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LAW & COURTS COMMITTEE
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GABRIELLE LAWRENCE
VICTOR CELENTINO
CHRIS TRUBAC
IRENE CAHILL
MYLES JOHNSON
SIMAR PAWAR
MONICA SCHAFER

INGHAM COUNTY BOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW & COURTS COMMITTEE WILL MEET ON THURSDAY, NOVEMBER 30, 2023 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/81848426836>.

Agenda

Call to Order

Approval of the [November 16, 2023](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Advance Peace – [Year 1 Report](#) (*Presentation*)
2. Racial Equity Task Force – Resolution to Create an Annual Report on [Criminal Justice Data](#) for Ingham County
3. Circuit Court
 - a. Resolution to Authorize a Contract for [Representation of Indigent Parties](#) Facing Contempt Charges in Personal Protection Order Cases, Emergency Risk Protection Order Cases, and Certain Friend of the Court Matters
 - b. Resolution to Authorize Agreement with [Equivant](#) to be in Compliance with MCL 712A.18t
4. Probate Court – Resolution to Approve Ingham County Probate Court Contract Renewal with [Thomson Reuters](#) Regarding Print Legal Books
5. Controller's Office
 - a. Resolution Authorizing [Adjustments](#) to the 2023 Ingham County Budget
 - b. Resolution Approving Various [Contracts](#) for the 2024 Budget Year
6. Board Referrals
 - a. Letter from the State of Michigan Department of Health and Human Services Regarding the FY24 [Child Care Fund Budget](#) Approval
 - b. Letter from the Michigan Indigent Defense Commission Regarding the Final Approval of Standards 6 and 7 on [Attorney Workload and Qualifications](#) Pursuant to 780.985(4)

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW & COURTS COMMITTEE

November 16, 2023

Draft Minutes

Members Present: Polsdofer, Celentino, Trubac, Cahill, Johnson, Lawrence, Pawar, and Schafer.

Members Absent: None.

Others Present: Gregg Todd, Madison Hughes, Courtney Johnson and others.

The meeting was called to order by Chairperson Polsdofer at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/81848426836>.

Approval of the November 2, 2023 Minutes

CHAIRPERSON POLSDOFER DECLARED, WITHOUT OBJECTION, THAT THE NOVEMBER 2, 2023 MINUTES WERE APPROVED.

Removed from the Agenda

1. Racial Equity Task Force – Resolution to Create an Annual Report on Criminal Justice Data for Ingham County

Chairperson Polsdofer stated that the remainder of the Agenda items would be renumbered accordingly.

Limited Public Comment

None.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. CELENTINO, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Sheriff's Office – Resolution to Reauthorize a Contract for Psychological Services with Dr. Richard Janka of Frontline Consulting, for Employment Related Psychological Services as Needed with the Ingham County Sheriff's Office
2. Circuit Court – Resolution to Accept the FY 2024 Michigan Mental Health Court Program Grant, Continue the Grant Funded Full-Time Mental Health Court-Court Services Coordinator Position, and Authorize Subcontracts with CMHA/CEI; Averhealth; JSG; MDOC; Northwest Initiative; PATS; and Rise

3. Probate Court
 - a. Resolution to Transfer Funds Budgeted for Transcripts from the Probate Court Budget to the Circuit Court General Trial Division Budget
 - b. Resolution to Approve 2024 Ingham County Probate Court Contracts for Guardian Ad Litem, Court-Appointed Attorney, and Guardianship Review Investigation Services
4. 55th District Court
 - a. Resolution to Authorize the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court State Court Administrative Office - Michigan Mental Health Court Grant Program, Continue a Probation Officer Position, and Authorize Subcontracts
 - b. Resolution to Authorize the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court's State Court Administrative Office - Michigan Drug Court Grant Program and the Office of Highway Safety Planning and Authorize Subcontracts
5. Homeland Security and Emergency Management – Resolution to Authorize a Contract with the State of Michigan Accepting the FY 2023 Homeland Security Grant Program Funds and Make Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

Announcements

Commissioner Johnson asked why the Agenda item from the Racial Equity Task Force was removed.

Chairperson Polsdofer answered that Commissioner Tennis wanted to do more work on the resolution before bringing it up again

Commissioner Johnson announced that they and Commissioner Lawrence were at the grand opening of the Comfort Zone Cigar Lounge & Bistro and stated that it was pretty good.

Discussion.

Public Comment:

None.

Adjournment

The meeting was adjourned at 6:02 p.m.

**NOVEMBER 30, 2023 LAW & COURTS AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Controller recommends approval of the following resolutions:

2. *Racial Equity Taskforce* – *Resolution to Create an Annual Report on Criminal Justice Data for Ingham County*

This resolution authorizes a request for proposals from third-party entities to create and operate a criminal justice monitoring system that will cover district and circuit courts operating in Ingham County and track prosecution and sentencing outcomes based on defendant demographic data including, but not limited to, race, gender, age, and income level.

See memo for details.

3a. *Circuit Court* – *Resolution to Authorize a Contract for Representation of Indigent Parties Facing Contempt Charges in Personal Protection Order Cases, Emergency Risk Protection Order Cases, and Certain Friend of the Court Matters*

This resolution authorizes a contract with attorney Reid S. Felsing to provide representation of indigent parties for Personal Protection Order contempt cases, Emergency Risk Protection Order (ERPO) contempt cases, and certain Friend of the Court contempt matters, in the amount of \$14,000 per year and an additional \$250 flat rate to handle an entire contempt proceeding from initial consultation to final conclusion of an ERPO contempt hearing.

Funding is available in the General Trial and Friend of Court Division budgets.

See memo for details.

3b. *Circuit Court* – *Resolution to Authorize Agreement with Equivant to be in Compliance with MCL 712a.18t*

This resolution authorizes an agreement with Equivant Courtview to automate the Circuit Court's Case Management System to be in compliance with MCL 712A.18t, which requires courts to automatically set aside all but certain ineligible offenses two years after termination of court supervision or when the juvenile turns 18 years of age, whichever occurs later.

Funding is available through the Juvenile Justice Millage.

See memo for details.

4. *Probate Court* – *Resolution to Approve Ingham County Probate Court Contract Renewal with Thomson Reuters Regarding Print Legal Books*

This resolution approves a five-year agreement with Thomson Reuters for print legal books. The agreement will run from January 1, 2024 – December 31, 2028 with a 4% yearly increase on a starting \$206.39/month rate.

Funding for the five-year life of the \$13,500 contract will be paid from the Law Library Fund.

See memo for details.

5a. Controller's Office – Resolution Authorizing Adjustments to the 2023 Ingham County Budget

This resolution authorizes adjustments to the 2023 Ingham County Budget.

See memo for details.

5b. Controller's Office – Resolution Approving Various Contracts for the 2024 Budget Year

This resolution approves various contracts for the 2024 budget year.

See memo for details.

