

AGENDA

Ingham County Parks & Recreation Commission
121 E. Maple Street, P.O. Box 178, Mason, MI 48854
Telephone: 517.676.2233; Fax: 517.244.7190

The packet is available on-line by going to www.ingham.org, choosing the "Monthly Calendar," and clicking WEDNESDAY, February 19, 2014.

A MEETING OF THE BUDGET AND PERSONNEL COMMITTEE of the INGHAM COUNTY PARKS & RECREATION COMMISSION

Will Be Held at

12:00pm

Wednesday, February 19, 2014

Human Services Building, 5303 S. Cedar
Entrance #3, Conference Room C
(Southeast corner of Jolly and Cedar Streets)
Lansing, Michigan

**NOTE
CHANGE IN
DATE DUE
TO
HOLIDAY**

1. Call to Order
2. Limited Public Comment
3. ACTION ITEMS
 - A. [Resolution](#) Adjusting the Rental Rate at 1621 Lake Lansing Road Haslett MI 48840
 - B. [Resolution](#) to Reduce the Contribution to the Lake Lansing Watershed and Enter Into An Agreement With Marine Automated Dock Systems Company For the Installation and Removal of the Fishing Dock at Lake Lansing Park South
4. DISCUSSION ITEMS:
 - A. [2013 Car Counts](#)
 - B. [2013 Statistical Data Report](#) - Low Income Vehicle Fee Policy
 - C. Strategic Planning ~ *Available at the Meeting*
 - D. 2013 Parks Grievance Report ~ *Available at the Meeting*
 - E. [Millage Proposal](#)
5. Director Report
 - A. Hawk Island Snow Park Status Report
 - B. Ingham County Parks Director Retirement
6. Limited Public Comment
7. Adjournment

The Ingham County Parks & Recreation Commission will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities a the meeting upon five (5) working days notice to the Ingham County Parks Department. Individuals with disabilities requiring auxiliary aids or services should contact the Ingham County Parks Department in writing or by calling the Ingham County Parks Office at P.O. Box 178, Mason, Michigan 48854 ~ Phone: (517) 676-2233. ¹

A QUORUM OF PARK COMMISSION MEMBERS MAY BE IN ATTENDANCE AT THIS MEETING

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of February 24, 2014

RESOLUTION # -14

RESOLUTION ADJUSTING

THE RENTAL RATE AT 1621 LAKE LANSING ROAD HASLETT MI 48840

WHEREAS, the Ingham County Parks Department owns and maintains a rental house located within Lake Lansing Park-South; and

WHEREAS, the current tenants have asked staff to evaluate rental house rates in the area to be more competitive in the rental house market; and

WHEREAS, park staff has identified similar rental house properties in the immediate area ranging from \$685.00 to \$775.00 per month; and

WHEREAS, the current rental house rate is \$930.00 per month, this rate was set in 2006; and

WHEREAS, due to the lack of capital improvements, the house remained empty for six months and without this recommended change in fees, staff feels that the house will not be a viable, competitive rental property; and

WHEREAS, staff has recommended that a new rental house rate of \$800.00 per month (\$9,600.00/year) be set at 1621 Lake Lansing Road Haslett MI 48840; and

WHEREAS, this new rate will continue to include mowing and snow plowing services; and

WHEREAS, this new rate will become effective April 1, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Parks & Recreation Commission recommends to the Ingham County Board of Commissioners that the rental house rate at 1621 Lake Lansing Road Haslett MI 48840 be adjusted to \$800.00 per month effective April 1, 2014.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of February 24, 2014

RESOLUTION # -14

**RESOLUTION TO REDUCE THE CONTRIBUTION TO THE LAKE LANSING
WATERSHED AND ENTER INTO AN AGREEMENT
WITH MARINE AUTOMATED DOCK SYSTEMS COMPANY FOR THE
INSTALLATION AND REMOVAL OF THE FISHING DOCK AT LAKE LANSING
PARK SOUTH**

WHEREAS, the Ingham County Parks Department contracted in 2011 with Marine Automated Dock Systems (MADS) for the purchase, initial installation and removal of an accessible fishing dock at Lake Lansing Park-South; and

