CHAIRPERSON
KARA HOPE

VICE-CHAIRPERSON
SARAH ANTHONY

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

LAW AND COURTS COMMITTEE
BRYAN CRENSHAW, CHAIR
VICTOR CELENTINO
PENELOPE TSERNOGLOU
SARAH ANTHONY
TERI BANAS
RANDY SCHAFER
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW AND COURTS COMMITTEE WILL MEET ON THURSDAY, JULY 14, 2016 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order
Approval of the June 16, 2016 Minutes
Additions to the Agenda
Limited Public Comment

1. Board of Commissioners - CCAB Interviews

2. Animal Control - Resolution to Accept the ASPCA Adoption Ambassador Program Grant

3. Circuit Court/Family Division
   a. Resolution to Authorize Funds for Two Replacement Vehicles for the Ingham County Family Center
   b. Resolution to Authorize Funds for Renovation of Office Space at the Ingham County Family Center
   c. 2016 2nd Quarterly Report

4. Facilities Department - Resolution Authorizing a Contract with Teachout Security for Uniformed Unarmed Guard Services in Various County Buildings

5. Sheriff's Office
   a. Resolution to Authorize the Ingham County Sheriff's Office to Accept (10) .38 Caliber Revolver Firearms Donated from Securitas Security Company
   b. Resolution Authorizing the Ingham County Sheriff's Office to Extend a Contract with the Michigan Department of Corrections to Rent 100 Beds to the Michigan Department of Corrections

6. Controller's Office
   a. Resolution to Adopt the 2017 Juvenile Justice Community Agency Process Calendar
   b. Discussion Item: Overview of Jail/District Court 1) Construction Options, 2) Jail Location Cost Comparisons, and 3) Finance Options
   c. Resolution Authorizing Adjustments to the 2016 Ingham County Budget

Announcements
Public Comment
Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE
June 16, 2016
Draft Minutes

Members Present: Crenshaw, Celentino, Anthony (departed at 6:25 p.m.), Banas, and Maiville

Members Absent: Schafer and Tsernoglou

Others Present: John Neilsen, Lance Langdon, John Dinon, Robin Stites, and others.

The meeting was called to order by Chairperson Crenshaw at 6:00 p.m. in Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the June 2, 2016 Minutes

MOVED BY COMM. ANTHONY, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE MINUTES OF THE JUNE 2, 2016 LAW & COURTS COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Schafer and Tsernoglou.

Additions to the Agenda

Additions –

5. a. Resolution Honoring the Team of Deputy Chad Doyle and Canine Nicko
   b. Ordinance Amending the Ingham County Animal Control Ordinance to Delete the Provision Requiring Deputization of the Animal Control Officer as a Police Officer

Removed –

3. 911 Center
   b. Resolution Submitting to a Vote of the Electorate a Special Millage for Comprehensive Emergency Telephone Services (911 Services)

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. ANTHONY, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Ingham County/City of Lansing Community Corrections - Resolution Authorizing Submission of a Grant Application and Entering into a Contract with the Michigan

Department of Corrections for Ingham County/City of Lansing Community Corrections and Entering into Program Subcontracts for FY 2016-2017

2. Sheriff's Office - Resolution to Continue to Contract with Dr. Jerry Gallagher for Psychological Services for the Ingham County Sheriff's Office for the Screening of New Applicants Who are Given Conditional Job Offers and for Post Traumatic Stress Reviews for Deputies

4. Facilities Department - Informational
Emergency Purchase Order to Midstate Electronics for Repairs to Jail Post #9
Emergency Purchase Order to Western Detention to Supply the Parts for Repairs to Jail Post #9

5. a. Resolution Honoring the Team of Deputy Chad Doyle and Canine Nicko

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Schafer and Tsernoglou.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Schafer and Tsernoglou.

5. b. Ordinance Amending the Ingham County Animal Control Ordinance to Delete the Provision Requiring Deputization of the Animal Control Officer as a Police Officer

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. ANTHONY, TO APPROVE THE ORDINANCE AMENDING THE INGHAM COUNTY ANIMAL CONTROL ORDINANCE TO DELETE THE PROVISION REQUIRING DEPUTIZATION OF THE ANIMAL CONTROL OFFICER AS A POLICE OFFICER.

John Dinon, Animal Control Director, addressed the committee regarding the amendment to the ordinance.

Commissioner Celentino asked for further details behind why the Sheriff's Office would not deputize Animal Control Officers.

Mr. Dinon provided a brief history regarding the deputization of Animal Control Officers. He stated that the Sheriff's Office would not be deputizing any officers at this time.

Commissioner Anthony asked what the advantages were of having deputized officers.

Mr. Dinon stated that it was easier for the public to recognize this authority.

Commissioner Anthony asked what the timeline was for amending this ordinance. She further stated that she would like more clarification from the entities requesting the amendment.

Mr. Dinon indicated that in order to issue citations the ordinance needed to be amended.

Commissioner Anthony requested an explanation from the Sheriff's Office and Corporate Counsel further explaining why the officers were not being deputized.

John Neilsen, Chief Deputy Controller, stated that there have been a variety of issues and concerns over liability. He further stated that Corporate Counsel had indicated the Animal Control Officers did not have to be deputized to perform their duties. He indicated that the Interim Prosecuting Attorney was concerned because the ordnance stated that officers were to be deputized. He stated that the Prosecuting Attorney's Office and Corporate Counsel requested the language be removed and that the officers could then carry on their duties as normal.

Commissioner Banas expressed concerns that no supporting documents from Corporate Counsel were included for review.

Commissioner Maiville indicated he was in favor of amending the ordinance, as presented, because of the sense of urgency indicated by Mr. Dinon.

Commissioner Celentino posed the question as to why this amendment was being presented now, as a late agenda item, if the deputizations had not been in place since 2012.

Mr. Neilsen stated that the concern was not raised until recently. He further stated that Corporate Counsel was confident that Animal Control Officers could operate without deputization. He indicated that corporate counsel and the Prosecuting Attorney's Officer were recommending the amendment to the ordinance.

Mr. Dinon stated that the actual resolution was drafted by Corporate Counsel. He further stated that the matter of urgency was the inability to write citations until the ordinance was amended.

Commissioner Banas asked if it was possible to delay this until the next committee meeting so that more information may be obtained and reviewed.

Chairperson Crenshaw stated that the next Law & Courts Committee would not meet until July 14th.

Commissioner Anthony asked if citations have been issued since 2012 without deputization.

Mr. Dinon stated that the Interim Prosecuting Attorney noticed this discrepancy in the ordinance and wanted activity to cease until the ordinance could be amended.

Commissioner Anthony indicated she would be voting for the amendment due to the fact that the Animal Control Office, Prosecuting Attorney's Office, and Corporate Counsel were recommending it.

Commissioner Banas stated that Corporate Counsel had been aware of this issue for some time and that is was only addressed when the Prosecuting Attorney's Office noticed the inconsistency.

Mr. Neilsen stated that there was a sense of urgency to get this item on the agenda. He further stated that interested parties would be meeting soon to further review and, if needed, amend the ordinance.

Commissioner Banas expressed her appreciation to Mr. Dinon for his attention to detail. She stated she would be supporting the amendment as to not hamper the operation of Animal Control any further. She indicated she was displeased with these issues materializing now and hoped, in the future, there could be more interdepartmental communication.

Commissioner Maiville indicated it would have been helpful to have the supporting documentation from Corporate Counsel and the Prosecuting Attorney's Office.

Chairperson Crenshaw requested that the Controller's Office supply this documentation to all commissioners.

Commissioner Celentino asked if this could be reversed with a newly elected Sheriff.

Mr. Neilsen stated that a new Sheriff could deputize officers. He further stated that this would be a situation where another debate could occur regarding an amendment of the ordinance.

Mr. Dinon indicated that it was acceptable to deputize if the ordinance did not specify this requirement, but that is was not acceptable to have a mandate in the ordinance and then not deputize the officers.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Schafer and Tsernoglou.

Commissioner Anthony departed at 6:25 p.m.

3. <u>911 Center</u>
   a. Director Langdon Discussion on New Potential Needs for the 911 Center

Lance Langdon, 911 Director, appeared before the committee to discuss the special millage.

Commissioner Banas stated that she thought the outline provided by Mr. Langdon was very good and forward thinking. She further stated her surprise that this millage would not be presented in the fall.

Chairperson Crenshaw stated that the removal of the resolution for a special millage was the result of a timing issue combined with public perception. He further stated that the Emergency Telephone (911 Service) millage renewal proposal was appearing on the August ballot and it would be difficult to request another millage in the fall.

Commissioner Banas stated it was a smart idea to proceed with the millage now and to start saving money earlier, as opposed to waiting. She asked Mr. Langdon for an overview on choosing a vendor.

Mr. Langdon provided an overview and timeline on selecting a vendor.

Commissioner Banas asked Mr. Langdon if he had any concerns about the plans for funding capital improvements.

Mr. Langdon indicated that there was some fund balance remaining and that they were watching the budget very carefully.

Commissioner Celentino suggested the 2017 election year for the special millage proposal.

Mr. Neilsen agreed with the timing issue for the special millage proposal this year. He stated that in 2017, the County would be responsible for the costs of a County-wide election.

Discussion.

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:41 p.m.

JULY 14, 2016 LAW & COURTS AGENDA
STAFF REVIEW SUMMARY

The Chief Deputy Controller is recommending approval of the following resolutions and actions:

1. *Board of Commissioners - CCAB Interviews*

2. *Animal Control - Resolution to Accept the ASPCA Adoption Ambassador Program Grant*

This resolution authorizes acceptance of an Adoption Ambassador grant in the amount of $2,000 from the ASPCA for the time period of June 14 through December 14 of 2016. The purpose of the Adoption Ambassador grant is to enhance the foster program by providing animal care and marketing materials. (see attached communication)

3a. *Circuit Court /Family Division - Resolution to Authorize Funds for two Replacement Vehicles for the Ingham County Family Center*

This resolution authorizes the purchase of a two new Dodge Grand Caravan replacement minivans at a cost not to exceed $56,000 ($ 28,000 each) The vehicle will be purchased through the State purchasing contract. Funds are available in the van replacement reserve fund in the Family Division's budget. The current vans will be disposed through normal County disposition policies. (see attached communication)

3b. *Circuit Court /Family Division - Resolution to Authorize Funds for Renovation of Office Space at the Ingham County Family Center*

This resolution authorizes the purchase and installation of office furniture and cubicles, carpeting, and data drops at a multipurpose room at the Ingham County Family Center to be used for additional office space for eight current staff. The project is at cost not to exceed $25,000 to come from the Community Programs line item in the 2016 Family Division budget. The purchase orders will be in the amount of $17,832.90 to DBI for office furniture and cubicles, $5,100 to Lansing Tile and Mosaic for carpeting and installation, and $2,050 to FD Hayes for data drops. DBI, Lansing Tile and Mosaic are on state vendor contracts and FD Hayes is an approved County vendor for this purpose. The Facilities Department will coordinate this project on behalf of the Court. (see attached communication)

3c. *Circuit Court /Family Division – 2016 2nd Quarterly Report*

The above item is a report regarding the Family Division Juvenile Justice Programming. Hard copies of the document will be available at the meeting.

