Agenda

1. Board of Commissioners - CCAB Interviews

2. Animal Control - Resolution to Accept the ASPCA Adoption Ambassador Program Grant

3. Circuit Court/Family Division
   a. Resolution to Authorize Funds for Two Replacement Vehicles for the Ingham County Family Center
   b. Resolution to Authorize Funds for Renovation of Office Space at the Ingham County Family Center
   c. 2016 2nd Quarterly Report

4. Facilities Department - Resolution Authorizing a Contract with Teachout Security for Uniformed Unarmed Guard Services in Various County Buildings

5. Sheriff’s Office
   a. Resolution to Authorize the Ingham County Sheriff’s Office to Accept (10) .38 Caliber Revolver Firearms Donated from Securitas Security Company
   b. Resolution Authorizing the Ingham County Sheriff’s Office to Extend a Contract with the Michigan Department of Corrections to Rent 100 Beds to the Michigan Department of Corrections

6. Controller’s Office
   a. Resolution to Adopt the 2017 Juvenile Justice Community Agency Process Calendar
   b. Discussion Item: Overview of Jail/District Court 1) Construction Options, 2) Jail Location Cost Comparisons, and 3) Finance Options
   c. Resolution Authorizing Adjustments to the 2016 Ingham County Budget
Announcements
Public Comment
Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI  48854  Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.
LAW & COURTS COMMITTEE  
June 16, 2016  
Draft Minutes

Members Present: Crenshaw, Celentino, Anthony (departed at 6:25 p.m.), Banas, and Maiville

Members Absent: Schafer and Tsernoglou

Others Present: John Neilsen, Lance Langdon, John Dinon, Robin Stites, and others.

The meeting was called to order by Chairperson Crenshaw at 6:00 p.m. in Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the June 2, 2016 Minutes

MOVED BY COMM. ANTHONY, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE MINUTES OF THE JUNE 2, 2016 LAW & COURTS COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Schafer and Tsernoglou.

Additions to the Agenda

Additions –

5. a. Resolution Honoring the Team of Deputy Chad Doyle and Canine Nicko
   b. Ordinance Amending the Ingham County Animal Control Ordinance to Delete the Provision Requiring Deputization of the Animal Control Officer as a Police Officer

Removed –

3. 911 Center
   b. Resolution Submitting to a Vote of the Electorate a Special Millage for Comprehensive Emergency Telephone Services (911 Services)

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. ANTHONY, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Ingham County/City of Lansing Community Corrections - Resolution Authorizing Submission of a Grant Application and Entering into a Contract with the Michigan
2. **Sheriff’s Office** - Resolution to Continue to Contract with Dr. Jerry Gallagher for Psychological Services for the Ingham County Sheriff’s Office for the Screening of New Applicants Who are Given Conditional Job Offers and for Post Traumatic Stress Reviews for Deputies

4. **Facilities Department** - Informational
   - Emergency Purchase Order to Midstate Electronics for Repairs to Jail Post #9
   - Emergency Purchase Order to Western Detention to Supply the Parts for Repairs to Jail Post #9

5. a. Resolution Honoring the Team of Deputy Chad Doyle and Canine Nicko

   THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Schafer and Tsernoglou.

   THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Schafer and Tsernoglou.

5. b. Ordinance Amending the Ingham County Animal Control Ordinance to Delete the Provision Requiring Deputization of the Animal Control Officer as a Police Officer

   MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. ANTHONY, TO APPROVE THE ORDINANCE AMENDING THE INGHAM COUNTY ANIMAL CONTROL ORDINANCE TO DELETE THE PROVISION REQUIRING DEPUTIZATION OF THE ANIMAL CONTROL OFFICER AS A POLICE OFFICER.

John Dinon, Animal Control Director, addressed the committee regarding the amendment to the ordinance.

Commissioner Celentino asked for further details behind why the Sheriff’s Office would not deputize Animal Control Officers.

Mr. Dinon provided a brief history regarding the deputization of Animal Control Officers. He stated that the Sheriff’s Office would not be deputizing any officers at this time.

Commissioner Anthony asked what the advantages were of having deputized officers.

Mr. Dinon stated that it was easier for the public to recognize this authority.

Commissioner Anthony asked what the timeline was for amending this ordinance. She further stated that she would like more clarification from the entities requesting the amendment.

Mr. Dinon indicated that in order to issue citations the ordinance needed to be amended.
Commissioner Anthony requested an explanation from the Sheriff’s Office and Corporate Counsel further explaining why the officers were not being deputized.

John Neilsen, Chief Deputy Controller, stated that there have been a variety of issues and concerns over liability. He further stated that Corporate Counsel had indicated the Animal Control Officers did not have to be deputized to perform their duties. He indicated that the Interim Prosecuting Attorney was concerned because the ordinance stated that officers were to be deputized. He stated that the Prosecuting Attorney’s Office and Corporate Counsel requested the language be removed and that the officers could then carry on their duties as normal.

Commissioner Banas expressed concerns that no supporting documents from Corporate Counsel were included for review.

Commissioner Maiville indicated he was in favor of amending the ordinance, as presented, because of the sense of urgency indicated by Mr. Dinon.

Commissioner Celentino posed the question as to why this amendment was being presented now, as a late agenda item, if the deputizations had not been in place since 2012.

Mr. Neilsen stated that the concern was not raised until recently. He further stated that Corporate Counsel was confident that Animal Control Officers could operate without deputization. He indicated that corporate counsel and the Prosecuting Attorney’s Officer were recommending the amendment to the ordinance.

Mr. Dinon stated that the actual resolution was drafted by Corporate Counsel. He further stated that the matter of urgency was the inability to write citations until the ordinance was amended.

Commissioner Banas asked if it was possible to delay this until the next committee meeting so that more information may be obtained and reviewed.

Chairperson Crenshaw stated that the next Law & Courts Committee would not meet until July 14th.

Commissioner Anthony asked if citations have been issued since 2012 without deputization.

Mr. Dinon stated that the Interim Prosecuting Attorney noticed this discrepancy in the ordinance and wanted activity to cease until the ordinance could be amended.

Commissioner Anthony indicated she would be voting for the amendment due to the fact that the Animal Control Office, Prosecuting Attorney’s Office, and Corporate Counsel were recommending it.

Commissioner Banas stated that Corporate Counsel had been aware of this issue for some time and that is was only addressed when the Prosecuting Attorney’s Office noticed the inconsistency.
Mr. Neilsen stated that there was a sense of urgency to get this item on the agenda. He further stated that interested parties would be meeting soon to further review and, if needed, amend the ordinance.

Commissioner Banas expressed her appreciation to Mr. Dinon for his attention to detail. She stated she would be supporting the amendment as to not hamper the operation of Animal Control any further. She indicated she was displeased with these issues materializing now and hoped, in the future, there could be more interdepartmental communication.

Commissioner Maiville indicated it would have been helpful to have the supporting documentation from Corporate Counsel and the Prosecuting Attorney’s Office.

Chairperson Crenshaw requested that the Controller’s Office supply this documentation to all commissioners.

Commissioner Celentino asked if this could be reversed with a newly elected Sheriff.

Mr. Neilsen stated that a new Sheriff could deputize officers. He further stated that this would be a situation where another debate could occur regarding an amendment of the ordinance.

Mr. Dinon indicated that it was acceptable to deputize if the ordinance did not specify this requirement, but that is was not acceptable to have a mandate in the ordinance and then not deputize the officers.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Schafer and Tsernoglou.

Commissioner Anthony departed at 6:25 p.m.

3. 911 Center
   a. Director Langdon Discussion on New Potential Needs for the 911 Center

Lance Langdon, 911 Director, appeared before the committee to discuss the special millage.

Commissioner Banas stated that she thought the outline provided by Mr. Langdon was very good and forward thinking. She further stated her surprise that this millage would not be presented in the fall.

Chairperson Crenshaw stated that the removal of the resolution for a special millage was the result of a timing issue combined with public perception. He further stated that the Emergency Telephone (911 Service) millage renewal proposal was appearing on the August ballot and it would be difficult to request another millage in the fall.

Commissioner Banas stated it was a smart idea to proceed with the millage now and to start saving money earlier, as opposed to waiting. She asked Mr. Langdon for an overview on choosing a vendor.
Mr. Langdon provided an overview and timeline on selecting a vendor.

Commissioner Banas asked Mr. Langdon if he had any concerns about the plans for funding capital improvements.

Mr. Langdon indicated that there was some fund balance remaining and that they were watching the budget very carefully.

Commissioner Celentino suggested the 2017 election year for the special millage proposal.

Mr. Neilsen agreed with the timing issue for the special millage proposal this year. He stated that in 2017, the County would be responsible for the costs of a County-wide election.

Discussion.

