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LAW & COURTS COMMITTEE
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TERI BANAS
SARAH ANTHONY
RANDY SCHAFER
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, MAY 31, 2018 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [May 10, 2018 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Resolution Services Center – Restorative Justice (*Presentation*)
2. 55th District Court – Resolution Commemorating the [50th Anniversary](#) of the Establishment of the District Court System in the State of Michigan
3. Community Corrections
 - a. Resolution to Authorize a Contract with the [City of Lansing](#) for an Allocation of Funds to Ingham County/City of Lansing Community Corrections for the City 2018-2019 Fiscal Year
 - b. Resolution to Authorize Submission of a Grant Application and a Contract with the Michigan [Department of Corrections](#) for Ingham County/City of Lansing Community Corrections and Program Subcontracts for FY 2018-2019
4. Animal Control – Resolution to Accept a Grant from the Banfield Foundation to Purchase [Surgery and Exam Lights](#) for the New Animal Shelter
5. 9-1-1 Dispatch Center – Resolution to Authorize [Software Support](#) Agreement with Tritech for the Computer Aided Dispatch (CAD) System
6. Circuit Court-Juvenile Division – [Reorganization](#) of Juvenile Court Officer to Family Center Supervisor (*Discussion*)
7. 9-1-1 Advisory Board – Resolution to Accept and Approve a Recommendation from the 9-1-1 Advisory Board Regarding the 9-1-1 Public Safety [Radio Communications System](#)

8. Sheriff's Office
 - a. Resolution to Authorize the Ingham County Sheriff's Office to Sell One Used **Patrol Vehicle** to the Ingham Intermediate School District
 - b. Resolution to Authorize a Purchase Order to **Premier Custom Trailers, LLC**
 - c. **Canteen Food Service** Preparation and Delivery Change Proposal (*Discussion*)
 - d. Request to **Reorganize** the Ingham County Sheriff's Office Field Services Division (*Discussion*)

9. Law & Courts Committee – **November Ballot Question** – Supplemental Millage/Surcharge for New Public Safety Radio System (*Discussion*)

10. Board Referral – Resolution from **Charlevoix County** Opposing Amendatory Legislation to Michigan Public Act 93 of 2013

Announcements
Public Comment
Adjournment

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OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE
May 10, 2018
Draft Minutes

Members Present: Crenshaw, Anthony, Banas (arrived at 6:01 p.m.), Hope, Celentino (left at 6:16 p.m.), and Maiville.

Members Absent: Schafer

Others Present: Lance Langdon, Andy Bouck, Teri Morton, Lindsey LaForte, and others

The meeting was called to order by Chairperson Crenshaw at 6:00 p.m. in Personnel Conference Room D & E of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the April 26, 2018 Minutes

MOVED BY COMM. HOPE, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE MINUTES OF THE APRIL 26, 2018 LAW AND COURTS COMMITTEE MEETING.

THE MOTION TO APPROVE THE MINUTES CARRIED UNANIMOUSLY. Absent: Commissioners Banas and Schafer.

Additions to the Agenda

5. Resolution Honoring Meridian Township Police Chief David Hall on the Event of His Retirement

Limited Public Comment

None.

Commissioner Banas arrived at 6:01 p.m.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CELENTINO, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ITEMS:

1. Homeland Security and Emergency Management – Resolution to Apply for State Disaster Contingency Fund Grants under P.A. 390 Section 19
2. LOFT Committee – Resolution to Authorize Three Year Contracts for Westlaw Electronic Law Library, Patron Access and Clear Access for Various Ingham County Departments, Offices and Courts
3. Controller's Office – Resolution Updating Various Fees for County Services

5. Resolution Honoring Meridian Township Police Chief David Hall on the Event of His Retirement

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Schafer

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Schafer.

4. Law and Courts Committee – Supplemental Millage/Surcharge for New Public Safety Radio System (*Presentation/Discussion*)

Teri Morton, Deputy Controller, stated that there was a memo handed out to the Committee and a discussion about pursuing the funding through a millage or a surcharge would take place at the next Committee meeting.

Lance Langdon, 9-1-1 Center Director, stated that the last system update was approved in 2003 and completed in 2006. He further stated that the current system was at the end of its life, so replacing it before 2021 when Harris stopped servicing it was crucial.

Mr. Langdon stated that the current system was a proprietary system. He further stated that the new systems were all P25 compliant, which meant that they were more affordable and had increased flexibility in the long run.

Mr. Langdon stated that the 9-1-1- Advisory Board had a meeting last month and spoke with three vendors which had given them a chance to see what technology was available. He further stated that Andy Bouck, Ingham County Undersheriff and Vice-Chair of the 9-1-1 Advisory Board, had also been at that meeting.

Mr. Langdon stated that they were looking into a 700/800 megahertz (MHz) system with noise canceling abilities, plus other features such as Global Positioning (GPS). He further stated that the GPS capabilities would give the officers a chance to have their location known.

Mr. Langdon stated that the biggest requirement was a compatibility with the Michigan Public Safety Communications System (MPSCS). He further stated that it most of the state was already linked with the MPSCS.

Mr. Langdon stated that being a part of the MPSCS would ensure that communication could happen even in neighboring counties.

Chairperson Crenshaw asked if the current radio systems would work if a law enforcement officer left the County.

Mr. Langdon stated that it did not work if a law enforcement officer left the County. He further stated that there had been times when a law enforcement officer had pursued a suspect across County lines and had lost radio communication.

Commissioner Anthony asked about the map in the handout which showed some Counties “integrations in progress” and if Clinton County was planning on also upgrading their system.

Mr. Langdon stated that the “integrations in progress” counties were in the process of switching to an MSPCS. He further stated that Clinton County representatives had also attended the last 9-1-1 Advisory Board meeting and they were exploring upgrading their systems at the same time as Ingham County.

Commissioner Celentino asked what kind of funding recommendations the Committee would receive from the 9-1-1 Advisory Board.

Ms. Morton stated that they had estimated the cost to be about \$30 million. She further stated that the 9-1-1 Advisory Board was leaving the decisions about funding to the Board of Commissioners and would not be making any recommendations for that.

Commissioner Celentino asked if the varied proposed funding mechanisms all would gather the same amount of revenue.

Ms. Morton stated that each proposed funding mechanism would result in about equal revenue.

Commissioner Banas stated that she wanted to ask about the possibility of purchasing with Clinton County but that had been addressed already.

Mr. Langdon stated that he was hoping it would be possible to work with Clinton County and increase cost savings through that partnership. He further stated that they had been in talks with Eaton County previously but they had moved quickly to upgrade their system and Ingham County had not been ready when Eaton County was.

Commissioner Banas asked about the vendors and if there were a lot of differences between the three as far as technology.

Mr. Langdon stated that the next 9-1-1 Advisory Board meeting was next week and they would be looking into that more. He further stated that a group of Fire Chiefs had been invited in order to also have input into this process.

Commissioner Celentino left the meeting at 6:16 p.m.

Commissioner Banas stated that she looked forward to reading the report from the 9-1-1 Advisory Board.

Mr. Langdon stated that moving forward with this process, it would be wise to hire a consultant to develop the RFP and make sure they were asking for the correct system requirements. He further stated that this process would take time and moving forward sooner rather than later would be advantageous.

Ms. Morton stated that Harris would no longer support the current system in 2021, but users had already been expressing problems with the current system, so sooner than later would be helpful.

Commissioner Maiville asked about what type of frequency they wanted to upgrade to.

Mr. Langdon stated that it was ideal to upgrade to a 700 MHz frequency system and they could then move to an 800 MHz talk group on the radio they have if they need patch into the MSPCS.

Commissioner Maiville stated that when the current system was put into place there were concerns about the coverage of a MHz system so a UHF system was chosen. He asked if there were still concerns about coverage.

Mr. Langdon stated that there had been a lot of advancements and there was a lot more power and portability now than there had been over ten years ago. He further stated that the County was currently at 96% coverage and they were looking to move up to about 98%.

Mr. Langdon stated that to increase coverage there may be a need for up to 10 towers and they currently had five sites that may or may not work. He further stated that the tower portion of this upgrade would be the most expensive part of it.

Commissioner Hope asked what the turnaround time was for an RFP.

Ms. Morton stated that she was not sure how long that would take.

Mr. Langdon stated that the RFP usually was 30-60 days for business to respond.

Ms. Morton stated that writing the RFP seemed to be the most time consuming part and they wanted to set up the funding mechanism before writing the RFP.

Commissioner Hope stated that she was concerned there would not be enough time to get this done this year.

Mr. Langdon stated that it was possible to utilize the current fund balance of the 9-1-1 Fund in order to put out an RFP for a consultant now, who could help write the RFP for the system later.

Commissioner Hope stated that she had been asking about an RFP for a consultant, perhaps that had not been clear.