4. *Facilities Department - Resolution Authorizing a Contract with Teachout Security for Uniformed Unarmed Guard Services in Various County Buildings*

This resolution authorizes entering into a contract renewal with our current vendor Teachout Security to provide uniformed unarmed guard services in various county buildings for three (3) years with a two (2) year contract renewal option. The contract period begins June 1, 2016 and ends May 31, 2019 at a billable rate of $20.25/hour, an initial yearly cost of $414,882.00. Additional years will be based on the living wage rate increase. After a formal RFP process, Teachout was the lowest responsible local bidder in the amount of $414,882.00 for the first year at a billable rate of $20.25 per hour. Funds are available within the current budget for this purpose. (see attached memo for details)

5a. *<u>Sheriff's Office</u> - Resolution to Authorize the Ingham County Sheriff's Office to Accept (10) .38 Caliber Revolver Firearms Donated From Securitas Security Company*

This resolution authorizes the Ingham County Sheriff's Office to accept (10) .38 caliber revolver firearms from Securitas Security Company. These older service revolvers will be used by the Ingham County Sheriff's Office Firearms Training Division to be used during firearms training exercises. (see attached communication)

5b. *<u>Sheriff's Office</u> - Resolution Authorizing the Ingham County Sheriff's Office to Extend a Contract with the Michigan Department of Corrections to Rent 100 Beds to the Michigan Department of Corrections*

This resolution authorizes Ingham County and the Ingham County Sheriff's Office to renew the contract with the Michigan Department of Corrections to rent 100 beds at a cost of $36.00 per day per bed for an additional year effective October 1, 2016 through September 30, 2017. This will formally contract for 100 Jail beds as needed, at a cost of $36.00 per day per bed, up to but not to exceed $1,314,000.00, effective October 1, 2016 through September 30, 2017, for the Michigan Department of Corrections' Intensive Detention Reentry Program.

Not available this year is the rental of an additional 90 Jail beds by the Michigan Department of Corrections for its Virtual Boards Program, at a cost of $36.00 per day per bed up to but not to exceed $ 1,182,600. This will necessitate the closure of an additional post in addition to Post 6 that was closed by the Board of Commissioners through Resolution #16 – 277 upon the recommendation of the Sheriff's Office.

The reduced 2016/17 Annual Revenue from this contract/bed rental for 100 beds * $36 per day = $3,600 per day * 365 days = $1,314,000 a reduction of $1,182,600 from the historical 190 bed rental figure of $2,496,600. The reduced revenue received from this years scaled back MDOC bed rental contracts is anticipated in the 2016 budget and will be part of the 2017 budget recommendation. This MDOC contract has been in place in some form since August of 2004. (see attached memo for details)

6a. *<u>Controller's Office</u> - Resolution to Adopt the 2017 Juvenile Justice Community Agency Process Calendar*

This resolution authorizes the adoption of the 2017 Juvenile Justice Community Agency Process calendar to establish time lines and a budget amount for the process the Law & Courts Committee has traditionally recommended $100,000 (on an annual basis) out of JJM funds for this program. (see attached memo for details)

6b. *<u>Controller's Office</u> - Discussion Item: Overview of Jail/District Court 1) Construction Options, 2) Finance Options, and 3) Jail Location Cost Comparisons*

6c. *<u>Controller's Office</u> - Resolution Authorizing Adjustments to the 2016 Ingham County Budget*

This resolution would authorize the recommended adjustments to the Ingham County budget for the second quarter of fiscal year 2016. The total increase to the General Fund is $22,384. (see attached memo for details)

Agenda Item 2

TO: Law & Courts and Finance Committees
Board of Commissioners

FROM: John Dinon – Director, Ingham County Animal Control

DATE: 28 June 2016

SUBJECT: Request to Accept Grant to enhance the ICAC foster program

For the meeting agendas of July 14 (L&C) and July 20 (Finance)

BACKGROUND

The ASPCA Adoption Ambassador Program grant is designed to enhance foster programs by helping recruit fosters, providing them with needed supplies, and train them to find homes and complete the adoption process for their foster animals. The program will allow us to expand the number of fosters who volunteer with ICAC and improve their efficacy.

ALTERNATIVES

If ICAC does not accept this grant, we will continue to operate a robust foster program. The resources provided by this grant will help expand and improve an already successful program.

FINANCIAL IMPACT

The ASPCA has approved ICAC to receive $2,000 for this program. Approximately $1,500 of this will be used for materials to promote the foster program and for fosters to use to promote their foster animals to potential adopters. The remaining ~$500 will be used to buy supplies for fosters to use to care for the animals; these funds will replace monies that currently come from the operating budget and Animal Care Fund.

OTHER CONSIDERATIONS

The ICAC foster program allows us to expand the shelter's capacity, provides appropriate housing for animals who do not do well in the shelter environment, provides care for animals with behavioral or medical issues and for puppies and kittens too young to be put up for adoption. Expanding the program will allow us to handle more animals if need arises and will ease the work load on the shelter staff. Training more fosters to do adoptions will also potentially save more animals without increasing the workload on ICAC staff.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to accept the ASPCA Adoption Ambassador grant.

Agenda Item 2

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE ASPCA ADOPTION AMBASSADOR PROGRAM GRANT

WHEREAS, the Ingham County Animal Control has applied for and has been approved to receive an Adoption Ambassador grant from the ASPCA; and

WHEREAS, the purpose of this grant is to enhance our foster program by providing animal care and marketing materials; and

WHEREAS, the award amount of this grant is $2,000 with no match requirement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the $2,000 Adoption Ambassador grant from the ASPCA for the time period of June 14, through December 14, of 2016.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Control budget.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 3a

TO: Law and Courts and Finance Committees

FROM: Maureen Winslow, Deputy Court Administrator

DATE: June 28, 2016

SUBJECT: **Resolution to Authorize Funds for Two Replacement Vehicles for the Ingham County Family Center**

This resolution requests authorization to purchase two new Dodge Grand Caravans for use at the Ingham County Family Center to transport juveniles to and from the Ingham Academy and Pride Evening Reporting Programs. These new vehicles would replace two minivans, both with higher mileage and one with transmission problems requiring approximately $2500 in repairs.

Ingham County is able to receive 50% reimbursement from the State's Child Care Fund for mileage accrued by transporting juveniles to and from programs, when the program is part of the juvenile's treatment plan. The reimbursement funds are put in a reserve which is targeted for van replacement. At the end of 2015, the fund had accumulated $81,910.

It is believed a new van would not exceed $28,000 each in cost. If authorized, the new vehicles will be purchased through the state government purchasing contract as previously done with the other Family Center vehicles.

Agenda Item 3a

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE FUNDS FOR TWO REPLACEMENT VEHICLES FOR THE INGHAM COUNTY FAMILY CENTER

WHEREAS, the Family Division has a fleet of 10 vehicles to transport juveniles to and from the Ingham Academy as well as the Pride Evening Reporting Program; and

WHEREAS, two of the ten vehicles are in need of replacement (both 2010 Dodge Caravans), both with mileage exceeding 135,000 and one of the two in need of extensive transmission work; and

WHEREAS, the Family Division's budget includes a line item for van replacement. The funds deposited in this reserve come from the Child Care Fund's reimbursement for each van's usage, transporting youth to and from community programs; and

WHEREAS, as of the end of 2015, there is a balance of $81,910 in the van replacement reserve portion of the Family Division's budget; and

WHEREAS, a request is made to purchase two new Dodge Grand Caravan minivans at a cost not to exceed $56,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the purchase of two new Dodge Grand Caravan minivans at a cost not to exceed $56,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary budget transfers from the van replacement reserve in the 2016 Family Division budget.

Agenda Item 3b

TO: Law and Courts and Finance Committees

FROM: Maureen Winslow, Deputy Court Administrator

DATE: June 28, 2016

SUBJECT: **Resolution to Authorize Funds for Renovation of Office Space at the Ingham County Family Center**

This resolution requests the authorization of the Ingham County Board of Commissioners to use approximately $25,000 of already budgeted Juvenile Justice Millage dollars to renovate a multi-purpose room at the Ingham County Family Center into office space for 8 employees.

Currently, there are 4 offices at the Family Center for Court staff. Three of those offices have 2 Juvenile Court Officers and their interns from Michigan State University. The other office is used by 2 Court Managers. The lack of space presents an inefficient means of completing work assignments, particularly in interviewing juveniles and their parents. Additionally, community treatment providers will come to the Family Center to meet with juveniles and often times cannot find appropriate places to engage in therapy.

The plan presented in this resolution would greatly reduce the challenges in providing a proper work environment. Not only would the Juvenile Court Officer have a more private area to meet with their clients, but also the 4 small offices vacated will serve as professional meeting space for our community partners.
It should be noted that both DBI and Lansing Tile and Mosaic have state purchasing contracts and FD Hayes is an approved vendor for Ingham County.

The best time for this work to be completed is in the month of August, before the 2016/2017 school year begins. It should be noted that the Juvenile Justice Millage is on the August 2nd primary ballot for renewal. Though we are cautiously optimistic the millage will be approved by the voters, we will wait until August 3 to begin scheduling the work that needs to be done.

Agenda Item 3b

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE FUNDS FOR RENOVATION OF OFFICE SPACE AT THE INGHAM COUNTY FAMILY CENTER

WHEREAS, the Ingham County Family Center was purchased by the County in 2008 and is the location of the Ingham Academy and the Pride Evening Reporting Program; and

WHEREAS, these two programs are managed by the Ingham County Circuit Court Family Division, providing treatment for delinquent youth brought to the attention of the Court; and

WHEREAS, there are currently 6 Juvenile Court Officers and 2 managers sharing 4 small offices, in addition to having interns from Michigan State University; and

WHEREAS, in addition to Family Division staff, students who attend Ingham Academy and Pride meet regularly with substance abuse counselors and mental health therapists. Locating a room for these services to occur is challenging; and

WHEREAS, there is a need for expanding office space for Juvenile Court Offices and treatment providers; and

WHEREAS, a plan to remodel a large multipurpose room to accommodate the 8 Court staff by purchasing cubicles which would provide a sense of privacy in order for them to perform their job duties more effectively is requested; and

WHEREAS, by moving the 8 court staff, there would be the 4 rooms vacated by the Court staff that would be used for treatment services; and

WHEREAS, the cost of this remodel would include $17,832.90 to be paid to DBI for office furniture and cubicles, $5,100 to be paid to Lansing Tile and Mosaic for carpeting for the large room and $2,050 to FD Hayes for data drops, for a total of $24,982.90; and

WHEREAS, the Family Division is projecting a surplus of Juvenile Justice Millage dollars in the Community Programs line item (29266226 818000) which would cover the cost of this renovation.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves the renovation of the multipurpose room at the Ingham County Family Center to be used for additional office space.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes this renovation would be at cost not to exceed $25,000 to come from the Community Programs line item currently established in the 2016 Family Division budget.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes payments in the amount of $17,832.90 to DBI for office furniture and cubicles, $5,100 to Lansing Tile and Mosaic for carpeting and installation, and $2,050 to FD Hayes for data drops.

BE IT FURTHER RESOLVED, the Controller/Administrator is directed to make the necessary budgetary adjustments from the Family Division's 2016 Budget.