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:41 p.m.
The Chief Deputy Controller is recommending approval of the following resolutions and actions:

1.  **Board of Commissioners - CCAB Interviews**

2.  **Animal Control - Resolution to Accept the ASPCA Adoption Ambassador Program Grant**

This resolution authorizes acceptance of an Adoption Ambassador grant in the amount of $2,000 from the ASPCA for the time period of June 14 through December 14 of 2016. The purpose of the Adoption Ambassador grant is to enhance the foster program by providing animal care and marketing materials. (see attached communication)

3a.  **Circuit Court /Family Division - Resolution to Authorize Funds for two Replacement Vehicles for the Ingham County Family Center**

This resolution authorizes the purchase of a two new Dodge Grand Caravan replacement minivans at a cost not to exceed $56,000 ($28,000 each) The vehicle will be purchased through the State purchasing contract. Funds are available in the van replacement reserve fund in the Family Division’s budget. The current vans will be disposed through normal County disposition policies. (see attached communication)

3b.  **Circuit Court /Family Division - Resolution to Authorize Funds for Renovation of Office Space at the Ingham County Family Center**

This resolution authorizes the purchase and installation of office furniture and cubicles, carpeting, and data drops at a multipurpose room at the Ingham County Family Center to be used for additional office space for eight current staff. The project is at cost not to exceed $25,000 to come from the Community Programs line item in the 2016 Family Division budget. The purchase orders will be in the amount of $17,832.90 to DBI for office furniture and cubicles, $5,100 to Lansing Tile and Mosaic for carpeting and installation, and $2,050 to FD Hayes for data drops. DBI, Lansing Tile and Mosaic are on state vendor contracts and FD Hayes is an approved County vendor for this purpose. The Facilities Department will coordinate this project on behalf of the Court. (see attached communication)

3c.  **Circuit Court /Family Division – 2016 2\textsuperscript{nd} Quarterly Report**

The above item is a report regarding the Family Division Juvenile Justice Programming. Hard copies of the document will be available at the meeting.

4.  **Facilities Department - Resolution Authorizing a Contract with Teachout Security for Uniformed Unarmed Guard Services in Various County Buildings**

This resolution authorizes entering into a contract renewal with our current vendor Teachout Security to provide uniformed unarmed guard services in various county buildings for three (3) years with a two (2) year contract renewal option. The contract period begins June 1, 2016 and ends May 31, 2019 at a billable rate of $20.25/hour, an initial yearly cost of $414,882.00. Additional years will be based on the living wage rate increase. After a formal RFP process, Teachout was the lowest responsible local bidder in the amount of $414,882.00 for the first year at a billable rate of $20.25 per hour. Funds are available within the current budget for this purpose. (see attached memo for details)
5a. **Sheriff’s Office - Resolution to Authorize the Ingham County Sheriff’s Office to Accept (10) .38 Caliber Revolver Firearms Donated From Securitas Security Company**

This resolution authorizes the Ingham County Sheriff’s Office to accept (10) .38 caliber revolver firearms from Securitas Security Company. These older service revolvers will be used by the Ingham County Sheriff’s Office Firearms Training Division to be used during firearms training exercises. (see attached communication)

5b. **Sheriff’s Office - Resolution Authorizing the Ingham County Sheriff’s Office to Extend a Contract with the Michigan Department of Corrections to Rent 100 Beds to the Michigan Department of Corrections**

This resolution authorizes Ingham County and the Ingham County Sheriff’s Office to renew the contract with the Michigan Department of Corrections to rent 100 beds at a cost of $36.00 per day per bed for an additional year effective October 1, 2016 through September 30, 2017. This will formally contract for 100 Jail beds as needed, at a cost of $36.00 per day per bed, up to but not to exceed $1,314,000.00, effective October 1, 2016 through September 30, 2017, for the Michigan Department of Corrections’ Intensive Detention Reentry Program.

Not available this year is the rental of an additional 90 Jail beds by the Michigan Department of Corrections for its Virtual Boards Program, at a cost of $36.00 per day per bed up to but not to exceed $1,182,600. This will necessitate the closure of an additional post in addition to Post 6 that was closed by the Board of Commissioners through Resolution #16 – 277 upon the recommendation of the Sheriff’s Office.

The reduced 2016/17 Annual Revenue from this contract/bed rental for 100 beds * $36 per day = $3,600 per day * 365 days = $1,314,000 a reduction of $1,182,600 from the historical 190 bed rental figure of $2,496,600. The reduced revenue received from this years scaled back MDOC bed rental contracts is anticipated in the 2016 budget and will be part of the 2017 budget recommendation. This MDOC contract has been in place in some form since August of 2004. (see attached memo for details)

6a. **Controller’s Office - Resolution to Adopt the 2017 Juvenile Justice Community Agency Process Calendar**

This resolution authorizes the adoption of the 2017 Juvenile Justice Community Agency Process calendar to establish time lines and a budget amount for the process the Law & Courts Committee has traditionally recommended $100,000 (on an annual basis) out of JJM funds for this program. (see attached memo for details)

6b. **Controller’s Office - Discussion Item: Overview of Jail/District Court 1) Construction Options, 2) Finance Options, and 3) Jail Location Cost Comparisons**

6c. **Controller’s Office - Resolution Authorizing Adjustments to the 2016 Ingham County Budget**

This resolution would authorize the recommended adjustments to the Ingham County budget for the second quarter of fiscal year 2016. The total increase to the General Fund is $22,384. (see attached memo for details)
TO:    Law & Courts and Finance Committees
      Board of Commissioners
FROM:  John Dinon – Director, Ingham County Animal Control
DATE:  28 June 2016
SUBJECT: Request to Accept Grant to enhance the ICAC foster program
         For the meeting agendas of July 14 (L&C) and July 20 (Finance)

BACKGROUND

The ASPCA Adoption Ambassador Program grant is designed to enhance foster programs by helping recruit
fosters, providing them with needed supplies, and train them to find homes and complete the adoption process
for their foster animals. The program will allow us to expand the number of fosters who volunteer with ICAC
and improve their efficacy.

ALTERNATIVES

If ICAC does not accept this grant, we will continue to operate a robust foster program. The resources provided
by this grant will help expand and improve an already successful program.

FINANCIAL IMPACT

The ASPCA has approved ICAC to receive $2,000 for this program. Approximately $1,500 of this will be used
for materials to promote the foster program and for fosters to use to promote their foster animals to potential
adopters. The remaining ~$500 will be used to buy supplies for fosters to use to care for the animals; these
funds will replace monies that currently come from the operating budget and Animal Care Fund.

OTHER CONSIDERATIONS

The ICAC foster program allows us to expand the shelter’s capacity, provides appropriate housing for animals
who do not do well in the shelter environment, provides care for animals with behavioral or medical issues and
for puppies and kittens too young to be put up for adoption. Expanding the program will allow us to handle
more animals if need arises and will ease the work load on the shelter staff. Training more fosters to do
adoptions will also potentially save more animals without increasing the workload on ICAC staff.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to accept the
ASPCA Adoption Ambassador grant.
Agenda Item 2

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE ASPCA ADOPTION AMBASSADOR PROGRAM GRANT

WHEREAS, the Ingham County Animal Control has applied for and has been approved to receive an Adoption Ambassador grant from the ASPCA; and

WHEREAS, the purpose of this grant is to enhance our foster program by providing animal care and marketing materials; and

WHEREAS, the award amount of this grant is $2,000 with no match requirement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the $2,000 Adoption Ambassador grant from the ASPCA for the time period of June 14, through December 14, of 2016.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Control budget.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.
TO: Law and Courts and Finance Committees

FROM: Maureen Winslow, Deputy Court Administrator

DATE: June 28, 2016

SUBJECT: Resolution to Authorize Funds for Two Replacement Vehicles for the Ingham County Family Center

This resolution requests authorization to purchase two new Dodge Grand Caravans for use at the Ingham County Family Center to transport juveniles to and from the Ingham Academy and Pride Evening Reporting Programs. These new vehicles would replace two minivans, both with higher mileage and one with transmission problems requiring approximately $2500 in repairs.

Ingham County is able to receive 50% reimbursement from the State’s Child Care Fund for mileage accrued by transporting juveniles to and from programs, when the program is part of the juvenile’s treatment plan. The reimbursement funds are put in a reserve which is targeted for van replacement. At the end of 2015, the fund had accumulated $81,910.

It is believed a new van would not exceed $28,000 each in cost. If authorized, the new vehicles will be purchased through the state government purchasing contract as previously done with the other Family Center vehicles.
RESOLUTION TO AUTHORIZE FUNDS FOR TWO REPLACEMENT VEHICLES FOR THE INGHAM COUNTY FAMILY CENTER

WHEREAS, the Family Division has a fleet of 10 vehicles to transport juveniles to and from the Ingham Academy as well as the Pride Evening Reporting Program; and

WHEREAS, two of the ten vehicles are in need of replacement (both 2010 Dodge Caravans), both with mileage exceeding 135,000 and one of the two in need of extensive transmission work; and

WHEREAS, the Family Division’s budget includes a line item for van replacement. The funds deposited in this reserve come from the Child Care Fund’s reimbursement for each van’s usage, transporting youth to and from community programs; and

WHEREAS, as of the end of 2015, there is a balance of $81,910 in the van replacement reserve portion of the Family Division’s budget; and

WHEREAS, a request is made to purchase two new Dodge Grand Caravan minivans at a cost not to exceed $56,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the purchase of two new Dodge Grand Caravan minivans at a cost not to exceed $56,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary budget transfers from the van replacement reserve in the 2016 Family Division budget.
TO: Law and Courts and Finance Committees
FROM: Maureen Winslow, Deputy Court Administrator
DATE: June 28, 2016
SUBJECT: Resolution to Authorize Funds for Renovation of Office Space at the Ingham County Family Center

This resolution requests the authorization of the Ingham County Board of Commissioners to use approximately $25,000 of already budgeted Juvenile Justice Millage dollars to renovate a multi-purpose room at the Ingham County Family Center into office space for 8 employees.