WHEREAS, due to the complexity of the work and limited staff time, staff has identified the need for a professional dock installation company to install and remove the fishing dock at Lake Lansing Park-South; and

WHEREAS, the fishing dock at Lake Lansing Park-South have proven to be extremely popular with all park visitors; and

WHEREAS, the Ingham County Parks Department would enter into an agreement with MADS for installation and removal of the dock; and

WHEREAS, this agreement will be evaluated on an annual basis to determine if park staffing levels are adequate to perform the tasks in-house or to continue this agreement; and

WHEREAS, funding has been identified by reducing the Lake Lansing Watershed annual payment from \$5,000.00 to \$2,500.00 to support the fishing dock installation.

THEREFORE BE IT RESOLVED, that the Ingham County Parks & Recreation Commission recommends to the Ingham County Board of Commissioners that the annual \$5,000 contribution to the Lake Lansing Watershed be reduced to \$2,500.

BE IT FURTHER RESOLVED, that Ingham County enters into an agreement with Marine Automated Dock Systems Company for the annual installation and removal of the Lake Lansing Park-South fishing dock in an amount not to exceed \$2,500.

2013 VISITATION STATISTICS

INGHAM COUNTY PARKS

	Burchfield		Riverbend		McNamara		Lake Lansing North		Lake Lansing Boat Launch		Lake Lansing South		Hawk Island		Baldwin ***		2012 TOTAL		2013 TOTAL	
	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013
Jan	6547	11002	1367	1393	2695	12474	5206	7798	3037	3928	2689	2494	17014	20985	4281	4281	38,555	60,075		
Feb	4159	11990	1827	1695	2224	8976	5206	6906	3037	2733	2928	1918	19494	26076	4281	4281	38,876	60,294		
Mar	7348	6327	3005	1634	3454	6086	5093	6748	3705	6748	12750	3158	34666	22176	4281	4281	70,020	52,878		
Apr	6399	14151	3587	3477	3494	8194	10875	12580	7397	7524	10314	7771	35158	30772	4281	4281	77,224	84,468		
May	14376	16975	3909	6454	5825	10148	10596	20065	7947	13604	28380	19930	67481	82378	4281	4281	142,796	173,835		
Jun	19915	28629	4277	4277	6242	11027	11140	22236	14887	16241	48041	24742	95796	74590	4281	4281	204,580	186,022		
Jul	19630	12894	3342	3342	5683	5683	13924	22103	20032	17389	38933	38933	78775	77265	4281	4281	184,600	181,890		
Aug	14358	34184	3581	4052	4545	11360	11321	21698	17634	15770	32541	36231	63531	62945	4281	4281	151,793	190,521		
Sep	8947	16621	3327	2453	3583	9043	12370	6463	14239	9342	18151	15541	41673	44319	4281	4281	106,570	108,064		
Oct	7915	14872	3192	3138	3581	7610	10768	16417	10248	7481	5664	6597	34926	29900	4281	4281	76,294	86,015		
Nov	4226	7401	3609	1801	2753	4933	8168	11257	6943	7723	4776	15073	16819	20076	4281	4281	47,294	68,265		
Dec	4404	5309	1392	1337	2637	2680	5819	13812	2628	10979	2860	15592	16634	19175	4281	4281	36,374	68,884		
TOTALS	118,224	180,355	36,415	35,054	46,717	98,213	110,486	168,084	111,733	119,462	208,028	187,980	521,967	510,658	21,405	21,405	1,262,456	1,366,811		

*** Estimate for Baldwin visitation does not change from year to year

	Soccer**		Soccer**		Soccer**		Soccer**	
	2011	2012	2012	2013	2012	2013	2012	2013
	Spring/Summer Season	50,580	Spring/Summer Season	54,900	Spring/Summer Season	32,580	Spring/Summer Season	45,600
	Fall Season	40,920	Fall Season	32,580	Fall Season	87,480	Fall Season	0
	Totals	91,500	Totals	87,480	Totals	129,960	Totals	45,600

Without Soccer or Baldwin, 2013 visitation was higher than total visitation in 2012.

