

CHAIRPERSON
BRIAN McGRAIN

VICE-CHAIRPERSON
KARA HOPE

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

LAW AND COURTS COMMITTEE
PENELOPE TSEBNOGLOU, CHAIR
BRYAN CRENSHAW
CAROL KOENIG
VICTOR CELENTINO
DEB NOLAN
KARA HOPE
RANDY SCHAFFER

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE LAW AND COURTS COMMITTEE WILL MEET ON THURSDAY, OCTOBER 1, 2015 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [September 10, 2015 Minutes](#)

Additions to the Agenda

Limited Public Comment

***PLEASE BRING THE 2016 JJM COMMUNITY AGENCY APPLICATIONS BOOKLET
THAT WAS HANDED OUT AT THE SEPTEMBER 22, 2015
BOARD OF COMMISSIONERS MEETING***

1. Circuit Court/Family Division - Resolution Authorizing Acceptance of a Michigan [Drug Court Grant](#) for the Ingham County Family Dependency Treatment Court
2. Sheriff's Office
 - a. Resolution to Honor [Sergeant Robert Ott](#) of the Ingham County Sheriff's Office
 - b. Resolution to Honor [Deputy Claude Thomas II](#) of the Ingham County Sheriff's Office
3. Prosecuting Attorney's Office - Resolution to Accept the FY 2015/2016 Victim of Crime Act, Crime Victim Assistance Grant ([VOCA](#)) and Enter into a Subcontract with the Small Talk Children's Assessment Center
4. Law & Courts Committee - Resolution Authorizing [2016 Agreements](#) for Juvenile Justice Community Agencies
5. Board of Commissioners - Resolution Appointing [John Dinon](#) as Ingham County Animal Control Director
6. Controller's Office - Resolution to Authorize a Contract Amendment with the Michigan State University School of Human Resources and Labor Relations to Conduct [Facilitation Services](#) at the Ingham County 9-1-1 Central Dispatch Center

7. Board Referral - Letter from the State of Michigan Department of Health and Human Services Regarding the State Ward Chargeback Rates for Calendar Year 2016

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE
September 10, 2015
Draft Minutes

Members Present: Tsernoglou, Crenshaw, Koenig (arrived at 6:02 p.m.), Celentino, Nolan, and Hope

Members Absent: Schafer

Others Present: Comm. Maiville, John Neilsen, Allan Spyke, Travis Parsons, Lance Langdon, Rhonda Swayze, Sara Deprez, Julie Brockman, Diane Galbraith, Bruce Gaukel, Barb Davidson, Sherry Lerner, Mike Parker, Tom Krug, Kathy Murray-Rice, Karen Phelps, Scott Clark, Libby Holland, Danielle Harris, Brittany Krogerson, Stanley Sheridan, Ryan Buck, and others

The meeting was called to order by Chairperson Tsernoglou at 6:00 p.m. in Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the August 13, 2015 and August 27, 2015, 2015 Minutes

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. HOPE, TO APPROVE THE MINUTES OF THE AUGUST 13, 2015 AND AUGUST 27, 2015 LAW & COURTS COMMITTEE MEETINGS.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Koenig and Schafer.

Additions to Agenda

2. Circuit Court
 - c. Resolution for Authorization to Enter into a Three Year Contract with Charlevoix County 7th Probate Court

Substitutes –

2. Circuit Court
 - a. Resolution to Accept the FY 2016 Swift and Sure Sanctions Probation Program Grant, Continue the Grant Funded Three-Quarter Time SSSPP Case Management Coordinator and Special Part-Time Prosecutor Positions, and Enter into Subcontracts
 - b. Resolution to Accept the FY 2016 Michigan Mental Health Court Grant Program Operational Grant and Continue the Grant Funded Three-Quarter Time ICEA Court Professional 5 Mental Health Court - Court Services Coordinator Position, and Enter into Subcontracts

Commissioner Koenig arrived at 6:02 p.m.

Limited Public Comment

None.

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. CRENSHAW, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Law & Courts Committee
 - b. Resolution Increasing the Size of the Animal Control Shelter Advisory Committee
2. Circuit Court
 - a. Resolution to Accept the FY 2016 Swift and Sure Sanctions Probation Program Grant, Continue the Grant Funded Three-Quarter Time SSSPP Case Management Coordinator and Special Part-Time Prosecutor Positions, and Enter into Subcontracts
 - b. Resolution to Accept the FY 2016 Michigan Mental Health Court Grant Program Operational Grant and Continue the Grant Funded Three-Quarter Time ICEA Court Professional 5 Mental Health Court - Court Services Coordinator Position, and Enter into Subcontracts
3. Sheriff's Office - Resolution Authorizing the Ingham County Sheriff's Office to Extend a Contract with the Michigan Department of Corrections to Rent 190 Beds to the Michigan Department of Corrections

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Schafer.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Schafer.

1. Law & Courts Committee
 - a. Interviews for the Animal Control Shelter Advisory Committee Appointments

Diane Galbraith interviewed for appointment to the Animal Control Shelter Advisory Committee.

Commissioner Nolan disclosed that Ms. Galbraith was currently a personal friend and they had worked together in the Labor Department.

