

CHAIRPERSON
BRIAN McGRAIN

VICE-CHAIRPERSON
KARA HOPE

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

LAW AND COURTS COMMITTEE
PENELOPE TSEBNOGLOU, CHAIR
BRYAN CRENSHAW
CAROL KOENIG
VICTOR CELENTINO
DEB NOLAN
KARA HOPE
RANDY SCHAFFER

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW AND COURTS COMMITTEE WILL MEET ON THURSDAY, OCTOBER 29, 2015 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [October 15, 2015 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Board of Commissioners - Resolution [Amending Resolution 11-172](#) Authorizing Approvals for Reimbursement Requests and Contract Submissions within the Electronic Grant Administration Management System (EGrAMS) by the Friend of the Court and Prosecuting Attorney
2. Sheriff's Office - Resolution to Honor [Deputy Diane Johnson](#) of the Ingham County Sheriff's Office
3. Controller's Office - Resolution to Accept and Approve a Recommendation from the 9-1-1 Advisory Board Regarding the 9-1-1 Public Safety [Radio Communications System](#)

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE
October 15, 2015
Draft Minutes

Members Present: Tsernoglou, Crenshaw, Celentino, Hope, Koenig, Nolan (arrived at 6:08), and Schafer

Members Absent: None

Others Present: John Neilsen, David Hall, Lance Langdon, Kerry Minshall, Robin Stites, Henry Rojas, and others

The meeting was called to order by Chairperson Tsernoglou at 6:01 p.m. in Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the October 1, 2015 Minutes

MOVED BY COMM. SCHAFFER, SUPPORTED BY COMM. HOPE, TO APPROVE THE MINUTES OF THE OCTOBER 1, 2015 LAW & COURTS COMMITTEE MEETINGS.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Nolan.

Additions to Agenda

None.

Limited Public Comment

MOVED BY COMM. SCHAFFER, SUPPORTED BY COMM. CRENSHAW, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Circuit Court - Resolution to Authorize Entering into a Contract with Graphic Sciences, Inc. for the Transport, Storage and Retrieval of Circuit Court Files, and to Hire Temporary Employees to Assist in their Preparation
2. Sheriff's Office
 - a. Resolution to Authorize a Contract Extension with Securus Technologies
 - b. Resolution to Enter into a Contract with the State of Michigan Making Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1 and Accept the FY2015 Homeland Security Grant Program Funds
3. 9-1-1 Central Dispatch Center
 - a. Resolution to Approve the Purchase and Service Agreement with Rave Smart 911 and AT&T Mobility for the Smart 911 System to be Integrated with the Current 9-1-1 Computer Systems
 - b. Resolution to Honor Emergency Telecommunicator Catherine Demers of the Ingham County 9-1-1 Central Dispatch
4. Controller's Office
 - a. Resolution Authorizing Adjustments to the 2015 Ingham County Budget

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Nolan.

Please note that later in the meeting, the Committee suspended the rules to allow Commissioner Nolan to vote. Commissioner Nolan voted in favor of the motion.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Nolan.

Please note that later in the meeting, the Committee suspended the rules to allow Commissioner Nolan to vote. Commissioner Nolan voted in favor of the motion.

4. Controller's Office
 - b. Update on 9-1-1 Advisory Committee Meeting

John Neilsen, Chief Deputy Controller, updated the Committee regarding the 9-1-1 Advisory Board's meeting.

9-1-1 Advisory Board Meeting October 15, 2015.

Recommendation to the Law & Courts meeting on October 15, 2015.

Option 1:

Recommend that Ingham County proceed to issue a RFP to identify a Consultant to transition Ingham County to a P-25 Public Safety Radio System . This would be two RFP's, one for a Consultant and then a second RFP for Qualified Vendors to submit a Public Safety Radio System proposal.

Option 2:

Recommend that Ingham County maximize the investment already made in the current EDACs Public Safety Radio System for the next six years which is now guaranteed through 2021, consider increasing the 9-1-1 Millage in 2016 to build up a fund balance for a Technology / Capital Improvements fund for major projects, and then reconsider in four to six years conducting the two RFP's process for a Consultant and then Qualified Vendors to submit a Public Safety Radio System proposal.

Kerry Minshall, Chairman of the 9-1-1 Advisory Committee reviewed the 9-1-1 Advisory Board Meeting's recommendations. He stated that Option 1 received no action or discussion. He further stated that Option 2 received nine votes in favor of and zero opposed.

Commissioner Nolan arrived at 6:08.

