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VICTOR CELENTINO
CAROL KOENIG
BRYAN CRENSHAW
RANDY SCHAFER
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE LAW AND COURTS COMMITTEE WILL MEET ON THURSDAY, MAY 11, 2017
AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES
BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [April 27, 2017](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Interviews – Ingham County Family Center Advisory Board
2. Sheriff's Office
 - a. Resolution to Purchase Two [Stun-Cuffs](#) for the Sheriff's Office Field Services Division and Correction from Myers Enterprises Inc.
 - b. Resolution to Honor [Scott Preadmore](#) as a Civilian Volunteer on the Ingham County Sheriff's Office Heavy Rescue Squad
3. Circuit Court
 - a. Resolution Authorizing Entering into an Agreement with [TEL Systems](#) to Upgrade Technology and Provide Maintenance Support for the Circuit Court Courtrooms Located in the Veterans Memorial Courthouse
 - b. Resolution Authorizing Notice of Nonrenewal/Termination of Agreement with [Xerox Government Systems](#) (ACS Government Systems) for Jury Management Services
4. Community Corrections
 - a. Resolution Authorizing Submission of a Grant Application and Entering into a Contract with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections and Entering into [Program Subcontracts](#) for FY 2017-2018
 - b. Resolution Authorizing Entering into a Contract Amendment with the MDOC for FY 2016-2017 and [Subcontract Amendments](#) with CEI Community Mental Health and Northwest Initiative – ARRO and Sentinel, Inc.

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE
April 27, 2017
Draft Minutes

Members Present: Hope, Banas, Celentino, Koenig, Maiville, and Schafer

Members Absent: Crenshaw

Others Present: Sheriff Scott Wriggelsworth, Prosecutor Carol Siemon, Lisa McCormick, Scott LeRoy, Tom Krug, Rhonda Swayze, Gregory Feamster, Jessica Emmons, Teri Morton, Liz Kane and others

The meeting was called to order by Chairperson Hope at 6:00 p.m. in Personnel Conference Room D & E of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the April 13, 2017 Minutes

MOVED BY COMM. KOENIG, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE MINUTES OF THE APRIL 13, 2017 LAW AND COURTS COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Crenshaw

Additions to the Agenda

None.

Limited Public Comment

Tom Krug, Capitol City Labor Program Director, stated CCLP was opposed to closing a post of the jail, because corrections was a statutory service of the Sheriff and needed to be adequately maintained. He further stated he thought it was unfair for the Sheriff to take almost a million dollars out of his budget, and the Board of Commissioners needed to look at funding sources moving forward.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. SCHAFFER, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ITEMS:

2. Sheriff's Office
 - a. Resolution to Purchase Fifteen New Glock Firearms, Weapon Mounted Flashlights, and Holsters for the Sheriff's Office Field Services Division Using 2017 Capital Improvement Funds
 - b. Resolution to Authorize Ingham County and the Ingham County Sheriff's Office to Enter into a Contract with the Michigan State Police and Saginaw County for Participation in the Statewide Records Management System

- c. Resolution Authorizing an Amendment to a Current Contract with the Michigan Department of Human Services for Transport Services of Specific Juveniles by Sheriff's Deputies
 - e. Resolution to Honor Sergeant Eric Common of the Ingham County Sheriff's Office
3. Circuit Court/Family Division – Resolution to Authorize a Reorganization in the Circuit Court Juvenile Division
 4. Controller's Office – Resolution to Update Various Fees for County Services

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Crenshaw

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Crenshaw

1. Prosecuting Attorney – Review of Evidence Report

Lisa McCormick, Prosecutor's Office, stated since last meeting with the Committee, she had gone to the evidence room at the Sheriff's Office on April 11 and randomly checked five cases- two sexual assault cases, two drug cases and a reckless driving case as a cross-section of the type of crime they usually saw. She further stated she looked at all of the bags of evidence associated with those cases, and every piece of evidence was accounted for and organized.

Ms. McCormick stated there were no concerns with the evidence whatsoever. She further stated there were some pieces of evidence that were at the crime lab, but that was expected and the records reflected that. She further stated she was confident everything was accounted for.

Ms. McCormick stated she followed up with Sheriff Wriggelsworth and she felt very comfortable at this juncture, with her successful review of evidence and the new quartermaster's organization of the evidence, and she did not feel the need to continue reviewing the evidence room. She further stated Sheriff Wriggelsworth would continue to conduct his audits of the evidence room and they would stay in communication.

Commissioner Banas asked if there had been other random checks performed by the Prosecutor's Office.

Ms. McCormick stated over the past year, there had been other cases where Assistant Prosecuting Attorneys would pull evidence, especially in the case with the little girl who had died, when preparing for a preliminary exam with the detectives. She further stated the Prosecutor's Office as a matter of course did not perform random checks at property rooms, but did go through evidence if a case was going to trial.

Ms. McCormick stated she also spoke with police chiefs at the Area Police Chiefs meeting about evidence rooms and evidence and file retention, and everyone agreed it made sense to create a County-wide retention policy. She further stated she agreed to chair the committee to establish

the best policies and procedures for retention, to make sure everyone across the County was performing best practices.

Ms. McCormick stated she would be happy to report back to the Committee going forward, but it would take some time because there were varying practices across the County. She further stated it was a tremendous undertaking on when to destroy evidence and how they could do it in the best way possible with the manpower they have.

Ms. McCormick stated that she was concerned about the infrastructure of the County and the data storage issues. She further stated the County usually triaged storage situations when they needed to, and she recognized storage was becoming more expensive.

Ms. McCormick stated they had learned through the review of evidence handling procedures that the Sheriff's Office stored their photos on the County server, as did the Prosecutor's Office. She further stated this was a duplication of work, and if there was a disaster or catastrophe, they may end up losing the same data, which could be a problem.

Ms. McCormick stated they would like to see the County address the infrastructure issue and come up with a disaster recovery plan.

Sheriff Scott Wriggelsworth, Sheriff's Office, stated that on top of the random audit done by the Prosecutor's Office, the Sheriff's Office had been auditing every single case that had evidence, every single month. He further stated that in January and February, they accounted for evidence in 144 out of 144 cases.

Sheriff Wriggelsworth stated the audit began with the police report to make sure deputies were detailing evidence and titling reports properly, then they checked to make sure it was logged in the evidence room or lab properly, and if it was organized. He further stated the Sheriff's Office was drafting their new evidence policy currently, and in it they would require review of every case with associated evidence for the next two years.

Chairperson Hope asked how much time the audit took.

Sheriff Wriggelsworth stated it took some time, but they had brought it upon themselves and it was worth it to take the time and get it right. He further stated the quartermaster was doing a fantastic job and he knew how important this was going forward to get it right every single time.

Commissioner Maiville asked if it was too early to ask about the Michigan State Police's final report in their investigation.

Carol Siemon, Ingham County Prosecutor, asked if there were any more questions about Ms. McCormick's audit.

Commissioner Schafer stated he thought they were doing a great job in a tough situation.

Prosecutor Siemon stated in regards to the Michigan State Police investigation, they had received the final report on Tuesday and she and Ms. McCormick briefly met with MSP, but they did not discuss the reports. She further stated due to the fact that former Ingham County Prosecutor Gretchen Whitmer was the complainant in the case, Prosecutor Siemon had filed a request for special prosecution, that usually went through the Attorney General's Office and then they would be referred to a prosecutor in another jurisdiction to review that.

Prosecutor Siemon stated that was standard procedure when there was any potential conflict of interest. She further stated it was critical the issue be fully explored, and they anticipated a decision to be made soon about the request for special prosecution, at which point they would let the Committee know.

Commissioner Maiville thanked both the Prosecutor and the Sheriff for handling the issue, as newly elected officials. He further stated the first time the Committee had heard about the mishandling of evidence, it was attributed to the sewer line leak, but he thought the sewer line was possibly a smoke screen for a larger procedural or processing issue that was not being addressed.

Commissioner Maiville asked how they knew that the one item was actually due to the sewer line leak, given what had been discovered over the past few months.

Sheriff Wriggelsworth stated the sewer line leak was just the tip of the iceberg, which uncovered a much larger issue in the evidence room that had nothing to do with leaking pipes.

Prosecutor Siemon stated as they had told the Committee on March 30, there was the investigation done by Catherine Emerson to look at any compromised cases that the Prosecutor's Office would not be able to proceed on. She further stated that the MSP investigation was to look at any potential criminal charges that should come out of what occurred and identify other underlying issues.

