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VICE-CHAIRPERSON
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM
ROBIN NAEYAERT

LAW & COURTS COMMITTEE
DERRELL SLAUGHTER, CHAIR
MARK POLSDOFER
VICTOR CELENTINO
CHRIS TRUBAC
IRENE CAHILL
RANDY SCHAFER
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, SEPTEMBER 29, 2022
AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR,
LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/81848426836>.

Agenda

Call to Order

Approval of the [September 15, 2022](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Prosecuting Attorney's Office – Resolution to Accept the 2018 [SAKI Grant](#) with the Michigan State Police and to Authorize a Subcontract with the Jackson County Prosecutor's Office and the Blackman Leoni Township Department of Public Safety
2. Circuit Court – Resolution to Authorize a Contract Increase for Jill Rhode, CPA to Continue Providing Essential [Bookkeeper Services](#) for 30th Circuit Court, General Trial Division
3. Controller's Office – Resolution to Extend the Agreement for Temporary Jail Medical Services with [Advanced Correctional Healthcare, Inc.](#), through December 31, 2022
4. Law & Courts Committee – Resolution Authorizing [2023 Agreements for Juvenile Justice](#) Community Agencies
5. 9-1-1 Central Dispatch Center – Resolution to Authorize [Language Interpretation Services](#) Agreements for the 9-1-1 Center
6. Circuit Court – Family Division – Resolution to Authorize a Three-Year Contract with [Ingham Intermediate School District](#) for Educational Instruction at the Ingham Academy

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE
September 15, 2022
Draft Minutes

Members Present: Slaughter, Schafer, Celentino (Left at 6:30 p.m.), Cahill, Polsdofer, Maiville, and Trubac (Left at 6:35 p.m.).

Members Absent: None.

Others Present: Sara Deprez, Robert Earle, Marc Pieknik, Mike Cheltenham, Melissa Harris, Belinda Fitzpatrick, Barb Davidson, Heidi Williams, Dan Verhougstraete, Teri Morton, Kylie Rhoades, Madison Hughes, and others.

The meeting was called to order by Chairperson Slaughter at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/81848426836>.

Approval of the August 25, 2022 Minutes

MOVED BY COMM. TRUBAC, SUPPORTED BY COMM. SCHAFER, TO APPROVE THE MINUTES OF THE AUGUST 25, 2022 LAW & COURTS COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY.

Additions to the Agenda

3. Circuit Court – Juvenile Division

- d. Resolution to Accept the Child and Parent Legal Representation Grant from the Michigan Department of Health and Human Services
- e. Resolution to Accept the Raise the Age Grant from the Michigan Department of Health and Human Services

Limited Public Comment

Belinda Fitzpatrick, Ingham County Resident, showed the Law and Courts Committee two memorial stones in honor of her late chickens. She further asked how those present would feel if someone had broken into their home and took their pets.

Ms. Fitzpatrick stated that there was much prejudice against roosters. She further stated that Dan Verhougstraete, Animal Control Deputy Director, would research what had happened to her roosters.

Ms. Fitzpatrick stated that she wanted to know when her chickens had passed, and what had caused their death. She further shared an image of an article that stated Ingham County had acted to save chickens.

Ms. Fitzpatrick stated that Ingham County took the chickens from their home, including a chicken named Jesus, which had a frostbitten comb. She further stated that she would like clarification from the Attorney General, and wondered if Animal Control should still build a facility for livestock and poultry.

Ms. Fitzpatrick stated that an avian veterinarian had told her a story about a snake that was healthy but had not been cared for while riding in a truck during the winter season. She further stated that the path to hell was paved with good intention.

Ms. Fitzpatrick stated that her rooster, Tap Tap, should have lived another three to five years. She further stated that he was an exhibition chicken, and had somehow caught on and would wake her when her sugar was too low.

MOVED BY COMM. CAHILL, SUPPORTED BY COMM. SCHAFER, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Prosecuting Attorney's Office – Resolution to Authorize an Agreement with the Michigan Department of Health and Human Services Under the 2023FY Stop Violence Against Women Grant
3. Circuit Court – Family Division
 - a. Resolution to Authorize a Contract with Peckham for Vocational Services at the Ingham Academy and an Adjustment to the 2023 Budget
 - b. Resolution to Authorize a Contract with Highfields for Behavioral Support Services at the Ingham Academy and an Adjustment to the 2023 Budget
 - c. Resolution to Authorize an Amendment to the 2022 Contract with Ingham Intermediate School District for Educational Instruction at the Ingham Academy
 - d. Resolution to Accept the Child and Parent Legal Representation Grant from the Michigan Department of Health and Human Services
4. 9-1-1 Dispatch Center
 - b. Resolution to Authorize the Purchase of Pre-Employment Testing Services from Select Advantage
 - c. Resolution to Authorize the Renewal of Quality Performance Review with Priority Dispatch for the Ingham County 9-1-1 Center
 - d. Resolution to Authorize an Agreement on Conclusion of Tower License Agreement and Transferring Property to Michigan State University
5. Sheriff's Office – Resolution to Authorize a Contract with Smart Communication to Provide Inmate Communication Technology within the Ingham County Correctional Facility

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

3. Circuit Court – Juvenile Division

- e. Resolution to Accept the Raise the Age Grant from the Michigan Department of Health and Human Services

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. CAHILL, TO APPROVE THE RESOLUTION.

