

AGENDA

Ingham County Parks & Recreation Commission
121 E. Maple Street, P.O. Box 178, Mason, MI 48854
Telephone: 517.676.2233; Fax: 517.244.7190

The packet is available on-line by going to www.ingham.org, choosing the "Monthly Calendar," and clicking on Monday, October 27, 2014

Monday, October 27, 2014

6:00pm

PARKS & RECREATION COMMISSION MEETING

Human Services Building
Conference Room B, Second Floor
5303 S. Cedar Street, Building #3
Lansing, Michigan

NOTE CHANGE IN
MEETING LOCATION

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Minutes**
[Minutes](#) of September 22, 2014 regular meeting will be considered
4. **Limited Public Comment** ~ *Limited to 3 minutes with no discussion*
5. **Late Items / Deletions / Consent Items**
6. **ACTION ITEMS**
 - A. [Resolution](#) Recommending Entering into an Agreement with the Westside YMCA to Provide Beginning Snowboard Lessons at the Hawk Island Snowpark
 - B. [Resolution](#) Amending User Fees for the Hawk Island Snowpark
 - C. [Resolution](#) Authorizing the 2015 Parks Department Seasonal Employee Wage Schedule
7. **DISCUSSION ITEMS**
 - A. Friends of Ingham County Parks Monthly Reports
 - B. [September 2014 Financial Report](#)
 - C. Snowpark Marketing
 - D. 2014 Volunteer of the Year
8. **Director's Report**
9. **Correspondence & Citizen Comment**
10. **Board Comments**
11. **Limited Public Comment** ~ *Limited to 3 minutes with no discussion*
12. **Upcoming Meetings**
 - A. Date: November 17, 2014; Time: 6:00pm
Planning & Community Outreach Committee Meeting
 - Date: November 19, 2014; Time 12:00pm
Budget & Personnel Committee Meeting
 - Date: November 24, 2014; Time: 6:00pm
Parks & Recreation Commission Meeting

13. Informational Items – *Distributed at Commission Meeting*

- A. County Services, Finance Committee, and Board of Commissioner Meeting Minutes
(Items pertaining to the Parks Department)
- B. Newspaper Articles
- C. Day Camp Surveys

14. Adjournment

Official minutes are stored and available for inspection at the address noted at the top of this agenda. The Ingham County Parks & Recreation Commission will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities a the meeting upon five (5) working days notice to the Ingham County Parks & Recreation Commission. Individuals with disabilities requiring auxiliary aids or services should contact the Ingham County Parks & Recreation Commission by writing to the Ingham County Parks Department, P.O. Box 178, Mason, Michigan 48854, or by calling 517.676.2233.

DRAFT MINUTES OF THE MEETING
INGHAM COUNTY PARKS & RECREATION COMMISSION
121 E. Maple Street, Suite 102, Mason, Michigan 48854
September 22, 2014

The Ingham County Parks & Recreation Commission held a Regularly Scheduled Meeting at the Human Services Building, Conference Room A, 5303 S. Cedar Street, Lansing, Michigan.

Board Members

Present: Matt Bennett, John Czarnecki, Kevin Duffy, Chair Nicholls, Paul Pratt, Jonathan Schelke, Mike Rice, Commissioner Tsernoglou, Commissioner Koenig, and Ralph Monsma

Absent: None

Also Present: Director of Parks Willis Bennett, Park Manager Brian Collins, Park Manager Pat Witte, Recording Secretary Nicole Wallace, Financial Coordinator Karen Fraser, County Attorney David Stoker, Vice President of the Friends of Ingham County Parks - Marciela Deehan, Nick Sanchez, Chris May, Alfreda Schmidt, Suzanne Elms-Barclay, and State Representative Andy Schor

Call to Order: Chair Nicholls called the Regularly Scheduled Parks & Recreation Commission meeting to order at 6:01 pm

Minutes: **Moved by** Mr. Pratt and **Supported by** Mr. Czarnecki to approve the August 25, 2014 minutes of the regular meeting as written. **Yes-8; No-0. MOTION CARRIED.**

Limited Public Comment: Suzanne Elms-Barclay congratulated Willis Bennett on his retirement. Alfreda Schmidt said she regarded Willis Bennett as a mentor of Hawk Island and congratulated him on his retirement.

Late Items / Deletions: Agenda Item #10C: Resolution Recommending Approval to Permit Deer Hunting at Lake Lansing Park-North.

Commissioner Koenig entered the meeting at 6:04pm.

ACTION ITEMS

Willis Bennett provided background information regarding the resolution to authorize the transfer of two parcels of land to Meridian Township. The two parcels of land are located in two Meridian Township parks. One parcel is located in Ferguson Park and the second parcel is located in Wonch Park. Ferguson Park used to be a County park back in the 1970s and was transferred to Meridian Township, but a portion of the park was missed. This resolution starts the process to revert the property back to Meridian Township. The township brought this to our attention because there were trees that needed to be removed on these parcels.

RESOLUTION #17-14 AUTHORIZING THE TRANSFER OF TWO (2) PARCELS OF LAND TO MERIDIAN TOWNSHIP

WHEREAS, Parks Department staff identified two small parcels of land owned by Ingham County that lie within two Meridian Township parks; and

WHEREAS, Meridian Township has requested that the properties be transferred from the County to the Township; and

WHEREAS, the properties have been appropriately maintained by the Township; and

WHEREAS, Park staff recommends that the parcels be transferred to the Township to continue to be used as a public park.