Commissioner Anthony asked if the timeline would allow for an RFP for a consultant and to have this done prior to the deadline for a ballot question in November 2018.

Ms. Morton stated that it would be possible to ask for the money in November prior to a consultant being hired. She further stated that there had been a discussion of starting the process of collecting revenue for this system replacement back in 2016, but it had been decided to wait until later.

Commissioner Anthony asked if there was a need for a consultant or any other expertise to put a ballot question to a vote in November.

Ms. Morton stated that they did not need a consultant at this time. She further stated that it was similar to the Justice Millage, where the Committee would have an estimate of what they needed to collect and they could move forward.

Commissioner Anthony asked about the Leadership Meeting in February 2018, if there was a direction given on the funding mechanism of a millage versus a surcharge.

Ms. Morton stated that both had been considered and a final determination was not made.

Commissioner Anthony asked if they would move the funding question forward at the next meeting.

Ms. Morton stated that that discussion would happen at the next meeting.

Commissioner Anthony stated that the Justice Millage was a long process and that she had concerns about this process also taking a long time.

Ms. Morton stated that she expected that this process would be quicker.

Commissioner Maiville asked if either a surcharge or millage would go on the November ballot for approval.

Ms. Morton stated that either question would go before voters in November.

Commissioner Banas asked if the 9-1-1 Advisory Board would bring recommendations.

Mr. Bouck stated that the 9-1-1 Advisory Board had not made a final determination, but were leaning toward the MSPCS compatible systems because they did not want to be a standalone system surrounded by partners and not be able to communicate properly.

Commissioner Banas asked if the 9-1-1 Advisory Board had discussed funding.

Mr. Bouck stated that they had not discussed funding mechanisms.

Ms. Morton stated that the 9-1-1 Advisory Board had felt it was up to the Board of Commissioners to make a decision on funding mechanisms.

Mr. Langdon stated that 9-1-1 Advisory Board had only mentioned that concerns that there had been a few millage questions put to voters recently, so maybe that would be a negative toward that mechanism.

Mr. Langdon stated that there was a third option that was not recommended by the 9-1-1 Advisory Board which was to change the current UHF system to a P25 UHF system. He further stated that this solution was cheaper, but did not have the capabilities to work with other systems.

Ms. Morton stated that Board Leadership had expressed they would fully compatible system.

Chairperson Crenshaw thanked everyone for the discussion.

Public Comment

None.

Announcements

Commissioner Hope asked when they could expect an information sheet to share with voters concerning the Justice Millage.

Ms. Morton stated that it was currently in draft form and the County Attorney was reviewing at the time.

Commissioner Anthony asked if there was a distribution plan.

Chairperson Crenshaw stated that there had been discussion of a plan at a Joint Republican and Democratic Caucus meeting.

Ms. Anthony stated that she thought it would be best to get it out as soon as possible and to follow a similar plan as last time a millage had been put forward.

Chairperson Crenshaw stated that he agreed.

Ms. Morton stated that she had spoken with Becky Bennett, Board of Commissioners Director, about scheduling informational meetings.

Adjournment

The meeting was adjourned at 6:37 p.m.

**MAY 31, 2018 LAW & COURTS AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Deputy Controller recommends approval of the following resolutions:

- 3a. *Community Corrections – Resolution to Authorize a Contract with the City of Lansing for an Allocation of Funds to Ingham County/City of Lansing Community Corrections for the City 2018-2019 Fiscal Year*

This resolution will approve entering a contract with the City of Lansing for \$12,500 to be used to support Community Corrections Advisory Board (CCAB) administrative costs and collaborative efforts with the 54-A District Court and Probation Office for City FY 2018-2019.

See memo for details.

- 3b. *Community Corrections – Resolution to Authorize Submission of a Grant Application and a Contract with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections and Program Subcontracts for FY 2018-2019*

This resolution will authorize the annual submission of a grant application and a contract with the Michigan Department of Corrections for FY 2018-2019. The application request will provide funding in the amount of \$326,157, covering partial administration costs and all PA511 treatment and service programs for adult felony probationers. Residential services are also available and valued at \$531,075. Funding requests include Day Reporting, Relapse Prevention and Recovery treatment groups for men and women, a part time Pretrial Services Investigator and Electronic Monitoring services for indigent pretrial defendants, Gatekeeper services, MRT Cognitive Change groups for men and women, Domestic Violence Intervention groups, and Opioid Specific Program services.

See memo for details.

4. *Animal Control – Resolution to Accept a Grant from the Banfield Foundation to Purchase Surgery and Exam Lights for the New Animal Shelter*

This resolution will approve the acceptance of a grant from the Banfield Foundation for \$12,285.85 with no match requirement for the purpose of purchasing surgical and exam lights for the new animal shelter.

5. *9-1-1 Dispatch Center – Resolution to Authorize Software Support Agreement with Tritech for the Computer Aided Dispatch (CAD) System*

This resolution will approve the 2018 Tritech Support Renewal Agreement between Tritech and Ingham County 9-1-1 Center for the Computer Aided Dispatch System for the time period April 14, 2018 through April 13, 2019, at a cost of \$122,394.82. The support agreement is updated yearly, with a cost increase this year of 2.2%.

See memo for details.

7. 9-1-1 Advisory Board – Resolution to Accept and Approve a Recommendation from the 9-1-1 Advisory Board Regarding the 9-1-1 Public Safety Radio Communications System

This resolution will approve the 9-1-1 Advisory Board’s recommendation to begin the process of replacing the current public safety radio communications system by joining the Michigan Public Safety Communication System through the State of Michigan’s vendor, Motorola. The recommendation relates to the system only, and further consideration will be given as to the method of selection of the public safety end user equipment.

See memo for details.

8a. Sheriff’s Office – Resolution to Authorize the Ingham County Sheriff’s Office to Sell One Used Patrol Vehicle to the Ingham Intermediate School District

This resolution will authorize the sale of one transitioned Ingham County Patrol Vehicle to the Ingham Intermediate School District’s Law Enforcement Program for \$1.00 to be used exclusively for their training program. It will be marked and identified specifically as an Ingham Intermediate School District’s Law Enforcement program vehicle.

See memo for details.

8b. Sheriff’s Office – Resolution to Authorize a Purchase Order to Premier Custom Trailers, LLC

This resolution will authorize the purchase of an enclosed trailer for the Ingham County Sheriff’s Office in the amount of \$58,785.00 to Premier Custom Trailers, LLC. The Ingham County Sheriff’s Office did not recommend the lowest proposal, due to concerns with vendor responsiveness and location. This purchase is funded by the Michigan Medical Marijuana Operation and Oversight Grant.

See memo and Memorandum of Performance for details.

PRESENTATION:

1. Resolution Services Center – Restorative Justice

Greta Trice will make a brief presentation on programs of Resolution Services Center, one of the Juvenile Justice Millage recipients.

HONORARY RESOLUTION:

2. 55th District Court – Resolution Commemorating the 50th Anniversary of the Establishment of the District Court System in the State of Michigan

DISCUSSION ITEMS:

6. Circuit Court-Juvenile Division – Reorganization of Juvenile Court Officer to Family Center Supervisor

The Circuit Court – Juvenile Division wishes to reorganize its staffing at the Ingham County Family Center to convert a Juvenile Court Officer to a Family Center Supervisor. Pursuant to the reorganization procedure, the proposal is being presented as a discussion item at this round of committee meetings. Materials explaining the request are attached.

8c. Sheriff's Office – *Canteen Food Service Preparation and Delivery Change Proposal*

A representative from TIGG'S Canteen Services will be in attendance to present a proposal to expand their mass food preparation, packaging, and delivery service modernization at the Ingham County Jail. See memo from Undersheriff Andrew Bouck for background information.

8d. Sheriff's Office – *Request to Reorganize the Ingham County Sheriff's Office Field Services Division*

The Sheriff's Office wishes to reorganize its Field Services staffing by converting a Law Enforcement Deputy to a Sergeant. Pursuant to the reorganization procedure, the proposal is being presented as a discussion item at this round of committee meetings. However, the Sheriff's Office is requesting that the procedure be expedited, and that a resolution be recommended by the Law and Courts Committee to be taken through the rest of the committee process during the current round of meetings. Materials explaining the request are attached.

9. Law & Courts Committee – *November Ballot Question – Supplemental Millage/Surcharge for New Public Safety Radio System*

Please see attached memo regarding potential ballot language for supplemental 9-1-1 funding.

Agenda Item 2

TO: Resolutions

FROM: Michael J. Dillon, 55th District Court Administrator

DATE: May 22, 2018

SUBJECT: 50th Anniversary of the Establishment of the District Court System

June 17, 2018 marks the 50th anniversary of the establishment of the district court system in Michigan.

The 55th District Court respectfully requests that the Ingham County Board of Commissioners adopt a resolution commemorating the 50th Anniversary of the Establishment of the District Court System in Michigan.

Thank You.