Commissioner Schafer stated that the background provided indicated the benefit of the grant, and how it covered related expenses. He further asked if the Sheriff's Department had increased expenses due to Raise the Age.

Teri Morton, Deputy Controller, stated that the Raise the Age Grant was exclusively for the State Child Care Fund.

Sara Deprez, Juvenile Programs Director, stated that the Raise the Age Grant was specific to the Child Care Fund. She further stated that there were many requirements, and were specific for in-home care within the Juvenile Division.

THE MOTION CARRIED UNANIMOUSLY.

1. Animal Control – Update on Animal Neglect Trial

Mr. Verhougstraete stated that Ms. Fitzpatrick had addressed the Board of Commissioners several times previously, and that Animal Control had remained silent, as they did not want to contaminate the ongoing proceedings. He further stated that Animal Control had received several Freedom of Information Act (FOIA) requests from media outlets regarding the case.

Mr. Verhougstraete provided an overview of the State of Michigan vs. Belinda Fitzpatrick trial case. He further stated that he was very proud of the efforts made by both the Animal Control Officers and the Prosecutors.

Mr. Verhougstraete stated that there might be a new case shown in the media. He further stated that two dogs had been shot and killed behind the Boys and Girls Club on Pleasant Grove Road in Lansing.

Mr. Verhougstraete stated that he and Officer Kathryn Joblonski actively worked the case and had identified three suspects. He further stated that they would send a report to the Prosecutor's Office and request felony charges for the three individuals.

Mr. Verhougstraete stated that there would likely be a press conference regarding that case in the upcoming week. He further stated that he had spoken with Ms. Fitzpatrick before the meeting and would work to get her the relevant information on the medical records for her birds.

Mike Cheltenham, Assistant Prosecutor, stated that the Jury's determination was not made due to lack of sufficiency on the matter. He further stated willful animal cruelty also encompassed willful neglect to adequately provide care to animals.

Mr. Cheltenham stated that it could mean unsanitary conditions, insufficient food, and inadequate medical care. He further stated that Animal Control had provided excellent reports, as well as photo evidence, which had come before the District Court for preliminary examination.

Mr. Cheltenham stated that the Judge at the District Court level determined that there was sufficient evidence for the case to go to trial. He further stated that the Jury found that there were a certain number of animals found outside, and that the level of care had been violated to beyond a reasonable amount of doubt.

Mr. Cheltenham stated that the verdict had come back as not guilty, which had been understandable.

4. 9-1-1 Dispatch Center
a. 9-1-1 Dispatch Center Update

Barb Davidson, 9-1-1 Director, stated that she had recently offered a conditional offer to an individual, which brought their open positions down to only ten. She further shared a few Tik Tok videos that her Office created with the Law and Courts Committee.

Ms. Davidson stated that they created their first Tik Tok video on August 31, 2022, and have since gained over 9,000 followers. She further stated that the 9-1-1 Dispatch Center had been on Facebook since 2016 and only had 4,000 followers.

Ms. Davidson stated that they were still looking for a Social Media Intern. She further stated that the position was a paid internship, and the individual could earn some college credit as well.

Ms. Davidson provided an overview of the new Michigan's Public Safety Communication System (MPSCS) radio system.

Chairperson Slaughter asked for clarification on what CAD meant.

Ms. Davidson clarified that CAD stood for Computer Aided Dispatch. She further stated that it was the program used to enter the calls received for service, which also had a mapping component.

Ms. Davidson stated that the system allowed the dispatchers to identify the location of the units working an incident, such as a fire. She further stated that the old system's radio equipment had been decommissioned, and they were working to remove the remaining shelters located at tower sites that were no longer in use.

Ms. Davidson shared images of the shelters and the removal process.

Ms. Davidson stated that they had two remaining shelters to remove and that the rest had been sold at auction. She further stated that the 9-1-1 Dispatch Center had worked to bring the existing technology to its most current version.

Ms. Davidson that they had looked for other technologies that could be used in conjunction with the existing technology to give the dispatchers additional tools. She further stated that they had launched RapidSOS in May 2022, which provided lifesaving data including the caller's location as well as health and telematics information.

Ms. Davidson stated that it securely linked lifesaving data and location with over 350 million devices. She further stated that the information was private and secure, and was only seen when a citizen dialed 9-1-1.

Commissioner Celentino left at 6:30 p.m.

Ms. Davidson provided a demonstration of the RapidSOS system. She further stated that the 9-1-1 Dispatch Center did not watch citizens, and stressed that the information was only available when the citizen dialed 9-1-1.

Commissioner Cahill asked for clarification on what happened to the data once the incident was over.

Ms. Davidson stated that once the incident was over, the data would fall off. She further stated that the system would continue to pull the data if the citizens were still on the phone.

Commissioner Cahill asked if the information would be available if an incident required follow up.

Ms. Davidson stated that the information would be available for follow up. She further stated that the information fell off within a half hour, and could not be searched for after.

Commissioner Trubac stated that he had heard that Tik Tok could be a powerful platform for growth, and that it had been interesting to see the difference in followers between the two platforms. He further asked if there was a particular staff member who had come up with the video ideas.

Ms. Davidson stated that Marc Pieknik and Danielle Harris, 9-1-1 Supervisor, had spearheaded the Tik Tok content.

Commissioner Trubac stated that they had done an excellent job. He further stated that it had been a great way to share information.

Ms. Davidson stated that Emergencyprofiles.org was a platform that allowed individuals to voluntarily give their emergency medical information.