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. KOENIG, TO RECOMMEND THE APPOINTMENT OF DIANE GALBRAITH TO THE ANIMAL CONTROL SHELTER ADVISORY COMMITTEE.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Schafer.

2. Circuit Court

- c. Resolution for Authorization to Enter into a Three Year Contract with Charlevoix County 7th Probate Court

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE RESOLUTION FOR AUTHORIZATION TO ENTER INTO A THREE YEAR CONTRACT WITH CHARLEVOIX COUNTY 7TH PROBATE COURT.

Sara Deprez, Juvenile Services Director, provided an overview of the proposed resolution.

Commissioner Crenshaw asked whether any individuals were currently placed with this program.

Ms. Deprez answered that there was one individual currently placed with the program.

There was a discussion about the \$160 per day rate.

Commissioner Nolan asked how the Courts were going to handle the \$100,000 reduction in grants contemplated in Action Items No. 2(a)-(b).

John Neilsen, Chief Deputy Controller, provided an overview of the grant awards. He stated that the Court would be looking to renegotiate subcontracts to get everything within budget.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Schafer.

4. 9-1-1 Center - Resolution Authorizing an Extension of the Infrastructure Maintenance Agreement with Harris Corporation for the Ingham County Public Safety Radio System

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. CRENSHAW, TO APPROVE THE RESOLUTION AUTHORIZING AN EXTENSION OF THE INFRASTRUCTURE MAINTENANCE AGREEMENT WITH HARRIS CORPORATION FOR THE INGHAM COUNTY PUBLIC SAFETY RADIO SYSTEM.

Commissioner Celentino asked for clarification as to whether the County was going to use an RFP process to address this issue as opposed to the six year agreement contemplated in the resolution.

Mr. Neilsen stated that he had recommended the RFP process previously. He further stated that Brent Williams had reported that the County was not in a crisis situation since Harris would be supporting a similar system in Florida through 2021. Mr. Neilsen stated that the proposed contract, contemplated in the resolution, provided the County with an out clause with six month notice to Harris. He further stated that this issue was discussed by the 9-1-1 Advisory Committee. Mr. Neilsen stated that this opportunity was favorable for the County since there was only a 1% maintenance increase for each of the six years.

Commissioner Celentino asked whether the 9-1-1 Advisory Committee was going to continue to develop an RFP recommendation for the Board of Commissioners.

Mr. Neilsen answered that the 9-1-1 Advisory Committee was interested in continuing to develop an RFP recommendation, however what had changed was that Harris Corporation had made a corporate decision to contractually support the existing EDAC's system for a minimum of six more years.

Commissioner Hope asked whether the out clause required the payment of a penalty.

Mr. Neilsen answered no.

Commissioner Nolan stated that she preferred developing the RFP as opposed to entering into the maintenance agreement contemplated by the resolution. She further stated that she would recommend a one or two year contract with Harris instead of six years if this resolution were to be considered.

Chairperson Tsernoglou asked whether this was a possibility.

Mr. Neilsen stated that it was possible, however the out clause could protect the County. He further stated that he would have preferred that Harris provide this contract proposal earlier.

MOVED BY COMM. NOLAN TO AMEND THE RESOLUTION TO MAKE THE CONTRACT A TWO YEAR CONTRACT RATHER THAN SIX YEAR CONTRACT.

Discussion.

THE MOTION TO AMEND THE RESOLUTION FAILED FOR LACK OF SUPPORT.

Commissioner Celentino stated that the Committee and Board of Commissioners could pass a resolution directing the 9-1-1 Advisory Committee to come back to the Committee with an RFP recommendation by a set deadline.

Discussion.

Commissioner Koenig stated that she viewed this resolution as a win-win since there was an out clause.

Discussion.

Commissioner Celentino stated that he wanted to make sure that we did not get off track from developing the RFP now because the maintenance agreement would be available to us for six years.

Chairperson Tsernoglou stated that the 9-1-1 Advisory Committee was directed to come up with a recommendation by the November Committee meeting.

Mr. Neilsen stated that he would pass this directive to the 9-1-1 Advisory Committee.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Schafer.

Lance Langdon, 9-1-1 Center Director, stated that this issue got started when we began receiving end of life notices. He further stated that this resolution would buy the County time to save or find funds for a new emergency telecommunications system.

Chairperson Tsernoglou asked for a moment of silence in honor of the Lansing firefighter, Dennis Rodeman, who was struck by a vehicle while he was collecting donations for charity and later passed away due to his injuries.

Chairperson Tsernoglou stated that meeting would be suspended at 6:43 p.m. in preparation for a presentation.

Chairperson Tsernoglou called the meeting back to order at 6:48 p.m.

5. Presentation by Dr. Brockman – “Internal Organizational Assessment, Recommended Report - Ingham County 9-1-1 Center”

Mr. Neilsen introduced Dr. Julie Brockman.

Chairperson Tsernoglou acknowledged the presence of many 9-1-1 Center employees and other stakeholders in the audience, and thanked them for attending tonight’s meeting.

The following individuals introduced themselves to the Committee:

- Lance Langdon
- Bruce Gaukel
- Barb Davidson
- Sherry Larner
- Mike Parker
- Tom Krug
- Kathy Murray-Rice
- Karen Phelps
- Scott Clark
- Libby Holland
- Danielle Harris
- Brittany Krogerson
- Stanley Sheridan

Dr. Brockman presented the Internal Organizational Assessment and Recommended Report.