Additional Items:

1. Advance Peace – Year 1 Report (Presentation)



Advance Peace Lansing

Year 1 Data Report

November 2023

Report Time Frame: 10/1/2022 to 09/30/2023



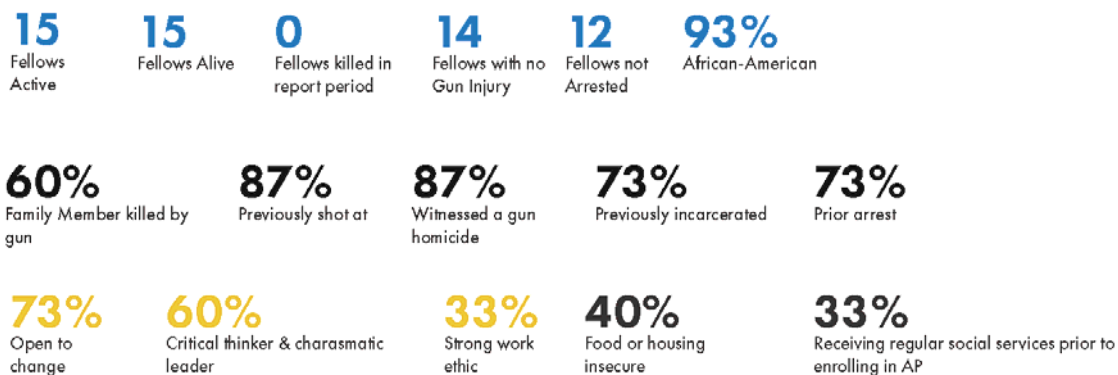
Corburn, J. & Padilla, D. 2023. Advance Peace Lansing: Year 1 Data Report. Center for Global Healthy Cities, UC Berkeley. Berkeley, CA
www.healthycities.berkeley.edu

Introduction

This data report reflects Advance Peace (AP) Lansing street outreach work for year one of the Peacemaker Fellowship, from October 2022-September 2023. The Advance Peace, Peacemaker Fellowship is an **18-month opportunity** where enrolled Fellows receive everyday mentorship, 24/7, from their assigned Neighborhood Change Agent (NCA) mentor and others within the AP Lansing team. Fellows work to achieve their Life Management Action Plan (LifeMAP) goals & avoid gun violence during this time. Also during the Peacemaker Fellowship, AP Lansing NCAs interrupt street conflicts that might lead to gun violence.

The data contained in this report only reflect the first 12 months of the 18-month Peacemaker Fellowship and should not be used to make any determinations about influences or impacts of the program.

AP Lansing - Fellow Cohort Overview



The above data gives a limited overview of the characteristics of the Advance Peace Lansing Peacemaker Fellows. Importantly, after 12 months all Fellows are alive and one had a new gun injury since entering the program. Four fellows were arrested but we do not have any information about whether or not they were convicted.

Upon entering the program, Fellows are asked a series of questions by their NCA to help identify supports and services they might need. We do not share all that information, but the above offers a brief snap-shot of some challenges and opportunities for the AP Lansing Fellows. Importantly, only 1/3 of the Fellows were being touched by any social services before being enrolled by Advance Peace.

In the first 12 months of the AP Lansing program, there were **565 Fellow Engagements for 1,666 hours**. These are 1-on-1 engagements between an AP NCAs and their assigned Fellow.

■ Fellows City Summary

Advance Peace Lansing - Outreach Data

In addition to mentoring their Fellows, AP NCAs conduct street outreach and mediate and interrupt community conflicts. The street outreach is essential to build trusting relationships with the entire community, not just their fellows, and to understand who might be influencing their fellows. Mediating conflicts also requires street credibility but as you can imagine, puts NCAs in the middle of harms way on a regular basis.

754 Street Outreaches for 455 hours. Street Outreach is when an AP NCA engages someone with close proximity, influence, relevance & importance to a Fellow, like a family member, but the person is not a Fellow.

17 General Conflict Mediations for 52 hours. These are interventions in the community to resolve a dispute that likely involves or impacts a Fellow and takes place during normal business hours. No guns were present or likely to be used.

18 After Hours Conflict Mediations for 97.5 hours. These are general conflicts (see above) that occurs after normal business hours (i.e., in the middle of the night).

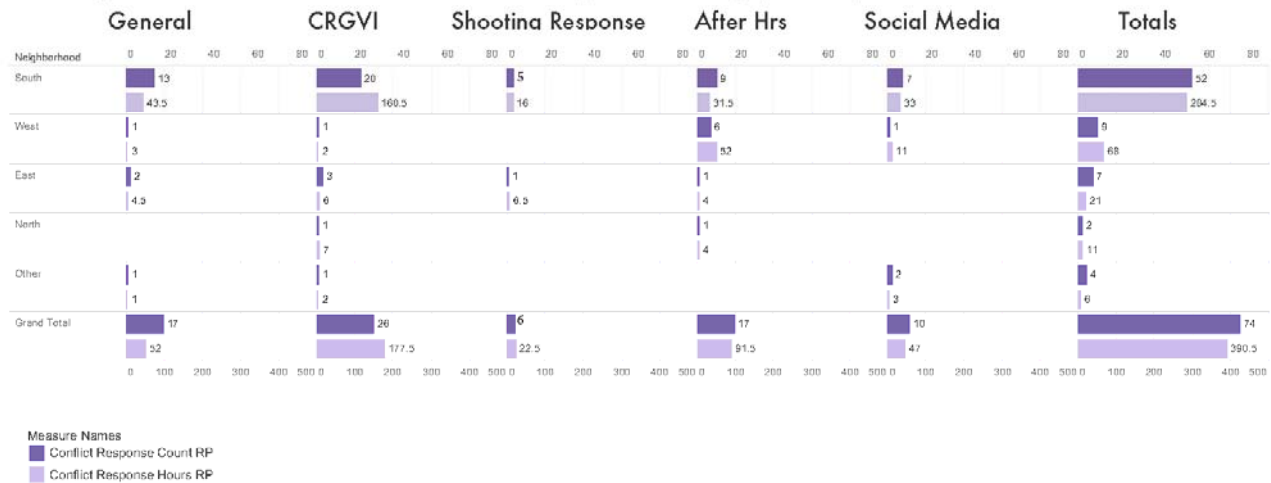
6 Shooting Responses for 22.5 hours. This is when an AP NCA goes to the scene of a shooting and works to understand what happened and prevent any potential retaliation.

26 Cyclical & Retaliatory Gun Violence Interruptions (CRGVI) for 177.5 hours. CRGVI are when an AP NCA interrupts a conflict where guns are present and/or very likely to be used. Also, where the conflicting parties are/have been engaged in retaliatory gun violence.