THEREFORE BE IT RESOLVED, the Ingham County Parks & Recreation Commission recommends to the Board of Commissioners that the two parcels identified be transferred to Meridian Township and that any agreement shall contain a restriction which limits the use of the Premises for public park purposes in perpetuity.

Moved by Mr. Rice and Supported by Mr. Czarnecki that Resolution #17-14 be approved.
Yes-9; No-0. MOTION CARRIED.

Willis Bennett provided background information regarding the resolution to accept a grant of easement over property owned by the City of Lansing. The easement is for the land at the bottom of the snow tubing hill at Hawk Island. This allows us to extend the tubing hill runs. This will increase safety and improve visitor experience.

RESOLUTION #18-14 ACCEPTING A GRANT OF EASEMENT OVER PROPERTY OWNED BY THE CITY OF LANSING LOCATED IN THE CITY OF LANSING

WHEREAS, the Ingham County Parks Department operates the Snowpark at Hawk Island County Park; and

WHEREAS, for user safety and enjoyment, additional area is needed at the end of the tubing runs outside of County property; and

WHEREAS, the City of Lansing is willing to provide an easement for a small section of Scott Woods Park for this purpose.

THEREFORE BE IT RESOLVED, that the Ingham County Parks & Recreation Commission recommends the Ingham County Board of Commissioners accepts the grant of easement over property owned by City of Lansing located in Lansing, Michigan.

BE IT FURTHER RESOLVED, that all documents be subject to the review and approval of the County Attorney.

Moved by Commissioner Koenig and Supported by Commissioner Tsernoglou that Resolution #18-14 be approved. **Yes-9; No-0. MOTION CARRIED.**

Mr. Monsma entered the meeting at 6:11pm.

DISCUSSION ITEMS

Friends of Ingham County Parks Monthly Reports~ Ms. Fraser introduced Marciela Deehan, the Vice President of the Friends of Ingham County Parks. Ms. Fraser reported the Friends covered the cost for nine scholarships for Exploring Nature Day Camp at Burchfield Park. Ms. Fraser stated the Cuisine in the

Park event was a success. There were 34 items in the silent auction, 100 people attended the event, marketing was expanded this year, and there were more volunteers than last year. Ms. Deehan said the food and music were excellent. Ms. Fraser said the financial sponsors were Physicians Health Plan (PHP), UPS, Plante Moran Financial Advisors, Coldwell Banker-Hubbell Briarwood, ISI, Playmakers, and Myers and Klein Pediatric Dentistry. Adams Outdoor Advertising provided billboards, Image Creative Group designed the invitations, Barbara Hranilovich drew the picture on the invitation, and BRD Printing Inc. printed the invitations. McKearney Asphalt & Sealing Inc. and Snap Fitness were in kind sponsors and Van Atta's also donated plants for the day.

Ms. Fraser reported on the Touch a Truck event at Hawk Island. The weather this year was colder, there were new trucks, and we had Good Truckin provide concessions. Mr. Schelke said it was a great event. He is surprised that the attendance isn't higher. Ms. Fraser stated that 100 people attended Cuisine in the Park and 700 attended Touch a Truck and planning began earlier this year. Ms. Deehan said there was a lot of marketing for the events. Ms. Fraser suggested the Park Commission recommend the event to people they know. Mr. Czarnecki stated the event is only in its second year and it will be slow to grow these events and the Friends did a fine job. Commissioner Koenig and Chair Nicholls thanked Ms. Fraser and the Friends for putting on these events and all the work they have done.

RETIREMENT TRIBUTE FOR WILLIS BENNETT

State Representative Andy Schor introduced himself and thanked the board for allowing him to present. He congratulated Willis Bennett on his retirement and stated that Willis Bennett has done a great job as an advocate for the County. Mr. Schor thanked the Park Commission members and the Board of Commissioners for serving on the Park Commission.

PRESENTATION — MID-MICHIGAN STEWARDSHIP

Chris May with Michigan Conservancy and Nick Sanchez of Mid-Michigan Stewardship, Meridian Township, and Ingham County Parks presented a PowerPoint presentation regarding the impact of deer on Lake Lansing Park-North. Mr. May stated the presentation is based on site visits and sampling data from exclosures and other areas in the park. Outside the exclosures where the deer have access there is not much in the way of shrubs or small trees. Inside the exclosure there is twice the number of seedlings, 1.5-4 times the seedling height, and more variation in vegetation structure. This is better for diversity of insects and birds. Mr. May showed a photo of an area in the park with a browse line. The browse line is where the deer can reach and it shows that the deer eat everything within reach.

Mr. May stated the deer in the park are adversely impacting vegetation. Mr. May said the evidence that shows deer are causing an impact on the vegetation is the browse line, browse damage on the young portions of small trees and shrubs, tracks, scat/droppings, and pawing/digging in leaf litter where deer are looking for acorns. Mr. May reviewed the long term impacts of this issue. The deer reduce wildflower diversity, reduced ground-nesting bird abundance and diversity, and reduce plant and animal diversity in general. There is also an increase of nuisance deer interactions with people, increased deer-automobile collisions, a change in forest composition, and an increase in plant species that deer don't like, including non-native and invasive plants. Discussion ensued.