Prosecutor Siemon conceded there had been a long-standing problem of neglect and mismanagement, but since she and Sheriff Wriggelsworth had taken office, she was impressed by all of the steps taken to organize and address the problems at hand. She further stated she commended Ms. McCormick, because she had the attention to detail to say this was a serious issue.

Prosecutor Siemon stated as a result of this issue, she believed Ingham County would end up with one of the best systems in the State.

Sheriff Wriggelsworth stated he would update the Committee when he attended Committee meetings in the future, and he invited Commissioners to view an audit at the Sheriff's Office if they wished. He further stated he would be as transparent as he could possibly be when it came to their evidence room.

Commissioner Banas asked Sheriff Wriggelsworth if he was confident that other departments were operating well,

given the amount of mismanagement over a long period of time in the evidence room. Sheriff Wriggelsworth stated he was confident they were operating well.

2. Sheriff's Office

- d. Resolution to Reduce the Projected Revenue Shortfall Created by the Contract Issues from the Housing of Michigan Department of Corrections and Wayne County Sheriff's Office Inmates at the Ingham County Jail

MOVED BY COMM. KOENIG, SUPPORTED BY COMM. BANAS, TO APPROVE THE RESOLUTION.

Commissioner Schafer requested the question be divided to separate the personnel elimination from the closing of Post 4.

Commissioner Celentino asked if the elimination of the Major position had created a smaller \$538,000 budget shortfall.

Sheriff Wriggelsworth stated he had eliminated the Major's position on January 1, 2017, but the position was already budgeted for 2017. He further stated he was hoping to do other things with the savings from eliminating the position, but he ended up putting the savings toward the \$690,000 budget shortfall.

Commissioner Celentino asked if they separated the budget amounts, how much the closure of the post was.

Sheriff Wriggelsworth stated it took six deputies to run a post 24/7, incorporating twelve-hour shifts, time off, and trainings. He further stated he was only proposing to eliminate four of the deputy corrections positions, because they did not have a bench in the Corrections Unit, and any time life happened, whether someone got sick, had a baby, had training, or anything else, the unit was paying overtime to keep the jail fully staffed.

Sheriff Wriggelsworth stated he wanted the Sheriff's Office to begin building a bench, so the deputies could have a life and did not get called in on their days off. He further stated that day, they had made three Code-Red callbacks to deputies to fill a shift, which was a bonus stipend to compel employees to call back and work more overtime, even when they already work 700-900 hours of overtime per year.

Sheriff Wriggelsworth stated his plan was instead of cutting six deputies, they could have two extra deputies to help fill in scheduling. He further stated the other two positions lost were an administrator and a Narcotics Squad deputy.

Commissioner Celentino asked Teri Morton how much it would cost if they maintained the four extra corrections officers.

Teri Morton, Deputy Controller, stated the cost would be \$263,601.

Commissioner Celentino asked what that amount pertained to, exactly.

Sheriff Wriggelsworth stated it was 2/3 of the year, multiplied by the average salary and benefits, multiplied by the four deputies.

Commissioner Celentino stated with the Sheriff's recommendation, the County was looking at taking \$83,000 out of the contingency fund, to cover the \$690,000 cost.

Ms. Morton stated that after all of the proposals the Sheriff had put forth, they still had a shortfall of \$83,000, which would be funded by contingency.

Commissioner Celentino asked where the funds would come from if they were to fund the extra \$263,601. He further asked what was left in the contingency fund.

Ms. Morton stated there was a little over \$300,000 left in the contingency fund.

Commissioner Celentino asked Sheriff Wriggelsworth if there was money to fund more positions, what positions he would recommend the Board of Commissioners did not cut. He further asked how that would benefit the agency.

Sheriff Wriggelsworth asked if he meant keeping one of the five positions proposed to be cut.

Commissioner Celentino stated he understood four deputies were being cut out of the six.

Sheriff Wriggelsworth stated there were four corrections officers and one law enforcement officer.

Commissioner Celentino asked if it would benefit if they did not cut all four corrections positions. He further asked what position the Sheriff recommended to the Board of Commissioners to not cut.

Sheriff Wriggelsworth stated he wished they would write the department a \$690,000 check and not eliminate any positions, but if he could save another couple of corrections deputies, then that would be important to help build a bench. He further stated they could only abuse their people for so long, and for years, anytime life happened and a deputy could not be at their post, the department was paying overtime.

Commissioner Celentino stated he appreciated the Sheriff completing the task he was given to come up with the cuts, but he wanted the Board of Commissioners to figure out what could be done to avoid jeopardizing the department. He further stated they had been through a similar route before with the former Sheriff closing a post, and he recognized the issue of not having a bench and paying a lot of overtime needed to be addressed.

Commissioner Celentino stated he would be looking at what exactly could be done to maintain a more effective and efficient jail.

Sheriff Wriggelsworth stated with extra deputies, there would be a savings in efficiencies if they did not have to pay overtime each time they needed a shift covered.

Commissioner Koenig asked how much would be saved by having extra deputies.

Sheriff Wriggelsworth stated he could not answer how much savings it would be.

Ms. Morton stated she understood the Sheriff needed more staff, but she wanted to point out that the revenue problem could go on through the future, and restoring a corrections position would cost approximately \$100,000 every year, not just the \$65,000 out of contingency this year.

Commissioner Schafer asked what the cost of the Major's position and salary was.

Ms. Morton stated the full-year cost of the salary was \$151,283, because the position had been vacant since January.

Sheriff Wriggelsworth stated the Controller's Office had asked the Sheriff's Office to come up with a plan for the 2018 budget in which they cut 5-10% of their costs. He further stated the plan before the Committee was their plan for 2018, and instead they would be forced into implementing it in April of 2017.

Sheriff Wriggelsworth stated he could not come up with more cuts to costs in 2018 after doing this in 2017. He further stated if he was forced to make more cuts in 2018, then it would wipe out a division of the Sheriff's Office and severely impact their operations.

Sheriff Wriggelsworth stated that contracts with other agencies were holding them hostage, as evidenced by the two agencies that backed out this year.

Commissioner Maiville asked what overtime costs for the Sheriff's Office and corrections were.

Ms. Morton stated she thought they were about a million dollars per year.

Sheriff Wriggelsworth stated for the entire department, it was about a million dollars, and corrections made up about 40-50% of those costs.

Commissioner Koenig asked how much per hour is a corrections officer was paid in overtime.

Sheriff Wriggelsworth stated their wage was about forty-five dollars per hour.

Commissioner Koenig asked when they paid corrections officers double-time, if it was just on holidays.

Sheriff Wriggelsworth stated it was on holidays.

Commissioner Koenig asked if the overtime the Sheriff was referring to was time-and-a-half.

Sheriff Wriggelsworth stated that was correct.

Commissioner Koenig asked what the incentives were for a Code Red overtime stipend.

Sheriff Wriggelsworth stated Code Red was fifty dollars an hour. He further stated if a corrections officer responded to and worked a Code Red call, they would receive the 12.75 hours of overtime, and a fifty dollar stipend on top of it.

Commissioner Koenig asked if the Code Red was working now.

Sheriff Wriggelsworth stated it was working to some degree and it had helped.

Commissioner Banas stated she understood this was a similar situation to the 911 Center, where they also had about a million dollars in overtime each year because of labor shortages.

Sheriff Wriggelsworth clarified that his department did not have labor shortages and he was fully staffed. He further stated the 911 Center was paying overtime because they could not fill their positions, whereas the Sheriff's department did not have enough positions.

Ms. Morton stated the 911 Center would always have overtime, because it was a 24/7 operation.

Commissioner Banas thanked them for the clarification and asked what the consequences were with losing the eighteen local beds in Post 4. She further asked what would happen because they had less space for local prisoners, and if they would not be giving jail time to certain crimes if the jail was full.

Sheriff Wriggelsworth stated there were eight Circuit Court judges and eight District Court judges in the County, amounting to about one bed per judge. He further stated if the post was closed, the jail would immediately be put in an overcrowding situation and they would have to kick some people out of jail.

Sheriff Wriggelsworth stated people kicked out would be ordinance violators, the lowest of the low. He further stated they would have every bed full, every day for the rest of the year, and possibly into 2018.

Sheriff Wriggelsworth stated he had met with all three District Court chief judges and the chief Circuit court judge personally and told them about the proposal. He further stated the Sheriff's Office would do their best to make the impact on the courts negligible, but there were variables.

Sheriff Wriggelsworth stated as laid out in the plan, he could cap the MDOC beds at 50, but that would cost them \$42,000 of revenue each year.