Currently, there are 4 offices at the Family Center for Court staff. Three of those offices have 2 Juvenile Court Officers and their interns from Michigan State University. The other office is used by 2 Court Managers. The lack of space presents an inefficient means of completing work assignments, particularly in interviewing juveniles and their parents. Additionally, community treatment providers will come to the Family Center to meet with juveniles and often times cannot find appropriate places to engage in therapy.

The plan presented in this resolution would greatly reduce the challenges in providing a proper work environment. Not only would the Juvenile Court Officer have a more private area to meet with their clients, but also the 4 small offices vacated will serve as professional meeting space for our community partners.

It should be noted that both DBI and Lansing Tile and Mosaic have state purchasing contracts and FD Hayes is an approved vendor for Ingham County.

The best time for this work to be completed is in the month of August, before the 2016/2017 school year begins. It should be noted that the Juvenile Justice Millage is on the August 2nd primary ballot for renewal. Though we are cautiously optimistic the millage will be approved by the voters, we will wait until August 3 to begin scheduling the work that needs to be done.
Agenda Item 3b

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE FUNDS FOR RENOVATION OF OFFICE SPACE
AT THE INGHAM COUNTY FAMILY CENTER

WHEREAS, the Ingham County Family Center was purchased by the County in 2008 and is the location of the Ingham Academy and the Pride Evening Reporting Program; and

WHEREAS, these two programs are managed by the Ingham County Circuit Court Family Division, providing treatment for delinquent youth brought to the attention of the Court; and

WHEREAS, there are currently 6 Juvenile Court Officers and 2 managers sharing 4 small offices, in addition to having interns from Michigan State University; and

WHEREAS, in addition to Family Division staff, students who attend Ingham Academy and Pride meet regularly with substance abuse counselors and mental health therapists. Locating a room for these services to occur is challenging; and

WHEREAS, there is a need for expanding office space for Juvenile Court Offices and treatment providers; and

WHEREAS, a plan to remodel a large multipurpose room to accommodate the 8 Court staff by purchasing cubicles which would provide a sense of privacy in order for them to perform their job duties more effectively is requested; and

WHEREAS, by moving the 8 court staff, there would be the 4 rooms vacated by the Court staff that would be used for treatment services; and

WHEREAS, the cost of this remodel would include $17,832.90 to be paid to DBI for office furniture and cubicles, $5,100 to be paid to Lansing Tile and Mosaic for carpeting for the large room and $2,050 to FD Hayes for data drops, for a total of $24,982.90; and

WHEREAS, the Family Division is projecting a surplus of Juvenile Justice Millage dollars in the Community Programs line item (29266226 818000) which would cover the cost of this renovation.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves the renovation of the multipurpose room at the Ingham County Family Center to be used for additional office space.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes this renovation would be at cost not to exceed $25,000 to come from the Community Programs line item currently established in the 2016 Family Division budget.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes payments in the amount of $17,832.90 to DBI for office furniture and cubicles, $5,100 to Lansing Tile and Mosaic for carpeting and installation, and $2,050 to FD Hayes for data drops.
BE IT FURTHER RESOLVED, the Controller/Administrator is directed to make the necessary budgetary adjustments from the Family Division’s 2016 Budget.
### Agenda Item 3c

#### Ingham County Circuit Court
Family Division

**Quarterly Data Report**

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**Program Activity During This Period**

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**Demographics**

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**Notes**

- **Programs (Liable Status & Includes DHE Cases)**
  - A. Drug Court Services
    - Asian
    - African American
    - Hispanic
    - Native American
    - Other

- **Programs (Reflection Status & Includes DHE Cases)**
  - A. Drug Court Services
    - African American
    - Hispanic
    - Native American
    - Other

- **Programs (Liable Status & Includes DHE Cases)**
  - B. Race
    - Asian
    - African American
    - Hispanic
    - Native American
    - Other

- **Programs (Reflection Status & Includes DHE Cases)**
  - B. Race
    - African American
    - Hispanic
    - Native American
    - Other
## Quarterly Data Report

**Ingham County Circuit Court**  
**Family Division**

### Program Activity During This Period

#### Delinquency Division

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<td>C. Local Group</td>
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### Demographics

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<td>B. Race</td>
<td>117,943</td>
<td>117,943</td>
<td>117,943</td>
</tr>
</tbody>
</table>

### Contact

- Michael W. Kintzler, Deputy Court Administrator  
- Juvenile Division

**38th Judicial Circuit Court**  
**Page 2 of 3**
**Ingham County Circuit Court**

**Family Division**

**Quarterly Data Report**

<table>
<thead>
<tr>
<th>DATE RANGE</th>
<th>NEGLIGENT AND DELINQUENT DIVISIONS</th>
<th>NEGLIGENT AND DELINQUENT DIVISIONS</th>
<th>NEGLIGENT AND DELINQUENT DIVISIONS</th>
<th>NEGLIGENT AND DELINQUENT DIVISIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 1, 2015 - December 31, 2015</td>
<td>12A. PATIENCE</td>
<td>12B. PATIENCE</td>
<td>12C. PATIENCE</td>
<td>12D. PATIENCE</td>
</tr>
<tr>
<td>January 1, 2016 - March 31, 2016</td>
<td>13A. PATIENCE</td>
<td>13B. PATIENCE</td>
<td>13C. PATIENCE</td>
<td>13D. PATIENCE</td>
</tr>
<tr>
<td>April 1, 2016 - June 30, 2016</td>
<td>14A. PATIENCE</td>
<td>14B. PATIENCE</td>
<td>14C. PATIENCE</td>
<td>14D. PATIENCE</td>
</tr>
</tbody>
</table>

**OTHER DETENTION**

- **PROGRAM ACTIVITY DURING THIS PERIOD**
  - Ingham County Youth Facility
  - Jackson County Detention Facility
  - Oakland County Detention Facility

**DEMOGRAPHICS**

- **Race**
  - **Gender**
  - **Age**
  - **Grade**

**CONTACT**

- Ingham County Board of Commissioners
- Ingham County Administration
- Ingham County Sheriff's Office
- Ingham County Health Department
TO: Board of Commissioners, Law & Courts, County Services and Finance Committees
FROM: Rick Terrill, Facilities Director
DATE: June 28, 2016
SUBJECT: Teachout Security for uniformed unarmed guard services in various county buildings
For the meeting agendas of: July 14, July 19 and July 20th

BACKGROUND
The current contract for guard services expired on May 31, 2016.

ALTERNATIVES
There are no alternatives for this project.

FINANCIAL IMPACT
Teachout was the lowest responsible local bidder in the amount of $414,882.00 for the first year at a billable rate of $20.25 per hour. The second and third years will be based on the increase in the living wage rate. Funds for this contract are available within the appropriate contractual line items.

OTHER CONSIDERATIONS
There are no other considerations for this project.

RECOMMENDATION
Based on the information presented, I respectfully recommend approval of the attached resolution to support a contract with Teachout Security to provide uniformed unarmed guard services in various county buildings beginning June 1, 2016 and ending May 31, 2019 with a two (2) year renewal option.
Post Bid Addendum No. 1 to Packet No. 25-16
Unarmed Security Services

The following clarifications, modifications and/or revisions to the above project shall be considered a part of the original specifications:

1. Due to some confusion related to the total number of hours required for this contract, Ingham County is issuing this Post Bid Addendum. Proposers should base their costs on 394 hours per week (20,488 hours per year) required for this contract.

2. Rebid your costs using the following format:

   **Year 1**
   - Security Supervisor: $19.76 /hour
   - Security Guard: $19.76 /hour
   - Total cost for Year 1: $404,842.88

   **Year 2**
   - Security Supervisor: $19.76 /hour + percent increase in the 2017 LWR*  
   - Security Guard: $19.76 /hour + percent increase in the 2017 LWR*

   **Year 3**
   - Security Supervisor: $19.76 /hour + percent increase in the 2018 LWR*  
   - Security Guard: $19.76 /hour + percent increase in the 2018 LWR*

* LWR -- Living Wage Rate

3. There are no other changes to Request for Proposals Packet #25-16 Unarmed Security Services.

4. Please e-mail your response to packetresponse@ingham.org no later than 11:00 A.M. on June 15, 2016.

Please acknowledge your receipt and understanding of the aforementioned by signing below.