Total 2013	1,366,811
Less Baldwin	(21,405)
Less Soccer	(45,600)
	<u>1,299,806</u>

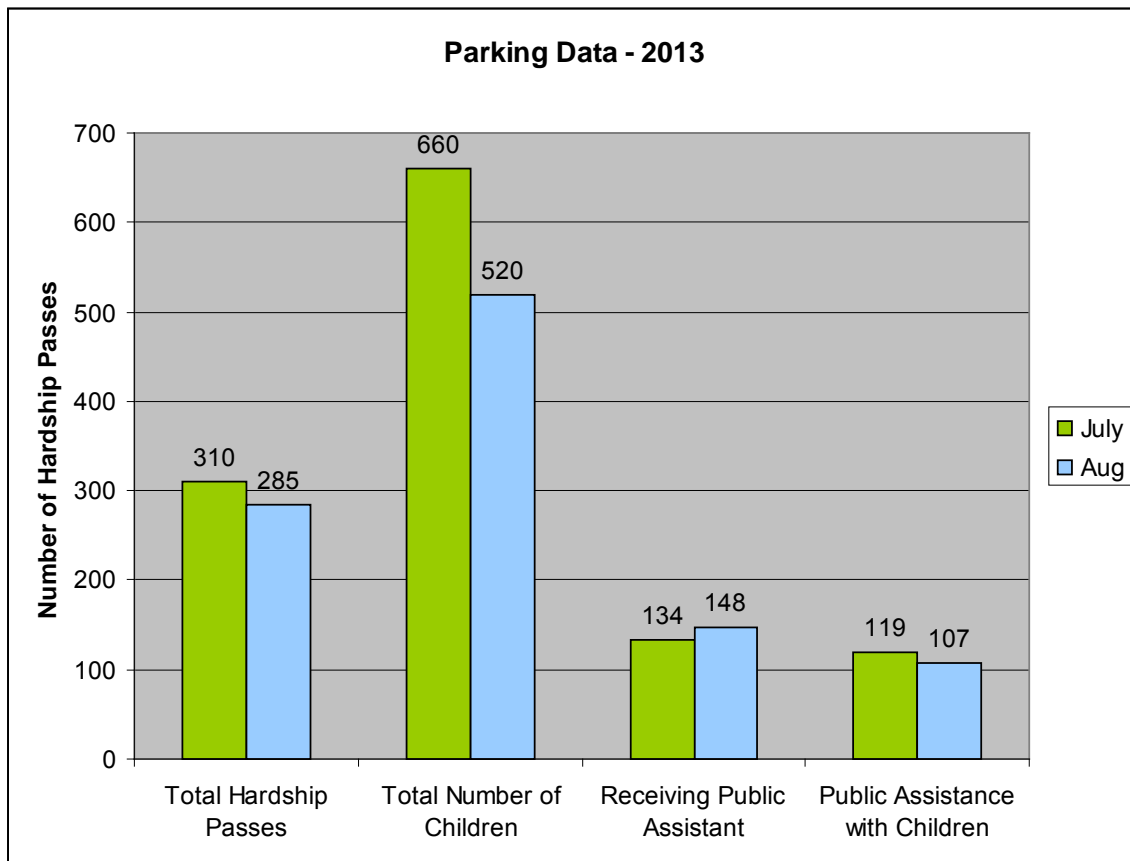
2013 Statistical Data Report – Low Income Vehicle Fee Policy

This report is provided as requested by the Parks Commission in Resolution 19-13 Resolution Directing Staff to Collect Public Assistance Statistics Regarding the Low Income Vehicle Entry Fee Policy.

In 2013 the Ingham County Parks Department issued a total of 1,527 hardship passes to park visitors requesting a waiver of the vehicle entry fee. 2,928 children were provided no charge entry to the parks as a benefit of this program.

In July, the form completed by visitors requesting a waiver was changed to voluntarily request from visitor’s information regarding any public assistance their family may receive.

The graph below reflects the information provided by customers during 3 weeks of July and the month of August 2013.