Commissioner Tsernoglou asked if Mr. May had studied different mechanisms of controlling deer instead of hunting. Mr. May said the options are contraceptives for deer, fencing the whole area which is expensive, or hunting. Matt Bennett said in the short term he can see an impact to the environment, but he is not sure if there is a long term effect. Discussion ensued. Commissioner Tsernoglou stated deer/car accidents have actually increased. It seems like the hunt isn't having an immediate impact and she is also

concerned we don't know the scope of the problem. Commissioner Tsernoglou asked if there are any other methods to control the deer. Mr. Sanchez stated the DNR does not allow sterilization and contraception. We are limited in the solution. Mr. Witte referenced the report on page 19 of the information gathered from the site. Mr. Witte stated this is a renewal of the resolution passed last year. Mr. Witte said it was a pleasure to work with Meridian Township last year and all the venison was donated to the needy. Discussion ensued about the report.

Mr. Monsma left the meeting at 7:10pm.

ACTION ITEM

RESOLUTION #19-14 RECOMMENDING APPROVAL TO PERMIT DEER HUNTING AT LAKE LANSING PARK-NORTH

WHEREAS, overpopulation of white tailed deer negatively impacts natural communities and associated wildlife which requires management of the deer herd; and

WHEREAS, the Michigan Department of Natural Resources has provided research data that supports the appropriate management of deer; and

WHEREAS, the deer herd within Meridian Township and specifically in Lake Lansing Park-North, is causing damage to plant life within park property and surrounding private lands; and

WHEREAS, deer/car accidents in the Lake Lansing area has increased over the last five years; and

WHEREAS, the Michigan Department of Natural Resources states that an abundance of deer in a given area may lead to deer in poor physical condition and susceptible to disease and starvation; and

WHEREAS, Meridian Township has conducted successful deer hunts within their properties and surrounding properties; and

WHEREAS, Meridian Township wishes to partner with the Ingham County Parks Department to conduct a deer hunting program within the boundaries of Lake Lansing Park-North; and

WHEREAS, by working cooperatively with Meridian Township, resources can be shared to successfully complete the project.

THEREFORE BE IT RESOLVED, the Ingham County Parks and Recreation Commission recommends that the Board of Commissioners approve the hunting of white tailed deer within the boundaries of Lake Lansing Park-North during the 2014 Archery Deer Season.

BE IT FURTHER RESOLVED, hunters must meet all requirements of the Meridian Township deer hunting program and may only use crossbows, guns will not be permitted.

BE IT FURTHER RESOLVED, staff is directed to continue to collect information regarding the deer herd in Meridian Township and that the Parks Commission will assess the data prior to approving future hunts.

Moved by Czarnecki and **Supported by Mr. Schelke** that Resolution #19-14 be approved. **Yes-7; No-2 (Commissioner Tsernoglou and Chair Nicholls). MOTION CARRIED.**

PRESENTATION — DAVID STOKER, COUNTY ATTORNEY

County Attorney David Stoker presented on Michigan campaign finance laws and what you can and cannot do for ballot proposals. In this state, the law says public funds cannot be used for campaign efforts. The enforcement mechanism of the campaign finance act is by the Secretary of State not the Attorney General. The campaign finance act, section 57, exclusively deals with what you can and cannot do with public funds for campaigns. The act currently reads that a public body or individual acting for a public body shall not use or authorize the use of funds, personnel, office space, computer hardware or software, property, stationery, postage, vehicles, equipment, supplies or any other public resources to make a contribution or expenditure or to provide voluntary personal services for something that is governed by the act, which is any ballot. Mr. Stoker clarified who is a public body. For example a Board of Commissioner and all the Park Commission members in their official roles are considered a public body.

Mr. Stoker reviewed the six exceptions of what you can do to campaign. Mr. Stoker referenced section 1A-F of the handout that lists the six exceptions. The first exception is that an elected or appointed official who is in a policy making position can get involved in promoting a campaign. Secondly, you can distribute pamphlets and materials or produce or distribute factual information as long as is not advocating one way or the other for the issue. Thirdly, it is okay if you have an ongoing cable TV or pamphlet that is routinely sent out, such as a newsletter. Fourthly, the use of public facilities is allowed, as long as you leave the facility open for both sides equally. The fifth exception is the use of public housing-if it is a residence it is not an issue. Lastly, elected and appointed officials and employees can campaign on their own time.

Mr. Stoker reviewed the exceptions in more detail. Mr. Stoker stated you can distribute pamphlets and materials as long as it is not advocating one way or the other for the issue, for example you cannot put vote yes on a pamphlet.

Mr. Stoker explained how park employees, Park Commission members, and elected officials can be involved in the campaign. Employees cannot work on any activities relating to the millage when they are being compensated by the County. However, when you are on your own time you can express your views. For elected and appointed officials, which would include the Board of Commissioners, Park Commission members and the Park Director, the Secretary of State says they have an obligation to state their opinion. However, you cannot use County equipment, such as your work phone, email, or County website to do so. Occasional or incidental use is okay.