Agenda Item 3c

Ingham County Circuit Court
Family Division

Quarterly Data Report

Printout Date: 7/5/2016

October 1, 2006 - December 31, 2006

INTAKE DIVISION

PETITIONS RECEIVED DURING THIS PERIOD: 357
- 78 INFORMAL DELINQUENCY
- 124 FORMAL DELINQUENCY
- 155 NEGLECT
  - 142 Authorized
  - 13 Not Authorized / Transferred

PETITIONS DISPOSED DURING THIS PERIOD: 239

1). INFORMAL
- 0 Consent Calendar
- 2 Inactive
- 19 Transferred
- 22 Diverted
- 43 Total

Services Provided
- 21 Community Service
- 1 Cost
- 10 Counseling / Anger Management
- 3 Letters of Apology
- 4 MSU Diversion
- 3 Restitution
- 1 School Progress
- 1 Substance Abuse
- 32 Other
- 76 Total

2). FORMAL

A). Delinquency
- 61 Admission / No Contest
- 1 Bench Verdict
- 0 Designation Granted
- 18 Dismissed
- 0 Jury Verdict
- 0 Prosecutor Waiver
- 0 Nolle Prosequi
- 0 Traditional Waiver
- 80 Total

B). Neglect
- 63 Admission / No Contest
- 10 Bench Verdict
- 30 Dismissed / Withdrawn
- 11 Not Authorized
- 2 Transferred
- 116 Total

NEGLECT DIVISION

PROGRAM ACTIVITY DURING THIS PERIOD: 194

1). PROGRAMS (JUVENILE STATS)

A). Intensive Neglect Services
- 20 Emergency Removal
- 113 Remain Active
- 11 Successful Dismissal
- 2 Other
- 146 Total

B). Family Support Services
- 36 Remain Active
- 7 Successful Dismissal
- 5 Other
- 48 Total

DEMOGRAPHICS

A). Gender
- 86 Females
- 108 Males

B). Race
- 0 Asian / Oriental
- 27 Bi-Racial
- 79 Black
- 5 Hispanic
- 0 Native American
- 83 White

C). Age
- 12 1-11 Months
- 6 1 Years
- 16 2 Years
- 12 3 Years
- 7 4 Years
- 12 5 Years
- 11 6 Years
- 5 7 Years
- 11 8 Years
- 4 9 Years
- 4 10 Years
- 7 11 Years
- 8 12 Years
- 12 13 Years
- 19 14 Years
- 23 15 Years
- 16 16 Years
- 9 17 Years
- 0 18 Years
- 0 19 Years

October 1, 2015 - December 31, 2015

INTAKE DIVISION

PETITIONS RECEIVED DURING THIS PERIOD: 335
- 85 INFORMAL DELINQUENCY
- 83 FORMAL DELINQUENCY
- 167 NEGLECT
  - 117 Authorized
  - 50 Not Authorized / Transferred

PETITIONS DISPOSED DURING THIS PERIOD: 266

1). INFORMAL
- 7 Consent Calendar
- 0 Inactive
- 14 Transferred
- 32 Diverted
- 53 Total

Services Provided
- 6 Community Service
- 0 Cost
- 1 Counseling / Anger Management
- 5 Letters of Apology
- 47 MSU Adolescence Project
- 0 Restitution
- 0 School Progress
- 0 Substance Abuse
- 9 Other
- 68 Total

2). FORMAL

A). Delinquency
- 54 Admission / No Contest
- 0 Bench Verdict
- 0 Designation Granted
- 24 Dismissed
- 0 Jury Verdict
- 0 Prosecutor Waiver
- 0 Nolle Prosequi
- 1 Traditional Waiver
- 79 Total

B). Neglect
- 65 Admission / No Contest
- 35 Bench Verdict
- 12 Dismissed / Withdrawn
- 0 Jury Verdict
- 37 Not Authorized
- 5 Transferred
- 154 Total

NEGLECT DIVISION

PROGRAM ACTIVITY DURING THIS PERIOD: 206

1). PROGRAMS

A). Intensive Neglect Services
- 6 Emergency Removal
- 73 Remain Active
- 6 Successful Dismissal
- 5 Other
- 90 Total

C). First Step Program
- 14 Remain Active
- 27 Successful Dismissal
- 0 Other
- 41 Total

B). Family Support Services
- 55 Remain Active
- 7 Successful Dismissal
- 13 Other
- 75 Total

DEMOGRAPHICS

A). Gender
- 96 Females
- 110 Males

B). Race
- 0 Asian / Oriental
- 23 Bi-Racial
- 75 Black
- 18 Hispanic
- 1 Native American
- 81 White
- 8 Other

C). Age
- 3 1-11 Months
- 9 1 Years
- 4 2 Years
- 8 3 Years
- 6 4 Years
- 5 5 Years
- 10 6 Years
- 13 7 Years
- 20 8 Years
- 15 9 Years
- 10 10 Years
- 11 11 Years
- 6 12 Years
- 9 13 Years
- 10 14 Years
- 16 15 Years
- 30 16 Years
- 20 17 Years
- 1 18 Years
- 0 19 Years

2). PROGRAMS (ADULT STATS & INCLUDES DHS CASES)

A). Drug Court Services
- 21 Remain Active
- 0 Successful Dismissal
- 0 Unsuccessful Termination
- 21 Total

DEMOGRAPHICS

A). Gender
- 18 Females
- 3 Males

B). Race
- 0 Asian / Oriental
- 0 Bi-Racial
- 2 Black
- 1 Hispanic
- 0 Native American
- 18 White
- 0 Other

January 1, 2016 - March 31, 2016

INTAKE DIVISION

PETITIONS RECEIVED DURING THIS PERIOD: 379
- 61 INFORMAL DELINQUENCY
- 91 FORMAL DELINQUENCY
- 227 NEGLECT
  - 149 Authorized
  - 76 Not Authorized / Transferred

PETITIONS DISPOSED DURING THIS PERIOD: 361

1). INFORMAL
- 6 Consent Calendar
- 1 Inactive
- 10 Transferred
- 40 Diverted
- 57 Total

Services Provided
- 8 Community Service
- 0 Cost
- 0 Counseling / Anger Management
- 4 Letters of Apology
- 50 MSU Adolescence Project
- 1 Restitution
- 1 School Progress
- 1 Substance Abuse
- 10 Other
- 75 Total

2). FORMAL

A). Delinquency
- 63 Admission / No Contest
- 1 Bench Verdict
- 4 Designation Granted
- 28 Dismissed
- 0 Jury Verdict
- 0 Prosecutor Waiver
- 0 Nolle Prosequi
- 1 Traditional Waiver
- 97 Total

B). Neglect
- 96 Admission / No Contest
- 30 Bench Verdict
- 27 Dismissed / Withdrawn
- 0 Jury Verdict
- 54 Not Authorized
- 0 Transferred
- 207 Total

NEGLECT DIVISION

PROGRAM ACTIVITY DURING THIS PERIOD: 207

1). PROGRAMS

A). Intensive Neglect Services
- 2 Emergency Removal
- 66 Remain Active
- 16 Successful Dismissal
- 13 Other
- 97 Total

C). First Step Program
- 11 Remain Active
- 14 Successful Dismissal
- 7 Other
- 32 Total

B). Family Support Services
- 59 Remain Active
- 11 Successful Dismissal
- 8 Other
- 78 Total

DEMOGRAPHICS

A). Gender
- 101 Females
- 106 Males

B). Race
- 1 Asian / Oriental
- 17 Bi-Racial
- 78 Black
- 30 Hispanic
- 2 Native American
- 69 White
- 10 Other

C). Age
- 5 1-11 Months
- 9 1 Years
- 5 2 Years
- 8 3 Years
- 6 4 Years
- 4 5 Years
- 12 6 Years
- 18 7 Years
- 14 8 Years
- 14 9 Years
- 9 10 Years
- 12 11 Years
- 3 12 Years
- 7 13 Years
- 15 14 Years
- 7 15 Years
- 45 16 Years
- 11 17 Years
- 3 18 Years
- 0 19 Years

2). PROGRAMS (ADULT STATS & INCLUDES DHS CASES)

A). Drug Court Services
- 13 Remain Active
- 4 Successful Dismissal
- 4 Unsuccessful Termination
- 21 Total

DEMOGRAPHICS

A). Gender
- 18 Females
- 3 Males

B). Race
- 0 Asian / Oriental
- 0 Bi-Racial
- 2 Black
- 2 Hispanic
- 0 Native American
- 17 White
- 0 Other

April 1, 2016 - June 30, 2016

INTAKE DIVISION

PETITIONS RECEIVED DURING THIS PERIOD: 360
- 108 INFORMAL DELINQUENCY
- 63 FORMAL DELINQUENCY
- 189 NEGLECT
  - 109 Authorized
  - 80 Not Authorized / Transferred

PETITIONS DISPOSED DURING THIS PERIOD: 351

1). INFORMAL
- 5 Consent Calendar
- 0 Inactive
- 19 Transferred
- 42 Diverted
- 66 Total

Services Provided
- 3 Community Service
- 0 Counseling / Anger Management
- 4 Letters of Apology
- 83 MSU Adolescence Project **
- 3 Restitution
- 1 School Progress
- 0 Substance Abuse
- 4 Teen Court
- 6 Other
- 104 Total

** Includes Intake & Formal referrals

2). FORMAL

A). Delinquency
- 61 Admission / No Contest
- 3 Bench Verdict
- 1 Designation Granted
- 34 Dismissed
- 0 Jury Verdict
- 0 Prosecutor Waiver
- 0 Nolle Prosequi
- 0 Traditional Waiver
- 99 Total

B). Neglect
- 93 Admission / No Contest
- 29 Bench Verdict
- 11 Dismissed / Withdrawn
- 0 Jury Verdict
- 48 Not Authorized
- 5 Transferred
- 186 Total

NEGLECT DIVISION

PROGRAM ACTIVITY DURING THIS PERIOD: 200

1). PROGRAMS

A). Intensive Neglect Services
- 0 Emergency Removal
- 66 Remain Active
- 23 Successful Dismissal
- 0 Other
- 89 Total

C). First Step Program
- 15 Remain Active
- 31 Successful Dismissal
- 0 Other
- 46 Total

B). Family Support Services
- 44 Remain Active
- 10 Successful Dismissal
- 11 Other
- 65 Total

DEMOGRAPHICS

A). Gender
- 100 Females
- 100 Males

B). Race
- 3 Asian / Oriental
- 16 Bi-Racial
- 76 Black
- 26 Hispanic
- 4 Native American
- 70 White
- 5 Other

C). Age
- 8 1-11 Months
- 13 1 Years
- 3 2 Years
- 7 3 Years
- 6 4 Years
- 5 5 Years
- 15 6 Years
- 19 7 Years
- 15 8 Years
- 12 9 Years
- 6 10 Years
- 10 11 Years
- 6 12 Years
- 5 13 Years
- 11 14 Years
- 11 15 Years
- 38 16 Years
- 9 17 Years
- 2 18 Years
- 0 19 Years

2). PROGRAMS (ADULT STATS & INCLUDES DHS CASES)

A). Drug Court Services
- 15 Remain Active
- 3 Successful Dismissal
- 1 Unsuccessful Termination
- 19 Total

DEMOGRAPHICS

A). Gender
- 16 Females
- 3 Males

B). Race
- 0 Asian / Oriental
- 0 Bi-Racial
- 1 Black
- 0 Hispanic
- 0 Native American
- 18 White
- 0 Other

Ingham County Circuit Court
Family Division

Quarterly Data Report

Printout Date: 7/5/2016

October 1, 2006 - December 31, 2006

DELINQUENCY DIVISION

PROGRAM ACTIVITY DURING THIS PERIOD

1). COURT ORDERED PROGRAMS

- 36 Aftercare
- 42 Crossroads
- 86 In-Home Detention
- 92 Intensive Probation Services
- 23 Sex Offender Program
- 209 Standard Probation
- 162 Truancy Court
- 650 **Total**

2). RESIDENTIAL PLACEMENT

A). In-State

- 8 Clarinda Transitional Living Center
- 2 Florence Crittenton Services
- 1 Haverlwyck Hospital RTC
- 6 Highfields
- 4 Maurice Spears
- 7 Peckham Footprints Group Home
- 15 Shiawassee Detention Center
- 3 St. Vincent's Home
- 1 Turning Point Youth Center
- 5 Wedgwood Christian Services
- 52 **Total**

B). Out-of-State

- 5 Clarinda Academy
- 2 Girls and Boys Town
- 10 Glen Mills Schools
- 6 Mingus Mountain Academy
- 13 Muncie Reception & Diagnostic
- 6 Normative Services, Inc.
- 7 Woodward Academy
- 49 **Total**

DEMOGRAPHICS

1). COURT ORDERED PROGRAMS

A). Gender	C). Age
217 Females	0 7 Years
433 Males	0 8 Years
	0 9 Years
B). Race	2 10 Years
2 Asian / Oriental	6 11 Years
2 Bi-Racial	40 12 Years
316 Black	85 13 Years
65 Hispanic	115 14 Years
0 Native American	194 15 Years
265 White	145 16 Years
	60 17 Years
	3 18 Years
	0 19 Years

