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LAW & COURTS COMMITTEE
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KARA HOPE
VICTOR CELENTINO
TERI BANAS
SARAH ANTHONY
RANDY SCHAFFER
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, MARCH 15, 2018
AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES
BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [March 1, 2018](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Sheriff's Office
 - a. Resolution to Accept the 2018 [Medical Marijuana](#) Operation and Oversight Grant
 - b. Resolution to Authorize an Amendment to a Current Contract with the Michigan Department of Health and Human Services for [Transport Services](#) of Specific Juveniles by Sheriff's Deputies

2. Law & Courts Committee
 - a. Justice Complex Millage [Programming Options](#) (*Discussion*)
 - b. Justice Complex Millage [Education and Outreach Plan](#) (*Discussion*)

3. Board Referral – Letter from the State 911 Committee Regarding [911 Surcharges](#) in Michigan

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE
March 1, 2018
Draft Minutes

Members Present: Crenshaw, Banas, Hope, Celentino, Schafer, and Maiville

Members Absent: Anthony

Others Present: Prosecutor Carol Siemon, Sheriff Scott Wriggelsworth, Lisa McCormick, John Dinon, Steve Kwasnik, Teri Morton, Liz Noel, and others

The meeting was called to order by Chairperson Crenshaw at 6:00 p.m. in Personnel Conference Room D & E of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the February 15, 2018 Minutes

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE MINUTES OF THE FEBRUARY 15, 2018 LAW AND COURTS COMMITTEE MEETING.

THE MOTION TO APPROVE THE MINUTES CARRIED UNANIMOUSLY. Absent: Commissioner Anthony

Additions to the Agenda

None.

Limited Public Comment

Steve Kwasnik, President of Ingham County Employees Association Assistant Prosecuting Attorney's Division and Assistant Prosecuting Attorney, stated the union was in support of the additional Assistant Prosecuting Attorney position on the agenda, as long as it was fully funded and eligible to join union so it was not competitive.

Mr. Kwasnik introduced himself to the Committee and stated the Committee would likely see more of the staff from the Prosecutor's Office this year, because there were reopeners in the union's contract that was currently at a 1% raise in 2018 and 0% raises in 2019 and 2020. He further stated the staff wanted to start the process to introduce what they were looking for in the contract reopener, which was a significant increase or some way to adjust the system.

Mr. Kwasnik stated the Prosecutor's Office staff was not classified, and according to the Hay Study, the position was well underfunded in the public sector. He further stated as the union President, he had been part of negotiations and understood the Hay Study, but with that in mind, everyone came away with 1% raises in 2018 and 0% raises in 2019 or 2020.

Mr. Kwasnik stated there were some raises, but those were done by reclassifications, but since Assistant Prosecuting Attorneys (APAs) were not classified in a traditional sense, they were not

able to be reclassified and get those types of wage increase. He further stated that he thought showing the need for another APA and properly funding the APA positions were locked together.

John Dinon, Animal Control Director, stated the Animal Control Shelter's largest fundraising event, the Save a Life Soiree, would be held on March 10, 2018. He further stated that events to preview the new Animal Control Shelter would be held on March 14 and March 17 and he invited the Commissioners to come to the Animal Control Shelter to learn about the new plans.

Mr. Dinon stated he hoped that the construction on the new Animal Control Shelter would begin May 1, 2018, and it would be completed about 10 or 11 months later. He further stated that the County's Animal Control got a lot of support from both the Sheriff's Office and the Prosecutor's Office, which was not like some other counties, and he acknowledged to the Commissioners that they did a great job.

Discussion.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. SCHAFER, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ITEMS:

1. Sheriff's Office – Resolution to Authorize a Contract for Dry Cleaning, Laundering, and Repair of Issued Uniforms and Clothing
3. Animal Control – Resolution to Accept the MDARD Anti-Cruelty Grant

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Anthony

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Anthony

2. Prosecutor's Office – Resolution to Authorize the Expenditure of Funds to Hire an Assistant Prosecuting Attorney

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.

Lisa McCormick, Chief Assistant Prosecutor, introduced the details of the resolution.

County Prosecutor Carol Siemon stated this position was not just because of one case that had received a lot of attention in the County lately, as they had learned a lot about the assumptions that had been made about rape testing kits over the years. She further stated in the process of looking at the Prosecutor's Office's practices and meeting with other experts in this area, they were seeing what changes her Office could make.

Prosecutor Siemon stated she was proud of the work the Prosecutor's Office was doing, but there was room to evaluate their practices in continuing to do this work.

Commissioner Celentino asked if the person that came on board would be working reviewing cases, like Mr. Kwasniak did.

Ms. McCormick stated the cases needed to be reviewed in a timely fashion, and there was always a stack of cases an APA had on their desk to go through. She further stated that she wanted to put the priority on those cases.

Ms. McCormick stated the prosecutor would work with Mr. Kwasnik because he was assigned to the East Lansing District Court and he reviewed a lot of them. She further stated that Mr. Kwasnik did a great job with deciding which cases to take vertically, because not all cases could be seen all the way through.

Ms. McCormick stated the prosecutor went through East Lansing District Court to get a sense of the type of case, because it was best to have one prosecutor work through this sensitive type of case. She further stated they would determine the criteria to see the cases through in the extent they could.

Prosecutor Siemon stated her Office was examining the processes of what their overall review was. She further stated currently, every case was reviewed by at least one APA and then cosigned by another APA.

Prosecutor Siemon stated her Office was exploring whether they wanted a more formal review process, which took more resources up front, so there was consistency in the review process. She further stated not every case would be able to be seen all the way through as they did not have the resources for that, but they would pull those cases that needed that handling.