[Signature]  
Christopher Brown  
6/13/2016  
Date  
Business Development Manager

[Print Name]  
Lagarda Security  
Title  
(248) 230-6047 (810) 742-5033  
Company Name  
Phone/#Fax #
Post Bid Addendum No. 1 to Packet No. 25-16
Unarmed Security Services

The following clarifications, modifications and/or revisions to the above project shall be considered a part of the original specifications:

1. Due to some confusion related to the total number of hours required for this contract, Ingham County is issuing this Post Bid Addendum. Proposers should base their costs on 394 hours per week (20,488 hours per year) required for this contract.

2. Rebid your costs using the following format:

   Year 1
   Security Supervisor $19.88/hour - 2080 Hours/Year
   Security Guard $19.97/hour - 18408 Hours/Year
   Total cost for Year 1 $403,221.84

   Year 2
   Security Supervisor $20.38/hour + percent increase in the 2017 LWR*
   Security Guard $20.47/hour + percent increase in the 2017 LWR*

   Year 3
   Security Supervisor $20.89/hour + percent increase in the 2018 LWR*
   Security Guard $20.99/hour + percent increase in the 2018 LWR*

   *LWR – Living Wage Rate

3. There are no other changes to Request for Proposals Packet #25-16 Unarmed Security Services.

4. Please e-mail your response to packetresponse@ingham.org no later than 11:00 A.M. on June 15, 2016.

Please acknowledge your receipt and understanding of the aforementioned by signing below.

[Signature]

[Print Name] ADVANCE SECURITY

[Company Name] U.S. SECURITY ASSOCIATES

[Date] 6-11-16

[Title] 877-340-1835

[Phone/Fax #] 708-444-1836
Post Bid Addendum No. 1 to Packet No. 25-16
Unarmed Security Services

The following clarifications, modifications and/or revisions to the above project shall be considered a part of the original specifications:

1. Due to some confusion related to the total number of hours required for this contract, Ingham County is issuing this Post Bid Addendum. Proposers should base their costs on 394 hours per week (20,488 hours per year) required for this contract.

2. Rebid your costs using the following format:

   **Year 1**
   
<table>
<thead>
<tr>
<th>Role</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Security Supervisor</td>
<td>$20.25</td>
</tr>
<tr>
<td>Security Guard</td>
<td>$20.25</td>
</tr>
</tbody>
</table>

   Total cost for Year 1 $414,882.00

   **Year 2**
   
<table>
<thead>
<tr>
<th>Role</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Security Supervisor</td>
<td>$20.45</td>
</tr>
<tr>
<td>Security Guard</td>
<td>$20.45</td>
</tr>
</tbody>
</table>

   Security Supervisor $20.45/hour + percent increase in the 2017 LWR.
   Security Guard $20.45/hour + percent increase in the 2017 LWR.

   **Year 3**
   
<table>
<thead>
<tr>
<th>Role</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Security Supervisor</td>
<td>$20.65</td>
</tr>
<tr>
<td>Security Guard</td>
<td>$20.65</td>
</tr>
</tbody>
</table>

   Security Supervisor $20.65/hour + percent increase in the 2018 LWR.
   Security Guard $20.65/hour + percent increase in the 2018 LWR.

   *LWR – Living Wage Rate

3. There are no other changes to Request for Proposals Packet #25-16 Unarmed Security Services.

4. Please e-mail your response to packetsresponse@ingham.org no later than 11:00 A.M. on June 15, 2016.

Please acknowledge your receipt and understanding of the aforementioned by signing below.

[Signature]

Tom Gruno

Print Name

Teachout Security Solutions

Company Name

________________________

Signature

June 9, 2016

Date

Executive Vice President

Title

500-747-0755

Phone #/Fax #

810-732-9070
Post Bid Addendum No. 1 to Packet No. 25-16
Unarmed Security Services

The following clarifications, modifications and/or revisions to the above project shall be considered a part of the original specifications:

1. Due to some confusion related to the total number of hours required for this contract, Ingham County is issuing this Post Bid Addendum. Proposers should base their costs on 359 hours per week (20,488 hours per year) required for this contract.

2. Rebid your costs using the following format:

   Year 1
   Security Supervisor $22.15/hour
   Security Guard $20.91/hour
   Total cost for Year 1 $43,562.48

   Year 2
   Security Supervisor $22.15/hour + percent increase in the 2017 LWR
   Security Guard $20.91/hour + percent increase in the 2017 LWR

   Year 3
   Security Supervisor $22.15/hour + percent increase in the 2018 LWR
   Security Guard $20.91/hour + percent increase in the 2018 LWR

*LWR – Living Wage Rate

3. There are no other changes to Request for Proposals Packet #25-16 Unarmed Security Services.

4. Please e-mail your response to packetresponse@ingham.org no later than 11:00 A.M. on June 15, 2016.

Please acknowledge your receipt and understanding of the aforementioned by signing below.

[Signature] Thomas R. Walker
Date 6/15/16

Business Development Mgr.

[Print Name] Security
Title 456-544-3

Company Name Phone #/Fax #
Post Bid Addendum No. 1 to Packet No. 25-16
Unarmed Security Services

The following clarifications, modifications and/or revisions to the above project shall be considered a part of the original specifications:

1. Due to some confusion related to the total number of hours required for this contract, Ingham County is issuing this Post Bid Addendum. Proposers should base their costs on 394 hours per week (20,488 hours per year) required for this contract.

2. Rebid your costs using the following format:

   Year 1
   Security Supervisor $21.46 /hour
   Security Guard $21.46 /hour
   Total cost for Year 1 $438,672.48

   Year 2
   Security Supervisor $21.46 /hour + percent increase in the 2017 LWR
   Security Guard $21.46 /hour + percent increase in the 2017 LWR

   Year 3
   Security Supervisor $21.46 /hour + percent increase in the 2018 LWR
   Security Guard $21.46 /hour + percent increase in the 2018 LWR

   *LWR – Living Wage Rate

3. There are no other changes to Request for Proposals Packet #25-16 Unarmed Security Services.

4. Please e-mail your response to packetresponse@ingham.org no later than 11:00 A.M. on June 15, 2016.

Please acknowledge your receipt and understanding of the aforementioned by signing below.

Signature
Bryan P. Carter

Print Name
G4S Secure Solutions (USA), Inc.

Company Name

Date
6/14/2016

General Manager
Title
248.477.9714

Phone #/Fax #
Post Bid Addendum No. 1 to Packet No. 25-16
Unarmed Security Services

The following clarifications, modifications and/or revisions to the above project shall be considered a part of the original specifications:

1. Due to some confusion related to the total number of hours required for this contract, Ingham County is issuing this Post Bid Addendum. Proposers should base their costs on 394 hours per week (20,488 hours per year) required for this contract.

2. Rebid your costs using the following format:

   Year 1
   Security Supervisor $22.25/hour
   Security Guard $30.35/hour
   Total cost for Year 1 $439,894.00

   Year 2
   Security Supervisor $22.25/hour + percent increase in the 2017 LWR
   Security Guard $30.35/hour + percent increase in the 2017 LWR

   Year 3
   Security Supervisor $22.25/hour + percent increase in the 2018 LWR
   Security Guard $30.35/hour + percent increase in the 2018 LWR

  *LWR – Living Wage Rate

3. There are no other changes to Request for Proposals Packet #25-16 Unarmed Security Services.

4. Please e-mail your response to packetresponse@ingham.org no later than 11:00 A.M. on June 15, 2016.

Please acknowledge your receipt and understanding of the aforementioned by signing below.

Signature
Sindia Darber

Print Name
DK Security

Company Name

Date 6/13/2016

Title Sr. VP/CEO

Phone #: Fax #: 0123
Post Bid Addendum No. 1 to Packet No. 25-16
Unarmed Security Services

The following clarifications, modifications and/or revisions to the above project shall be considered a part of the original specifications:

1. Due to some confusion related to the total number of hours required for this contract, Ingham County is issuing this Post Bid Addendum. Proposers should base their costs on 394 hours per week (20,488 hours per year) required for this contract.

2. Rebid your costs using the following format:

<table>
<thead>
<tr>
<th>Year</th>
<th>Security Supervisor</th>
<th>Security Guard</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$21.82 /hour</td>
<td>$21.82 /hour</td>
</tr>
<tr>
<td></td>
<td>Total cost for Year 1</td>
<td>$447,048.40</td>
</tr>
<tr>
<td>2</td>
<td>$21.82 /hour + percent increase in the 2017 LWR*</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$21.82 /hour + percent increase in the 2017 LWR*</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>$21.82 /hour + percent increase in the 2018 LWR*</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$21.82 /hour + percent increase in the 2018 LWR*</td>
<td></td>
</tr>
</tbody>
</table>

*LWR – Living Wage Rate

3. There are no other changes to Request for Proposals Packet #25-16 Unarmed Security Services.

4. Please e-mail your response to packetresponse@ingham.org no later than 11:00 A.M. on June 15, 2016.

Please acknowledge your receipt and understanding of the aforementioned by signing below.