Mr. Czarnecki asked if it is suitable to talk about how to get out the vote at the Park Commission meetings. Mr. Stoker stated the Secretary of State has ruled that if you do a resolution in favor of the issue it is okay as long as you distribute it as you normally would. There are public supplies being used in this process, but because you are policy makers it is okay. Mr. Czarnecki asked if we can talk about how to raise money at the Park Commission meetings. Mr. Stoker said no, staff cannot be involved, so not in this realm as a public body.

Matt Bennett inquired how to support the millage as a member of the Park Commission on his own time. Can he say he is on the Park Commission and he supports the millage? Mr. Stoker does not recommend saying the Park Commission is supportive. Instead, the Park Commission members could say I am a member of the Park Commission and I am supportive of the millage. Do not say the Park Commission is supportive of the millage.

Mr. Stoker stated it is okay to use a building for a meeting, but you have to leave it open for both sides equally. If you rent a room, it has to be available to both sides. Mr. Stoker stated if you violate the act, the civil fine is \$1,000 and the Commission could be fined \$20,000. Mr. Stoker stated the best solution is to form a ballot question committee. In that setting you don't have any restrictions. Some of the Park Commission members could be on the committee but park employees should not be on the committee. Discussion ensued about possible involvement of the Friends of Ingham County Parks. Ms. Fraser stated she is the treasurer for the Friends and she works for the Friends during her normal work hours and also uses the County software and resources. Chair Nicholls thanked the attorney for his presentation and his time.

DISCUSSION ITEMS

August 2014 Financial Report~ Willis Bennett referenced the budget report in the packet. Mr. Czarnecki said staff has been very judicious in the use of public dollars and the controllable expenses are in check.

Snowpark Update~ Willis Bennett stated the contractor picked up their equipment from Hawk Island today instead of over the weekend because there was the Capital City River Run and two other 5K walks. Mr. Collins stated it will probably take three days and truckloads to remove all of the equipment.

DIRECTOR'S REPORT

Union Contract~ Willis Bennett stated the union contract was passed and distributed and runs through the end of 2015. Human Resources is setting dates to start negotiating a wage reopener.

Director's Position Update~ Willis Bennett said there will be six candidates interviewed. Discussion ensued.

Touch a Truck~ Willis Bennett reported Touch a Truck was successful. The event allowed children to get up close to trucks and take a photo or touch the big trucks. The cost is \$12 for a family as well as costs for concessions.

CORRESPONDENCE & CITIZEN COMMENTS

None.

BOARD COMMENTS

None.

LIMITED PUBLIC COMMENT:

None.

Adjournment:

There being no further business, the meeting was adjourned at 8:00 pm.

Meeting adjourned

Minutes submitted by:

Nicole Wallace, Recording Secretary

INGHAM COUNTY PARKS & RECREATION COMMISSION

**Meeting of October 27, 2014
RESOLUTION # -14**

**RESOLUTION RECOMMENDING A CONTRACT WITH THE WESTSIDE YMCA
TO PROVIDE BEGINNER SNOWBOARDING LESSONS AT THE HAWK ISLAND SNOWPARK**

WHEREAS, it is the desire of Park staff to continue to provide good customer service and training for beginner snowboarders at the Hawk Island Snowpark; and

WHEREAS, it has been determined the Hawk Island Snowpark would benefit from the expertise and involvement of the Westside YMCA; and

WHEREAS, the Westside YMCA has agreed to provide and compensate an appropriate instructor, as well as promote and operate beginner snowboarding lessons at Hawk Island; and

WHEREAS, the Westside YMCA has also agreed to promote and encourage use of other Ingham County Parks winter activities including tubing at the Hawk Island Snowpark; and

WHEREAS, a user fee of \$70 will be charged by the Westside YMCA, including \$40 per student paid to the Parks Department for payment of one (1) annual parking pass and the Snowpark user fee.

THEREFORE BE IT RESOLVED, the Parks & Recreation Commission recommends the Board of Commissioners authorize entering into a contract with the Westside YMCA to provide beginner snowboarding lessons at the Hawk Island Snowpark.

BE IT FURTHER RESOLVED, the term of the Agreement would be for the 2014/2015 winter season terminating on April 30, 2015 with a one year option to renew, based upon staff review and recommendation to the Parks Commission and Board of Commissioners.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of October 27, 2014
RESOLUTION # -14

RESOLUTION AMENDING USER FEES FOR THE HAWK ISLAND SNOWPARK

WHEREAS, user fees were developed for the Hawk Island Snowpark and approved by the Ingham County Board of Commissioners in Resolutions #12-366 and #13-375; and

WHEREAS, snowboarding, outside of preapproved, organized classes, will no longer be offered at the Hawk Island Snowpark, making the associated user fees unnecessary.

THEREFORE BE IT RESOLVED, that the Ingham County Parks and Recreation Commission recommends the Ingham County Board of Commissioners rescind the fees for daily and season passes for snowboarding at the Hawk Island Snowpark.