Commissioner Cahill asked if it was similar to when individuals have information posted by their door or fridge at home.

Ms. Davidson stated that it would tie the information to the individual's phone number so that it displays their information during a 9-1-1 call. She further stated that it was additional information that allows them to assist individuals in need.

Ms. Davidson stated that the Apple Medical ID feature allows individuals to share information with first responders.

Commissioner Trubac left at 6:35 p.m.

Ms. Davidson stated that the Emergency Health Profile was a free service launched by RapidSOS in collaboration with the Red Cross, the American Heart Association, and Direct Relief.

Ms. Davidson stated that RapidSOS had partnership with Apple and Google, which they have access to as well. She further stated that the Simply Safe alarm provided data for instances that occurred at an individual's home.

Ms. Davidson stated that when they had done the media push for the system in May, the media outlets picked up that the system was in compliance with Uber. She further stated that Uber could provide the name of the driver, a description, the license plate number, and the last known location.

Ms. Davidson stated that True Motion, through Farm Insurance, was also a partner with RapidSOS. She further stated that the system provided telematics about crash data.

Ms. Davidson stated that the 9-1-1 Dispatch Center utilized What3Words, which was a global addressing solution that divided the world into three meter squares. She further stated that the system assigned three specific words to each square and allowed a location to be easily identified.

Ms. Davidson provided a demonstration of What3Words.

Commissioner Cahill stated that she worked for the City of Lansing, and has experienced an incident where they were not easily located. She further stated that she believed that it was a fabulous idea.

Ms. Davidson stated that the What3Words app was designed with the parks service in mind, as it even mapped bodies of water. She further stated that any effort that allowed the 9-1-1 Dispatch Center to hone in on location and save time allowed for better response time.

Chairperson Slaughter stated that he had downloaded the What3Words app. He further asked for clarification on when the 9-1-1 operator provides the app as an option.

Ms. Davidson stated that they did not have to wait for an individual to ask for the option and that the operators could text the individual a link. She further stated that once the link was received, they would begin talking the individual through the steps in order to access the location.

Chairperson Slaughter confirmed that the What3Words was one of the first actions taken.

Ms. Davidson stated that What3Words allowed the 9-1-1 Dispatch Center to locate an individual when their devices were not plotting in the other systems. She further stated that they had successfully sent an individual the link when he was lost on the Lansing River Walk.

Commissioner Schafer stated that there had been 26 different numbers for emergency response in 1988. He further stated that the progress had been controversial when Ingham County took on 9-1-1, and that it was incredible to see how much has improved since.

Commissioner Schafer stated that he had read a recent article published in Bridge Magazine, which indicated that each dispatch center was 30% understaffed. He further stated that the Board of Commissioners needed to reevaluate the pay level as the complexity and technology increased.

Commissioner Schafer expressed his thanks to Ms. Davidson and the 9-1-1 Dispatch Center staff.

Ms. Davidson stated that she believed the technologies correlated to the job retention. She further stated that the technology helped to make the job a little easier.

Ms. Davidson stated that she was proud of her staff and the public safety partners.

Chairperson Slaughter expressed his thanks to Ms. Davidson and the 9-1-1 Dispatch Center for their hard work.

Discussion.

Announcements

None.

Public Comment

Ms. Fitzpatrick stated that individuals were supposed to be innocent until proven guilty, but she had been seen as guilty even after the trial had ended. She further stated that she believed the Jury would have found her not guilty, even if the Prosecutor had filed 27 individual misdemeanors.

Ms. Fitzpatrick stated that all of her chickens had been loved and cared for. She further stated that her home had not smelled like ammonia and questioned why Animal Control did not have a meter with them.

Ms. Fitzpatrick stated that her mother had bought her an ammonia meter that allowed you to see the levels. She further stated that Animal Control should not be taken for their word.

Ms. Fitzpatrick stated that the Prosecutor had put her through hell for nearly a year, and in the end, six of her chickens were dead. She further stated that she has since had to treat three of her roosters for a staph infection, and that her hens had been raped and lost feathers.

Ms. Fitzpatrick stated that Animal Control had taken her chickens from a safe place and put them in harms way. She further stated that Animal Control had done this to make her into the poster child as a hoarder because there was money available.

Ms. Fitzpatrick stated that Animal Control was not motivated by the concern for animals, but rather for the money. She further stated that Animal Control chased grants and donations.

Ms. Fitzpatrick stated that her rooster Tap Tap would have lived another three to five years, but that Animal Control had killed him. She further stated that Tap Tap had been a medical support animal.

Ms. Fitzpatrick provided letters for the record. The letters are reflected in the minutes as Attachment A.

Adjournment

The meeting was adjourned at 6:54 p.m.

ATTACHMENT A – LETTERS PROVIDED BY BELINDA FITZPATRICK

**SEPTEMBER 29, 2022 LAW & COURTS AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Deputy Controller recommends approval of the following resolutions:

1. *Prosecuting Attorney's Office* - Resolution to Accept the 2018 SAKI Grant with the Michigan State Police and to Authorize a Subcontract with the Jackson County Prosecutor's Office and the Blackman Leoni Township Department of Public Safety

This resolution will authorize the Ingham County Prosecutor's Office (ICPO) to enter into an amended contract in the amount of \$273,441 with Michigan State Police and a subcontract with Jackson County Prosecutor's Office and Blackman-Leoni Township Department of Public Safety through September 30, 2023. The grant provides funds to assist local prosecutors with investigation, prosecution, and notification of victims for cases arising out of previously untested rape kits. ICPO has received funding since 2015 and utilizes one assistant prosecutor and one dedicated Ingham County Sheriff's Office Detective to investigate these unresolved cases. In 2020, additional funds were approved to add subcontracts for an investigator from Jackson County to work cooperatively with the current SAKI investigator. The 2018 SAKI grant continues the subcontracts and Jackson investigator.