Commissioner Banas if the Sheriff would be doing projections or analysis to determine when they may need to come back and ask for additional contingency funds from the County.

Sheriff Wriggelsworth stated he was not sure how to answer the question, but he had been working on this problem since the day he got the call from Wayne County when they backed out of the contract. He further stated they were trying to build efficiencies into the operation, by building a bench for deputies, and doing things in-house rather than having to pay two additional staff for transportation, but they would not be realized until the end of 2018.

Sheriff Wriggelsworth stated the biggest factor was to take care of their employees, and build a bench in corrections. He further stated they hardly paid overtime on road patrol, but staffing the jail was a necessity.

Commissioner Koenig stated she understood the Sheriff's Office had budgeted a million dollars in overtime.

Ms. Morton stated it was a little less than a million dollars per year.

Sheriff Wriggelsworth stated some of the budget was contractual overtime, for holiday time, training, or coming back for court.

Commissioner Koenig acknowledged some of the overtime they could not avoid, but instead of using a million dollars in overtime, they could divide it among more deputies to build a bench. She further stated it would be for the same purpose, just in a more efficient way.

Sheriff Wriggelsworth stated that idea had been suggested by other Commissioners in the past.

Commissioner Koenig asked how they could execute that idea.

Ms. Morton stated she thought by closing the post and keeping two corrections officers, it could give the Sheriff a good feel for how much overtime they could save from that, and later in the year or for 2018, they could revisit the idea. She further stated she did not think they could take \$500,000 out of the overtime budget for corrections officers' salaries and say it would even out, because they need more experience about how the overtime would factor in with more officers.

Commissioner Koenig stated they could take \$250,000 and see how that panned out.

Sheriff Wriggelsworth stated the Committee could just eliminate two deputies off of his proposal.

Commissioner Koenig stated that was her idea. She further stated she understood this was being done from a crisis-management point-of-view, but crisis-management did not always create the best outcomes.

Commissioner Koenig stated she understood what Ms. Morton was saying about getting rid of a large part of the overtime budget because they would have legacy costs and other unforeseen costs, but she thought they would still break even by keeping more deputies.

Sheriff Wriggelsworth stated budgets were due on May 26, so the timeline was quickly approaching.

Ms. Morton stated this kind of proposal, where existing resources were being reallocated, was easier to work out later in the budget process. She further stated this kind of proposal would not necessarily have to be done as part of the budget process, but could be reallocated later in the year.

Sheriff Wriggelsworth asked if the Commissioners were talking about closing a post, but not eliminating any deputies.

Ms. Morton stated it was food for thought, and encouraged the Committee to think about it before the Finance Committee met.

Sheriff Wriggelsworth stated he would be in favor of that proposal, and it would be huge for the department.

Ms. Morton stated she thought over time, the current proposal may give Sheriff Wriggelsworth an idea of how the overtime would change, and they could revisit the idea in three months or later down the line.

Sheriff Wriggelsworth stated in addition to the other efficiencies the department was implementing, the cumulative effect could be large.

Commissioner Koenig stated they knew they were already in Code Red territory, and those shifts were not getting filled, so if four deputies were eliminated, the situation would just get worse.

Sheriff Wriggelsworth stated that was not correct, because they would not have sixty-eight other inmates to watch. He further stated the proposal would make the staffing situations a little better, because they would have an extra body accessible each shift.

Sheriff Wriggelsworth stated he was in favor of not eliminating any deputies, and to see how they with their overtime did for the rest of the year, compared with 2016.

Discussion.

Commissioner Banas stated she would be in favor of tabling the resolution.

Chairperson Hope clarified that closing the post itself would not save any money.

Ms. Morton stated there would be a small amount of money saved in meals.

Sheriff Wriggelsworth stated they would not have to staff the post, so there would be a savings in closing the post.

Commissioner Maiville asked if there were savings in utilities.

Sheriff Wriggelsworth stated the savings from utilities were minimal.

Ms. Morton stated she thought the Sheriff wanted to close the post as soon as possible, so she did not advise the Committee to table the resolution.

Commissioner Schafer stated the reason he proposed dividing the question was because by closing the post, they would not be transporting inmates or providing medical care or meals for them. He further stated in the past he had brought up billing inmates, like many other jails he knew of did.

Sheriff Wriggelsworth stated there was a question of whether the fees were collected.

Commissioner Schafer stated most people who were arrested for a night or two would pay the fee, and it was something to look into.

Sheriff Wriggelsworth stated he had contacted some people who were presenting proposals about tracking people down and possibly placing liens on their property taxes, as to collect money in other ways. He further stated they would not go after the indigent inmates, but those 10% of inmates that did have the ability to pay, could contribute a few hundred thousand dollars for the County.

Commissioner Celentino asked if each post had its own number of beds.

Sheriff Wriggelsworth stated that was correct.

Commissioner Celentino asked if Post 4 was rated as a low bed count.

Sheriff Wriggelsworth stated that Post 4 was an average bed count, but the setup of the post was bad. He further stated if they were going to close a post, Post 4 would be the most favorite post to be closed by the deputies.

Commissioner Celentino asked if there were costs to reopen a post.

Sheriff Wriggelsworth stated that two of the posts would never be able to be reopened because their parts were being used by other posts, but his hope was with Post 4, they did not touch it. He further stated by keeping Post 4 intact, if there was ever more funding available, they would have a post available for that purpose.

Sheriff Wriggelsworth stated the other consideration was that the jail was very old, and it was a possibility that if another working post became defunct, then they could move the current inmates to Post 4.

Commissioner Celentino asked if Sheriff Wriggelsworth meant when the time came to replace the jail, it would be available.

Sheriff Wriggelsworth stated not necessarily, but if there was a structural failure in another post, they could move things around.

Discussion.

Commissioner Koenig asked if Sheriff Wriggelsworth thought the best thing the Board of Commissioners could do, would be to close Post 4, and keep two deputies. She further stated she acknowledged things could not stay the way they were because they faced a large budget shortfall.

Commissioner Koenig stated it did not make sense to her, to use a million dollars in overtime when they could use it as regular time.

Sheriff Wriggelsworth stated he could not disagree with Commissioner Koenig. He further stated the best thing for him would be to close a post and save all four deputies, but he acknowledged that would be fiscally difficult.

Commissioner Koenig asked if he would still close the post.

Sheriff Wriggelsworth stated he would still close the post.

Discussion.

Commissioner Celentino if they closed the post, but left the four deputies, it may help them in their budget as they see how it panned out.

Sheriff Wriggelsworth stated that was correct.

Commissioner Celentino stated he recalled when Sheriff Wriggelsworth came to the Committee with a comprehensive plan at the start of his term, and he wondered if they kept the four deputies, it would help implement his plan.

Sheriff Wriggelsworth stated it would be a tremendous help, not only fiscally, but to their staff to be able to work less overtime.

Sheriff Wriggelsworth if the Board of Commissioners decided to implement this plan, what would happen to the positions in 2018. He further stated he did not want to keep the positions now if they would be cut in 2018, with the 2018 budget being due in May.

Commissioner Schafer stated Ms. Morton would help him out.

Discussion.

Ms. Morton stated she thought the Committee should look at two separate questions for now.

Discussion.

COMM. SCHAFFER ASKED FOR THE QUESTION TO BE DIVIDED TO VOTE SEPARATELY ON THE REDUCTION OF FOUR (4) CORRECTIONS DEPUTIES AND ONE (1) DEPUTY FROM THE TRI-COUNTY METRO NARCOTICS SQUAD AND ONE (1) STAFF SERVICES MAJOR THROUGH NATURAL ATTRITION.

THE RESOLUTION EXCLUDING THE REDUCTION OF FOUR (4) CORRECTIONS DEPUTIES AND ONE (1) DEPUTY FROM THE TRI-COUNTY METRO NARCOTICS SQUAD AND ONE (1) STAFF SERVICES MAJOR THROUGH NATURAL ATTRITION PASSED UNANIMOUSLY. Absent: Commissioner Crenshaw

COMM. SCHAFFER ASKED FOR THE QUESTION TO BE DIVIDED TO VOTE SEPARATELY ON THE REDUCTION OF FOUR (4) CORRECTIONS DEPUTIES AND ONE (1) DEPUTY FROM THE TRI-COUNTY METRO NARCOTICS SQUAD.

THE QUESTION TO REDUCE FOUR (4) CORRECTIONS DEPUTIES AND ONE (1) DEPUTY FROM THE TRI-COUNTY METRO NARCOTICS SQUAD FAILED UNANIMOUSLY. Absent: Commissioner Crenshaw

MOVED BY COMM. SCHAFFER, SUPPORTED BY COMM. MAIVILLE, TO ELIMINATE THE STAFF SERVICES MAJOR POSITION.