Prosecutor Siemon stated her Office was meeting with the Attorney Generals' Association, the chief attorney in the Larry Nassar case, and other skilled attorneys in the office, to determine what the Office wanted for a review process and what that would mean when they brought someone on board. She further stated she anticipated this as a long-term need in the Office, and she wanted to make sure there was a process that was sustainable.

Commissioner Celentino asked if asking for a Step 3 salary would give the kind of experience the Prosecutor's Office was looking for.

Ms. McCormick stated the \$76,000 figure included fringe benefits, which was not to say if the Prosecutor's Office found an entry level candidate, that they could not hire them at a lower level. She further stated it depended on the candidate pool and she wanted to work within the budget and Mr. Kwasnik could provide guidance.

Prosecutor Siemon stated she would like to see a division in her office that dealt with adult domestic violence cases, like there was for crimes against children. She further stated there were other APAs in the office that might be interested in that area, and in that case, they could bring in an APA that would be in District Court, so they wanted the flexibility until they knew the skills and expertise of the applicants.

Commissioner Hope asked what the policy was for the Sheriff's Office on criminal sexual conduct cases without a victim that was willing to testify or prosecute.

Ms. McCormick stated the Sheriff had a wonderful detective, Annie Harrison, that review those cases, and one detective that was trained in the Sexual Assault Kid Initiative. She further stated she thought the Sheriff's Office did an outstanding job in the way they handled their cases.

Sheriff Wriggelsworth stated that typically, if there was a known suspect, then they would send them down to the Prosecutor's Office, but the case would be denied because there was no prosecution.

Ms. McCormick stated Detective Harrison was extremely well trained and she knew how to put a case together.

Commissioner Hope stated she noticed a couple of the largest police departments in the County were not mentioned on the list of police departments that had recently changed their policies.

Ms. McCormick stated the police departments she had mention had let the Prosecutor's Office know that they had recently changed their policies, whereas other police departments might already have similar policies in place, as she knew Lansing Police Department had officers trained on these situations.

Prosecutor Siemon stated some cases would be screened out, but her Office would look at any cases that will be submitted and she would keep exploring options.

Lisa McCormick stated she had a vision, in that she would love to a sexual assault response team in the County where each agency gave financial support for the team to address these issues, so everyone was on the same page. She further stated that with the Sheriff's Office and the Prosecutor's Office leading a sexual assault response, the County could have a set of best practices and make great progress in the area of sexual assault cases.

Commissioner Hope asked if there was a County sexual assault team, if they would be able to investigate cases in any jurisdiction.

Ms. McCormick stated that the Sheriff's Deputies were deputized across the County and with a dedicated team, so they could come together and have dedicated detectives that were trained on the best practices in the nation. She further stated she had seen great success in other types of investigations, when detectives could work on cases and not worry about jurisdictions.

Commissioner Maiville asked what the long-term need for this position would be, and if it would be covered in the budget for 2019.

Prosecutor Siemon stated it could be likely, but they had not figured it out yet. She further stated there was a certain amount of cases that would be backlog, and then there were new victims that

were willing to come forward, and some cases had been screened out previously for some reason.

Prosecutor Siemon stated she could not imagine numbers would stay high.

Commissioner Banas stated logically, more and more people were stepping forward in the County because of the strong prosecution of Larry Nassar and because of the #MeToo movement. She further stated she was supportive of the position.

Discussion.

Commissioner Banas asked if there were other resources that would be coming to bear because of the sensitive nature of the crime.

Ms. McCormick stated the County had great advocacy groups, like End Violent Encounters (EVE) and MSU Safe Place, but they were always in need of help. She further stated if there was a grant they could apply to for advocacy to know how to approach victims, those were not only best practices for advocates, but for the prosecutors on how to approach victims.

Ms. McCormick stated there was a lot that could be done, but the County was lucky to have the resources it did.

Prosecutor Siemon stated there was a Capital Area Sexual Assault Response Team (SART) which she was a part of, but it was different from what Ms. McCormick had in mind for a sexual assault response team. She further stated that the SART was more about bringing together the area resources to create a regional response team to tackle sexual assault.

Discussion.

Commissioner Banas stated in her field of child advocacy, they were spending time to do professional development and education, and she would be supportive of grants they could apply to for the Prosecutor's Office staff to learn about this field.

Prosecutor Siemon stated that every month, her Office held an APA lunch, and at one lunch she had a presentation of the neurobiology of trauma, and she would continue to build on that front.

Commissioner Schafer stated he supported the position and would vote in favor of it, but he hoped to know about things like this before they made it into the press.

Ms. McCormick stated the media was starting to review agendas for Committee meetings.

Discussion.

Chairperson Crenshaw asked if the resolution passed, there was a deadline of April 1. He asked if Ms. McCormick thought she could hire someone by April 1.

Ms. McCormick stated the Human Resources Department usually allowed her to post the job posting after the resolution passed the Finance Committee. She further stated if she did not hire someone by April 1, then they would not use the full amount of money from contingency, but she wanted to make sure there was enough money that she would not need to go back to the Board of Commissioners to ask for more.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Anthony

4. Law & Courts Committee – Capacity of Proposed New Jail and Future of Jail Bed Rental Program (*Discussion*)

Chairperson Crenshaw asked where the County was with bed rentals in the current jail.

Sheriff Scott Wriggelsworth stated the County now had a contract Michigan Department of Corrections (MDOC) that brought in about \$635,000 per year. He further stated there was currently an issue after the heavy rain, and MDOC only had 27 out of their 50 beds filled because the Health Department needed to sign off that the facility was acceptable to house prisoners before they would send more.

Sheriff Wriggelsworth stated he thought that a new jail should just have County beds and get out of the contract business. He further stated currently MDOC was filling the jail's empty cells, but the County was always 30 days away from losing the revenue if MDOC pulled out.