See memo for details.

2. *Circuit Court* – Resolution to Authorize a Contract Increase with Jill Rhode, CPA to Continue Providing Essential Bookkeeper Services for the 30th Circuit Court, General Trial Division

This resolution will authorize an increase in Ms. Jill Rhode's contractual compensation from \$380.00 per month to \$400.00 per month effective July 1, 2022, to \$420.00 per month effective July 1, 2023, and to \$441.00 per month effective July 1, 2024 for the purpose of reconciling five General Trial Division bank accounts on a monthly basis.

Since July 2020, the Circuit Court has contracted with Ms. Rhode to provide bookkeeping services at a compensation rate of \$380.00 per month. The Circuit Court recognizes that these services are essential to maintaining the stated goal of having balanced bank accounts within 30 days of month end and are integral to preparing the Circuit Court General Trial Division's books for audit. To maintain continuity and excellence in bookkeeping services, it is necessary to compensate Ms. Rhode appropriately.

See memo for details.

3. *Controller's Office* – Resolution to Extend the Agreement for Temporary Jail Medical Services with Advanced Correctional Healthcare, Inc., through December 31, 2022

This resolution will authorize an extension to the agreement with Advanced Correctional Healthcare, Inc., for temporary Jail Medical Services through December 31, 2022. The County entered into a 90-day agreement for Temporary Jail Medical Services with Advanced Correctional Healthcare, Inc., (ACH) on May 25, 2022, as authorized by Resolution #22-222. The agreement allowed for two additional 30-day periods ending October 21, 2022, which have been exercised. The process for selection of a provider for permanent medical services at the Jail is underway, but will not be completed by October 21, making this contract extension necessary.

See memo for details.

4. Law & Courts Committee – Resolution Authorizing 2023 Agreements for Juvenile Justice Community Agencies

This resolution will authorize contracts for the 2023 Juvenile Justice Community Agency Process. The Board of Commissioners previously reserved \$185,000 of the Juvenile Justice Millage (JJM) funds to contract with qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth consistent with the provisions of the millage.

The Law & Courts Committee will hear presentations on the proposed programs and review the applications for these funds before they recommend funding to the Finance Committee and the Board of Commissioners.

For 2023 the individual agency requests for funds are:

Child and Family Charities – Juvenile Screening & Assessment Program	\$ 49,048
Child and Family Charities - Teen Court	\$ 33,462
Resolution Services Center of Central Michigan – Restorative Justice	\$ 67,000
Small Talk Children’s Advocacy Center - Healthy Boundaries/Mental Health Therapy	\$ 30,000
NEW Eastside Community Action Center – Off the Street Program	<u>\$ 50,000</u>
	\$ 229,510

Note that the County Attorney’s Office has determined that the application from the Eastside Community Action Center (ECAC), as currently presented, does not meet eligibility requirements for funding from the Juvenile Justice Millage, therefore funding for this request is not currently recommended. ECAC may bring an amended request back for consideration by the Board of Commissioners at a later date.

5. 9-1-1 Central Dispatch Center – Resolution to Authorize Language Interpretation Services Agreements for the 9-1-1 Center

This resolution will authorize agreements for language interpretation services for the 9-1-1 Dispatch Center with TeleLanguage and Language Line in a total amount not exceeding \$10,000 per year for a one year period beginning upon execution of the agreements. The Center currently uses Language Line for language interpretation services. The Center wishes to add an agreement with TeleLanguage, which offers these services at a lower cost. Since redundancy in the 9-1-1 Center is important, they wish to continue the Language Line agreement as a backup but use TeleLanguage as their primary interpretation service provider.

See memo for details.

6. Circuit Court – Family Division – Resolution to Authorize a Three-Year Contract with Ingham Intermediate School District for Educational Instruction at the Ingham Academy

This resolution will authorize entering into an agreement between the 30th Circuit Court Juvenile Division and Ingham Intermediate School District (IISD) for educational instruction at the Ingham Academy for the time period of October 1, 2022 through September 30, 2025, at a cost not to exceed \$1,033,407 for year one, \$1,022,580 for year two, and \$1,038,300 for year three.

Funds for this contract are included in the Juvenile Division's 2023 budget in the amount of \$549,436. The budget was developed prior to the conclusion of the RFP process. In their proposal, IISD submitted a budget of \$1,077,487, an amount far exceeding the budget. The Court management and IISD discussed the increase and agreed on an amount acceptable to both parties for the three years. The contract amounts for the three years are as follows: \$1,033,407 (year 1), \$1,022,580 (year 2), and \$1,038,300 (year 3). However, the cost of services will likely be less than the budgeted amount as the Intermediate School District only bills the actual costs incurred after they have received funding through the State School Aid Act. The funds for this contract come from the Juvenile Justice Millage, and are matched minimally at 50% by the State Child Care Fund.

See memo for details.