BE IT FURTHER RESOLVED, user fees for the tubing hill will remain unchanged.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of October 27, 2014

RESOLUTION # -14

RESOLUTION AUTHORIZING THE 2015 PARKS DEPARTMENT SEASONAL EMPLOYEE WAGE SCHEDULE

WHEREAS, the Ingham County Parks & Recreation Commission periodically adjusts seasonal wage rates; and

WHEREAS, the last seasonal wage rate review was approved by the Parks & Recreation Commission on June 23, 2014 (Resolution #14-14); and

WHEREAS, Board of Commissioner Resolution #05-004 authorized the Ingham County Parks and Recreation Commission to establish seasonal wage rates, subject to restrictions established by the Ingham County Board of Commissioners through the adopted budget.

THEREFORE BE IT RESOLVED, that seasonal wage rates remain as currently scheduled.

	2015 WAGE RATE	
	<u>1st year</u>	<u>2nd year</u>
Park Security Officers	10.37	11.60
Environmental Day Camp Coordinator	10.37	11.60
Lifeguard Supervisor	11.08	12.04
Lifeguard	8.96	10.10
Management Intern	10.00 to 16.14	
Chief Ranger	9.25	10.25
Clerk/Receptionist	9.00	9.90
Accounting Intern	9.00	9.90
Ranger, Boat Launch Attendant,	8.15	8.40
Playground Supervisor, Boat Rental Operators, Parking Booth Attendant, Ski Rental Operators and Food Concession		

Ingham County Parks Department

**Financial
Report**

September 30, 2014



2014 - 208 Operating Budget Report

as of September 30, 2014	Original Budget	Revised Budget 2014	YTD Total	Admin	Burch	Lk Lan	Hawk Is
REVENUE							
Special Event Fees	3,500	-	1,050	1,050	-	-	-
Parking Fees	308,000	290,000	302,144	-	46,220	80,477	175,447
Donations / Friends	20,000	10,000					
Passport Fees	14,000	15,000	11,979	11,979	-	-	-
Misc Revenue	5,856	5,856	1,766	1,766	-	-	-
Capital Improvement trs in	0	6,800	5,100	5,100			
Revenue Trf In - F-101	1,445,577	1,445,577	1,081,183	1,081,183	-	-	-
TOTAL REVENUE	1,796,933	1,773,233	1,403,223	1,101,078	46,220	80,477	175,447
PERSONNEL SERVICES							
Salaries & Wages Perm	639,154	639,154	473,407	473,407	-	-	-
Salaries & Wages Seasonal	267,387	239,652	199,247	11,340	43,943	69,370	74,594
Overtime Permanent	1,687	4,000	4,472	4,472	-	-	-
Overtime Seasonals	4,783	700	3,631	-	0	39	3,592
FICA County Share	49,503	55,851	50,811	36,109	3,362	5,358	5,982
Meeting Fees	14,000	10,000	-	-	0	0	0
Fringe Benefits	342,872	342,472	243,377	237,705	1,272	0	0
TOTAL PERSONNEL SERVICES	1,319,386	1,291,829	974,945	763,032	48577	74767	84168
CONTROLLABLE EXPENSES							
Office/Printing/Postage/Copying	17,980	15,150	8,498	7,861	58	100	480
Non-Cap Equipment	4,900	3,750	1,528	-626	152	319	1,683
Controlled Capital Items	-	6,800	-	-	-	-	-
Maintenance Supplies	71,500	75,000	60,776	43	13,560	17,329	29,844
Other Supplies	21,111	23,648	16,391	654	5,087	4,043	6,607
Small Tools	1,500	1,500	793	0	54	0	739
Uniforms/Cleaning/Clothing	6,100	6,100	4,540	4,540	-	-	-
Gas-Grease-Oil	57,600	48,000	37,390	0	37,390	-	-
Med Services - Physicals	1,000	1,000	-	-	-	-	-
Memberships/Subscriptions/Adver	2,700	2,390	2,218	2,218	-	-	-
Contractual Services / Consultants	6,260	11,100	4,074	1,957	340	250	1,526
Travel - Local / Training	3,100	3,850	1,653	731	-	184	-
Telephone	7,484	7,484	5,346	4,427	309	409	200
Maintenance Contractual	19,900	19,800	9,786	1,048	4,739	1,613	2,386
Equipmnet Repair/Maint	30,400	30,400	26,592	1,909	11,785	3,530	9,368
Equipment Rental	3,038	3,038	1,567	-	225	997	345
TOTAL CONTROLLABLE EXPENSES	254,773	259,010	181,150	24,762	73,699	28,774	53,177
NON-CONTROLLABLE EXPENSE							
Insurance	29,341	30,056	10,854	10,690	45	83	36
Utilities	57,916	61,141	46,695	6,109	7,432	9,253	23,902
Courier Service	1,576	1,576	1182	1182	-	-	-
Telephone Allocation Costs	3,247	3,247	2074	2074	-	-	-
MIS Support	84,089	84,269	82,996	82,996	-	-	-
Vehicle Service Charge	46,605	46,605	11,000	11,000	-	-	-
TOTAL NON-CONTROLLABLE EXPENSES	222,774	226,894	154,802	114,051	7,477	9,336	23,938
TOTAL OPERATING REVENUE	1,796,933	1,773,233	1,403,223				
TOTAL EXPENSES	1,796,933	1,777,733	1,310,897				
							92,326