Signature: John Allen
Print Name: D.M. Burr Security Services

June 9, 2016
Date
Chief Executive Officer
Title
810-233-8114 / 810-233-9088
Phone #/Fax #
Post Bid Addendum No. 1 to Packet No. 25-16
Unarmed Security Services

The following clarifications, modifications and/or revisions to the above project shall be considered a part of the original specifications:

1. Due to some confusion related to the total number of hours required for this contract, Ingham County is issuing this Post Bid Addendum. Proposers should base their costs on 394 hours per week (20,488 hours per year) required for this contract.

2. Rebid your costs using the following format:

   Year 1
   Security Supervisor  $23.83/hour
   Security Guard  $22.31/hour
   Total cost for Year 1  $464,685.44

   Year 2
   Security Supervisor  $25.93/hour + percent increase in the 2017 LWR
   Security Guard  $24.32/hour + percent increase in the 2017 LWR

   Year 3
   Security Supervisor  $27.53/hour + percent increase in the 2018 LWR
   Security Guard  $24.02/hour + percent increase in the 2018 LWR

   "LWR - Living Wage Rate"

3. There are no other changes to Request for Proposals Packet #25-16 Unarmed Security Services.

4. Please e-mail your response to packetresponse@ingham.org no later than 11:00 A.M. on June 15, 2016.

Please acknowledge your receipt and understanding of the aforementioned by signing below.

Signature
Print Name  Guardian Good Services
Company Name

Date  6/13/2016
Title  248-229-8351
Phone #/Fax #
TO: Rick Terrill, Facilities  
Mike Pathfinder, Facilities  
Mike Hughes, Facilities  

FROM: James Hudgins, Director of Purchasing  
j hudgins@ingham.org  

DATE: June 15, 2016  

RE: Memo of performance for RFP Post Bid No. 25-16 Unarmed Security Services

Per your request, the Purchasing Department issued a Request for Proposal (RFP) from qualified and experienced security firms for the purpose of entering into a contract to provide unarmed security guard services at various County facilities for a period of three years with an option to renew for two additional years.

The RFP was advertised in the Lansing State Journal, City Pulse and posted on the Purchasing Department Web Page.

Per your request, a post bid addendum was issued to the responding bidders due to some confusion related to the total number of hours required for this contract. The responding bidders were asked to rebid their costs on 394 hours per week (20,488 hours per year).

The Purchasing Department can confirm the following:

<table>
<thead>
<tr>
<th>Function</th>
<th>Overall Number of Vendors</th>
<th>Number of Local Vendors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendors invited to propose</td>
<td>37</td>
<td>9</td>
</tr>
<tr>
<td>Vendors responding</td>
<td>10</td>
<td>3</td>
</tr>
<tr>
<td>Vendors responding to the post-bid addendum</td>
<td>8</td>
<td>3</td>
</tr>
</tbody>
</table>

A grid located on the last page summarizes the responding vendor’s original costs, as well as, the post bid costs. As outlined in the Request for Proposal all costs submitted are to be in compliance with the Living Wage (LW) policy.

You have been provided electronic and hard copies of the original proposals and attached are the electronic copies of the vendors’ post bid responses. Hard copies of the post bid addendums will be sent in the courier mail. An evaluation sheet was sent to you in the original packet; however, let me know if you would like to receive a revised evaluation sheet.
You are now ready to complete the final steps in the process: 1) Evaluate the original and post bid submissions based on the criteria established in the RPF; 2) confirm funds are available; 3) submit an evaluation to the Purchasing Department with the recommendation for award; 4) write a memo of explanation; and, 5) prepare a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the “resolutions group” as an acknowledgement of the Purchasing Department’s participation in the proposal process.

If you require further assistance please let me know.
## Ingham County Purchasing Department Record of Post Bid Addendum Opening

**Packet #25-16 Unarmed Security Services**

Post bid addendum base costs on 394 hours per week (20,488 hours per year)

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Local Pref</th>
<th>Year 1 Supervisor Rate/HR</th>
<th>Year 1 Security Guard Rate/Hr</th>
<th>Year 1 Total Cost</th>
<th>Year 2 Supervisor Rate/HR + LW Increase</th>
<th>Year 2 Security Guard Rate/Hr + LW Increase</th>
<th>Year 3 Supervisor Rate/HR + LW + Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Lagarda Security</strong></td>
<td>Detroit/Burton Mi - No</td>
<td>$19.76</td>
<td>$19.76</td>
<td>$404,842.88</td>
<td>$19.76</td>
<td>$19.76</td>
<td>$19.76</td>
</tr>
<tr>
<td><strong>Lagarda</strong></td>
<td>Original Bid</td>
<td>$21.70</td>
<td>$21.70</td>
<td>$451,765.60</td>
<td>$23.13</td>
<td>$23.13</td>
<td>$23.13</td>
</tr>
<tr>
<td><strong>US Security Associates</strong></td>
<td>Timley Park IL - No</td>
<td>$19.88; 2,080 Hrs/Yr</td>
<td>$19.93; 18,408 Hrs/Yr</td>
<td>$408,221.84</td>
<td>$20.38</td>
<td>$20.43</td>
<td>$20.89</td>
</tr>
<tr>
<td><strong>Teachout Security Solutions</strong></td>
<td>Lansing MI - Yes</td>
<td>$20.25</td>
<td>$20.25</td>
<td>$414,882.00</td>
<td>$20.45</td>
<td>$20.45</td>
<td>$26.65</td>
</tr>
<tr>
<td><strong>Teachout</strong></td>
<td>Original Bid</td>
<td>$20.25</td>
<td>$20.25</td>
<td>$414,882.00</td>
<td>$20.45</td>
<td>$20.45</td>
<td>$26.65</td>
</tr>
<tr>
<td><strong>Securitas Security Services USA Inc.</strong></td>
<td>Lansing MI - Yes</td>
<td>$22.15</td>
<td>$20.91</td>
<td>$433,562.48</td>
<td>$22.15</td>
<td>$20.91</td>
<td>$22.15</td>
</tr>
<tr>
<td><strong>Securitas</strong></td>
<td>Original Bid</td>
<td>$22.58</td>
<td>$21.32</td>
<td>$442,045.76</td>
<td>$22.58</td>
<td>$21.32</td>
<td>$22.58</td>
</tr>
<tr>
<td><strong>G4S Secure Solutions USA Inc.</strong></td>
<td>Farmington Hills MI - No</td>
<td>$21.46</td>
<td>$21.46</td>
<td>$439,672.48</td>
<td>$21.46</td>
<td>$21.46</td>
<td>$21.46</td>
</tr>
<tr>
<td><strong>G4S Service</strong></td>
<td>Original Bid</td>
<td>$21.46</td>
<td>$21.46</td>
<td>$439,672.48</td>
<td>$21.46</td>
<td>$21.46</td>
<td>$21.46</td>
</tr>
<tr>
<td><strong>DK Security</strong></td>
<td>Lansing MI - Yes</td>
<td>$22.25</td>
<td>$20.32</td>
<td>$439,894.00</td>
<td>$22.25</td>
<td>$20.32</td>
<td>$22.25</td>
</tr>
<tr>
<td><strong>DK Security</strong></td>
<td>Original Bid</td>
<td>$22.25</td>
<td>$20.28</td>
<td>$401,398.34</td>
<td>$22.25</td>
<td>$20.28</td>
<td>$22.25</td>
</tr>
<tr>
<td><strong>DM Burr Security Services</strong></td>
<td>Flint MI - No</td>
<td>$21.82</td>
<td>$21.82</td>
<td>$447,048.16</td>
<td>$21.82</td>
<td>$21.82</td>
<td>$21.82</td>
</tr>
<tr>
<td><strong>DM Burr</strong></td>
<td>Original Bid</td>
<td>$21.82</td>
<td>$21.82</td>
<td>$447,048.16</td>
<td>$21.82</td>
<td>$21.82</td>
<td>$21.82</td>
</tr>
<tr>
<td><strong>Guardsman Services</strong></td>
<td>Detroit/Southfield MI - No</td>
<td>$23.13</td>
<td>$22.63</td>
<td>$459,325.00</td>
<td>$23.83</td>
<td>$23.33</td>
<td>$24.53</td>
</tr>
<tr>
<td><strong>Guardsman</strong></td>
<td>Original Bid</td>
<td>$23.13</td>
<td>$22.63</td>
<td>$459,325.00</td>
<td>$23.83</td>
<td>$23.33</td>
<td>$24.53</td>
</tr>
</tbody>
</table>

The following companies did not respond to the post bid addendum:

- All Pro Security Services
- Embroided Mo-No
- Midwest Protection

**LW** = Living Wage
Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT WITH TEACHOUT SECURITY FOR UNIFORMED UNARMED GUARD SERVICES IN VARIOUS COUNTY BUILDINGS

