

AGENDA

Ingham County Parks & Recreation Commission
121 E. Maple Street, P.O. Box 178, Mason, MI 48854
Telephone: 517.676.2233; Fax: 517.244.7190

The packet is available on-line by going to www.ingham.org, choosing the "Monthly Calendar," and clicking on Monday, April 20, 2015.

**A MEETING OF THE
PLANNING AND COMMUNITY OUTREACH COMMITTEE
OF THE INGHAM COUNTY PARKS & RECREATION COMMISSION
Will Be Held at
6:00pm
Monday, April 20, 2015
Human Services Building
Conference Room B, Second Floor ~ 5303 S. Cedar, Building #3
Lansing, Michigan**

1. Call to Order
2. Limited Public Comment
3. Late Items / Deletions
4. DISCUSSION ITEMS
 - A. Motions vs. Resolutions (Volunteers and Honoring People?)
 - B. [Rayner Park Update](#)
 - C. [Resolution #07-07](#) Establishing A Resident Versus Non-Resident Shelter Reservation Policy
 - D. Trails and Parks Task Force RFP Update
5. ACTION ITEMS
 - A. [Resolution](#) Honoring Mike Rice
6. Limited Public Comment
7. Adjournment

The Ingham County Parks & Recreation Commission will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities a the meeting upon five (5) working days notice to the Ingham County Parks Department. Individuals with disabilities requiring auxiliary aids or services should contact the Ingham County Parks Department in writing or by calling the Ingham County Parks Office at P.O. Box 178, Mason, Michigan 48854 ~ Phone: (517) 676-2233.

A QUORUM OF PARK COMMISSION MEMBERS MAY BE IN ATTENDANCE AT THIS MEETING

City of Mason

201 W. Ash St.
P.O. Box 370
Mason, MI 48854-0370
www.mason.mi.us



City Hall 517 676-9155
Police 517 676-2458
Fax 517 676-1330
TDD 1-800-649-3777

March 17, 2015

Mr. Tim Dolehanty
Controller/Administrator
Ingham County Courthouse
PO Box 319
Mason MI 48854

MAR 20 2015

Mr. Timothy Morgan
Director
Ingham County Parks Department
121 E Maple Street
PO Box 178
Mason Mi 48854

Dear Mr. Dolehanty and Mr. Morgan,

In 2009, Ingham County determined that due to cost reductions and a change in county philosophy of regional parks, Rayner Park inside the City of Mason was being closed. Through a negotiation process the County of Ingham and the City of Mason entered into a lease/option to purchase agreement on June 9, 2010.

This lease/option to purchase was a 6-year agreement with an annual payment of \$1.00 and the responsibility of the City to operate and maintain the park. This agreement is in effect through December 31, 2016. During this time period the city has properly maintained Rayner Park as well as made improvements to the buildings and structures. Most recently, the Rotary Stage was added as a new capital improvement.

Under Section 10, Option to Purchase within the agreement, the City has an exclusive option to purchase Rayner Park. This option remains in effect from January 2, 2016, through the balance of the duration of the agreement. Purchase price for the option is \$1.00. To initiate the option to purchase, one of the requirements upon the County is to obtain a professional survey of the premises and updated legal description, and to prepare the necessary Quit Claim Deed

conveyance documents consistent with the survey and updated legal description. This component is the County's responsibility and it has been conveyed that the County requires notice of intent by the City to ultimately take ownership of Rayner Park prior to the County assuming the expense of the survey.

The Mason City Council passed resolution 2015-15 at the Council Meeting of March 16, 2015, ratifying consent of the City Administrator to proceed with communicating the City's intent to exercise the option to purchase Rayner Park in accordance with the agreement set out in 2010. This letter of intent initiates the process for Ingham County to obtain the professional survey of the premises of Rayner Park to update the legal description for the future preparation of the Quit Claim Deed. These documents will ultimately convey a transfer of the property to the City of Mason.

The City has taken seriously our obligation to properly maintain Rayner Park in accordance with the agreement. I will be inviting Mr. Morris, as we have in previous years with Mr. Bennett, to inspect the park annually. City staff is available to meet with County representatives at the appropriate time to share or convey any further information required to pursue the completion of the survey and ultimately the transfer of the property of Rayner Park to the City of Mason. I look forward to working with you on completing this process.