208 Fund - Parking Revenue and Expenses - YTD												Monthly Revenue Report											
September 30, 2014	2014						TOTAL		2013	2014		2013	2014		2013	2014		2013	2014		2013	2014	
	Burchfield Parking	LLS Parking	LLN Parking	Hawk Is Parking	LLN Parking	Hawk Is Parking	ALL Parks	2013 Burch Parking		2014 Burch Parking	2013 LLS Parking		2014 LLS Parking	2013 LLN Parking		2014 LLN Parking	2013 Hawk Is Parking		2014 Hawk Is Parking	2013 LLN Parking		2014 LLN Parking	2013 Hawk Is Parking
Revenue YTD Date	30,152	63,790	10,106	113,080	217,129			3,047	4,702	904	-	-	-	24,525	11,673	-	-	28,476	16,375				
Expenditures								3,969	4,000	-	-	-	-	5,052	8,242	-	-	9,021	12,242				
Personnel	9,782	4,032	91	25,502	39,407		707	1,460	-	-	-	-	4,362	5,933	-	-	5,069	7,393					
Operating Supplies	64	70	31	580	745		1,201	4,897	90	129	45	323	11,259	25,924	27,147	21,919	44,762	45,356					
Expenditures YTD Date	9,846	4,102	122	26,082	40,152		4,100	5,830	6,787	12,343	6,728	5,264	31,231	39,389	27,509	31,594	46,566	69,258					
Total Revenue	46,220	63,790	10,106	175,447	302,144		8,296	9,263	5,337	16,087	1,702	4,519	4,559	27,509	31,594	67,076	56,973						
Total Expenditures	9,846	4,102	122	26,082	40,152		9,339	6,064	25,669	16,355	4,559	2,960	2,817	2,284	30,627	21,380	52,256	44,524					
% Expenditures to Revenue	21.30%	6.43%	0.00%	14.87%	13.29%		8,513	7,162	10,299	13,698	2,817	2,284	957	1,337	9,298	9,393	17,425	18,750					
YTD Balance	36,374	59,688	9,984	149,365	261,992		2,663	2,842	1,643	5,178	2,253	1,337	-	2,761	-	-	9,320	-					

	2014	2014	2014	2014	2014	2014	Total
Hardship Passes	95	1300	40	174	8		1,617

Hardship Passes

2011 \$292,566
2012 \$302,644
2013 \$292,533
2014 YTD \$302,144

**508- ENTERPRISE FUND
CONSOLIDATED MONTHLY BUDGET UPDATE BY PARK**

As of September 30, 2014	Budget	Total YTD	HI YTD	BUR YTD	LL YTD
REVENUE					
SHELTER FEES	57,900	60,600	23,185	16,325	21,090
DISC GOLF FEES	21,000	24,619	-	24,619	-
BOAT RENTAL	58,969	65,875	13,868	44,647	7,360
BOAT LAUNCH FEES	16,000	16,144	-	-	16,144
SKI RENTAL	11,500	11,368	-	11,368	-
FOOD CONCESSIONS	39,000	49,415	29,250	4,136	16,029
BAIT/TACKLE REVENUE	150	51	35	16	-
LL HOUSE	9,900	8,390	-	-	8,390
ADMISSION FEES	20,000	15,075	15,075	-	-
INFLATABLE RENTALS	1,000	1,175	-	-	1,175
SNOW TUBE RENTAL	4,000	4,895	924	3,971	-
DOG PARK REVENUE	9,000	8,919	8,919	-	-
DAY CAMP	15,000	13,907	-	13,907	-
VENDING MACHINE COMMISSIONS	-	36	36	-	-
CABANA	-	3,620	3,620	-	-
MISC REVENUE	350	-	-	-	-
CARRY OVER SURPLUS USED	14,710	14,710	-	0	-
TOTAL REVENUE	278,479	298,798	94,912	118,989	70,188
PERSONNEL SERVICES					
WAGES & BENEFITS - SEASONAL	129,685	130,756	58,856	41,594	30,306
TOTAL PERSONNEL SERVICES	129,685	130,756	58,856	41,594	30,306
CONTROLLABLE EXPENSES					
PRINTING	2,099	2,634	164	1,815	655
CONTROLLED CAP OTHER	-	6,656	3,331	3,325	-
MAINTENANCE SUPPLIES	19,295	13,674	9,253	4,115	306
OTHER SUPPLIES	28,040	21,210	11,993	2,197	7,020
CONTRACTUAL SERVICES	5,000	5,000	-	-	5,000
UTILITIES/INSURANCE	10,000	8,309	8,091	-	184
TELEPHONE	800	-	-	-	-
MAINT-RELATED CONTRACTUAL	1,000	709	709	-	-
EQUIPMENT REPAIR & MAINT	9,554	8,054	8,054	-	-
EQUIPMENT RENTAL	100	-	-	-	-
SALES/USE TAX	2,250	1,294	723	234	337
ADMIN DISTRIBUTION	64,000	52,169	18,325	19,074	14,770
TOTAL CONTROLLABLE EXPENSE	142,138	119,710	60,643	30,760	28,272
TOTAL OPERATING REVENUE	278,479	298,798	94,912	118,989	70,188
TSF OUT - 450 FUND					
TOTAL OPERATING EXPENSES	271,863	250,468	119,499	72,354	58,578
CHANGE IN FUND BALANCE - OPERATIONS	0	48,330	(24,587)	46,634	11,610
REVENUE	278,479	298,798			
EXPENSE - OPERATIONS	271,863	250,468			
EXPENSE - CIP	-				
NET CHANGE - FUND OVERALL		48,330			