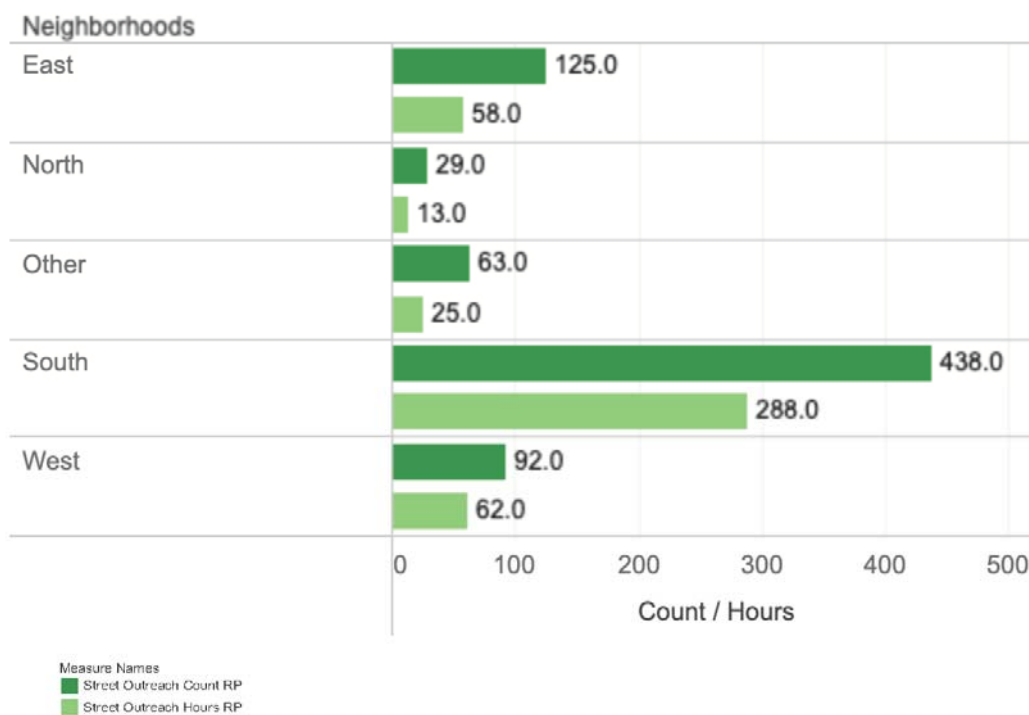
10 Social Media conflict mediations for 47 hours – This is when an NCA scans social media and comments on, advises, intervenes to address a post made by Fellow on various social media (Instagram, Facebook, etc.) that likely antagonizes and could/does stimulate a violent response.

Conflict Response & Street Outreach

Report Period Conflict Response Type by Area



Street Outreach by Area



■ Voices of the outreach workers

Had to mediate between the two different families of the shooting victims at Hospital. The sisters of the victims were very emotional and wanted to fight each other. I intervened and prevented a fight that may have gotten out of hand and caused more gun violence.

I got wind of a situation where a young man put his hands on his girlfriend. Her family/parents had gotten involved to defend (protect) her. This caused the young man to become very defensive and he started making threats of gun violence. The father became enraged started looking for the young man and his friends with his own firearm, with the intent to shoot and or kill someone. I used my networking skills to identify and communicate with both sides until an agreement was made for everyone to stand down. Peacefully resolved.

Started as a fist fight. The guy that got whooped came back to the scene. I was there engaging with one of my fellows. I seen the guy coming back looking distraught. I approach him and we talked for more than two hours until he said 'man, just take my gun. I don't wanna die or kill no one.'

Broke up a big fight at the high school during a basketball tournament.

Met with gun shot victim and his family. I talk about how retaliation would only make things worse for everyone including himself. I will stay on him as he is healing. I'm also gettin him to stay off social media 'cause that is where the rumors and conflicts brew. It will take some time but just gettin on him everyday

■ Peacemaker Fellowship Supports

113 - Cognitive Behavioral Therapy (CBT) sessions. This is when an NCA helps their Fellow to identify & change the destructive or disturbing thought patterns and traumas that have a negative influence on their behavior and emotions. CBT helps Fellows reflect on their own thinking, slow down in key moments of conflict, practice less harmful responses in dangerous situations, and to being to adapt their behavior to a new, non-violent identity.

202 - Life Coaching sessions. This is when an NCA delivers culturally responsive and competent support for a Fellow to help them identify their strengths, weaknesses and trauma, and help them overcome obstacles holding them back.

56 - Social Service Navigations. This is when an NCA supports their Fellow with any social services, such as the DMV, housing assistance, the legal system, welfare benefits, etc.

88 - Job Readiness sessions. This is when an NCA supports a Fellow in preparing them for employment (i.e., create a resume, apply for certification classes, get an ID, etc.).

17 - Internships. These are opportunities for Fellows that are enrolled and participating in the Fellowship for at least six months. These typically are part-time paid opportunities that prepare a Fellow for full-time work.

124 - Life Skills Class. These are groups of Fellows learning about important life affirming skills, frequently facilitated by an NCA or a third party professional.

5-Elder Circles. The Elders Circle is a group of community members that meet with Fellows to share their life experiences and ways they avoided gun violence and became successful in raising a family, in business and other endeavors.

14 - Excursions/Transformative Travel. Transformative travel is when the AP team takes more than one Fellow out-of-town on a cultural, educational or other trip and exposes them to life-affirming opportunities. Transformative Travel only occurs after a Fellow has been enrolled and actively participating in the Peacemaker Fellowship for at least 6 months, is making progress on their LifeMAP, is regularly attending Life Skills classes, and agrees to travel with another Fellow, who happens to be one of their rivals.

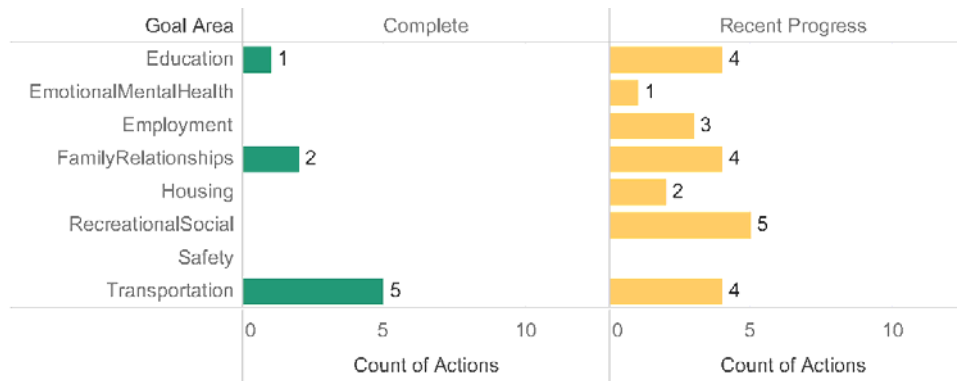
■ Peacemaker Fellowship Referrals

94 - Referrals, for 120.5 hours. The NCAs also refer their Fellows to social service providers, such as substance abuse, anger management, housing, food security and others. The AP NCA most frequently will bring and accompany a Fellow to the social service. This is what the organization calls a 'hard referral.' (additional referrals & hours not appearing in the table below were categorized as 'other/unspecified').