THE MOTION PASSED UNANIMOUSLY. Absent: Commissioner Crenshaw

MOVED BY COMM. KOENIG, SUPPORTED BY COMM. BANAS, TO ELIMINATE THE DEPUTY FROM THE TRI-COUNTY METRO NARCOTICS SQUAD.

Commissioner Celentino asked for clarification, and stated that he understood Commissioner Koenig was separating the position into a separate vote because it was not included to be eliminated.

Commissioner Koenig stated she wanted to eliminate the position to only have the four deputies. She further stated the Sheriff was able to work out the Narcotics Squad position and the Staff Services Major position, but she understood he needed the deputies.

Commissioner Celentino clarified that the previous motion included the Narcotics Squad position.

Commissioner Koenig stated that was correct, which was why she did not vote for it.

Sheriff Wriggelsworth stated he eliminated the Major's position, but the Narcotics Squad position was still an active position.

Commissioner Schaffer stated he would not support the motion, because very often the Sheriff needed the personnel to help out in other areas. He further stated he would not support getting rid of any more positions in the Sheriff's Office aside from the Major's position.

Commissioner Celentino asked how much of the Narcotics Squad position the County was responsible for.

Ms. Morton stated it was 100% General Fund for that position.

Discussion.

THE MOTION FAILED. **Yeas:** Koenig and Banas **Nays:** Hope, Celentino, Maiville,
Schafer **Absent:** Crenshaw

Ms. Morton asked if the Committee would like to make a motion or come back with another resolution to fund the rest of the shortfall or adjust overtime.

Chairperson Hope stated they had already voted to fund the \$83,000 from the contingency fund.

Ms. Morton stated there was still money not accounted for, especially since they agreed to fund the Narcotics Squad position.

Commissioner Koenig clarified that while they did not get rid of the position, they did not fund it out of the contingency fund.

Ms. Morton stated that position would be \$62,244 added to the contingency.

Discussion.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. CELENTINO, TO TRANSFER AN ADDITIONAL \$62,244 FROM THE 2017 CONTINGENCY ACCOUNT TO FUND THE DEPUTY FROM THE TRI-COUNTY METRO NARCOTICS SQUAD.

THE MOTION PASSED. **Yeas:** Hope, Celentino, Maiville, Schafer **Nays:** Koenig and
Banas **Absent:** Crenshaw

Commissioner Maiville asked if they would be able to track the overtime costs and how they were affected by these changes.

Sheriff Wriggelsworth stated they had a spreadsheet where they could track overtime expenses month to month, and they could compare between 2016 and 2017.

Discussion.

Ms. Morton stated by the time the Controller gets the 2018 budget out, they would have a good idea of how the overtime was affecting the budget.

Sheriff Wriggelsworth stated it would take longer than three months to figure out, because he had people leaving and would have to train new deputies.

Chairperson Hope stated the Committee would watch for updates from the Sheriff regarding overtime costs.

Discussion.

5. Law & Courts Committee – Ingham County Jail/Circuit Court Pretrial Services (*Discussion*)

A brief recess occurred at 6:56 p.m.

The meeting resumed at 7:02 p.m. Commissioner Koenig had not returned.

Rhonda Swayze, Circuit Court Deputy Court Administrator, introduced the County's Pretrial Services Division.

Gregory Feamster, Pretrial Services Supervisor, presented to the Committee about Ingham County Pretrial Services.

Chairperson Hope asked if there was a dollar figure for Ingham County's pretrial costs.

Ms. Swayze stated they measure in terms of bed savings, but as far as their detainee costs, that would be something they got from the Sheriff's Office.

Discussion.

Commissioner Koenig returned at 7:10 p.m.

Mr. Feamster continued the presentation.

Commissioner Koenig stated she had asked for the numbers of people who could not post bond, in the interest of possibly implementing bond projects, where people who could not pay low bonds did not have to sit in jail for weeks. She stated she found out it was more complicated than it looked, because of multiple offenses, but it was still something she would like to look into.

Mr. Feamster stated they had a bond project in New York City.

Commissioner Koenig stated sometimes the money came back when they showed up at court, which they tended to do.

Ms. Swayze stated that a monetary bond did nothing to assure they would show up in court. She further stated their goal was to try and do release vs. non-release and to come away from a bond money perspective, but the judges were used to issuing money bonds.

Discussion.

Commissioner Banas asked what specific populations of defendants Bob Zieleniewski helped with.

Mr. Feamster stated there were two components of the population, one was to identify low-risk offenders in detainment and request lower bond or release, and then supervise them if and when they were released. He further stated the other component was working with higher-risk offenders who had already been released and posted bond to supervise them before their court date.

Jessica Emmons, Pretrial Services Investigator, introduced herself and continued the presentation to explain about bond assessments.

Commissioner Banas asked how many people could be interviewed in pre-arraignment reports so judges had better information on how to set a bond and whether to release them from jail detainment.

Ms. Emmons stated currently for 54-A District Court, they interviewed a maximum of four felons in a day. She further stated each morning, they received a list of all defendants in custody on the schedule for arraignment, and they chose the most violent felony offenses first.

Ms. Emmons stated they were only able to interview four defendants because of a lack of staff availability at the Lansing Police Department. She laid out their assessment procedure as stated in the report.

Ms. Emmons stated they had to type the reports by hand, which took more time.

Commissioner Koenig asked how long each report took to complete.

Ms. Emmons stated it did not take too long, they could interview a defendant in ten minutes, but then they had to verify and look up criminal history and type up the report.

Mr. Feamster stated they could typically submit four reports by 10:00 a.m.

Discussion.

Ms. Emmons stated they had the ability to deviate from the assessment, but the decision ultimately laid with the judge or magistrate. She further stated that staffing was an issue, because there was a lot of clerical work that needed to be done.

Mr. Feamster continued with the presentation about pretrial supervision.

Koenig asked what ADAM was.

Mr. Feamster stated it was drug and alcohol testing.

Mr. Feamster continued presenting pretrial services provided and where the agency wanted to go.

Chairperson Hope asked how many additional staff they would need to cover all pretrial services.

Ms. Swayze asked Ms. Emmons if she had an idea of the amount of staff they would need.

Ms. Emmons stated they did not have the data because they were lacking clerical staff and very behind on tasks.

Ms. Swayze stated they could provide the data later.

Ms. Morton asked if more clerical staff would help.

Ms. Swayze stated that would be very important, since they had a position that had been vacant since January. She further stated one of their investigators was spending almost two hours a day on tasks that could be performed by clerical staff or interns they trusted.

Discussion.

Commissioner Maiville asked how much pretrial supervision communication was done by mail.

Mr. Feamster stated they did not use direct mail, they only used phone, email, and in-person communications, but in the future they could also use social media.

Discussion.

Commissioner Banas stated she was impressed by their presentation and stated that personal contact really worked.

Discussion.

Commissioner Koenig asked with what they already knew about bonds, how they ended up recommending less than zero bonds.

Ms. Swayze stated they relied on the PRAXIS assessments, because they needed to rely on some evidence.

Discussion.

Commissioner Koenig asked in the category of retail and drug offenders, were they recommending zero bonds.

Ms. Emmons stated they were.

Commissioner Koenig asked how often they were granted.

Discussion.

Ms. Swayze stated it depended on the judge.

Commissioner Koenig asked what the Board of Commissioners could do for their division.

Chairperson Hope stated they reason they were there was because of the jail renovation discussion.

Ms. Swayze stated they could help with that situation, but would love to have more people on supervision.

Discussion.

Commissioner Koenig asked what percentage of pre-arraignment reports they were completing.

Ms. Swayze stated 54-A District Court was their pre-arraignment court, and it was about 65-70% of their felony caseload.

Commissioner Koenig asked what their percentage of getting pre-arraignment reports was.

Ms. Swayze stated they could not do everyone, because they were not cooperative or they had holds in other counties.

Ms. Emmons stated they processed about three to five people per day.

Discussion.

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:56 p.m.

**MAY 11, 2017 LAW & COURTS AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Deputy Controller recommends approval of the following resolution:

- 2a. *Sheriff's Office – Resolution to Purchase Two Stun-Cuffs for the Sheriff's Office Field Services Division and Corrections from Myers Enterprises Inc.*

This resolution will authorize the Sheriff's Office to purchase two Stun-Cuffs, associated equipment, and training from Myers Enterprises Inc. for a total not to exceed \$3,040 from Ingham County Sheriff's Office Booking Funds. Myers Enterprises Inc. will be recognized as a sole source vendor for this equipment and training as it is currently the only manufacturer that has developed an electronic restraint system that attaches to the individual's leg or arm. Inmates at trial are not allowed to have restraints visible to the public and this device will allow for a quicker response to subdue any violent actions. This purchase will help to minimize injuries to Deputies and maintain a safer environment for citizens in the court building.