**508 Enterprise Fund
Report as of September 30, 2014**

	LLN Shelter	Boat Launch	Burch Shelter	Burch Can/Boat	Burch Food	Burch Disc Golf	Burch Camp	Burch Ski	LLS Shelter	LLS Boat	LLS Food	LLS House	Hawk Is Shelter	Hawk Is Boat	Hawk Is Food	Hawk Snow Park	Dog Park	TOTAL
Shelter	8,940		16,325						12,150				23,185					60,600
Boat/Canoe Rental				44,647						7,360				13,866				65,873
Boat Launch		16,144																16,144
Ski Rental							11,368											11,368
Misc Revenue/St. Grant					4,135						16,029				27,724	1,526		49,414
Food Concessions					16										35			51
Bait/Tackle												8,390						8,390
House Rental																		0
Soccer - field usage																		0
Interest Revenue									1,175									1,175
Inflatable Rental																		0
Burch Snow Tube Rental																		13,907
Day Camp							13,907											13,907
Vending													36					36
Cabana													3,620					3,620
Dog Park																	8,919	8,919
Disc Golf						24,619												24,619
Snow Park Admission								3,971								15,075		15,075
Hawk Equipment																924		4,895
Carry Over Surplus																		14,710
Revenue to Date	8,940	16,144	16,325	44,647	4,151	24,619	13,907	15,339	13,325	7,360	16,029	8,390	26,841	13,866	27,759	17,525	8,919	298,796

Expenditures

Personnel - seasonal	3,142	7,069	4,369	10,494	6,827	3,878	9,197	6,827	5,700	6,147	7,659	589	13,415	10,718	11,375	23,344		130,750
Controllable Expenses	83	5,462	182	6,160	1,722	1,691	960	972	92	362	7,192	126	63	516	11,757	5,943	4,563	47,846
Admin Expenses	3,561	1,374	6,303	4,498	1,374	1,374	4,151	1,374	5,713	1,374	1,374	1,374	9,358	1,374	1,374	4,845	1,374	52,169
Capital Improvement		8,054													3,331			11,385
Non-Controllable (ins/utlilit	1	1	2	11	1	4		1	1	2	1	185	546	3	3	7,550		8,311
Expenditures to Date	6,787	21,960	10,855	21,163	9,925	6,947	14,308	9,175	11,506	7,884	16,226	2,274	23,382	12,611	27,840	41,682	5,937	250,468
Total Revenue	8,940	16,144	16,325	44,647	4,151	24,619	13,907	15,339	13,325	7,360	16,029	8,390	26,841	13,866	27,759	17,525	8,919	298,796
Expenditures to Date	6,787	21,960	10,855	21,163	9,925	6,947	14,308	9,175	11,506	7,884	16,226	2,274	23,382	12,611	27,840	41,682	5,937	250,468
YTD Balance	2,153	(5,816)	5,470	23,484	(5,774)	17,672	(401)	6,164	1,819	(524)	(197)	6,116	3,459	1,255	(81)	(24,158)	2,982	48,328

YTD Balance from Operations **48,328**
Fund Balance from 2013 **66,514**
Current Available Funds **114,842**

- * The audited year end 2008 operating statement reflects our fund balance as \$257,788
- * The audited year end 2009 operating statement reflects our fund balance as \$206,405
- * The audited year end 2010 operating statement reflects our fund balance as \$196,872
- * The audited year end 2011 operating statement reflects our fund balance as \$85,150
- * The audited year end 2012 operating statement reflects our fund balance as \$78,719

**508 - SHELTER
REVENUE COMPARISON
as of September 30, 2014**

	75930 BURCHFIELD		75920 LL NORTH		75950 LL SOUTH		75970 HAWK ISLAND	
	2013	2014	2013	2014	2013	2014	2013	2014
January	2,980	800	275	-	2,700	400	10,775	1,075
Jan - YTD	2,980	800	275	-	2,700	400	10,775	1,075
February	1,230	2,825	-	950	650	2,595	1,250	9,495
Feb - YTD	4,210	3,625	275	950	3,350	2,995	12,025	10,570
March	976	1,550	325	650	1,700	1,350	1,370	2,350
Mar - YTD	5,186	5,175	600	1,600	5,050	4,345	13,395	12,920
April	2,144	1,375	1,000	795	1,720	1,000	1,415	3,250
Apr - YTD	7,330	6,550	1,600	2,395	6,770	5,345	14,810	16,170
May	2,470	3,195	1,300	2,195	1,400	2,550	2,915	3,095
May - YTD	9,800	9,745	2,900	4,590	8,170	7,895	17,725	19,265
June	2,215	3,170	1,595	1,450	1,450	1,740	1,190	1,070
Jun - YTD	12,015	12,915	4,495	6,040	9,620	9,635	18,915	20,335
July	1,350	1,395	1,300	1,475	1,275	595	2,070	1,245
Jul - YTD	13,365	14,310	5,795	7,515	10,895	10,230	20,985	21,580
August	670	1,550	975	625	725	370	1,575	990
Aug - YTD	14,035	15,860	6,770	8,140	11,620	10,600	22,560	22,570
September	370	465	350	800	750	1,550	570	615
Sept - YTD	14,405	16,325	7,120	8,940	12,370	12,150	23,130	23,185
October	(75)	-	-	-	-	-	75	-
Oct - YTD	14,330	16,325	7,120	8,940	12,370	12,150	23,205	23,185
November	-	-	-	-	-	-	-	-
Nov - YTD	14,330	16,325	7,120	8,940	12,370	12,150	23,205	23,185
December	-	-	-	-	-	-	-	-
Dec - YTD	14,330	16,325	7,120	8,940	12,370	12,150	23,205	23,185