2). RESIDENTIAL PLACEMENT

A). Gender	C). Age
38 Females	0 7 Years
62 Males	0 8 Years
	0 9 Years
B). Race	0 10 Years
0 Asian / Oriental	0 11 Years
0 Bi-Racial	3 12 Years
55 Black	7 13 Years
14 Hispanic	17 14 Years
0 Native American	31 15 Years
32 White	32 16 Years
	10 17 Years
	1 18 Years
	0 19 Years

October 1, 2015 - December 31, 2015

DELINQUENCY DIVISION

PROGRAM ACTIVITY DURING THIS PERIOD

1). COURT ORDERED PROGRAMS

- 21 Aftercare
- 14 Community Placement Program
- 222 In-Home Detention
- 39 Intensive Probation Services
- 13 Sex Offender Program
- 142 Standard Probation
- 53 Truancy Court
- 504 **Total**

2). RESIDENTIAL PLACEMENT

A). In-State

- 0 Angel House
- 4 Bethany Christian Services
- 0 Eaton County Youth Facility
- 0 Eagle Village, Inc.
- 3 Highfields Phoenix Program
- 0 Highfields Stabilization Program
- 0 Lakeside Academy
- 0 Maurice Spears
- 1 Murack Lodge
- 0 Ottawa County Youth Facility
- 0 Pine Rest Christian Mental Health
- 2 Sharp(formerly Recovery High)
- 0 Spectrum Juvenile Justice Services
- 0 St. Vincent's Home
- 0 Starr Commonwealth
- 0 Turning Point Youth Center
- 2 Washtenaw County Girls Treatment Prog
- 0 Wedgwood Christian Services
- 0 Wolverine Secure Treatment-Endeavor
- 12 **Total**

B). Out-of-State

- 0 Abraxas Academy
- 3 Boys Town
- 1 Glen Mills Schools
- 1 Hillcrest Academy
- 0 Midwest Center for Youth & Families
- 0 Mingus Mountain Academy
- 1 Mountain Home
- 0 Normative Services, Inc.
- 0 Rite of Passage
- 1 Southern Peaks Reg Trtmt Center
- 0 Woodward Academy
- 7 **Total**

C). Local Group Homes

- 8 Peckham Footprints Group Home
- 8 **Total**

DEMOGRAPHICS

1). COURT ORDERED PROGRAMS

A). Gender	C). Age
83 Females	0 7 Years
182 Males	0 8 Years
	0 9 Years
B). Race	0 10 Years
0 Asian / Oriental	0 11 Years
10 Bi-Racial	10 12 Years
143 Black	26 13 Years
35 Hispanic	39 14 Years
3 Native American	73 15 Years
74 White	70 16 Years
0 Other	43 17 Years
	2 18 Years
	2 19 Years
	0 20 Years

2). RESIDENTIAL PLACEMENT

A). Gender	C). Age
12 Females	0 7 Years
14 Males	0 8 Years
	0 9 Years
B). Race	0 10 Years
0 Asian / Oriental	0 11 Years
0 Bi-Racial	0 12 Years
12 Black	2 13 Years
4 Hispanic	1 14 Years
2 Native American	7 15 Years
8 White	11 16 Years
0 Other	2 17 Years
	2 18 Years
	1 19 Years
	20 Years

January 1, 2016 - March 31, 2016

DELINQUENCY DIVISION

PROGRAM ACTIVITY DURING THIS PERIOD

1). COURT ORDERED PROGRAMS

- 15 Aftercare
- 12 Community Placement Program
- 229 In-Home Detention
- 132 Intensive Probation Services
- 20 Sex Offender Program
- 105 Standard Probation
- 47 Truancy Court
- 560 **Total**

2). RESIDENTIAL PLACEMENT

A). In-State

- 0 Angel House
- 4 Bethany Christian Services
- 0 Eaton County Youth Facility
- 0 Eagle Village, Inc.
- 3 Highfields Phoenix Program
- 2 Highfields Stabilization Program
- 0 Lakeside Academy
- 0 Maurice Spears
- 0 Murack Lodge
- 0 Ottawa County Youth Facility
- 0 Pine Rest Christian Mental Health
- 1 Sharp(formerly Recovery High)
- 0 Spectrum Juvenile Justice Services
- 0 St. Vincent's Home
- 0 Starr Commonwealth
- 0 Turning Point Youth Center
- 2 Washtenaw County Girls Treatment Prog
- 0 Wedgwood Christian Services
- 0 Wolverine Secure Treatment-Endeavor
- 12 **Total**

B). Out-of-State

- 0 Abraxas Academy
- 4 Boys Town
- 3 Glen Mills Schools
- 1 Hillcrest Academy
- 0 Midwest Center for Youth & Families
- 0 Mingus Mountain Academy
- 1 Mountain Home
- 0 Normative Services, Inc.
- 0 Rite of Passage
- 0 Southern Peaks Reg Trtmt Center
- 1 Woodward Academy
- 10 **Total**

C). Local Group Homes

- 6 Peckham Footprints Group Home
- 6 **Total**

DEMOGRAPHICS

1). COURT ORDERED PROGRAMS

A). Gender	C). Age
75 Females	0 7 Years
185 Males	0 8 Years
	1 9 Years
B). Race	0 10 Years
0 Asian / Oriental	1 11 Years
11 Bi-Racial	6 12 Years
148 Black	23 13 Years
30 Hispanic	43 14 Years
4 Native American	75 15 Years
67 White	68 16 Years
0 Other	39 17 Years
	3 18 Years
	1 19 Years
	0 20 Years

2). RESIDENTIAL PLACEMENT

A). Gender	C). Age
9 Females	0 7 Years
19 Males	0 8 Years
	0 9 Years
B). Race	0 10 Years
0 Asian / Oriental	0 11 Years
0 Bi-Racial	0 12 Years
13 Black	2 13 Years
4 Hispanic	2 14 Years
2 Native American	8 15 Years
9 White	12 16 Years
0 Other	2 17 Years
	2 18 Years
	0 19 Years
	20 Years

April 1, 2016 - June 30, 2016

DELINQUENCY DIVISION

PROGRAM ACTIVITY DURING THIS PERIOD

1). COURT ORDERED PROGRAMS

- 12 Aftercare
- 13 Community Placement Program
- 244 In-Home Detention
- 127 Intensive Probation Services
- 22 Sex Offender Program
- 33 Standard Probation
- 40 Truancy Court
- 491 **Total**

2). RESIDENTIAL PLACEMENT

A). In-State

- 0 Angel House
- 3 Bethany Christian Services
- 0 Eaton County Youth Facility
- 0 Eagle Village, Inc.
- 2 Highfields Phoenix Program
- 1 Highfields Stabilization Program
- 0 Lakeside Academy
- 0 Maurice Spears
- 0 Murack Lodge
- 0 Ottawa County Youth Facility
- 0 Pine Rest Christian Mental Health
- 1 Sharp(formerly Recovery High)
- 0 Spectrum Juvenile Justice Services
- 0 St. Vincent's Home
- 0 Starr Commonwealth
- 0 Turning Point Youth Center
- 3 Washtenaw County Girls Treatment Prog
- 0 Wedgwood Christian Services
- 0 Wolverine Secure Treatment-Endeavor
- 10 **Total**

B). Out-of-State

- 0 Abraxas Academy
- 4 Boys Town
- 2 Glen Mills Schools
- 0 Hillcrest Academy
- 0 Midwest Center for Youth & Families
- 0 Mingus Mountain Academy
- 1 Mountain Home
- 0 Normative Services, Inc.
- 0 Rite of Passage
- 0 Southern Peaks Reg Trtmt Center
- 1 Woodward Academy
- 8 **Total**

C). Local Group Homes

- 9 Peckham Footprints Group Home
- 9 **Total**

DEMOGRAPHICS

1). COURT ORDERED PROGRAMS

A). Gender	C). Age
74 Females	0 7 Years
171 Males	0 8 Years
	1 9 Years
B). Race	2 10 Years
0 Asian / Oriental	2 11 Years
9 Bi-Racial	8 12 Years
147 Black	12 13 Years
26 Hispanic	51 14 Years
3 Native American	68 15 Years
60 White	66 16 Years
0 Other	32 17 Years
	3 18 Years
	0 19 Years
	0 20 Years

2). RESIDENTIAL PLACEMENT

A). Gender	C). Age
12 Females	0 7 Years
14 Males	0 8 Years
	0 9 Years
B). Race	0 10 Years
0 Asian / Oriental	0 11 Years
0 Bi-Racial	0 12 Years
12 Black	2 13 Years
4 Hispanic	3 14 Years
2 Native American	5 15 Years
8 White	12 16 Years
0 Other	3 17 Years
	1 18 Years
	0 19 Years
	0 20 Years

Ingham County Circuit Court
Family Division

Quarterly Data Report

Printout Date: 7/5/2016

October 1, 2006 - December 31, 2006

NEGLECT AND DELINQUENCY DIVISIONS

LANSING ZIP CODES (Residency of Youth Served)

LANSING

121 48906 - North	26 48823 - East Lansing	1 49264 - Onondaga
137 48910 - Central to Eastside	6 48840 - Haslett	15 49285 - Stockbridge
129 48911 - South	31 48842 - Holt	
69 48912 - Central	7 48864 - Okemos	
68 48915 - Central	1 48892 - Webberville	
26 48917 - West	12 48895 - Williamston	
6 48933 - Central	8 49251 - Leslie	

INGHAM COUNTY YOUTH CENTER

1). ADMISSIONS Total: 184

11 Average Length of Stay (days)
38 # of youths exceeding 22 days

2). RELEASES Total: 162

October 1, 2015 - December 31, 2015

NEGLECT AND DELINQUENCY DIVISIONS

LANSING ZIP CODES (Residency of Youth Served)

LANSING

62 48906 - North	1 48819 - Dansville	2 48895 - Williamston
92 48910 - Central to Eastside	13 48854 - Mason	6 49251 - Leslie
127 48911 - South	15 48823 - East Lansing	0 49264 - Onondaga
44 48912 - East	4 48840 - Haslett	2 49285 - Stockbridge
46 48915 - Central	17 48842 - Holt	
11 48917 - West	6 48864 - Okemos	
5 48933 - Central	1 48892 - Webberville	

INGHAM COUNTY YOUTH CENTER

1). ADMISSIONS Total: 145

14 Average Length of Stay (days)
24 # of youths exceeding 26 days

2). RELEASES Total: 124

OTHER DETENTION

PROGRAM ACTIVITY DURING THIS PERIOD 3

0 Eaton County Youth Facility
0 Ottawa County Youth Facility
0 Roscommon County Detention Facility
3 Calhoun County Detention Center

DEMOGRAPHICS

A). Gender	B). Race	C). Age	
0 Females	0 Asian / Oriental	0 7 Years	0 14 Years
3 Males	0 Bi-Racial	0 8 Years	1 15 Years
	3 Black	0 9 Years	2 16 Years
	0 Hispanic	0 10 Years	0 17 Years
	0 Native American	0 11 Years	0 18 Years
	0 White	0 12 Years	0 19 Years
	0 Other	0 13 Years	

ACT 150 /220

PROGRAM ACTIVITY DURING THIS PERIOD:

FAMILY DIVISION 79
1). ACT 150 2
2). DHS ACT 220 77

WAIVER GENERAL 0

DEMOGRAPHICS

A). Gender	B). Race	C). Age	A). Gender	C). Age
0 Females	0 Asian / Oriental	0 7 Years	0 Females	0 7 Years
2 Males	0 Bi-Racial	0 8 Years	0 Males	0 8 Years
	2 Black	0 9 Years		0 9 Years
	0 Hispanic	0 10 Years		0 10 Years
	0 Native American	0 11 Years	B). Race	0 11 Years
	0 White	0 12 Years	0 Asian / Oriental	0 12 Years
	0 Other	0 13 Years	0 Bi-Racial	0 13 Years
		0 14 Years	0 Black	0 14 Years
		1 15 Years	0 Hispanic	0 15 Years
		0 16 Years	0 Native American	0 16 Years
		0 17 Years	0 White	0 17 Years
		0 18 Years	0 Other	0 18 Years
		1 19 Years		0 19 Years
		0 20 Years		0 20 Years