Sheriff Wriggelsworth stated that a larger jail meant more staff, and it was currently hard to get people to work in corrections as a career. He further stated he suggested the new facility should have about 420 beds which would be on two floors, and if the jail needed to be expanded at some point, they could easily add a third floor later.

Sheriff Wriggelsworth stated with there were different types of alternatives and specialty programming for jail, and tethers and the push in the State to do away with pretrial bonds on minimal cases. He further stated that the inmates currently held in jail were likely not on \$10,000 or less pretrial bonds, and that they were bad people that needed to be locked up.

Sheriff Wriggelsworth stated there were currently 394 County beds in the jail, so if there were 420 beds in the new facility, the number of County beds would increase a bit. He further stated that they never wanted to have the jail at capacity, because then if they were overcrowded, they had to release inmates early.

Chairperson Crenshaw asked if the County housed any inmates on federal writs or other circumstances.

Sheriff Wriggelsworth stated it was rare that the County jail housed federal inmates, because they did not have a federal court in the County.

Commissioner Celentino stated he agreed that the County should get out of rental business. He asked why the County was still renting beds, as he thought the County had gotten out of that.

Sheriff Wriggelsworth stated if they did not have the MDOC beds, then another post would have to be closed at the jail, because one post was about 70 to 80 beds and there were 50 MDOC beds and 30 County beds. He further stated currently the jail had the extra bed space to house those MDOC inmates currently, and otherwise those beds would be empty.

Commissioner Hope stated she wholeheartedly supported the Sheriff's recommendation for this jail, as she thought she did not want to put all of the County's eggs into the MDOC basket because they had been burned before. She further stated that she thought the MDOC prison population was getting smaller as well, and who knew what life in 10 or 20 years would be like, but things seemed to be trending away from putting people in cages, especially as technology improved.

Commissioner Hope stated she supported a smaller jail.

Sheriff Wriggelsworth stated it made him nervous that the County was about five months away from the vote on the new jail, and another three years from being able to use the facility. He further stated if MDOC heard about the County's intention to not have MDOC beds in the new jail, they could get out of the contract sooner than they thought.

Chairperson Crenshaw asked if MDOC told the County that they would be ending the current contract this May, how that would affect the Sheriff's budget.

Sheriff Wriggelsworth stated the MDOC contract was about \$635,000 in budgeted revenue.

Teri Morton, Deputy Controller, stated if the County did not fill the 50 MDOC beds then there would also be some cost-savings because they would not have to feed those inmates.

Sheriff Wriggelsworth stated if MDOC pulled out, then another post would probably have to close.

Commissioner Hope stated that was a risk the County ran in making this decision.

Commissioner Schafer stated that trends changed, and he thought it was important to have a facility that could facilitate those changes. He further stated that more women and juveniles were committing crimes, the courts could rule on transgendered individuals in jails, more people were going to jail for animal cruelty and causing an accident while they were on their phones.

Commissioner Schafer stated he believed in long-term foresight to anticipate possible changes in legislation and public perception. He further stated he recalled that when Zero Tolerance had been implemented in schools, students got in trouble much more.

Commissioner Schafer stated while he supported Sheriff Wriggelsworth's suggested numbers, he recalled a study of the jail in 1996 and Ingham County's numbers were right in the middle, so he would like to see space available for the future.

Commissioner Banas stated if the need for more beds arose, the concept was to build a third floor. She further stated if there were changes in what was considered criminal, or how the County prosecuted, then there was room to grow if they needed it.

Commissioner Banas asked if this plan for the jail was considered a 50 to 60 year longevity plan.

Sheriff Wriggelsworth stated he did not have that number, as all of this planning had been done before he became Sheriff and this was the boiler plate he had been given to work off of. He further stated that the plan was to have the new jail for 50 years.

Discussion.

Sheriff Wriggelsworth stated he thought the brick and mortar of the building would last, but he was not sure about technology and plumbing.

Commissioner Banas asked how the design would accommodate for different types of people.

Sheriff Wriggelsworth stated the jail had Specialty Housing Units (SHUs) that kept inmates separate inside the facility.

Discussion.

Ms. Morton stated the new jail would be built with a pod system that allowed for more flexibility, and the corrections officers were in the center of the pods which made supervision easier.

Sheriff Wriggelsworth stated the new jail design was more flexible and accommodating for needs, for instance if they needed more room for women, they could partition off a small section of beds rather than having them be in a separate post or in solitary.

Discussion.

Commissioner Banas asked if the scaled-down number of beds reduced the cost of the project.

Discussion.

Ms. Morton stated the current plans called for 408 beds, but because the plan was for a two-floor design, the cost would generally be the same.

Sheriff Wriggelsworth stated the jail used to have 666 beds, but they had closed that many posts.

Ms. Morton stated 420 beds was the goal, but she was not sure if the final plan might have a few more beds or a few less beds, depending on the footprint of the building.

Sheriff Wriggelsworth stated in the future, if the County needed to add a third floor, the pod system would allow them to put the new pods in and hook up plumbing and electricity for a relatively low cost.

Chairperson Crenshaw asked if the Major Darin Southworth, jail administrator, had any thoughts on the jail project.

Sheriff Wriggelsworth stated Major Southworth had none so far, but he was finishing strong with the Lansing Police Department today and would start at the Sheriff's Office on Monday.

Chairperson Crenshaw stated he was anxious to see what Major Southworth's thoughts would be.

Sheriff Wriggelsworth stated Chief Deputy Sheriff Jason Ferguson would be integral to the project, because of the experience he had in the Sheriff's Office and in the jail. He further stated Chief Deputy Ferguson and Major Southworth would work together on the new jail plans.