- 3a. *Circuit Court – Resolution Authorizing Entering into an Agreement with TEL Systems to Upgrade Technology and Provide Maintenance Support for the Circuit Court Courtrooms Located in the Veterans Memorial Courthouse*

The Circuit Court and IT Department have identified the need to replace equipment that has surpassed its life expectancy and to update courtroom technology in the Veterans Memorial Courthouse from analog to digital. An RFP for a turnkey solution for the design, purchase, installation, and support of new state-of-the-art audio/video systems was issued in January 2017. Responses were received from four vendors and the RFP evaluation team has recommended that TEL Systems be awarded the right to proceed with the project.

This resolution will approve entering into a contract and service agreement with TEL Systems for a turnkey solution for the design, purchase, installation, and support of new state-of-the-art audio/video system upgrade for four Circuit Court courtrooms in the Veterans Memorial Courthouse in 2017 at a cost not to exceed \$80,000 per courtroom and two Circuit Court courtrooms of the Veterans Memorial Courthouse in 2018, pending funding approval.

Please see attached memos for additional information.

- 3b. *Circuit Court – Resolution Authorizing Notice of Nonrenewal/Termination of Agreement with Xerox Government Systems (ACS Government Systems) for Jury Management Services*

Ingham County currently provides jury management services to the 30th Circuit Court and the 54A, 54B, and 55th District Courts through a software license agreement with Xerox Government Systems (formerly ACS Government Systems) that is scheduled to expire on August 31, 2017. Resolution 16-035 approved entering into a five year software subscription and service agreement with Courthouse Technologies, LTD to provide jury management services. The transition to the new jury management services will begin within the next month. The current agreement with Xerox requires that Ingham County provide notice of nonrenewal/termination at least thirty (30) days prior to the end of the current term which is August 31, 2017 to avoid automatic renewal. This resolution will approve providing such notice.

4a. Community Corrections Advisory Committee – Resolution Authorizing Submission of a Grant Application and Entering into a Contract with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections and Entering into Program Subcontracts For FY 2017-2018

This resolution will authorize entering into an Agreement with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections FY 2017-2018 in the amount of \$291,562 in CCAB Plans, Services, and Administration funds and \$21,169 in Drunk Driving Jail Reduction and Community Treatment Program funds for a total of \$312,731 and for the use of an estimated 30 residential beds per day for a value amounting to \$531,075 for the time period of October 1, 2017 through September 30, 2018.

The resolution will also authorize entering into subcontracts for CCAB Plans and Services programming from October 1, 2017 through September 30, 2018 with Wellness, Inc. for the actual cost of Men’s MRT Cognitive Change groups not to exceed \$18,000; Prevention and Training Services for the cost of Women’s MRT Change Groups for a cost not to exceed \$8,082; Prevention and Training Services for the cost of Domestic Violence Intervention Groups for a cost not to exceed \$12,000; Tri County Community Adjudication Program for the cost of Opioid Specific Program services not to exceed \$55,000; CEI Community Mental Health for the actual cost of Relapse Prevention and Recovery services not to exceed \$67,898; Northwest Initiative - ARRO for the actual cost of Day Reporting services not to exceed \$40,274; and Sentinel, Inc. for the actual cost of electronic monitoring services for Pretrial defendants not to exceed \$10,134.

Continued funding of a special part-time (19 hours per week) Pretrial Services Investigator position not to exceed \$25,683 will also be authorized.

Please see attached for additional detail.

4b. Community Corrections Advisory Committee – Resolution Authorizing Entering into a Contract Amendment with the MDOC for FY 2016-2017 and Subcontract Amendments With CEI Community Mental Health and Northwest Initiative – ARRO and Sentinel, Inc.

The FY 2016-2017 grant award and Resolution 16-134 authorized a contract with the MDOC for Community Corrections programs in an amount not to exceed \$225,033 and a subcontract with CEI Community Mental Health to provide the Relapse Prevention and Recovery Program for men in an amount not to exceed \$47,200 and Northwest Initiative-ARRO to provide Day Reporting in an amount not to exceed \$40,274. MDOC has granted an additional \$20,000 for FY 2016-2017 and approved a request for an additional \$10,349 to add a women’s group to CEI-CMH Relapse Prevention and Recovery, an additional \$7,651 for the over-utilized Northwest Initiative – ARRO Day Reporting program, and an additional \$2,000 for Sentinel, Inc. electronic monitoring for pretrial defendants.

This resolution will authorize entering a contract amendment with the MDOC for a total contract amount of \$245,033 and subcontract amendments as detailed above.

Please see attached for additional detail.

INTERVIEWS:

1. Ingham County Family Center Advisory Board

HONORARY RESOLUTION:

2b. Sheriff’s Office – Resolution to Honor Scott Preadmore as a Civilian Volunteer on the Ingham County Sheriff’s Office Heavy Rescue Squad

Agenda Item 2a

TO: Law & Courts Committee
Finance Committee

FROM: Captain Elliott, Field & Staff Services

DATE: May 3, 2017

RE: **RESOLUTION TO PURCHASE TWO STUN-CUFFS FOR THE
SHERIFF'S OFFICE FIELD SERVICES AND CORRECTION DIVISION
FROM MYERS ENTERPRISES INC.**

This resolution is for the approval to purchase two (2) Stun-Cuffs and associated equipment from Myers Enterprises, Inc.

The Sheriff's Office is requesting to purchase two (2) Stun-Cuffs, from Myers Enterprises Inc., to maintain a safe and secure court room setting. In 2014 an inmate at trial attacked a prosecutor, Deputies, and an Officer with a hidden weapon. This incident could have been minimized if a Stun-Cuff would have been in place. Inmates at trial are not allowed to have restraints visible to the public, this device would allow for a quicker response to subdue a violent person's actions. Myers Enterprise Inc is currently the only manufacture that has developed an electronic restraint system that attaches to the individuals leg or arm. This restraint system is remotely controlled by a Deputy in close proximity to the individual. This device will also help to minimize injury to Deputies, as well as maintain a safer environment for citizens in the court building.

September 23, 2016

Re: Sole Source Letter.

Ingham County / MI

Sgt. Sump,

Myers Enterprises, Inc. is the sole source provider of the Stun-Cuff line of products. We hold the patent for this device and we do all sales and distribution.

Best Regards,

Brad Myers

Myers Enterprises, Inc.

2890 South Golden Way

Denver, CO 80227

303-986-0803

**Request for Taxpayer
 Identification Number and Certification**

Give Form to the requester. Do not send to the IRS.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above
Myers Enterprises, Inc.

Check appropriate box for federal tax classification:
 Individual/sole proprietor C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ Exempt payee

Other (see instructions) ▶

Address (number, street, and apt. or suite no.)
2690 South Golden Way

City, state, and ZIP code
Denver, Colorado 80227

List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number									
			-						
Employer identification number									
2	0	-	4	2	3	6	9	7	1

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ *Brad Myers* Date ▶ *9-23-2016*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PURCHASE TWO STUN-CUFFS FOR THE SHERIFF'S OFFICE FIELD SERVICES DIVISION AND CORRECTION FROM MYERS ENTERPRISES INC.

WHEREAS, the Ingham County Sheriff's Office is responsible for maintain the order and security for Ingham County Courts; and

WHEREAS, On August 2nd, 2016, Ingham County Sheriff's Deputies were guarding an inmate at the 30th Circuit Court and the inmate lunged at a prosecutor with a hidden weapon; and

WHEREAS, Stun-Cuffs would have provided a quicker safer response time to this incident; and

WHEREAS, Inmates scheduled for trial are not permitted by law to have restraints that are visible to the public; and

WHEREAS, Stun-Cuffs products been shown to be an effective deterrent to aggressive and assaultive behavior for subjects; and

WHEREAS, Stun cuffs are currently in used at the Michigan Department of Corrections as well as Gogebic County Sheriff's Offices; and

WHEREAS, Michigan Municipal Risk Management Authority (MMRMA) the county insurance carrier fully supports their clients obtaining Electronic Control Units as a tool to maintain safe and secure operations; and

WHEREAS, Deputies properly equipped and trained with functional, up to date Stun-Cuffs will increase response time and reduce Deputy involved injuries; and

WHEREAS, the Sheriff's Office has determined the need to purchase two (2) new Stun-Cuffs from Myers Enterprises Inc., to supply our Field Services Courts Division; and

WHEREAS, Myers Enterprises Inc. is a sole source company for this equipment; and

WHEREAS, the total expenditure for this proposal is not to exceed \$3,040.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Sheriff's Office to purchase two (2) Stun-Cuffs, associated equipment, and training from Myers Enterprises Inc. for a total not to exceed \$3,040.00 from Ingham County Sheriff's Office Booking Funds.