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION COMMEMORATING THE 50TH ANNIVERSARY OF THE ESTABLISHMENT OF THE DISTRICT COURT SYSTEM IN THE STATE OF MICHIGAN

WHEREAS, as required by the 1963 Michigan Constitution, legislation passed in 1968 to create the district court system and thereby abolishing justices of the peace and circuit court commissioners; and

WHEREAS, the legislation took effect on June 17, 1968; and

WHEREAS, the 55th District Court began operating on January 1, 1969; and

WHEREAS, the Honorable James H. Edgar (1969-1972) and the Honorable R. William Reid served (1969-1980) as the first 55th District Court judges; and

WHEREAS, the following judges served the 55th District Court: the Honorable Robert Holmes Bell (1973-1978), the Honorable John P. O'Brien (1979-1980), the Honorable Thomas R. Roberts (1980-1988), the Honorable Thomas E. Brennan (1981-2004), the Honorable Pamela J. McCabe (1988-2005), the Honorable Rosemarie E. Aquilina (2005-2008); and

WHEREAS, the Honorable Thomas P. Boyd (2005) and the Honorable Donald Allen, Jr. (2009) currently serve as 55th District Court judges; and

WHEREAS, the district court is often referred to as "The People's Court," because the public has more contact with the district court than with any other court in the state; and

WHEREAS, over the past 50 years, the 55th District Court has been dedicated to delivering justice in a professional, efficient and caring matter; and

WHEREAS, on Monday, June 18, 2018, the 55th District Court will hold an open house from 4:00 pm to 7:00 pm to celebrate the 50th anniversary of the court.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognize and commemorate the 50th Anniversary of the creation of the district court system.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners recognizes the dedication and hard work of the 55th District Court judges, past and present, and all 55th District Court employees who have served the court over the past 50 years.

TO: Board of Commissioners Law and Courts and Finance Committees
FROM: Mary Sabaj, CCAB Manager
DATE: May 22, 2018
SUBJECT: Resolution to Authorize a Contract with the City of Lansing for an Allocation of Funds to the Ingham County/City of Lansing Community Corrections for the City 2017-2018 Fiscal Year

For the meeting agendas of May 31 and June 6

BACKGROUND

This Resolution approves entering a contract with the City of Lansing for \$12,500 to be used to support Community Corrections Advisory Board (CCAB) administrative costs and collaborative efforts with the 54-A District Court and Probation Office for City FY 2018-2019.

ALTERNATIVES

Without these funds an additional \$12,500 would be required to cover CCAB Manager, personnel costs (\$6,250) and CCAB Staff Consultant costs (\$6,250).

FINANCIAL IMPACT

Community Corrections administration is funded with a combination of State of Michigan Public Act 511 funds, Ingham County general funds, and City of Lansing grant funds.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of providing easy access to quality, innovative, cost effective services that promote well-being and quality of life for the residents of Ingham County, specifically section A 2. (e) of the Action Plan – Combine Jail sentences with substance abuse and other treatment programming when appropriate to reduce recidivism.

OTHER CONSIDERATIONS

Community Corrections administration and the continuation of Public Act 511 treatment and service programs for Circuit Court probationers are dependent upon funding received from the State of Michigan, Ingham County, and the City of Lansing.

RECOMMENDATION

Based on the information presented, the CCAB recommends approval of the attached resolution to support Community Corrections administration.

Introduced by Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH THE CITY OF LANSING
FOR AN ALLOCATION OF FUNDS TO INGHAM COUNTY/CITY OF LANSING
COMMUNITY CORRECTIONS FOR THE CITY 2018-2019 FISCAL YEAR**

WHEREAS, the Community Corrections Advisory Board requests authorization for a contract to be entered between the County and the City of Lansing for an allocation of funds to Community Corrections for the City 2018-2019 fiscal year; and

WHEREAS, the Michigan Community Corrections Act of 1988 (PA511) authorizes the establishment of a Community Corrections Advisory Board (CCAB) and Community Corrections programming; and

WHEREAS, Ingham County and the City of Lansing formed a joint CCAB in 1990; and

WHEREAS, a Comprehensive Community Corrections Plan was approved by the Ingham County Board of Commissioners and the Lansing City Council; and

WHEREAS, the City of Lansing approved an allocation of \$12,500 to be used to assist with CCAB administration and to support collaborative efforts with the City of Lansing, 54-A District Court and 54-A District Court Probation Department.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with the City of Lansing for \$12,500 for the time period of July 1, 2018 through June 30, 2019.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contracts and/or subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

Agenda Item 3b

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Mary Sabaj, CCAB Manager
DATE: May 22, 2018
SUBJECT: Resolution Authorizing Submission of Grant Application and Entering MDOC Contract and Program Subcontracts

For the meeting agendas of May 31 and June 6

BACKGROUND

Community Corrections submits an annual grant application that covers partial administrative costs and all of the PA511 State funded community based programs for adult felony probationers. The funding request for FY2018-2019 includes Day Reporting, Relapse Prevention and Recovery treatment groups for men and women, a part time Pretrial Services Investigator and Electronic Monitoring services for indigent pretrial defendants, Gatekeeper services, MRT Cognitive Change groups for men and women, Domestic Violence Intervention groups, and Opioid Specific Program services.

ALTERNATIVES

Without these funds, programming will only be available on a client pay basis which will limit or preclude access to much needed treatment and services.

FINANCIAL IMPACT

The FY 2018-2019 Application request will provide funding in the amount of \$326,157, covering partial administration costs and all PA511 treatment and service programs for adult felony probationers. Residential services are also available and valued at \$531,075.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of providing easy access to quality, innovative, cost effective services that promote well-being and quality of life for the residents of Ingham County, specifically section A 2. (e) of the Action Plan – Combine Jail sentences with substance abuse and other treatment programming when appropriate to reduce recidivism.

OTHER CONSIDERATIONS

The FY 2018-2019 Community Corrections Comprehensive Plan and annual Application are designed to result in the efficient use of State and local corrections resources by providing safe program alternatives to incarceration and by effectively addressing barriers to offender success. This saves jail beds and improves successful outcomes for participants, enabling them to become productive members of the community who are able to take responsibility for themselves and their families, as well as meet their court ordered obligations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support Community Corrections administration and programming for FY2018-2019.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE SUBMISSION OF A GRANT APPLICATION AND A CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS FOR INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS AND PROGRAM SUBCONTRACTS FOR FY 2018-2019

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the original Ingham County/City of Lansing Community Corrections Comprehensive Plan in 1991; and

WHEREAS, the State Community Corrections Advisory Board approved the Funding Application and Plan for FY 2018-2019; and

WHEREAS, the FY 2018-2019 Application provides for the following CCAB Plans and Services programming: Relapse Prevention and Recovery (\$67,898) to be provided by C-E-I CMH; Gatekeeper services (\$4,069) to be provided by the CCAB Staff Consultant; MRT Cognitive Change Groups (\$26,082) to be provided by Prevention and Training Services; Domestic Violence Intervention Groups (\$12,000) to be provided by Prevention and Training Services; Opioid Specific Program services (\$55,000) to be provided by Tri County Community Adjudication Program; Day Reporting services (\$53,700) to be provided by Northwest Initiative – ARRO; and, Electronic Monitoring Services for Pretrial defendants (\$10,134) to be provided by Sentinel, Inc., for a subcontracted program total of \$254,566 for the time period of October 1, 2018 through September 30, 2019; and

WHEREAS, the FY 2018-2019 Application also provides funding for a special part-time Pretrial Services Investigator (\$25,683) to enhance the community supervision capacity of 30th Circuit Court Pretrial Services and for CCAB Administration in the amount of \$50,422 for a Plans and Services total of \$304,988 for the time period of October 1, 2018 through September 30, 2019; and

WHEREAS, the FY 2018-2019 Application also provides for 1.23 beds per day funded with Drunk Driver Jail Reduction – Community Treatment Program (DDJR-CTP) grant funds in the amount of \$21,169; and

WHEREAS, Ingham County is also provided with availability of a projected average daily population of 30 residential beds with M.D.O.C. contracting directly, with residential providers rather than with local jurisdictions, for a projected value of \$531,075; and

WHEREAS, pursuant to the FY 2018-2019 Application, the County may enter into subcontracts for the purpose of implementing Plans and Services programs and services identified in the Community Corrections Plan and Application; and

WHEREAS, the Subcontractors for Plans and Services programming are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an Agreement with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections for FY 2018-2019 in the amount of \$304,988 in CCAB Plans and Services and Administration funds, and \$21,169 in Drunk Driving Jail Reduction and Community Treatment Program funds for a total of \$326,157 for the time period of October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts for CCAB Plans and Services programming from October 1, 2018 through September 30, 2019 with Prevention and Training Services for the cost of MRT Change Groups for a cost not to exceed \$26,082; with Prevention and Training Services for the cost of Domestic Violence Intervention Groups for a cost not to exceed \$12,000; with Tri County Community Adjudication Program for the cost of Opioid Specific Program services not to exceed \$55,000; with CEI Community Mental Health for the actual cost of Relapse Prevention and Recovery services not to exceed \$67,898; with Northwest Initiative - ARRO for the actual cost of Day Reporting services not to exceed \$53,700; and with Sentinel, Inc. for the actual cost of electronic monitoring services for Pretrial defendants not to exceed \$10,134.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the continued funding of a special part-time (19 hours per week) Pretrial Services Investigator position at the ICEA PRO06 salary grade not to exceed \$25,683.