Agenda Item 1

TO: Board of Commissioners Law & Courts and Finance Committees

FROM: Mike Cheltenham, Chief Assistant Prosecuting Attorney

DATE: September 20, 2022

SUBJECT: Resolution to Accept the 2018 MSP SAKI Grant for 2023FY and Authorize Subcontracts for Jackson County Investigator
For the work session agendas of September 29 and October 5, 2022.

BACKGROUND

Our office has received a grant from the Michigan Department of State Police (MSP) for the 2018 Sexual Assault Kit Initiative (SAKI). This grant is an extension of the 2015 SAKI project. It provides funds for the 2023 state fiscal year to assist local prosecutors with investigation, prosecution, and notification of victims for cases arising out of previously untested rape kits. The Ingham County Prosecutor's Office (ICPO) has received funding since 2015 and utilizes one assistant prosecutor and one dedicated Ingham County Sheriff's Office Detective to investigate these unresolved cases. In 2020, additional funds were approved to add subcontracts for an investigator from Jackson County to work cooperatively with our current SAKI investigator. The 2018 SAKI grant continues the subcontracts and Jackson investigator.

ALTERNATIVES

None at this time. The funding was awarded to address the need for an additional investigator for Ingham County and to address the significant number of unresolved kits in Jackson County.

FINANCIAL IMPACT

There is no financial impact since MSP will continue to provide re-imbursement funding for the Ingham County SAKI investigator and has agreed to provide re-imbursement funding for the Jackson County SAKI investigator.

The total award is \$273,441. This amount includes equipment, supplies, rent, travel costs, and cell phone expenses. The total salary and benefits for the Ingham investigator would be \$126,445. The total salary and benefits for the Jackson investigator would be \$117,396. The period of this award is to September 30, 2023.

OTHER CONSIDERATIONS

Regionalized investigation with a multi-county approach has enhanced the quality of these complex criminal sexual conduct investigations.

RECOMMENDATION

Based on the information provided, I respectfully request approval of the attached resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE 2018 SAKI GRANT WITH THE MICHIGAN STATE POLICE
AND TO AUTHORIZE A SUBCONTRACT WITH THE JACKSON COUNTY PROSECUTOR'S
OFFICE AND THE BLACKMAN LEONI TOWNSHIP DEPARTMENT OF PUBLIC SAFETY**

WHEREAS, the Department of the Michigan State Police (MSP) provides funds for investigators to review and investigate cases arising from previously untested sexual assault kits through the 2018 Sexual Assault Kit Initiative (SAKI); and

WHEREAS, the MSP has awarded the Ingham County Prosecutor's Office (ICPO) a 2018 SAKI Grant in the amount of \$273,441, through September 30, 2023, and these funds are for an additional investigator position in Jackson County to work cooperatively with the Ingham County SAKI investigator; and

WHEREAS, the Ingham County investigator will be paid by funds from the grant including, but not limited to, salary and fringe benefits totaling \$140,213; and

WHEREAS, the Jackson County investigator, provided by the Blackman-Leoni Department of Public Safety (Blackman-Leoni DPS), will be paid by funds from the grant including, but not limited to, salary and fringe benefits totaling \$133,228; and

WHEREAS, the ICPO is authorized to enter into a subcontract with Jackson County Prosecutor's Office to utilize a Blackman-Leoni DPS investigator to review and investigate SAKI cases with MSP funding totaling \$15,851; and

WHEREAS, the award includes \$13,758 to the Ingham County Prosecutor's Office for other expenses including, but not limited to, supplies and travel costs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Prosecutor's Office to enter into an amended contract in the amount of \$273,441 through September 30, 2023, with Michigan State Police and a subcontract with Jackson County Prosecutor's Office and Blackman Leoni Township Department of Public Safety consistent with this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments consistent with this resolution.

BE IT FUTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and upon approval as to form by the County Attorney.

Agenda Item 2

To: Board of Commissioners Law & Courts and Finance Committees

From: Janice M. Dooley, Deputy Court Administrator, General Trial Division

Date: September 8, 2022

Re: Resolution to Authorize a Contract Increase with Jill Rhode, CPA to Continue Providing Essential Bookkeeper Services for the 30th Circuit Court, General Trial Division

The 30th Circuit Court, General Trial Division has five unique bank accounts that must be reconciled each month. The accounts are Restitution, Jury, Bond, Mediation, and General Clearing.

Effective July 2020, the Circuit Court contracted with Ms. Jill Rhode, CPA to provide bookkeeping services, for which she is compensated \$380.00 per month. As the former Ingham County Financial Services Director, she is uniquely qualified to perform this service.

In 2020, Ms. Rhode agreed to balance all Circuit Court bank reconciliations on a monthly basis for a flat fee of \$380.00 per month, and guaranteed to complete the work within 30 days of month end.

Since the contract's inception, Ms. Rhode has fulfilled her commitment to balance the five accounts well within her stated timeline.

The Circuit Court recognizes that Ms. Rhode's services are essential to maintaining the stated goal of having balanced bank accounts within 30 days of month end. Her services are also integral to preparing the Circuit Court General Trial Division's books for audit. To maintain continuity and excellence in bookkeeping services, it is necessary to compensate Ms. Rhode appropriately.