WHEREAS, the current contract for guard services expired on May 31, 2016; and

WHEREAS, the Purchasing and Facilities Departments both agree that a contract be awarded to Teachout Security for uniformed unarmed guard services for a contract term of three (3) years beginning June 1, 2016 and ending May 31, 2019, with a two (2) year renewal option; and

WHEREAS, this contract requires the payment of living wages; and

WHEREAS, the funds for this contract are available within the appropriate contractual line items.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a contract with Teachout Security, 416 Frandor Avenue, Ste. 103, Lansing, Michigan 48912, to provide uniformed unarmed guard services in various county buildings for three (3) years with a two (2) year contract renewal option beginning June 1, 2016 and ending May 31, 2019, at a billable rate of $20.25/hour, an initial yearly cost of $414,882.00. Additional years will be based on the living wage rate increase.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.
TO: Law and Courts Committee
    Finance Committee

FROM: Major Joel Maatman

DATE: June 16, 2016

RE: Accepting Revolvers

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF’S OFFICE
TO ACCEPT (10) .38 CALIBER REVOLVER FIREARMS DONATED FROM SECURITAS
SECURITY COMPANY
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF’S OFFICE TO ACCEPT (10) .38 CALIBER REVOLVER FIREARMS DONATED FROM SECURITAS SECURITY COMPANY

WHEREAS, the Ingham County Sheriff’s Office has a Firearms Training Division; and

WHEREAS, the Firearms Training Division utilizes several different caliber of weapons during the training of Ingham County Sheriff’s Office employees as well as law enforcement Officers from surrounding police agencies; and

WHEREAS, Securitas Security Company has donated (10) .38 caliber revolver firearms to the Firearms Training Division.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of (10) .38 caliber revolver firearms from Securitas Security Company to the Ingham County Sheriff’s Office Firearms Training Division to be used during firearms training.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners expresses their appreciation to Securitas Security Company for their support of the Ingham County Sheriff’s Firearms Training Division.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff’s Office to accept the donation of (10) .38 caliber revolver firearms and directs the Firearms Training Division to maintain the weapons for training use and that they be maintained in the Ingham County Sheriff’s Office armory.
Agenda Item 5b

TO: Law & Courts and Finance Committees
FROM: Undersheriff Allan Spyke
DATE: June 27, 2016
RE: MDOC Bed Contract

Commissioners,

This resolution will authorize Ingham County and the Ingham County Sheriff’s Office to extend the contract with the Michigan Department of Corrections to rent 100 beds at a cost of $36.00 per day per bed for an additional year effective the fiscal year October 1, 2016 through September 30, 2017.

The funds received by the county for leasing these contractual beds are used to reduce the general fund cost of operating the jail. In addition, these funds are used to finance the operational costs for six deputies and the construction and debt cost of the Low Security 90 bed wing at the Jail that the County opened in 2004.

Financial Implications:

2015/2016 Annual Revenue for this contract.
100 beds X 36 per day = 3600 per day X 365 days = $1,314,000

The revenue received from the renting of the beds is anticipated in the 2017 budget.

Other Implications: This contract has been in place since August 2, 2004.

I recommend your approval.
Introductions by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE INGHAM COUNTY SHERIFF’S OFFICE TO EXTEND
A CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS
TO RENT 100 BEDS TO THE MICHIGAN DEPARTMENT OF CORRECTIONS

WHEREAS, the Ingham County Jail (Jail) has an established design rated capacity of 665 beds (569 beds are
currently utilized due to the previous closure of Post 3 and Post 6) which includes 472 County beds (408
County beds are being utilized as a result of the previous closure) and 100 contractual beds; and

WHEREAS, the funds received by the County for leasing the contractual beds are used to reduce the general
fund cost of operating the Jail; and

WHEREAS, the Ingham County Sheriff’s Office has negotiated a Fourth Amendment to the Agreement with
Michigan Department of Corrections to rent 100 beds as needed at a cost of $36.00 per day per bed, up to but
not to exceed $1,314,000.00, effective October 1, 2016 through September 30, 2017, for the Michigan
Department of Corrections’ Intensive Detention Reentry Program (parole violators); and

WHEREAS, the revenue to be received from the renting of the 100 beds, which is anticipated to be
$1,314,000.00, is in the 2017 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entry into the
Fourth Amendment to the Agreement with the Michigan Department of Corrections to continue renting 100 of
the Jail’s beds as needed, at a cost of $36.00 per day per bed, up to but not to exceed $1,314,000.00, effective
October 1, 2016 through September 30, 2017, for the Michigan Department of Corrections’ Intensive Detention
Reentry Program.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson
and the Sheriff to sign all necessary contract documents consistent with this resolution upon review and
approval as to form by the County Attorney.
Agenda Item 6a

TO: Law & Courts and Finance Committees

FROM: John Neilsen, Chief Deputy Controller

DATE: July 1, 2016

SUBJECT: Resolution to Adopt the 2017 Juvenile Justice Community Agency Process Calendar

For the meeting agenda of (Law & Courts July 14 and Finance July 20)

BACKGROUND
This resolution would authorize the adoption of the attached 2017 Juvenile Justice Community Agency Process calendar to establish time lines and a budgeted amount for the process. This Juvenile Justice Community Agency grant process has been a priority of the BOC to reserve a portion of the JJM funds annually. The JJM process partners with local agencies to provide some preventive services to eligible at-risk county youth outside the formal judicial process to help reduce the Court’s formal dockets.

ALTERNATIVES
This is a discretionary program and is not required.

FINANCIAL IMPACT
The BOC has traditionally funded this program at $100,000 annually from the Juvenile Justice millage. The 2015 year end audited fund balance is $2,169,621 for the Juvenile Justice Millage Fund.

OTHER CONSIDERATION
Last year’s grant awards were in the amount of $100,000:

- Child and Family Charities – Nexus Program $37,287
- Child and Family Charities - Teen Court $23,902
- Resolution Services Center of Central Michigan $21,773
- Small Talk Children’s Assessment Center $17,038

RECOMMENDATION
I recommend approval of the attached resolution after the Board of Commissioners establishes an amount (historically $100,000) for the 2017 JJM Community Agency process along with the attached calendar.
WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002 and renewed in 2006, for the purpose of funding an increase to Ingham County’s capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners wishes to adopt a resolution to establish the 2017 Juvenile Justice Community Agency Process and to reserve Juvenile Justice Millage funds in the amount of $------------ for this purpose.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby adopts the attached 2017 Juvenile Justice Community Agency Process Calendar to establish time lines for the process.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 26, 2016</td>
<td>The Board of Commissioners adopts the 2017 Juvenile Justice Community Agency Process Calendar Resolution.</td>
</tr>
<tr>
<td>July 27, 2016</td>
<td>A press release is prepared announcing the availability of Juvenile Justice Community Agency funds and invites community organizations to submit an application. The application deadline is August 22, 2016 at 5:00pm.</td>
</tr>
<tr>
<td>August 26, 2016</td>
<td>The Controller’s Office prepares a summary of the Juvenile Justice Community Agency applicants and forwards the summary to the County Attorney’s Office to ensure that the agency’s proposed purposes are legal under Michigan Law and comply with the intent of the Juvenile Justice Millage.</td>
</tr>
<tr>
<td>September 27, 2016</td>
<td>A Juvenile Justice Community Agency notebook is prepared by the Controller/Administrator’s Office. The notebook includes all agencies who submitted applications for review by the Law &amp; Courts Committee. (Notebook is distributed at the September 27, 2016 Board of Commissioners’ Meeting)</td>
</tr>
<tr>
<td>September 29, 2016</td>
<td>The Law &amp; Courts Committee reviews the Juvenile Justice Community Agency applications and makes recommendations for funding. Juvenile Justice Community Agency applicants are invited to attend the Law &amp; Courts Committee meeting. The Law &amp; Courts Committee makes their recommendations by resolution to the Finance Committee.</td>
</tr>
<tr>
<td>October 5, 2016</td>
<td>The Finance Committee approves the resolution for Juvenile Justice Community Agency funding to the Board of Commissioners.</td>
</tr>
<tr>
<td>October 10, 2016</td>
<td>The Board of Commissioners authorizes a resolution for the 2017 Juvenile Justice Community Agency grant awards.</td>
</tr>
<tr>
<td>October 14, 2016</td>
<td>The Juvenile Justice Community Agency applications are sent to the County Attorney’s Office for contract preparation.</td>
</tr>
<tr>
<td>October 14, 2016</td>
<td>Juvenile Justice Community Agencies are notified of the County grant award and informs the agency that a County contract will be forthcoming in December.</td>
</tr>
<tr>
<td>December 2016</td>
<td>Contracts are received from the County Attorney’s Office and mailed to the Juvenile Justice Community Agencies for appropriate signatures. When the contracts are mailed, a request is made to agencies to mail their Certificate of Insurances and a Revised Scope of Services if the grant award is different than the original requested amount.</td>
</tr>
<tr>
<td>January 2017</td>
<td>Fifty percent of the grant award is sent to the Juvenile Justice Community Agency upon receipt of the agency’s signed contract and the appropriate documentation as listed above.</td>
</tr>
<tr>
<td>July 14, 2017</td>
<td>The Juvenile Justice Community Agencies send in their first six month report to the Controller’s Office and upon review by staff, a check for the remaining portion of the grant is sent to the agency.</td>
</tr>
</tbody>
</table>
Construction Options