5. Presentation by Dr. Brockman – “Internal Organizational Assessment, Recommended Report - Ingham County 9-1-1 Center”
 - a. Question and Answer Period

Commissioner Nolan stated that this report was somewhat unsettling. She asked what the process would be to implement the presented recommendations.

Dr. Brockman stated that she recommended an external facilitative process, so people could learn how to solve the identified issues. She further stated that most of the issues could be addressed internally. Dr. Brockman stated that union leadership should be involved in the process as much as management.

Commissioner Crenshaw asked why there were more interviews completed than surveys.

Dr. Brockman stated that in a few cases, there were technical difficulties. She further stated that some others were concerned with survey's confidentiality.

Commissioner Nolan stated that the current County policy prohibiting employee reviews should be reviewed in the County Services Committee. She further stated that staff should report back to the Committee in three months on the status of implementing these recommendations.

Mr. Neilsen stated that reporting back to the Committee had been their intent.

Discussion.

Chairperson Tsernoglou thanked Dr. Brockman for her presentation.

Commissioner Koenig stated that she toured the 9-1-1 Center for roughly 5-6 hours a while ago, and she was very impressed with everyone's performance and experience.

Announcements

None.

Public Comment

Tom Krug, FOP Executive Director, addressed the Committee. He stated that he was involved in this project from the beginning and Dr. Brockman did an excellent job. Mr. Krug stated that there were issues that needed to be addressed. He further stated that 51 employees who were FOP members were interviewed on their own time, which reflected their dedication to the 9-1-1 Center. Mr. Krug encouraged the commissioners to tour the 9-1-1 Center. He further stated that Dr. Brockman should continue to be involved in this process as an outside facilitator.

Kathy Murray-Rice, 9-1-1 Center Dispatcher and Union Steward, thanked the Committee for retaining Dr. Brockman for this assessment as it was needed. She further stated that we needed to be fast to implement changes that were recommended. Ms. Murray-Rice stated that overtime was a huge issue that needed to be addressed. She further stated that there could be issues with finding proper training if the 9-1-1 Center continued to lose employees.

Barb Davidson, 9-1-1 Center Night Shift Supervisor, stated that the 9-1-1 Center employees were extraordinary. She further stated that working at the 9-1-1 Center was a thankless job. Ms. Davidson stated that she wanted the commissioners interested in what was occurring at the 9-1-1 Center. She further stated that, as a member of the Teamsters, she was recommending that Dr. Brockman be retained as the external facilitator.

Adjournment

The meeting was adjourned at 7:32 p.m.

OCTOBER 1, 2015 LAW & COURTS AGENDA STAFF REVIEW SUMMARY

RESOLUTION ACTION ITEMS:

The Chief Deputy Controller is recommending approval of the following resolutions/actions:

1. Circuit Court/Family Division - Resolution Authorizing Acceptance of a Michigan Drug Court Grant for the Ingham County Family Dependency Treatment Court

This resolution authorizes acceptance of the Michigan Drug Court Grant Program grant to continue the Family Dependency Treatment Court program in 2015/16. This will continue the grant funded special part time positions and programming, as well as the authorization to enter into subcontracts with the various providers. Funds are anticipated and contained within the 2015 and 2016 budgets. (see attached memo)

2. Sheriff's Office
 - a. Resolution to Honor Detective Bob Ott of the Ingham County Sheriff's Office
 - b. Resolution to Honor Deputy Claude Thomas II of the Ingham County Sheriff's Office

The two resolutions above honor two long time Sheriff's Office employees for their service to Ingham County.

3. Prosecuting Attorney's Office - Resolution to Accept the FY 2015/2016 Victim of Crime Act, Crime Victim Assistance Grant (VOCA) and Entering into a Subcontract with Small Talk Children's Assessment Center

This resolution authorizes acceptance of an enhanced VOCA Grant up to \$133,900.00 increasing the budgeted amount from approximately \$75,000 by another \$58,900. This increased grant award will allow more funding to victims of crime and fully fund the Domestic Violence Coordinator. There is also an increase in funding to cover training, supplies, transportation costs and interpretation costs.

It also authorizes a subcontract for the 2015/2016 VOCA Grant from October 1, 2015 – September 30, 2016 with Small Talk Children's Assessment Center in the amount of \$29,021.00. Finally, it amends the 2015 and 2016 budgets to recognize the new revenue and corresponding expenses. (see attached memo)

4. Law & Courts Committee - Resolution Authorizing 2016 Agreements for Juvenile Justice Community Agencies

This resolution will authorize contracts for the 2016 Juvenile Justice Community Agency Process. The Board of Commissioners previously reserved \$100,000 of the Juvenile Justice Millage (JJM) funds to contract with qualified vendors, to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth which the County believes to be consistent with the provisions of the millage.

The Committee will hear presentations on the proposed programs and review the applications for these funds before they recommend funding to the Finance Committee and the Board of Commissioners.