BE IT FURTHER RESOLVED, that entering into the subcontracts and maintaining the Pretrial Services Investigator position are contingent upon entering into the Agreement with the State.

BE IT FURTHER RESOLVED, that the subcontracts and Pretrial Services Investigator position are contingent throughout the subcontract period on the availability of grant funds from the State of Michigan for these purposes.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts\subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

Agenda Item 4

TO: Board of Commissioners, Finance and Law & Courts Committee
FROM: John Dinon, Director – Ingham County Animal Control and Shelter
DATE: 21 May 2018
SUBJECT: Resolution to accept Banfield Foundation Grant
For the meeting agendas of May 31, June 6 and June 12

BACKGROUND

The Ingham County Animal Control and Shelter (ICACS) has applied for and been awarded a grant of \$12, 285.85 to purchase surgical and exam room lights for the new animal shelter.

ALTERNATIVES

If the grant is not accepted, ICACS will purchase the equipment from the project budget or with funds donated to the Ingham County Animal Shelter Fund.

FINANCIAL IMPACT

Accepting the grant will free up project funds or other donations for other uses.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to accept the Banfield Foundation Grant.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT A GRANT FROM THE BANFIELD FOUNDATION TO PURCHASE SURGERY AND EXAM LIGHTS FOR THE NEW ANIMAL SHELTER

WHEREAS, the Ingham County Animal Control and Shelter has applied for and has been approved to receive a grant from the Banfield Foundation; and

WHEREAS, the purpose of this grant is to purchase surgical and exam lights for the new animal shelter; and

WHEREAS, the award amount of this grant \$12,285.85.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the grant from the Banfield Foundation for \$12,285.85 with no match requirement.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Shelter Construction budget.

Agenda Item 5

TO: Board of Commissioners Law & Courts/Finance Committees

FROM: Lance Langdon, 9-1-1 Center Director

DATE: May 21, 2018

SUBJECT: Renewal of Software Support with TriTech for the 9-1-1 Center CAD system
For the meeting agenda of May 31, 2018

BACKGROUND

The Board purchased a new 9-1-1 Computer Aided Dispatch (CAD) System with Resolution #14-081, which went live in April of 2015. This like most computer systems require support and maintenance fees to be paid for the companies to constantly maintain, update and improve the systems. The renewal for 2018 effective date is from April 14, 2018 to April 13, 2019. The support agreement is updated yearly, with a cost increase this year of 2.2% which they have tied to the consumer price index.

ALTERNATIVES

With the operation of any system of this type, support and maintenance fees are expected. There is not an option to use a software program of this type without this support, and as such there are really no alternatives to approving this agreement.

FINANCIAL IMPACT

The cost of this contract is \$122,394.82 for the listed period. This amount was included in the 2018 9-1-1 Center operations budget.

OTHER CONSIDERATIONS

The renewal date was in April but they have continued to provide support with no reduction or delay in services.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the support agreement for the above stated amount.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE SOFTWARE SUPPORT AGREEMENT WITH TRITECH
FOR THE COMPUTER AIDED DISPATCH (CAD) SYSTEM**

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners previously authorized the acquisition of a Tritech Computer Aided Dispatch System (CAD) for the Ingham County 9-1-1 Center under Resolution #14-081; and

WHEREAS, the 9-1-1 Center needs to continue to contract with Tritech for the ongoing maintenance and support of the Ingham County 9-1-1 CAD system; and

WHEREAS, the 9-1-1 Director recommends continuing the use of the Tritech CAD system, and renewal of the support agreement, which has been budgeted for in the center's 2018 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2018 Tritech Support Renewal Agreement between Tritech and Ingham County 9-1-1 Center for the Computer Aided Dispatch System through April 13, 2019, at a cost of \$122,394.82.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract/documents on behalf of the County after approval as to form by the County Attorney.

TO: Law and Courts Committee

FROM: Scott Leroy, Deputy Court Administrator

DATE: May 21, 2018

RE: Reorganization of Juvenile Court Officer to Family Center Supervisor

CC: Shauna Dunnings, Circuit Court Administration
Honorable Richard J. Garcia, Chief Circuit and Probate Judge

I. FAMILY CENTER OVERVIEW

The Ingham County Family Center, located at 1601 W. Holmes Rd, Lansing, houses many of the Juvenile Division's In-Home Care Programs. On any given day, the Ingham County Family Center has the capacity to serve over 100 court adjudicated youth.

Ingham Academy

The Ingham Academy is day treatment program for court adjudicated youth that is operated by four agencies - Ingham County 30th Circuit Court, Ingham Intermediate School District, Peckham and Highfields. Ingham ISD provides the educational component of the program for youth while Highfields provides behavior treatment and support to the program. The fourth partner, Peckham, provides individualized services to youth in efforts to enhance education, vocational training and person-centered planning for youth striving to maximize their potential and eliminate self-defeating behaviors.

Pride Program

The Juvenile Division also partners with Highfields to provide the Pride program, an evening reporting program for moderate- and high-risk court adjudicated youth. This program operates for approximately 5 hours, Monday – Friday evenings. Moderate-risk youth attend 2 days per week, while high-risk youth attend 3 days per week. Pride utilizes the *Thinking for a Change* (T4C) and Goldstein's *Skillstreaming the Adolescent* to create a 20 week program for youth referred by their Juvenile Court Officer. Youth receive 2.25 hours of treatment dosage each night they attend. When treatment groups are not in session, youth are provided dinner and participate in structured activities, along with free time.

OASIS Summer Truancy Program

During the summer months, the Ingham County Family Center is the host site for the OASIS Summer Truancy Program, a summer enrichment program for youth involved in Truancy Court.

II. PROPOSED REORGANIZATION

With the current caseload numbers, the Juvenile Division is able to eliminate a Juvenile Court Officer position and create a Family Center Supervisor position. This new position will be able to make decisions in the face of a critical incident at the Family Center (see attached job description). Currently there is one Supervisor working 12:00 pm to 8:00 pm. This new Supervisor position will provide necessary coverage from 7:30 am to 3:00 pm, while the other Supervisor will work 12:30 pm to 8:30 pm. The additional personnel cost between a Family Center Supervisor and Juvenile Court Officer, based on 2018 numbers, is roughly \$18,000. However, it is likely that the position will be filled by a Senior Juvenile Court Officer making the difference in salary nominal the first few years.

It is imperative that the position be funded as the Ingham Academy is the Juvenile Division’s most effective program at reducing recidivism. It is recommended that funds be transferred from the Sex Offender Non-Contracted Per Diem line-items and the Day Treatment Non-Contracted Per Diem line-item to cover the additional personnel cost of this reorganization. The position is funded by a split between the Juvenile Justice Millage and the State Child Care Fund. Please see table 3.1 for a recommendation regarding funds to be transferred from line-items.

Program	Org Code	Allocation to Transfer	Fund
SO	29266218-820010 to 29266227-704000	\$8,000 – Day Treatment Personnel	JJM
Day Treatment	29266227-820010 to 29266227-704000	\$10,000 – Personnel / Overtime	JJM

From: nfisher@local459.org
To: [Leroy, Scott](#)
Cc: ["Lance Rhines"; Robinson, Lindsey; Theis, Lisa](#)
Subject: Position Elimination
Date: Friday, May 11, 2018 10:12:59 AM

Scott,

The Union will not contest eliminating the JCO position.

Thank you.