INGHAM COUNTY FAMILY CENTER

PROGRAM ACTIVITY DURING THIS PERIOD 183

95 Ingham Academy Day Treatment
51 Pride Program
37 Peckham Crossroads Program
7 Attending Ingham Academy & Pride Program

DEMOGRAPHICS

A). Gender	B). Race	C). Age	D). Grade**
43 Females	0 Asian / Oriental	1 12 Years	11 8th
87 Males	6 Bi-Racial	8 13 Years	45 9th
	75 Black	12 14 Years	32 10th
	15 Hispanic	24 15 Years	8 11th
	1 Native American	36 16 Years	12th
	33 White	38 17 Years	**Ingham Academy
	0 Other	10 18 Years	Students ONLY
		1 19 Years	

January 1, 2016 - March 31, 2016

NEGLECT AND DELINQUENCY DIVISIONS

LANSING ZIP CODES (Residency of Youth Served)

LANSING

54 48906 - North	2 48819 - Dansville	2 48895 - Williamston
88 48910 - Central to Eastside	12 48854 - Mason	5 49251 - Leslie
139 48911 - South	15 48823 - East Lansing	1 49264 - Onondaga
49 48912 - East	5 48840 - Haslett	3 49285 - Stockbridge
55 48915 - Central	16 48842 - Holt	
13 48917 - West	7 48864 - Okemos	
7 48933 - Central	1 48892 - Webberville	

INGHAM COUNTY YOUTH CENTER

1). ADMISSIONS Total: 133

16 Average Length of Stay (days)
29 # of youths exceeding 32 days

2). RELEASES Total: 114

OTHER DETENTION

PROGRAM ACTIVITY DURING THIS PERIOD 1

0 Eaton County Youth Facility
0 Ottawa County Youth Facility
0 Roscommon County Detention Facility
1 Calhoun County Detention Center

DEMOGRAPHICS

A). Gender	B). Race	C). Age	
0 Females	0 Asian / Oriental	0 7 Years	0 14 Years
1 Males	0 Bi-Racial	0 8 Years	0 15 Years
	1 Black	0 9 Years	1 16 Years
	0 Hispanic	0 10 Years	0 17 Years
	0 Native American	0 11 Years	0 18 Years
	0 White	0 12 Years	0 19 Years
	0 Other	0 13 Years	

ACT 150 /220

PROGRAM ACTIVITY DURING THIS PERIOD:

FAMILY DIVISION 78
1). ACT 150 2
2). DHS ACT 220 76

WAIVER GENERAL 0

DEMOGRAPHICS

A). Gender	B). Race	C). Age	A). Gender	C). Age
0 Females	0 Asian / Oriental	0 7 Years	0 Females	0 7 Years
2 Males	0 Bi-Racial	0 8 Years	0 Males	0 8 Years
	2 Black	0 9 Years		0 9 Years
	0 Hispanic	0 10 Years		0 10 Years
	0 Native American	0 11 Years	B). Race	0 11 Years
	0 White	0 12 Years	0 Asian / Oriental	0 12 Years
	0 Other	0 13 Years	0 Bi-Racial	0 13 Years
		0 14 Years	0 Black	0 14 Years
		1 15 Years	0 Hispanic	0 15 Years
		1 16 Years	0 Native American	0 16 Years
		0 17 Years	0 White	0 17 Years
		0 18 Years	0 Other	0 18 Years
		1 19 Years		0 19 Years
		0 20 Years		0 20 Years

INGHAM COUNTY FAMILY CENTER

PROGRAM ACTIVITY DURING THIS PERIOD 171

94 Ingham Academy Day Treatment
49 Pride Program
28 Peckham Crossroads Program
15 Attending Ingham Academy & Pride Program

DEMOGRAPHICS

A). Gender	B). Race	C). Age	D). Grade**
45 Females	0 Asian / Oriental	2 12 Years	11 8th
83 Males	7 Bi-Racial	5 13 Years	50 9th
	69 Black	13 14 Years	28 10th
	16 Hispanic	18 15 Years	5 11th
	1 Native American	53 16 Years	12th
	35 White	26 17 Years	**Ingham Academy
	0 Other	11 18 Years	Students ONLY
		0 19 Years	

April 1, 2016 - June 30, 2016

NEGLECT AND DELINQUENCY DIVISIONS

LANSING ZIP CODES (Residency of Youth Served)

LANSING

56 48906 - North	4 48819 - Dansville	1 48895 - Williamston
75 48910 - Central to Eastside	11 48854 - Mason	5 49251 - Leslie
127 48911 - South	18 48823 - East Lansing	1 49264 - Onondaga
51 48912 - East	5 48840 - Haslett	3 49285 - Stockbridge
57 48915 - Central	14 48842 - Holt	
12 48917 - West	5 48864 - Okemos	
7 48933 - Central	0 48892 - Webberville	

INGHAM COUNTY YOUTH CENTER

1). ADMISSIONS Total: 144

15 Average Length of Stay (days)
26 # of youths exceeding 30 days

2). RELEASES Total: 122

OTHER DETENTION

PROGRAM ACTIVITY DURING THIS PERIOD 0

0 Eaton County Youth Facility
0 Ottawa County Youth Facility
0 Roscommon County Detention Facility
0 Calhoun County Detention Center

DEMOGRAPHICS

A). Gender	B). Race	C). Age	
0 Females	0 Asian / Oriental	0 7 Years	0 14 Years
0 Males	0 Bi-Racial	0 8 Years	0 15 Years
	0 Black	0 9 Years	0 16 Years
	0 Hispanic	0 10 Years	0 17 Years
	0 Native American	0 11 Years	0 18 Years
	0 White	0 12 Years	0 19 Years
	0 Other	0 13 Years	

ACT 150 /220

PROGRAM ACTIVITY DURING THIS PERIOD:

FAMILY DIVISION 78
1). ACT 150 2
2). DHS ACT 220 76

WAIVER GENERAL 0

DEMOGRAPHICS

A). Gender	B). Race	C). Age	A). Gender	C). Age
0 Females	0 Asian / Oriental	0 7 Years	0 Females	0 7 Years
2 Males	0 Bi-Racial	0 8 Years	0 Males	0 8 Years
	2 Black	0 9 Years		0 9 Years
	0 Hispanic	0 10 Years		0 10 Years
	0 Native American	0 11 Years	B). Race	0 11 Years
	0 White	0 12 Years	0 Asian / Oriental	0 12 Years
	0 Other	0 13 Years	0 Bi-Racial	0 13 Years
		0 14 Years	0 Black	0 14 Years
		1 15 Years	0 Hispanic	0 15 Years
		1 16 Years	0 Native American	0 16 Years
		0 17 Years	0 White	0 17 Years
		0 18 Years	0 Other	0 18 Years
		1 19 Years		0 19 Years
		0 20 Years		0 20 Years

INGHAM COUNTY FAMILY CENTER

PROGRAM ACTIVITY DURING THIS PERIOD 172

95 Ingham Academy Day Treatment
55 Pride Program
22 Peckham Crossroads Program
15 Attending Ingham Academy & Pride Program

DEMOGRAPHICS

A). Gender	B). Race	C). Age	D). Grade**
50 Females	0 Asian / Oriental	1 12 Years	9 8th
85 Males	4 Bi-Racial	4 13 Years	41 9th
	82 Black	10 14 Years	27 10th
	16 Hispanic	34 15 Years	12 11th
	2 Native American	52 16 Years	6 12th
	31 White	24 17 Years	**Ingham Academy
	0 Other	10 18 Years	Students ONLY
		0 19 Years	

Agenda Item 4

TO: Board of Commissioners, Law & Courts, County Services and Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: June 28, 2016

SUBJECT: Teachout Security for uniformed unarmed guard services in various county buildings

For the meeting agendas of: July 14, July 19 and July 20th

BACKGROUND
The current contract for guard services expired on May 31, 2016.

ALTERNATIVES
There are no alternatives for this project.

FINANCIAL IMPACT
Teachout was the lowest responsible local bidder in the amount of $414,882.00 for the first year at a billable rate of $20.25 per hour. The second and third years will be based on the increase in the living wage rate. Funds for this contract are available within the appropriate contractual line items.

OTHER CONSIDERATIONS
There are no other considerations for this project.

RECOMMENDATION
Based on the information presented, I respectfully recommend approval of the attached resolution to support a contract with Teachout Security to provide uniformed unarmed guard services in various county buildings beginning June 1, 2016 and ending May 31, 2019 with a two (2) year renewal option.

Post Bid Addendum No. 1 to Packet No. 25-16
Unarmed Security Services

The following clarifications, modifications and/or revisions to the above project shall be considered a part of the original specifications:

1. Due to some confusion related to the total number of hours required for this contract, Ingham County is issuing this Post Bid Addendum. Proposers should base their costs on 394 hours per week (20,488 hours per year) required for this contract.

2. Rebid your costs using the following format:

   Year 1
   Security Supervisor $ 19.76 /hour
   Security Guard $ 19.76 /hour
   Total cost for Year 1 $ 404,842.88

   Year 2
   Security Supervisor $ 19.76 /hour + percent increase in the 2017 LWR*
   Security Guard $ 19.76 /hour + percent increase in the 2017 LWR*

   Year 3
   Security Supervisor $ 19.76 /hour + percent increase in the 2018 LWR*
   Security Guard $ 19.76 /hour + percent increase in the 2018 LWR*

   *LWR – Living Wage Rate

3. There are no other changes to Request for Proposals Packet #25-16 Unarmed Security Services.

4. Please e-mail your response to packetresponse@ingham.org no later than 11:00 A.M. on June 15, 2016.

Please acknowledge your receipt and understanding of the aforementioned by signing below.

Signature	6/13/2016 Date
Christopher Brown Print Name	Business Development Manager Title
Lagarda Security Company Name	(248) 230-6047 (810) 742-5033 Phone #/Fax #

Post Bid Addendum No. 1 to Packet No. 25-16
Unarmed Security Services

The following clarifications, modifications and/or revisions to the above project shall be considered a part of the original specifications:

1. Due to some confusion related to the total number of hours required for this contract, Ingham County is issuing this Post Bid Addendum. Proposers should base their costs on 394 hours per week (20,488 hours per year) required for this contract.

2. Rebid your costs using the following format:

   Year 1
   Security Supervisor $ 19.88 /hour - 2080 HOURS/YEAR
   Security Guard $ 19.93 /hour - 18408 HOURS/YEAR
   Total cost for Year 1 $ 408,221.84

   Year 2
   Security Supervisor $ 20.38 /hour + percent increase in the 2017 LWR*
   Security Guard $ 20.43 /hour + percent increase in the 2017 LWR*

   Year 3
   Security Supervisor $ 20.89 /hour + percent increase in the 2018 LWR*
   Security Guard $ 20.94 /hour + percent increase in the 2018 LWR*

   *LWR – Living Wage Rate

3. There are no other changes to Request for Proposals Packet #25-16 Unarmed Security Services.

4. Please e-mail your response to packetresponse@ingham.org no later than 11:00 A.M. on June 15, 2016.

Please acknowledge your receipt and understanding of the aforementioned by signing below.

Signature: [signature] Date: 6-11-16

Print Name: STEVEN SIEGEL Title: VP BDM METRO/MIDWEST REGION

Company Name: ADVANCE SECURITY U.S. SECURITY ASSOCIATES Phone #/Fax #: 877-340-1835 → 708-444-1886

Post Bid Addendum No. 1 to Packet No. 25-16
Unarmed Security Services

The following clarifications, modifications and/or revisions to the above project shall be considered a part of the original specifications:

1. Due to some confusion related to the total number of hours required for this contract, Ingham County is issuing this Post Bid Addendum. Proposers should base their costs on 394 hours per week (20,488 hours per year) required for this contract.