Copies of the JJM Community Agencies Applications, Resolution #15-297 "Resolution to Adopt the 2016 Juvenile Justice Community Agency Process Calendar," and other background material were distributed to the Board of Commissioners at their September 22, 2015 meeting per the adopted calendar.

There was a total of four current JJM Community Agency applications received for funding requests for this fiscal year:

Child and Family Charities – Nexus	\$ 38,351
Child and Family Charities - Teen Court	\$ 24,393
Resolution Services Center of Central Michigan	\$ 27,500
Small Talk Children’s Assessment Center	<u>\$ 17,038</u>
	\$107,282

Therefore, the County has \$107,282 in requests for funding with an allocation of \$100,000 available. The 2016 requests exceed available funds by \$7,282. (see attached memo)

5. Board of Commissioners - Resolution Appointing John Dinon As Ingham County Animal Control Director

This resolution authorizes acceptance of the unanimous conditional recommendation from the Animal Control Director Search Committee for the selection of John Dinon as Animal Control Director for Ingham County. Mr. Dinon has accepted the position and final details such as start date and salary will be provided prior to the Law & Courts meeting. (see attached memo)

6. Controller’s Office - Resolution to Authorize a Contract Amendment with the Michigan State University School Of Human Resources and Labor Relations to Conduct Facilitation Services at the Ingham County 9-1-1 Central Dispatch Center

This resolution authorizes a contract amendment with the Michigan State University School of Human Resources and Labor Relations to provide additional “facilitation services” to supplement their Internal Organizational Assessment of the Ingham County 9-1-1 Central Dispatch Center for an additional cost not to exceed \$6,500. The funds are proposed to come from the 2015 Contingency Fund. (see attached memo)

Agenda Item 1

TO: Law and Courts Committee

FROM: Maureen Winslow

DATE: September 23, 2015

RE: **Family Dependency Treatment Court Grant**

The Michigan Drug Court Grant Program, administered by the State Court Administrative Office, has awarded a grant in the amount of \$70,000 to the Ingham County Circuit Court's Family Dependency Treatment Court. The grant period runs through September 30, 2016.

The award allows the Family Court to continue the funding for three special part-time Program Assistant positions. One Program Assistant works days monitoring clients, administering risk assessments, maintaining the drug court data base, and prepping for drug court reviews. The other two assistants work evenings and weekends monitoring clients involved in the program, as well as transporting clients to court ordered treatment programs, substance testing, and consultation.

The resolution requests the authorization to accept the grant, allow for the grant funded positions and programming, as well as the authorization to enter into subcontracts with the National Council on Alcoholism, Michigan State University Psychological Clinic, House Arrest Services, Forensic Fluids, and Dr. Norman Miller.

Introduced by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ACCEPTANCE OF A MICHIGAN DRUG COURT GRANT
FOR THE INGHAM COUNTY FAMILY DEPENDENCY TREATMENT COURT**

WHEREAS, the Michigan Drug Court Grant program, administered by the State Court Administrative Office, has awarded a grant in the amount of \$70,000 to the Ingham County Circuit Court's Family Dependency Treatment Court for purposes of eliminating barriers to treatment as well as continuing funding three positions; and

WHEREAS, the Family Dependency Treatment Court handles cases involving parents of children petitioned to the Court for abuse and or neglect and the parent's primary issue is substance abuse; and

WHEREAS, the barriers affected with this grant will include supervision, transportation, rewards and incentives, trauma assessment, substance testing, cognitive behavioral therapy, relapse prevention intervention, emotional regulation, in-patient treatment, risk assessment, psychiatric/pain management consultation and assessment; and

WHEREAS, the grant award also includes money to continue the funding of three Special Part-time Family Dependency Treatment Court Program Assistants (one working traditional hours and two working evening and weekend hours) who will work with the Coordinator and Case Managers of the program to ensure the specialty court participants attend testing and treatment, receive incentives and rewards, have additional professional contacts, have transportation to services, and assist in data collection and input; and

WHEREAS, the FDTC Program Assistant position has been determined by Ingham County's Human Resource Department to be a Special Part Time position without benefits at a UAW B pay grade and will be funded for the duration of the grant which ends September 30, 2016; and

WHEREAS, the grant award will pay for up to three employees to attend the annual Michigan Association of Treatment Court Professionals conference in 2016; and

WHEREAS, the acceptance of this award is recommended to the Ingham County Board of Commissioners in order to enhance the work of the Family Dependency Treatment Court.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes accepting a grant from the Michigan Drug Court Grant Program to the Ingham County Circuit Court's Family Dependency Treatment Court for the sum of \$70,000 for the purposes of eliminating barriers to treatment, enhancing treatment, providing rewards and incentives, participation in the annual Drug Court conference and continued employment of three Special Part Time Family Dependency Treatment Court Program Assistant positions at a UAW B pay grade, without benefits, for the time period of October 1, 2015 through September 30, 2016.