Through the enclosed resolution, the 30th Circuit Court requests that the Board of Commissioners authorize an increase in Ms. Rhode's monthly compensation to reflect a 5% increase over each of the next three years: \$400.00 per month from July 1, 2022 to June 30, 2023; \$420.00 per month from July 1, 2023 to June 30, 2024; and \$441.00 per month from July 1, 2024 to June 30, 2025.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT INCREASE FOR JILL RHODE, CPA
TO CONTINUE PROVIDING ESSENTIAL BOOKKEEPER SERVICES FOR
30TH CIRCUIT COURT, GENERAL TRIAL DIVISION**

WHEREAS, Resolution #20-584 of the Ingham County Board of Commissioners authorized a contract with Ms. Jill Rhode, CPA for the purpose of reconciling five unique General Trial Division bank accounts, including Restitution, Jury, Bond, Mediation, and General Clearing, on a monthly basis; and

WHEREAS, the 30th Circuit Court has benefitted from bookkeeping services provided by Ms. Jill Rhode, CPA, Accounting and Consulting since July 1, 2020; and

WHEREAS, the need to continue the use of a part-time bookkeeper is to ensure separation of duties, proper internal controls, and monthly reconciliations for each account; and

WHEREAS, Ms. Rhode has provided services to include reconciling all five General Trial Division bank accounts monthly for a flat fee of \$380.00 per month with no benefits on a contract basis; and

WHEREAS, Ms. Rhode's wage has not increased since it was established in July 2020; and

WHEREAS, to ensure continuation of expert services provided by Ms. Rhode, it is requested that her contract rate be increased by 5% for each of the next three years.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an increase in Ms. Jill Rhode's compensation from \$380.00 per month to \$400.00 per month effective July 1, 2022, to \$420.00 per month effective July 1, 2023, and to \$441.00 per month effective July 1, 2024 for the purpose of reconciling five General Trial Division bank accounts on a monthly basis and to utilize funds from the Contractual Services line item 101-13001-818000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the Court after approval as to form by the County Attorney.

Agenda Item 3

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Gregg Todd, Controller
DATE: September 9, 2022
SUBJECT: Resolution to Extend the Agreement for Temporary Jail Medical Services with Advanced Correctional Healthcare, Inc., through December 31, 2022
For the meeting agendas of September 29 and October 5

BACKGROUND

The County entered into a 90-day agreement for Temporary Jail Medical Services with Advanced Correctional Healthcare, Inc., (ACH) on May 25, 2022, which was authorized by County Resolution #22-222. The agreement allowed for two additional 30-day periods ending October 21, 2022. The County, with the consent of legal counsel, has exercised both options.

ACH was one of three responsive bidders for permanent Jail Medical Services and one of two being interviewed for permanent medical services at the Jail. This process will take the next 30-60 days so a contract extension through the end of 2022 is required.

ALTERNATIVES

N/A

FINANCIAL IMPACT

There is remaining funding in the 2022 Jail Medical line item, but it is projected, based on current provider rates, to be insufficient to cover the expected costs so an adjustment will be made as part of the 2022 year-end budget adjustment process.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Respectfully recommend approval of the resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO EXTEND THE AGREEMENT FOR TEMPORARY JAIL MEDICAL SERVICES
WITH ADVANCED CORRECTIONAL HEALTHCARE, INC., THROUGH DECEMBER 31, 2022**

WHEREAS, the Ingham County Board of Commissioners entered into a 90-day agreement with Advanced Correctional Healthcare, Inc., on May 25th, 2022 for temporary medical services at the Ingham County Jail; and

WHEREAS, the agreement allowed for two 30-day extensions to October 21, 2022, which have both been exercised; and

WHEREAS, the permanent Jail Medical Services proposals have been received and staff is reviewing and interviewing firms, but a new agreement will not be in place prior to October 21, 2022; and

WHEREAS, an extension of the agreement with Advanced Correctional Healthcare, Inc., through December 31, 2022 is recommended.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize an extension to the agreement with Advanced Correctional Healthcare, Inc., for temporary Jail Medical Services through December 31, 2022.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 4

TO: Law & Courts and Finance Committees
FROM: Teri Morton, Deputy Controller
DATE: September 20, 2022
SUBJECT: Resolution Authorizing 2023 Agreements for Juvenile Justice Community Agencies

For the meeting agendas of September 29 and October 5

BACKGROUND

This resolution would authorize contracts for the 2023 Juvenile Justice Community Agency Process. The Board of Commissioners has reserved \$185,000 in Juvenile Justice Millage (JJM) funds to contract with qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth consistent with the provisions of the millage.

The Law & Courts Committee will hear presentations on the proposed programs and review the applications for these funds before they recommend funding to the Finance Committee and the Board of Commissioners.

Copies of the JJM Community Agencies Applications, Resolution #22-373 “Resolution to Adopt the 2023 Juvenile Justice Community Agency Process Calendar” and other background material will be distributed to the Board of Commissioners prior to the September 29 Law & Courts Committee meeting.

The current 2022 allocation is as follows:

Child and Family Charities – Juvenile Screening & Assessment	\$ 46,712.60
Child and Family Charities – Teen Court	\$ 31,869.60
Resolution Services Center of Central Michigan – Restorative Justice*	\$ 42,472.60
Resolution Services Center of Central Michigan – Youth Diversion*	\$ 24,472.60
Small Talk – Healthy Boundaries/Mental Health Therapy	<u>\$ 29,472.60</u>
	\$ 175,000.00

*Note: Resolution #22-272 approved a transfer of funds from Resolution Services Center’s Youth Diversion Program to its Restorative Justice Program, as requested by the agency, which is reflected in the 2023 request.

FINANCIAL IMPACT

For 2023, \$185,000 is available for this purpose.