Commissioner Schafer asked if there would be a resolution to vote on.

Mr. Neilsen answered no.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. CELENTINO, TO SUSPEND THE RULES AND ALLOW COMMISSIONER NOLAN TO VOTE ON THE CONSENT AGENDA ITEMS FOR WHICH SHE WAS ABSENT.

THE MOTION CARRIED UNANIMOUSLY.

David Hall, Meridian Township Police Chief, stated that the current radio system works well. He further stated that extending the life of the current system would allow several years to accumulate a fund balance which could be used to hire a consultant to see if an upgrade was needed.

Commissioner Crenshaw asked what millage rate would be needed in order to have a good fund balance by the end of the 4 to 6 years.

Mr. Neilsen answered that the millage rate discussion would happen next spring. He stated that the current fund balance was \$2.7 million.

Commissioner Celentino asked if they received any complaints regarding the current radio system.

Mr. Hall stated that there were no complaints about it at the 9-1-1 Advisory Board.

Commissioner Celentino asked if there was enough money to pursue Option 1.

Mr. Neilsen said it would cost about \$15 million to build a new system.

Commissioner Celentino asked which municipalities and agencies were represented at the 9-1-1 Advisory Meeting.

Mr. Minshall noted that all agencies except the state police and the out-county police representative, John Stressman, were there.

Commissioner Hope asked what the current millage rate was.

John Neilsen answered it was currently .8431 and that ever tenth of a mill would generate about \$ 682,708. He further noted that discussions concerning raising the millage would happen in the spring when we begin discussions of placing the renewal on the ballot during 2016.

Commissioner Hope stated that .0364 mills was the remaining taxing capacity before we hit our cap.

Commissioner Schafer thanked the 9-1-1 Advisory Committee.

There was a discussion about the estimated costs for a new system.

Lance Langdon, 9-1-1 Director, stated that Motorola gave an estimate of \$9 million to \$10 million. He stated that Harris Corporation gave an estimate of about \$17 million. He further stated that an upgrade to the current system would cost approximately \$5 million to \$6 million.

There was a discussion about the P-25 radio system.

Mr. Neilsen clarified why the 9-1-1 Advisory Committee met and how the initial discussion began.

Commissioner Koenig clarified that the initial discussion changed because Harris extended the contract.

Chairperson Tsernoglou stated that she would support the 9-1-1 Advisory Board's recommendation.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. KOENIG, TO ACCEPT THE 9-1-1 ADVISORY BOARD'S RECOMMENDATION OF OPTION 2.

There was a discussion about accepting Commissioner Schafer's motion.

The motion was amended as follows:

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. KOENIG, TO ACCEPT CREATE A RESOLUTION ACCEPTING THE 9-1-1 ADVISORY BOARD'S RECOMMENDATION OF OPTION 2.

This amendment was considered friendly.

There was a discussion about whether or not to draft a resolution for the full committee process.

COMMISSIONER KOENIG WITHDREW HER SUPPORT FOR COMMISSIONER SCHAFER'S MOTION TO ACCEPT CREATE A RESOLUTION ACCEPTING THE 9-1-1 ADVISORY BOARD'S RECOMMENDATION OF OPTION 2.

COMMISSIONER SCHAFER WITHDREW HIS MOTION.

The committee directed the Controller's Office to draft a resolution, for approval at the next committee meeting, to accept the 9-1-1 Advisory Board's recommendation of Option 2.

Mr. Neilsen thanked Mr. Hall and Mr. Minshall for their service.

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:55 p.m.

OCTOBER 29, 2015 LAW & COURTS AGENDA STAFF REVIEW SUMMARY

RESOLUTION ACTION ITEMS:

The Chief Deputy Controller is recommending approval of the following resolutions/actions :

1. *Board of Commissioners - Resolution Amending Resolution 11-172 Authorizing Approvals for Reimbursement Requests and Contract Submissions within the Electronic Grant Administration Management System (EGrAMS) by the Friend of the Court and Prosecuting Attorney*

This resolution authorizes amending Resolution 11-172 to change the position that is responsible to act in the capacity of "Authorized Official" on behalf of the Board Chairperson within EGrAMS for purposes of approving the annual CRP contract requests that are consistent with approved Ingham County budgets. Currently, the Financial Services Officer is authorized to act in that capacity and the amendment would change that to the Board Coordinator . (see attached memo for details)

2. *Sheriff's Office - Resolution to Honor Deputy Diane Johnson of the Ingham County Sheriff's Office*

This resolution honors Deputy Diane Johnson, a long time Sheriff's Office employee, who is retiring after 25 years of service.