BE IT FURTHER RESOLVED, that a grant subcontract with the National Council on Alcoholism is authorized to provide cognitive behavioral therapy at \$35/session and relapse prevention at a cost of \$37.50 per session, not to exceed \$6,000 for the duration of this grant period; and to provide in-patient treatment services not to exceed a total of \$500 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with House Arrest Services is authorized to provide substance abuse monitoring at a cost of \$25.00 activation & \$9.50/day for SCRAM alcohol tether, \$7.00/day for the MEMS3000 in home PBT machine, \$5.75/day for the Soberlink portable PBT device, and \$5.50/day for the house arrest tether, not to exceed \$17,800 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with the Forensic Fluids Laboratories is authorized to provide mouth swab substance abuse testing at costs not exceeding \$15.00 5-panel tests, \$18.00 10-panel tests, \$18.00 EtG tests, and \$22.00 special request tests (i.e. synthetic marijuana); the total costs not to exceed \$4,800 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with Dr. Norman Miller, MD, JD, PLLC is authorized to provide psychiatric evaluation, pain management assessment, and case consultation at a cost of \$300.00/hour; the total cost not to exceed \$3,600 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with Michigan State University Psychological Clinic is authorized to provide trauma assessments at a cost of \$600.00/assessment; the total cost not to exceed \$4,800 for the duration of this grant period.

BE IT FURTHER RESOLVED, that the Controller is directed to make the necessary adjustments to the 2015 and 2016 Circuit Court Family Division budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 2a

TO: Law & Courts Committee
FROM: Major Joel Maatman
DATE: September 9, 2015
RE: Retirement Resolution for Sgt. Robert Ott

Summary of Proposed Action: This resolution will honor retired Sgt. Robert Ott of the Ingham County Sheriff's Office for his dedicated 25 years of law enforcement career protecting the citizens of Ingham County.

Introduced by the Law and Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO HONOR SERGEANT ROBERT OTT
OF THE INGHAM COUNTY SHERIFF'S OFFICE**

WHEREAS, Sergeant Robert Ott was hired by the Ingham County Sheriff's Office as a Deputy in November of 1990 and assigned to the Corrections Division working in housing and receiving; and

WHEREAS, in May 1992, Sergeant Ott completed paramedic school and was assigned to evaluate and treat inmates in emergency medical situations within the Corrections facility; and

WHEREAS, in February of 2000, Sergeant Ott was assigned to Staff Services as a training deputy; and

WHEREAS, in September of 2002, Sergeant Ott was promoted to Sergeant and in August of 2004, he was assigned to attend the Lansing Community College Mid-Michigan Police Academy where he graduated in December of 2004; and

WHEREAS, in December 2004, Sergeant Ott was assigned as a Sergeant to the Field Services Division and later supervised and ran the Sheriff's Office Paramedic Program; and

WHEREAS, in June of 2008, Sergeant Ott was assigned as a Sergeant to the Staff Services Division in Emergency Management/Homeland Security where he became certified as a Professional Emergency Manager and started the Methamphetamine Response Team; and

WHEREAS, in March of 2009, Sergeant Ott was assigned as the Sergeant overseeing the Ingham County Sheriff's Office Honor Guard; and

WHEREAS, in September of 2010, Sergeant Ott received the Tri-County Hero Award from the Ingham Regional Healthcare Foundation and in November of 2012, he was named the Emergency Management Coordinator of the year by the Michigan Emergency Management Association; and

WHEREAS, in March of 2014, Sergeant Ott was assigned to the Field Services Division Detective Bureau where he supervised and worked with Detectives on several high profile cases; and

WHEREAS, throughout his career Sergeant Ott was a dedicated employee and well respected by his peers; and

WHEREAS, he was a go to person because of his professionalism, dedication, and his knowledge of the operations of the Ingham County Sheriff's Office; and

WHEREAS, over his 25 year career with the Ingham County Sheriff's Office , Sergeant Ott received numerous Letters of Recognition, Unit Citations, Professional Excellence and Life Saving awards; and

WHEREAS, after 25 years of dedicated service to the citizens of Ingham County, Sergeant Robert Ott is retiring on October 16, 2015.

THEREFORE IT BE RESOLVED, that the Ingham County Board of Commissioners hereby honor Sergeant Robert Ott for his 25 years of dedicated service to the citizens of Ingham County and wishes him continued success in all of his future endeavors.

Agenda Item 2b

TO: Law & Courts Committee
FROM: Major Sam L. Davis
DATE: September 11th, 2015
RE: Retirement Resolution for Deputy Claude Thomas II

Summary of Proposed Action: This resolution will honor Deputy Claude Thomas II of the Ingham County Sheriff's Office for dedicating 25 years of his of his life to corrections and law enforcement. He served the citizens of Ingham County with the highest possible standards of conduct while respecting the rights of all people.

Introduced by the Law and Courts Committee:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO HONOR DEPUTY CLAUDE THOMAS II
OF THE INGHAM COUNTY SHERIFF'S OFFICE**

WHEREAS, Deputy Claude Thomas II was hired by the Ingham County Sheriff's Office as a Deputy in 1990 and assigned to the Corrections Division; and

WHEREAS, in 1991, Deputy Claude Thomas graduated from the Michigan Correctional Officers' Training Council (MCOTC) 160 Hour Corrections Academy; and

WHEREAS, in March of 1993, Deputy Claude Thomas was selected to attend the police academy; and

WHEREAS, in January of 1994, Deputy Claude Thomas attended the 54th Mid-Michigan Police Academy where he excelled in the physical fitness sections, earning the highest score for the 54th Academy on the physical fitness testing, graduating May 9th, 1994 and becoming a licensed MCOLES police officer; and