Referral Type	Number Referrals	Referral hours
Anger Management	3	1.5
Court	2	2.5
Education Vocational Support	6	11
Family Supports	12	17
Food Assistance	9	13.5
GED	11	18.5
Housing	2	3.5
Work	9	9.5
Mental Health	1	1.5
Probation	7	9
Restorative Justice	4	4
Substance Abuse	10	8.5
Violence Avoidance & Social Emotional Learning	8	8.5

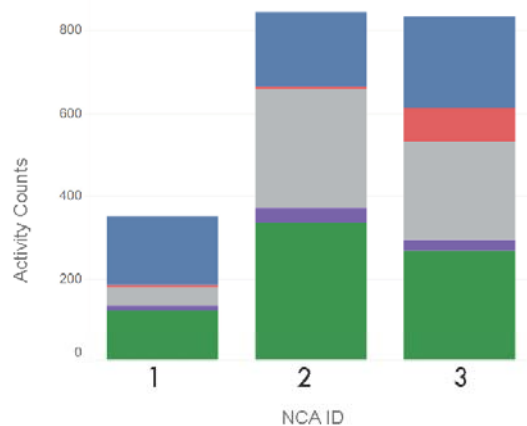
Fellow Life Management Action Plans (MAPs)

All 15 Fellows working with AP Lansing have a LifeMAP, which is an individualized set of goals, as well as strategies to reach those goals, unique to each Fellow. The LifeMAP goals and actions are the things the NCA will work on everyday with their Fellows during the Peacemaker Fellowship.



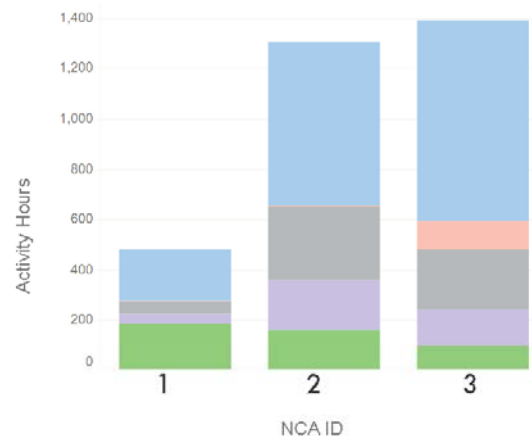
Individual NCA Activities

NCA Activity Counts



- Street Outreach Count
- Conflict Response Count
- Fellow Services Count
- Count of Referrals
- Engagement Count

NCA Activity Hours



- Street Outreach Hours
- Conflict Response Hours
- Fellow Services Hours
- Referral Hours
- Engagement Hours

Above shows the total number and hours of activities completed by each NCA in the report period.

Advance Peace Lansing: Year 1 Data Report: October 2023. Center for Global Healthy Cities, University of California, Berkeley.

Agenda Item 2

TO: Board of Commissioners Law & Courts, Human Services, and Finance Committees

FROM: Feliz E. Rodriguez, Diversity, Equity & Inclusion Director

DATE: November 4, 2023

SUBJECT: Resolution adopting the creation of an annual report on criminal justice data for Ingham County

For the meetings of November 16th & 28th

BACKGROUND

The Ingham County Board of Commissioners established the Ingham County Racial Equity Taskforce, per Resolution #20-271 a broadly representative advisory board made up of Ingham County leaders, employees, and the community to achieve community-centered solutions to address the legacy of racial injustices.

The Ingham County Racial Equity Taskforce is seeking a request for proposal for a third-party to create and operate a criminal justice monitory system that will cover district and circuit courts operating in Ingham County and track prosecution and sentencing outcomes based on defendant demographic data, including but not limited to race, gender, age and income level.

ALTERNATIVES

None.

FINANCIAL IMPACT

The cost will be determined via the RFP process.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Respectfully recommend approval of the resolution.

Introduced by the Law & Courts, Human Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO CREATE AN ANNUAL REPORT ON CRIMINAL JUSTICE DATA
FOR INGHAM COUNTY**

WHEREAS, the Ingham County Board of Commissioners created the Racial Equity Taskforce for the purpose of making recommendations to the County Board on policies that will promote racial equity in Ingham County; and

WHEREAS, the Racial Equity Taskforce has made, as one of its key goals, addressing disparities in the criminal justice system; and

WHEREAS, the Racial Equity Taskforce has recommended changes to promote transparency and public awareness of prosecutorial and sentencing decisions categorized by demographic data such as race, gender, age and income levels; and

WHEREAS, collection of such data will increase awareness of latent biases that could be causing inequity in the justice system and potentially cause a reexamination of practices in the criminal justice system.

THEREFORE BE IT RESOLVED, that Ingham County will prepare a request for proposal for third-party entities to create and operate a criminal justice monitoring system that will cover district and circuit courts operating in Ingham County and track prosecution and sentencing outcomes based on defendant demographic data including, but not limited to, race, gender, age, and income level.

BE IT FURTHER RESOLVED, that the successful bidder will release a report no less than annually describing the data collected both in aggregate and individually for each judge and prosecutor in Ingham County.

BE IT FURTHER RESOLVED, that the data tracking will be prospective and only cover sentencing and prosecutorial data subsequent to the implementation of the program.

Agenda Item 3a

TO: Law & Courts and Finance Committees
FROM: Nicholas Hefty, Deputy Circuit Court Administrator – General Trial Division
DATE: November 16, 2023
SUBJECT: Resolution To Authorize Entering Into A Contract For Representation Of Indigent Parties Facing Contempt Charges In Personal Protection Order Cases, Emergency Risk Protection Order Cases And Certain Friend Of The Court Matters

For the meeting agendas of Law and Courts Committee November 30th and Finance Committee December 6th, 2023

BACKGROUND

The resolution attached with this memorandum requests authorization for the 30th Circuit Court General Trial and Friend of the Court Divisions to enter into a contract for legal representation of indigent parties facing contempt charges in Personal Protection Order (PPO) cases, Emergency Risk Protections Order (ERPO) cases, and certain Friend of the Court contempt matters.

For years, the Circuit Court maintained a robust roster of over 20 attorneys who agreed to handle these matters on a voucher basis. At the end of 2022, only two attorneys remained on said roster. As such, for fiscal year 2023, the Circuit Court sought the interest of local attorneys to provide legal representation for indigent parties facing contempt charges for the aforementioned matters. Applicants were asked to submit a letter of interest and resume to the Court and interviews were conducted. Ultimately, Attorney Reid Felsing was selected and entered into a one year contract with the Circuit Court General Trial Division and Friend of the Court.