3. *Controller's Office - Resolution to Accept and Approve a Recommendation from the 9-1-1 Advisory Board Regarding the 9-1-1 Public Safety Radio Communications System*

This resolution accepts and approves the following recommendation from the 9-1-1 Advisory Board:

Ingham County maximize the investment already made in the current EDACs Public Safety Radio System for the next six years which is now guaranteed through 2021, consider increasing the 9-1-1 Millage in 2016 to build up a fund balance for a Technology/Capital Improvements fund for major projects, and then reconsider in four to six years conducting the two Request for Proposals (RFP) process for a Consultant and then Qualified Vendors to submit a Public Safety Radio System proposal.

In addition, the resolution specifies that the Controller's Office and 9-1-1 Advisory Board report back to the Law & Courts Committee by June 1, 2019 or roughly four years into the six year contract extension. The report would include their input and recommendations on the best way to move forward with the 9-1-1 Public Safety Radio Communication System. This is consistent with the direction that we gave the 9-1-1 Advisory Committee in 2013. (see attached memo for details)

Agenda Item 1

October 23, 2015

TO: Law & Courts Committee

FROM: Becky Bennett
Board Coordinator

RE: EGrAMS Contracts

The State of Michigan requires IV-D (child support) agencies to submit their monthly reimbursement requests, and their annual Cooperative Reimbursement Program (CRP) contract requests, within the Electronic Grant Administration Management System (EGrAMS). Resolution 11-172 authorized the Financial Services Director to sign on behalf of the Board Chairperson. This resolution amends Resolution 11-172 to reflect that the Board Coordinator is authorized to sign on behalf of the Board Chairperson for purposes of approving the annual CRP contract requests that are consistent with approved Ingham County budgets.

The Financial Services Director is still authorized to act in the capacity of “Authorized Official” within EGrAMS for purposes of approving the annual CRP contract requests that are consistent with approved Ingham County budgets.

Introduced by the Law Enforcement, Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING APPROVALS FOR REIMBURSEMENT REQUESTS AND
CONTRACT SUBMISSIONS WITHIN THE ELECTRONIC GRANT ADMINISTRATION
MANAGEMENT SYSTEM (EGrAMS) BY THE FRIEND OF THE COURT AND PROSECUTING
ATTORNEY**

RESOLUTION #11-172

WHEREAS, the State of Michigan has recently begun requiring IV-D (child support) agencies to submit their monthly reimbursement requests, and their annual Cooperative Reimbursement Program (CRP) contract requests, within the Electronic Grant Administration Management System (EGrAMS); and

WHEREAS, submission of these items will be necessary for Ingham County to continue to receive 66% reimbursement for all IV-D activities within the Friend of the Court and Prosecuting Attorney's offices; and

WHEREAS, monthly reimbursement requests are currently signed in hard copy (paper) format by the Friend of the Court Director, the Prosecuting Attorney, and the Financial Services Director; and

WHEREAS, annual CRP contract requests are currently signed in hard copy (paper) format, upon approval as to form by the County Attorney, by the Friend of the Court Director, the Prosecuting Attorney, the Financial Services Director, and the Chair of the Board of Commissioners; and

WHEREAS, EGRaMS will require monthly approvals for reimbursement requests by users of the system in the roles of "Project Manager" and "Financial Officer"; and

WHEREAS, EGRaMS will require annual approvals of CRP contract requests by users of the system in the roles of "Project Manager", "Financial Officer" and "Authorized Official".

THEREFORE BE IT RESOLVED, that the Friend of the Court Director and the Prosecuting Attorney are hereby authorized to act in the capacity of separate "Project Managers" within EGRaMS for purposes of approving their respective monthly IV-D reimbursement requests that are consistent with approved Ingham County budgets.

BE IT FURTHER RESOLVED, that the Financial Services Director is hereby authorized to act in the capacity of "Financial Officer" within EGRaMS for purposes of approving monthly IV-D reimbursement requests that are consistent with approved Ingham County budgets.

BE IT FURTHER RESOLVED, that the Friend of the Court Director and the Prosecuting Attorney are hereby authorized to act in the capacity of separate "Project Managers" within EGRaMS for purposes of approving their respective annual CRP contract requests, that are consistent with approved Ingham County budgets, upon approval as to form by the County Attorney of the final contract documents.