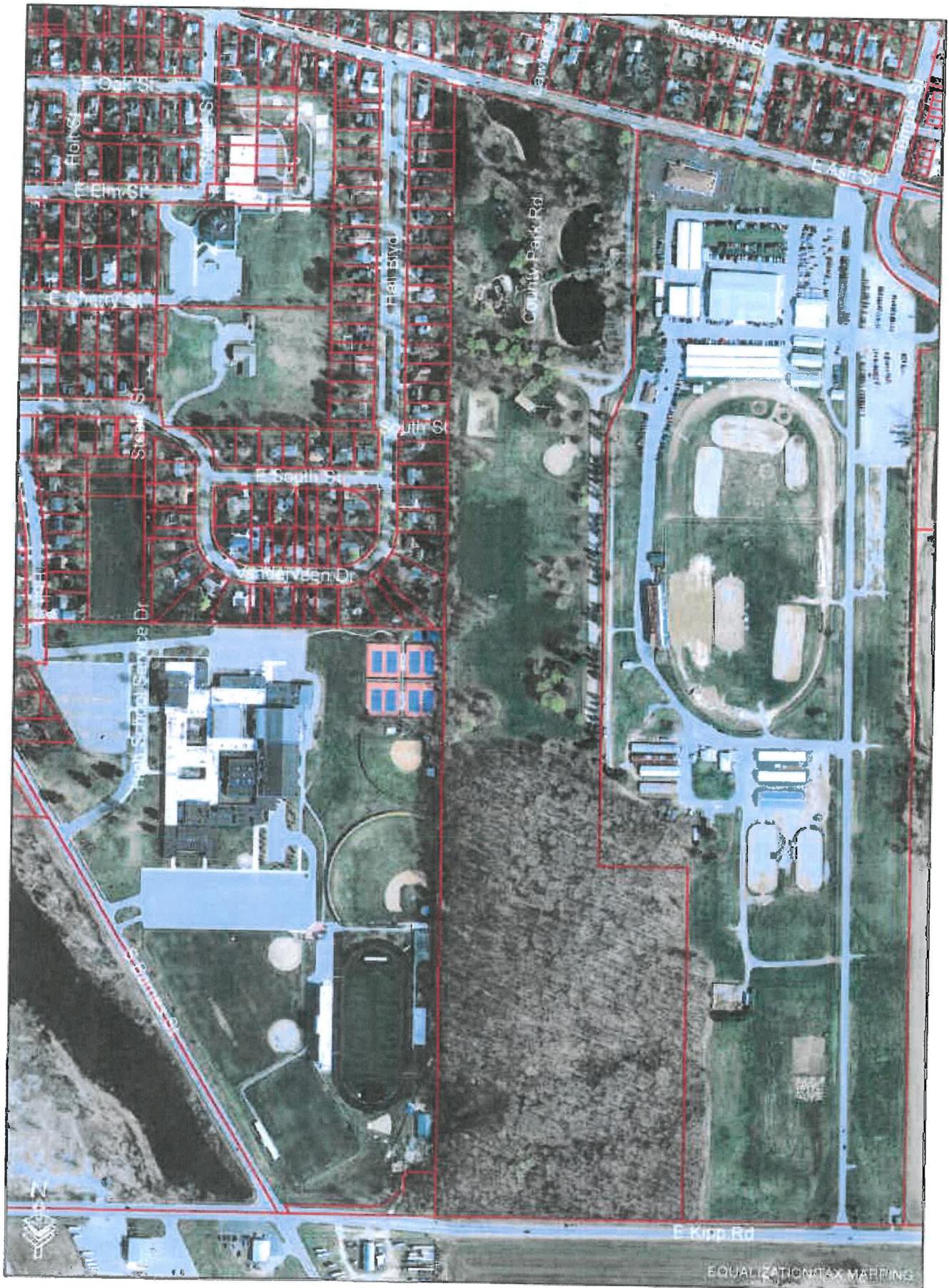
Sincerely,



Martin Colburn
City Administrator
City of Mason

Attachment: Lease/Option to Purchase Agreement between County of Ingham and City of Mason for Rayner Park
Mason City Council Resolution 2015-15

Cc: Mason City Council
Ms. Robin Naeyaert, County Commissioner, District 14
Mr. Tom Hitch, Mason City Attorney
Mr. Ken Baker, DPW Director
Mr. David Haywood, Zoning and Development Director



Ingham County Fairgrounds/Park

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of February 26, 2007
RESOLUTION #07-07

RESOLUTION ESTABLISHING A RESIDENT VERSUS NON-RESIDENT SHELTER RESERVATION POLICY

WHEREAS, the current reservation policy allows residents of Ingham County and non-residents of Ingham County to reserve picnic shelters and the Winter Sports Building up to one year in advance of their reservation date on a first come first served basis; and

WHEREAS, multiple requests for shelter reservations on the same day have been received; and

WHEREAS, Ingham County residents should be provided an opportunity to make reservations in advance of non-residents of Ingham County since they provide the tax base for the operation of the Ingham County Park System.

THEREFORE BE IT RESOLVED, that the following guidelines shall apply to the reserving of shelters at all Ingham County Parks:

- Ingham County residents may reserve picnic shelters up to one year in advance of their reservation date
- Non Ingham County residents may reserve picnic shelters up to 90 days in advance of their reservation date.

Moved by Mr. Smith and **Supported by** Ms. Tillman that Resolution #07-07 be approved. **Yes-8; No-0.**
MOTION CARRIED.

INGHAM COUNTY PARKS AND RECREATION COMMISSION

Meeting of April 27, 2015

RESOLUTION # -15

RESOLUTION HONORING MIKE RICE

WHEREAS, Mike Rice has served the community for many years; and

WHEREAS, Mr. Rice was appointed by the Ingham County Board of Commissioners to serve on the Ingham County Parks & Recreation Commission in March of 2013; and

WHEREAS, Mr. Rice has shown a remarkable level of leadership and devotion to the idea of community involvement by actively seeking out ways to benefit the community in which he lives; and

WHEREAS, Mr. Rice served as an Ingham County Parks Commission member from 2013 to 2015; and

WHEREAS, during his term as a Parks Commissioner Mr. Rice was a member of the Planning and Community Outreach Committee; and

WHEREAS, Mr. Rice was able to bring into the Parks and Recreation Commission's deliberations relevant ideas and insights from his previous public service and personal experience; and

WHEREAS, through his diligence, tact, and personal integrity, he has promoted a relationship of mutual respect, understanding, and cooperation between the Ingham County Parks Commission, other local governmental agencies and the community at large; and

WHEREAS, throughout his term as a Parks and Recreation Commission member, Mr. Rice has helped to advance, develop, and implement effective parks policies; and

THEREFORE BE IT RESOLVED, that the Ingham County Parks and Recreation Commission, by adoption of this resolution, recognizes the impact and quality of Mr. Rice's work, and expresses its sincere appreciation to him for the services and benefits which have been received by the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Ingham County Parks & Recreation Commission extends to Mr. Rice its best wishes for continued success in all his future endeavors.