In anticipation of Mr. Felsing's contract with the Circuit Court expiring on December 31, 2023, coupled with the absence of any renewal clauses, the Circuit Court duplicated the application process from 2023, and again sought the interest of local attorneys to provide legal representation for indigent parties facing contempt charges in PPO cases, and certain Friend of the Court contempt matters. Additionally, legal representation for indigent parties facing contempt charges in ERPO cases was added to the contract due to the newly enacted statute. Ultimately, Mr. Felsing was selected again to provide this contractual service for the Circuit Court for an initial period effective January 1, 2024 through December 31, 2024 followed by two, one (1) year renewal periods not to exceed December 31, 2026.

ALTERNATIVES

To resolve this problem and to ensure indigent parties are provided with legal representation on a timely basis, the General Trial and Friend of the Court Divisions believe that contracting with attorneys is necessary. Further, the attorneys chosen to fulfill the contract will be responsible for arranging hearing coverage.

FINANCIAL IMPACT

The proposed contract amount of \$14,000 is allocated within the 2024 General Trial and Friend of the Court Division budgets. The General Trial Division will be responsible to fund \$9,000 through the Contractual Services line item as well as a \$250 flat rate to handle an entire contempt proceeding from initial consultation to final conclusion of an ERPO contempt hearing. The Friend of the Court will be responsible to fund the remaining \$5,000 from its budget.

STRATEGIC PLANNING IMPACT

Authorizing a contract for legal representation of indigent parties facing contempt charges in PPO cases, ERPO cases, and certain Friend of the Court contempt matters supports Ingham County's values as identified in the Strategic Plan. Further, it supports Strategic Plan goals including Services to Residents, Communication, Management, Finance and Governance.

OTHER CONSIDERATIONS

None

RECOMMENDATION

Through the enclosed Resolution and based on the information presented, I respectfully recommend approval of the attached resolution to authorize entering into a contract for legal representation of indigent parties facing charges in PPO cases, ERPO cases, and certain Friend of the Court contempt matters.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT FOR REPRESENTATION OF INDIGENT PARTIES FACING CONTEMPT CHARGES IN PERSONAL PROTECTION ORDER CASES, EMERGENCY RISK PROTECTION ORDER CASES, AND CERTAIN FRIEND OF THE COURT MATTERS

WHEREAS, the 30th Circuit Court's General Trial and Friend of the Court Divisions must provide legal counsel to indigent parties facing contempt charges in certain matters; and

WHEREAS, historically, the Circuit Court has maintained a roster that identifies attorneys who are available to provide legal representation and compensates them on a voucher basis; and

WHEREAS, at this time, the roster has been depleted as the majority of attorneys who provided legal services have since taken positions that offer consistent work and known compensation elsewhere; and

WHEREAS, the Circuit Court's General Trial and Friend of the Court Divisions, to ensure legal counsel is available and to provide fair compensation, seek to enter into a contract with individual attorneys; and

WHEREAS, the attorneys are selected by the judiciary based on meeting qualifications including good standing with the State Bar of Michigan, familiarity with relevant law, and the ability to provide sound representation for their clients; and

WHEREAS, Attorney Reid S. Felsing currently provides such representation for the General Trial and Friend of the Court Divisions; and

WHEREAS, if authorized, the Circuit Court would compensate Attorney Reid S. Felsing for providing legal representation for indigent parties in Personal Protection Order contempt cases, Emergency Risk Protection Order contempt cases and certain Friend of the Court contempt matters, effective January 1, 2024 through December 31, 2024 in the amount of \$14,000 per year, with \$9,000 of the total paid by the General Trial Division and the remaining \$5,000 paid by the Friend of the Court; and

WHEREAS, if authorized, the Circuit Court General Trial Division would compensate Attorney Reid S. Felsing a \$250 flat rate to handle an entire contempt proceeding from initial consultation to final conclusion of an ERPO contempt hearing; and

WHEREAS, the 2024 General Trial and Friend of the Court Division budgets approved by the Board of Commissioners are sufficient to fund such a contract.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Circuit Court to enter into a contract with Attorney Reid S. Felsing to provide representation of indigent parties for Personal Protection Order contempt cases, Emergency Risk Protection Order contempt cases, and certain Friend of the Court contempt matters, in the amount of \$14,000 per year and an additional \$250 flat rate to handle an entire contempt proceeding from initial consultation to final conclusion of an ERPO contempt hearing for an

initial period effective January 1, 2024 through December 31, 2024 followed by two, one (1) year renewal periods not to exceed December 31, 2026.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract document on behalf of the County after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

TO: Law & Courts and Finance Committees
FROM: Scott LeRoy, Circuit Court Administrator
DATE: November 16, 2023
SUBJECT: **Resolution to Authorize Agreement with Equivant to be in Compliance with Clean Slate legislation**
For the meeting agendas of Law and Courts Committee November 30 and Finance Committee December 5, 2023

BACKGROUND

Public Act 361 of 2020, part of the package of bills referred to as “Clean Slate” legislation, amends MCL 712A.18t to automatically sets aside all but certain ineligible offenses two years after termination of juvenile court supervision or when the juvenile turns 18 years of age, whichever occurs later. There are no limitations on the number of offenses that can be set aside. Once the offense is determined to be set aside, courts are required to notify the arresting law enforcement agency and the Michigan State Police (MSP). Attached to this memo is a list of offenses not eligible for automatic set aside.

The Circuit Court Juvenile Division has been working with Case Management System (CMS) provider – Equivant/Courtview – in order to program the CMS to automatically identify and set aside eligible offenses. The cost to enact the changes is split between four courts currently using Courtview. Ingham County’s portion of the project is \$18,232.00. Per the County Controller, this expense is eligible to be paid for out of the Juvenile Justice Millage Fund balance.

ALTERNATIVES

The Circuit Court will be moving to the state Case Management System – JIS – at some point in 2024. Unfortunately, the legislation goes into effect on December 30, 2023 and the court must be in compliance with the aforementioned.

FINANCIAL IMPACT

The modification to the Circuit Court’s Case Management System – Courtview – will cost the Court \$18,232. The funds for this project are available in the Juvenile Justice Millage fund balance.

STRATEGIC PLANNING IMPACT

Provide fair and efficient judicial processing.

OTHER CONSIDERATIONS

None

RECOMMENDATION

Make modifications to the Circuit Court’s Case Management System at the quoted amount.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AGREEMENT WITH EQUIVANT TO BE IN
COMPLIANCE WITH MCL 712A.18t**

WHEREAS, Public Act 361 of 2020 amends MCL 712A.18t to automatically set aside all but certain ineligible offense two years after termination of court supervision or when the juvenile turns 18 years of age, whichever occurs later; and

WHEREAS, there are no limitations on the number of offenses that can be set aside; and

WHEREAS, courts are required to notify the arresting law enforcement agency and the Michigan State Police upon the setting aside of an adjudication; and

WHEREAS, for the past two decades, the Circuit Court has used Equivant Courtview as their Case Management System; and

WHEREAS, Equivant Courtview has provided a quote to automate the Case Management System to be in compliance with MCL 712.18t; and

WHEREAS, funds are available to support this project in the Juvenile Justice Millage fund balance 26466400.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to enter into an agreement with Equivant Courtview to automate the Case Management System to be in compliance with MCL 712A.18t at a cost not to exceed \$18,232.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary budget transfers from the Juvenile Justice Millage fund balance to the 2024 Juvenile Division budget.