BE IT FURTHER RESOLVED, that the Financial Services Director is hereby authorized to act in the capacity of “Financial Officer” within EGRaMS for purposes of approving annual CRP contract requests that are consistent with approved Ingham County budgets, upon approval as to form by the County Attorney of the final contract documents.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners will continue to sign a hard copy (paper) form of the annual CRP contract requests that are consistent with approved Ingham County budgets, as submitted in EGRaMS, upon approval as to form by the County Attorney of the final contract documents.

BE IT FURTHER RESOLVED, that the Financial Services Director, upon receipt of a hard copy form of the CRP contract requests signed by the Chairperson of the Board of Commissioners, is hereby authorized to act in the capacity of “Authorized Official” within EGRaMS for purposes of approving the annual CRP contract requests that are consistent with approved Ingham County budgets.

LAW ENFORCEMENT: Yeas: Celentino, Holman, De Leon, Copedge, Dragonetti
Nays: None **Absent:** Schafer **Approved 5/12/11**

JUDICIARY: Yeas: Bahar-Cook, Koenig, Holman, Tennis, Tsernoglou
Nays: None **Absent:** Schafer **Approved 5/12/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
Nays: None **Absent:** None **Approved 5/18/11**

Introduced by the Law & Courts Committee:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AMENDING RESOLUTION 11-172 AUTHORIZING APPROVALS
FOR REIMBURSEMENT REQUESTS AND CONTRACT SUBMISSIONS WITHIN THE
ELECTRONIC GRANT ADMINISTRATION MANAGEMENT SYSTEM (EGrAMS) BY THE
FRIEND OF THE COURT AND PROSECUTING ATTORNEY**

WHEREAS, the State of Michigan requires IV-D (child support) agencies to submit their monthly reimbursement requests, and their annual Cooperative Reimbursement Program (CRP) contract requests, within the Electronic Grant Administration Management System (EGrAMS); and

WHEREAS, submission of these items will be necessary for Ingham County to continue to receive 66% reimbursement for all IV-D activities within the Friend of the Court and Prosecuting Attorney's offices; and

WHEREAS, the Financial Services Director is hereby authorized to act in the capacity of "Authorized Official" within EGrAMS for purposes of approving the annual CRP contract requests that are consistent with approved Ingham County budgets; and

WHEREAS, the Board of Commissioners wishes to authorize the Board Coordinator to act in the capacity of "Authorized Official" on behalf of the Board Chairperson within EGrAMS for the purposes of approving contract requests consistent with approved Ingham County Budgets.

THEREFORE BE IT RESOLVED, that Resolution 11-172 is hereby amended to reflect that the Board Coordinator is hereby authorized to act in the capacity of "Authorized Official" on behalf of the Board Chairperson within EGrAMS for purposes of approving the annual CRP contract requests that are consistent with approved Ingham County budgets.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners will continue to sign a hard copy (paper) form of the annual CRP contract requests that are consistent with approved Ingham County budgets, as submitted in EGrAMS, upon approval as to form by the County Attorney of the final contract documents.

BE IT FURTHER RESOLVED, that all other authorizations stated in Resolution 11-172 shall remain the same.

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO HONOR DEPUTY DIANE JOHNSON
OF THE INGHAM COUNTY SHERIFF'S OFFICE**

WHEREAS, in 1990, Deputy Diane M. Johnson was hired by the Ingham County Sheriff's Office as a Deputy, and was assigned to the Corrections Division; and

WHEREAS, in 1991, Deputy Diane M. Johnson completed the American Correctional Association Correctional Officer Correspondence Course; and

WHEREAS, in 1993, Deputy Diane M. Johnson was appointed to the Corrections Training Deputy position; and

WHEREAS, in 1995, Deputy Diane M. Johnson was selected as the Lobby/Control Officer; and

WHEREAS, Deputy Diane M. Johnson has received numerous letters of praise and commendation from the Ingham County Sheriff's Office for her exemplary performance; and

WHEREAS, throughout her career, Deputy Diane M. Johnson has consistently exemplified the high standards of the Ingham County Sheriff's Office by treating all people with courtesy, dignity and respect; and

WHEREAS, after 25 years of dedicated service to the citizens of Ingham County, Deputy Diane M. Johnson is retiring on October 16, 2015.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Deputy Diane M. Johnson for her 25 years of dedicated service to the citizens of Ingham County and wishes her continued success in all of her future endeavors.