Option 1: Jail, Administration and Court
Option 2: Jail and Administration
Option 3: Jail

<table>
<thead>
<tr>
<th>Project Component</th>
<th>Option 1</th>
<th>Option 2</th>
<th>Option 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jail Portion</td>
<td>$34,661,513</td>
<td>$34,661,513</td>
<td>$34,661,513</td>
</tr>
<tr>
<td>Sheriff's Administrative Operations</td>
<td>$14,691,213</td>
<td>$14,691,213</td>
<td></td>
</tr>
<tr>
<td>55th District Court</td>
<td>$7,370,603</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Site Development Cost*</td>
<td>$5,837,622</td>
<td>$5,137,107</td>
<td>$3,794,454</td>
</tr>
<tr>
<td>TOTAL**</td>
<td>$62,560,951</td>
<td>$54,489,833</td>
<td>$38,455,967</td>
</tr>
</tbody>
</table>

SOURCE: Redstone Report, pg. 20

* Cost reduction estimate for Option 2 and Option 3 is proportionate to reduction in project components.

** Total construction cost for all three project components (Option 1) will likely increase if the project is completed in phases.

Additional Expenses

Estimated bond cost calculated at 1% of issue cost plus underwriting fees

<table>
<thead>
<tr>
<th></th>
<th>Option 1</th>
<th>Option 2</th>
<th>Option 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated annual bond payment over 30 years at an interest rate of 4.4%</td>
<td>$700,000</td>
<td>$625,000</td>
<td>$475,000</td>
</tr>
</tbody>
</table>

Estimated Annual Bond Payment

<table>
<thead>
<tr>
<th></th>
<th>Option 1</th>
<th>Option 2</th>
<th>Option 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated annual bond payment over 30 years at an interest rate of 4.4%</td>
<td>$3,795,650</td>
<td>$3,305,966</td>
<td>$2,333,171</td>
</tr>
</tbody>
</table>

Jail Location Cost Comparison

<table>
<thead>
<tr>
<th></th>
<th>Mason Model</th>
<th>Lansing Model</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jail Portion (461-Bed Facility)</td>
<td>$34,661,513</td>
<td>$34,661,513</td>
<td>Redstone Report, pg. 20</td>
</tr>
<tr>
<td>Administrative Operations</td>
<td>$14,691,213</td>
<td>$14,691,213</td>
<td>Redstone Report, pg. 20</td>
</tr>
<tr>
<td>Site Costs</td>
<td>$5,837,622</td>
<td>(Unknown)</td>
<td>Range $2M - $4M</td>
</tr>
<tr>
<td>Land Acquisition</td>
<td>$-</td>
<td>$4,000,000</td>
<td>Redstone Report, pg. 20**</td>
</tr>
<tr>
<td>Additional 75 beds for City lock-up</td>
<td>$-</td>
<td>$5,639,075</td>
<td>Redstone Report, pg. 20**</td>
</tr>
<tr>
<td>Kitchen</td>
<td>$-</td>
<td>$4,000,000</td>
<td>Redstone Report, pg. 4</td>
</tr>
<tr>
<td>Parking Structure</td>
<td>$-</td>
<td>$13,500,000</td>
<td>Redstone Report, pg. 24***</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$55,190,348</td>
<td>$76,491,801</td>
<td></td>
</tr>
<tr>
<td>Difference</td>
<td></td>
<td>$21,301,453</td>
<td></td>
</tr>
</tbody>
</table>

* Lansing site cost is unknown until a location is identified

** Calculated using per bed cost at 461 persons

*** Cost reflects a 370-space facility included with City project component. A downtown location would require a facility with roughly 500 parking spaces.
### Debt Payment Schedule and Possible Revenue Sources for Jail Construction Project

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$ 1,821,626</td>
<td>$ 1,758,948</td>
<td>$ 1,769,510</td>
<td>$ 1,530,290</td>
<td>$ 1,026,643</td>
<td>$ 1,027,550</td>
<td>$ 187,380</td>
<td>$ -</td>
</tr>
</tbody>
</table>

### Possible Revenue Sources

- **Current bond amount available for re-allocation**
  - $ - $ 62,678 $ 52,116 $ 291,336 $ 794,983 $ 794,076 $ 1,634,246 $ 1,821,626

- **Employee savings** *(Redstone, pg. 6)*
  - $ - $ - $ - $ 826,500 $ 826,500 $ 826,500 $ 826,500 $ 826,500

- **Use of Z-list allocation**
  - $ - $ 300,000 $ 300,000 $ 300,000 $ 300,000 $ 300,000 $ 300,000 $ 300,000

- **Adjust property tax rate to meet limit**
  - $ - $ 250,000 $ 250,000 $ 250,000 $ 250,000 $ 250,000 $ 250,000 $ 250,000

- **Reset property tax allocation (vote)** *
  - $ - $ - $ - $ 2,886,919 $ 2,886,919 $ 2,886,919 $ 2,886,919 $ 2,886,919

**TOTAL**

| $ - $ 612,678 | $ 602,116 | $ 4,554,755 | $ 5,058,402 | $ 5,057,495 | $ 5,897,665 | $ 6,085,045 |

---

*Employee savings will not be realized until a new jail facility is occupied and is based on reduction in current staffing levels of approximately 15.5 FTE’s. It should also be noted that closing of Post 6 in July will result in a reduction of six FTE’s counted among the 15.5 (that reduction is included in the $826,500 estimate, above). Closing of future posts will result in additional staffing reductions.*

**Amount based on March 8, 2006 legal opinion. Note that implementation of tax allocation adjustment requires tax allocation board and voter approval.**
TO: Board of Commissioners Finance and Liaison Committees
FROM: Teri Morton, Budget Director
DATE: July 5, 2016
SUBJECT: Second Quarter 2016 Budget Adjustments and Contingency Fund Update

For the meeting agendas of 7/14/16 Law and Courts, 7/18/16 Human Services, 7/19/16 County Services and 7/20/16 Finance

BACKGROUND
The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, reappropriations, accounting and contractual changes, and general housekeeping issues.

ALTERNATIVES

FINANCIAL IMPACT
Detail of the recommended adjustments to the Ingham County budget for the second quarter of fiscal year 2016 are attached. The total increase to the General Fund is $22,384.

The largest adjustments in the general fund are an increase in property tax revenue of $86,000 to reflect the actual taxable value included in 2016 Equalization Report, which was slightly higher than budgeted, and a decrease in interest revenue of $79,500 to reflect current projections. Also included are two grant increases in the Prosecuting Attorney’s Office and an increase in the Jury Administration budget for the transition to the new jury management software, which was inadvertently excluded from the 2016 adopted budget.

Most of the increases outside of the general fund are in the Machinery and Equipment Revolving Fund for replacement computer equipment. Funds are available for these purchases through accumulated chargebacks to departments.

Resolution 16-190 made several adjustments to the Zoo fund to ensure that current year revenues can support current year expenditures. Since the adoption of that resolution, the Zoo budget has been reviewed further, and an increase of $84,313 in revenues and expenditures is recommended to continue to align the current year budget with previous years’ actuals and the current year’s projections.

OTHER CONSIDERATIONS
Also included is an update of contingency fund spending so far this year. The current contingency amount is $315,450. The attached document details how the Board has allocated the contingency funds throughout the year, beginning with a balance of $350,000.