TO: Law & Courts and Finance Committees
Ingham County Board of Commissioners

FROM: Ryan J. Buck
Court Administrator/Probate Register
Ingham County Probate Court

DATE: November 16, 2023

RE: Resolution to Approve Ingham County Probate Court Contract Renewal with Thomson Reuters regarding Print Legal Books

BACKGROUND

The Probate Court seeks to renew an existing contract for print legal books with Thomson Reuters. The existing contract provided known pricing for three years, including any increases. Therefore, the Court was able to estimate costs when submitting budget requests to the Board of Commissioners.

For 2023, the cost of the existing contract is \$2,540.16.

To renew the existing contract for five years (2024-2028), Thomson Reuters has quoted a starting monthly rate of \$206.39 with a 4% year over year increase. Below, please find a table of the year over year rates:

Year	Monthly	Annual
2024	\$206.39	\$2,476.68
2025	\$214.65	\$2,575.75
2026	\$223.23	\$2,678.78
2027	\$232.16	\$2,785.93
2028	\$241.45	\$2,897.37
Total for Entire Contract		\$13,414.50

Therefore, the Court recommends the Board of Commissioners approve a 5-year contract with Thomson Reuters for the purposes stated above in an amount not to exceed \$13,500 for the entire contract term (2024-2028).

ALTERNATIVES

In lieu of a contract, the Court could purchase print legal books as needed to keep the existing collection current. Cost would be unpredictable and uncontrollable.

FINANCIAL IMPACT

The proposed contract renewal is funded in Court's component of the 2024 Adopted Budget, and it would be considered when the Court submits its budget requests during the 2025-2028 budget development cycles.

STRATEGIC PLANNING IMPACT

This resolution supports the Ingham County Strategic Plan by providing Judges and employees with resources to provide quality and efficient services.

RECOMMENDATION

I recommend approval.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE INGHAM COUNTY PROBATE COURT CONTRACT RENEWAL
WITH THOMSON REUTERS REGARDING PRINT LEGAL BOOKS**

WHEREAS, pursuant to Resolution #20-583, the Ingham County Probate Court and Ingham County have a contract with Thomson Reuters for print legal books; and

WHEREAS, the contract is scheduled to expire after December 31, 2023; and

WHEREAS, the Court desires to renew the contract for a five-year term of January 1, 2024 through December 31, 2028; and

WHEREAS, the Court has secured a favorable quote to renew the contract at a monthly rate of \$206.39 in 2024 with a 4% year over year increase; and

WHEREAS, the Court has funds budgeted for contract renewal in its 2024 Budget, which was approved by the Ingham County Board of Commissioners; and

WHEREAS, the Court would request funding for this contract for the 2025-2028 budget years; and

WHEREAS, the Court recommends that the Ingham County Board of Commissioners approve a 5-year contract with Thomson Reuters for the purposes stated above in an amount not to exceed \$13,500 for the entire contract term (2024-2028).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with Thomson Reuters for print legal books for a term of January 1, 2024 through December 31, 2028 in an amount not to exceed \$13,500 for the entire term to be paid from the Law Library Fund (line item 269-13100-782000).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

Agenda Item 5a

TO: Finance and Liaison Committees

FROM: Michael A. Townsend, Budget Director

DATE: November 16, 2023

RE: Fourth Quarter 2023 Budget Adjustments, Contingency Fund Update

Enclosed please find the recommended adjustments to the Ingham County budget for the fourth quarter of fiscal year 2023. The total increase to the General Fund is \$0.

The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, reappropriations, accounting and contractual changes, and general housekeeping issues.

This resolution authorizes the County Controller, as part of the year end budgeting process, to make any necessary transfers among all budgeted funds, activities, and line items in order to comply with Public Act 621 (Uniform Budgeting & Accounting Act), and to balance the 2023 Budget.

Also included is an update of contingency fund spending so far this year. The current contingency amount is \$42,010. The attached document details how the Board has allocated the contingency funds throughout the year, beginning with a balance of \$351,000.

Should you require any additional information or have questions regarding this process, please don't hesitate to contact me.

2023 CONTINGENCY

Adopted Contingency Amount	\$351,000
R22-485: Funding for Environmental Sustainability Manger Position	-\$60,414
R22-560: Additional funding for Community Agency	-\$4,750
R23-066: Additional funding for service contract Mobile Communications America	-\$17,500
R23-137: Additional funding for Vehicle for Sheriff Office	-\$41,726
R23-077: Funding for Justice Complex Scissor Lifts	-\$29,600
R23-153: Funding for Accounting Services	-\$75,000
R23-324 Racial Equity Taskforce additional funds	-\$10,000
R23-326 Accounting Services additional funds Maner Costerisan	-\$60,000
R23-507 Additional funding for the Veterans' Relief Fund	-\$10,000
Current Contingency Amount	\$42,010

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2023 INGHAM COUNTY BUDGET

WHEREAS, the Board of Commissioners adopted the 2023 Budget on October 25, 2022 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller's staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

BE IT FURTHER RESOLVED, that the Controller is authorized to make necessary transfers among all budgeted funds, activities, and line items in order to comply with the state statute and to balance the 2023 Ingham County General Fund budget at \$96,128,364.

<u>FUND</u>	<u>DESCRIPTION</u>	2023 BUDGET 11/13/23	PROPOSED CHANGES	PROPOSED BUDGET
101	General Fund	\$96,128,364	0	\$96,128,364

GENERAL FUND REVENUES

	<u>2023 Budget –</u> <u>11/13/23</u>	<u>Proposed</u> <u>Changes</u>	<u>2023 Proposed</u> <u>Budget</u>
Tax Revenues			
County Property Tax	60,787,850	0	60,787,850
Property Tax Adjustments	(150,000)	0	(150,000)
IFT/CFT	275,000	0	275,000
Trailer Fee Tax/Other	200,500	0	200,500
Intergovernmental Transfers			
State Revenue Sharing	6,882,844	0	6,882,844
Convention/Tourism Tax - Liquor	1,429,381	0	1,429,381
Cigarette/Marijuana/SPP Tax	2,025,000	0	2,025,000
Court Equity Funding	1,250,000	0	1,250,000
Personal Property Tax Replacement	575,000	0	575,000
Use of Fund Balance – Uncommitted	1,462,899	0	1,462,899
Department Generated Revenue			
Animal Control	1,461,035	0	1,461,035
Circuit Court - Family Division	1,423,064	0	1,423,064
Circuit Court - Friend of the Court	804,104	0	804,104
Circuit Court - General Trial	1,761,751	0	1,761,751
Controller	0	0	0
Cooperative Extension	2,500	0	2,500
County Clerk	925,075	0	925,075
District Court	1,594,948	0	1,594,948
Drain Commissioner/Drain Tax	495,500	0	495,500
Economic Development	46,650	0	46,650
Elections	77,100	0	77,100
Homeland Security/Emergency Ops	56,000	0	56,000
Equalization /Tax Mapping	10,100	0	10,100
Facilities	0	0	0
Financial Services	75,285	0	75,285
Health Department	0	0	0
Human Resources	56,249	0	56,249
Probate Court	432,877	0	432,877
Prosecuting Attorney	826,665	0	826,665
Register of Deeds	2,950,200	0	2,950,200
Remonumentation Grant	85,000	0	85,000
Sheriff	4,814,800	0	4,814,800