WHEREAS, in May of 1994, Deputy Thomas was assigned as the Probate Court Officer; and

WHEREAS, in 2000, Dep. Thomas was assigned as a Deputy in the Corrections Division; and

WHEREAS, during his tenure in the Corrections Division, Deputy Thomas completed training to become a Hospital Guard which allowed him to transport inmates from within the Corrections Division to local hospitals; and

WHEREAS, throughout his career, Deputy Thomas was a dedicated employee and well respected by his peers; and

WHEREAS, Deputy Claude Thomas maintained a high level of physical fitness throughout his career by participating in numerous physical fitness events including a marathon, numerous 5k runs, 1 mile sprint races across the country, and represented the Ingham County Sheriff's Office in numerous Law Enforcement Torch Run events while serving as a role model of physical fitness for his peers; and

WHEREAS, over his 25 year career with the Ingham County Sheriff's Office, Deputy Claude Thomas received numerous letters of praise and recognition from the Ingham County Sheriff's Office; and

WHEREAS, after 25 years of dedicated service to the citizens of Ingham County, Deputy Claude Thomas will retire on October 14th, 2015.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Deputy Claude Thomas II for his 25 years of dedicated service to the citizens of Ingham County and wishes him continued success in all of his future endeavors.

MEMORANDUM

To: Law & Courts and Finance Committees

From: Lisa McCormick, Chief Assistant Prosecutor

Date: September 20, 2015

Re: Victims of Crime Act – Crime Victim Assistance Grant 2015 – 2016
Grant Award

The Victims of Crime Act (VOCA) has awarded the Ingham County Prosecutor’s Office \$ 133,900 to provide direct services to victims of crime. In the past years this grant has only funded one full-time position which is the Domestic Violence Coordinator in the amount of approximately \$75,000. The 2016 Budget reflects that amount because we were not aware that we would be award an increase of \$58,900. This increased grant award will allow more funding to victims of crime. The Domestic Violence Coordinator position will be fully funded. There is also an increase in funding to cover training, supplies, transportation costs and interpretation costs.

VOCA also funds direct services, like crisis counseling to victims of sexual abuse and child abuse. This grant award will allow the Ingham County Prosecutor’s office to contract with Small Talk Children’s Assessment Center who will provide crisis counseling services to victims of sexual assault and severe child abuse.

Crisis Counseling services is currently provided by Small Talk Children’s Assessment Center through a VOCA Grant held by the Shiawassee Child Abuse Prevention Council. Due to the growth and size of Small Talk, Shiawassee County determined that they no longer had the ability to partner with Small Talk to provide crisis counseling. When Shiawassee County terminated the relationship, the thought was that Small Talk would apply on its own for VOCA funds. However, it was determined that the VOCA Grant was not being opened up to new grantees until October 1, 2016. Therefore, in order to continue providing services Small Talk Board of Directors approached the Ingham County Prosecutor’s Office to contract with Small Talk to provide these services and the VOCA office agreed. There are no additional costs to the county.

The breakdown of the grant award is as follows:

Salary & Wages:	\$ 49698.00
Fringe Benefits	\$ 23358.00
Travel	\$ 6972.00
Supplies & Materials	\$ 16391.00
Contractual – Small Talk	\$ 29021.00
Other Expenses	\$ 8450.00
 Total Grant Award	 \$ 133,890.00

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE FY 2015/2016 VICTIM OF CRIME ACT, CRIME VICTIM ASSISTANCE GRANT (VOCA) AND ENTER INTO A SUBCONTRACT WITH THE SMALL TALK CHILDREN'S ASSESSMENT CENTER

WHEREAS, the Ingham County Prosecutor's Office has been approved to receive grant funds up to an amount of \$133,900 from the Victims of Crime Act, Crime Victim Assistance Grant administered by the Michigan Department of Community Health for the fiscal year of October 1, 2015 through September 30, 2016; and

WHEREAS, the grant award of \$133,900 will be broken down as follows: \$73,056.00 of the grant award will fund salary and fringe benefits of a full-time Domestic Violence Coordinator position; and \$29,021.00 of the grant award is for salary and fringe benefits for a crisis counselor for Small Talk Children's Assessment Center; \$6,972.00 will be for training; \$16,391.00 will be for supplies; and \$8,450.00 will be for other expenses like transportation to and from court and interpretation services; and

WHEREAS, the Ingham County Prosecutor's Office has agreed as a condition of this award to provide an in kind local match in the amount of \$16,435.00 worth of volunteer labor not included in the \$133,900 grant award; and

WHEREAS, Small Talk Children's Assessment Center has agreed as a condition of this award to provide a local cash match in the amount of \$17,038.00 in order to provide crisis counseling to children not included in the \$133,900 grant award; and

WHEREAS, the primary goal of the VOCA Grant is to support agency staff who provide direct services to victims of crime in Michigan; and

WHEREAS, continuing the VOCA Grant initially will assist the Ingham County Prosecutor's Office in achieving the goals and objectives of providing services to victims of crime; and