RECOMMENDATION
It is recommended that the Board adopt the adjustments to the Ingham County budget for the second quarter of fiscal year 2016 as presented in the attached resolution and schedule.
INTRODUCED BY THE FINANCE COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2016 INGHAM COUNTY BUDGET

WHEREAS, the Board of Commissioners adopted the 2016 Budget on October 27, 2015 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<table>
<thead>
<tr>
<th>FUND</th>
<th>DESCRIPTION</th>
<th>2016 BUDGET 7/1/16</th>
<th>PROPOSED CHANGES</th>
<th>PROPOSED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>General Fund</td>
<td>$80,896,808</td>
<td>$22,384</td>
<td>$80,919,192</td>
</tr>
<tr>
<td>208</td>
<td>Parks</td>
<td>2,279,091</td>
<td>2,450</td>
<td>2,281,541</td>
</tr>
<tr>
<td>256</td>
<td>ROD Automation</td>
<td>217,790</td>
<td>839</td>
<td>218,629</td>
</tr>
<tr>
<td>258</td>
<td>Potter Park/Zoo</td>
<td>3,672,269</td>
<td>84,313</td>
<td>3,756,582</td>
</tr>
<tr>
<td>262</td>
<td>Concealed Pistol Licensing</td>
<td>10,000</td>
<td>70,000</td>
<td>80,000</td>
</tr>
<tr>
<td>664</td>
<td>Mach. &amp; Equip. Revolving</td>
<td>1,343,246</td>
<td>46,971</td>
<td>1,390,217</td>
</tr>
</tbody>
</table>
# GENERAL FUND REVENUES

<table>
<thead>
<tr>
<th>Tax Revenues</th>
<th>2016 Budget – 7/1/16</th>
<th>Proposed Changes</th>
<th>2016 Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Property Tax</td>
<td>44,696,645</td>
<td>86,000</td>
<td>44,782,645</td>
</tr>
<tr>
<td>Property Tax Adjustments</td>
<td>(150,000)</td>
<td></td>
<td>(150,000)</td>
</tr>
<tr>
<td>Delinquent Real Property Tax</td>
<td>15,000</td>
<td></td>
<td>15,000</td>
</tr>
<tr>
<td>Unpaid Personal Property Tax</td>
<td>(10,000)</td>
<td></td>
<td>(10,000)</td>
</tr>
<tr>
<td>Industrial Facility Tax</td>
<td>300,000</td>
<td></td>
<td>300,000</td>
</tr>
<tr>
<td>Trailer Fee Tax</td>
<td>15,000</td>
<td></td>
<td>15,000</td>
</tr>
<tr>
<td>Intergovernmental Transfers</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State Revenue Sharing</td>
<td>6,088,744</td>
<td></td>
<td>6,088,744</td>
</tr>
<tr>
<td>Convention/Tourism Tax - Liquor</td>
<td>1,395,224</td>
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<td>1,395,224</td>
</tr>
<tr>
<td>Court Equity Fund</td>
<td>1,490,000</td>
<td></td>
<td>1,490,000</td>
</tr>
<tr>
<td>Use of Fund Balance</td>
<td>2,778,068</td>
<td></td>
<td>2,778,068</td>
</tr>
<tr>
<td>Department Generated Revenue</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Animal Control</td>
<td>708,636</td>
<td></td>
<td>708,636</td>
</tr>
<tr>
<td>Circuit Court - Family Division</td>
<td>1,016,625</td>
<td></td>
<td>1,016,625</td>
</tr>
<tr>
<td>Circuit Court - Friend of the Court</td>
<td>562,000</td>
<td></td>
<td>562,000</td>
</tr>
<tr>
<td>Circuit Crt - General Trial</td>
<td>2,467,390</td>
<td></td>
<td>2,467,390</td>
</tr>
<tr>
<td>Controller</td>
<td>3,170</td>
<td></td>
<td>3,170</td>
</tr>
<tr>
<td>Cooperative Extension</td>
<td>2,500</td>
<td></td>
<td>2,500</td>
</tr>
<tr>
<td>County Clerk</td>
<td>632,210</td>
<td></td>
<td>632,210</td>
</tr>
<tr>
<td>District Court</td>
<td>2,674,448</td>
<td></td>
<td>2,674,448</td>
</tr>
<tr>
<td>Drain Commissioner/Drain Tax</td>
<td>394,758</td>
<td></td>
<td>394,758</td>
</tr>
<tr>
<td>Economic Development</td>
<td>56,640</td>
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</tr>
<tr>
<td>Elections</td>
<td>66,550</td>
<td></td>
<td>66,550</td>
</tr>
<tr>
<td>Emergency Operations</td>
<td>53,582</td>
<td></td>
<td>53,582</td>
</tr>
<tr>
<td>Department</td>
<td>2016 Budget - 7/11/16</td>
<td>Proposed Changes</td>
<td>2016 Proposed Budget</td>
</tr>
<tr>
<td>------------------------------------------------</td>
<td>-----------------------</td>
<td>------------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>Equalization /Tax Mapping</td>
<td>10,100</td>
<td></td>
<td>10,100</td>
</tr>
<tr>
<td>Facilities</td>
<td>172,957</td>
<td></td>
<td>172,957</td>
</tr>
<tr>
<td>Financial Services</td>
<td>89,673</td>
<td></td>
<td>89,673</td>
</tr>
<tr>
<td>Health Department</td>
<td>120,000</td>
<td></td>
<td>120,000</td>
</tr>
<tr>
<td>Human Resources</td>
<td>42,368</td>
<td></td>
<td>42,368</td>
</tr>
<tr>
<td>Probate Court</td>
<td>277,178</td>
<td></td>
<td>277,178</td>
</tr>
<tr>
<td>Prosecuting Attorney</td>
<td>597,652</td>
<td>15,884</td>
<td>613,536</td>
</tr>
<tr>
<td>Register of Deeds</td>
<td>2,036,729</td>
<td></td>
<td>2,036,729</td>
</tr>
<tr>
<td>Remonumentation Grant</td>
<td>87,454</td>
<td></td>
<td>87,454</td>
</tr>
<tr>
<td>Sheriff</td>
<td>6,440,124</td>
<td></td>
<td>6,440,124</td>
</tr>
<tr>
<td>Treasurer</td>
<td>5,301,633</td>
<td>(79,500)</td>
<td>5,222,133</td>
</tr>
<tr>
<td>Tri-County Regional Planning</td>
<td>63,921</td>
<td></td>
<td>63,921</td>
</tr>
<tr>
<td>Veteran Affairs</td>
<td>399,829</td>
<td></td>
<td>399,829</td>
</tr>
<tr>
<td><strong>Total General Fund Revenues</strong></td>
<td><strong>80,896,808</strong></td>
<td><strong>22,384</strong></td>
<td><strong>80,919,192</strong></td>
</tr>
</tbody>
</table>

**GENERAL FUND EXPENDITURES**

<table>
<thead>
<tr>
<th>Department</th>
<th>2016 Budget - 7/11/16</th>
<th>Proposed Changes</th>
<th>2016 Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board of Commissioners</td>
<td>556,179</td>
<td></td>
<td>556,179</td>
</tr>
<tr>
<td>Circuit Court - General Trial</td>
<td>8,613,169</td>
<td></td>
<td>8,613,169</td>
</tr>
<tr>
<td>District Court</td>
<td>3,175,311</td>
<td></td>
<td>3,175,311</td>
</tr>
<tr>
<td>Circuit Court - Friend of the Court</td>
<td>1,594,800</td>
<td></td>
<td>1,594,800</td>
</tr>
<tr>
<td>Jury Board</td>
<td>1,199</td>
<td></td>
<td>1,199</td>
</tr>
<tr>
<td>Probate Court</td>
<td>1,485,465</td>
<td></td>
<td>1,485,465</td>
</tr>
<tr>
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**General Fund Revenues**

- **Property Tax Revenue**: Increase current year property tax revenue $86,000 to reflect taxable value from 2016 Equalization Report.
- **Prosecuting Attorney**: Increase State Victim Rights revenue $4,800 for tablet purchases per grant award. Increase VOCA revenue $11,084 for Small Talk contract per grant award.
- **Treasurer**: Decrease interest revenue $79,500 to reflect current projections.

**General Fund Expenditures**

- **Jury Administration**: Increase budget $6,500 for transition to new jury management software.
- **Prosecuting Attorney**: Increase State Victim Rights revenue $4,800 for tablet purchases per grant award. Increase VOCA revenue $11,084 for Small Talk contract per grant award.
Non-General Fund Adjustments

Parks (F208)  Increase passport revenue per projections and increase expenses to purchase replacement passport camera ($2,450).

ROD Automation (F256)  Increase use of fund balance to purchase one replacement PC ($839).

Potter Park/Zoo (F258)  Increase revenues and expenditures $84,313 to reflect current projection as follows: Decrease revenue control $4,000, increase property tax related revenue $37,900, decrease special events revenue $1,500, increase zoo interactive site revenues $6,875, decrease parking fees $27,889, decrease interest revenue $10,000, increase donations revenue $20,000, decrease miscellaneous revenues $25,000, increase use of fund balance $87,927, decrease expenditure control $5,000, decrease permanent salaries $15,054, increase temporary salaries $42,126, increase controllable costs $40,241, and increase utilities $22,000.

Concealed Pistol Licensing (F262)  Set up budget for Concealed Pistol Licensing fund. Fund was created in 2015, budget not included in 2016 budget process. ($70,000)

Mach./Equip. Revolving (F664)  Increase CIP upgrade funds for emergency replacement of Probate Court video conferencing equipment ($17,601), 2 PCs ($1,677) and a scanner ($3,500) for Circuit Court, one tablet for Controller’s Office ($1,711), one laptop for the County Clerk ($1,328), one PC for Prosecuting Attorney’s Office ($942), 3 PCs for Cooperative Extension ($2,516), 4 PCs for Treasurer’s Office ($3,458), 2 PCs for Veterans Affairs ($2,166), 3 PCs for the Youth Center ($2,516), and 11 PCs for the Sheriff’s Office ($9,556).
<table>
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<td><strong>Current Contingency Amount</strong></td>
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