Announcements

Chairperson Crenshaw stated he, Commissioner Grebner and Ms. Morton would meet on Friday to discuss ballot language. He further stated that he, Board Chairperson Koenig, and Ms. Morton would meet on Monday to discuss the use of public funds to educate the public on the millage.

Sheriff Wriggelsworth stated that the Sheriff's Office was marketing the needs of the new jail every day. He further stated that he had hosted the Michigan Townships Association (MTA) Ingham County members last night where he held tours of the jail and had a presentation, and he thought it was very eye-opening, especially for townships that were a tougher sell on building a new jail.

Sheriff Wriggelsworth stated he was doing more presentations over the next few months and would meet with any group they could.

Discussion.

Commissioner Schafer asked if the Commissioners could receive a copy of the PowerPoint presentation the Sheriff's Office had put together.

Discussion.

Commissioner Hope stated she and Commissioner Maiville had attended the MTA meeting and tour of the jail last night, and she thought a lot of eyes were opened. She further stated she had experience with jails in Ionia County because her parents were corrections officers and she had worked for a newspaper, but she was surprised about the condition of the women's housing.

Sheriff Wriggelsworth stated that post was built in 1964 and had a lot of heating issues.

Commissioner Hope stated that there were people sleeping on the floor and there was a toilet that was not working.

Chairperson Crenshaw suggested meeting with Lansing City Council members, as they had meetings in the community he might be able to attend.

Discussion.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:56 p.m.

MARCH 15, 2018 LAW & COURTS AGENDA STAFF REVIEW SUMMARY

RESOLUTION ACTION ITEMS:

The Deputy Controller recommends approval of the following resolutions:

1a. Sheriff's Office – Resolution to Accept the 2018 Medical Marihuana Operation and Oversight Grant

This resolution authorizes the acceptance of the 2018 Medical Marihuana Operation and Oversight Grant from the Michigan Department of Licensing and Regulatory Affairs Bureau of Professional Licensing for a total of \$114,055.70 for the time period of January 1, 2018 through December 31, 2018. The funds will be used for the purchase of approved equipment and overtime costs for Sheriff's Deputies assigned to the Tri County Metro Narcotics Squad.

See attached memo for details.

1b. Sheriff's Office – Resolution Authorizing an Amendment to a Current Contract with the Michigan Department of Health and Human Services for Transport Services of Specific Juveniles by Sheriff's Deputies

Resolution #17-297 authorized a contract with the Michigan Department of Human Resources (MDHS). The contract allows the Ingham County Sheriff's Office to provide transportation of specific in-custody juvenile inmates under the care of MDHS when requested throughout Ingham County and its contiguous counties. MDHS is seeking to amend the current contract from a maximum amount of \$10,000 to \$30,000 in reimbursement. This resolution will authorize MDHS to reimburse the Sheriff Deputies' overtime wages and transportation costs at the increased not to exceed amount \$30,000.

A similar resolution was originally adopted by the Board of Commissioners on February 27, 2018. The resolution is resubmitted to include the corrected end date of the agreement and to clarify that it is a two year agreement with a reimbursement of up to \$15,000 for each fiscal year.

See attached memo for details.

DISCUSSION ITEMS:

2a. Law & Courts Committee – Justice Complex Millage Programming Options

2b. Law & Courts Committee – Justice Complex Millage Education and Outreach Plan

Agenda Item 1a

TO: Law & Courts Committee
Finance Committee

FROM: Captain Greg Harris, Field & Staff Services

DATE: March 6, 2018

RE: RESOLUTION TO ACCEPT THE 2018 MEDICAL MARIHUANA
OPERATION AND OVERSIGHT GRANT FROM DEPARTMENT OF
LICENSING AND REGULATORY AFFAIRS BUREAU OF PROFESSIONAL
LICENSING

This resolution is for the approval to accept the 2018 Medical Marihuana Operation and Oversight Grant from Department of Licensing and Regulatory Affairs Bureau of Professional Licensing.

The Sheriff's Office is the fiduciary manager of the grant. The equipment purchased with this grant will be utilized directly by the Ingham County Sheriff's Office and the Michigan State Police Tri County Metro Narcotics Squad. Both agencies will utilize this equipment to assist law enforcement agencies within Eaton, Clinton, and Ingham County. The grant funds will be used to equip law enforcement officers with vital safety equipment to complete their duties and monitor the Michigan Medical Marihuana Act. Ingham County Sheriff's Office does not have money in the 2018 budget to purchase the equipment requested in the grant. The personnel funding requested will partially cover overtime accumulated by the Ingham County Sheriff's Office members conducting medical marihuana investigations.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE 2018 MEDICAL MARIHUANA OPERATION
AND OVERSIGHT GRANT**

WHEREAS, the Ingham County Sheriff's Office applied to receive a Medical Marihuana Operation and Oversight Grant from Department of Licensing and Regulatory Affairs Bureau of Professional Licensing; and

WHEREAS, the purpose of this grant is to assist the Ingham County Sheriff's Office with equipment and funding to monitor the Michigan Medical Marihuana Act; and

WHEREAS, the amount of the grant is \$114,055.70; and

WHEREAS, \$28,295 of the 2018 Medical Marihuana Operation and Oversight Grant is to purchase one handheld chemical identifier, training, warranty, and required supplies from Thermofisher Scientific; and

WHEREAS, \$68,185.50 of the 2018 Medical Marihuana Operation and Oversight Grant is to purchase one (1) enclosed trailer, that will be utilized for community education and incident response; and

WHEREAS, \$10,267.20 of the 2018 Medical Marihuana Operation and Oversight Grant is for overtime wages of Ingham County Sheriff's Office personnel accumulated through medical marihuana investigations Tri County Metro Narcotics Squad; and