2. Rebid your costs using the following format:

   Year 1
   Security Supervisor $ 20.25 /hour
   Security Guard $ 20.25 /hour
   Total cost for Year 1 $ 414,882.00

   Year 2
   Security Supervisor $ 20.45 /hour + percent increase in the 2017 LWR*
   Security Guard $ 20.45 /hour + percent increase in the 2017 LWR*

   Year 3
   Security Supervisor $ 20.65 /hour + percent increase in the 2018 LWR*
   Security Guard $ 20.65 /hour + percent increase in the 2018 LWR*

   *LWR – Living Wage Rate

3. There are no other changes to Request for Proposals Packet #25-16 Unarmed Security Services.

4. Please e-mail your response to packetresponse@ingham.org no later than 11:00 A.M. on June 15, 2016.

Please acknowledge your receipt and understanding of the aforementioned by signing below.

Tom Gruno	June 9, 2016
Signature	Date
Tom Gruno	Executive Vice President
Print Name	Title
Teachout Security Solutions	800-747-0755 810-732-6070
Company Name	Phone #/Fax #

Post Bid Addendum No. 1 to Packet No. 25-16
Unarmed Security Services

The following clarifications, modifications and/or revisions to the above project shall be considered a part of the original specifications:

1. Due to some confusion related to the total number of hours required for this contract, Ingham County is issuing this Post Bid Addendum. Proposers should base their costs on 394 hours per week (20,488 hours per year) required for this contract.

2. Rebid your costs using the following format:

   Year 1
   Security Supervisor $ 22.15 /hour
   Security Guard $ 20.91 /hour
   Total cost for Year 1 $ 433,562.48

   Year 2
   Security Supervisor $ 22.15 /hour + percent increase in the 2017 LWR*
   Security Guard $ 20.91 /hour + percent increase in the 2017 LWR*

   Year 3
   Security Supervisor $ 22.15 /hour + percent increase in the 2018 LWR*
   Security Guard $ 20.91 /hour + percent increase in the 2018 LWR*

   *LWR – Living Wage Rate

3. There are no other changes to Request for Proposals Packet #25-16 Unarmed Security Services.

4. Please e-mail your response to packetresponse@ingham.org no later than 11:00 A.M. on June 15, 2016.

Please acknowledge your receipt and understanding of the aforementioned by signing below.

Signature	Date: 6/15/16
Print Name: THOMAS R. WALKER	Title: BUSINESS DEVELOPMENT MGR.
Company Name: SECURITAS	Phone #/Fax #: 616 456 5464

Post Bid Addendum No. 1 to Packet No. 25-16
Unarmed Security Services

The following clarifications, modifications and/or revisions to the above project shall be considered a part of the original specifications:

1. Due to some confusion related to the total number of hours required for this contract, Ingham County is issuing this Post Bid Addendum. Proposers should base their costs on 394 hours per week (20,488 hours per year) required for this contract.

2. Rebid your costs using the following format:

   Year 1
   Security Supervisor $ 21.46 /hour
   Security Guard $ 21.46 /hour
   Total cost for Year 1 $ 438,672.48

   Year 2
   Security Supervisor $ 21.46 /hour + percent increase in the 2017 LWR*
   Security Guard $ 21.46 /hour + percent increase in the 2017 LWR*

   Year 3
   Security Supervisor $ 21.46 /hour + percent increase in the 2018 LWR*
   Security Guard $ 21.46 /hour + percent increase in the 2018 LWR*

   *LWR – Living Wage Rate

3. There are no other changes to Request for Proposals Packet #25-16 Unarmed Security Services.

4. Please e-mail your response to packetresponse@ingham.org no later than 11:00 A.M. on June 15, 2016.

Please acknowledge your receipt and understanding of the aforementioned by signing below.

Signature	6/14/2016 Date
Bryant P. Carter Print Name	General Manager Title
G4S Secure Solutions (USA), Inc. Company Name	248.477.9714 Phone #/Fax #

Post Bid Addendum No. 1 to Packet No. 25-16
Unarmed Security Services

The following clarifications, modifications and/or revisions to the above project shall be considered a part of the original specifications:

1. Due to some confusion related to the total number of hours required for this contract, Ingham County is issuing this Post Bid Addendum. Proposers should base their costs on 394 hours per week (20,488 hours per year) required for this contract.

2. Rebid your costs using the following format:

   Year 1
   Security Supervisor $22.25 /hour
   Security Guard $20.32 /hour
   Total cost for Year 1 $439,894.04

   Year 2
   Security Supervisor $22.25 /hour + percent increase in the 2017 LWR*
   Security Guard $20.32 /hour + percent increase in the 2017 LWR*

   Year 3
   Security Supervisor $22.25 /hour + percent increase in the 2018 LWR*
   Security Guard $20.32 /hour + percent increase in the 2018 LWR*

   *LWR – Living Wage Rate

3. There are no other changes to Request for Proposals Packet #25-16 Unarmed Security Services.

4. Please e-mail your response to packetresponse@ingham.org no later than 11:00 A.M. on June 15, 2016.

Please acknowledge your receipt and understanding of the aforementioned by signing below.

Sindia Narber — Signature
6/13/2016 — Date
Sindia Narber — Print Name
Sr. VP/COO — Title
DK Security — Company Name
616-656-0123 — Phone #/Fax #

Post Bid Addendum No. 1 to Packet No. 25-16
Unarmed Security Services

The following clarifications, modifications and/or revisions to the above project shall be considered a part of the original specifications:

1. Due to some confusion related to the total number of hours required for this contract, Ingham County is issuing this Post Bid Addendum. Proposers should base their costs on 394 hours per week (20,488 hours per year) required for this contract.

2. Rebid your costs using the following format:

   Year 1
   Security Supervisor $ 21.82 /hour
   Security Guard $ 21.82 /hour
   Total cost for Year 1 $ 447,048.16

   Year 2
   Security Supervisor $ 21.82 /hour + percent increase in the 2017 LWR*
   Security Guard $ 21.82 /hour + percent increase in the 2017 LWR*

   Year 3
   Security Supervisor $ 21.82 /hour + percent increase in the 2018 LWR*
   Security Guard $ 21.82 /hour + percent increase in the 2018 LWR*

   *LWR – Living Wage Rate

3. There are no other changes to Request for Proposals Packet #25-16 Unarmed Security Services.

4. Please e-mail your response to packetresponse@ingham.org no later than 11:00 A.M. on June 15, 2016.

Please acknowledge your receipt and understanding of the aforementioned by signing below.

John Allen	June 9, 2016
Signature	Date
John Allen	Chief Executive Officer
Print Name	Title
D.M. Burr Security Services	810-233-9114 / 810-233-9098
Company Name	Phone #/Fax #

Post Bid Addendum No. 1 to Packet No. 25-16
Unarmed Security Services

The following clarifications, modifications and/or revisions to the above project shall be considered a part of the original specifications:

1. Due to some confusion related to the total number of hours required for this contract, Ingham County is issuing this Post Bid Addendum. Proposers should base their costs on 394 hours per week (20,488 hours per year) required for this contract.

2. Rebid your costs using the following format:

   Year 1
   Security Supervisor $ 23.13/hour
   Security Guard $ 22.63/hour
   Total cost for Year 1 $ 464,683.44

   Year 2
   Security Supervisor $ 23.93/hour + percent increase in the 2017 LWR*
   Security Guard $ 23.33/hour + percent increase in the 2017 LWR*

   Year 3
   Security Supervisor $ 24.53/hour + percent increase in the 2018 LWR*
   Security Guard $ 24.03/hour + percent increase in the 2018 LWR*

   *LWR – Living Wage Rate

3. There are no other changes to Request for Proposals Packet #25-16 Unarmed Security Services.

4. Please e-mail your response to packetresponse@ingham.org no later than 11:00 A.M. on June 15, 2016.

Please acknowledge your receipt and understanding of the aforementioned by signing below.

Signature	Date: 6/13/2016
Print Name: David Bell	Title: General Manager
Company Name: Guardian Guard Services	Phone #/Fax #: 248-229-8351

TO: Rick Terrill, Facilities
Mike Pathfinder, Facilities
Mike Hughes, Facilities

FROM: James Hudgins, Director of Purchasing
jhudgins@ingham.org

DATE: June 15, 2016

RE: Memo of performance for RFP Post Bid No. 25-16 Unarmed Security Services

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Per your request, the Purchasing Department issued a Request for Proposal (RFP) from qualified and experienced security firms for the purpose of entering into a contract to provide unarmed security guard services at various County facilities for a period of three years with an option to renew for two additional years.

The RFP was advertised in the Lansing State Journal, City Pulse and posted on the Purchasing Department Web Page.

Per your request, a post bid addendum was issued to the responding bidders due to some confusion related to the total number of hours required for this contract. The responding bidders were asked to rebid their costs on 394 hours per week (20,488 hours per year).

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	37	9
Vendors responding	10	3
Vendors responding to the post-bid addendum	8	3

A grid located on the last page summarizes the responding vendor's original costs, as well as, the post bid costs. As outlined in the Request for Proposal all costs submitted are to be in compliance with the Living Wage (LW) policy.

You have been provided electronic and hard copies of the original proposals and attached are the electronic copies of the vendors' post bid responses. Hard copies of the post bid addendums will be sent in the courier mail. An evaluation sheet was sent to you in the original packet; however, let me know if you would like to receive a revised evaluation sheet.

You are now ready to complete the final steps in the process: 1) Evaluate the original and post bid submissions based on the criteria established in the RPF; 2) confirm funds are available; 3) submit an evaluation to the Purchasing Department with the recommendation for award; 4) write a memo of explanation; and, 5) prepare a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the "resolutions group" as an acknowledgement of the Purchasing Department's participation in the proposal process.

If you require further assistance please let me know.

INGHAM COUNTY PURCHASING DEPARTMENT RECORD OF POST BID ADDENDUM OPENING

PACKET #25-16 Unarmed Security Services

Post bid addendum base costs on 394 hours per week (20,488 hours per year)

VENDOR NAME	LOCAL PREF		YEAR 1 SUPERVISOR RATE/HR	YEAR 1 SECURITY GUARD RATE/HOUR	YEAR 1 TOTAL COST	YEAR 2 SUPERVISOR RATE/HR +LW INCREASE	YEAR 2 SECURITY GUARD RATE/HR +LW INCREASE	YEAR 3 SUPERVISOR RATE/HR +LW INCREASE	YEAR 3 SECURITY GUARD RATE/HR +LW INCREASE
LAGARDA SECURITY	Detroit/Burton MI - No	Post Bid	$19.76	$19.76	$404,842.88	$19.76	$19.76	$19.76	$19.76
	LARGARDA	Original Bid	$23.13	$21.70	$451,765.60	$23.13	$21.70	$23.13	$21.70
US SECURITY ASSOCIATES	Tinley Park IL - No	Post Bid	$19.88: 2,080 Hrs/Yr	$19.93: 18,408 Hrs/Yr	$408,221.84	$20.38	$20.43	$20.89	$20.94
	US SECURITY		$21.16	$20.16	$459,631.98	$21.79	$20.76	$22.44	$21.38
TEACHOUT SECURITY SOLUTIONS	Lansing MI - Yes	Post Bid	$20.25	$20.25	$414,882.00	$20.45	$20.45	$20.65	$20.65
	TEACHOUT	Original Bid	$20.25	$20.25	$420,677.00	$20.45	$20.45	$20.65	$20.65
SECURITAS SECURITY SERVICES USA INC.	Lansing MI - Yes	Post Bid	$22.15	$20.91	$433,562.48	$22.15	$20.91	$22.15	$20.91
	SECURITAS	Original Bid	$22.58	$21.32	$442,045.76	$22.58	$21.32	$22.58	$21.32
G4S SECURE SOLUTIONS USA INC	Farmington Hills MI - No	Post Bid	$21.46	$21.46	$439,672.48	$21.46	$21.46	$21.46	$21.46
	G4S SERVICE	Original Bid	$21.46	$21.46	$512,705.24	$21.46	$21.46	$21.46	$21.46
DK SECURITY	Lansing MI - Yes	Post Bid	$22.25	$20.32	$439,894.00	$22.25	$20.32	$22.25	$20.32
	DK SECURITY	Original Bid	$22.25	$20.28	$401,398.34	$22.25	$20.28	$22.25	$20.28
DM BURR SECURITY SERVICES	Flint MI - No	Post Bid	$21.82	$21.82	$447,048.16	$21.82	$21.82	$21.82	$21.82
	DM BURR	Original Bid	$21.82	$21.82	$424,355.36	$21.82	$21.82	$21.82	$21.82
GUARDIAN GUARD SERVICES	Detroit/Southfield MI- No	Post Bid	$23.13	$22.63	$459,325.00	$23.83	$23.33	$24.53	$24.03
	GUARDIAN GUARD	Original Bid	$23.13	$22.63	$459,325.00	$23.83	$23.33	$24.53	$24.03
The following companies did not respond to the post bid addendum:									
ALL PRO SECURITY SERVICES LTD	Franklin MI - No	Original Bid	$17.94	$17.94	$338,429.63	$17.94	$17.94	$17.94	$17.94
WHELAN SECURITY	Southfield MI - No	Original Bid	$21.56	$21.56	$560,139.57	$21.56	$21.56	$21.56	$21.56