BE IT FURTHER RESOLVED, that Ingham County recognizes Myers Enterprises Inc. as a sole source vendor for this equipment and training.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2017 Sheriff's Office budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 2b

TO: Land Courts Committee

FROM: Sergeant Mary Hull, Ingham County Office of Homeland Security and
Emergency Management

DATE: Wednesday, April 19, 2017

RE: RESOLUTION TO HONOR SCOTT PREADMORE AS A CIVILIAN
VOLUNTEER ON THE INGHAM COUNTY SHERIFF'S OFFICE HEAVY
RESCUE SQUAD

The Ingham County Sheriff's Office Heavy Rescue Squad is a highly specialized unit made up entirely of volunteer members and supervised by a full time sergeant. The squad has 15 members and averages over 120 responses annually. The squad's primary function is to respond to motor vehicle accidents where victims are trapped in their vehicles. Using heavy extrication equipment such as the "Jaws of Life", pneumatic cutting tools, Hydraulic tools, etc., squad members free the victims from the wreckage as quickly as possible and always keeping patient care as their top priority.

Scott Preadmore joined the Heavy Rescue Squad in 1987 and was one of the original members of the squad. He has responded to hundreds of calls for service and has donated hundreds of hours to the Ingham County Sheriff's Office Heavy Rescue Squad during his 30 years of service. He was a mentor to numerous younger members of the squad and remained a consistent trainer throughout the years.

Introduced by the Law & Courts Committee

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO HONOR SCOTT PREADMORE AS A CIVILIAN VOLUNTEER
ON THE INGHAM COUNTY SHERIFF'S OFFICE HEAVY RESCUE SQUAD**

WHEREAS, Civilian Volunteer Scott Preadmore started to train with the Ingham County Sheriff's Office Heavy Rescue Squad in 1978; and

WHEREAS, during the time he was training with the Heavy Rescue Squad, he attended Michigan State University and completed Training in Fire Science I and II/EMT Training; and

WHEREAS, in 1987 he became a full time member of the Ingham County Sheriff's Office Heavy Rescue Squad; and

WHEREAS, he responded to hundreds of calls for service from 1987 until 2017 as part of the Heavy Rescue Squad; and

WHEREAS, Scott Preadmore assisted with hundreds of Special Events during his tenure with the Heavy Rescue Squad; and

WHEREAS, he assisted with the extrication and lifesaving efforts of dozens of people.

THEREFORE BE IT RESOLVED, after 30 years of dedicated service to the citizens of Ingham County, Scott Preadmore is retiring on January 17, 2017 and the Ingham County Board of Commissioners hereby honors Scott Preadmore for those 30 years of dedicated service to the citizens of Ingham County and wishes him continued success in all of his future endeavors.

MEMORANDUM

To: Law & Courts and Finance Committees

From: Rhonda K. Swayze

Date: May 3, 2017

Re: Courtroom Technology Upgrades for Ingham County 30th Judicial Circuit Court

The Ingham County Circuit Court and Ingham County IT Department identified the need to replace equipment that has surpassed its life expectancy and to update courtroom technology in the Veterans Memorial Courthouse from analog to digital.

The Court secured funding for four courtrooms in the 2016 and 2017 CIP budget cycles in the amount of \$80,000 per courtroom and will be requesting funding for the remaining two courtrooms in the 2018 budget cycle.

RFP No. 10-17 which described a request for a turnkey solution for the design, purchase, installation and support of new state-of-the-art audio/video systems was issued in January, 2017. Responses were received from four vendors. The RFP evaluation team reviewed and evaluated the proposals submitted and recommended that TEL Systems be awarded the right to proceed with the project for the reasons set forth in the April 25, 2017 evaluation and explanation memo addressed to the Purchasing Director, Jim Hudgins.

We respectfully request that the Ingham County Board of Commissioners approves entering into a contract and service agreement with TEL Systems for the equipment and services described in RFP No. 10-17 and all of its amendments.

cc: Hon. Joyce Draganchuk
Shauna Dunnings
Hon. Janelle A. Lawless

Agenda Item 3a

TO: Deb Fett, IT Department Director
George Strander, Court Administrator and Probate Register
Shauna Dunnings, Circuit Court Administrator

FROM: James Hudgins, Director of Purchasing, jhudgins@ingham.org

DATE: January 20, 2017

RE: Memo of performance for RFP No. 10-17: Courtroom Technology Upgrades for Ingham County 30th Judicial Circuit Court and Ingham County Probate Court

Per your request, the Purchasing Department sought proposals from qualified and experienced vendors for a turnkey solution for the design, purchase, installation and support of new state-of-the-art audio/video systems in eight (8) courtrooms for the Ingham County 30th Judicial Circuit Court and the Ingham County Probate Court in Lansing, Michigan. Minimum Proposer Requirements: 1) The proposer must be a direct advanced certified partner for the proposed product/solution(s). 2) The proposer shall maintain a staff of bench and field service technicians in the mid-Michigan area.

The RFP was advertised in the Lansing State Journal and The Chronicle in addition to posting on the Ingham County Purchasing Department’s website.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendor invited to propose	15	4
Vendor attending pre-bid/proposal meeting	6	1
Vendors responding	4	1

The proposal summary grid of the vendors’ costs is on the last page.

You are now ready to complete the final steps in the process: 1) Evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit evaluation to the Purchasing Department with your recommendation; 4) write a memo of explanation; and, 5) prepare a resolution for Board approval. If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309

For construction projects over \$10,000 preconstruction meetings are required. Please make sure the Purchasing Department is invited and is able to attend such meetings to ensure all contractors are in compliance with prevailing wages and proper bonding.

This Memorandum is to be included with your memo and resolution submission to the “Resolutions group” as acknowledgement of the Purchasing Department’s participation in the proposal purchasing process.

VENDOR NAME	LOCAL PREF	COURTROOM 1	COURTROOM 2	COURTROOM 3	COURTROOM 4	COURTROOM 5	COURTROOM 6	COURTROOM 7	COURTROOM 8	GRAND TOTAL
TEL Systems (Thalner Electronics Inc.)	No, Ann Arbor	\$95,225.00	\$95,225.00	\$95,225.00	\$95,225.00	\$95,225.00	\$95,225.00	\$95,225.00	\$95,225.00	\$761,800.00
Business Information Systems, Inc.	No, FL	\$102,063.53	\$103,156.51	\$103,156.51	\$103,703.00	\$102,063.53	\$102,063.53	\$102,063.53	\$102,063.53	\$820,333.67
SoundCom Michigan Corp; DBA: I.COMM	Yes, Lansing	\$123,251.00	\$123,251.00	\$123,251.00	\$123,251.00	\$123,251.00	\$123,251.00	\$123,251.00	\$123,251.00	\$986,008.00
CDW Government LLC	No, IL	\$154,872.77	\$154,872.77	\$153,032.22	\$153,032.22	\$153,032.22	\$153,032.22	\$154,872.77	\$153,032.22	\$1,229,779.41

***Ingham County Circuit Court
30th Judicial Circuit***

P.O. BOX 40771
LANSING, MI 48901-7971
TELEPHONE: (517) 483-6500

JANELLE A. LAWLESS
Chief Circuit Judge

SHAUNA DUNNINGS
Circuit Court Administrator



HARRY P. MOXLEY
Deputy Court Administrator /
Friend of the Court

RHONDA K. SWAYZE
Deputy Court Administrator /
General Trial Division

SCOTT LEROY
Deputy Court Administrator /
Juvenile Division

MEMORANDUM

To: Jim Hudgins, Director of Purchasing

From: Rhonda K. Swayze, Deputy Court Administrator/General Trial Division

Date: April 25, 2017

Re: RFP No. 10-17; Courtroom Technology Upgrades for Ingham County 30th Judicial Circuit Court

Having identified the need to update courtroom technology in the courtrooms located in the Veterans Memorial Courthouse from analog to digital technology, the 30th Circuit Court sought CIP funding in the 2016 and 2017 budget cycles. Funding in the amount of \$80,000 per courtroom was approved for two courtrooms in the 2016 budget cycle and two courtrooms in the 2017 budget cycle. Funding for the last two courtrooms located in the Veterans Memorials Courthouse will be sought through the CIP process in the 2018 budget cycle.