WHEREAS, \$7,308.00 of the 2018 Medical Marihuana Operation and Oversight Grant is to purchase two handheld identification units and associated equipment from Data Works Mobile ID.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the acceptance of the 2018 Medical Marihuana Operation and Oversight Grant from the Department of Licensing and Regulatory Affairs Bureau of Professional for a total of \$114,055.70 for the time period of January 1, 2018 through December 31, 2018.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administer to make the necessary budget adjustments in the Ingham County Sheriff's Office 2018 budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the Sheriff are authorized to sign any necessary documents consistent with this resolution and approved as to form by the County Attorney

Agenda Item 1b

TO: Law & Courts Committee
Finance Committee

FROM: Chief Deputy Jason Ferguson, Ingham County Sheriff's Office

DATE: January 24, 2018

RE: A CONTRACT AMENDMENT WITH THE MICHIGAN DEPARTMENT OF
HEALTH AND HUMAN SERVICES

Resolution #17-297 authorized a contract with the Michigan Department of Health and Human Services (MDHHS). The contract allows the Ingham County Sheriff's Office to provide transportation of specific in-custody juvenile inmates under the care of MDHHS when requested throughout Ingham County and its contiguous counties.

The MDHHS requested this service in an effort to find a safer method for their staff and in-custody juveniles to be transported to secure locations. The Sheriff's Office uses off duty officers to provide these services on an infrequent basis and is reimbursed the associated overtime expenses and vehicle mileage.

MDHHS is seeking to amend the current contract from a maximum amount of \$10,000 to \$30,000 in reimbursement and to add one additional year to the term.

Therefore, the Michigan Department of Health and Human Services will reimburse Ingham County for the Sheriff Deputy's overtime wages and transportation costs at an amount not to exceed \$30,000.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO A CURRENT CONTRACT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR TRANSPORT SERVICES OF SPECIFIC JUVENILES BY SHERIFF'S DEPUTIES

WHEREAS, the Michigan Department of Health and Human Services seeks to amend a current contract (Resolution #17-297) for transportation of specific juveniles; and

WHEREAS, the purpose of the amendment is to increase the payable amount from \$10,000 to \$30,000 and to extend the term of the contract an additional year for a new expiration date of September 30, 2019; and

WHEREAS, the Ingham County Sheriff's Office wishes to continue the service provided to the Michigan Department of Health and Human Services for transportation of specific, in-custody juveniles; and

WHEREAS, the Michigan Department of Health and Human Services shall reimburse Ingham County for the Sheriff Deputies' overtime wages and transportation costs in an amount not to exceed \$15,000 per year for fiscal years 2017-2018 and 2018-2019, for a total reimbursement of up to \$30,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Sheriff's Office to continue its participation with the Michigan Department of Health and Human Services for the transportation of specific in-custody juvenile inmates, and to amend the current contract for a total amount of up to \$30,000, and extending the contract term to September 30, 2019.

BE IT FURTHER RESOLVED, that the Michigan Department of Health and Human Services shall reimburse Ingham County for the Sheriff Deputies' overtime wages and transportation costs in an amount not to exceed \$15,000 for 2017-2018 and \$15,000 for 2018-2019, for a total amount of up to \$30,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the Sheriff are authorized to sign any necessary contract amendment documents consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 2a

TO: Law & Courts Committee
FROM: Teri Morton, Deputy Controller
DATE: March 9, 2018
SUBJECT: Programming Proposals - Justice Complex Millage

Please see attached proposals for programming as part of the proposed Justice Complex Millage.

The four proposals together would total \$926,514:

Community Based Programming	\$148,600
Jail Education Programming	\$151,400
Community Mental Health/CATS	\$451,319
Pretrial Services	\$175,195
	\$926,514

COMMUNITY BASED PROGRAMS - MILLAGE PROPOSAL

Electronic Monitoring: \$20,000

Electronic monitoring (EM) is a highly productive resource, capable of directly reducing the jail population while maintaining public safety. Offenders receive intense supervision by utilizing a variety of monitoring devices that can provide a broad range of supervision parameters based on the individual user. EM is used in pretrial supervision, as an alternative to incarceration while under the Sheriff's jurisdiction, saves jail resources that would otherwise be used for inmates who are hospitalized, and increases supervision and monitors probationers for alcohol use. These funds would supplement the annual County general fund allocation (\$50,000 for FY2018)

Substance Abuse Assessments and Psychological Evaluations \$20,000

Substance Abuse Evaluations determine if the individual has a drug or alcohol addiction, the extent of the addiction, if there are any co-occurring conditions, including any physical or mental health concerns, or any other drug use, the extent the addiction affects the person's life, and provides an understanding of the person and their circumstances. Psychological Evaluations determine the severity of a specific mental health concern or to determine an individual's capacity for adequate functioning. Assessments and evaluations are required to develop a sentence that include appropriate treatment and programming.

Day Reporting: \$52,000

This program provides an additional layer of monitoring and supervision in the community; and, based on individual need, addresses a wide array of fundamental needs such as employment and housing to successful integration into the community. On-site evidence-based groups include Cognitive Behavioral Therapy, Dialectical Behavior Therapy, Seeking Safety, Anger Management, Conflict Resolution, and Financial Literacy. AA and NA groups also meet onsite. Expanding this State funded Community Corrections program will increase the number of offenders served, including those not be eligible under State MDOC approved criteria.

MRT – Cognitive Behavioral Change \$18,600

Moral Reconciliation Therapy (MRT) is a systematic treatment strategy to decrease recidivism among adult criminal offenders by using 16 objectively defined steps focusing on seven basic treatment issues to promote positive change. Expanding this State funded Community Corrections program will increase the number of offenders served, including those not be eligible under State MDOC approved criteria.