WHEREAS, the subcontractor will provide grant implementation services and participant treatment and services for the 2015 VOCA Grant are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts an amount up to \$133,900.00 once awarded by the VOCA Grant which begins on October 1, 2015 and ends on September 30, 2016; authorizes continuation of the full-time Domestic Violence Coordinator; and authorizes entering into subcontracts for the 2015/2016 VOCA Grant from October 1, 2015 – September 30, 2016 with Small Talk Children's Assessment Center in the amount of \$29,021.00.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2015 and 2016 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

Agenda Item 4

To: Ingham County Law & Courts and Finance Committees
From: John Neilsen, Deputy Controller
Date: September 26, 2015
Re: Resolution Authorizing 2016 Agreements for Juvenile Justice Community Agencies

This resolution would authorize contracts for the 2016 Juvenile Justice Community Agency Process. The Board of Commissioners previously reserved \$100,000 of the Juvenile Justice Millage (JJM) funds to contract with qualified vendors, to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth which the County believes to be consistent with the provisions of the millage.

The Law & Courts Committee will hear presentations on the proposed programs and review the applications for these funds before they recommend funding to the Finance Committee and the Board of Commissioners.

Copies of the JJM Community Agencies Applications, Resolution #15-297 “Resolution to Adopt the 2016 Juvenile Justice Community Agency Process Calendar” and other background material were distributed to the Board of Commissioners at their September 22, 2015 meeting per the adopted calendar.

The current 2015 allocation is as follows:

Child and Family Charities –Nexus Program	\$37,287
Child and Family Charities – Teen Court	\$23,902
Resolution Services Center of Central Michigan	\$20,811
Small Talk Children’s Assessment Center – Sexual Trauma Recovery	<u>\$ 9,000</u>
(original appropriation reduced from \$18,000)	\$91,000

For 2016, \$100,000 is available for this purpose, the requests exceed available funds by \$7,282.

For 2016 the individual agency requests for funds are:

Child and Family Charities – Nexus	\$ 38,351
Child and Family Charities - Teen Court	\$ 24,393
Resolution Services Center of Central Michigan	\$ 27,500
Small Talk Children’s Assessment Center	<u>\$ 17,038</u>
	\$107,282

This resolution is consistent with a Board of Commissioners’ 2016 Budget priority objective as adopted by Resolution #15- 297:

- b) A safe community
 - 2. Maximize use of the Juvenile Justice Millage funds to provide the most appropriate community-based programming for at-risk juveniles and juvenile offenders.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING 2016 AGREEMENTS
FOR JUVENILE JUSTICE COMMUNITY AGENCIES**

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002, then renewed in 2006 and 2012 for the purpose of funding an increase to Ingham County's capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners established a Juvenile Justice Community Agency Process, through Resolution #15-297 reserving a pool of Juvenile Justice Millage funds, to seek and fund proposals from qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth which the County believes to be consistent with the provisions of the millage proposal approved by the voters; and

WHEREAS, the County has received applications for the 2016 Juvenile Justice Community Agency process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2016 through December 31, 2016, for each Community Agency listed below in accordance with the dollar amounts allocated in the 2016 Budget as stated below, and for the services to Ingham County residents previously approved by the Law & Courts Committee:

- Child and Family Charities – Nexus Program \$
- Child and Family Charities - Teen Court \$
- Resolution Services Center of Central Michigan \$
- Small Talk Children's Assessment Center \$

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 5

To: Ingham County Law & Courts Committee
From: Becky Bennett, Board Coordinator
Date: September 26, 2015
Re: Resolution Appointing John Dinon as Ingham County Animal Control Director

This resolution would approve the unanimous recommendation from the Animal Control Director Search Committee for the selection of John Dinon as Animal Control Director for Ingham County.

Mr. Dinon has accepted the position based on the conditional offer. Standard reference checks and a criminal background check are being conducted by Travis Parsons.

Details such as start date and salary will be provided prior to the Law & Courts meeting.

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPOINTING JOHN DINON AS
INGHAM COUNTY ANIMAL CONTROL DIRECTOR**

WHEREAS, the position of Animal Control Director was posted and advertised in accordance with Ingham County hiring procedures; and

WHEREAS, applicants were reviewed, screened, and interviews were held by the Animal Control Director Search Committee; and

WHEREAS, the Animal Control Director Search Committee is recommending the selection of John Dinon as Animal Control Director for Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints John Dinon as Ingham County Animal Control Director, effective -----, 2015.

BE IT FURTHER RESOLVED, that John Dinon will be placed on the current salary schedule for the Animal Control Director at M-12, Step - (-----) with terms of employment and compensation as outlined in the Ingham County Managerial and Confidential Manual.

Agenda Item 6

TO: Law & Courts and Finance Committees

FROM: John L. Neilsen , Chief Deputy Controller

DATE: September 23 , 2015

RE: Organizational Assessment of the Ingham County 9-1-1 Central Dispatch Center
Additional Facilitation Services Contract Amendment

Commissioners:

The Law & Courts Committee has had several discussions during the past couple of years about ways we can improve the Ingham County 9-1-1 Central Dispatch Center since it began operations in June of 2012. In addition, our Director has reported frequently to the Committee to keep Commissioners apprised on the various challenges the 9-1-1 Center has had to reach full staffing, reduce overtime, improve technology, and address labor issues.

