures. The field work was done in April of this year and the study was completed in its final DRAFT in September. Our new Director, John Dinon, will meet with the Law & Courts Committee on November 12 to provide an overview of the report, discuss priorities, and to plan for the next steps on the report's recommendations within the fiscal restraints of the existing budget.

Agenda Item 1a

To: Ingham County Law & Courts and Finance Committees
From: Da'Neese Wells
Date: 10/27/15
Subject: Sobriety Court Resolution for Fiscal Year 2016

Attached please find a resolution requesting authorization for the 55th District Court Sobriety Court to accept \$135,000 in grant funding from the Michigan Drug Court Grant Program (MDCGP), administered by the State Court Administrative Office (SCAO).

We have received grant funding administered by SCAO for Sobriety Court since FY2004. Our program targets OWI 2nd and OWI 3rd offenders found dependent on alcohol or other drugs who are not violent offenders (as defined in MCL 600.1062). Research suggests case handling should be expedited for these defendants. Prior to the implementation of Sobriety Court we had no specific mechanisms for this purpose. Now, potential Sobriety Court participants are identified at arraignment and placed on Sobriety Court bond conditions, which include testing and reporting. Compliance with these conditions is monitored throughout the pre-adjudication process. We've found that the combination of pretrial supervision and Sobriety Court motivates participants to remain sober during the period of supervision and after graduation, reducing recidivism and enhancing public safety.

The grant funding supports one full-time probation officer assigned the program. Ingham County In-Kind funding supports one half-time probation officer assigned to the program. These positions have already been approved in the 2016 Ingham County budget.

The resolution also authorizes \$137,149.60 Ingham County In-Kind funding and acceptance of future possible donations from the Ingham County Sobriety Court Foundation, resulting in a current total Sobriety Court budget of \$272,149.60.

The resolution also authorizes subcontracts as follows:

1. Substance abuse testing with Alcohol and Administrative Drug Monitoring (ADAM) not to exceed \$12,444
2. Evaluation and Counseling services with Cognitive Consultants not to exceed \$65,000

Thank you for your consideration.

Introduced by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT'S STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN DRUG COURT GRANT PROGRAM (SCAO-MDCGP) AND ENTER INTO SUBCONTRACTS

WHEREAS, the 55th District Court Sobriety Court Program ("Sobriety Court") has since 2004 provided quality services to the citizens of Ingham County; and

WHEREAS, continuation of the Sobriety Court will require continuing to employ two probation officers to provide staffing for the program; and

WHEREAS, the increased caseloads seriously threaten the level and quality of services; and

WHEREAS, sources of sobriety court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the SCAO - Michigan Drug Court Grant Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of a State Court Administrators Office grant including the SCAO-MDCGP grant in the amount of \$135,000 to the Ingham County 55th District Court Sobriety Court Program for the time period of October 1, 2015 through September 30, 2016.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of donations from the Ingham County Sobriety Court Foundation as well as other organizations, groups and individuals to the Ingham County 55th District Court Sobriety Court.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby expresses its appreciation to the Ingham County Sobriety Court Foundation for any future possible donations to the 55th District Court Sobriety Court Program.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the total grant budget of \$272,149.60 to include SCAO/MDCGP grant funds in the amount of \$135,000, Ingham County in-kind matching funds of \$137,149.60 with no local hard cash matching funds, and future possible donations from the Ingham County Sobriety Court Foundation, all of which are required to continue the Sobriety Court Program.

BE IT FURTHER RESOLVED, grant-funded Sobriety Court program direct service subcontracts for the following services in the following amounts:

- Substance Abuse Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed \$12,444
- Evaluation and Counseling services with Cognitive Consultants – not to exceed \$65,000

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2015 and 2016 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 1b

To: Ingham County Law & Courts and Finance Committees
From: Da'Neese Wells
Date: 10/27/15
Subject: Mental Health Court Resolution for Fiscal Year 2016

Attached please find a resolution requesting authorization for the 55th District Court Mental Health Court to accept \$364,650 in grant funding from the Michigan Mental Health Court Grant Program (MMHCGP), administered by the State Court Administrative Office (SCAO).

We have received Michigan Mental Health Court Grant Program funding for Mental Health Court since FY2014. The basic premise of the program is a collaborative relationship between the 55th District Court and the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) designed to link mentally ill criminal defendants to appropriate treatment in hopes of better addressing the needs of individuals with mental illness, reducing recidivism and enhancing public safety.

The grant funding supports one full-time probation officer assigned the program. This position has already been approved in the 2016 Ingham County budget.