A RFP was issued by the Purchasing Department in January, 2017. The RFP described a request for a turnkey solution for the design, purchase, installation and support of new state-of-the-art audio/video systems in the courtrooms.

The 30th Judicial Circuit Court evaluation team, which consisted of Court Administrator, Shauna Dunnings; Deputy Court Administrator, Rhonda Swayze; Circuit Court Technology Liaison, Mike Brandt; IT Director, Deb Fett; and Application Programmer, Mike Nolen, reviewed and evaluated the four RFPs submitted and made a recommendation that TEL Systems (Thalner Electronics, Inc.) be awarded with the right to proceed with the project. The evaluation was submitted to the Purchasing Department. The evaluation team requested a meeting with TEL Systems so team members had an opportunity to ask

April 25, 2017

Page Two

additional questions and thoroughly review the products and installation plan that TEL had proposed. That meeting took place on March 29, 2017.

The recommendation to proceed with TEL Systems is based on the following:

- At \$95,225, TEL was the lowest bid per courtroom before particular components were identified for elimination from the proposal. After those components were identified for elimination, TEL came in under our budgeted amount of \$80,000 per courtroom.
- TEL's price per courtroom includes maintenance for three years rather than one year like the other three vendors.
- Vendors CDW-G and ICOMM could not be recommended due to their proposed costs of the project. CDW-G's proposed costs were approximately twice as high as TEL's. ICOMM's costs were approximately \$30,000 higher than TEL's.
- BIS Digital uses proprietary software for audio and video courtroom recording and does not provide the details as to whether proprietary hardware is needed to operate their software. The court currently uses FTR for audio and video courtroom recording and the hardware cited in TEL's proposal supports the continued use of FTR.
- The documentation in TEL's proposal was exactly what we asked for and more. It explained in detail how the proposed system will work and included specific brand and model information for the proposed equipment.
- TEL also proposed ideas to save the court money.
- TEL has experience with installing courtroom technology along with positive references from past customers to support their qualifications.
- TEL has been the provider of the court's courtroom technology maintenance for at least 14 years. During that time, they have provided the court with timely and effective service.

If this memo of explanation is satisfactory to the Purchasing Department, the 30th Circuit Court will move ahead by preparing a resolution for Board approval.

Your assistance and support in this important project have been invaluable.

Thank you.

cc: Mike Brandt
Shauna Dunnings
Deb Fett
Hon. Janelle Lawless
Mike Nolen

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ENTERING INTO AN AGREEMENT WITH TEL SYSTEMS TO UPGRADE TECHNOLOGY AND PROVIDE MAINTENANCE SUPPORT FOR THE CIRCUIT COURT COURTROOMS LOCATED IN THE VETERANS MEMORIAL COURTHOUSE

WHEREAS, the Ingham County Circuit Court and Ingham County IT Department identified the need to replace equipment that has surpassed its life expectancy and to update courtroom technology in the Veterans Memorial Courthouse from analog to digital technology; and

WHEREAS, the Ingham County Circuit Court secured Capital Improvement Project funding for two courtrooms in the 2016 budget cycle and two courtrooms in the 2017 budget cycle in the amount of \$80,000 per courtroom; and

WHEREAS, the Ingham County Circuit Court will be seeking funding for the remaining two courtrooms in the 2018 budget cycle; and

WHEREAS, a Request for Proposal (RFP 10-17) for a turnkey solution for the design, purchase, installation and support of new state-of-the-art audio/video system in the courtrooms was issued by the Purchasing Department in January, 2017; and

WHEREAS, the RFP evaluation team reviewed and evaluated responses from four vendors; and

WHEREAS, TEL Systems (Thalner Electronics, Inc.) had the lowest bid per courtroom while meeting all of the requirements set forth in the RFP; proposed ideas to save the court money; has experience with installing courtroom technology along with positive references from past customers to support their qualifications; and has been the provider of the court's courtroom technology maintenance for at least 14 years during which they provided the court with timely and effective service; and

WHEREAS, the RFP evaluation team recommended in the attached April 25, 2017 evaluation and explanation memo addressed to the Purchasing Director that TEL Systems be awarded the right to proceed with the project to provide a turnkey solution for the design, purchase, installation and support of new state-of-the-art audio/video system upgrades for the Circuit Court courtrooms of the Veterans Memorial Courthouse at a cost not to exceed \$80,000 per courtroom.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract and service agreement with TEL Systems for a turnkey solution for the design, purchase, installation and support of new state-of-the-art audio/video system upgrade for four Circuit Court courtrooms in the Veterans Memorial Courthouse in 2017 at a cost not to exceed \$80,000 per courtroom, and two Circuit Court courtrooms of the Veterans Memorial Courthouse in 2018, pending funding approval.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

MEMORANDUM

To: Law & Courts and Finance Committees

From: Rhonda K. Swayze

Date: May 3, 2017

Re: Notice of Nonrenewal/Termination of the Xerox Government Services (formerly ACS Government Systems) Juror Management System and Software Agreement

Ingham County currently provides jury management services to the 30th Circuit Court and the 54A, 54B and 55th District Courts through a software license agreement with Xerox Government Systems (formerly ACS Government Systems) that is scheduled to expire on August 31, 2017.

Ingham County, through Resolution 16-035, approved entering into a five year software subscription and service agreement with Courthouse Technologies, LTD to provide jury management services. We will be transitioning jury management services to Courthouse Technologies within the next month.

The current agreement with Xerox (formerly ACS), effective, July 1, 2012, requires that Ingham County provide notice of nonrenewal/termination at least thirty (30) days prior to the end of the current term which is August 31, 2017 to avoid automatic renewal.

We respectfully request that the Ingham County Board of Commissioners approves providing notice of nonrenewal/termination of the July 1, 2012 agreement between Xerox (formerly ACS) and Ingham County for jury management services.

cc: Hon. Joyce Draganchuk
Shauna Dunnings
Ingham County Jury Board
Hon. Janelle A. Lawless

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING NOTICE OF NONRENEWAL/TERMINATION OF AGREEMENT WITH XEROX GOVERNMENT SYSTEMS (ACS GOVERNMENT SYSTEMS) FOR JURY MANAGEMENT SERVICES

WHEREAS, Ingham County Jury Administration provides jury management services, as authorized by MCL 600.1300 et seq., for the 30th Circuit Court (Lansing and Mason locations), 54A District Court (City of Lansing), 54B District Court (City of East Lansing), and 55th District Court (Mason); and

WHEREAS, Ingham County Jury Administration has been providing jury management services through a software license agreement with Xerox Government Systems, LLC, f/k/a ACS Government Systems, Inc., which is due to expire on August 31, 2017; and

WHEREAS, Ingham County Jury Administration, the Jury Board and the Courts recognized an opportunity to research juror management system upgrades that would minimize inconvenience to citizens serving as jurors and broaden citizen participation through the use of technological advancements; and

WHEREAS, through Resolution 16-035, the Board of Commissioners approved entering into a five year software subscription and service agreement with Courthouse Technologies, LTD beginning in 2016; and

WHEREAS, the current agreement with Xerox Government Systems, LLC, f/k/a ACS Government Systems, Inc., effective July 1, 2012, requires that Ingham County provide notice of nonrenewal/termination at least thirty (30) days prior to the end of the current term which is August 31, 2017 to avoid automatic renewal.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby approves providing notice of nonrenewal/termination of the July 1, 2012 agreement between Xerox Government Systems, LLC, f/k/a ACS Government Systems, Inc. and the County of Ingham for jury management services as those services will now be provided by Courthouse Technologies, LTD.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Law and Courts and Finance Committees

FROM: Mary Sabaj, CCAB Manager

DATE: May 3, 2017

SUBJECT: FY 2017- 2018 Community Corrections Application, MDOC Contract and Program Subcontracts

For the meeting agenda of May 11, 2017

BACKGROUND

Community Corrections submits an annual application that covers partial administrative costs and all of the PA511 funded community based programs for adult felony probationers. The Funding request for FY2017-2018 includes Day Reporting, Relapse Prevention and Recovery treatment groups for men and women, a part time Pretrial Services Investigator, Gatekeeper services, MRT Cognitive Change groups for men and women, Domestic Violence Intervention groups, and Opioid Specific Program services.