PA511 Program Referral and Gatekeeper Services: \$38,000

This direct service provided by Community Corrections confirms residential eligibility, monitors inmates and resolves obstacles to facilitate the timely transfer of inmates sentenced to probation residential programs. This saves jail resources and expedites the onset of needed substance abuse treatment. The Gatekeeper also manages a program database and collects a wide variety of local criminal justice system data that is regularly distributed throughout the criminal justice system and to other County stakeholders.

TOTAL \$148,600

Ingham County Jail Education Programming Millage 2018

SEEKING SAFETY

Program price: \$42,000.00

The Seeking Safety program is an evidenced-based present-focused counseling model to help people attain safety from trauma and/or substance abuse. The program will serve both male and female inmates, providing two sessions per gender per week at a rate of \$200 per session.

TRAUMA CENTERED YOGA

Program price: \$20,800.00

Trauma Centered Yoga is a very specific protocol of evidence based treatment designed for people who have experienced 'complex trauma/PTSD', and has been found to be useful as an adjunct to Cognitive Behavioral Therapy (Seeking Safety). The program will serve both male and female inmates, providing one session per gender per week at a rate of \$200 per session.

BREAK OUT

Program price: \$42,000.00

This program is based on Moral Reconciliation Therapy (MRT) which is a form of cognitive-behavioral programming that focuses on recovery from substance misusing, abusing and dependent behaviors, identifying thinking errors that led to criminogenic thinking and identify goals to achieve once released. The program will serve both male and female inmates, providing two sessions per gender per week at a rate of \$200 per session.

RESTORATIVE JUSTICE

Program price: \$20,800.00

The Restorative Justice Program offers inmates an opportunity to take accountability and repair the harm done by their crimes, while teaching mediation, conflict resolution, and problem solving. The program will serve both male and female inmates, providing one session per gender per week at a rate of \$200 per session.

ANGER MANAGEMENT

Program Price: \$20,800.00

Anger Management: "Assaultive Behavior Change". This program provides the inmates to manage anger using Cognitive Behavioral Therapy. CBT is a proven way to really get to understand anger, from learning its root causes through to coping practically with anger in real-life situations. Studies in managing anger with Cognitive Behavioral Therapy show that letting anger take over your thoughts and actions every time you feel it trains your anger to become stronger. The program will serve both male and female inmates, providing one session per gender per week at a rate of \$200 per session.

INMATE INITIATIVES

PROGRAM PRICE: \$2000.00

The Inmate Garden Initiative: There is strong evidence pointing to the importance of education in reducing recidivism. In addition to the classroom programs offered at the Ingham County Jail, education will be taking place outside by way of a vegetable garden. Inmates will be taught new skills such as how to use garden tools, prepare land, plant seeds and plants, and read planting information. There are items that need to be purchased yearly in order to sustain the garden such as seeds, plants and garden tools.

INMATE INITIATIVES

PROGRAM PRICE: \$3000.00

Educational DVD's: These DVD's would assist inmates in increasing their chances of making a and self-esteem.

Budget: a budget for five master level clinicians to provide gap in services that are not currently being provided to inmates:

- Three full time mental health therapist to provide mental health therapy, case management services and coordination of medications for those connected with CMH and/or another mental health provider. Plans to provide weekly to biweekly therapy to juveniles (14-16 yr olds) and youthfals (17 yr olds). Both juveniles and youthfals do not have access to current programing due to their classification/housing restrictions. When possible group therapy could be provided to youthfals. Follow up with those who are placed in small observation dorms for both individual and group therapy with a focus on coping skills and life skills.
- One full time mental health therapist to assist the current emergency services (ES) of CATS to provide suicide screening, jail assessments and coordination of all court ordered petitions from the judges per the mental health code. This would allow us to have an overlap in staffing and extend emergency mental health services to evenings for the jail.
- One full time mental health jail diversion specialist to work directly with the courts, prosecutors, attorneys and jail to divert those who meet with jail diversion criteria from the jail. Must be charged with misdemeanor or nonviolent felony, have a serious and persistent mental illness and be willing to engage in mental health treatment.

One full time mental health secretary to provide clerical support, process all needed paperwork and take referral information relating to mental health programming. This would allow CATS current secretary to focus her duties on substance abuse service (SUD).

Budget includes CMH's benefits and administrative costs (CATS Coordinator, SUD Direction, finance department, IT, etc.)

PROPOSAL FOR PROGRAMMING OPTIONS AND COSTS ESTIMATES
JAIL COMPLEX MILLAGE

Currently, approximately 40% of the inmates in the Ingham County jail are felony pretrial detainees. Expanding the current staffing to provide more risk assessment and supervision services for pretrial inmates will further promote the national movement toward using preventative detention only for individuals who are at a high risk of committing another offense or of failing to appear to court. The Ingham County Pretrial Services Division could provide these services with the addition of the following full-time positions:

Pretrial Services Clerk	\$75,398.00
Pretrial Services Investigator	<u>\$99,979.00</u>
Total	<u>\$175,195.00</u>

The costs listed are inclusive of salary, fringes, and IT costs.

Agenda Item 2b

TO: Law & Courts Committee
FROM: Teri Morton, Deputy Controller
DATE: March 7, 2018
SUBJECT: Justice Complex Millage Education and Outreach Plan

As directed by the Law and Courts Committee, Commissioner Crenshaw, the Sheriff and I met to put together a plan for educating Ingham County voters about the Justice Complex Millage question planned for the August 8 primary election.

The preliminary plan is attached. The Sheriff will be in attendance at the March 15 Law and Courts Committee meeting for the scheduled discussion.