LW=Living Wage

Agenda Item 4

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT WITH TEACHOUT SECURITY FOR UNIFORMED UNARMED GUARD SERVICES IN VARIOUS COUNTY BUILDINGS

WHEREAS, the current contract for guard services expired on May 31, 2016; and

WHEREAS, the Purchasing and Facilities Departments both agree that a contract be awarded to Teachout Security for uniformed unarmed guard services for a contract term of three (3) years beginning June 1, 2016 and ending May 31, 2019, with a two (2) year renewal option; and

WHEREAS, this contract requires the payment of living wages; and

WHEREAS, the funds for this contract are available within the appropriate contractual line items.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a contract with Teachout Security, 416 Frandor Avenue, Ste. 103, Lansing, Michigan 48912, to provide uniformed unarmed guard services in various county buildings for three (3) years with a two (2) year contract renewal option beginning June 1, 2016 and ending May 31, 2019, at a billable rate of $20.25/hour, an initial yearly cost of $414,882.00. Additional years will be based on the living wage rate increase.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 5a

TO: Law and Courts Committee
Finance Committee

FROM: Major Joel Maatman

DATE: June 16, 2016

RE: Accepting Revolvers

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF'S OFFICE TO ACCEPT (10) .38 CALIBER REVOLVER FIREARMS DONATED FROM SECURITAS SECURITY COMPANY

Agenda Item 5a

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF'S OFFICE TO ACCEPT (10) .38 CALIBER REVOLVER FIREARMS DONATED FROM SECURITAS SECURITY COMPANY

WHEREAS, the Ingham County Sheriff's Office has a Firearms Training Division; and

WHEREAS, the Firearms Training Division utilizes several different caliber of weapons during the training of Ingham County Sheriff's Office employees as well as law enforcement Officers from surrounding police agencies; and

WHEREAS, Securitas Security Company has donated (10) .38 caliber revolver firearms to the Firearms Training Division.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of (10) .38 caliber revolver firearms from Securitas Security Company to the Ingham County Sheriff's Office Firearms Training Division to be used during firearms training.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners expresses their appreciation to Securitas Security Company for their support of the Ingham County Sheriff's Firearms Training Division.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to accept the donation of (10) .38 caliber revolver firearms and directs the Firearms Training Division to maintain the weapons for training use and that they be maintained in the Ingham County Sheriff's Office armory.

Agenda Item 5b

TO: Law & Courts and Finance Committees

FROM: Undersheriff Allan Spyke

DATE: June 27, 2016

RE: MDOC Bed Contract

Commissioners,

This resolution will authorize Ingham County and the Ingham County Sheriff's Office to extend the contract with the Michigan Department of Corrections to rent 100 beds at a cost of $36.00 per day per bed for an additional year effective the fiscal year October 1, 2016 through September 30, 2017.

The funds received by the county for leasing these contractual beds are used to reduce the general fund cost of operating the jail. In addition, these funds are used to finance the operational costs for six deputies and the construction and debt cost of the Low Security 90 bed wing at the Jail that the County opened in 2004.

Financial Implications:

2015/2016 Annual Revenue for this contract.
100 beds X 36 per day = 3600 per day X 365 days = $1,314,000

The revenue received from the renting of the beds is anticipated in the 2017 budget.

Other Implications: This contract has been in place since August 2, 2004.

I recommend your approval.

Agenda Item 5b

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE INGHAM COUNTY SHERIFF'S OFFICE TO EXTEND A CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS TO RENT 100 BEDS TO THE MICHIGAN DEPARTMENT OF CORRECTIONS

WHEREAS, the Ingham County Jail (Jail) has an established design rated capacity of 665 beds (569 beds are currently utilized due to the previous closure of Post 3 and Post 6) which includes 472 County beds (408 County beds are being utilized as a result of the previous closure) and 100 contractual beds; and

WHEREAS, the funds received by the County for leasing the contractual beds are used to reduce the general fund cost of operating the Jail; and

WHEREAS, the Ingham County Sheriff's Office has negotiated a Fourth Amendment to the Agreement with Michigan Department of Corrections to rent 100 beds as needed at a cost of $36.00 per day per bed, up to but not to exceed $1,314,000.00, effective October 1, 2016 through September 30, 2017, for the Michigan Department of Corrections' Intensive Detention Reentry Program (parole violators); and

WHEREAS, the revenue to be received from the renting of the 100 beds, which is anticipated to be $1,314,000.00, is in the 2017 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entry into the Fourth Amendment to the Agreement with the Michigan Department of Corrections to continue renting 100 of the Jail's beds as needed, at a cost of $36.00 per day per bed, up to but not to exceed $1,314,000.00, effective October 1, 2016 through September 30, 2017, for the Michigan Department of Corrections' Intensive Detention Reentry Program.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the Sheriff to sign all necessary contract documents consistent with this resolution upon review and approval as to form by the County Attorney.

Agenda Item 6a

TO: Law & Courts and Finance Committees

FROM: John Neilsen, Chief Deputy Controller

DATE: July 1, 2016

SUBJECT: Resolution to Adopt the 2017 Juvenile Justice Community Agency Process Calendar

For the meeting agenda of *(*Law & Courts July 14 and Finance July 20*)*

BACKGROUND

This resolution would authorize the adoption of the attached 2017 Juvenile Justice Community Agency Process calendar to establish time lines and a budgeted amount for the process. This Juvenile Justice Community Agency grant process has been a priority of the BOC to reserve a portion of the JJM funds annually. The JJM process partners with local agencies to provide some preventive services to eligible at-risk county youth outside the formal judicial process to help reduce the Court's formal dockets.

ALTERNATIVES

This is a discretionary program and is not required.

FINANCIAL IMPACT

The BOC has traditionally funded this program at $100,000 annually from the Juvenile Justice millage.
The 2015 year end audited fund balance is $2,169,621 for the Juvenile Justice Millage Fund.

OTHER CONSIDERATION

Last year's grant awards were in the amount of $100,000:

- Child and Family Charities – Nexus Program $37,287
- Child and Family Charities - Teen Court $23,902
- Resolution Services Center of Central Michigan $21,773
- Small Talk Children's Assessment Center $17,038

RECOMMENDATION

I recommend approval of the attached resolution after the Board of Commissioners establishes an amount (historically $100,000) for the 2017 JJM Community Agency process along with the attached calendar.

Agenda Item 6a

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT THE 2017 JUVENILE JUSTICE COMMUNITY AGENCY PROCESS CALENDAR

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002 and renewed in 2006, for the purpose of funding an increase to Ingham County's capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners wishes to adopt a resolution to establish the 2017 Juvenile Justice Community Agency Process and to reserve Juvenile Justice Millage funds in the amount of $ ---------- for this purpose.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby adopts the attached 2017 Juvenile Justice Community Agency Process Calendar to establish time lines for the process.

2017 JUVENILE JUSTICE COMMUNITY AGENCY PROCESS CALENDAR

July 26, 2016	The Board of Commissioners adopts the 2017 Juvenile Justice Community Agency Process Calendar Resolution.
July 27, 2016	A press release is prepared announcing the availability of Juvenile Justice Community Agency funds and invites community organizations to submit an application. The application deadline is August 22, 2016 at 5:00pm.
August 26, 2016	The Controller's Office prepares a summary of the Juvenile Justice Community Agency applicants and forwards the summary to the County Attorney's Office to ensure that the agency's proposed purposes are legal under Michigan Law and comply with the intent of the Juvenile Justice Millage.
September 27, 2016	A Juvenile Justice Community Agency notebook is prepared by the Controller/Administrator's Office. The notebook includes all agencies who submitted applications for review by the Law & Courts Committee. (Notebook is distributed at the September 27, 2016 Board of Commissioners' Meeting)
September 29, 2016	The Law & Courts Committee reviews the Juvenile Justice Community Agency applications and makes recommendations for funding. Juvenile Justice Community Agency applicants are invited to attend the Law & Courts Committee meeting. The Law & Courts Committee makes their recommendations by resolution to the Finance Committee.
October 5, 2016	The Finance Committee approves the resolution for Juvenile Justice Community Agency funding to the Board of Commissioners.
October 10, 2016	The Board of Commissioners authorizes a resolution for the 2017 Juvenile Justice Community Agency grant awards.
October 14, 2016	The Juvenile Justice Community Agency applications are sent to the County Attorney's Office for contract preparation.
October 14, 2016	Juvenile Justice Community Agencies are notified of the County grant award and informs the agency that a County contract will be forthcoming in December.
December 2016	Contracts are received from the County Attorney's Office and mailed to the Juvenile Justice Community Agencies for appropriate signatures. When the contracts are mailed, a request is made to agencies to mail their Certificate of Insurances and a Revised Scope of Services if the grant award is different than the original requested amount.
January 2017	Fifty percent of the grant award is sent to the Juvenile Justice Community Agency upon receipt of the agency's signed contract and the appropriate documentation as listed above.
July 14, 2017	The Juvenile Justice Community Agencies send in their first six month report to the Controller's Office and upon review by staff, a check for the remaining portion of the grant is sent to the agency.