Treasurer	2,634,565	0	2,634,565
Tri-County Regional Planning	60,555	0	60,555
Veteran Affairs	795,867	0	795,867
Total General Fund Revenues	96,128,364	0	96,128,364

GENERAL FUND EXPENDITURES

	<u>2023 Budget – 11/13/23</u>	<u>Proposed Changes</u>	<u>2023 Proposed Budget</u>
Board of Commissioners	769,635	0	769,635
Circuit Court - General Trial	8,310,439	0	8,310,439
District Court	3,756,421	0	3,756,421
Circuit Court - Friend of the Court	1,992,335	0	1,992,335
Jury Board	1,190	0	1,190
Probate Court	2,281,533	0	2,281,533
Circuit Court - Family Division	6,791,901	0	6,791,901
Jury Selection	192,763	0	192,763
Elections	523,276	0	523,276
Financial Services	1,403,335	0	1,403,335
County Attorney	510,749	0	510,749
County Clerk	1,489,177	0	1,489,177
Controller	1,556,298	0	1,556,298
Equalization/Tax Services	865,556	0	865,556
Human Resources	1,588,705	0	1,588,705
Prosecuting Attorney	9,241,119	0	9,241,119
Public Defender	890,347	0	890,347
Purchasing	402,364	0	402,364
Facilities	2,393,952	0	2,393,952
Register of Deeds	1,083,803	0	1,083,803
Remonumentation Grant	85,000	0	85,000
Treasurer	1,158,716	0	1,158,716
Drain Commissioner	1,293,291	0	1,293,291
Economic Development	105,000	0	105,000
Community Agencies	295,375	0	295,375
Ingham Conservation District Court	10,000	0	10,000
Equal Opportunity Committee	500	0	500
Women's Commission	500	0	500
Historical Commission	500	0	500
Tri-County Regional Planning	107,446	0	107,446
Jail Maintenance	256,864	0	256,864
Sheriff	27,581,089	0	27,581,089
Metro Squad	31,057	0	31,057

Community Corrections	110,391	0	110,391
Animal Control	3,131,055	0	3,131,055
Emergency Operations	386,679	0	386,679
Board of Public Works	300	0	300
Drain Tax at Large	856,030	0	856,030
Health Department	7,269,830	0	7,269,830
CHC	4,225,149	0	4,225,149
Jail Medical	0	0	0
Medical Examiner	779,091	0	779,091
Substance Abuse	717,936	0	717,936
Community Mental Health	2,297,035	0	2,297,035
Department of Human Services	1,642,566	0	1,642,566
Tri-County Aging	73,833	0	73,833
Veterans Affairs	1,167,601	0	1,167,601
Cooperative Extension	473,419	0	473,419
Parks and Recreation	1,960,594	0	1,960,594
Contingency Reserves	42,010	0	42,010
Attrition	-4,768,816		-4,768,816
Legal Aid	20,000	0	20,000
Environmental Affairs	169,000	0	169,000
2-1-1 Project	45,750	0	45,750
Community Coalition for Youth	34,375	0	34,375
Capital Improvements	2,066,340	0	2,066,340
American Rescue Funds	-3,500,000	0	-3,500,000
Total General Fund Expenditures	96,128,364	0	96,128,364

DATE: November 17, 2023

TO: Finance and Liaison Committees

FROM: Ryan Chesney, Budget Analyst

RE: Resolution Approving Various Contracts for the 2024 Budget Year

This resolution will approve the attached list of contracts for the 2024 budget year. The list consists only of contracts that are included in the 2024 Adopted Budget. If a contract later exceeds the budgeted amount, a resolution will need to be brought before the Board of Commissioners approving the increased amount. In addition, a separate Board resolution will be required if there is a change in employee status or increase in the total number of employees.

The county contract approval process, as amended by Resolution #09-095 provides that any contract over \$5,000 must be approved by the Board of Commissioners. This resolution includes various routine contract renewals in order to reduce the number of separate resolutions needed to approve contracts. The liaison committees may decide that there are some contracts included on this list that would better be considered as separate resolutions. Those contracts will be removed from this resolution before the passage by the Board of Commissioners and will be brought back before the Board as separate resolutions at a later date.

Based on Resolution #16-443, the Budget Office will be using the Consumer Price Index's Annual Inflation rate or 1%, whichever is greater to determine if the contract falls within the Board of Commissioners' Guidelines. Expenditure contracts with a 2024 increase of 5.1% or less are the only ones included in this resolution.

Please contact me if you have any questions.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2024 BUDGET YEAR

WHEREAS, county policy requires that all contracts over \$5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2024 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part in the adopted budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over \$5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

LAW AND COURTS COMMITTEE

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2023 COST	2024 PROJECTED	Proj. Increase over 2023	% Increase over 2023	Funding Source
Family Court	CMH-CEI	Contract for Psychiatric Prescreening at the Youth Center	10/01/23	09/30/24	\$ 8,010	\$ 8,010	\$0	0.00%	JJM
Family Court	Peckham Inc., Footprints Group Home	Educational and vocational program for delinquent youth attending the Ingham Academy	10/01/23	09/30/24	\$625,289	\$640,921	\$15,632	2.50%	JJM
Family Court	House Arrest	Home Detention including tethers	10/01/23	9/31/2024	\$ 40,000	\$ 40,000	\$0	0.00%	50% General Fund/50% State of MI
Family Court	Robert Ochodnický	Attorney contract to represent delinquent youth in DL Judge Garcia	01/01/24	12/31/24	\$ 15,711	\$ 16,025	\$314	2.00%	JJM