Education/Outreach Plan – Justice Millage Question

Media Exposure

- The Sheriff will host a tour of the Jail for the Lansing State Journal editorial board
- The Sheriff will reach out to community leaders for letters of support
- Channels 6 and 10 have already been given Jail tours

Education Campaign

- To be discussed at March 13 Joint Caucus meeting
 - Does the Board wish to use county general funds to support educational materials such as mailings, polls, social media plan?

Social Media Plan

- If the Board chooses not to pay a vendor for a social media plan, one will be developed internally

Board of Commissioners hosted Informational Meetings

- Plan one event for June (in advance of absentee ballots being distributed) at the Human Services Building
- Plan one event at the Sheriff's Office in late July (in advance of primary election). Offer Jail tours before and/or after event

Distribute Talking Points to Local Clerks and Local Units of Government

- To be done in advance of absentee ballot distribution (late June)

Information Available on ingham.org website

- Sheriff's PowerPoint presentation
- Talking Points
- Any other educational materials as they are assembled

Presentations by Sheriff at Local Community Meetings

- See attached list

Sheriff's Office Jail Tours and Informational Meetings to Date

Every out county township board, and Village of Webberville and Delhi were met with in January and February 2018

Hosted Michigan Township Association meeting at ICSO 2-28-18 Power Point presentation and 2 (10) person tours

East Lansing Chamber meeting monthly, discussed the need for new jail several times

Gerald Alvarado Tour-plans on hosting LAFCU training here with tours too

ACLU, Black Lives Matter, Hispanic Leaders jail tour

Register of Deeds Staff Tour

Ingham Police Chiefs need for a new jail

Raise the age seminar 10-25-17 talked about the need for a new facility and juveniles

LSJ reporter Beth Leblanc Tour

Holt Superintendent Tour

Future Plans

3-27-18 Families Against Narcotics meeting new jail presentation

4-4-18 Hosting LAFCU Training and jail tours at ICSO

4-10-18 Greater Lansing Realtors meeting talk

4-12-18 Hosting Lansing Chamber Board meeting and jail tour

4-25-18 Corey Senior Center Lunch in Holt-100 seniors will be in attendance

May-18 East Lansing Kiwanis Speaker

June-18 South Lansing/Holt Rotary Talk

June Lansing area Realtors meeting

Several other neighborhood/community meeting forums

Kiwanis/Rotary etc

Public jail tours

Social media ICSO website need (PowerPoint turned into movie and other ideas)

Host LSJ editorial board jail tour

TV WLNS "call of duty" segment jail tour need segment

TV-10 Tour

Citizen letters for need from retirees to LSJ

Mayor Schor Public statement of need

Former Sheriff Wriggelsworth public statement of need

We will schedule more as the months pass



STATE OF MICHIGAN
STATE 911 COMMITTEE
LANSING

RECEIVED

FEB 16 2018

INGHAM COUNTY CLERK

JEFF TROYER
CHAIR

RICK SNYDER
GOVERNOR

January 30, 2018

Dear County Coordinator:

The following communication has been sent to your County Clerk in regard to county 911 surcharges.

Under MCL 484.1714(1)(g) the State 911 Committee is required to provide notice to communication providers of the 911 surcharges in Michigan. This includes the counties' 911 operational surcharges and the state 911 fee.

MCL 484.1401b allows a county board of commissioners to assess up to \$0.42 a month by commissioner resolution.

If a county commission determines that it is necessary for the county to enact a local surcharge that is more than \$0.42 per month and in excess of the monthly amount that was approved for the county by the Michigan Public Service Commission under U-15489, the voters of the county must approve the increased surcharge.

In order for an increase to be effective beginning July 1, 2018, the county must have a current ballot proposal that has been passed no later than the May 2018 election date. **If the May 2018 date is missed, the next surcharge effective change date is July 2019.** Please refer to your county's legal counsel for details for proper county commission action to place a question on a May 2018 ballot.

If the county is collecting a 911 surcharge between July 1, 2018, and June 30, 2019, based on a ballot proposal, at a minimum, that ballot proposal must be valid for at least the entire collection period between July 1, 2018, and June 30, 2019, on the statutory due date of May 15, 2018.

In order to make the proper notice to the communication providers about the counties' 911 surcharges, please follow one of the four options below:

1 Not collecting local surcharge

If the county is **not** going to collect a local 911 operational surcharge between July 1, 2018, and June 30, 2019, please provide a letter to the State 911 Office **no later than 4 p.m., Tuesday, May 15, 2018**, stating that the county will **not** be collecting the local 911 surcharge. Please include a completed Form SNC-500 (attached and available on-line at www.michigan.gov/snc) with the county's letter.

Please use Template A for this option.

2 Continue collecting surcharge with no changes

If the county is going to **continue collection** of its current local 911 surcharge with **no change** in the present amount between July 1, 2018, and June 30, 2019, please provide a letter to the State 911 Office **no later than 4 p.m., Tuesday, May 15, 2018**, stating that the county is going to continue collection of the local 911 surcharge with no change in its present amount. Please include a completed Form SNC-500 (attached and available on-line at www.michigan.gov/snc) with the county's letter.

THIS DOCUMENT IS UNCLASSIFIED EXCEPT WHERE SHOWN OTHERWISE. IT IS THE PROPERTY OF THE STATE OF MICHIGAN. IT IS LOANED TO YOU AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM. WITHOUT PERMISSION IN WRITING FROM THE STATE OF MICHIGAN, YOU MAY NOT REPRODUCE OR TRANSMIT THIS DOCUMENT OR ITS CONTENTS IN ANY MANNER. ANY REPRODUCTION OR TRANSMISSION OF THIS DOCUMENT OR ITS CONTENTS WITHOUT PERMISSION IS STRICTLY PROHIBITED. FOR MORE INFORMATION, CONTACT THE STATE OF MICHIGAN ARCHIVES AT (517) 373-3000.