Naudia Fisher, LMSW
Chief Steward
OPEIU - Local 459
(517) 887-8844
www.local459.org

Juvenile Court Officer	<u>OPEIU , Step 1</u>	<u>OPEIU , Step 5</u>	<u>OPEIU , Step 6</u>
Wages	<u>\$41,294</u>	<u>\$53,803</u>	<u>\$60,555</u>
Unemployment	206	269	303
FICA	3,159	4,116	4,632
Health	14,894	14,894	14,894
Dental	922	922	922
Vision	124	124	124
Retirement	12,962	16,889	19,008
Retirement	413	538	606
Future Retiree Health	1,858	2,421	2,725
Life	115	115	115
Disability	54	70	79
Current Retiree Health	3,447	3,447	3,447
Workers Comp	21	27	30
C.A.R.E.S.	33	33	33
Separation	723	942	1,060
Total Cost	<u>\$80,224</u>	<u>\$98,609</u>	<u>\$108,532</u>

Family Center Supervisor	<u>MCF 10, Step 1</u>	<u>MCF 10, Step 5</u>
Wages	<u>\$62,231</u>	<u>\$74,697</u>
Unemployment	311	373
FICA	4,761	5,714
Health	14,894	14,894
Dental	922	922
Vision	124	124
Retirement	16,130	19,361
Retirement	1,556	1,867
Future Retiree Health	2,800	3,361
Life	115	115
Disability	81	97
Current Retiree Health	3,447	3,447
Workers Comp	492	590
C.A.R.E.S.	33	33
Separation	1,089	1,307
Total Cost	<u>\$108,986</u>	<u>\$126,904</u>

INGHAM COUNTY
JOB DESCRIPTION

SUPERVISOR - INGHAM COUNTY FAMILY CENTER

General Summary:

Under the direction and supervision of the Juvenile Programs Director the Family Center Supervisor is responsible for internal operation of Court administered programs located in the Academy Building i.e., the Ingham Academy and Evening Reporting Programs with focus on the afternoon and evening operational hours. This includes oversight for on duty personnel and responsibility for program areas specifically assigned. The Family Center Supervisor also serves *as* the building supervisor during the shift.

Essential Functions:

An employee in this position may be required to perform any or all of the following: Illustrative examples not an exhaustive listing.)

1. Ensures that all program activities are conducted according to the policies and procedures of the Court's Programs assigned to the Family Center.
2. Oversees and reports to the Facilities' Department, issues of building security and facility operations.
3. Works with Court Staff, facility staff, youth and families to resolve situations, address problems and offer additional direction *as* required.
4. Responsible for the safety and security of staff, families and the facility while ensuring that health, fire and state licensing regulations are satisfied.
5. Responsible, as assigned by the Program's Director, for the annual review, modification and implementation of the Policy and Procedure Manual.
6. May be responsible for oversight of personnel, programs and/or groups and training.
7. Attends managerial and general staff meetings *as* assigned and directed. Conducts meetings with individual shift staff, and maintains open channels of communication.
8. Monitors all keys from shift-to-shift and insures that all keys are properly retained.
9. Provides supervision to Cook and assures that the kitchen area is properly administered, cleaned and inspected.
10. As representative of the Circuit Court Family Division, will attend Advisory Board, Neighborhood Association Meetings and other functions as assigned.
11. Performs other related duties *as* assigned.

Other Functions:

12. None listed.

Employment Qualifications:

Education: Bachelor's degree required. Social Sciences, Family and Community services or related areas of study preferred.

Experience: Three to five years related work experience dealing with at risk adolescents and their families required.

Other Requirements: The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.

Physical Requirements: (This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements):

With or without accommodations, this employee must be of the mental and physical capacity to visually observe, interact with and communicate with at-risk adolescents presently residing in the Youth Center. Verbally interviews adolescents during an intake process. Physically restrains violent or uncontrolled youth in the center. Occasionally lifts, pushes, pulls and carries weights of up to 100 lbs. Stands and or sits for long periods of time throughout a shift. Must be or become certified in CPR. Operates various types of general office equipment, including word processors, data entry devices, telephone, copiers, and fax. Operates specialized security monitoring devices, video, and audio monitors. Must be able to work the scheduled shift hours of days, afternoons, mid-nights and weekends. Must be able to understand and demonstrate principals of behavior management and other adolescent treatment modalities.

Working Conditions:

Exposure to physical assault by youths.

Exposure to youths with various states of cleanliness and hygiene.

Exposure to various bodily fluids.

Exposure to communicable diseases of youth.

5/7/2008
MCF-10

TO: Law and Courts Committee
FROM: Teri Morton, Deputy Controller
DATE: May 24, 2018
SUBJECT: Resolution to Accept and Approve a Recommendation from the 9-1-1 Advisory Board
Regarding the 9-1-1 Public Safety Radio Communications System
For the meeting agenda of May 31

BACKGROUND

Ingham County operates a 9-1-1 Public Safety Radio Communication System used by all Ingham County Public Safety Agencies. The current system went live in 2006 and will need to be upgraded or replaced as it has approached end of life. Through Resolution 15-439, the Controller’s Office and 9-1-1 Advisory Board were directed to report back to the Law & Courts Committee by June 1, 2019 on their input and recommendations on the best way to move forward with the 9-1-1 Public Safety Radio Communication System. Late last year, the 9-1-1 Advisory Board recommended that Ingham County pursue a replacement system, as opposed to upgrading the current system. At its last meeting, the 9-1-1 Advisory Board recommended that this replacement be accomplished by joining the Michigan Public Safety Communication System (MPSCS) through the State of Michigan’s vendor, Motorola. The recommendation relates to the system only, and further consideration will be given as to the method of selection of the public safety end user equipment.

ALTERNATIVES

The Board of Commissioners could choose to seek Requests for Proposals, either to create a stand-alone system separate from the MPSCS, or seek an alternate vendor to join the MPSCS. Both of these options were considered by the 9-1-1 Advisory Committee, and were not recommended. The Board of Commissioners could also choose to upgrade the current system at a much lower cost. However, such an upgrade would likely result in little improvement to the current system.

FINANCIAL IMPACT

It is estimated that replacement of the current system will cost approximately \$30 million. Concurrently with this resolution, the Law and Courts Committee is scheduled to discuss ballot language to fund this project through a supplemental millage or surcharge request.

STRATEGIC PLANNING IMPACT

This resolution falls under the Overarching County Priority of Supporting Public Safety. Specifically it supports the Key Implementation Task of the Action Plan to consider the 9-1-1 Advisory Committee recommendation to submit to the electorate a supplemental 9-1-1 Operational Millage to build up a fund balance to upgrade or replace the current Public Safety Communications System. The radio system must be replaced or upgraded by 2021.

OTHER CONSIDERATIONS

As part of this process, an RFP for a project manager will be sought in order to assist Ingham County in developing its requirements for a public safety communication system, to act as the County’s advocate during system implementation, and to provide post implementation monitoring.

RECOMMENDATION

Based on the information presented, the 9-1-1 Advisory Committee and Controller’s Office recommend approval of this resolution.

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT AND APPROVE A RECOMMENDATION FROM THE
9-1-1 ADVISORY BOARD REGARDING THE
9-1-1 PUBLIC SAFETY RADIO COMMUNICATIONS SYSTEM**

WHEREAS, the Ingham County Board of Commissioners operates a 9-1-1 Public Safety Radio Communication System used by all Ingham County Public Safety Agencies; and

WHEREAS, the system went live in 2006 and will need to be upgraded or replaced as it has approached end of life; and

WHEREAS, pursuant to Resolution 15-439, the Controller's Office and 9-1-1 Advisory Board were directed to report back to the Law & Courts Committee by June 1, 2019 on their input and recommendations on the best way to move forward with the 9-1-1 Public Safety Radio Communication System; and

WHEREAS, the 9-1-1 Advisory Board recommends to the Ingham County Board of Commissioners that Ingham County join the Michigan Public Safety Communication System (MPSCS) and request a proposal from Motorola Solutions, Inc. as part of the State of Michigan MiDEAL contract #071B2200101; and

WHEREAS, Request For Proposals will be sought for a Project Manager to assist Ingham County in developing its requirements for a public safety communication system, to act as the County's advocate during system implementation, and to provide post implementation monitoring; and

WHEREAS, a separate process will be initiated for selection of public safety end user equipment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts and approves the following recommendation from the 9-1-1 Advisory Board:

Ingham County will join the Michigan Public Safety Communication System (MPSCS) and request a proposal for such from Motorola Solutions, Inc.

Agenda Item 8a

TO: Law & Courts and Finance Committees

FROM: Lieutenant Danielle Patrick, Ingham County Sheriff's Office

RE: Ingham County Sheriff's Office Patrol Vehicle sale to Wilson Talent Center

DATE: Thursday, May 17th 2018

When necessary due to maintenance, condition, and mileage, the Ingham County Sheriff's Office removes patrol vehicles from service and transitions them to auction as new vehicles are purchased and built for use in patrol. This request for resolution has been drafted to request authorization for a transitioned patrol vehicle to forgo auction and be sold to a local educational institution for \$1.00 and other valuable consideration.

The Wilson Talent Center in Mason, a part of the Ingham Intermediate School District, fosters a program to expose and educate students from around Ingham County about the law enforcement profession. The Wilson Talent Center's Law Enforcement Program seeks equipment from Ingham County police agencies to facilitate their classes and training.