ALTERNATIVES

Without these funds, programming will only be available on a client pay basis which will limit or preclude access to much needed treatment and services.

FINANCIAL IMPACT

The FY 2017-2018 Application request will provide funding in the amount of \$312,731 covering partial administration costs and all PA511 treatment and service programs for adult felony probationers. Also available are residential treatment services valued at \$531,075.

OTHER CONSIDERATIONS

The FY 2017-2018 Community Corrections Comprehensive Plan and annual Application are designed to result in the efficient use of State and local corrections resources by providing safe program alternatives to incarceration and effectively addressing barriers to offender success. This improves successful outcomes and enables participants to become productive members of our community able to take responsibility for themselves and their families and meet their court ordered obligations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support Community Corrections administration and programming for FY2017-2018.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION AND ENTERING INTO A CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS FOR INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS AND ENTERING INTO PROGRAM SUBCONTRACTS FOR FY 2017-2018

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the original Ingham County/City of Lansing Community Corrections Comprehensive Plan in 1991; and

WHEREAS, the State Community Corrections Advisory Board approved the Funding Application and Plan for FY 2017-2018; and

WHEREAS, the FY 2017-2018 Application provides for the following CCAB Plans and Services programming: Relapse Prevention and Recovery (\$67,898) to be provided by C-E-I CMH; Gatekeeper services (\$4,069) to be provided by the CCAB Staff Consultant; Men's MRT Cognitive Change Groups (\$18,000) to be provided by Wellness, Inx and Women's MRT Cognitive Change Groups (\$8,082) to be provided by Prevention and Training Services; Domestic Violence Intervention Groups (\$12,000) to be provided by Prevention and Training Services; Opioid Specific Program services (\$55,000) to be provided by Tri County Community Adjudication Program; Day Reporting services (\$40,274) to be provided by Northwest Initiative – ARRO; and, Electronic Monitoring Services for Pretrial defendants (\$10,134) to be provided by Sentinel, Inc. for a subcontract program total of \$215,457; and

WHEREAS, the FY 2017-2018 Application also provides funding for a special part-time Pretrial Services Investigator (\$25,683) to enhance the community supervision capacity of 30th Circuit Court Pretrial Services and for CCAB Administration in the amount of \$50,422 for a Plans and Services total of \$291,562 for the time period of October 1, 2017 through September 30, 2018; and

WHEREAS, the FY 2017-2018 grant award provides Ingham County use of a projected average daily population of 30 residential beds with M.D.O.C. contracting directly with residential providers rather than with local jurisdictions for a projected value of \$531,075 and another 1.23 beds per day funded with Drunk Driver Jail Reduction – Community Treatment Program (DDJR-CTP) grant funds in the amount of \$21,169; and

WHEREAS, pursuant to the FY 2017-2018 grant award, the County may enter into subcontracts for the purpose of implementing Plans and Services programs and services identified in the Community Corrections Plan and Application; and

WHEREAS, the Subcontractors for Plans and Services programming are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an Agreement with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections FY 2017-2018 in the amount of \$291,562 in CCAB Plans and Services and Administration funds, and \$21,169 in Drunk Driving Jail Reduction and Community Treatment Program funds for a total of \$312,731 and for the use of an estimated 30 residential beds per day for a value amounting to \$531,075 for the time period of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts for CCAB Plans and Services programming from October 1, 2017 through September 30, 2018 with Wellness, Inx. for the actual cost of Men's MRT Cognitive Change groups not to exceed \$18,000; with Prevention and Training Services for the cost of Women's MRT Change Groups for a cost not to exceed \$8,082; with Prevention and Training Services for the cost of Domestic Violence Intervention Groups for a cost not to exceed \$12,000; with Tri County Community Adjudication Program for the cost of Opioid Specific Program services not to exceed \$55,000; with CEI Community Mental Health for the actual cost of Relapse Prevention and Recovery services not to exceed \$67,898; with Northwest Initiative - ARRO for the actual cost of Day Reporting services not to exceed \$40,274; and with Sentinel, Inc. for the actual cost of electronic monitoring services for Pretrial defendants not to exceed \$10,134.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the continued funding of a special part-time (19 hours per week) Pretrial Services Investigator position at the ICEA PRO06 salary grade not to exceed \$25,683.

BE IT FURTHER RESOLVED, that entering into the subcontracts and maintaining the Pretrial Services Investigator position are contingent upon entering into the Agreement with the State.

BE IT FURTHER RESOLVED, that the subcontracts and Pretrial Services Investigator position are contingent throughout the subcontract period on the availability of grant funds from the State of Michigan for these purposes.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts\subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

TO: Board of Commissioners Law and Courts and Finance Committees

FROM: Mary Sabaj, CCAB Manager

DATE: May 3, 2017

SUBJECT: Request to Authorize Amending the FY 2016-2017 MDOC Contract and Program Subcontracts

For the meeting agenda of May 11, 2017

BACKGROUND

Community Corrections provides PA511 funded community based programs for adult felony probationers with State grant funds through the MDOC. After reviewing projected CPS expenditures, MDOC decided to add funds to some counties who may be in need of it for the rest of FY 2016-2017. Ingham County was notified that it is receiving an increase of \$20,000 to add a women’s group to the Relapse Prevention and Recovery program and provide additional funds for over-utilized programs for the remainder of the year, Day Reporting and for indigent defendant electronic monitoring services.

ALTERNATIVES

Without these funds, there will be no PA511 outpatient treatment option for women and resources will be limited for the remainder of the FY for the Day Reporting and for electronic monitoring for indigent pretrial defendants supervised by the Pretrial Services program.

FINANCIAL IMPACT

Additional funding approved by MDOC of \$20,000 for FY2016-2017 will increased the total MDOC contract amount from \$225,033 to \$245,033. These additional funds will increase the Relapse Prevention and Recovery outpatient treatment program budget by \$10,349 to include a women’s group, will increase the Day Reporting budget by \$7,651 and the budget for electronic monitoring for indigent pretrial defendants by \$2,000.

OTHER CONSIDERATIONS

Community Corrections programs provide safe community based alternatives to incarceration and effectively address barriers to offender success. This improves successful outcomes and enables participants to become productive members of our community able to take responsibility for themselves and their families and meet their court ordered obligations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support Community Corrections administration and programming for FY2017-2018.

Introduced by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT AMENDMENT WITH THE MDOC FOR FY 2016-2017 AND SUBCONTRACT AMENDMENTS WITH CEI COMMUNITY MENTAL HEALTH AND NORTHWEST INITIATIVE – ARRO AND SENTINEL, INC.

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the Ingham County/City of Lansing Community Corrections Comprehensive Plan; and

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the Application for State of Michigan Community Corrections Act Funds for FY 2016-2017; and

WHEREAS, the FY 2016-2017 Application included the Relapse Prevention and Recovery Program for men provided by CEI Community Mental Health, Day Reporting Program provided by Northwest Initiative – ARRO, and electronic monitoring for indigent defendants provided by Sentinel, Inc.; and

WHEREAS, pursuant to the FY 2016-2017 grant award and Resolution 16-134 dated June 28, 2016, the County entered into a contract with the MDOC for Community Corrections programs in an amount not to exceed \$225,033 and a subcontract with CEI Community Mental Health to provide the Relapse Prevention and Recovery Program for men in an amount not to exceed \$47,200 and with Northwest Initiative-ARRO to provide Day Reporting in an amount not to exceed \$40,274; and

WHEREAS, the Michigan Department of Corrections granted an additional \$20,000 for FY 2016-2017 (\$225,033 to \$245,033) and approved a request for an additional \$10,349 to add a women's group to CEI-CMH Relapse Prevention and Recovery (\$47,200 to \$57,549), an additional \$7,651 for the over-utilized Northwest Initiative – ARRO Day Reporting program (\$40,274 to \$47,925) and an additional \$2,000 for Sentinel, Inc. electronic monitoring for pretrial defendants (\$10,134 to \$12,134).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering a contract amendment with the MDOC for a total contract amount of \$245,033 and subcontract amendments with CEI-CMH for an amount not to exceed \$57,549, with Northwest Initiative- ARRO for an amount not to exceed \$47,925 and with Sentinel, Inc. for an amount not to exceed \$12,134 for the period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that entering into the subcontract amendments are contingent upon entering into the amended contract with the MDOC.

BE IT FURTHER RESOLVED, that the amended subcontracts are contingent throughout the subcontract period on the availability of grant funds from the MDOC for these purposes.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts\subcontracts consistent with this resolution subject to approval as to form by the County Attorney.