2013 YTD 54,985

2014 YTD 60,600

**508 ACTIVITIES
REVENUE COMPARISON
as of September 30, 2014**

	LL BOAT		PEDAL BOAT/CANOE		LAUNCH		FOOD		SKI		DAY CAMP		DOG PARK		DISC GOLF							
	75951	75931	HAWK IS	LK LAN	BURCHFIELD	LLS	HAWK IS	BURCHFIELD	BURCHFIELD	BURCHFIELD	BURCHFIELD	BURCHFIELD	FOBS	BURCHFIELD	BURCHFIELD							
	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014						
Jan	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
Jan - YTD	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
Feb	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
Feb - YTD	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
March	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
Mar - YTD	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
April	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
Apr - YTD	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
May	415	799	743	3,576	358	1,259	3,609	3,745	39	48	151	0	0	2,996	3,020	285	1,315					
May - YTD	415	799	743	3,908	358	1,259	3,634	3,795	3,271	3,546	217	1,455	1,910	0	0	4,380	5,098	2,455	1,090	3,580	4,726	
June	818	2,244	7,751	8,677	3,114	4,784	1,565	4,730	15	107	965	4,507	7,717	9,298	0	0	6,847	3,282	1,115	1,500	3,541	4,328
Jun - YTD	1,233	3,043	8,494	12,585	3,472	6,043	5,199	8,625	3,286	3,653	1,182	5,961	9,232	12,734	3,451	11,368	15,453	11,490	5,365	4,572	11,045	16,993
July	4,226	2,081	13,272	15,205	2,879	4,238	7,063	4,059	107	302	6,873	5,515	7,778	9,534	0	0	1,085	1,217	1,500	1,640	2,827	2,533
Jul - YTD	5,459	5,124	21,766	27,790	6,351	10,281	12,262	12,584	3,393	3,955	8,055	11,476	17,010	22,268	3,451	11,368	16,538	12,707	6,865	6,312	13,872	19,526
Aug	2,240	1,892	12,516	11,469	3,490	3,049	2,748	2,900	0	181	2,521	4,051	6,760	5,560	0	0	285	390	2,049	1,445	2,223	3,255
Aug - YTD	7,699	7,016	34,282	39,259	9,841	13,330	15,008	15,484	3,393	4,136	10,576	15,528	23,770	27,828	3,451	11,368	16,823	13,097	8,914	7,757	16,095	22,781
Sept	671	344	5,223	5,388	758	538	529	660	0	0	173	501	1,846	1,422	0	0	0	810	956	1,162	1,356	1,838
Sept - YTD	8,370	7,360	39,505	44,647	10,599	13,868	15,537	16,144	3,393	4,136	10,749	16,029	25,616	29,250	3,451	11,368	16,823	13,907	9,870	8,919	17,451	24,619
Oct	0	0	805	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	385	0	1,310	0
Oct - YTD	8,370	7,360	40,310	44,647	10,599	13,868	15,537	16,144	3,393	4,136	10,749	16,029	25,616	29,250	3,451	11,368	16,823	13,907	10,255	8,919	18,761	24,619
Nov	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	105	0	0	0
Nov - YTD	8,370	7,360	40,310	44,647	10,599	13,868	15,537	16,144	3,393	4,136	10,749	16,029	25,616	29,250	3,451	11,368	16,823	13,907	10,360	8,919	18,761	24,619
Dec	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	505	0	156	0
Dec - YTD	8,370	7,360	40,310	44,647	10,599	13,868	15,537	16,144	3,853	4,136	10,749	16,029	25,616	29,250	4,000	11,368	16,823	13,907	10,865	8,919	18,917	24,619

	2013	2014 YTD
Activities	200,871	190,245
Shelter	58,045	60,600
House	7,357	8,390
Inflatable	1,225	1,175
Donations	0	14,710
Sale of Assets	0	0
BUR Tube rental	3,259	3,971
Snowpark	17,903	15,999
MISC	370	87
Interest	0	3,620
Total YTD 508	289,440	298,796

	2013	2014 YTD
Activities	200,871	190,245
Shelter	58,045	60,600
House	7,357	8,390
Inflatable	1,225	1,175
Donations	0	14,710
Sale of Assets	0	0
BUR Tube rental	3,259	3,971
Snowpark	17,903	15,999
MISC	370	87
Cabana #1	0	3,620
Total YTD 508	289,440	298,796