In the interest of investing in future law enforcement leaders and to further build the foundations of law enforcement education in Ingham County, the Ingham County Sheriff's Office seeks authorization to sell a transitioned patrol vehicle to the Wilson Talent Center as noted in the proposed request for Resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF'S OFFICE TO SELL ONE USED PATROL VEHICLE TO THE INGHAM INTERMEDIATE SCHOOL DISTRICT

WHEREAS, the Ingham County Sheriff's Office participates in many formal and informal training events involving our county youth; and

WHEREAS, the Ingham Intermediate School District, specifically the Wilson Talent Center, has requested the purchase of a transitioned patrol car from local police agencies to help facilitate their Law Enforcement Program; and

WHEREAS, the Ingham Intermediate School District's Law Enforcement Program serves the needs of High School Students who wish to enter the law enforcement profession from throughout the County's school districts; and

WHEREAS, the Ingham Intermediate School District's Law Enforcement Director, Noel Garcia, is a retired veteran police officer and is certified by MCOLES (Michigan Commission on Law Enforcement Standards); and

WHEREAS, the Ingham County Sheriff's Office vehicle that is being proposed for sale to the Ingham Intermediate School District will be a vehicle that is currently being taken out of service and otherwise subject to auction; and

WHEREAS, the exact vehicle is identified as a 2015 Ford Explorer, VIN number 1FM5K8AR3FGA09833 with 131,826 miles; and

WHEREAS, the Ingham County Sheriff's Office will sell the vehicle for \$1.00 and other valuable consideration in "as is" condition, making no promise or guarantee about the condition or mechanical functionality of the vehicle and the County will not be responsible for any maintenance or future repairs; and

WHEREAS, the vehicle sold to the Ingham Intermediate School District's Law Enforcement Program will be used exclusively for their training program and will remain the property of the Ingham Intermediate School District for the duration of the training program; and

WHEREAS, the vehicle sold to the Ingham Intermediate School District's Law Enforcement Program will be marked and identified specifically as an Ingham Intermediate School District's Law Enforcement program vehicle.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Sheriff's Office enter into an agreement to sell one transitioned Ingham County Patrol Vehicle for the purposes set forth in this resolution for \$1.00 and other valuable consideration.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the Sheriff are authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 8b

TO: Board of Commissioners Law & Courts and Finance Committees

FROM: Sergeant James Every

DATE: May 22, 2018

SUBJECT: Resolution to Accept RFP #62-18 Contract Award

BACKGROUND

The Ingham County Sheriff's Office has obtained funding through the Michigan Medical Marijuana Operation and Oversight Grant. RFP #62-18 concluded with five vendors. Ingham County Sheriff's Office is recommending Premier Custom Trailers, LLC be awarded the contract.

ALTERNATIVES

The Ingham County Sheriff's Office is requesting to award the contract to a vendor that was not the lowest proposal accepted. Premier Custom Trailers, LLC, submitted a proposal for \$58,785.00. There were two other bids that were lower than Premier Custom Trailers, LLC. American Trailers Mart is a Michigan based company but did not keep an open line of communication with the Sheriff's Office. Verde Inc. is based out of Florida and the Sheriff's Office would like a vendor based in the state to work with. Premier Custom Trailers, LLC has outstanding references, with the quickest timeline for completion of the project in ten weeks. CGS Premier and Gerling @ Associates were not considered due to the proposal price was over the allotted budget.

FINANCIAL IMPACT

There are no funding implications with awarding Premier Custom Trailers, LLC the contract. The grant will cover 100% of the project. No matching funds are required by Ingham County.

OTHER CONSIDERATIONS

Premier Custom Trailers, LLC are a registered vendor with Ingham County. All requirements set by RFP #62-18 were included in the proposal submitted by Premier Custom Trailers, LLC.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support Premier Custom Trailers, LLC be awarded the contract for RFP #62-18.

TO: Sgt. James Every, Sheriff’s Office
 FROM: James Hudgins, Director of Purchasing
 DATE: April 29, 2018
 RE: Memorandum of Performance for RFP No. 62-18 Enclosed Trailer

Per your request, the Purchasing Department sought proposals for one (1) custom-built enclosed trailer for the Ingham County Sheriff’s Office.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	38	2
Vendors responding	5	0

The following grid is a summary of the vendors’ costs:

VENDOR NAME	LOCAL PREF	TOTAL BID
American Trailer Mart	No, Waterford MI	\$45,241.00
Verde Inc.	No, Lake Wales FL	\$49,995.00
Premier Custom Trailers, LLC	No, Schoolcraft MI	\$58,785.00
CGS Premier, Inc.	No, Muskego WI	\$97,995.00
Gerling @ Associates, Inc.	No, Sunbury OH	\$125,715.88

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department’s participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO
PREMIER CUSTOM TRAILERS, LLC**

WHEREAS, the Ingham County Sheriff's Office received the Medical Marihuana Operation and Oversight Grant from Department of Licensing and Regulatory Affairs Bureau of Professional Licensing in the amount of \$114,055.70; and

WHEREAS, \$68,185.50 of the 2018 Medical Marihuana Operation and Oversight Grant is to purchase one (1) enclosed trailer, that will be utilized for community education and incident response; and

WHEREAS, through RFP #62-18 vendors, Premier Custom Trailers LLC, American Trailer Mart, Verde Inc, CGS Premier Inc., Gerling @ Associates Inc. submitted proposals; and

WHEREAS, Ingham County Sheriff's Office recommends Premier Custom Trailers LLC awarded the contract from RFP #62-18 to build the enclosed trailer.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize a purchase order in the amount of \$58,785.00 to Premier Custom Trailers, LLC for the purchase of an enclosed trailer for the Ingham County Sheriff's Office.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners the Controller/Administer to make the necessary budget adjustments in the Ingham County Sheriff's Office 2018 budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 8c

TO: Law & Courts Committee

FROM: Undersheriff Andrew R. Bouck, Ingham County Sheriff's Office

DATE: May 22, 2018

RE: Canteen Food Service Preparation and Delivery Change Proposal

The Ingham County Sheriff's Office (ICSO) is requesting approval to further our relationship with TIGG'S Canteen Services, hereafter Canteen. Canteen is looking to expand their mass food preparation, packaging, and delivery service modernization in our facility and beyond. Canteen's vision is to maximize efficiency and quality through state of the art packaging and ovens. Canteen needs a facility to mass produce meals in excess of those prepared for our population. Many of the meals will be packaged, sealed, frozen and shipped on a particular schedule. This is referred to as a KPEP "retherm" meal, hereafter KPEP. Hi-tech convection ovens are utilized at existing sites to warm the KPEPs which can hold temperature for up to four hours after removal from the ovens.

Canteen has a relationship with more than 35 jails, including Ingham County. Their management team has approached the ICSO to develop their vision further due to the ideal capacity and adjacent storage areas of our kitchen. ICSO would continue business as usual for all food preparation and delivery to inmates in the short term. Canteen would coordinate the production of several hundred additional meals per day that would become KPEPs, destined for other facilities. Canteen is seeking temporary use of ICSO kitchen as they look for real estate locally.

Canteen has agreed to extend a rebate for each KPEP meal prepared in our facility that is anticipated to generate in excess of \$20,000 per year. Canteen has proposed a guaranteed minimum for sharing the facilities. They have preliminarily agreed to indemnify/hold harmless, Ingham County. Delivery traffic and waste management have been considered and appear to be inconsequential. Canteen is preparing a more detailed description of their operation and will be coming to this meeting.

If approved by the committee, a resolution will be brought through the committee process for approval at the next round of meetings. Due to the preparedness of Canteen to begin, the state of readiness of our kitchen, and the lack of identified pitfalls, the Sheriff's Office respectfully requests expeditious launch of the process. I will have a draft resolution available for consideration by the Law and Courts Committee at its June 14, 2018 meeting, if the committee is willing to move forward at that time.

Agenda Item 8d

TO: Law & Courts Committee

FROM: Undersheriff Andrew R. Bouck, Ingham County Sheriff's Office

DATE: May 22, 2018

RE: REQUEST TO REORGANIZE THE INGHAM COUNTY SHERIFF'S OFFICE
FIELD SERVICES DIVISION

The Ingham County Sheriff's Office is requesting approval to reorganize the Field Services Division by funding the conversion of a Field Services Deputy to a Field Services Sergeant position within the existing framework of the current budget through the end of calendar / budget year 2018. Efforts will then be made to budget for the continued funding of this position in the 2019 budget and beyond as part of a broader department reorganization.

The position is essential to fill an identified field services staffing and supervisory deficiency. Since 2007 the Sheriff's Office (at one time) had lost 46 positions, one of those positions was a day shift Sergeant, this currently leaves a Lieutenant and a Sergeant to supervise the day shift 7 days a week. With training, pass days and vacation time this left the shift without a supervisor a total of 680 hours in 2017. In an attempt to minimize this deficiency the Sheriff's Office has had to pull a Sergeant from either Training, Transports, Emergency Management or the Detective Bureau. This helped to minimize the impact on field services, however it caused an undue burden in the afore mentioned areas of the Sheriff's Office, as they were forced to complete 2 separate job's for 680 hours between the 4 Sergeants. In other words, each Sergeant was asked to complete their assigned supervisory duties in addition to supervising the road patrol a total of 4.25 weeks each year. We have asked our Sergeants to do this far too long and it is a supervisory liability to continue to do so. This proposed solution will not only eliminate the identified liability, it also puts a uniform on the streets to assist the public and answer calls for service with minimal cost.