REVENUE CONTRACTS

DEPART MENT	CONTRACTOR NAME	TYPE OF CONTRACT	REASON FOR CONTRACT	BEGIN DATE	END DATE	2023 REVENUE	2024 PROJECTED	2020 PROJECTED	Proj. Increase over 2023	% Increase over 2023
Sheriff	Byrne Jag Grant (BYRNE JAG)		Tri-County Metro Narcotics	10/01/23	09/30/24	\$27,930	\$28,000	\$89,306	\$70	0.25%
Sheriff	State of Michigan		State Homeland Security Program Projects / Terrorism Prevention	10/01/23	09/30/24	\$143,800	\$91,500	\$89,306	-\$52,300	-36.37%
Sheriff	State of Michigan	Annual Grant for Secondary Road Patrol	Annual Grant for Secondary Road Patrol	10/01/23	09/30/24	\$202,356	\$323,500	\$89,306	\$121,144	59.87%
Sheriff	State of Michigan	Annual Grant for Marine Safety Programs	Annual Grant for Marine Safety Programs	10/01/23	09/30/24	\$7,000	\$6,600	\$89,306	-\$400	-5.71%
Sheriff	State of Michigan	Annual Grant for Emergency Management	Annual Grant for Emergency Management	10/01/23	09/30/24	\$70,000	\$68,500	\$89,306	-\$1,500	-2.14%
FOC	State of Michigan		Annual Access and Visitation Grant	10/01/23	09/30/24	\$10,000	\$8,500	\$89,306	-\$1,500	-15.00%
FOC	State of Michigan		Cooperative Reimbursement Grant	10/01/23	09/30/24	\$4,871,762	\$4,862,771	\$89,306	-\$8,991	-0.18%



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNORDEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSINGELIZABETH HERTEL
DIRECTOR

October 16, 2023

Ryan Seabolt
341 S. Jefferson Street
Mason MI 48854

RE: FY24 Budget Approval

Dear Commissioner Seabolt:

Your 2023-24 annual plan and budget for Child Care Fund (CCF) expenditures is approved for 75% state reimbursement of in-home care (IHC) programming and 50% state reimbursement of out-of-home placement and court/county-operated facility costs (if applicable). CCF-eligible Raise the Age costs will still be reimbursed at the 100% rate.

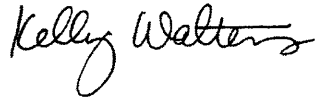
Please see the DHS-2091 form that was approved with the CCF annual plan and budget for a breakdown of the approved amounts. The DHS-2091 template was updated in MiSACWIS after finalization of the State's FY 2024 budget. If you have a prior version of the form (which may already have signatures) that references a 50/50 cost share for IHC, your budget has automatically converted to the 75/25 cost share for in-home care programming. This can be viewed by using the 'select' function to view the currently approved FY 2024 DHS-2091 in MiSACWIS.

Program and expenditure eligibility for CCF reimbursement did not change for FY 2024. The *Child Care Fund Handbook Published Policies and Procedures, Effective State Fiscal Year 2023* will be the source of eligibility information. All prior CCF Handbooks are obsolete. Use of FY 2024 CCF reimbursement certifies that, to the best of the County/Court/ Tribe's knowledge and belief, the data contained in reimbursement requests is correct. Submission of a reimbursement request should be according to the instructions and definitions established by the Child Care Fund-related statute, administrative rules, and policy. Net reimbursable expenditures should represent no costs for capital outlay.

Monthly reimbursements are approved subject to further fiscal and program review. By accepting reimbursement, the County/Tribe agrees to accept responsibility for any exception or other payment irregularity in the program found after fiscal and program review.

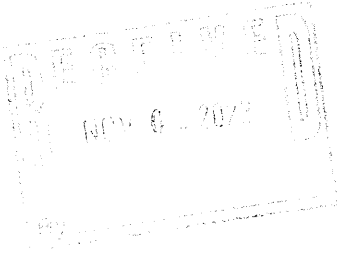
Any claim for State monies from the Child Care Fund to cover expenditures incurred between October 1, 2023 and September 30, 2024, will signify acceptance of the terms of this approval letter.

Sincerely,

A handwritten signature in black ink that reads "Kelly Walters". The signature is written in a cursive style with a large, looping "K" and a long, sweeping underline.

Kelly Walters, Manager
Child Care Fund Reimbursement Unit

cc: The Honorable Lisa McCormick, Ingham County
Scott LeRoy, Ingham County Court
Chad Hannahs, Director, Ingham County MDHHS



MICHIGAN INDIGENT
DEFENSE COMMISSION

October 24, 2023

Dear Local Funding Units:

Today Department of Licensing and Regulatory Affairs Acting Director Marlon Brown signed the enclosed order giving final approval to MIDC Standard 6 on attorney workloads and Standard 7 on attorney qualifications and review pursuant to 780.985(4). These standards ensure all eligible clients served by the public defense system are given access to an experienced and qualified attorney who has the time to properly provide effective representation. The full text of the standard is on our website, <https://michiganidc.gov/standards/>.

As required by MCL 780.993(3), indigent criminal defense systems must submit a plan for compliance with a minimum standard “no later than 180 days after” approval by the department. A plan for compliance with Standards 6 and 7 will be due to the MIDC by April 22, 2024. Submission of a plan for compliance with this standard will correspond with the annual compliance planning cycle for all approved standards. Your Regional Managers will be in touch to support planning efforts. Updates and materials related to compliance planning will be posted in the Grants section of our website: <https://michiganidc.gov/grants>.

Please do not hesitate to contact me if you have questions about this letter or your MIDC Regional Manager if you have questions about planning and implementing the standard.

Sincerely,

Kristen Staley, Executive Director
Michigan Indigent Defense Commission



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

**STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS**

In the matter of: The Michigan Indigent Defense Commission Proposed Minimum
Standards 6 and 7

Issued and entered this 24th day of October 2023.

NOTICE AND ORDER APPROVING STANDARDS 6 and 7

1. MCL 780.985 outlines the procedure for the Michigan Indigent Defense Commission (MIDC) to propose minimum standards for the local delivery of indigent criminal defense services and for the Department of Licensing and Regulatory Affairs (LARA) to approve or reject those standards.
2. MCL 780.985(4) requires the MIDC to convene a public hearing on the standards. Following a public comment period, the MIDC held a public hearing for Standards 6 and 7 on June 12, 2018.
3. After the hearing and public comment period, the MIDC submitted Standards 6 and 7 to LARA for consideration on September 17, 2018.
4. MCL 780.985(4) authorizes LARA to prescribe a manner for interested parties to voice opposition to the proposed minimum standards. LARA published a notice of a 30-day comment period, which ended December 14, 2018.
5. On July 27, 2023, the LARA Director issued a notice of intent letter indicating Standards 6 and 7 would be approved in October 2023.
6. MCL 780.985(4) provides that the proposed minimum standards are final once they are approved by LARA.

IT IS THEREFORE ORDERED THAT

Following review of the standards and public comment, the MIDC's Proposed Minimum Standards 6 and 7 are hereby **APPROVED** by LARA.

The MIDC shall mail notice to indigent criminal defense systems pursuant to MCL 780.985(5). Indigent criminal defense systems shall have 180 days from the date of this order to submit compliance plans to the MIDC pursuant to MCL 780.993(3).

Petition for Review

MCL 780.985(5) gives indigent criminal defense systems the ability to file a petition for review to determine whether the approved minimum standard is authorized by law. This

petition must be filed in the Court of Claims within 60 days after the date of mailing notice of this Order on the recommended minimum standards.

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS



Marlon I. Brown, Acting Director

10/24/2023
Date