Towards that end, Ingham County approved a proposal by an independent consultant to conduct an Internal Organizational Assessment of the Ingham County 9-1-1 Central Dispatch Center. That assessment was spearheaded by Dr. Julie Brockman, Associate Professor of the Michigan State University School of Human Resources and Labor Relations. The Internal Organizational Assessment has been completed and was presented to the Law & Courts Committee at their September 10, 2015 meeting. That report was also previously sent to all Commissioners and employees at the 9-1-1 Center.

One of the key recommendations was for a facilitator to work with the joint Labor/ Management team to start enacting the recommendations and to identify by priority the top issues to focus on.

I have prepared a resolution for your consideration to authorize a contract amendment with the Michigan State University School of Human Resources and Labor Relations for Dr. Brockman to provide these Facilitation services at cost not to exceed \$ 6,500.

I recommend your approval.

EXHIBIT A- STATEMENT OF WORK

2015 Proposed Timeline and Estimated Cost:

Date	Activity	Estimated Cost
October	Agenda preparation and facilitation of four 2 hour meetings with the Joint Leadership Team	\$2000
November	Agenda preparation and facilitation of four 2 hour meetings with the Joint Leadership Team	\$2000
December	Agenda preparation and facilitation of five 2 hour meetings with the Joint Leadership Team	\$2500
		TOTAL \$6500

Proposal presented by:

Dr. Julie Brockman
Associate Professor
School of Human Resources and Labor Relations
368 Farm Lane #416
Michigan State University
East Lansing, MI 48824
brockma4@msu.edu
517.432.4772

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT AMENDMENT WITH THE MICHIGAN STATE UNIVERSITY SCHOOL OF HUMAN RESOURCES AND LABOR RELATIONS TO CONDUCT FACILITATION SERVICES AT THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER

WHEREAS, the Ingham County Board of Commissioners operates the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners authorized a contract with the Michigan State University School of Human Resources and Labor Relations to conduct an Internal Organizational Assessment of the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Internal Organizational Assessment of the Ingham County 9-1-1 Central Dispatch Center has been completed and presented to the Board of Commissioners and 9-1-1 Center employees; and

WHEREAS, one of the key recommendations from the report was for a facilitator to work with the joint Labor/Management team to start enacting the recommendations and to identify by priority the top issues to focus on; and

WHEREAS, the Michigan State University School of Human Resources and Labor Relations is willing and able to provide these Facilitation services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a contract amendment with the Michigan State University School of Human Resources and Labor Relations to provide additional facilitation services to supplement their Internal Organizational Assessment of the Ingham County 9-1-1 Central Dispatch Center for an additional cost not to exceed \$6,500.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer up to \$6,500 from the 2015 Ingham County Contingency Fund to the Controller's budget for this purpose.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract/purchase order documents that are consistent with this resolution and approved as to form by the County Attorney.



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

NICK LYON
DIRECTOR

RECEIVED
AUG 31 2015

August 31, 2015.

Dear Family Court Judges, Family Court Administrators and County Treasurers:

Please find attached the state ward chargeback rates for calendar year 2016.

The Youth Rehabilitation Services Act, MCL 803.301 et seq., requires that the Department "prescribe the liability of counties for the cost of services for state wards." The Department has determined that the attached rates will be effective for calendar year 2016, effective January 1, 2016. These rates shall remain in effect until the next scheduled revision in 2017.

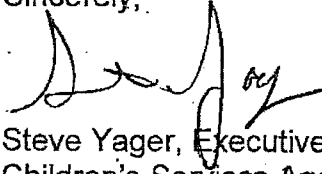
Each county will continue to be charged one-half of the appropriate per diem costs for care provided to a state ward. There is no chargeback for Title IV-E funded youth placements.

The Department is making every effort to contain the cost of care for youth placed in State facilities. We are making every effort to keep the chargeback rate as low as possible, including aggressive cost containment, consolidation of administrative functions, cost effective tangible goods contracts and reduction in fixed costs.

Medical costs incurred for individual youth that are over and above routine medical care will continue to be billed directly and are not included in the per diem cost. Routine medical care consists of services such as routine physical exams, dental exams, first aid and over the counter medications for common ailments. Any non-routine medical costs for an individual youth will be billed to the county with Court jurisdiction over the youth resulting in commitment to DHS under the Youth Rehabilitation Services Act. This change is in keeping with MCL 803.305(1), which requires that "the county from which the public ward is committed is liable to the state for 50% of the cost of his or her care". Attributing non-routine medical costs to the county of commitment will help lower the daily cost for all youth and assign additional medical costs only to the youth in need of such services.

If you have any questions regarding the chargeback rates, please contact Herman McCall, Director, Juvenile Justice Programs at (517) 335-3489.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Yager". The signature is fluid and cursive, with a large initial "S" and "Y".

Steve Yager, Executive Director
Children's Services Agency

Attachment

cc: MDHHS Local Office Directors

STATE WARD CHARGEBACK RATE
Calendar Year 2016

PROGRAM	COST PER CHILD PER DAY	CHARGEBACK RATE NON-TITLE IVE
Shawono	\$304.16	\$152.08
Bay Pines	\$293.47	\$146.74
Foster Family Homes		\$10.67