Funding for this staffing change through the end of 2018 will cost \$32,481. Funding has been identified in the food provisions line item within the Sheriff's 2018 operating budget.

Ingham County's reorganization process requires that this be brought to the Law and Courts Committee as a discussion item, and then, if approved by the committee, a resolution will be brought through the committee process for approval at the next round of meetings. Due to current staffing needs and planned promotions, the Sheriff's Office respectfully requests to expedite the process. I will have a draft resolution available for consideration by the Law and Courts Committee at its May 31 meeting, if the committee is willing to move forward at that time.

COUNTY of INGHAM
State of Michigan
SHERIFF'S OFFICE



Scott Wriggelsworth
Sheriff

Andrew R. Bouck
Undersheriff

630 North Cedar Street
Mason, MI 48854
(517) 676-2431
FAX (517) 676-8299

Jason Ferguson
Chief Deputy

Darin Southworth
Major

TO: Undersheriff Bouck

FROM: Det. Ryan Cramer *RC*

DATE: 5/24/18

RE: Department Reorganization

Undersheriff,

This is an official memorandum stating the CCLP Law Enforcement Division will not contest the Department Reorganization that was proposed on May 23rd, 2018 in Chief Deputy Jason Ferguson's office.

Union President CCLP Law Enforcement

Detective Ryan Cramer

RC #5405

2018 PERSONNEL COST PROJECTION
Cost to Convert Deputy to Sergeant

	<u>Deputy Step 5</u>	<u>Sergeant Step 1</u>	<u>Sergeant Step 5</u>
Salary	\$60,543	\$71,885	\$74,250
Holiday Pay	2,794	3,318	3,427
Wages	<u>\$63,337</u>	<u>\$75,202</u>	<u>\$77,677</u>
Unemployment	317	376	388
FICA	4,845	5,753	5,942
Health	14,894	14,894	14,894
Dental	922	922	922
Vision	124	124	124
Current Retiree Hlth	3,447	3,447	3,447
Future Retiree Hlth	2,850	3,384	3,495
Life	58	92	92
Disability	82	98	101
Retirement	9,798	58,177	60,091
Workers Comp	500	594	614
C.A.R.E.S.	0	0	0
Liability	0	0	0
Separation Buyout	1,108	1,316	1,359
Total Cost	<u>\$102,284</u>	<u>\$164,380</u>	<u>\$169,148</u>
 Annual First Year Cost		<u>\$62,096</u>	
 Additional Long Term Cost			<u>\$66,864</u>
 June 23 - December 31		<u>\$32,481</u>	

INGHAM COUNTY JOB DESCRIPTION

SHERIFF DEPUTY

General Summary:

Sheriff Deputies are assigned to the Field Services Division of the Ingham County Sheriff Office. Their functions involve the primary contact that the public has with the Ingham County Sheriff Office and as such, it is important that Deputies remember their actions will come under public scrutiny.

The primary function of the Sheriff Deputy is to insure the health, safety, and well-being of the public. Deputies will be responsible for responding to requests for service from the public as well as basic patrol duties. Deputies will handle a wide variety of complaints and incidents. These will include responding to accidents, criminal investigations, and traffic enforcement. Deputies also will be called on to handle situations not directly involving citizen complaints, such as prisoner transport, court security, hospital guard, etc.

Sheriff Deputies are assigned to a shift and fall under the command structure of the Field Services Division. Sheriff Deputies are expected to perform any and all duties assigned to them by superior officers.

Essential Functions:

1. Respond to citizen requests for service, appropriately documenting the incident when necessary.
2. Conduct initial and follow-up investigations on crimes.
3. Respond to, investigate, and render first aid at accidents.
4. Provide traffic enforcement and policing.
5. Provide residential and business security checks.
6. Provide security at special events.
7. Provide security at courts.
8. Assist with other agencies requesting assistance.
9. Provide prisoner transport for court, hospital, and other appointments.
10. Perform various administrative duties as directed. These include bank deposits, getting the mail, etc.
11. Maintain documentation as required by the Department. This includes the daily log, time card, incident reports, vehicle maintenance, requests, etc.
12. Attend court on and off duty when required by subpoena
13. Attend and participate in Sheriff's Office authorized training.
14. Work mandatory overtime when directed by a supervisor.
15. Follow lawful orders from their superior officers concerning all aspects of the Sheriff office pertaining to assignments, duties and tasks.

Employment Qualifications:

Education: High school graduate or equivalent. College degree in Law Enforcement or Criminal Justice preferred.

Experience: Prior experience in Law Enforcement or Military preferred. **Must be certifiable as a Police Officer (M.C.O.L.E.S.)**

Other Requirements:

- Weight must be in proportion to height as determined by physical examination.
- Uncorrected vision correctable to 20/20 vision in each eye by soft contact lenses, gas permeable lenses and/or extended wear lenses. No greater than 20/40 vision in each eye correctable to 20/20 with glasses. Must not be color blind.
- Must have no prior felony convictions (includes expunged convictions).
- Must possess and maintain a valid Michigan driver's license.
- Must be a minimum age of 21 years of age.

(The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.)

Physical Requirements/Working Conditions:

- Must be capable of affecting an arrest, forcibly if necessary, using handcuffs and other restraints.
- Must be able to climb over obstacles; climb through openings; jump down from elevated surfaces; jump over obstacles, ditches and streams; and crawl in confined areas to facilitate pursuit, search, investigate and/or rescue which may also involve standing or sitting for long periods of time.
- Requires the ability to communicate verbally and effectively by listening to people and by giving information, directions, and commands in person and over law enforcement radio channels. Initiates and responds to radio communications, often under adverse conditions such as siren usage and high speed vehicle operations.
- Must be capable of performing tasks which require lifting, carrying, or dragging people or heavy objects while performing arrest, rescue or general patrol functions.

(This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the requirements listed above. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements.)

**CCLP/Law Enforcement
01/2015**

**INGHAM COUNTY
JOB DESCRIPTION**

SERGEANT/SHERIFF

GENERAL SUMMARY: A Sergeant is a member of the Command Staff, with first-line or direct personnel supervision responsibilities. All Sergeants are to be certified Deputy Sheriffs in Corrections or through MCOLES. All Sergeants are expected to be capable of performing any other Sergeant's functions within the office as allowed per their certification.

SERGEANT/CORRECTIONS: Jail Sergeant is responsible for overall training and work performance of the Correctional Officers and must insure they carry out their duties in a responsible manner. He/she helps to maintain internal order by being responsible for many critical components of jail operations, and acts as a first-line arbitrator for resolution of problems encountered by staff and/or inmates.

ESSENTIAL JOB FUNCTIONS FOR SERGEANT/CORRECTIONS: With or without accommodations, will be required to communicate verbally and effectively by listening to people and by giving information, direction, and commands. Must be able to perform Correction Officer duty functions while working rotating shifts and unanticipated overtime. Is required to perform searches of persons which involve touching and feeling to detect potential weapons and contraband. Must be capable of physically restraining inmates if necessary. Must be capable of reading and comprehending rules, regulations, policies, and procedures for purposes of ensuring appropriate officer behavior/response and performing enforcement activities involving the inmates. Must meet all physical qualifications associated with a corrections officer position as listed; Weight must be in proportion to height as determined by physical examination. Uncorrected vision correctable to 20/20 vision in each eye by soft contact lenses, gas permeable lenses and/or extended wear lenses. No greater than 20/40 vision in each eye correctable to 20/20 with glasses. Must not be color blind. Must have no prior felony convictions (includes expunged convictions). Must possess and maintain a valid Michigan Driver's license.

DEGREE/EXPERIENCE FOR SERGEANT/CORRECTIONS: High school graduate or equivalent required. College training in Law Enforcement, Criminal Justice or Social Sciences preferred. Must have 3 years of experience as a full-time Corrections Officer, must be able to pass written and oral examinations.

SERGEANT/LAW ENFORCEMENT:

Detectives: Directs and coordinates the activities of a number of detectives engaged in the investigation of all types of criminal cases. Regularly participates in the investigation of the more serious criminal complaints.
Sergeant

Paramedics: Directs the activities of Police Officer/Paramedics, and provides them with advice and assistance. Provides general assistance to, and may substitute for, the Shift Commander.

Police: Appointed by the Sheriff to aid the Shift Lieutenant in such manner as the Lieutenant may order.