For 2023 the individual agency requests for funds are:

Child and Family Charities – Juvenile Screening & Assessment Program	\$ 49,048
Child and Family Charities - Teen Court	\$ 33,462
Resolution Services Center of Central Michigan – Restorative Justice	\$ 67,000
Small Talk Children’s Advocacy Center - Healthy Boundaries/Mental Health Therapy	\$ 30,000
NEW Eastside Community Action Center – Off the Street Program	<u>\$ 50,000</u>
	\$ 229,510

The requests total \$44,510 more than the \$185,000 available for this purpose.

OTHER CONSIDERATIONS

The County Attorney's Office has determined that the application from the Eastside Community Action Center (ECAC), as currently presented, does not meet eligibility requirements for funding from the Juvenile Justice Millage. The program as described allows for broad participation by community youth and does not demonstrate how it will service "delinquent and disturbed youth," as required by the millage language.

Eliminating this \$50,000 request would provide for continuation funding for the four other programs requesting funding, with a remaining balance of \$5,490.

Child and Family Charities – Juvenile Screening & Assessment Program	\$ 49,048
Child and Family Charities - Teen Court	\$ 33,462
Resolution Services Center of Central Michigan – Restorative Justice	\$ 67,000
Small Talk Children's Advocacy Center - Health Boundaries/Mental Health Therapy	<u>\$ 30,000</u>
	\$ 179,510

The Controller's Office has offered to work with ECAC on refining their request in order to meet eligibility requirements. They may bring the request back for consideration by the Board of Commissioners at a later date.

Attached is some additional historical background information on the last three years of JJM funding.

RECOMMENDATION

Funding for these agencies consistent with the provisions of the millage is at the discretion of the Board of Commissioners.

	2020		2021		2022	
Organization	Requested	Granted	Requested	Granted	Requested	Granted
Child & Family Charities Screening & Assessment	\$40,024.00	\$40,024.00	\$40,024.00	\$40,024.00	\$42,400.00	\$46,712.60
Child & Family Charities Teen Court	\$26,547.00	\$26,547.00	\$26,547.00	\$26,547.00	\$27,397.00	\$31,869.60
Resolution Services Center of Central Michigan - Restorative Justice	\$37,500.00	\$37,500.00	\$38,000.00	\$38,000.00	\$38,000.00	\$42,472.60
Resolution Services Center of Central Michigan - Youth Diversion	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$24,472.60
Small Talk Children's Advocacy Center	\$19,000.00	\$19,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$29,472.60
Total	\$143,071.00	\$143,071.00	\$149,571.00	\$149,571.00	\$152,637.00	\$175,000.00

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING 2023 AGREEMENTS
FOR JUVENILE JUSTICE COMMUNITY AGENCIES**

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002, then renewed in 2006, 2012, 2016, and 2022 for the purpose of funding an increase to Ingham County's capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners established a Juvenile Justice Community Agency Process, through Resolution #22-397, reserving a pool of \$185,000 in Juvenile Justice Millage funds, to seek and fund proposals from qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth which the County believes to be consistent with the provisions of the millage proposal approved by the voters; and

WHEREAS, the County has received applications for the 2023 Juvenile Justice Community Agency process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2023 through December 31, 2023, for each Community Agency listed below in accordance with the dollar amounts allocated in the 2023 Budget as stated below, and for the services to Ingham County residents previously approved by the Law & Courts Committee:

- Child & Family Charities – Juvenile Screening & Assessment Program \$ _____
- Child and Family Charities – Teen Court \$ _____
- Resolution Services Center of Central Michigan – Restorative Justice \$ _____
- Small Talk – Health Boundaries/Mental Health Therapy \$ _____

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 5

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Barb Davidson, Director 9-1-1
DATE: September 19, 2022
SUBJECT: Resolution authorizing interpretation services with TeleLanguage and Language Line
For the meeting agenda of Law & Courts Sept. 29, 2022, and Finance Oct. 5, 2022

BACKGROUND

9-1-1 Center staff requires the use of language interpretation services to process calls from non-English speaking people that call for assistance. Currently, we use Language Line for this service at a cost of several dollars per minute for their interpretations. While attending a conference, we were able to gather information on other interpretation services present at the conference and then speak to other 9-1-1 Centers using them. We got positive feedback about TeleLanguage. They also offered us a free trial. The feedback from the staff has been very positive. They discussed with us the ease of use and quick connection times with the interpreter.

Redundancy in the 9-1-1 Center is important. Because of this, we would like to continue with Language Line as a backup but use TeleLanguage as our primary interpretation service provider.

ALTERNATIVES

We could abandon this program and continue to look for other options. We did evaluate three other companies during this process. We have also discontinued service with another provider after concerns from the staff were raised.

FINANCIAL IMPACT

We should see savings in our interpretation costs. TeleLanguage is committing to flat rates which are approximately 60% lower than Language Line.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to contract interpretation services with TeleLanguage and Language Line not to exceed \$10,000 per year.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE LANGUAGE INTERPRETATION SERVICES
AGREEMENTS FOR THE 9-1-1 CENTER**

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County 9-1-1 staff use language interpretation services to assist in understanding the needs of our non-English speaking customers; and

WHEREAS, the 9-1-1 Center currently uses Language Line for these services; and

WHEREAS, the 9-1-1 Director has identified a new company, TeleLanguage, to provide these services with substantial cost savings to the county; and

WHEREAS, the 9-1-1 Center requires these services and the Director wishes to enter into an agreement with TeleLanguage to supply language interpretation, in addition to Language Line, as a service provider.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes agreements for language interpretation services for the 9-1-1 Dispatch Center with TeleLanguage and Language Line in a total amount not exceeding \$10,000 per year for a one-year period beginning upon execution of the agreements.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after review and approval as to form by the County Attorney.