Please use Template B if collection is by county commissioners' resolution or MPSC U-15489.

Please use Template C if collection is by ballot proposal.

3. Changing surcharge amount

If the county is going to **change** its local 911 surcharge (whether an increase or decrease) under either process set forth in MCL 484.1401b (1)(a) & (b), please do **one of the following** as appropriate:

- a) If the county is going to **change** its surcharge by **county board of commission resolution** to collect **\$0.42 or less per month**, or less than allowed under MPSC U-15489, a notarized or certified copy of the county commissioner's resolution setting the local monthly 911 surcharge **and** a completed Form SNC-500 (attached and available on-line at www.michigan.gov/snc) must be provided. Both documents, the resolution and the completed SNC-500, must be received by the State 911 Office **no later than 4 p.m., Tuesday, May 15, 2018.**
- b) If the county is going to **change** its current surcharge pursuant to **voter approval** to collect **more than \$0.42 per month**, please provide:
 1. A copy of the clerk's certified ballot determination. (That ballot must be valid until at least June 30, 2019).
 2. A notarized or certified copy of the county commissioner's resolution setting the local monthly 911 surcharge.
 3. A letter from the county confirming the 911 surcharge
Please use Template D for this option.
 4. A completed Form SNC-500 (attached and available on-line at www.michigan.gov/snc).

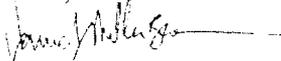
All four documents must be provided and received by the State 911 Office **no later than 4 p.m., Tuesday, May 15, 2018.**

All documents are to be returned by e-mail to: mspetsc@michigan.gov

Under MCL 484.1401b (7), the above information is due to the State 911 Committee **no later than 4 p.m., Tuesday, May 15, 2018**; however, if it is possible for the county to do so, earlier responses will be accepted and are encouraged. Failure to meet the May 15 deadline may result in the inability of the State 911 Office to notify the communication providers prior to the annual deadline and can adversely affect the collection of your county's local 911 surcharge.

If you have any questions, please do not hesitate to contact me at (517) 243-2075 or by e-mail at miller-brownh@michigan.gov.

Sincerely,



Ms. Harriet Miller-Brown
State 911 Administrator
Enclosures (4)

Template A

[County Letterhead]

[Date]

Please be advised that [County name] is not collecting a local 911 surcharge from July 1, 2018, through June 30, 2019.

[County 911 Coordinator or County Clerk name/signature]

Template B

[County Letterhead]

[Date]

Please be advised that [County name] will continue collection of its local commission-enacted or the U-15489 911 surcharge of [amount] with no change in the amount from July 1, 2018, through June 30, 2019

[County 911 Coordinator or County Clerk name/signature]

Template C

[County Letterhead]

[Date]

Please be advised that [County name] will continue collection of its ballot-supported 911 surcharge of [amount] with no change in the amount from July 1, 2018, through June 30, 2019.

The current ballot proposal is valid (at a minimum) between July 1, 2018, and June 30, 2019.

[County 911 Coordinator or County Clerk name/signature]

Template D

[County Letterhead]

[Date]

Please be advised it is [County name]'s intention to change the local 911 surcharge by commission resolution to [new amount]. I have included a notarized or certified copy of the County Commissioner's resolution setting the local monthly 911 surcharge. It will be collected from July 1, 2018, through June 30, 2019.

OR

Please be advised it is [County name]'s intention to change the local 911 surcharge as allowed by voter approval to [new amount]. I have included a copy of the Clerk's certified ballot determination and a notarized or certified copy of the County Commissioner's resolution setting the local 911 surcharge. The local surcharge ballot is valid from July 1, 2018, through June 30, 2019. This local surcharge will be collected from July 1, 2018, through June 30, 2019.

[County 911 Coordinator or County Clerk name/signature]

**PUBLIC ACT 379 OF 2008 LOCAL 911 COLLECTION AND REMITTANCE CONTACT INFORMATION
FOR THE JULY 2018-JUNE 2019 COLLECTION PERIOD**

A. County Information	
County Name	
Name of Person Completing Form	
Phone Number	E-Mail Address
Is the county collecting a local surcharge from July 1, 2018, to June 30, 2019? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If "yes" to the above question, what is the monthly amount?	AMOUNT
If collecting a local surcharge by ballot proposal, the ballot is valid (at a minimum) between (give dates):	Start/End Date:
Is the county interested in electronic fund transmittal of local surcharge funds? <input type="checkbox"/> Yes <input type="checkbox"/> No	

B. Primary Remittance Information	
Primary Remittance Contact Name	
Primary Remittance Contact Address	
Phone Number (Include Area Code)	Fax Number (Include Area Code)
E-Mail Address	

C. Geographical Information	
Geographical Contact Name	
Geographical Contact Address	
Phone Number (Include Area Code)	Fax Number (Include Area Code)
E-Mail Address	

D. County 911 Director/Coordinator Information	
County 911 Director/Coordinator Contact Name	
County 911 Director/Coordinator Contact Address	
Phone Number (Include Area Code)	Fax Number (Include Area Code)
E-Mail Address	

E. Authorization	
County Clerk or County Coordinator Printed Name	Date
County Clerk or County Coordinator Signature – <i>If you are not able to enter an electronic signature or print the form, sign, and scan, typing your name and sending from a matching email will serve the same as a signature.</i>	
AUTHORITY: 2008 PA 379; COMPLIANCE: Voluntary; PENALTY: No Funding	

Return to:
mspetsc@michigan.gov

This form must be signed and received at the State 911 Office by
Tuesday, May 15, 2018
This form can be accessed at www.michigan.gov/snc