The resolution also authorizes \$47,630 Ingham County In-Kind funding and acknowledges \$19,250 CMHA-CEI Local Cash Contributions, resulting in a total Mental Health Court budget not to exceed \$431,530.

Additionally, the resolution authorizes continuation of a probation officer position, and subcontracts as follows:

1. Electronic Monitoring Services with Sentinel Offender Services – not to exceed \$1,500
2. Substance Abuse Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed \$39,111
3. Mental Health Services with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties: not to exceed \$245,119 (\$225,869 grant funding + \$19,250 CMHA-CEI Local Cash Contributions).

Thank you for your consideration.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM (SCAO-MMHCGP), CONTINUE A PROBATION OFFICER POSITION, AND ENTER INTO SUBCONTRACTS

WHEREAS, the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) estimates there are over 5,000 seriously mentally ill adults in our region; and

WHEREAS, the 55th District Court has identified a need for specialized case handling for mentally ill defendants; and

WHEREAS, research indicates such specialized case handling results in lower recidivism rates, increased public safety and more efficient public sector spending; and

WHEREAS, the 55th District Court and CMH-CEI have received a grant from the State Court Administrative Office - Michigan Mental Health Court Grant Program in the amount of \$364,650 to implement a Mental Health Court at the 55th District Court; and

WHEREAS, continuation of the Mental Health Court will require continuing to employ a probation officer to provide staffing for the program; and

WHEREAS, sources of Mental Health Court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the SCAO-Michigan Mental Health Grant Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State Court Administrative Office - Michigan Mental Health Court Grant Program for a total budget not to exceed \$431,530 to include SCAO/MMHCGP grant funds in the amount of \$364,650, Ingham County In-Kind matching funds not to exceed \$47,630 with no local hard cash matching funds, and Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Local Cash Contributions not to exceed \$19,250 for the time period of October 1, 2015 through September 30, 2016.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes continuation of one FTE Grant-funded Probation Officer, an ICEA Court Professional, Grade 7, contingent upon the availability of grant funds.

BE IT FURTHER RESOLVED, grant funded Mental Health Court program direct service subcontracts for the following services in the following amounts:

1. Electronic Monitoring Services with Sentinel Offender Services – not to exceed \$1,500
2. Substance Abuse Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed \$39,111

3. Mental Health Services with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties: not to exceed \$245,119 (\$225,869 grant funding + \$19,250 CMHA-CEI Local Cash Contributions)

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2015 and 2016 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

M E M O R A N D U M

TO: LAW & COURTS AND FINANCE COMMITTEES

FROM: HARRY MOXLEY, DEPUTY COURT ADMINISTRATOR/FOC

RE: EXTENSION OF OASIS CENTER LEASE TO DECEMBER 31, 2015

DATE: NOVEMBER 4, 2015

**CC: HON. JANELLE LAWLESS; SHAUNA DUNNINGS; ROBERT HOTCHKISS;
JOHN NEILSEN**

Last March the Ingham County Board of Commissioners approved Resolution 15-103, “Resolution to Authorize a Contingency Fund Appropriation for the Oasis Supervised Visitation and Safe Exchange Center”. This resolution authorized a \$40,000 contingency fund appropriation to ensure the Oasis Center would be able to stay open between the time federal funding provided by an Office on Violence Against Women/Department of Justice “Safe Havens” grant ended in April, 2015, and the time notification was received as to whether additional federal funding would be available for Oasis Center through a Justice For Families (JFF) grant, applied for in February, 2015. We have requested that \$20,000 of the \$40,000 be carried forward into the FOC FY 2016 fiscal year beginning October 1, 2015.

On September 23 notification was sent by the Department of Justice indicating the Oasis Center was not selected for funding. Having reviewed the current financial status of Oasis Center, it is the belief of both Friend of the Court and the Oasis Center Board of Directors that without additional federal funding, Oasis Center is not in a position to sustain continued operations on a long-term basis. Therefore, at their October 16, 2015 meeting the Oasis Center Board of Directors voted to close the center as of December 31, 2015. The last day of business operations for the center will be December 18. This will allow the center to wind down operations in an orderly fashion over next few months, and give current referrals time to find alternatives for exchange and/or supervised visitation.