AGENDA ITEM #4E

Parks GF Appropriation

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u> Request
Adopted	1,960,227	1,524,683	1,313,557	1,221,663	1,318,852	1,454,069
Amended	1,989,975	1,489,960	1,301,992	1,231,285	1,376,683	
Actual	1,960,227	1,489,960	1,301,992	1,221,663		
Adopted vs Adopted	(435,544) -22.2%	(211,126) -13.8%	(91,894) -7.0%	97,189 8.0%		
Actual vs Actual	(470,267) -24.0%	(187,968) -12.6%	(80,329) -6.2%	155,020 12.7%		
Adopted vs Adopted since 2009			(738,564) -37.7%	(641,375) -32.7%		
Actual vs Actual since 2009			(738,564) -37.7%	(583,544) -29.8%		

Parks Totals Fund 208/508 combined

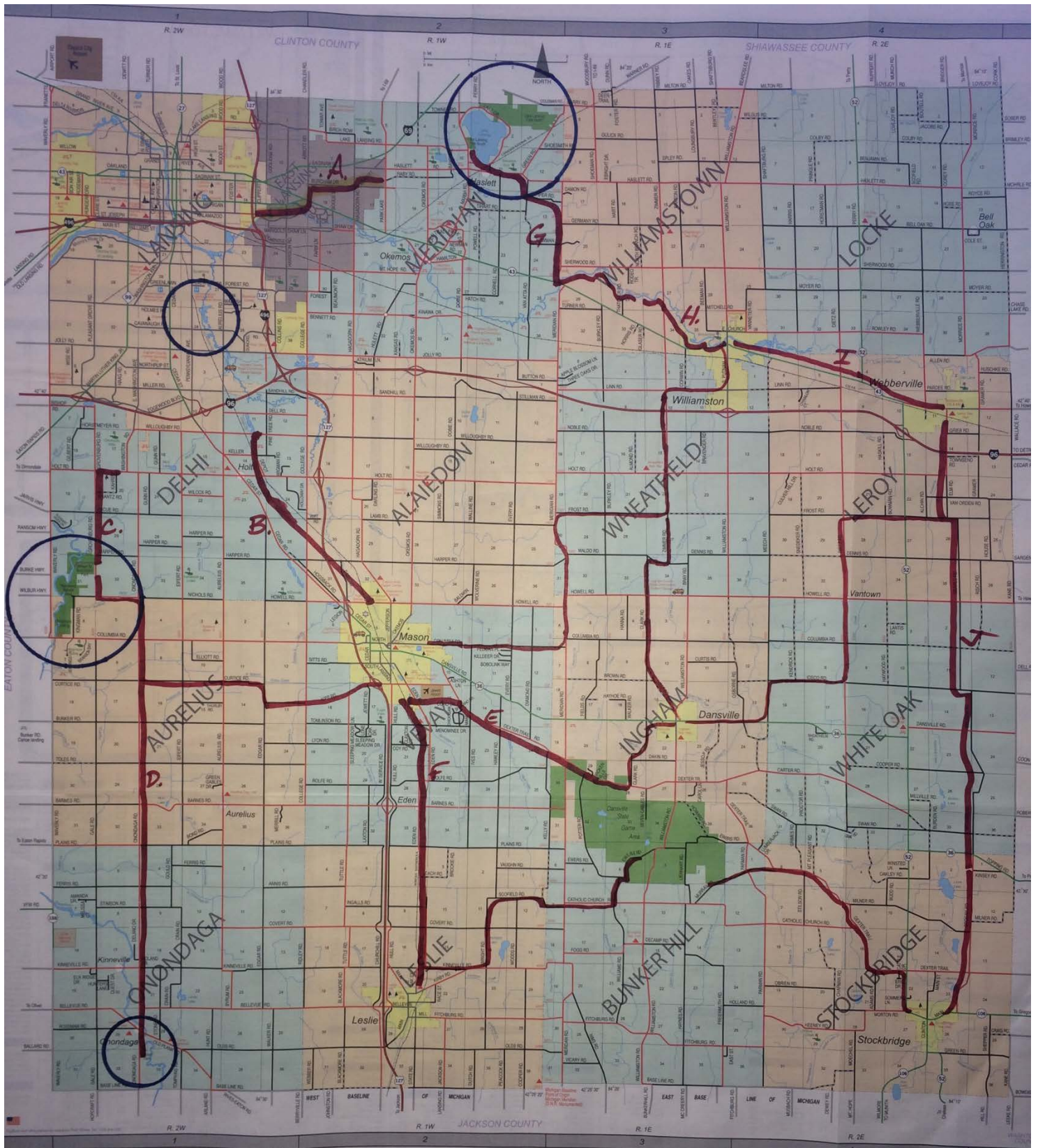
	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Adopted	2,385,699	2,111,407	2,070,509	2,032,319	2,062,525
Amended	2,466,994	2,203,251	2,241,981	2,215,435	2,150,356
Actual	2,363,310	2,087,934	2,070,510	1,996,315	
Adopted vs Adopted	(274,292) -11.5%	(40,898) -1.9%	(38,190) -1.8%	30,206 1.5%	
Actual vs Actual	(275,376) -11.7%	(17,424) -0.8%	(74,195) -3.6%	154,041 7.7%	
Adopted vs Adopted since 2009			(353,380) -14.8%	(323,174) -13.5%	
Actual vs Actual since 2009			(366,995) -15.5%	(212,954) -9.0%	