Traffic: Supervise deputies assigned to unit which is funded through the Office of Criminal Justice, State of Michigan. Compiles data required by the Office of Criminal Justice, such as:

- a. Daily reports - Office activity summarized daily.
- b. Monthly Reports - Summarize total month activity for all Officers.
- c. Quarterly Reports - Each quarter summarized.

- d. Yearly Reports - Each month totaled for year and month.
- e. Coordinates Traffic Safety school programs.
- f. Coordinates selective or special enforcement efforts (traffic).
- g. May represent the Department on various traffic safety committees.
- h. Coordinates special traffic related projects for the Department.

Transport Unit Sergeant:

1. Supervision of deputies assigned to Transports.
2. Supervision of deputies assigned to Court Security.
3. Departmental representative to the Prosecutor's Office, and to all the Courts in Ingham County, regarding warrants and transport orders.
4. Coordinate inmate transports on a daily basis; writs, medical, court, etc.
5. Supervision of the Warrant File - entry, served, recalled, etc.
6. Knowledge of the L.E.I.N., operation, policy and procedures.
7. Strong organizational and communication skills are necessary.

ESSENTIAL JOB FUNCTIONS FOR SERGEANT/LAW ENFORCEMENT: With or without accommodations, must meet all physical qualifications associated with a police officer position as listed: Weight must be in proportion to height as determined by physical examination. Uncorrected vision correctable to 20/20 vision in each eye by soft contact lenses, gas permeable lenses and/or extended wear lenses. No greater than 20/40 vision in each eye correctable to 20/20 with glasses. Must not be color blind. Must have no prior felony convictions (includes expunged convictions). Must possess and maintain a valid Michigan driver's license. Must be a minimum age of 21 years of age. Must be capable of affecting an arrest, forcibly if necessary, using handcuffs and other restraints. Must be able to climb over obstacles; climb through openings; jump down from elevated surfaces; jump over obstacles, ditches and streams; and crawl in confined areas to pursue, search, investigate and/or rescue which may also involve standing or sitting for long periods of time. Requires the ability to communicate verbally and effectively by listening to people and by giving information, directions, and commands in person and over law enforcement radio channels while initiating and responding to radio communications, often under adverse conditions such as siren usage and high speed vehicle operations. Must be capable of performing tasks which require lifting, carrying, or dragging people or heavy objects while performing arrest, rescue or general patrol functions.

DEGREE/EXPERIENCE FOR SERGEANT/LAW ENFORCEMENT: Must be a certified Police Officer. Must have one or more years experience as a police officer to be eligible to sit for the written and oral exams. To be promoted to the rank of Sergeant, applicants must have secured three years of law enforcement experience prior to the date of promotion. Must be able to pass written and oral examinations. Must pass a security clearance.

The above statements are intended to describe the general nature and level of work being performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.

February, 2005

TO: Law and Courts Committee
FROM: Teri Morton, Deputy Controller
DATE: May 24, 2018
SUBJECT: November Ballot Question – Supplemental Millage/Surcharge for New Public Safety Radio System

As was discussed at the May 10 Law and Courts Committee meeting, the 9-1-1 Advisory Committee has recommended the replacement of the current public safety radio system. It is estimated that the replacement system will cost \$30 million to be financed over ten years, for an annual cost of approximately \$3.7 million. The Board of Commissioners has indicated its desire to seek funding for this project through a November 2018 ballot proposal.

To raise \$3.7 million annually, the Board could request a ballot proposal to levy 0.50 mills, in addition to the current levy of 0.85 mills. See draft ballot language below:

**EMERGENCY TELEPHONE SERVICE (9-1-1 SERVICE)
MILLAGE QUESTION**

For the purpose of funding for a comprehensive countywide 9-1-1 Emergency Telephone and Dispatch System previously supported by the voters in 1996, 2000, 2004, 2008, 2012 and 2016, shall the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan, be increased by up to 50/100 (0.50) of one (1) mill, \$ 0.50 per thousand dollars of state taxable valuation, for a period of four (5) years (2018-2022) inclusive? If approved and levied in full, this millage will raise an estimated \$3,700,212 for the countywide 911 Emergency Telephone and Dispatch System in the first calendar year of the levy based on taxable value.

YES [] NO []

As an alternative, the Board could request an increase of \$1.50 to the current monthly phone surcharge of \$0.42. See draft ballot language below:

**INGHAM CENTRAL DISPATCH
PROPOSITION FOR 9-1-1 EMERGENCY SERVICE SYSTEM FUNDING**

Shall the County of Ingham, Michigan, be authorized to assess a charge on all landline, wireless, and voice over internet protocol service users located in Ingham County of up to \$1.92 per to be used exclusively for the funding of 9-1-1 emergency telephone call answering and dispatch services within Ingham County, including facilities, infrastructure, equipment and maintenance, and operating costs?

YES [] NO []

Since the surcharge is not a tax, the normal requirements for a millage proposal do not apply. For example, the estimated revenue is not required, and the duration also can be omitted. When the voters approve the higher surcharge, it remains in effect until the voters make another change or the law changes.

If a higher level is authorized, the County would still need to submit verification each May of the funding level needed for the next year to the State 911 Office on its forms. Collection would begin July 1, 2019. The surcharge funds may only be used for the State 911 Committee authorized purposes and are subject to an annual audit. (These are the same requirements that currently exist for the \$0.42 now being charged.)

Some other counties have included a “duration” that ends December 31, 2021 in their ballot language, being the current sunset date for the State 911 legislation that authorizes the charge. If the 911 statute is allowed to expire on December 31, 2021 as provided in the current law (MCL 484.1717), this surcharge ends automatically whether it is in the ballot language or not. However, if that statute is extended, as it has been previously in 2006, 2007, 2008, and 2012, a higher voter approved surcharge would not need to be reauthorized if the ballot language does not have a duration end date.

Upon direction of the Law and Courts Committee, a draft resolution can be presented at the next round of committees requesting either of these ballot questions be placed on the November 6 ballot.

A November ballot question would need to be certified by the County Clerk by July 31. Including the May 31 Law and Courts committee meeting, there will be three meetings of the Law and Courts Committee before that date:

Law and Courts Meeting Dates	Board Meeting Dates
May 31	June 12
June 14	June 26
July 12	July 24
Certification Deadline - July 31	Election Day - November 6

Please let me know if you have any questions or if you would like any additional information.

APRIL 25, 2018

OPPOSING AMENDATORY LEGISLATION TO MICHIGAN PUBLIC ACT 93 OF 2013

RESOLUTION

RECEIVED

APR 30 2018

INGHAM COUNTY CLERK'S OFFICE

WHEREAS, Michigan Public Act 93 of 2013 created the Michigan Indigent Defense Commission (MIDC), authorized the MIDC to establish minimum standards for the provision of indigent defense services, mandated compliance plans from all Michigan counties by November 20, 2017 to address the first four indigent defense standards, and mandated that any additional costs required to implement these minimum standards be paid by the state; and

WHEREAS, Charlevoix County developed a mandatory compliance plan for implementing the first four indigent defense standards and submitted this plan to the MIDC by the November 20, 2017 deadline; and

WHEREAS, Governor Rick Snyder has now proposed a FY19 budget for the state of Michigan, which includes insufficient funding to pay the additional indigent defense expenses that are anticipated in association with implementation of the first four indigent defense minimum standards, as required by Michigan Public Act 93 of 2013; and

WHEREAS, realizing state funding as currently proposed is insufficient and in violation of Michigan Public Act 93 of 2013, the Governor has further proposed amendatory legislation, "to clarify and improve" Michigan Public Act 93 of 2013, which include, among other things, establishing a new minimum local share of indigent defense costs to \$7.25 per capita and requiring that 90 percent of the revenue now collected by counties from partially indigent defendants be remitted to the state to support statewide system costs; and

WHEREAS, it has been determined that the proposed amendatory changes to Michigan Public Act 93 of 2013 would result in an increase in expenses to Charlevoix County to provide indigent defense services in compliance with the first four standards, and

NOW THEREFORE BE IT RESOLVED, the Charlevoix County Board of Commissioners hereby opposes any amendatory legislation to Michigan Public Act 93 of 2013 that would reduce or eliminate the state of Michigan's fiduciary responsibility to pay any and all additional costs required to implement the minimum indigent defense standards, as presently legislated.

BE IT FURTHER RESOLVED, the Charlevoix County Board of Commissioners remains committed to implementing the new minimum indigent defense standards as mandated by the MIDC, so long as the state of Michigan remains true to its original commitment to pay for any additional costs necessary for their implementation.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Governor Snyder, Representative Triston Cole, Senator Wayne Schmidt, the Michigan Association of Counties, and the other 82 counties.

Joel Egan
Chairman of the Board

Cecilia Borcke, Deputy
Clerk to the Board of Commissioners

CERTIFIED
Cheryl Potter Browe, County Clerk
<i>Cecilia Borcke</i> 04/26/2018
DEPUTY DATE