TO: Law and Courts and Finance Committees
FROM: Sara Deprez, Juvenile Programs Director
DATE: September 22, 2022
SUBJECT: Resolution to Authorize a Three-Year Contract with the Ingham Intermediate School District
For the Meeting Agendas of September 29 and October 5, 2022

BACKGROUND

The resolution attached with this memo is requesting authorization for the Circuit Court Juvenile Division to enter into a three-year contract with Ingham Intermediate School District (IISD) to provide educational services to youth ordered to Ingham Academy. If approved, the contract will be October 1, 2022 to September 30, 2025.

The Juvenile Division contracts with three partner agencies for programming at the Ingham Academy. In July, 2022, the Purchasing Department sought proposals to enter into a three-year contract with a qualified and experienced vendor to provide educational services at the Ingham Academy, the Court's day treatment program. In addition to providing a general education curriculum, the Court requested that the vendor provide services for students who have an Individuated Education Plan (IEP) based on a special education certification.

The amount requested from IISD far surpassed the current contracted amount. There are several factors that account for the increase and are enumerated below:

1. IISD historically has not included indirect costs in previous budgets, though they are entitled to them. This oversight was discovered and the proposed budget includes a 15% line item for indirect costs. In year one, the indirect costs amount to \$202,960.
2. Initially, the RFP requested a proposal for services for up to 80 youth; however, the program has not been at capacity and, as such, the Juvenile Division reduced the number to 60 program participants. This reduction impacts the cost of the contract both negatively and positively. IISD reduced staff from 6 teachers to 5, 5 para-professionals to 4, and reduced the support staff time to .5 (from .75). While these staff reductions had a positive effect on the budget, the reduction of pupils effects the potential state revenue. With 20 less youth, state revenue for pupil accounting is now an offset of \$494,100, which is down from the \$658,800 revenue of having 80 students – this is a difference of \$164,700.
3. With the request of providing special education services made in the RFP, this also increased the cost. The budget accounts for a part-time special education teacher and special education ancillary support. These services and staff will cost up to \$159,590 for year one.

ALTERNATIVES

If the resolution is not approved, there will not be educational programming provided to the youth assigned to the Ingham Academy

FINANCIAL IMPACT

Funds for this contract have been approved in the Juvenile Division's 2023 budget. However, the amount approved was \$549,436. This amount was recommended prior to the conclusion on the RFP process. In their proposal, IISD submitted a budget of \$1,077,487, an amount far exceeding the current budgeted (FY 22) amount, as well as the requested amount for FY 23. The Court management and IISD discussed the increase and agreed on an amount acceptable to both parties for the three years. The contract amounts for the three years are as follows: \$1,033,407 (year 1), \$1,022,580 (year 2), and \$1,038,300 (year 3). However, the cost of services will likely be less than the budgeted amount as the Intermediate School District only bills the actual costs incurred after they have received funding through the State School Aid Act.

The funds for this contract come from the Juvenile Justice Millage, and are matched minimally at 50% by the State Child Care Fund.

STRATEGIC PLANNING IMPACT

This supports the overarching long-term objective of providing appropriate evidence-based treatment and sanctions for at-risk youth and juveniles.

OTHER CONSIDERATIONS

None

RECOMMENDATION

The County enter into a three year agreement with Ingham Intermediate School District for educational services at Ingham Academy. Further, that the contract amounts for the three years are as follows:

Year One -	\$1,033,407
Year Two -	\$1,022,580
Year Three -	\$1,038,300

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A THREE-YEAR CONTRACT WITH INGHAM INTERMEDIATE SCHOOL DISTRICT FOR EDUCATIONAL INSTRUCTION AT THE INGHAM ACADEMY

WHEREAS, the Ingham Academy is a partnership between the Circuit Court Juvenile Division, Highfields Inc., Peckham Inc., and Ingham Intermediate School District; and

WHEREAS, Ingham County made a Request for Proposals in July of 2022, seeking a vendor to enter into a three-year contract to provide educational services at the Ingham Academy, the Court's day treatment program; and

WHEREAS, the Circuit Court Juvenile Division has utilized Ingham Intermediate School District to provide educational instruction at the Ingham Academy since September of 2007 and they submitted a proposal in response to the County's request; and

WHEREAS, given the County has a longstanding relationship working collaboratively with Ingham Intermediate School District, they were the vendor selected; and

WHEREAS, Ingham Intermediate School District will provide educational services for the youth assigned to Ingham Academy, at a cost of \$1,033,407 for year one, \$1,022,580 for year two, and \$1,038,300 for year three; and

WHEREAS, the funding for Ingham Academy comes from the Juvenile Justice Millage and is reimbursed minimally at 50% by the State's Child Care Fund; and

WHEREAS, \$549,436 was requested for this contract in the 2023 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement between the 30th Circuit Court Juvenile Division and Ingham Intermediate School District for the time period of October 1, 2022 through September 30, 2025, at a cost not to exceed \$1,033,407 for year one, \$1,022,580 for year two, and \$1,038,300 for year three.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any budget amendment/contract documents as prepared by or approved as to form by the County Attorney consistent with this resolution.