Parks Totals Fund 208

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u> Request
Adopted	2,137,020	1,781,164	1,726,538	1,716,393	1,739,261	1,805,425
Amended	2,150,815	1,776,889	1,815,696	1,822,644	1,814,092	
Actual	2,099,016	1,733,059	1,649,413	1,667,558		
Adopted vs Adopted	(355,856) -16.7%	(54,626) -3.1%	(10,145) -0.6%	22,868 1.3%		
Actual vs Actual	(365,957) -17.4%	(83,646) -4.8%	18,145 1.1%	146,534 8.8%		
Adopted vs Adopted since 2009			(420,627) -19.7%	(397,759) -18.6%		
Actual vs Actual since 2009			(431,458) -20.6%	(284,924) -13.6%		

Parks Totals Fund 508

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Adopted	248,679	330,243	343,971	315,926	323,264
Amended	316,179	426,362	426,285	392,791	336,264
Actual	264,294	354,875	421,097	328,757	
Adopted vs Adopted	81,564 32.8%	13,728 4.2%	(28,045) -8.2%	7,338 2.3%	
Actual vs Actual	90,581 34.3%	66,222 18.7%	(92,340) -21.9%	7,507 2.3%	
Adopted vs Adopted since 2009			67,247 27.0%	74,585 30.0%	
Actual vs Actual since 2009			64,463 24.4%	71,970 27.2%	



Potential Non-motorized Pathways

Location	Approximate length	Estimated cost (millions of \$)
MSU to Meridian Twp.	3.2 miles	\$3.4
Delhi Twp. to Mason	5 miles	\$5.3
Holt HS to Burchfield Park	2.8 miles	\$2.9
Burchfield park to Baldwin Park	12.5 miles	\$13.25
Mason to Ingham Conservation District	5.7 miles	\$6
Mason to Leslie	7.4 miles	\$7.8
Meridian Twp. to Williamstown Twp.	7.1 miles	\$7.5
Williamstown Twp. to Williamston	4 miles	\$4.25
Williamston to Webberville	5.5 miles	\$5.8
Webberville to Stockbridge (Lakeland Trail)	10.5 miles	\$11.1

Estimated costs would include, but not limited to: Design engineering, legal fees/easement acquisition, construction engineering, construction, contingency.

Location on map

- A. MSU to Meridian Twp.
- B. Delhi Twp. to Mason
- C. Holt High School (Delhi Twp) to Burchfield Park
- D. Burchfield Park to Baldwin Park (Onondaga)
- E. Mason to Ingham Conservation District
- F. Mason to Leslie
- G. Meridian Twp. to Williamstown Twp.
- H. Williamstown Twp. to Williamston
- I. Williamston to Webberville
- J. Webberville to Stockbridge (Lakeland Trail)