Agenda Item 3

TO: Law & Courts Committee

FROM: John L. Neilsen, Chief Deputy Controller

DATE: October 20, 2015

SUBJECT: Resolution to Accept and Approve a Recommendation from the 9-1-1 Advisory Board Regarding the 9-1-1 Public Safety Radio Communications System

Commissioners:

Recently, Ingham County was notified by the Harris Corporation that the EDACS 9-1-1 Public Safety Radio Communication System used by all Ingham County Public Safety Agencies will need to be upgraded or replaced as it approaches the end of life for replacement parts during the 2016-2017 timeframe.

The Ingham County Board of Commissioners, through the Law & Courts Committee, asked for input and a recommendation from the 9-1-1 Advisory Board on the best way to move forward with either upgrading or replacing the 9-1-1 Public Safety Radio Communication System.

The 9-1-1 Advisory Board requested that the Ingham County Board of Commissioners contract with an independent consultant to assist the County in making a decision on how to proceed and to conduct an evaluation as to the pros and cons of the various County options for the future of the 9-1-1 Public Safety Radio Communication System. The BOC approved funds to do the evaluation and that process has now been completed.

After considerable debate the 9-1-1 Advisory Board adopted the following recommendation to the Ingham County Board of Commissioners which was presented to the Law & Courts Committee at its October 15, 2015 meeting:

Ingham County maximize the investment already made in the current EDACS Public Safety Radio System for the next six years which is now guaranteed through 2021, consider increasing the 9-1-1 Millage in 2016 to build up a fund balance for a Technology/Capital Improvements fund for major projects, and then reconsider in four to six years conducting the two Request for Proposals (RFP) process for a Consultant and then Qualified Vendors to submit a Public Safety Radio System proposal.

In my opinion the overarching factors in this recommendation include:

- The decision by Harris, Inc. to contractually support the system through September of 2021 with a one percent annual increase. The County also has the option to negotiate another four years from 2021 through 2025. This allows the County to maximize its initial investment and removed any need to immediately proceed with a two-step RFP process.

- This provides stability and certainty for all the participating agencies for budgetary purposes over the next six years.
- Ingham County currently has a fund balance of approximately \$2.7 million dollars, which is not sufficient to either do a system upgrade with Harris or for a new Public Safety Radio System.
- Ingham County is fully protected with a six month termination notice in its Infrastructure/Maintenance Agreement.

To be consistent with the 9-1-1 Advisory Board's recommendation and the discussions at the Law & Courts Committee to keep this issue in the forefront for long term planning purposes the resolution also stipulates that "the Controller's Office and 9-1-1 Advisory Board report back to the Law & Courts Committee by June 1, 2019 for their input and recommendations on the best way to move forward with the 9-1-1 Public Safety Radio Communication System."

I recommend approval of the resolution.

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT AND APPROVE A RECOMMENDATION FROM THE
9-1-1 ADVISORY BOARD REGARDING THE
9-1-1 PUBLIC SAFETY RADIO COMMUNICATIONS SYSTEM**

WHEREAS, the Ingham County Board of Commissioners operates a 9-1-1 Public Safety Radio Communication System used by all Ingham County Public Safety Agencies; and

WHEREAS, the system went live in 2006 and will need to be upgraded or replaced as it approaches end of life; and

WHEREAS, the Ingham County Board of Commissioners has asked for input from the 9-1-1 Advisory Board and Ingham County Public Safety Agencies on the best way to move forward with the 9-1-1 Public Safety Radio Communication System; and

WHEREAS, Harris, Inc. has made a corporate decision to now support the system through September of 2021 and is under contract to support the infrastructure through a maintenance agreement for that time period with a one percent annual increase; and

WHEREAS, the 9-1-1 Advisory Board is now making a recommendation to the Ingham County Board of Commissioners regarding the 9-1-1 Public Safety Radio Communication System.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts and approves the following recommendation from the 9-1-1 Advisory Board:

Ingham County maximize the investment already made in the current EDACs Public Safety Radio System for the next six years which is now guaranteed through 2021, consider increasing the 9-1-1 Millage in 2016 to build up a fund balance for a Technology/Capital Improvements fund for major projects, and then reconsider in four to six years conducting the two Request for Proposals (RFP) process for a Consultant and then Qualified Vendors to submit a Public Safety Radio System proposal.

BE IT FURTHER RESOLVED, that the Controller's Office and 9-1-1 Advisory Board report back to the Law & Courts Committee by June 1, 2019 on their input and recommendations on the best way to move forward with the 9-1-1 Public Safety Radio Communication System.