The last Oasis Center lease extension was approved as Resolution #15-104, and authorized extension through September 30, 2015. We are therefore requesting a final extension of the lease to December 31, 2015, at the rate of \$2,300/month. The landlord, JWJ Company, LLC (n/k/a Cedar IV LLC) is in agreement with this proposal.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A LEASE EXTENSION AGREEMENT FOR
THE FRIEND OF THE COURT SAFE HAVEN GRANT PROGRAM**

WHEREAS, the Office on Violence Against Women, U.S. Department of Justice awarded to Ingham County a \$350,745 “Safe Haven” grant, for purposes of providing supervised visitation and safe visitation exchange services; and

WHEREAS, the grant from the Office on Violence Against Women, U.S. Department of Justice required obtaining office space for a supervised visitation center; and

WHEREAS, the Safe Haven Grant Consulting Committee identified space, and the Office on Violence Against Women, U.S. Department of Justice, approved the space recommended by the consulting committee at 5656 South Cedar Street (known as the Cedar Pointe Building) in Lansing; and

WHEREAS, by prior Resolutions (#12-021, #13-423, #14-421 and #15-104), the Ingham County Board of Commissioners authorized the initial lease agreement and subsequent extensions to September 30, 2015 with JWJ Company, LLC (n/k/a Cedar IV LLC) for 2,087 square feet of rental space at the building known as Cedar Pointe; and

WHEREAS, the Office on Violence Against Women, U.S. Department of Justice award approved by the Board of Commissioners (Resolutions #08-286, #09-399, #12-020 and #14-243) was extended until March 31, 2015 by the Office on Violence Against Women; and

WHEREAS, the Ingham County Board of Commissioners authorized a \$40,000 contingency fund appropriation (Resolution #15-103) though September 30, 2015 to fund the Oasis Center pending notification for a Justice For Families Grant application, of which \$20,000 is to be carried forward into the Friend of the Court Fiscal Year 2016 beginning October 1, 2015; and

WHEREAS, on September 23, 2015 the Department of Justice/Office on Violence Against women sent notification that the Oasis Center was not selected for funding through a Justice For Families Grant; and

WHEREAS, at their October 16 meeting the Oasis Center Board of Directors voted to close the Oasis Center at 5656 South Cedar Street as of December 31, 2015, with the last day of business being December 18, 2015; and

WHEREAS, the Landlord, CEDAR IV, LLC has agreed to extend the lease for the term of three months, commencing October 1, 2015 through December 31, 2015.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a lease amendment extension to the agreement with JWJ Company, LLC (n/k/a Cedar IV LLC) at 5656 South Cedar Street, Lansing, Michigan in the building known as Cedar Pointe.

BE IT FURTHER RESOLVED, that the terms of the lease amendment extension shall be from October 1, 2015 through December 31, 2015 at the rate of \$2,300.00 per month.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to the Circuit Court Family Division, Friend of the Court FY 2016 budget in accordance with this Resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract/grant documents consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 3

DATE: November 3, 2015
TO: Finance and Liaison Committees
FROM: Jill Bauer, Budget Analyst
RE: Resolution Approving Various Contracts for the 2016 Budget Year

This resolution will approve the attached list of contracts for the 2016 budget year. The list consists only of contracts that are included in the 2016 Adopted Budget. If a contract later exceeds the budgeted amount, a resolution will need to be brought before the Board of Commissioners approving the increased amount. In addition, a separate Board resolution will be required if there is a change in employee status or increase in the total number of employees.

The county contract approval process, as amended by Resolution #09-095 provides that any contract over \$5,000 must be approved by the Board of Commissioners. This resolution includes various routine contract renewals in order to reduce the number of separate resolutions needed to approve contracts. The liaison committees may decide that there are some contracts included on this list that would better be considered as separate resolutions. Those contracts will be removed from this resolution before the passage by the Board of Commissioners, and will be brought back before the Board as separate resolutions at a later date.

Based on Resolution #13-439, the Budget Office will be using the Consumer Price Index (CPI) to determine if the contract falls within the Board of Commissioners' Guidelines. Expenditure contracts with a 2016 increase of 0.3% or less are the only ones included in this resolution.