Construction Options

Option 1: Jail, Administration and Court
Option 2: Jail and Administration
Option 3: Jail

Project Component	Option 1	Option 2	Option 3
Jail Portion	$ 34,661,513	$ 34,661,513	$ 34,661,513
Sheriff's Administrative Operations	$ 14,691,213	$ 14,691,213	
55th District Court	$ 7,370,603		
Site Development Cost*	$ 5,837,622	$ 5,137,107	$ 3,794,454
TOTAL**	**$ 62,560,951**	**$ 54,489,833**	**$ 38,455,967**

SOURCE: Redstone Report, pg. 20

** Cost reduction estimate for Option 2 and Option 3 is proportionate to reduction in project components.*

*** Total construction cost for all three project components (Option 1) will likely increase if the project is completed in phases.*

Additional Expenses			
Estimated bond cost calculated at 1% of issue cost plus underwriting fees	$ 700,000	$ 625,000	$ 475,000

Estimated Annual Bond Payment			
Estimated annual bond payment over 30 years at an interest rate of 4.4%	$ 3,795,650	$ 3,305,966	$ 2,333,171

Jail Location Cost Comparison

	Mason Model	Lansing Model	Source
Jail Portion (461-Bed Facility)	$ 34,661,513	$ 34,661,513	Redstone Report, pg. 20
Administrative Operations	$ 14,691,213	$ 14,691,213	Redstone Report, pg. 20
Site Costs	$ 5,837,622	(Unknown)	Redstone Report, pg. 20*
Land Acquisition	$ -	$ 4,000,000	Range $2M - $4M
Additional 75 beds for City lock-up	$ -	$ 5,639,075	Redstone Report, pg. 20**
Kitchen	$ -	$ 4,000,000	Redstone Report, pg. 4
Parking Structure	$ -	$ 13,500,000	Redstone Report, pg. 24 ***
Total	**$ 55,190,348**	**$ 76,491,801**	
Difference		$ 21,301,453	

** Lansing site cost is unknown until a location is identified*

*** Calculated using per bed cost at 461 persons*

**** Cost reflects a 370-space facility included with City project component. A downtown location would require a facility with roughly 500 parking spaces.*

Debt Payment Schedule and Possible Revenue Sources for Jail Construction Project

	2016	2017	2018	2019	2020	2021	2022	2023
Scheduled General Fund Debt Payments	$ 1,821,626	$ 1,758,948	$ 1,769,510	$ 1,530,290	$ 1,026,643	$ 1,027,550	$ 187,380	$ -
Possible Revenue Sources								
Current bond amount available for re-allocation	$ -	$ 62,678	$ 52,116	$ 291,336	$ 794,983	$ 794,076	$ 1,634,246	$ 1,821,626
Employee savings* (Redstone, pg. 6)	$ -	$ -	$ -	$ 826,500	$ 826,500	$ 826,500	$ 826,500	$ 826,500
Use of Z-list allocation	$ -	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000
Adjust property tax rate to meet limit	$ -	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000
Reset property tax allocation (vote)**	$ -	$ -	$ -	$ 2,886,919	$ 2,886,919	$ 2,886,919	$ 2,886,919	$ 2,886,919
TOTAL	**$ -**	**$ 612,678**	**$ 602,116**	**$ 4,554,755**	**$ 5,058,402**	**$ 5,057,495**	**$ 5,897,665**	**$ 6,085,045**

** Employee savings will not be realized until a new jail facility is occupied and is based on reduction in current staffing levels of approximately 15.5 FTE's. It should also be noted that closing of Post 6 in July will result in a reduction of six FTE's counted among the 15.5 (that reduction is included in the $826.500 estimate, above). Closing of future posts will result in additional staffing reductions.*

***Amount based on March 8, 2006 legal opinion. Note that implementation of tax allocation adjustment requires tax allocation board and voter approval.*

Agenda Item 6c

TO: Board of Commissioners Finance and Liaison Committees

FROM: Teri Morton, Budget Director

DATE: July 5, 2016

SUBJECT: Second Quarter 2016 Budget Adjustments and Contingency Fund Update

For the meeting agendas of 7/14/16 Law and Courts, 7/18/16 Human Services, 7/19/16 County Services and 7/20/16 Finance

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BACKGROUND

The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, reappropriations, accounting and contractual changes, and general housekeeping issues.

ALTERNATIVES

FINANCIAL IMPACT

Detail of the the recommended adjustments to the Ingham County budget for the second quarter of fiscal year 2016 are attached. The total increase to the General Fund is $22,384.

The largest adjustments in the general fund are an increase in property tax revenue of $86,000 to reflect the actual taxable value included in 2016 Equalization Report, which was slightly higher than budgeted, and a decrease in interest revenue of $79,500 to reflect current projections. Also included are two grant increases in the Prosecuting Attorney's Office and an increase in the Jury Administration budget for the transition to the new jury management software, which was inadvertently excluded from the 2016 adopted budget.

Most of the increases outside of the general fund are in the Machinery and Equipment Revolving Fund for replacement computer equipment. Funds are available for these purchases through accumulated chargebacks to departments.

Resolution 16-190 made several adjustments to the Zoo fund to ensure that current year revenues can support current year expenditures. Since the adoption of that resolution, the Zoo budget has been reviewed further, and an increase of $84,313 in revenues and expenditures is recommended to continue to align the current year budget with previous years' actuals and the current year's projections.

OTHER CONSIDERATIONS

Also included is an update of contingency fund spending so far this year. The current contingency amount is $315,450. The attached document details how the Board has allocated the contingency funds throughout the year, beginning with a balance of $350,000.

RECOMMENDATION

It is recommended that the Board adopt the adjustments to the Ingham County budget for the second quarter of fiscal year 2016 as presented in the attached resolution and schedule.

Agenda Item 6c

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2016 INGHAM COUNTY BUDGET

WHEREAS, the Board of Commissioners adopted the 2016 Budget on October 27, 2015 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller's staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

FUND	DESCRIPTION	2016 BUDGET 7/1/16	PROPOSED CHANGES	PROPOSED BUDGET
101	General Fund	$80,896,808	$22,384	$80,919,192
208	Parks	2,279,091	2,450	2,281,541
256	ROD Automation	217,790	839	218,629
258	Potter Park/Zoo	3,672,269	84,313	3,756,582
262	Concealed Pistol Licensing	10,000	70,000	80,000
664	Mach. & Equip. Revolving	1,343,246	46,971	1,390,217

GENERAL FUND REVENUES

	2016 Budget – 7/1/16	Proposed Changes	2016 Proposed Budget
Tax Revenues			
County Property Tax	44,696,645	86,000	44,782,645
Property Tax Adjustments	(150,000)		(150,000)
Delinquent Real Property Tax	15,000		15,000
Unpaid Personal Property Tax	(10,000)		(10,000)
Industrial Facility Tax	300,000		300,000
Trailer Fee Tax	15,000		15,000
Intergovernmental Transfers			
State Revenue Sharing	6,088,744		6,088,744
Convention/Tourism Tax - Liquor	1,395,224		1,395,224
Court Equity Fund	1,490,000		1,490,000
Use of Fund Balance	2,778,068		2,778,068
Department Generated Revenue			
Animal Control	708,636		708,636
Circuit Court - Family Division	1,016,625		1,016,625
Circuit Court - Friend of the Court	562,000		562,000
Circuit Crt - General Trial	2,467,390		2,467,390
Controller	3,170		3,170
Cooperative Extension	2,500		2,500
County Clerk	632,210		632,210
District Court	2,674,448		2,674,448
Drain Commissioner/Drain Tax	394,758		394,758
Economic Development	56,640		56,640
Elections	66,550		66,550
Emergency Operations	53,582		53,582

Equalization /Tax Mapping	10,100		10,100
Facilities	172,957		172,957
Financial Services	89,673		89,673
Health Department	120,000		120,000
Human Resources	42,368		42,368
Probate Court	277,178		277,178
Prosecuting Attorney	597,652	15,884	613,536
Register of Deeds	2,036,729		2,036,729
Remonumentation Grant	87,454		87,454
Sheriff	6,440,124		6,440,124
Treasurer	5,301,633	(79,500)	5,222,133
Tri-County Regional Planning	63,921		63,921
Veteran Affairs	399,829		399,829
Total General Fund Revenues	**80,896,808**	**22,384**	**80,919,192**

GENERAL FUND EXPENDITURES

	2016 Budget - 7/11/16	Proposed Changes	2016 Proposed Budget
Board of Commissioners	556,179		556,179
Circuit Court - General Trial	8,613,169		8,613,169
District Court	3,175,311		3,175,311
Circuit Court - Friend of the Court	1,594,800		1,594,800
Jury Board	1,199		1,199
Probate Court	1,485,465		1,485,465
Circuit Court - Family Division	5,489,400		5,489,400
Jury Selection	127,967	6,500	134,467
Elections	358,257		358,257
Financial Services	771,089		771,089
County Attorney	445,143		445,143

County Clerk	953,950		953,950
Controller	937,239		937,239
Equalization/Tax Services	729,444		729,444
Human Resources	748,469		748,469
Prosecuting Attorney	6,347,069	15,884	6,362,953
Purchasing	217,271		217,271
Facilities	2,078,574		2,078,574
Register of Deeds	751,832		751,832
Remonumentation Grant	87,454		87,454
Treasurer	540,495		540,495
Drain Commissioner	964,065		964,065
Economic Development	131,524		131,524
Community Agencies	220,000		220,000
Ingham Conservation District	8,190		8,190
Equal Opportunity Committee	500		500
Women’s Commission	500		500
Historical Commission	500		500
Tri-County Regional Planning	113,053		113,053
Jail Maintenance	215,600		215,600
Sheriff	20,794,155		20,794,155
Tri-County Metro Squad	75,000		75,000
Community Corrections	154,896		154,896
Animal Control	1,738,197		1,738,197
Homeland Sec./Emergency Ops.	204,115		204,115
Board of Public Works	300		300
Drain Tax at Large	430,000		430,000
Health Department	5,302,865		5,302,865
Community Health Centers	2,892,486		2,892,486

Jail Medical	1,921,190		1,921,190
Medical Examiner	359,075		359,075
Substance Abuse	701,927		701,927
Community Mental Health	1,897,161		1,897,161
Department of Human Services	1,924,769		1,924,769
Tri-County Aging	78,512		78,512
Veterans Affairs	551,795		551,795
Cooperative Extension	444,081		444,081
Library Legacy Costs	133,236		133,236
Parks and Recreation	1,566,141		1,566,141
Contingency Reserves	315,450		315,450
Legal Aid	20,000		20,000
2-1-1 Project	45,750		45,750
Community Coalition for Youth	27,000		27,000
Capital Improvements	1,654,999		1,654,999
Total General Fund Expenditures	**80,896,808**	**22,384**	**80,919,192**

General Fund Revenues

Property Tax Revenue	Increase current year property tax revenue $86,000 to reflect taxable value from 2016 Equalization Report.
Prosecuting Attorney	Increase State Victim Rights revenue $4,800 for tablet purchases per grant award. Increase VOCA revenue $11,084 for Small Talk contract per grant award.
Treasurer	Decrease interest revenue $79,500 to reflect current projections.

General Fund Expenditures

Jury Administration	Increase budget $6,500 for transition to new jury management software.
Prosecuting Attorney	Increase State Victim Rights revenue $4,800 for tablet purchases per grant award. Increase VOCA revenue $11,084 for Small Talk contract per grant award.

Non-General Fund Adjustments

Parks (F208)	Increase passport revenue per projections and increase expenses to purchase replacement passport camera ($2,450).
ROD Automation (F256)	Increase use of fund balance to purchase one replacement PC ($839).
Potter Park/Zoo (F258)	Increase revenues and expenditures $84,313 to reflect current projection as follows: Decrease revenue control $4,000, increase property tax related revenue $37,900, decrease special events revenue $1,500, increase zoo interactive site revenues $6,875, decrease parking fees $27,889, decrease interest revenue $10,000, increase donations revenue $20,000, decrease miscellaneous revenues $25,000, increase use of fund balance $87,927, decrease expenditure control $5,000, decrease permanent salaries $15,054, increase temporary salaries $42,126, increase controllable costs $40,241, and increase utilities $22,000.
Concealed Pistol Licensing (F262)	Set up budget for Concealed Pistol Licensing fund. Fund was created in 2015, budget not included in 2016 budget process. ($70,000)
Mach./Equip. Revolving (F664)	Increase CIP upgrade funds for emergency replacement of Probate Court video conferencing equipment ($17,601), 2 PCs ($1,677) and a scanner ($3,500) for Circuit Court, one tablet for Controller's Office ($1,711), one laptop for the County Clerk ($1,328), one PC for Prosecuting Attorney's Office ($942), 3 PCs for Cooperative Extension ($2,516), 4 PCs for Treasurer's Office ($3,458), 2 PCs for Veterans Affairs ($2,166), 3 PCs for the Youth Center ($2,516), and 11 PCs for the Sheriff's Office ($9,556).

2016 CONTINGENCY

Adopted Contingency Amount	$350,000
R16-165: BOC Temporary Employee for FOIA	(4,550)
R16-269: VOA New Hope Day Shelter	(30,000)
Current Contingency Amount	**$315,450**