Please contact me if you have any questions.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2016 BUDGET YEAR

WHEREAS, county policy requires that all contracts over \$5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2016 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part in the adopted budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over \$5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

LAW AND COURTS COMMITTEE

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2015 COST	2016 PROJECTED	Proj. Increase over 2015	% Increase over 2015	Funding Source
Circuit Court	TEL/Thalner	Techonology support for the Courtrooms (excluding Courtrooms 1 and 2)	01/01/16	12/31/16	\$23,000	\$23,000	\$0	0%	General Fund
Family Court	Highfields	Day Treatment Program - transportation and behavioral specialists	10/01/15	09/30/16	\$656,732	\$656,732	\$0	0%	50% JJM/50% State of MI
Family Court	Ingham Intermediate	Day Treatment Program - teachers & para-professionals	10/01/15	09/30/16	\$434,932	\$434,932	\$0	0%	50% JJM/50% State of MI
Family Court	Four Attorneys: Skinner, Watson, Staake, Fish	Guardian-Ad-Litem contracts to represent children in abuse and neglect hearings	01/01/16	12/31/16	\$200,000	\$200,000	\$0	0%	General Fund
Family Court	Peckham, Inc. Footprints Group Home	Short Term Female Residential	10/01/16	09/30/16	\$447,319	\$447,319	\$0	0%	JJM
Family Court	Peckham, Inc. Crossroads	Educational and vocational program for delinquent youth	10/01/16	09/30/16	\$319,542	\$319,542	\$0	0%	50% JJM/50% State of MI
Family Court	House Arrest Services	Home Detention including tethers, reduce out of home care	10/01/16	09/30/16	\$30,000	\$30,000	\$0	0%	General Fund
Family Court	Highfields	Evening Reporting Program - Transportation and Behavioral Specialists	10/01/15	09/30/16	\$318,003	\$304,588	-\$13,415	-4%	50% JJM/50% State of MI
Family Court	Peter Brown	Attorney contract to represent delinquent youth in DL and TY Cases	01/01/16	12/31/16	\$25,000	\$25,000	\$0	0%	General Fund
Family Court	Michelle Shannon	Attorney contract to represent youth in DL Cases	01/01/16	12/31/16	\$12,000	\$12,000	\$0	0%	General Fund
Sheriff	Lansing-Mason Ambulance	Inmate Ambulance Service	01/01/16	12/31/16	\$22,500	\$22,500	\$0	0%	General Fund
Sheriff	Morophotrurst	Software in Jail - Main/LiveScan	01/01/16	12/31/16	\$7,000	\$7,000	\$0	0%	General Fund
Sheriff	Westlaw	Inmate Law Library	01/01/16	12/31/16	\$3,984	\$3,984	\$0	0%	Inmate Stores Fund
Ingham County	Legal Services of South Central Michigan	income residents of Ingham County	01/01/16	12/31/16	\$20,000	\$20,000	\$0	0%	General Fund

LAW AND COURTS COMMITTEE

REVENUE CONTRACTS

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2015 REV	2016 PROJECTED	Proj. Increase over 2015	% Increase over 2015
Community Corrections	City of Lansing	Annual Grant for CCAB Administration	07/07/15	06/30/16	\$12,500	\$12,500	\$0	0%
Prosecuting Attorney	State of Michigan	Anti-Drug Abuse Program	10/01/15	09/30/16	\$21,166	\$16,653	-\$4,513	-21%
Prosecuting Attorney	State of Michigan	Cooperative Reimbursement Grant	10/01/15	09/30/16	\$724,277	\$756,437	\$32,160	4%
Prosecuting Attorney	State of Michigan	Victims Rights Grant	10/01/15	09/30/16	\$229,600	\$234,400	\$4,800	2%
Sheriff	State of Michigan	Anti-Drug Abuse Program	10/01/15	09/30/16	\$21,166	\$21,166	\$0	0%
Sheriff	State of Michigan	Annual Grant for Secondary Road Patrol	10/01/15	09/30/16	\$248,002	\$248,002	\$0	0%
Sheriff	State of Michigan	Annual Grant for Marine Safety Programs	10/01/15	09/30/16	\$3,602	\$3,602	\$0	0%
Sheriff	State of Michigan	Annual Grant for Emergency Management	10/01/15	09/30/16	\$45,582	\$45,582	\$0	0%
Family Court	State of Michigan	Annual Child Care Agreement	10/01/15	09/30/16	\$6,247,836	\$6,485,929	\$238,093	4%
FOC	State of Michigan	Annual Access and Visitation Grant	10/01/15	09/30/16	\$7,500	\$5,200	-\$2,300	-31%
FOC	State of Michigan	Cooperative Reimbursement Grant	10/01/15	09/30/16	\$3,007,173	\$3,112,958	\$105,785	4%
Work Study	Cooley Law School, Detroit College of Law, Michigan	Annual Work Study Grants	Continuing	Continuing	\$54,883	\$54,814	-\$69	0%
Ingham County	Tri-County Metro Narcotics Squad	Annual Grant for Drug Assets Forfeiture Program	10/01/15	09/30/16	\$257,083	\$257,083	\$0	0%